

Signed Resolutions - July 6, 2016

Res. #2016-194	Payment of Vouchers \$ 542,452.24
Res. #2016-195	Unclaimed Redemption Monies (\$ 387.29)
Res. #2016-196	Authorizing Payout of Terminal Leave (S.Lafferty \$1,756.49)
Res. #2016-197	TABLED
Res. #2016-198	Bid Acceptance and Contract Award for Electrical Services for Various Locations in Lower Township (Megenigal Electric, LLC)
Res. #2016-199	Authorizing the Payout of Terminal Leave (E.Byrne \$32,395.01)
Res. #2016-200	Approval for Whale of a Day Festival (July 9, 2016)
Res. #2016-201	Bid Acceptance and Contract Award for Mobile Office/Container (\$12,230)
Res. #2016-202	Resolution Providing for a Meeting Not Open to the Public in Accordance with the Provisions of the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-12. <b>PERSONNEL ISSUE / SUPERVISOR CONTRACT</b>
Res. #2016-203	TABLED



June 29, 2016  
12:53 PM

Lower Township  
Bill List By Vendor Id

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
01519 TOM FOLS ELECTRICALCONTRACTOR*	16-01808	06/23/16	ELECTRICAL WORK @ TWP. POOL	Open	250.00	0.00		
01667 GLOUCESTER COUNTY POLICE ACAD*	16-01295	05/11/16	TRAINING	Open	100.00	0.00		
01806 ANTHONY J HARVATT, II, ESQ	16-00783	03/15/16	ZBA SOLICITOR SALARY	Open	625.00	0.00		
	16-01513	06/06/16	LEGAL SERVICES RENDERED	Open	<u>1,915.00</u>	0.00		
					2,540.00			
02045 LIBERTY PARKS AND PLAYGROUNDS*	16-01380	05/19/16	SWING PARTS	Open	672.71	0.00		
02063 JOHNSTONE SUPPLY*	16-01557	06/08/16	G32-697 SMOKE DETECTOR TESTOR	Open	206.52	0.00		
02065 S. VITALE PYROTECNICO IND CORP	16-00684	03/10/16	RES#16-69 FIREWORK DISPLAY/BAR	Open	43,500.00	0.00		
02223 LANDSMAN UNIFORMS*	16-01374	05/18/16	UNIFORMS	Open	105.00	0.00		
02247 LAWSON PRODUCTS, INC.*	16-01382	05/20/16	SUPPLIES FOR DPW GARAGE	Open	699.34	0.00		
02292 DONALD LOMBARDO	16-01842	06/29/16	CONTRACTUAL REIMBURSEMENT-M	Open	1,163.34	0.00		
02461 JOHN MAHER	16-01820	06/27/16	CONTRACTUAL REIMBURSEMENT-M	Open	1,940.58	0.00		
02585 WILLIAM MASTRIANA	16-01763	06/16/16	TRAINING MEETING	Open	20.00	0.00		
02756 PHILADELPHIA TURF CO INC*	16-01494	06/02/16	BELT FOR MOWER-COUNTY	Open	26.29	0.00		
02902 J. BYRNE INSURANCE*	16-01840	06/28/16	VOLUNTEERS ACCIDENT POLICY	Open	500.00	0.00		
03003 NEW JERSEY DIVISION OF ABC	16-01491	06/01/16	2016-2017 LIQUOR LICENSE	Open	84.00	0.00		
03026 NJ STATE HEALTH BENEFITS	16-01791	06/23/16	HEALTH BENEFITS- JULY 2016	Open	296,647.72	0.00		
03305 PEDRONI FUEL*	16-01774	06/20/16	NO LEAD GAS	Open	291.73	0.00		
03414 WILLIAM PRIOLE	16-01819	06/27/16	CONTRACTUAL REIMBURSEMENT-V	Open	155.00	0.00		

