

Signed Resolutions – July 16, 2018

- Res. #2018-230 Payment of Vouchers \$ 352,210.27
- Res. #2018-231 Public Facilities Grant Application for \$400,000; Roseann Avenue Improvements
- Res. #2018-232 Submission of a Small Cities Housing Rehabilitation Application \$200,000
- Res. #2018-233 Identifying Small Cities Fair Housing Officer
- Res. #2018-234 A Resolution Requesting Release of Demolition Bond For Block 17, Lot 15, 106 West Miami Avenue, Villas
- Res. #2018-235 Authorizing a Professional Service Contract with Blauer Associates, Inc (CDBG)
- Res. #2018-236 A Resolution of the Township of Lower Removing Certain Properties owned by the County of Cape May and Leased to the Delaware River and Bay Authority Located at the Cape May County Airport from the Township of Lower's Upcoming Tax Sale Scheduled for September 12, 2018
- Res. #2018-237 Approval of Change Order #2; Net Deduction to the Contract Price for the Beach Drive Pedestrian Safety Improvements Project (net decrease of \$16,760.15)
- Res. #2018-238 Amend Resolution #2018-222 to Correct a Typographical Error (Ford Scott \$810)
- Res. #2018-239 Authorization for Refund of Taxes (\$220.38)
- Res. #2018-240 Award National Cooperative Purchasing Agreement with Sourcewell Formerly National Joint Powers Alliance (NJPA) to Granturk Equipment Company for a Leach 29 Cu Yd. 2 R-III Rear Loader to be Mounted on a New 2019 Peterbilt Chassis (\$83,136.20)
- Res. #2018-241 Authorizing the Payout of Terminal Leave (N.Bedell \$1,474.19)
- Res. #2018-242 Approval of Change Order #1 to DeBlasio & Associates Contract for the FY2018 NJDOT Municipal Aid Reconstruction of Georgia Avenue, Alabama Avenue and Main Street – Sanitary Sewer Replacement (\$21,000)
- Res. #2018-243 Award National Cooperative Purchasing Agreement with Sourcewell Formerly National Joint Powers Alliance (NJPA) to Hunter Jersey Peterbilt for One (1) 2019 Peterbilt 348 Tandem Axel Cab and Chassis (\$111,532.)
- Res. #2018-244 A Resolution of the Township of Lower Opposing the Implementation of Assembly Bill A-2 and Senate Bill S-2 Reducing School Funding to the Township of Lower
- Res. #2018-245 A Resolution Authorizing A Shared Service Agreement with the Lower Township Municipal Utilities Authority for Equal Cost Sharing of a Sanitary Sewer Line Replacement

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
01171 VERIZON WIRELESS - TOWNHALL								
	18-01864	07/03/18	CELL PHONE 6/24-7/23	Open	489.69	0.00		
	18-01892	07/09/18	IPHONE BILL 5/29 6/28/18	Open	948.25	0.00		
					<u>1,437.94</u>			
01200 DELTA DENTAL PLAN OF NJ								
	18-01854	07/02/18	MAY CLAIMS GROUP 9427	Open	16,130.05	0.00		
	18-01855	07/02/18	JUNE ADMIN GROUP 9427	Open	1,231.80	0.00		
	18-01874	07/05/18	GROUP# 9427 JUNE 2018	Open	8,895.65	0.00		
					<u>26,257.50</u>			
01219 CONTRACTOR SERVICE*								
	18-00977	04/06/18	LIME VEST W/VELCRO CLOSURE	Open	472.80	0.00		
01269 DISCOUNT HYDRAULICS*								
	18-01769	06/20/18	TRUCK MATERIALS	Open	422.25	0.00		
01602 THOMSON WEST*								
	18-01888	07/09/18	2018 NJ DRUNK DRIVING LAW BOOK	Open	338.00	0.00		
01685 W.W GRAINGER, INC.*								
	18-01750	06/19/18	FLOOR MATS	Open	202.82	0.00		
01898 HERITAGE BUSINESS SYSTEMS, INC*								
	18-01924	07/11/18	3RD QTR 7/1- 9/30/18 COPIER	Open	103.50	0.00		
02223 LANDSMAN UNIFORMS*								
	18-01155	04/26/18	UNIFORMS	Open	1,976.50	0.00		
	18-01671	06/08/18	UNIFORMS	Open	60.00	0.00		
					<u>2,036.50</u>			
02247 LAWSON PRODUCTS, INC.*								
	18-01217	05/02/18	SUPPLIES FOR DPW/JUNE	Open	699.40	0.00		
02292 DONALD LOMBARDO								
	18-01863	07/03/18	CONTRACT REIMB APRIL JUNE18	Open	1,490.58	0.00		
02333 LOWER TOWNSHIP RESCUE SQUAD, INC.								
	18-00406	02/08/18	2018-46 RESCUE EXPENSE	Open	10,000.00	0.00		B
02402 MGL PRINTING SOLUTIONS								
	18-01434	05/23/18	ENVELOPES FOR TAX SALE	Open	149.00	0.00		
02461 JOHN MAHER								
	18-01858	07/02/18	CONTRACTUAL REIMBURSEMENT M	Open	2,558.02	0.00		
02541 ROBERT D. MARTIN, JR								
	18-01862	07/03/18	C CONTRACTUAL REIMBURSEMENT M	Open	215.19	0.00		
02585 WILLIAM MASTRIANA								
	18-01869	07/03/18	TRAINING MEALS / PARKING	Open	238.89	0.00		

