

Signed Resolutions - September 16, 2013

- Res. #2013-247 Payment of Vouchers \$3,565,953.19
- Res. #2013-248 Insertion of Special Item of Revenue Pursuant to N.J.S.A.40A:4-87, Chapter 159 (\$725 award from insurance fund - EPL training)
- Res. #2013-249 Amending Resolution #2013-16, The Cash Management Plan (insertion of Fund Balance Policy required by Best Practices Inventory)
- Res. #2013-250 Approval of Alcoholic Beverage Control License - Person To Person, Place To Place - Expansion of License Premises - License #0505-36-014-004, T/A Hotel Icona/Coastal Blue Restaurant (from Achristavest Pier 6600 to Icona- adding additional restaurant)
- Res. #2013-251 Resolution Approving Interlocal Services Agreement Between the Township of Lower and Lower Cape May Regional School District (School Resource Officer - 3 years \$226,374.84)
- Res. #2013-252 Resolution Approving An Interlocal Services Agreement Between the Township of Lower and the Lower Township Board of Education (School Resource Officer 18 months\$110,371.36)
- Res. #2013-253 Drunk Driving Enforcement Fund Application \$6,121.42 (app to NJ Dept of Law & Public Safety for grant to subsidize overtime)
- Res. #2013-254 Insertion of Special Item of Revenue Pursuant to N.J.S.A. 40A:4-87, Chapter 159 (\$6,121.42 Drunk Driving Enforcement Fund)
- Res. #2013-255 Insertion of Special Item of Revenue Pursuant to N.J.S.A. 40A:4-87, Chapter 159 (\$5,000 Emergency Management Assistance from Cape May County)
- Res. #2013-256 Authorizing the Refund of Taxes (3 properties paid twice \$2,333.28)
- Res. #2013-257 Resolution Affirming the Review and Final Approval of the Application and Purchase of the Development Easement on Slamb Farm ( 653 Route 9, Bl 510/L4.02,4.04 & 22 12.74 acres - Cape May County Open Space & Farmland Preservation)
- Res. #2013-258 Approval of Wizards Festival of Fun Events Ferry Merry Christmas December 22, 2013 and New Year Eve Celebration December 31, 2013 (\$4,235. Ferry Merry Christmas at DRBA terminal & \$2,650 New Years Eve Event at Rec center)
- Res. #2013-259 Resolution Providing for a Meeting Not Open to the Public in Accordance with the Provisions of the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-12. - Contract Negotiation Updates - AFSCME Rec Aids
- Res. #2013-260 A Resolution to Ratify the Collective Bargaining Agreement Between Lower Township and the Lower Township Recreation Aids Association - Local #3779B, AFSCME District Council #71, AFL-CIO( Rec Aides 2012-2016)



Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
01075 COPIERS PLUS*	13-02550	08/26/13	COPIER OVRAGE 5/24/13-8/20/13	Open	426.07	0.00		
01092 CONTINENTAL FIRE & SAFETY, INC*	13-02558	08/26/13	FIRE EXTINGUISHER MAINT.	Open	217.00	0.00		
01125 MARGARET CROMPTON	13-02599	09/03/13	MEDICAL CLAIMS	Open	15.00	0.00		
01139 CORELOGIC	13-02659	09/10/13	REFUND TAX OVERPAYMENT	Open	2,333.28	0.00		
01170 VERIZON WIRELESS* F/S	13-02642	09/06/13	7/27/13-8/26/13 CELL FIRE SAFE	Open	67.39	0.00		
01171 VERIZON WIRELESS - TOWNHALL	13-02605	09/03/13	CELL SERVICE 07/24/13-08/23/13	Open	565.51	0.00		
	13-02643	09/06/13	I PHONE BILL AUG 29-SEPT 28	Open	853.36	0.00		
					<u>1,418.87</u>			
01200 DELTA DENTAL PLAN OF NJ	13-02675	09/11/13	DENTAL SEPTEMBER 2013	Open	14,447.40	0.00		
01201 DELL CORPORATION*	13-02533	08/22/13	7010 DESKTOP-FIRE SAFETY	Open	1,074.60	0.00		
01294 RUSSELL F. DOUGLASS	13-02655	09/09/13	MEDICAL CLAIMS	Open	85.00	0.00		
01403 ENFORSYS FIRE SYSTEMS, INC*	13-02532	08/22/13	SYSTEM MAIN 10/8/13-10/7/14	Open	500.00	0.00		
01480 E-Z PASS	13-02677	09/11/13	TOLLS/OEM/SURPLUS EQUIPMENT	Open	300.00	0.00		
01499 JOSEPH FAZZIO, INC*	13-02542	08/22/13	STEEL FOR DUMPSTER REPAIR	Open	790.23	0.00		
01519 TOM FOLS ELECTRICAL CONTRACTOR*	13-02552	08/26/13	INSTALL SURGE SUPPRESSED BACK	Open	525.00	0.00		
	13-02618	09/04/13	ELECTRICAL OUTLETS/MILLMAN	Open	250.00	0.00		
					<u>775.00</u>			
01530 FIRE DISTRICT #1	13-00884	04/01/13	2013 FIRE DISTRICT TAXES DUE	Open	126,034.50	0.00		
01540 FIRE DISTRICT #2	13-00885	04/01/13	2013 FIRE DISTRICT TAXES DUE	Open	269,471.40	0.00		
01550 FIRE DISTRICT #3	13-00474	02/19/13	2013 TAX PAYMENTS	Open	178,126.25	0.00		

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
01661 GENERAL SALES ADMINISTRATION*	13-01858	06/21/13	NEW VEHICLE OUTFITTING	Open	3,619.74	0.00		
01781 HATCH MOTT MACDONALD, LLC*	13-02313	08/08/13	TAX MAP REVISIONS RES 2013-216	Open	1,160.00	0.00		B
01806 ANTHONY J HARVATT, II, ESQ	13-00973	04/08/13	BOARD SOLICITOR SALARY	Open	550.00	0.00		
01826 WILLIAM HIENKEL	13-02657	09/10/13	MEDICAL CLAIMS	Open	676.73	0.00		
01859 HESS CORPORATION	13-02603	09/03/13	ELECTRIC 07/16/13-08/14/13	Open	180.73	0.00		
	13-02604	09/03/13	08/01/13-09/01/13 ELECTRIC	Open	<u>4,035.92</u>	0.00		
					4,216.65			
02005 JUST SPORTS INC.*	13-02636	09/05/13	FOOTBALL EQUIPMENT	Open	260.73	0.00		
02025 HUNTER JERSEY PETERBILT*	13-01697	06/07/13	PARTS FOR TURCK/AUG	Open	1,094.47	0.00		
02108 KEEN COMPRESSED GAS CO*	13-01710	06/07/13	BOTTLED GAS/GARAGE/DPW/JUNE	Open	238.85	0.00		
02140 KINDLE FORD LINC/MERC., INC.*	13-01679	06/07/13	PARTS FOR POLICE VEHI/JULY	Open	1,151.12	0.00		
02247 LAWSON PRODUCTS, INC.*	13-02183	07/25/13	SUPPLIES FOR DPW/S.MONTHLY	Open	693.53	0.00		
02320 LOWER TOWNSHIP BRD OF EDUCATN	13-01443	05/23/13	2013/2014 BD OF ED TAX DUE 1ST	Open	1,525,156.40	0.00		B
02351 LOWER CAPE MAY REGIONAL	13-01371	05/15/13	2013/2014 SCHOOL TAX	Open	1,181,796.00	0.00		B
02541 ROBERT D. MARTIN, JR	13-02646	09/06/13	MEDICAL CLAIMS	Open	43.45	0.00		
02647 KATHLEEN MCPHERSON	13-02598	09/03/13	MEDICAL CLAIMS	Open	79.39	0.00		
02809 MORPHOTRAK, INC*	13-02289	08/06/13	MORPHO TRACK CONTRACT	Open	4,495.00	0.00		
02811 JAMES MOY	13-02644	09/06/13	MEDICAL CLAIMS	Open	135.00	0.00		
02940 MUNICIPAL RECORD SERVICE*	13-02465	08/15/13	SUPPLIES	Open	288.00	0.00		

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
03104 NORTHEAST IND.&MARINE SUPPLY*	13-01749	06/07/13	PARTS/RDS/SANT/RECY/JUNE	Open	569.44	0.00		
03109 TRU GREEN CHEMLAWN	13-00969	04/08/13	FERTILIZER/SLICE SEED FIELDS	Open	2,281.00	0.00		
	13-01505	05/30/13	CLEM MULLIGAN ASPHALT TRACK	Open	<u>250.00</u>	0.00		
					2,531.00			
03172 OFFICE BUSINESS SYSTEMS INC*	13-02298	08/07/13	HEADSET	Open	36.00	0.00		
03279 PARDO'S TRUCK PARTS WHSE*	13-01746	06/07/13	RDS/SANT/RECY/DPW/AUG	Open	270.40	0.00		
03280 PARAMOUNT SANITARY SUPPLY*	13-02557	08/26/13	CLOROX WIPES/ WEIGHT ROOM	Open	109.26	0.00		
03305 PEDRONI FUEL*	13-02653	09/09/13	NO LEAD GAS/DPW	Open	496.26	0.00		
03366 AMERI-GAS*	13-02635	09/04/13	PROPANE FOR BENNETT	Open	229.20	0.00		
03387 POGUE INC. *	13-02540	08/22/13	SAFETY AND HEALTH CONSORTIUM	Open	225.00	0.00		
03414 WILLIAM PRIOLE	13-02645	09/06/13	MEDICAL CLAIMS -V	Open	155.00	0.00		
03449 QC INC*	13-01004	04/09/13	POOL MONITORING	Open	236.00	0.00		
03495 ELIZABETH BYRNE	13-02606	09/03/13	MILEAGE	Open	114.13	0.00		
03518 RIGGINS, INC.*	13-02654	09/09/13	HIGHWAY DIESEL	Open	1,167.08	0.00		
03611 SERVICE TIRE TRUCK CENTERS*	13-01748	06/07/13	TIRES/RDS/SAMNT/RECY/DPW/AUG	Open	8,949.57	0.00		
03723 STAPLES, INC.*	13-02545	08/23/13	OFFICE SUPPLIES	Open	65.55	0.00		
	13-02602	09/03/13	OFFICE SUPPLIES-TREASURERS OFF	Open	<u>405.97</u>	0.00		
					471.52			
03783 THIS AND THAT UNIFORMS*	13-02517	08/21/13	UNIFORMS	Open	381.00	0.00		
	13-02562	08/26/13	UNIFORMS	Open	<u>157.00</u>	0.00		
					538.00			
03820 MUNICIPAL UTIIL. AUTH ON CALL	13-02249	08/05/13	REIMBURSE / ONE CALL MESSAGE	Open	171.07	0.00		