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
03484 LAUREN M. READ	16-01780	06/20/16	VISION REIM	Open	194.00	0.00		
03518 RIGGINS, INC.*	16-01837	06/28/16	OFF HIGHWAY DIESEL	Open	799.43	0.00		
03608 SEAWAVE CORPORATION*	16-01530	06/07/16	LEGAL ADVERTISING 5/3 & 5/10/16	Open	470.00	0.00		
03613 SEA ISLE ICE CO. INC.*	16-01526	06/07/16	REFILL ICE MACHINE/DPW	Open	457.50	0.00		
	16-01527	06/07/16	REFILL ICE MACHINE /DPW	Open	150.00	0.00		
					<u>607.50</u>			
03683 SNAP-ON TOOLS*	16-01516	06/06/16	SOLUS PRO CF UPGRADE	Open	749.25	0.00		
03692 SOUTH JERSEY GAS CO*	16-01847	06/29/16	JUNE 2016 GAS BILL	Open	1,147.98	0.00		
03810 MUNICIPAL UTIL AUTH USAGE COST	16-01826	06/28/16	SEWER BILLING DUE 7/1/2016	Open	1,160.00	0.00		
03820 MUNICIPAL UTIL. AUTH ON CALL	16-01755	06/16/16	REIMBURSE HALF OF TOTAL BILL	Open	130.62	0.00		
03914 ULINE INC*	16-01070	04/22/16	BOXES	Open	164.87	0.00		
04089 WIZARD'S FESTIVAL OF FUN, INC*	16-01370	05/18/16	RIDES FOR JULY 3RD FESTIVAL	Open	14,500.00	0.00		
04300 W B MASON CO INC*	16-01765	06/16/16	OFFICE SUPPLIES	Open	268.80	0.00		
04327 SHI INTERNATIONAL CORP*	16-01410	05/24/16	SERVER PARTS	Open	2,825.02	0.00		
06021 MULTI-TEMP MECHANICAL INC*	16-01303	05/11/16	REPAIR BROKEN AIR CONDITION-PU	Open	1,297.80	0.00		
	16-01457	05/27/16	HVAC @ RECREATION DEPT.	Open	8,500.00	0.00		
	16-01521	06/07/16	MAINTENANCE WORK - GYM	Open	900.32	0.00		
					<u>10,698.12</u>			
5064 JOHN ARMBRUSTER	16-01821	06/27/16	TRAINING MEALS	Open	41.71	0.00		
6059 USABLE LIFE	16-01844	06/29/16	JULY 2016 LIFE INSURANCE	Open	515.85	0.00		
6061 AMERIHEALTH ADMINISTRATORS	16-01790	06/23/16	6/21/2016 HEALTH	Open	126.58	0.00		

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
6063 CAPE MINING & RECYCLING, LLC*	16-01393	05/24/16	STUMPS/TREE PARTS	Open	4,406.75	0.00		
6071 UNITED UNIFORMS LIMITED LIAB*	16-01069	04/22/16	UNIFORMS	Open	1,348.00	0.00		
	16-01375	05/18/16	UNIFORMS	Open	447.00	0.00		
	16-01397	05/24/16	UNIFORMS	Open	291.00	0.00		
	16-01522	06/07/16	UNIFORMS	Open	295.50	0.00		
					<u>2,381.50</u>			
6078 THIRSTY WILSON BAND	16-01723	06/13/16	JULY 3RD FESTIVAL BAND	Open	1,000.00	0.00		
6088 CRAFT OIL CORPORATION*	16-01469	06/01/16	BULK 15W 40 OIL	Open	1,682.40	0.00		
7084 KEITH HICKMAN	16-01792	06/23/16	SPRING SOCCER REFEREE	Open	60.00	0.00		
7098 SHORE VETERINARIAN ANIMAL *	16-00064	01/07/16	16-26 FINAL YEAR ANIMAL CONT	Open	4,250.00	0.00		B
7119 ENGINEERING DESIGN ASSOC*	15-01760	07/06/15	2014-323 COASTAL RESIL GRANT	Open	4,180.00	0.00		B
7196 LAUREN HUGGINS SUIT*	16-00063	01/07/16	RES 2016-30 PIO DNE \$10,400	Open	866.67	0.00		
7199 STAPLES CREDIT PLAN-INSTORE PU	16-01031	04/14/16	OFFICE SUPPLIES	Open	63.77	0.00		
	16-01046	04/18/16	TOASTER OVEN	Open	63.57	0.00		
	16-01172	04/29/16	OFFICE SUPPLIES	Open	14.94	0.00		
	16-01232	05/05/16	Printer	Open	199.99	0.00		
	16-01291	05/10/16	OFFICE SUPPLIES	Open	308.45	0.00		
	16-01313	05/12/16	OFFICE CHAIRS	Open	336.25	0.00		
	16-01328	05/12/16	EXTERNAL HARD DRIVE	Open	99.99	0.00		
	16-01388	05/20/16	OFFICE SUPPLIES	Open	237.64	0.00		
	16-01490	06/01/16	OFFICE SUPPLIES	Open	1,055.76	0.00		
	16-01492	06/02/16	OFFICE SUPPLIES	Open	181.89	0.00		
	16-01725	06/13/16	OFFICE SUPPLIES	Open	158.69	0.00		
	16-01745	06/14/16	STORAGE BOXES	Open	519.90	0.00		
	16-01764	06/16/16	OFFICE SUPPLIES	Open	109.99	0.00		
					<u>3,350.83</u>			
7216 THE ZONE GROUP, INC.	16-01714	06/13/16	BAND-INDEPENDENCE FESTIVAL	Open	700.00	0.00		
7225 FARM-RITE, INC*	16-01210	05/04/16	MATERIAL FOR TRUCKS/DPW	Open	134.71	0.00		
7248 SHORE SIDE ENTERPRISES LLC*	16-01716	06/13/16	SUPPLIES FOR ALLIANCE DINNER	Open	400.00	0.00		