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
02725 THOMAS MILLS	18-01879	07/06/18	INSPECTOR FOR CONSTRUCTION	Open	748.10	0.00		
03001 STATE TOXICOLOGY LABORATORY*	18-01070	04/18/18	APPLICANT TESTING	Open	135.00	0.00		
03008 NJ DEPT OF TREASURY/FEES	18-01740	06/15/18	ENVIRONMENTAL REGULATION-NJDES	Open	5,250.00	0.00		
03020 NJ DIVISION OF MOTOR VEHICLES	18-01841	06/29/18	NEW VEHICLE REGISTRATION	Open	60.00	0.00		
03086 NJ STATE ASSN CHIEFS OF POL*	18-00644	03/12/18	TRAINING - 6/25/18 - 6/28/18	Open	1,015.00	0.00		
03162 RUTGERS UNIVERSITY - OFFICE OF	18-01802	06/25/18	INTRO OF PUBLIC PURCHASING 1	Open	164.00	0.00		
03293 BLAINE PAYNTER	18-01809	06/26/18	CONTRACTUAL REIMBURSEMENT	Open	20.00	0.00		
03305 PEDRONI FUEL*	18-01872	07/05/18	NO LEAD GAS	Open	530.09	0.00		
03387 POGUE INC. *	18-01731	06/14/18	2018 PUBLIC ENTITY CONSORTIUM	Open	399.00	0.00		
	18-01768	06/20/18	SAFETY AND HEALTH CONSORTIUM	Open	133.00	0.00		
					532.00			
03450 QUALITY PANELING & HOME CENTER*	18-00747	03/20/18	COUNTER TOP/CABINETS	Open	2,500.00	0.00		
03491 RENTAL COUNTRY*	18-01713	06/12/18	BLOWER, BACKPACK	Open	559.92	0.00		
03518 RIGGINS, INC. *	18-01845	06/29/18	OFF HIGHWAY DIESEL	Open	1,097.78	0.00		
	18-01873	07/05/18	OFF HIGHWAY DIESEL	Open	1,122.39	0.00		
	18-01883	07/09/18	HIGHWAY DIESEL	Open	1,169.55	0.00		
					3,389.72			
03611 SERVICE TIRE TRUCK CENTERS*	18-01232	05/02/18	TIRES/RDS/SANT/RECY/JUNE	Open	6,915.34	0.00		
03637 SHOPPE	18-01651	06/06/18	ADVERTISING/ SHRED DAY	Open	95.00	0.00		
03655 PENN JERSEY MACHINERY*	18-00911	03/29/18	PARTS FOR GARAGE/MAY	Open	492.15	0.00		
03692 SOUTH JERSEY GAS CO*	18-01857	07/02/18	SOUTH JERSEY GAS 5/17 6/16	Open	533.88	0.00		