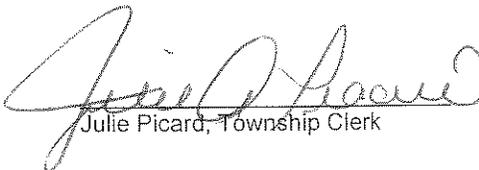
Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
03921 UNIFORM & ACCESSORIES WHSE*	13-02285	08/06/13	LIGHTS NEW CARS	Open	1,746.59	0.00		
04105 PITNEY BOWES GLOBAL FINANCIAL	13-02462	08/15/13	MAIL MACHINE AUGUST 2013	Open	451.00	0.00		
04225 PRINK ME*	13-00768	03/14/13	HOCKEY NETS FOR RINK	Open	320.00	0.00		
04266 NJ DEPT OF HEALTH&SENIOR SVCS	13-02600	09/03/13	STATE DOG LICENSE FEES-AUGUST	Open	90.00	0.00		
04278 RICHARD SANDMAN, ESQ	13-02536	08/22/13	CONFLICT PUBLIC DEFENDER	Open	200.00	0.00		
04300 W B MASON CO INC*	13-02522	08/21/13	INK CARTRIDGE FOR PRINTER	Open	112.62	0.00		
04301 SEASHORE ASPHALT CORPORATION*	13-01751	06/07/13	ASPHALT/PATCH/RDS/AUG	Open	1,184.16	0.00		
04445 TRICOMM SERVICES CORP*	13-02292	08/06/13	PHONE REPAIR	Open	127.50	0.00		
04514 WILLIAM BLANEY*	13-00441	02/13/13	DNE \$25k RES 2013-62 CONTRACTS	Open	4,127.50	0.00		B
4104 DOUGLASS LANDSCAPING LLC*	13-00954	04/04/13	2013 LANDSCAPING RES #2013-98	Open	5,192.50	0.00		
5022 INSTITUTE FOR FORENSIC PSYCHO*	13-02466	08/15/13	EVALUATIONS	Open	850.00	0.00		
	13-02580	08/28/13	PSYCHOLOGICAL EVAL	Open	425.00	0.00		
					<u>1,275.00</u>			
6061 AMERIHEALTH ADMINISTRATORS	13-02640	09/06/13	SEPT 4 HEALTH INS & RX	Open	96,829.80	0.00		
	13-02676	09/11/13	SEPT 9 HEALTH INS & RX	Open	57,582.71	0.00		
					<u>154,412.51</u>			
6084 COLT DEFENSE, LLC	13-02054	07/10/13	COLT DEFENSE COURSE	Open	450.00	0.00		
6094 ANCHOR RUBBER STAMP & PRINT*	13-02296	08/07/13	NOTARY EXPIRATION STAMP	Open	31.00	0.00		
BOSNA KAREN MANETTE BOSNA	13-02647	09/06/13	AQUA YOGA INSTRUCTOR	Open	75.00	0.00		
G-ISL ISLAND TROPHIES	13-02586	08/28/13	RETIREMENT PLAQUE	Open	30.00	0.00		

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
GRIFFI GRIFFIN AUTO-MANUAL SALES, INC*	13-01861	06/21/13	MED/HEAVY TRUCK REPAIR MANUALS	Open	2,300.00	0.00		
HOOVER ROBERT HOOVER & SONS INC*	13-02247	08/05/13	SUPPLIES FOR TRUCK	Open	213.22	0.00		
MITCHELL MITCHELL NICHOLS ENT	13-02656	09/09/13	RETURN OF STREET OPENING BOND	Open	700.00	0.00		
REID JOHN E REID & ASSOCIATES, INC*	13-02290	08/06/13	TRAINING	Open	420.00	0.00		
Total Purchase Orders: 96				Total P.O. Line Items: 232	Total List Amount: 3,555,824.03	Total Void Amount: 0.00		

**TITLE: AUTHORIZING THE PAYMENT OF VOUCHERS**

Vendor	PO #	Description	CK	Amount
HORIZON ENTERTAINMENT	13-02620	TEEN TRUTH SEMINAR	50918	\$ 1725.00
CHARLES W SANDMAN	13-00268	SEPTEMBER PAYMENT	50917	\$ 4166.66
CHARLES W SANDMAN	13-00269	EXPENSE AUGUST	50917	\$ 4237.50
<b>Total Manual Checks</b>				<b>\$ 10,129.16</b>
<b>Total Computer Generated</b>				<b>\$ 3,555,824.03</b>
<b>Total Bill List</b>				<b>\$ 3,565,953.19</b>

I hereby certify the foregoing to be a resolution adopted by the Township Council at a meeting held on September 16, 2013.

  
Julie Picard, Township Clerk

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD		X	X			
NEVILLE	X		X			
CLARK			X			
BECK			X			

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2013-248

TITLE: INSERTION OF SPECIAL ITEM OF REVENUE PURSUANT TO N.J.S.A. 40A:4-87, CHAPTER 159

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

WHEREAS, said Director may also approve the insertion of any item of appropriation for equal amount,

SECTION 1.

NOW, THEREFORE BE IT RESOLVED that the Township of Lower, County of Cape May, hereby requests the Director of the Division of Local Government Services to approve the increase of \$725.00 for an item of revenue in the budget of the year 2013 as follows:

Miscellaneous Revenues –  
Revenue Offset with Appropriations - Atlantic County JIF EPL Award  
Total with increase to be \$725.00

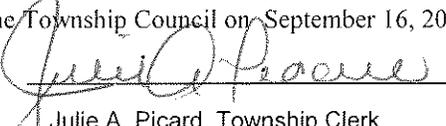
SECTION 2.

BE IT FURTHER RESOLVED that a like sum of \$725.00 be and the same is hereby appropriated under the caption of:

General Appropriations –  
Public & Private Programs Offset by Revenues - Atlantic County JIF EPL Award  
State/Federal Share \$ 725.00  
Non State Share \$  
Total with increase to be \$ 725.00

FURTHER RESOLVED that two certified copies of this resolution with a copy of the appropriate documentation be forwarded to the Division of Local Government Services.

I hereby certify this is the original resolution adopted by the Township Council on September 16, 2013

  
Julie A. Picard, Township Clerk

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD		X	X			
NEVILLE	X		X			
CLARK			X			
BECK			X			

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2013 -249

**TITLE: AMENDING RESOLUTION #2013-16, THE CASH MANAGEMENT PLAN**

**WHEREAS**, it is in the best interest of the Township of Lower to earn additional revenue through the investment and prudent management of its cash receipts; and

**WHEREAS**, P.L. 1983, Chapter 8, approved January 18, 1983 is an act concerning the Local Fiscal Affairs Law and amends N.J.S.A. 40A: 5-2 and N.J.S.A. 40A5-14; and

**NOW, THEREFORE BE IT RESOLVED**, the following shall constitute the Cash Management Plan for the Township of Lower and the Treasurer shall deposit and manage its funds pursuant to this plan:

Definitions

1. Treasurer shall mean the Treasurer of the Township of Lower
2. Fiscal Year shall mean the twelve-month period ending December 31.
3. Cash Management Plan shall mean that plan as approved by resolution.

Designation of Depositories

At least once each fiscal year the governing body shall by resolution designate the depositories for the Township of Lower in accordance with N.J.S.A. 40A: 5-14. In addition to the designation, the Township of Lower may make deposits with the State of New Jersey Cash Management Fund in accordance with N.J.S.A. 40A: 5-14.

Audit Requirement

The cash Management Plan shall be subject to the annual audit conducted pursuant to N.J.S.A. 40A: 5-4.

Authority to Invest

The governing body shall pass a resolution at its first meeting of the fiscal year designating the Township of Lower officials who shall make and be responsible for municipal deposits and investments.

Investment Instruments

The Treasurer shall invest at his/her discretion in any investment instrument as approved by the State of New Jersey in accordance with N.J.S.A. 40A: 5-15.1.

Records and Reports

The Treasurer shall report all investments in accordance with N.J.S.A. 40:5-15.2.

At a minimum the Treasurer shall:

- Keep a record of all investments.

- Keep cash position records that reveal, on a daily basis, the status of the cash in its bank accounts.
- Confirm investments with the governing body at the next regularly scheduled meeting.
- Report monthly to the governing body as to the status of cash balances in bank accounts, revenue collection, interest rates and interest earned.

#### Cash Flow

1. The Treasurer shall ensure that the accounting system provides regular information concerning the cash position and investment performance.

2. All moneys shall be turned over to the Treasurer and deposited in accordance with N.J.S.A. 40A: 5-15.

3. The Treasurer is authorized and directed to invest surplus funds of the Township of Lower as the availability of the funds permit. In addition, it shall be the responsibility of the Treasurer to minimize the possibility of idle cash by depositing the moneys in interest bearing accounts wherever practical and in the best interest of the Township of Lower.

4. The Treasurer shall ensure that funds are borrowed for Capital Projects in a timely fashion.

#### Schedule of Statutory Payments

1. Fire Districts are to be paid in accordance with N.J.S.A. 40A: 14-79. Statutory tax payments are made to each district as follows:

- 21.25% on or before April 1
- 22.50% on or before July 1
- 25.00% on or before October 1
- 31.25% on or before December 31

The Lower Township Fire District No. 2 has requested that their payments be made in the following increments:

- 40% due April 1
- 30% due July 1
- 20% due October 1
- 10% due on or before December 31

#### Annual Allowance Amounts

The Township of Lower has authorized participation in a flexible spending account for the employees. The flexible spending account allows a portion of the employee's salary to be redirected to provide reimbursement for allowable medical expenses. At the beginning of each plan year, a specific dollar amount must be elected. For 2013, the allowable amount is \$1,500.00.

#### Banking Policies

Periodically, the Treasurer will utilize the competitive contracting process to request proposals from local banking institutions to provide banking services for the Township. This is to assure that banking services being provided to the Township are based on a competitive "bidding" process. The Township will have the option to extend the contract if it is in the best interest of the Township to do so. At least once every year the Treasurer will evaluate current banking services to assure

compliance with the specifications contained in the contract and any new services that may become available in the banking industry. A detailed banking policy will be kept in the Office of the Treasurer detailing the Township's specific banking requirements.