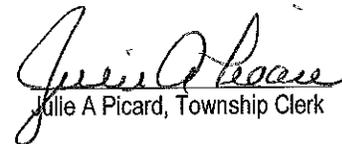
Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
7301	TREASURER, STATE OF NJ							
	16-01711	06/13/16	ELEVATOR-FISHING CREEK SCHOOL	Open	182.00	0.00		
7475	SUZANNE M SCHEID							
	16-01759	06/16/16	CONTRACTUAL REIMBURSEMENT-M	Open	2,201.00	0.00		
7489	ZACHARY SYKES							
	16-01793	06/23/16	SPRING SOCCER REFEREE	Open	450.00	0.00		
7507	STEFANKIEWICZ & BELASCO LLC							
	16-00059	01/07/16	2016 LEGAL MONTHLY DNE \$28k	Open	2,333.33	0.00		B
	16-00060	01/07/16	2016-01 LITIGATION DNE 97k	Open	5,090.89	0.00		
					<u>7,424.22</u>			
7508	BLANEY & KARAVAN PC*							
	16-00062	01/07/16	2016-33 PROSECUTOR \$23 DNE	Open	1,916.66	0.00		B
7530	J WILHELM ROOFING CO INC*							
	16-00528	03/01/16	ANNEX ROOF REPAIR DUE TO LEAKS	Open	6,200.00	0.00		
7555	LORCO PETROLEUM SERVICES*							
	16-01708	06/13/16	USED OIL REMOVAL/DPW	Open	82.00	0.00		
7582	QUALITY CONCEPTS INC*							
	16-01429	05/25/16	CLEAN COMMUNITY GIVE A WAYS	Open	733.41	0.00		
7583	NEW JERSEY NATURE							
	16-01520	06/06/16	COMMUNITY DAY - LIVE SHOW	Open	400.00	0.00		
7603	OLD SCHOOL BAND							
	16-01713	06/13/16	BAND- INDEPENDENCE FESTIVAL	Open	500.00	0.00		
7606	PMB BY THE SEA LLC*							
	16-01733	06/14/16	EMERGENCY WORK- MILLMAN CENTER	Open	318.00	0.00		
7608	JOHN EMMOLO							
	16-01761	06/16/16	REFUND REGISTRATION FEE	Open	110.00	0.00		
7610	JEL LIQUOR							
	16-01776	06/20/16	REFUND OVERPAYMENT LIQUOR LICE	Open	500.00	0.00		
7611	DEAN DIPIETRO							
	16-01809	06/23/16	SPRING SOCCER OFFICIAL	Open	60.00	0.00		
GRIFFI	GRIFFIN AUTO-MANUAL SALES, INC*							
	16-01756	06/16/16	DIAGNOSIS MACHINE FOR FLEET	Open	3,500.00	0.00		
JOFFE	JOHN JOFFE							
	16-01416	05/24/16	LACROSSE OFFICIAL	Open	28.00	0.00		
Total Purchase Orders:		98	Total P.O. Line Items:	0	Total List Amount:	542,452.24	Total Void Amount:	0.00

Resolution #2016-194

Total of Vouchers \$542,452.24

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD			X			
PERRY	X		X			
SIMONSEN						X
CLARK		X	X			
BECK			X			

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on July 6, 2016.