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
03844 GIACOMO TROMBETTA								
	18-01810	06/26/18	CONTRACTUAL REIMBURSEMENT M	Open	69.51	0.00		
	18-01908	07/10/18	CONTRACTUAL REIMBURSEMENT M	Open	60.84	0.00		
					<u>130.35</u>			
03863 TREASURER, STATE OF NEW JERSEY								
	18-01900	07/10/18	SECOND QTR STATE SURCHARGE	Open	1,246.00	0.00		
	18-01901	07/10/18	STATE SURCHARGE SECOND QTR	Open	6,894.00	0.00		
					<u>8,140.00</u>			
03904 LOWE'S HOME CENTER INC*								
	18-00901	03/29/18	SUPPLIES/DPW/MAY	Open	214.42	0.00		
03915 TURF EQUIPMENT & SUPPLY CO*								
	18-01322	05/14/18	TRO MOWERS	Open	135.48	0.00		
	18-01323	05/14/18	TURO MOWERS/JUNE	Open	554.88	0.00		
					<u>690.36</u>			
03917 STATE OF NJ DEPT OF CHILD/FAML								
	18-01899	07/10/18	QTR MARRIAGE LICENSE FEES	Open	875.00	0.00		
03954 VAN NOTE-HARVEY ASSOCIATES*								
	17-02751	10/25/17	RES 2017-281 TAX MAP	Open	6,775.00	0.00		B
03971 VERIZON WIRELESS MDT POLICE								
	18-01842	06/29/18	VERIZON - MDT	Open	843.41	0.00		
03985 VILLAS NAPA AUTO PARTS								
	18-01210	05/02/18	RDS/SANT/RECY/JUNE	Open	3,446.94	0.00		
04080 WINNER FORD*								
	18-00627	03/09/18	NEW POLICE VEHICLE	Open	26,951.00	0.00		
04085 CHRISTOPHER WINTER (EMPLOYEE)								
	18-01856	07/02/18	CONTRACTUAL REIMBURSEMENT M	Open	101.00	0.00		
04097 CINTAS FIRST AID AND SAFETY*								
	18-01805	06/26/18	FIRST AID SUPPLIES JUNE	Open	201.57	0.00		
	18-01831	06/28/18	FIRST AID SUPPLIES REC	Open	162.41	0.00		
	18-01861	07/03/18	FIRST AID SUPPLIES	Open	140.26	0.00		
					<u>504.24</u>			
04266 NJ DEPT OF HEALTH&SENIOR SVCS								
	18-01881	07/09/18	STATE DOG LICENSE FEES	Open	78.60	0.00		
04504 MEDIA FIVE LTD*								
	18-01091	04/19/18	CONCERT-THE NERDS 7/25/2018	Open	2,500.00	0.00		B
	18-01104	04/23/18	RES 18-137 CONCERT SERIES	Open	4,250.00	0.00		
					<u>6,750.00</u>			
6005 TOSHIBA BUSINESS SOLUTIONS IN*								
	18-01742	06/15/18	MAINT CONTRACT 6/21/18 6/20/19	Open	910.20	0.00		

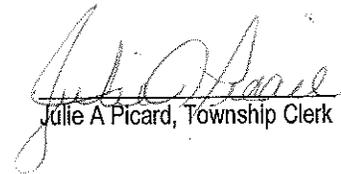
Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
6074	CAPE ATLANTIC JUNIOR FOOTBALL							
	18-01729	06/14/18	2018 REFEREE FEES	Open	2,995.00	0.00		
6079	KAITLIN BLACK							
	17-00750	03/21/17	2017 EQUIP. ALLOWANCE	Open	20.73	0.00		
	18-00804	03/27/18	2018 EQUIP. ALLOWANCE	Open	150.00	0.00		
					170.73			
7041	CARI ECKEL							
	18-01923	07/10/18	REGISTRATION REIMBURSEMENT	Open	30.00	0.00		
7209	FRANK KIELB ENTERTAINMENT INC*							
	18-01026	04/12/18	CONCERT SERIES @DRBA	Open	4,750.00	0.00		
7248	SHORE SIDE ENTERPRISES LLC*							
	18-01905	07/10/18	PARTY AT MILLMAN CENTER	Open	483.70	0.00		
7310	CORELOGIC REAL ESTATE TAX SER							
	18-01907	07/10/18	RES2018-239 REFUND 1ST 2ND QTR	Open	220.38	0.00		
7335	MAIL FINANCE/NEOPOST							
	18-01087	04/19/18	2/17-5/16/2018 POSTAGE MACHINE	Open	1,890.00	0.00		
7354	FLEETPRIDE INC.*							
	18-01847	06/29/18	CYLINDER REFRIGERANT	Open	99.00	0.00		
7449	JOHN HEARON							
	18-01922	07/10/18	REIMBURSEMENT REGISTRATION	Open	35.00	0.00		
7475	SUZANNE M SCHEID							
	18-01829	06/28/18	CONTRACTUAL REIMBURSEMENT M	Open	50.34	0.00		
7478	WINDSTREAM COMMUNICATION INC*							
	18-01906	07/10/18	WINDSTREAM JUNE 2018	Open	2,525.44	0.00		
7507	STEFANKIEWICZ & BELASCO LLC							
	18-00127	01/11/18	RES 2018-01 DNE \$125,000	Open	12,483.46	0.00		
7508	BLANEY & KARAVAN PC*							
	18-00129	01/11/18	LABOR ATTORNEY DNE \$25K R 18-2	Open	575.00	0.00		B
	18-01682	06/11/18	RES 18-184 TAX APPEAL DNE \$10K	Open	1,912.50	0.00		B
					2,487.50			
7532	HEATHER MCNULTY*							
	18-01885	07/09/18	MONTHLY HIFITNESS JUNE	Open	605.00	0.00		
7568	AMERICAN FURNITURE RENTALS*							
	18-00015	01/09/18	COURT RENTAL FURNITURE	Open	358.40	0.00		B
7618	MEGONIGAL ELECTRIC LLC*							
	18-01826	06/28/18	POOL BONDING & CONTROL TIMER	Open	575.00	0.00		