Fund Balance Policy

It is in the best interest of the Township to establish a fund balance policy to assure adequate funds are available to mitigate current and future risks, ensure stable tax rates and strengthen the Township's creditworthiness. It is therefore the policy of the Township to maintain the current fund balance at a level of no less than 10 to 20 percent of the current fund budget with an optimal balance equaling two months of current fund expenditures.

I hereby certify the foregoing to be the original Resolution adopted by the Township Council at a meeting held on September 16, 2013.

  
 Julie A. Picard, Township Clerk

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD		+	+			
NEVILLE	+		+			
CLARK			+			
BECK			+			

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2013-250

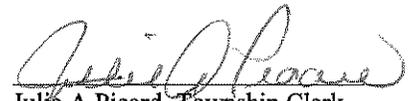
**TITLE: APPROVAL OF ALCOHOLIC BEVERAGE CONTROL LICENSE  
PERSON TO PERSON, PLACE TO PLACE TRANSFER - EXPANSION  
OF LICENSED PREMISES LICENSE #0505-36-014-004, T/A HOTEL  
ICONA/COASTAL BLUE RESTAURANT**

**WHEREAS**, an application has been filed for a person to person, place to place transfer of Plenary Retail License 0505-44-028-003, for the purpose of expansion of licensed premises; and

**WHEREAS**, the application has been reviewed, all required fees paid and no written objections have been filed.

**NOW, THEREFORE, BE IT RESOLVED** that the Lower Township Council does hereby approve the person to person, place to place transfer with expansion of premises located at 9701 Atlantic Avenue, Lower Township under license number 0505-36-014-004 with the area delineated in the application form and the sketch of the licensed premises attached thereto.

I hereby certify the foregoing to be a resolution adopted by the Township Council on September 16, 2013

  
Julie A Picard, Township Clerk

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD		X	X			
NEVILLE	X		X			
CLARK			X			
BECK			X			

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2013-251

**TITLE: RESOLUTION APPROVING AN INTERLOCAL SERVICES AGREEMENT BETWEEN THE TOWNSHIP OF LOWER AND LOWER CAPE MAY REGIONAL SCHOOL DISTRICT**

WHEREAS, the Township of Lower (the "Township") operates a Police Department within the Township; and

WHEREAS, the Lower Cape May Regional School District operates secondary schools (collectively, the "Schools") within the Township; and

WHEREAS, the Lower Cape May Regional School District and the Township desire to enter an agreement whereby the Township shall make a police officer available to the Board for the purposes of providing security at the School upon the terms and conditions set forth in the attached Interlocal agreement (the "Agreement"); and

WHEREAS, the Agreement is authorized by *N.J.S.A. 40:8A-1 et seq.*

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Lower, in the County of Cape May, State of New Jersey, that the Mayor and Township Clerk are hereby authorized and directed to execute an Interlocal Agreement with the Lower Cape May Regional School District, a copy of which is attached hereto as Exhibit A.

I hereby certify the foregoing to be the original resolution adopted by the Township Council of the Township of Lower at a meeting held on September 16, 2013.

  
Julie A Picard, Township Clerk

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD		+	+			
NEVILLE	+		+			
CLARK			+			
BECK			+			

fin n

INTERLOCAL SERVICES AGREEMENT

THIS INTERLOCAL SERVICES AGREEMENT ("Agreement") dated this 22 day of August, 2013 by and between the LOWER CAPE MAY REGIONAL SCHOOL DISTRICT, a duly authorized New Jersey school district (hereinafter referred to as "Lower Cape May Regional School District") and THE TOWNSHIP OF LOWER, a duly authorized New Jersey municipality ( hereinafter referred to as "Township").

1. **Background of Agreement and Term:** Lower Cape May Regional School District operates secondary schools within the Lower Township, Cape May County, New Jersey (the "Schools"). Lower Cape May Regional School District and Township have agreed to have one (1) police officer assigned to the Schools on a full-time basis commencing second half of the 2013-2014 school year and ending the first half of the 2016-2017 school year ("the Term"), and the purpose of this Agreement is to set forth the parties' understanding of the Agreement.

2. **Assignment of Officer:** Township will assign one (1) full-time police officer to Lower Cape May Regional School District during the Term, with such officer to be assigned to the school on a full-time basis.

3. **Selection of Officer:** The one (1) officer to be assigned shall have a minimum of three (3) years of experience. The officer shall be jointly selected by the Superintendent of Lower Cape May Regional School District ("Superintendent") and the Township Police Chief ("Chief of Police").

4. **Payment:** Lower Cape May Regional School District shall pay the Township the total sum of TWO HUNDRED TWENTY-SIX THOUSAND THREE HUNDRED SEVENTY-FOUR DOLLARS AND EIGHTY-FOUR CENTS (\$226,374.84) for such services to be allocated and paid as follows:

(a) The sum of SEVENTY-TWO THOUSAND SIX HUNDRED SIXTY-ONE DOLLARS AND SIXTY-FOUR CENTS (\$72,661.64) For the second half of the 2013-2014 school year and the first half of the 2014-2015 school year to be paid as follows:

(i) THIRTY-SIX THOUSAND THREE HUNDRED THIRTY DOLLARS AND EIGHTY-TWO CENTS (\$36,330.82) due on or before June 30, 2013, and 2014

(ii) THIRTY-SIX THOUSAND THREE HUNDRED THIRTY DOLLARS AND EIGHTY-TWO CENTS (\$36,330.82) due on or before December 31, ~~2013~~. 2014

(b) The sum of SEVENTY FIVE THOUSAND, FOUR HUNDRED NINETEEN DOLLARS AND FORTY-FOUR CENTS (\$75,419.44) for the second half of the 2014-2015 school year and the first half of the 2015-2016 school year to be paid as follows:

(i) THIRTY SEVEN THOUSAND, SEVEN HUNDRED NINE DOLLARS AND SEVENTY-TWO CENTS (\$37,709.72) due on or before June 30, 2014, and

2015

(ii) THIRTY SEVEN THOUSAND, SEVEN HUNDRED NINE DOLLARS AND SEVENTY-TWO CENTS (\$37,709.72) due on or before December 31, 2014. 2015

(c) The sum of SEVENTY-EIGHT THOUSAND, TWO HUNDRED NINETY-THREE DOLLARS AND SEVENTY-SIX CENTS (\$78,293.76) for the second half of the 2015-2016 school year and the first half of the 2016-2017 school year to be paid as follows:

(i) THIRTY-NINE THOUSAND ONE HUNDRED FORTY-SIX DOLLARS AND EIGHTY-EIGHT CENTS (\$39,146.88) due on or before June 30, 2015; and 2014

(ii) THIRTY-NINE THOUSAND ONE HUNDRED FORTY-SIX DOLLARS AND EIGHTY-EIGHT CENTS (\$39,146.88) due on or before December 31, 2015. 2014

5. **Officer to be Employee of Township and not Lower Cape May Regional School District:** Although assigned to school on a full-time basis, the one (1) police officer to be assigned, pursuant to the Agreement, shall remain an employee of the Township and its Police Department and not to Lower Cape May Regional School District. The Township shall remain responsible for payment of his salary and benefits, as well as insurance coverage. Such officer shall remain subject to all rules and regulations of the Township and its police officers and shall not be considered a member of the staff of the Lower Cape May Regional School District.

6. **Duties and Hours:** The one (1) police officer to be assigned shall be expected to work a forty-two (42) hour work week; and shall perform such duties as are assigned to him by the Chief of Police in consultation with the Superintendent. During the time school is in session from September through June, He shall work Full Time at the school, except in the case of an emergency as directed by the Chief of Police. The Superintendent shall not schedule any officer assigned to work additional hours that will result in the total hours worked exceeding forty-two (42) hours without the advanced written authorization of the Township Manager. During vacation periods when school is not actually in session, he shall report to the Chief of Police. The duties to be performed at the school by such officer shall be pursuant to a job description which shall be agreed upon between the Superintendent and the Chief of Police and which shall be reduced to writing prior to the opening of school.

7. **Reports:** The Superintendent shall periodically report to the Chief of Police as to the work efforts of this one (1) officer as well as the actual hours worked. It is generally anticipated that the one (1) police officer will be present at school each day from its opening until the end of classes. He shall be assigned to extracurricular duties such as sporting events, but in a manner so as to make his work week a total of forty-two (42) hours.

8. **Modification or Amendment of Agreement:** This Agreement may only be modified or amended in writing by both Lower Cape May Regional School District and Township and, therefore, no oral modifications or amendments shall be binding on either Lower Cape May Regional School District or Township.

IN WITNESS WHEREOF, the parties have hereunto set their hands and seal the date first above written.

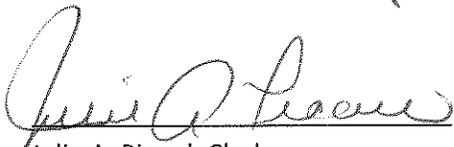
WITNESS:

  
\_\_\_\_\_  
, Secretary

LOWER CAPE MAY REGIONAL  
SCHOOL DISTRICT

BY:   
\_\_\_\_\_  
, President

WITNESS:

  
\_\_\_\_\_  
Julie A. Picard, Clerk

TOWNSHIP OF LOWER,  
A New Jersey Municipal Corporation

BY:   
\_\_\_\_\_  
Michael E. Beck, Mayor

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2013-252

**TITLE: RESOLUTION APPROVING AN INTERLOCAL SERVICES AGREEMENT BETWEEN THE TOWNSHIP OF LOWER AND THE LOWER TOWNSHIP BOARD OF EDUCATION**

**WHEREAS**, the Township of Lower (the "Township") operates a Police Department within the Township; and

**WHEREAS**, the Lower Township Board of Education (the "Board") operates elementary schools (collectively, the "School") within the Township; and

**WHEREAS**, the Board and the Township desire to enter an agreement whereby the Township shall make a police officer available to the Board for the purposes of providing security at the School upon the terms and conditions set forth in the attached Interlocal agreement (the "Agreement"); and

**WHEREAS**, the Agreement is authorized by *N.J.S.A. 40:8A-1 et seq.*

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Lower, in the County of Cape May, State of New Jersey, that the Mayor and Township Clerk are hereby authorized and directed to execute an Interlocal Agreement with the Lower Township Board of Education, a copy of which is attached hereto as Exhibit A.

I hereby certify the foregoing to be the original resolution adopted by the Township Council of the Township of Lower at a meeting held on September 16, 2013.