  
Julie A Picard, Township Clerk

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2016-195

TITLE: UNCLAIMED REDEMPTION MONIES

WHEREAS, NJSA54:57.1 states that in the event that the owner of a tax lien shall fail to surrender a tax sale certificate within five years of being notified of redemption, the unclaimed redemption monies shall escheat to the municipality; and

WHEREAS, tax sale certificate #2750 was redeemed on November 18, 1998, the owner of the certificate was notified and still has failed to surrender the certificate.

NOW, THEREFORE BE IT RESOLVED, by the Township Council of the Township of Lower, County of Cape May, State of New Jersey that the CFO/Treasurer is authorized and directed to transfer \$387.29 from the tax redemption account to council checking.

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD			X			
PERRY	X		X			
SIMONSEN						X
CLARK		X	X			
BECK			X			

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Julie A. Picard, Township Clerk

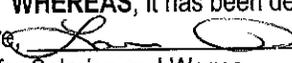
TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION # 2016-196

Title: AUTHORIZING THE PAYOUT OF TERMINAL LEAVE

WHEREAS, the employee listed below resigned from the Township and is entitled to payment for accumulated vacation, personal, compensatory and holiday time; and

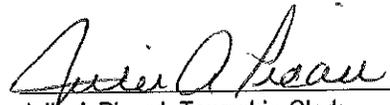
WHEREAS, it is necessary to obtain authorization for any salary and wage disbursement to a Township employee that is not specified in the salary ordinance; and

WHEREAS, it has been determined by the Township Treasurer, as evidenced by her signature  that adequate funding is available in the current budget for Salaries and Wages.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower that a payment due to Shawn Lafferty in the amount of \$ 1,756.49 is authorized and chargeable to the 2016 Budget Account 6-01-56-910-199.

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD			+			
PERRY	+		+			
SIMONSEN						+
CLARK		+	+			
BECK			+			

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on July 6, 2016.

  
Julie A. Picard, Township Clerk

TOWNSHIP OF LOWER  
 RETIREMENT PAYOUT ANALYSIS  
 2016

EMPLOYEE: Lafferty, Shawn  
 DATE OF RESIGNATION: 6/28/2016  
 DATE OF PAYMENT: \_\_\_\_\_  
 RESOLUTION #: 2016

Annual Salary:	\$45,398.48
Longevity	
Hourly Rate:	\$20.79
College Credits	

TERMINAL LEAVE:			
	Hours	Rate	Total
Comp	8.00	20.79	166.29
Personal	24.00	20.79	498.88
Sick	0.00	20.79	0.00
Vacation	(3.50)	20.79	(72.75)
Holidays	56.00	20.79	1,164.06
104 Hrs			0.00
<b>Terminal Leave Payout</b>			<b>\$1,756.49</b>

	(A)	(B)	(C)	(B * C)	(E)	A + D - E
	Carryover	Annual Accrual	26 weeks / 52 weeks	Prorated Time Due	Time Used	Hours Available
Comp	0.00	26.00	0.50	26.00	18.00	8.00
Personal	0.00	48.00	0.50	24.00	0.00	24.00
Sick	148.25	128.00	0.50	64.00	44.00	0.00
Vacation	66.50	224.00	0.50	112.00	182.00	(3.50)
Holidays (7)				56.00		56.00
						0.00
<b>Total</b>	<b>214.75</b>	<b>426.00</b>		<b>282.00</b>	<b>244.00</b>	<b>84.50</b>

Accrual and time used are current to 06/14/2016 subject to change if time is used or not currently reported.