  
Julie A Picard, Township Clerk

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD		X	X			
NEVILLE	X		X			
CLARK			X			
BECK			X			

## INTERLOCAL SERVICES AGREEMENT

THIS INTERLOCAL SERVICES AGREEMENT ("Agreement") dated this \_\_\_\_\_ day of \_\_\_\_\_, 2013 by and between the LOWER TOWNSHIP ELEMENTARY SCHOOL BOARD OF EDUCATION, a duly authorized New Jersey school district (hereinafter referred to as "Lower Township Elementary School Board of Education") and THE TOWNSHIP OF LOWER, a duly authorized New Jersey municipality (hereinafter referred to as "Township").

1. **Background of Agreement and Term:** The Lower Township Elementary School Board of Education operates elementary schools within the Lower Township, Cape May County, New Jersey (the "Schools"). Lower Township Elementary School Board of Education and Township have agreed to have one (1) police officer assigned to the Schools on a full-time basis for an 18 month period commencing January 1, 2014, and ending on June 30, 2015 and the purpose of this Agreement is to set forth the parties' understanding of the Agreement.

2. **Assignment of Officer:** Township will assign one (1) full-time police officer to Lower Township Elementary School Board of Education during the Term, with such officer to be assigned to the school on a full-time basis.

3. **Selection of Officer:** The one (1) officer to be assigned shall have a minimum of three (3) years of experience. The officer shall be jointly selected by the Superintendent of Lower Township School Board of Education ("Superintendent") and the Township Police Chief ("Chief of Police").

4. **Payment:** Lower Township Elementary School Board of Education shall pay the Township the total sum of ONE HUNDRED TEN THOUSAND, THREE HUNDRED SEVENTY-ONE DOLLARES AND THIRTY-SIX CENTS (\$110,371.36) for such services to be allocated and paid as follows:

(a) THIRTY-SIX THOUSAND THREE HUNDRED THIRTY DOLLARS AND EIGHTY-TWO CENTS (\$36,330.82) due on or before June 30, 2014

(b) THIRTY-SIX THOUSAND THREE HUNDRED THIRTY DOLLARS AND EIGHTY-TWO CENTS (\$36,330.82) due on or before December 31, 2014

(c) THIRTY SEVEN THOUSAND, SEVEN HUNDRED NINE DOLLARS AND SEVENTY-TWO CENTS (\$37,709.72) due on or before June 30, 2015

5. **Officer to be Employee of Township and not Lower Township Elementary School Board of Education:** Although assigned to school on a full-time basis, the one (1) police officer to be assigned, pursuant to the Agreement, shall remain an employee of the Township and its Police Department and not to Lower Township Elementary School Board of Education. The Township shall remain responsible for payment of his salary and benefits, as well as insurance coverage. Such officer shall remain subject to all rules and regulations of the Township and its police officers and shall not be considered a member of the staff of the Lower Township Elementary School Board of Education.

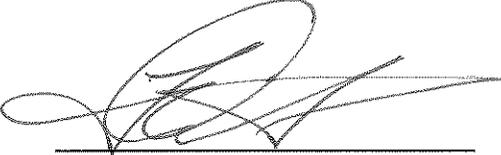
6. **Duties and Hours:** The one (1) police officer to be assigned shall be expected to work a forty-two (42) hour work week; and shall perform such duties as are assigned to him by the Chief of Police in consultation with the Superintendent. During the time school is in session from September through June, He shall work Full Time at the school, except in the case of an emergency as directed by the Chief of Police. The Superintendent shall not schedule any officer assigned to work additional hours that will result in the total hours worked exceeding forty-two (42) hours without the advanced written authorization of the Township Manager. During vacation periods when school is not actually in session, he shall report to the Chief of Police. The duties to be performed at the school by such officer shall be pursuant to a job description which shall be agreed upon between the Superintendent and the Chief of Police and which shall be reduced to writing prior to the opening of school.

7. **Reports:** The Superintendent shall periodically report to the Chief of Police as to the work efforts of this one (1) officer as well as the actual hours worked. It is generally anticipated that the one (1) police officer will be present at school each day from its opening until the end of classes. He shall be assigned to extracurricular duties such as sporting events, but in a manner so as to make his work week a total of forty-two (42) hours.

8. **Modification or Amendment of Agreement:** This Agreement may only be modified or amended in writing by both Lower Township Elementary School Board of Education and Township and, therefore, no oral modifications or amendments shall be binding on either Lower Township School Board of Education or Township.

IN WITNESS WHEREOF, the parties have hereunto set their hands and seal the date first above written.

WITNESS:

  
\_\_\_\_\_  
, Secretary

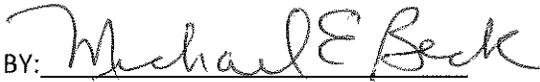
LOWER TOWNSHIP ELEMENTARY  
SCHOOL BOARD OF EDUCATION

BY:   
\_\_\_\_\_  
, President

WITNESS:

  
\_\_\_\_\_  
Julie A. Picard, Clerk

TOWNSHIP OF LOWER,  
A New Jersey Municipal Corporation

BY:   
\_\_\_\_\_  
Michael E. Beck, Mayor

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

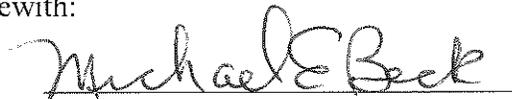
RESOLUTION #2013 - 253

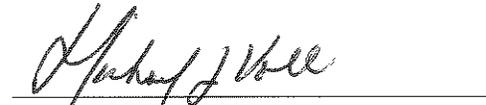
TITLE: DRUNK DRIVING ENFORCEMENT FUND APPLICATION, \$6,121.42

WHEREAS, the Township of Lower desires to apply for and obtain a grant from the New Jersey Department of Law and Public Safety, Division of Highway Traffic Safety for \$6,121.42 to receive funds from the Drunk Driving Enforcement Fund (DDEF) from July 1, 2013 through June 30, 2014.

NOW, THEREFORE, BE IT RESOLVED, that the Township of Lower does hereby authorize the application for such a grant; and, upon receipt of the grant agreement from the New Jersey Department of Law and Public Safety, Division of Highway Traffic Safety, does further authorize the execution of the grant agreement; and also, upon receipt of the fully executed agreement from the Department, does further authorize the expenditure of funds pursuant to the terms of said agreement between the Township of Lower and the New Jersey Department of Law and Public Safety, Division of Highway Traffic Safety.

BE IT FURTHER RESOLVED, that the persons whose names, titles and signatures appear below are authorized to sign the application, and that they or their successors in said titles are authorized to sign the agreement and any other documents necessary in connection therewith:

  
(Signature)  
Michael E. Beck, Mayor

  
(Signature)  
Michael Voll, Township Manager

I hereby certify this is the original resolution adopted by the Township Council at a meeting held on September 16, 2013.

  
Julie A. Picard, Township Clerk

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD		+	+			
NEVILLE	+		+			
CLARK			+			
BECK			+			



State of New Jersey  
 Department of Law & Public Safety  
 Division of Highway Traffic Safety  
 P.O. Box 048  
 Trenton, NJ 08625-0048  
 www.njsaferoads.com



Phone (609) 633-9300

Fax (609) 633-9020

2013  
 Drunk Driving Enforcement Fund Application  
 N.J.S.A. 39:4-50.8 /N.J.A.C. 13:86

Law Enforcement Agency and Address:	Funding currently available
Lower Township Police Department 405 Breakwater Road Erma, NJ 08204	2013 Surcharge Funds \$ 6,121.42 2013 Bottle Tax Funds: \$ included w/surcharge funds Prior Unclaimed Funds. \$ 0.00
County: <u>Cape May</u>	Total Funds Available: \$ <u>6,121.42</u>

**Proposed Drunk Driving Enforcement Fund Expenditures**

PRIMARY - MANDATORY:

(a minimum of 50 percent of total available funds. DHTS approval not required)

- 1. Officer overtime salaries for DWI patrols or checkpoints. \$ 6,121.42

OPTIONAL:

(DHTS approval not required)

- 2. Salaries for overtime court appearances of law enforcement office required in connection with prosecution of violation of 39:4-50: \$ .....
- 3. Audio visual equipment and supplies used to document and preserve evidence of Enforcement of 39:4-50: \$ .....
- 4. Breath testing instruments and supplies approved by the Attorney General pursuant to N.J.A.C. 13:51-3.1: \$ .....
- 5. Blood Test Kits: \$ .....
- 6. Safety equipment needed to conduct DWI Checkpoints for Enforcement of 39:4-50 (cones, flares, lighting, reflectorized vests) \$ .....

OTHER EXPENDITURE:

(DHTS approval required)

- 7. Request to expend funds for time or equipment not listed above: \$ .....
- Funds expended must enhance the enforcement of 39:4-50  
 Justification must be attached. Approval on a case by case basis

Total DDEF Proposal (1-7) \$ 6,121.42

*Copy*

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2013-254

TITLE: INSERTION OF SPECIAL ITEM OF REVENUE PURSUANT TO N.J.S.A. 40A:4-87, CHAPTER 159

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

WHEREAS, said Director may also approve the insertion of any item of appropriation for equal amount,

SECTION 1.

NOW, THEREFORE BE IT RESOLVED that the Township of Lower, County of Cape May, hereby requests the Director of the Division of Local Government Services to approve the increase of \$6,121.42 for an item of revenue in the budget of the year 2013 as follows:

Miscellaneous Revenues –  
 Revenue Offset with Appropriations - Drunk Driving Enforcement Fund  
 Total with increase to be \$6,121.42

SECTION 2.

BE IT FURTHER RESOLVED that a like sum of \$6,121.42 be and the same is hereby appropriated under the caption of:

General Appropriations –  
 Public & Private Programs Offset by Revenues - Drunk Driving Enforcement Fund  
 State/Federal Share \$ 6,121.42  
 Non State Share \$  
 Total with increase to be \$ 6,121.42

FURTHER RESOLVED that two certified copies of this resolution with a copy of the appropriate documentation be forwarded to the Division of Local Government Services.