Employee Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Treasurer's Signature: \_\_\_\_\_

Date: \_\_\_\_\_

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION # 2016-198

Title: **BID ACCEPTANCE AND CONTRACT AWARD FOR ELECTRICAL SERVICES FOR VARIOUS LOCATIONS IN LOWER TOWNSHIP**

**WHEREAS**, the Township advertised Notice to Bidders #2016-08; Electrical Services for Various Locations in Lower Township on June 8, 2016; and

**WHEREAS**, bids were accepted and opened on June 17, 2016 at 9:00AM and the Township received one (1) sealed bid; and

**WHEREAS**, the bid was reviewed by the QPA; and

**WHEREAS**, the CFO has certified the availability of funds as evidenced by her signature below:

Account # 6-01-20-310-365

  
Lauren Read, CFO

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Lower, County of Cape May, State of New Jersey that the following contract is hereby awarded:

**AWARD TO: MEGONIGAL ELECTRIC LLC**

Master Electrician Hourly – Normal Business Hours:	\$ 85.00
Master Electrician Hourly – Outside Normal Business Hours:	\$ 125.00
Electrician Helper Hourly – Normal Business Hours:	\$ 30.00
Electrician Helper Hourly – Outside Normal Business Hours:	\$ 45.00

**BE IT FURTHER RESOLVED**, upon approval of the resolution, the fully executed Purchase Order together with the official bid documents shall serve as the Contract for the award of the bid.

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD			X			
PERRY	X		X			
SIMONSEN						X
CLARK		X	X			
BECK			X			

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on July 6, 2016.

  
Julie A Picard, Township Clerk

**PROPOSAL PAGE**  
**BID# 2016-08**  
**Electrical Service Contract**

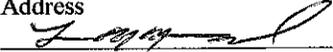
- Per Hour Labor: Master Electrician
  - Hourly Rate Normal Business Hours \$ 85<sup>00</sup>
  - Hourly Rate Outside Normal Business Hours \$ 125<sup>00</sup>
- Per Hour Labor: Electrician Helper
  - Hourly Rate Normal Business Hours \$ 30<sup>00</sup>
  - Hourly Rate Outside Normal Business Hours \$ 45<sup>00</sup>

Award will include materials for the specific projects/listed separately on invoice.  
Township of Lower may have the option to extend the contract for an additional year.

*\*Must include normal business hours schedule*

MEGONIGAL ELECTRIC LLC      46-4312420  
Company Name      Federal I.D. # or Social Security #

403 HOWLAND AVE. N. CAPE MAY NJ 08204  
Address

      LEWIS M. MEGONIGAL  
Signature of Authorized Agent      Type or Print Name

OWNER  
Title

609-425-0910      23 JUNE 2016  
Telephone Number      Date

609-886-8418      MEGONIGALELECTRIC@COMCAST.NET  
Fax Number      E-mail address

LIST EXCEPTIONS BELOW OR USE ADDITIONAL SHEET:

NORMAL BUSINESS HOURS MONDAY - FRIDAY 0700 - 1700  
OUTSIDE NORMAL BUSINESS HOURS ALL OTHER DAYS/HOURS

Electrician Bid # 2016-08

Vendor: Megonigal Electric

- Per Hour Labor: Master Electrician
  - Hourly Rate Normal Business Hours \$ 85.00
  - Hourly Rate Outside Normal Business Hours \$ 125.00
- Per Hour Labor: Electrician Helper
  - Hourly Rate Normal Business Hours \$ 30.00
  - Hourly Rate Outside Normal Business Hours \$ 45.00

Vendor: \_\_\_\_\_

- Per Hour Labor: Master Electrician
  - Hourly Rate Normal Business Hours \$ \_\_\_\_\_
  - Hourly Rate Outside Normal Business Hours \$ \_\_\_\_\_
- Per Hour Labor: Electrician Helper
  - Hourly Rate Normal Business Hours \$ \_\_\_\_\_
  - Hourly Rate Outside Normal Business Hours \$ \_\_\_\_\_

Vendor: \_\_\_\_\_

- Per Hour Labor: Master Electrician
  - Hourly Rate Normal Business Hours \$ \_\_\_\_\_
  - Hourly Rate Outside Normal Business Hours \$ \_\_\_\_\_
- Per Hour Labor: Electrician Helper
  - Hourly Rate Normal Business Hours \$ \_\_\_\_\_
  - Hourly Rate Outside Normal Business Hours \$ \_\_\_\_\_

X Margal Hill

X Maad

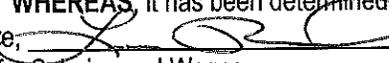
TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION # 2016-199

Title: AUTHORIZING THE PAYOUT OF TERMINAL LEAVE

WHEREAS, the employee listed below retired from the Township and is entitled to payment for accumulated vacation, personal, and sick time and