I hereby certify this is the original resolution adopted by the Township Council at a meeting held on September 16, 2013

  
 Julie A. Picard, Township Clerk

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD		X	X			
NEVILLE	X		X			
CLARK			X			
BECK			X			

Alphabetical Listing

		Unclaimed Funding	Current Funding	Total Funds Available
LOWER TWP	CAPE		\$6,121.42	\$6,121.42
LUMBERTON TWP	BURL	\$1,613.76	\$3,449.19	\$5,062.95
LYNDHURST BORO	BERG		\$5,924.54	\$5,924.54
MADISON BORO	MOR		\$9,630.30	\$9,630.30
MAGNOLIA BORO	CAM		\$4,135.06	\$4,135.06
MAHWAH TWP	BERG	\$11,737.87	\$14,737.48	\$26,475.35
MANALAPAN TWP	MON	\$5,986.07	\$4,634.33	\$10,620.40
MANASQUAN BORO	MON	\$3,749.38	\$5,183.59	\$8,932.97
MANCHESTER TWP	OCE		\$9,314.94	\$9,314.94
MANSFIELD TWP	BURL	\$3,524.74	\$2,461.10	\$5,985.84
MANSFIELD TWP	WARR		\$2,129.75	\$2,129.75
MANTOLOKING TWP	OCE		\$1,391.46	\$1,391.46
MANTUA TWP	GLOU		\$3,874.76	\$3,874.76
MANVILLE BORO	SOM		\$3,509.46	\$3,509.46
MAPLE SHADE TWP	BURL	\$13,238.82	\$3,796.63	\$17,035.45
MAPLEWOOD TWP	ESS	\$6,106.37	\$1,089.83	\$7,196.20
MARGATE CITY	ATL	\$34,172.87	\$2,445.61	\$36,618.48
MARLBORO TWP	MON		\$7,974.71	\$7,974.71
MATAWAN BORO	MON	\$8,059.92	\$660.33	\$8,720.25
MAYWOOD BORO	BERG		\$2,119.80	\$2,119.80
MEDFORD LAKES BORO	BURL	\$642.32	\$538.46	\$1,180.78
MEDFORD TWP	BURL		\$4,285.06	\$4,285.06
MENDHAM BORO	MOR		\$1,232.69	\$1,232.69
MENDHAM TWP	MOR		\$10,057.36	\$10,057.36
MERCER COUNTY SHERIFF	MER	\$767.20		\$767.20
MERCHANTVILLE BORO	CAM		\$4,203.96	\$4,203.96
METUCHEN BORO	MID	\$7,974.27	\$3,363.78	\$11,338.05
MIDDLE TWP	CAPE		\$7,551.98	\$7,551.98
MIDDLESEX BORO	MID		\$3,575.92	\$3,575.92
MIDDLESEX COUNTY	MID	\$2,188.89		\$2,188.89
MIDDLETOWN TWP	MON		\$19,747.04	\$19,747.04
MIDLAND PARK	BERG		\$1,360.36	\$1,360.36
MILLBURN TWP	ESS	\$3,853.41	\$2,023.61	\$5,877.02
MILLTOWN BORO	MID		\$4,098.17	\$4,098.17
MILLVILLE CITY	CUMB		\$3,760.78	\$3,760.78
MONMOUTH BEACH BORO	MON		\$724.73	\$724.73
MONMOUTH COUNTY PD	MON		\$145.69	\$145.69
MONROE TWP	GLOU	\$5,360.22	\$5,555.23	\$10,915.45
MONROE TWP	MID		\$6,002.02	\$6,002.02
MONTECLAIR STATE COLLEGE	ESS	\$2,521.98	\$3,032.56	\$5,554.54
MONTCLAIR TOWN	ESS		\$6,964.64	\$6,964.64
MONTGOMERY TWP	SOM		\$4,057.61	\$4,057.61
MONTVALE BORO	BERG	\$2,568.20	\$3,398.60	\$5,966.80
MONTVILLE TWP	MOR	\$2,556.77	\$4,522.48	\$7,079.25
MOONACHIE BORO (Plus 1/2 of Teterboro)	BERG	\$635.21	\$1,063.31	\$1,698.52
MOORESTOWN TWP	BURL	\$2,475.90	\$1,579.49	\$4,055.39
MORRIS CO. PARK POL.	MOR			\$0.00
MORRIS PLAINS BORO	MOR		\$1,649.32	\$1,649.32
MORRIS TWP	MOR	\$8,791.53	\$7,845.45	\$16,636.98

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2013-255

**TITLE: INSERTION OF SPECIAL ITEM OF REVENUE PURSUANT TO N.J.S.A. 40A:4-87, CHAPTER 159**

**WHEREAS**, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

**WHEREAS**, said Director may also approve the insertion of any item of appropriation for equal amount,

SECTION 1.

**NOW, THEREFORE BE IT RESOLVED** that the Township of Lower, County of Cape May, hereby requests the Director of the Division of Local Government Services to approve the increase of \$5,000.00 for an item of revenue in the budget of the year 2013 as follows:

Miscellaneous Revenues –  
Revenue Offset with Appropriations - Emergency Management Assistance  
Total with increase to be \$5,000.00

SECTION 2.

**BE IT FURTHER RESOLVED** that a like sum of \$5,000.00 be and the same is hereby appropriated under the caption of:

General Appropriations –  
Public & Private Programs Offset by Revenues - Emergency Management Assistance  
State/Federal Share       \$ 5,000.00  
Non State Share           \$  
Total with increase to be \$ 5,000.00

**FURTHER RESOLVED** that two certified copies of this resolution with a copy of the appropriate documentation be forwarded to the Division of Local Government Services.

I hereby certify this is the original resolution adopted by the Township Council at a meeting held on September 16, 2013

  
Julie A. Picard, Township Clerk

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD		X	X			
NEVILLE	X		X			
CLARK			X			
BECK			X			

# PURCHASE ORDER COUNTY OF CAPE MAY

4 MOORE ROAD, CAPE MAY COURT HOUSE, NJ 08210-1654  
PURCHASING: 609-465-1125 ACCOUNTS PAYABLE: 609-465-1170

13-0001431  
PURCHASE ORDER NO. 2593 2012  
DEPARTMENT NO. \_\_\_\_\_

**VENDOR:**  
Lower Tap Treas Office  
2500 Bayshore Rd  
P.O. Box 308  
Villas NJ 08251

**SHIP PREPAID TO:**  
Emergency Mgt /Comm.  
30 W MECHANIC STREET  
BASEMENT  
CAPE MAY CT HSE NJ 08210

VENDOR NO. 14946	CONTRACT NO.	TERMS	FOB POINT DESTINATION	ORDER DATE 8/08/13	DATE WANTED <b>BEST AVAILABLE</b>
---------------------	--------------	-------	--------------------------	-----------------------	--------------------------------------

QUANTITY	DESCRIPTION	UNIT PRICE	AMOUNT
1.00	40A-11-5(2) Emergency Management Assistance 2012  Please sign PO and return w/your request for 2012 EMA grant funds.  Please mail to: CMC DEM 4 Moore Rd, DN 308 CMCH, NJ 08210 0004.2593.2012 5697.0003	5000.00	5000.00

**GOVERNMENTAL AGENCY INVOICE#**  
TAX EXEMPT NO. 21-6000106  
CAPE MAY COUNTY IS EXEMPT FROM ANY LOCAL, STATE OR FEDERAL SALES, USE OR EXCISE TAX. CAPE MAY COUNTY WILL NOT INCUR SERVICE CHARGES SUCH AS INTEREST AND LATE FEES.

<b>TOTAL</b>	5000.00
--------------	---------

*Mary Ann Adams*  
PURCHASING AGENT      DATE

C.M.W. AUG 09 2013  
CERTIFICATION AS TO AVAILABILITY OF FUNDS      DATE

NOTE: CLAIMANT'S CERTIFICATION AND DECLARATION MUST BE SIGNED AND BILLS PRESENTED TO OFFICE OF CLERK OF THE BOARD BY THURSDAY PRECEDING SECOND AND FOURTH TUESDAY.

-ALL BILLS MUST BE SWORN TO-

BEING DULY SWORN, ON HIS OATH SAITH THAT THE WITHIN BILL IS CORRECT IN ALL ITS PARTICULARS; THAT THE ARTICLES HAVE BEEN FURNISHED OR SERVICES RENDERED AS STATED THEREIN, AND THAT NO BONDS HAS BEEN GIVEN OR RECEIVED ON ACCOUNT OF SAID BILL.

VENDOR SIGN HERE: *[Signature]*

OFFICIAL POSITION: *CFO Tap of Lower*

APPROVED FOR PAYMENT

---

FREEHOLDER: DIRECTOR OF DEPARTMENT

---

FREEHOLDER: REVENUE AND FINANCE

DEPARTMENT HEAD: APPROVAL FOR PAYMENT

---

PRESENTED TO THE BOARD OF CHOSEN FREEHOLDERS AND APPROVED FOR PAYMENT

DATE: \_\_\_\_\_ CHECK NO. \_\_\_\_\_

- IMPORTANT INSTRUCTIONS TO VENDOR:**
- 1) Vendor must sign this Purchase Order and return to the SHIP PREPAID TO address noted above unless an address is noted in the body of this Purchase Order.
  - 2) PO# must appear on all packages, packing slips and invoices.
  - 3) Mail your invoice to the SHIP PREPAID TO address noted above unless an address is noted in the body of this Purchase Order.

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2013-256

TITLE: AUTHORIZATION FOR REFUND OF TAXES

WHEREAS, the Township Tax Collector has certified an overpayment due to the reasons listed below:  
and

WHEREAS, a refund is due.

NOW, THEREFORE BE IT RESOLVED, by the Township Council of the Township of Lower, County of Cape May, State of New Jersey that the CFO/Treasurer be and the same is authorized and directed to refund the overpayments according to the Tax Collector's certification on file with the CFO/Treasurer.

<u>Block</u>	<u>Lot</u>	<u>Refund To</u>	<u>Reason</u>	<u>Tax</u>
268	5	Corelogic	paid twice	467.76
566	5	Corelogic	paid twice	803.54
500.06	2	Corelogic	paid twice	1,061.98

I hereby certify the foregoing to be the original Resolution adopted by the Township Council at a meeting held on September 16, 2013.

  
Julie Picard, Township Clerk

	MOITON	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD		X	X			
NEVILLE	X		X			
CLARK			X			
BECK			X			

RESOLUTION #2013-257

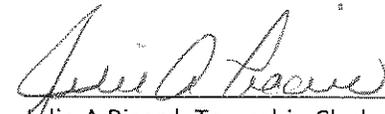
Title: **RESOLUTION REAFFIRMING THE REVIEW AND FINAL APPROVAL OF THE APPLICATION AND PURCHASE OF THE DEVELOPMENT EASEMENT ON SLAMB FARM**

**WHEREAS**, the Cape May County Agriculture Development Board has granted final approval for the purchase of a Development Easement on property owned by Raymond A. and Elaine C. Slamb, at a certified value of \$37,100 per acre, designated as 12.74 acres, Block 510, Lot 4.02, 4.04, 22, also known as 653 Route 9, Township of Lower, Cape May County, New Jersey; and

**WHEREAS**, the Board of Chosen Freeholders of the County of Cape May have entered into a contract to purchase said easement.

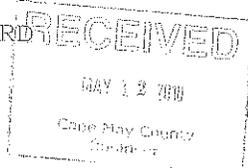
**NOW, THEREFORE, BE IT RESOLVED** that the Township Council of the Township of Lower has reviewed the aforesaid application, pursuant to N.J.A.C. 2:76-6.10(a)4. and in the best interest of the Township, approves the application and the purchase of the development easement of the property designated as, Block 510 Lots 4.02, 4.04 & 22. 12.74 Acres, Township of Lower, Cape May County, State of New Jersey.

I hereby certify the foregoing to be the original Resolution adopted by the Township Council of the Township of Lower at a meeting held on September 16, 2013.

  
Julie A Picard, Township Clerk

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD		+	+			
NEVILLE	+		+			
CLARK			+			
BECK			+			

CAPE MAY COUNTY AGRICULTURE DEVELOPMENT BOARD



MARCH 2007

APPLICATION TO SELL A DEVELOPMENT EASEMENT

NOTE: Read and Complete All Portions of this Application.

This application to sell a development easement is made this 12 day of May, 2010.

A "development easement" means an interest in land, less than fee simple absolute title thereto, which enables the owner to develop the land for any non-agricultural purpose as determined by and acquired under the provisions N.J.S.A. 4:1C-11 et. seq. P.L. 1983, c.32, and any relevant rules or regulations promulgated pursuant thereto.

I/We, Raymond + Elaine Slamb landowner(s) of property located in the Township of Lower, in the County of Cape May, known and designated as Block 510, Lot (s) 4.02-22, 29, Acres 12.5 on the Tax Map of \_\_\_\_\_, Township, Cape May County, New Jersey, (hereinafter "Premises), apply to the Cape May County Agricultural Development Board, (Hereinafter "Board"), to sell a development easement pursuant to the Agriculture Retention and Development Act, N.J.S.A. 4:1C-11 et. seq., P.O. 1983, C.32, and N.J.A.C. 2:76-6.

OFFER TO SELL A DEVELOPMENT EASEMENT

Pursuant to N.J.A.C. 2:76-6.3, it is required that the applicant(s) submit an offer to sell a development easement to the Board.

NOTE: Landowners hereby acknowledge that they have been fully informed of the provisions related to the sale of a development easement and that a recommendation was made to obtain legal counsel.

In addition, in accordance with N.J.S.A. 4:1C-31g, "Any landowner whose application to sell a development easement has been rejected for any reason other than insufficient funds may not reapply to sell a development easement on the same land within 2 years of the original application."

As landowner(s) of the premises described above, I/we are willing to make an offer to sell a development easement to the Board in the amount of \$ Fair mkt. value per acre. The final total purchase price shall be based on the acreage of the premises determined by a survey authorized by the Board.

- a. For farms less than or equal to 10 acres in size, to be eligible for preservation the farm must meet the following threshold criteria:
  - Provide evidence that the farm produces agricultural or horticultural products of at least \$2,500 annually;
  - At least 75% of the farm is tillable or a minimum of 5 contiguous acres, whichever is less;
  - At least 75%, or a minimum of 5 contiguous acres, (whichever is less) of the farm consists of soils that are capable of supporting agricultural production; and

- Purchase of the development easement must result in the loss of development potential based on the zoning utilized for purposes of value certification;
- b. For farms greater than 10 acres in size, to be eligible for preservation the farm must meet the following:
- The farm must be capable of producing agricultural or horticultural products of at least \$2,500 annually;
  - The farm must possess at least 50% tillable land, or 25 contiguous acres, whichever is less, which is capable of supporting agricultural production; and
  - Purchase of the development easement must result in the loss of development potential based on the zoning utilized for purposes of value certification.

PLEASE PROVIDE THE FOLLOWING INFORMATION:

1. LANDOWNER INFORMATION:

A. Write the name, mailing address, and phone number of all the landowners of the premises.

Is the applicant the owner of the farm? (Y/N) Y

Last Name: Slamb  
 First Name: Raymond + Elaine  
 Middle Initial: a + e  
 Address: 653 RT 9  
 City: Cape May  
 State: N.J.  
 Zip Code: 08204 4637  
 Phone (day): 609-884-6221  
 Phone (eve.): 609-884-6221  
 Fax No.: \_\_\_\_\_

SS#: 183-26-1067 140-24-4794  
 Fed. ID#: 010-588-5821000  
 Form of Business: 1 (Use code from Appendix (A), Item A)

Standard Industrial Classification Code: 171-175 (See Appendix A, Item E)

- B. Write the farm, corporate or business name, if any.  
Willie's Tree Farm
- C. Fill in the name of person(s), if any, residing on the property.  
Raymond A Slamb Elaine C. Slamb Mark E. Slamb  
Mark W. Slamb Andrea Bailey Michelle Bailey

2. PROPERTY DESCRIPTION:

A. Write the street address of the property

653 + 655 RT 9 Cape May N.J.

Location:

1. Describe the location of the farm:

4 miles South of intersection of 9 + 47 on R.T. 9  
(Ex. 1/4 mile N.E. of intersection of Oak Rd. & Creek Rd.)

2. Nearest Town: Erma (Name)

B. Identify the tax block and lot and deed reference of the premises.

Block 510 Lot(s) 22; Deed Book 03359, Page 907  
Block 510 Lot(s) 4.02; Deed Book 03359, Page 91224  
Block \_\_\_\_\_ Lot(s) \_\_\_\_\_; Deed Book \_\_\_\_\_, Page \_\_\_\_\_  
Block \_\_\_\_\_ Lot(s) \_\_\_\_\_; Deed Book \_\_\_\_\_, Page \_\_\_\_\_

Recorded in: Middle Township, Cape May County

Please attach a copy of the deeds for the premises and tax maps.

C. Total acreage of the premises described in Part B.

12.9 Acres

Source of acreage (deed, tax maps, survey and survey date)

Tax bill

D. Will any portion of the above tax lots be excepted from the application (i.e. not included)? \_\_\_\_\_ Yes  No

If yes, identify the location, approximate shape and the acreage of the excepted area(s) on a tax map or survey.

EXCEPTIONS:

Exceptions mean portions of the applicant's land holdings which are not to be encumbered by the deed restrictions contained in N.J.A.C. 2:76-6.15.

Note: If an exception has been requested, please complete Addendum A.

What is the net acreage of the premises to be considered for easement purchase (total acreage less excepted acreage)?

\_\_\_\_\_ Acres

E. What is the total number of residential units on the premises?

2

Please identify the residential units on the premises by type as listed below:

1. Single Family Residential Buildings # 2

Standard single family housing yes

Manufactured home with permanent foundation \_\_\_\_\_

Other Barn

2. Multifamily Residential Buildings # \_\_\_\_\_

Duplex \_\_\_\_\_

Single Family with apartment \_\_\_\_\_

Other \_\_\_\_\_

3. Residential Buildings for Agricultural Labor

- Single family house # \_\_\_\_\_
- Dormitory style \_\_\_\_\_
- Manufactured home with permanent foundation \_\_\_\_\_
- Manufactured home without permanent foundation \_\_\_\_\_
- Apartment \_\_\_\_\_
- Other \_\_\_\_\_

4. Other:

List below all units specified above currently leased for nonagricultural purposes.

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Note: Mobile homes should be considered under the manufactured home category.

F. Are you requesting the option to build future residences pursuant to N.J.A.C. 2:76- 6.17 (Residual Dwelling Site Opportunities - RDSO's)? (1 per 100 acres). \_\_\_\_\_ Yes  No

If yes, please explain on an attached sheet. Additional housing units are subject to negotiation and approval.

G. Are there presently any non-agricultural uses or activities on the premises: (examples: office for a non-farm commercial business, antique shop or other service business, rental of buildings for non-farm use) \_\_\_\_\_ Yes  No

If the answer to (G) is "yes", then complete Addendum (B).

Only those uses listed in Addendum B will be considered for inclusion in the Deed of Easement at the time of closing.

H. Is there a pending or approved subdivision or site plan application for the premises?

- YES Yes \_\_\_\_\_ No
- a. Is the subdivision approval preliminary? (Y/N): \_\_\_\_\_
- b. Is the subdivision approval final? (Y/N): Y \_\_\_\_\_

If the answer to (H) is "yes", then complete Addendum (C).

I. Is the premises served by public sewer: \_\_\_\_\_ Yes  No

Is the premises served by public water: \_\_\_\_\_ Yes  No

J. Please list and briefly describe all structures on the premises (barns, sheds, etc....)

2 single family houses - 30'x40' barn - 2 sheds

3. AGRICULTURAL USE AND PRODUCTION

A. List in order of importance, the type of agricultural enterprises on the premises (e.g. dairy, field crops, orchard, etc.) \_\_\_\_\_

B. Identify the appropriate acreage and/or percentage land use of the parcel to be considered for easement purchase.

Tillable cropland	_____ 1 Acres	_____ 8 %
Pasture	_____ Acres	_____ %
Orchard	_____ 2.5 Acres	_____ 20 %
Nursery	_____ Acres	_____ %
Woodland	_____ 3 Acres	_____ 24 %
Farmstead	_____ 2 Acres	_____ 16 %
Other (specify)	<u>Christmas Trees 3.5 Ac</u>	<u>36%</u>
	<u>Walnut Trees 1</u>	

Attach copy of farmland assessment application.

C. Does the farm have a current Farm Conservation Plan?  
\_\_\_\_\_ Yes  No

D. Please describe all soil and water conservation practices.  
\_\_\_\_\_  
\_\_\_\_\_

APPLICANT SHALL OBTAIN WITHIN ONE YEAR OF THE DATE OF EASEMENT, A FARM CONSERVATION PLAN APPROVED BY THE LOCAL SOIL CONSERVATION DISTRICT, PURSUANT TO N.J.A.C. 2:76-6:15(a)7i.