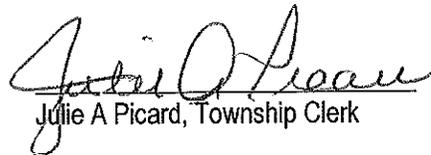
WHEREAS, it is necessary to obtain authorization for any salary and wage disbursement to a Township employee that is not specified in the salary ordinance; and

WHEREAS, it has been determined by the Township Treasurer, as evidenced by her signature,  that adequate funding is available in the current budget for Salaries and Wages.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Township of Lower that a payment due to Elizabeth Byrne in the amount of \$ 32,395.01 is authorized and chargeable to the 2016 Budget Account 6-01-56-910-199.

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD			+			
PERRY	+		+			
SIMONSEN						+
CLARK		+	+			
BECK			+			

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on July 6, 2016.

  
Julie A Picard, Township Clerk

TOWNSHIP OF LOWER  
 RETIREMENT PAYOUT ANALYSIS  
 2015

EMPLOYEE: Byrne, Elizabeth  
 DATE OF RETIREMENT 7/1/2016  
 DATE OF PAYMENT: \_\_\_\_\_  
 RESOLUTION #: 2016

Annual Salary:	\$80,821.00
Longevity	
Hourly Rate:	\$44.41
College Credits	

TERMINAL LEAVE:			
	Hours	Rate	Total
Comp	0.00	44.41	0.00
Personal	(0.25)	44.41	(11.10)
Sick	572.50	44.41	25,423.09
Vacation	157.25	44.41	6,983.02
Holidays			0.00
104 Hrs			0.00
Terminal Leave Payout			\$32,395.01

	(A)	(B)	(C)	(B * C)	(E)	A + D - E
	Carryover	Annual Accrual	26 weeks / 52 weeks	(D) Prorated Time Due	Time Used	(F) Hours Available
Comp	0.00	0.00	0.50	0.00		0.00
Personal	0.00	28.00	0.50	14.00	14.25	(0.25)
Sick	578.00	105.00	0.50	52.50	58.00	572.50
Vacation	70.25	175.00	0.50	87.50	0.50	157.25
						0.00
						0.00
Total	648.25	308.00		154.00	72.75	729.50

Accrual and time used are current to 06/29/2016 subject to change if time is used or not currently reported.

Employee Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Treasurer's Signature: \_\_\_\_\_

Date: \_\_\_\_\_

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2016-200

TITLE: APPROVAL FOR WHALE OF A DAY FESTIVAL

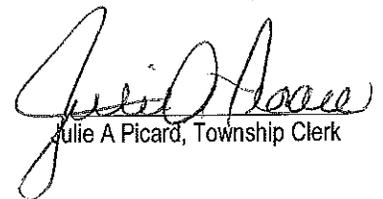
WHEREAS, the Townbank Property Owners Association has requested permission to host an event called "Whale of a Day Festival" on Clubhouse Drive on Saturday, July 9, 2016; and

WHEREAS, the Townbank Property Owners Association has provided the Township with the proper Insurance documents for the street closure.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower, that permission is hereby granted for the event to take place.

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD			+			
PERRY	+		+			
SIMONSEN						+
CLARK		+	+			
BECK			+			

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on July 6, 2016.

  
Julie A. Picard, Township Clerk

**Julie Picard**

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**From:** Dean Umscheid <deanu103@gmail.com>  
**Sent:** Thursday, June 30, 2016 6:35 PM  
**To:** jpicard@townshipoflower.org  
**Subject:** Whale Day

Hi Lower Township Clerk Julie Picard,

This is a request to the Lower Township governing body, to hold our Annual "Whale of a Day" Family Festival on Clubhouse Drive between Town Bank & Elwood Roads, on Saturday July 9, 2016 between the hours of 6 AM to 5 PM. Clubhouse Dr. will be totally shut down mentioned above by approved barricades and police direction, for pedestrian use in that above time frame. Our insurance company "BFG" has faxed you directly the proper Insurance Certificate today. Any other needed info/items, please call on me, Thank-you for your consideration.