YES Yes

E. Is the farm currently enrolled in an 8-year program?  
\_\_\_\_\_ Yes  No

4. SPECIAL CONSIDERATIONS:

A. Identify anything particularly special about the premises (historical significance, uniqueness of the agricultural operation, environmental significance, etc.) \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

B. Are you a full-time farmer? \_\_\_\_\_ Yes  No

C. Is farming your primary income source?  
\_\_\_\_\_ Yes  No

5. LIENS/EASEMENTS/RIGHTS-OF-WAY: Please list all liens, rights-of-way that exist on the premises and identify the approximate location on a tax map: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

NOTE: The applicant shall receive preliminary approval from the current lien easement and right-of-ways holders granting the applicant permission to proceed with negotiations involving the sale of a development easement. Please attach letter(s) of approval.

This preliminary commitment is NOT a final subordination of all rights. In accordance with N.J.A.C. 2:76-6.13, where the landowner has accepted an offer to sell a development easement, the landowner shall provide evidence that the current lien, easement and right-of-way holders, as required by the Committee and Board, subordinate their rights to the rights and privileges granted by the sale of the development easement to the Board and shall supply recordable evidence of their subordination at the time of the transfer of the easement.

Regarding public utility easements, the applicant shall note if any exist. The Board will determine if the easement holder should be notified or if a waiver should be granted.

(1) Is there an existing pond or well on the farm?  Yes  No

Location well approx center of land

(2) Do you have an NJDEP Agricultural Water Use Certification?  Yes  No

6. ADDITIONAL INFORMATION: The Board may request additional information.

(1) 7 Year Documented history of farming  Yes  No  
(Assessment forms or letter from assessor or income tax forms)

(2) If warranted due to a shortfall of funding applicant is willing to take a multi-year payout.  Yes  No

The landowner hereby gives the Board permission to proceed with the review and evaluation of this APPLICATION to determine the suitability of the land for development easement purchase pursuant to N.J.S.A. 4:1C-11 et. seq., P.L. 12983, c.32 and N.J.A.C. 2:76-6.

<u>Raymond A Slamb</u>	<u>5-12-2010</u>
<u>Elaine C Slamb</u>	<u>5-12-2010</u>
Landowner(s) Signature(s)	Date

All persons listed on the deed must sign above.

Return this application to: Farmland Preservation  
DN 309, 4 Moore Road  
Cape May Court House, N.J. 08210

The undersigned landowner hereby certifies that all information provided in the within application is true. The undersigned landowner understands that the Cape May County Agriculture Development Board and/or the County of Cape May reserves the right to take any necessary action against said landowner to procure the return of any funds advanced for the purchase of a development easement in the event it is determined that the landowner supplied false or misleading information in the within application.

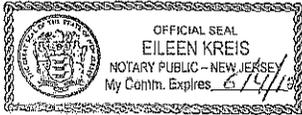
Raymond A. Slamb  
Name of Landowner

Eleane C. Slamb  
Name of Landowner

Sworn and subscribed before me

this 12 day of MAY, 20 10.

Eileen Kreis  
Notary Public (Print Name and Title below signature)



## APPENDIX A

utilize the following codes when completing the Application.

### FORM OF BUSINESS

TYPE	CODE
Sole proprietor (Husband & Wife)	(01)
Multiple proprietors	(02)
Corporation	(03)
Partnership	(04)
Estate	(05)
Trust	(06)
County	(07)
Municipality	(08)
Conservation Org.	(09)
Institution	(10)

### COUNTY AND MUNICIPAL CODES

Utilize the attached list of codes.

### AGRICULTURAL DEVELOPMENT AREA

TYPE	CODE
ADA (DESIGNATED)	(01)
ADA (VOLUNTARY)	(02)

### N. J. STATE DEVELOPMENT AND REDEVELOPMENT PLANNING AREAS

TYPE	CODE
Metropolitan Planning Area (PA1)	01
Suburban Planning Area (PA2)	02
Fringe Planning Area (PA3)	03
Rural Planning Area (PA4)	04
Rural/Environmentally Sens. (PA4B)	05
Environmentally Sensitive (PA5)	06

# Standard Industrial Codes

## APPENDIX A ITEM E

0110	CASH GRAINS	0279	ANIMAL SPECIALTIES, NEC
0111	WHEAT	0291	GENERAL FARMS, PRIM LIVESTOCK & ANIMAL
0112	RICE	0711	SOIL PREPARATION SERVICES
0115	CORN	0721	CROP PLANTING, CULTIVATING AND PROTECTING
0116	SOYBEANS	0722	CROP HARVESTING, PRIMARILY BY MACHINE
0119	CASH GRAINS, NEC	0723	CROP PREPARATION SERVICES FOR MARKET, EXCEPT COTTON GINNING
0131	COTTON	0724	COTTON GINNING
0132	TOBACCO	0741	VETERINARY SERVICES FOR LIVESTOCK
0133	SUGARCANE AND SUGAR BEETS	0742	VETERINARY SERVICES FOR ANIMAL SPECIALTIES
0134	IRISH POTATOES	0751	LIVESTOCK SERVICES, EXCEPT VETERINARY
0139	FIELD CROPS, EX CASH GRAINS, NEC	0752	ANIMAL SPECIALTY SERVICES, EXCEPT VETERINARY
0161	VEGETABLES AND MELONS	0761	FARM LABOR CONTRACTORS AND CREW LEADERS
0171	BERRY CROPS	0762	FARM MANAGEMENT SERVICES
0172	GRAPES	0781	LANDSCAPE CONSELING AND PLANNING
0173	TREE NUTS	0782	LAWN AND GARDEN SERVICES
0174	CITRUS FRUITS	0783	ORNAMENTAL SHRUB AND TREE SERVICES
0175	DECIDUOUS TREE FRUITS	0811	TIMBER TRACTS
0179	FRUIT AND TREE NUTS, NEC.	0831	FOREST NURSERIES & GATHER. OF FOREST PRODUCTS
0181	ORNAMENTAL NURSERY PROD	0851	FORESTRY SERVICES
0182	FOOD CROPS GROWN UNDER COVER	0912	FINFISH
0191	GENERAL FARMS, PRIMARILY CROP	0913	SHELLFISH
0211	BEEF CATTLE FEEDLOTS	0919	MISCELLANEOUS MARINE PRODUCTS
0212	BEEF CATTLE, EXCEPT FEEDLOTS	0921	FISH HATCHERIES AND PRESERVES
0213	HOGS	0971	HUNTING, TRAPPING, AND GAME PROPAGATION
0214	SHEEP AND GOATS		
0219	GENERAL LIVESTOCK EX DAIRY & POULTRY		
0241	DAIRY FARMS		
0251	BROILER, FRYER & ROASTER CHICKENS		
0252	CHICKEN EGGS		
0253	TURKEY AND TURKEY EGGS		
0254	POULTRY HATCHERIES		
0259	POULTRY & EGGS, NEC		
0271	FUR-BEARING ANIMALS AND RABBITS		
0272	HORSES AND OTHER EQUINES		
0273	ANIMAL AQUACULTURE		

ADDENDUM A

EXCEPTION(S) ATTACHMENT:

(Complete for each exception.)

Location: Block \_\_\_\_\_, Lot \_\_\_\_\_

Size: \_\_\_\_\_ Local Zoning \_\_\_\_\_

Percent of total premises: \_\_\_\_\_

Applicant's reasons for exception: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Justification, provided by the Board: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

1. Is the exception for county and/or municipal farmland preservation and/or open space programs?

(Y/N): \_\_\_\_\_

2. Can the exception be severed from the premises?

(Y/N): \_\_\_\_\_

3. Does the size of the individual exception exceed local zoning requirements to construct one single family residential dwelling?

(Y/N): \_\_\_\_\_

a. If yes, how many building lots or portions thereof are there in excess of the local zoning requirements for one single family dwelling?

\_\_\_\_\_  
\_\_\_\_\_

b. Is the landowner willing to restrict the exception to only one residential unit:

Yes \_\_\_\_\_ No \_\_\_\_\_

4. Does the total acreage for all of the exception(s) exceed 10% of the total acreage?

Yes \_\_\_\_\_ No \_\_\_\_\_

5. Will there be any right to farm language required on the deed of the exception?

Yes \_\_\_\_\_ No \_\_\_\_\_

6. Is the CADB placing other requirements on the exception?

Yes \_\_\_\_\_ No \_\_\_\_\_

If yes, what are the requirements? \_\_\_\_\_  
\_\_\_\_\_

7. Does the exception have a significant negative impact?

Yes \_\_\_\_\_ No \_\_\_\_\_

Note: Identify the location of the exception in relation to the boundaries of the application on a tax map.



ADDENDUM C

SUBDIVISION OF THE PREMISES ATTACHMENT:

1. Please fully describe the status of any subdivision approvals or actions taken to obtain subdivision approval.
2. Include a copy of the municipality's resolution confirming the data and conditions of approval.
3. Include any other pertinent information, (DEP permit, etc.)

*Lower Township has given us final approval  
for the subdivision*

*9 well permits*

*9 septic permits*

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2013-258

**TITLE: APPROVAL OF WIZARDS FESTIVAL OF FUN EVENTS  
FERRY MERRY CHRISTMAS DECEMBER 22, 2013 AND NEW  
YEARS EVE CELEBRATION DECEMBER 31, 2013**

**WHEREAS**, the Township Recreation Department is contracting two events with Wizards Festival of Fun; Ferry Merry Christmas which takes place at the Ferry Terminal on December 22, 2013 for \$4,235.00 and New Years Eve Celebration on December 31, 2013 for \$2,650.00 at the Recreation Department 2600 Bayshore Road, Villas, NJ.

**WHEREAS**, the amount of said contract shall be in accordance with the services set forth on Exhibit A and Exhibit B, which will be paid upon completion of event; and

**WHEREAS**, the events and payments are as follows:

Ferry Merry Christmas \$4235.00 12/22/2013 Located at DRBA Ferry Terminal  
New Years Eve Event \$2650.00 12/31/2013 Located at Recreation Dept. and;

**WHEREAS**, the CFO has determined sufficient funds are available in the budget under Celebration of Public Events 3-01-30-420-299 as evidenced by the

CFO's signature 

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Lower, County of Cape May, State of New Jersey that the Mayor is hereby authorized and directed to sign the attached agreement with Wizards Festival of Fun.

I hereby certify the foregoing to be the original Resolution adopted by the Township Council at a meeting held on September 23, 2013.

  
Julie A. Picard, Township Clerk

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD		X	X			
NEVILLE	X		X			
CLARK			X			
BECK			X			

## *Wizards Festival of Fun Inc*

125 Coles Road  
Blackwood, NJ 08012  
Phone (609) 206-5244  
www.wizardsfestivaloffun.com  
e-mail: [abelmont@wizardsfestivaloffun.com](mailto:abelmont@wizardsfestivaloffun.com)

September 4, 2013

Mr. Mitchell Plenn, Ass't Director of Parks and Recreation  
Township of Lower  
2600 Bayshore Road  
Villas, NJ 08251 (Via Fax (609) 886-7838) [recreation@townshipoflower.org](mailto:recreation@townshipoflower.org)  
Dear Mr. Plenn:

Thanks for your interest in our proposal for your *Ferry Merry Christmas Party*. Our credentials include more than twenty years experience in creating exciting Special Events for government and corporate clients, compliance with all New Jersey regulations, membership in leading trade groups and one-million dollar Liability Insurance including certificate of insurance with our clients named as additional insured.

**From Noon until 3 PM on Sunday, Dec 22, 2013, we propose to provide:**

***Crafts in the Gallery.*** Three Craft Stations with attendants means lots of fun for kids from 3 to 9. Each child will receive 3 craft tickets to use at any of the three stations either *Decorated Christmas Tree, Decorated Hanging Ornament and decorated Christmas Cookie.*

***Face Painting by Lynn.*** This accomplished artist uses all non-allergenic paints. She will work with an assistant and be a real treat for your young guests with her beautiful Christmas Designs.

***Ferry Merry Christmas Themed Winter Carnival Games.*** Four fun-filled themed games with operators - Penguin Bean Bag Knockdown, Ice Fishing, Polar Bear Hoop Toss and Sow Ball Tic-Tac-Toe. Each child will receive 4 tickets to play the games. Each child will receive a prize coupon, win or lose, every time they play. Winners will receive additional prize coupons based. Every child will be able to trade his or her coupons in at our prize station to claim inexpensive winner keepsake type prizes.

***Join Santa in the Lobby.*** Our beautifully costumed Santa, seated in a colorful Christmas Sleigh, will personally meet and greet each of your young guests.

***The Christmas Balloonatic.*** A colorfully costumed pitchman presenting Balloon Sculpture at its best.

***Christmas Inflatable.*** An adorable Christmas Inflatable will mark the entrance to your event.

All of the above will add up to a memorable and fun-filled party. Total cost as outlined above will be \$4,235. At the Christmas season is so busy, most performers will not give holds on their services; therefore a prompt reply will be appreciated. Thanks again for your consideration.

Sincerely,

***Al Belmont***

President/Executive Producer  
Wizard's Festival of Fun Inc.  
125 Coles Road  
Blackwood, NJ 08012  
E-mail: [abelmont@wizardsfestivaloffun.com](mailto:abelmont@wizardsfestivaloffun.com)

AMB/sp

## *Wizards Festival of Fun Inc*

125 Coles Road  
Blackwood, NJ 08012  
Phone (609) 206-5244  
www.wizardsfestivaloffun.com  
e-mail: [abelmont@wizardsfestivaloffun.com](mailto:abelmont@wizardsfestivaloffun.com)

September 4, 2013

Mr. Mitchell Plenn, Ass't Director of Parks and Recreation  
Township of Lower  
2600 Bayshore Road  
Villas, NJ 08251 (Via Fax (609) 886-7838) [recreation@townshipoflower.org](mailto:recreation@townshipoflower.org)

Dear Mr. Plenn:

We propose to provide the items listed below for your New Years Eve Celebration from 6:30 PM until 9 PM on Tuesday, December 31, 2013. We will comply with all New Jersey regulations. In addition, we will provide one million dollar of liability insurance naming Lower Township as additional insured.

- ***Mickey Mouse Club House Combination Unit with one attendant.***



Our 5-in-1 Bounce is the ultimate in inflatable jumpers offering a basketball hoop, both log and pop-up obstacles in addition to a climb and an exit slide. Parents have a clear view through the 360-degree mesh sides. Dimensions: 18'L x 19'W x 15'H.

- ***Olympic Double Basketball Shootout.*** Encourage team spirit and friendly competition as children play Basketball Shootout. This game is a perfect size for kids of all ages including small kids. Dimensions: 24"L x 16'6"W x 13'H.
- ***Two (2) Country Fair Games of Skill.*** Two fun-filled games including Fat Cat Fuzzy Cat Beanbag Toss Knockdown and Crazy Kan Beanbag Toss Knockdown.
- ***Engine Company 1 Humvee 4 X 4 Fun Bounce with one attendant.*** Your young guests through age 10 will love this beautiful Fire Engine themed bounce. Dimensions: 24"L x 16'6"W x 13'H.

All the above adds up to a memorable, fun-filled party. Total cost will be \$2,650. You must supply two eight-foot tables for each game (Total of four tables), a separate dedicated 20 amp line of 110 volt of electricity within 100 feet of each inflatable and additional helpers to serve as attendants for the Sports Combo Unit and two country fair games.

If you accept our proposal, we will provide everything specified above for the price and under the terms and conditions specified above. Any additions or changes to this proposal that you request will be provided at extra cost to you. Due to the high demand for New Years Eve activities, we cannot give holds on services. We must continue to solicit business for the items above until you approve and accept our proposal. No dates or services will be reserved and Wizard's will have no obligation to provide the above until we have received your purchase order accepting the proposal as outlined above and we acknowledge and accept your purchase order. Therefore, please respond as soon as possible.  
Sincerely,

***Al Belmont***

President/Executive Producer  
Wizard's Festival of Fun Inc.  
125 Coles Road  
Blackwood, NJ 08012  
E-mail: [abelmont@wizardsfestivaloffun.com](mailto:abelmont@wizardsfestivaloffun.com)

AMB/sp

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION # 2013-259

**TITLE: A RESOLUTION PROVIDING FOR A MEETING NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH THE PROVISIONS OF THE NEW JERSEY OPEN PUBLIC MEETINGS ACT, N.J.S.A. 10:4-12.”**

**WHEREAS**, the Township Council of the Township of Lower is subject to certain requirements of the Open Public Meetings Act, N.J.S.A 10:4-6, et seq., and

**WHEREAS**, the Open Public Meetings Act, N.J.S.A. 10:4-12, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution, and

**WHEREAS**, it is necessary for the Township Council of the Township of Lower to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12b and designated below:

- \_\_\_\_\_ (1) Matters Required by Law to be Confidential: Any matter which, by express provision of Federal law or State statute or rule of court shall be rendered confidential or excluded from the provisions of the Open Public Meetings Act.
- \_\_\_\_\_ (2) Matters Where the Release of Information Would Impair the Right to Receive Funds: Any matter in which the release of information would impair a right to receive funds from the Government of the United States.
- \_\_\_\_\_ (3) Matters Involving Individual Privacy: Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information, relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly.
- (4) Matters Relating to Collective Bargaining Agreement: Any collective bargaining agreement, or the terms and conditions which are proposed for inclusion in any collective bargaining agreement, including the negotiation of the terms and conditions thereof with employees or representatives of employees of the public body. **AFSCME REC AIDES**
- \_\_\_\_\_ (5) Matters Relating to the Purchase, Lease or Acquisition of Real Property or the Investment of Public Funds: Any matter involving the purchase, lease or acquisition of real property with public funds, the setting of banking rates or investment of public funds, where it could adversely affect the public interest if discussion of such matters were disclosed.
- \_\_\_\_\_ (6) Matters relating to Public Safety and Property: Any tactics and techniques utilized in protecting the safety and property of the public, provided that their disclosure could impair such protection. Any investigations of violations of possible violations of the law.
- \_\_\_\_\_ (7) Matters Relating to Litigation, Negotiations and the Attorney-Client Privilege: any pending or anticipated litigation or contract negotiation in which the public body is, or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer.

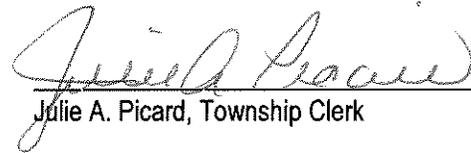
\_\_\_\_\_ (8) Matters Relating to the Employment Relationship: Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance of promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all the individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting.

\_\_\_\_\_ (9) Matters Relating to the Potential Imposition of a Penalty: Any deliberations of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party bears responsibility.

**NOW, THEREFORE, BE IT RESOLVED** by the Township council of the Township of Lower, assembled in public session on September 16, 2013 that an Executive Session closed to the public shall be held on this date at approximately 7:55 P.M. in the Conference Room of the Township Hall, 2600 Bayshore Road, Villas for the discussion of matters relating to the specific items designated above.

It is anticipated that the deliberations conducted in closed session may be disclosed to the public upon the determination of the Township Council that the public interest will no longer be served by such confidentiality.

I hereby certify the foregoing to the original resolution adopted by the Township Council at a meeting held on September 16, 2013.

  
\_\_\_\_\_  
Julie A. Picard, Township Clerk

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD	X		X			
NEVILLE		X	X			
CLARK			X			
BECK			X			

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2013-260

**TITLE: A RESOLUTION TO RATIFY THE BARGAINING AGREEMENT BETWEEN LOWER TOWNSHIP AND THE LOWER TOWNSHIP RECREATION AIDS ASSOCIATION LOCAL #3779B, AFSCME DISTRICT COUNCIL #71, AFL-CIO**

**WHEREAS**, extensive negotiations were conducted by the Township Manager and Labor Counsel with The Lower Township's Recreation Aides Association- Local #3779B, AFSCME District Council #71; and

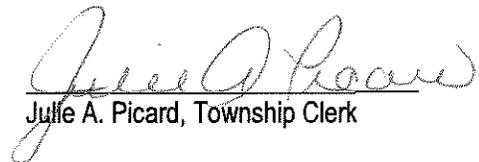
**WHEREAS**, the parties have reached an agreement; and

**WHEREAS**, the Township Manager and Labor Counsel recommend the Township Council's ratification of the Collective Bargaining Agreement.

**NOW, THEREFORE, BE IT RESOLVED** the attached Collective Bargaining Agreement is hereby ratified.

**BE IT FURTHER RESOLVED** that the Mayor and Township Clerk are hereby authorized and directed to execute the ratified Collective Bargaining Agreement in accordance with and under the terms as outlined herein above, on behalf of the Township.

I hereby certify the foregoing to be the original resolution adopted by the Township Council at a meeting held on September 16, 2013.

  
Julie A. Picard, Township Clerk

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD			+			
NEVILLE		+	+			
CLARK	+		+			
BECK			+			