Dean A. Umscheid, President -- Cape May Beach Property Owners Association,

P O Box 911 N. Cape May, NJ. 08204  
(609) 408-7516



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
06/30/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> RICHARD W. BARNES BARNES FINANCIAL GROUP INC. 11 S. NEW MIDDLETOWN ROAD MEDIA, PA 19063-4601	<b>CONTACT NAME:</b> RICK BARNES <b>PHONE (A/C No. Ext):</b> 610-627-2340 <b>FAX (A/C. No.):</b> 610-627-1202 <b>E-MAIL ADDRESS:</b> BFG1RICK@COMCAST.NET <hr/> <b>INSURER(S) AFFORDING COVERAGE</b> <b>INSURER A:</b> MESA UNDERWRITERS SPECIALTY INS. CO. <b>NAIC #</b> <b>INSURER B:</b> <b>INSURER C:</b> <b>INSURER D:</b> <b>INSURER E:</b> <b>INSURER F:</b>
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**COVERAGES**      **CERTIFICATE NUMBER:**      **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR VWR	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> <b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			MP0029002005196	9/3/2015	9/3/2016	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 1,000,000 \$ COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS						EACH OCCURRENCE \$ AGGREGATE \$ \$ <input type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
	<input type="checkbox"/> <b>UMBRELLA LIAB</b> <input type="checkbox"/> OCCUR <input type="checkbox"/> <b>EXCESS LIAB</b> <input type="checkbox"/> CLAIMS-MADE DED    RETENTION \$						
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE/OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		Y/N	N/A			

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

SPECIAL EVENT - 7/9/2016 (WHALE OF A DAY)

<b>CERTIFICATE HOLDER</b>  TOWNSHIP OF LOWER  ATTN: JULIE (FAX # 609-886-9488)	<b>CANCELLATION</b>  SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE RICHARD W. BARNES <i>Richard W. Barnes</i>
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TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION # 2016-201

Title: **BID ACCEPTANCE AND CONTRACT AWARD FOR MOBILE OFFICE/CONTAINER**

**WHEREAS**, the Township advertised bids for Mobile Office/Container services for the Township of Lower Police Department; and

**WHEREAS**, bids were advertised on June 8, 2016 and accepted on June 24, 2016 at 9:00 a.m. the Township received One (1) bid; and

**WHEREAS**, One (1) sealed bid was submitted and reviewed by the QPA, Township Manager and the Chief of Police; and

**WHEREAS**, the lowest qualified bidder complied with the specifications and supplied all required bid documents and the CFO has certified the availability of funds as evidenced by her signature below:

Cap Ord #12-10 C-04-55-410-830

  
Lauren Read, CFO

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Lower, County of Cape May, State of New Jersey that the following contract is hereby awarded:

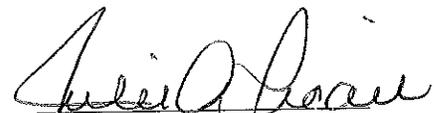
**AWARD TO: WILLIAMS SCOTSMAN INC.**  
**TOTAL: \$12,230.00**

ITEM #1 Two (2) 40 X 8 Storage Container: per month 95.00 Delivery 365.00 Return 365.00  
ITEM #2 Two (2) 20 X 8 Storage Container: per month 75.00 Delivery 365.00 Return 365.00  
ITEM #5 One (1) 40 X8 Container Office w/storage: per month 375.00 Delivery 365.00 Return 365.00

**BE IT FURTHER RESOLVED**, upon approval of the resolution, the fully executed Purchase Order together with the official bid documents shall serve as the Contract for the award of the bid.

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD			+			
PERRY	+		+			
SIMONSEN						+
CLARK		+	+			
BECK			+			

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on July 6, 2016.

  
Julie A. Picard, Township Clerk

B30 #2016-10  
PROPOSAL FORM

Mobile Office Trailer/Container

The undersigned proposer to furnish and deliver the above goods/services pursuant to the bid specification and made part hereof:

BASED ON 12 MONTH LEASE TERM

Item #1	Per Month	Delivery	Return Delivery
40 x 8 Storage Container	\$ 95.00	\$ 365.00	\$ 365.00
Item #2 20 x 8 Storage Container	\$ 75.00	\$ 365.00	\$ 365.00
Item #3 (1) 12 x 56 Mobile Office Trailer (2 Offices/1 Bathroom)	\$ 395.00	\$ 4,136.00	\$ 1,871.00
Item #4 SM6424 (2) Two 12 x 56 Mobile Office Trailer (4 Offices/1 Bathroom)	\$ 883.00	\$ 8,792.00	\$ 5,812.00
Item #5 1-40 x 8 Container Office w/storage	\$ 375.00	\$ 365.00	\$ 365.00

Williams Scotsman Inc  
Company Name

52-0665775  
Federal I.D. # or Social Security #

1900 Old Cuthbert Road, Cherry Hill, NJ 08034

Address: Wayne Anderson  
Signature of Authorized Agent

Wayne Anderson  
Type or Print Name

Title: Area Manager

856/429-0315  
Telephone Number

June 23, 2016  
Date

856/429-7478  
Fax Number

Wayne.Anderson@as.willscot.com  
E-mail address

OPTIONS:  
Aluminum 36' Switchback ADA Ramp & Steps \$9,120.00  
Sealed drawings & installation permits \$3,500.00

NOTE:  
Smoke Detectors by others.  
Electric & plumbing connections by others.

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION # 2016-202

TITLE:

**A RESOLUTION PROVIDING FOR A MEETING NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH THE PROVISIONS OF THE NEW JERSEY OPEN PUBLIC MEETINGS ACT, N.J.S.A. 10:4-12**

**WHEREAS**, the Township Council of the Township of Lower is subject to certain requirements of the Open Public Meetings Act, N.J.S.A 10:4-6, et seq.; and

**WHEREAS**, the Open Public Meetings Act, N.J.S.A. 10:4-12, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and

**WHEREAS**, it is necessary for the Township Council of the Township of Lower to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12b and designated below:

\_\_\_\_\_ (1) Matters Required by Law to be Confidential: Any matter which, by express provision of Federal law or State statute or rule of court shall be rendered confidential or excluded from the provisions of the Open Public Meetings Act.

\_\_\_\_\_ (2) Matters Where the Release of Information Would Impair the Right to Receive Funds: Any matter in which the release of information would impair a right to receive funds from the Government of the United States.

\_\_\_\_\_ (3) Matters Involving Individual Privacy: Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information, relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly.

  X   (4) Matters Relating to Collective Bargaining Agreement: Any collective bargaining agreement, or the terms and conditions which are proposed for inclusion in any collective bargaining agreement, including the negotiation of the terms and conditions thereof with employees or representatives of employees of the public body. **SUPERVISORS CONTRACT**

\_\_\_\_\_ (5) Matters Relating to the Purchase, Lease or Acquisition of Real Property or the Investment of Public Funds: Any matter involving the purchase, lease or acquisition of real property with public funds, the setting of banking rates or investment of public funds, where it could adversely affect the public interest if discussion of such matters were disclosed.

\_\_\_\_\_ (6) Matters relating to Public Safety and Property: Any tactics and techniques utilized in protecting the safety and property of the public, provided that their disclosure could impair such protection. Any investigations of violations of possible violations of the law.

\_\_\_\_\_ (7) Matters Relating to Litigation, Negotiations and the Attorney-Client Privilege: any pending or anticipated litigation or contract negotiation in which the public body is, or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer.

  X   (8) Matters Relating to the Employment Relationship: Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance of promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all the individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting. **PERSONNEL ISSUE**

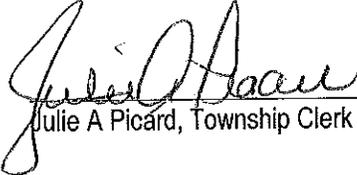
\_\_\_\_\_ (9) Matters Relating to the Potential Imposition of a Penalty: Any deliberations of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party bears responsibility.

**NOW, THEREFORE, BE IT RESOLVED** by the Township council of the Township of Lower, assembled in public session on July 6, 2016 that an Executive Session closed to the public shall be held on this date at approximately 7:35 P.M. in the Conference Room of the Township Hall, 2600 Bayshore Road, Villas for the discussion of matters relating to the specific items designated above.

It is anticipated that the deliberations conducted in closed session may be disclosed to the public upon the determination of the Township Council that the public interest will no longer be served by such confidentiality.

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD		+	+			
PERRY	+		+			
SIMONSEN						X
CLARK			+			
BECK			+			

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on July 6, 2016.

  
Julie A Picard, Township Clerk