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
7636 MOTT MACDONALD LLC*								
	16-02312	08/29/16	ENGINEERING FOR ROSEANN AVE	Open	21,249.30	0.00		B
	17-01730	06/20/17	TRAFFIC ENG BEACH DRIVE PED	Open	114.84	0.00		
	18-00550	02/27/18	CHANGE ORDER#3 ADDITIONAL WORK	Open	<u>8,111.25</u>	0.00		B
					29,475.39			
7728 SOUTH JERSEY ENERGY								
	18-01851	06/29/18	SOUTH JERSEY ENERGY JUNE 2018	Open	143.65	0.00		
7797 THIRSTY WILSON BAND								
	18-01827	06/28/18	JULY 3RD FESTIVAL BAND	Open	1,000.00	0.00		
7798 THE HON COMPANY								
	18-01307	05/11/18	COURT FURNITURE	Open	10,853.57	0.00		
	18-01308	05/11/18	CHAIRS FOR COURT	Open	<u>4,364.80</u>	0.00		
					15,218.37			
7820 DEBLASIO & ASSOCIATES, P.C.*								
	17-02477	09/21/17	ENGINEERING SERVICE /RT.109	Open	285.00	0.00		B
	17-03248	12/12/17	RES17-327 ENG DOUGLASS DNE 55K	Open	100.00	0.00		
	18-01007	04/10/18	ENGINEERING ROAD RECONSTRUCT	Open	<u>4,660.00</u>	0.00		B
					5,045.00			
7888 ASPHALT PAVING SYSTEMS, INC*								
	18-00321	01/31/18	BEACH DR PED PROJ DNE1,967,700	Open	73,276.40	0.00		
	18-01800	06/22/18	RETURN OF ESCROW T 18-02-03	Open	<u>431.25</u>	0.00		
					73,707.65			
7895 LAW ENFORCEMENT SOLUTIONS LLC								
	18-00409	02/08/18	TRAINING MAY 2-4 2018	Open	219.00	0.00		
7929 AMAZON CAPITAL SERVICES, INC								
	18-01749	06/19/18	SUPPLIES	Open	1,850.51	0.00		
	18-01799	06/22/18	POLICE SUPPLIES	Open	<u>1,098.48</u>	0.00		
					2,948.99			
7951 SEASHORE HOME SUPPLY INC								
	18-01481	06/01/18	PLAQUE - HPC	Open	88.50	0.00		
7954 JERSEY COAST POOLS, LLC								
	18-01696	06/12/18	WORK ON WADING POOL	Open	385.00	0.00		
7956 ICONA, LLC								
	18-01500	06/04/18	RETURN OF APPLICATION FEES	Open	3,525.00	0.00		
7957 CRAIG TESTING LABORATORIES								
	18-01502	06/04/18	CORE TESTING BEACH DRIVE	Open	1,695.00	0.00		
7980 GC ISLAND SERVICES								
	18-01891	07/09/18	RELEASE DEMO BOND	Open	1,500.00	0.00		
7982 DAWN BAILEY								
	18-01932	07/11/18	MILES FOR TRAINING WARETOWN NJ	Open	81.97	0.00		

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
BLAUE BLAUER ASSOCIATES INC*	15-01940	07/22/15	RES#2015-214 2016 SMALL CITIES	Open	1,000.00	0.00		B
BOSNA KAREN MANETTE BOSNA	18-01884	07/09/18	YOGA MONTHLY JUNE 2018	Open	75.00	0.00		
NEENHOLD JAMIE NEENHOLD	18-01921	07/10/18	REGISTRATION REIMBURSEMENT	Open	20.00	0.00		
Total Purchase Orders: 118				Total P.O. Line Items: 0	Total List Amount: 352,210.27	Total Void Amount: 0.00		

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD			+			
PERRY	+		+			
ROY		+	+			
SIPPEL			+			
SIMONSEN			+			

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on July 16, 2018.


Julie A Picard, Township Clerk

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2018-231

Title: PUBLIC FACILITIES GRANT APPLICATION FOR \$400,000; ROSEANN AVENUE IMPROVEMENTS

WHEREAS, the Township of Lower desires to apply for and obtain a grant from the New Jersey Department of Community Affairs Small Cities CDGB Public Facilities Program for approximately \$400,000, for Roseann Avenue improvements.

NOW, THEREFORE, BE IT RESOLVED, that the Township of Lower does hereby authorize the application for such a grant; and, upon receipt of the grant agreement from the New Jersey Department of Community Affairs, does further authorize the execution of the agreement; and also, upon receipt of the fully executed agreement from the Department, does further authorize the expenditure of funds pursuant to the terms of said agreement between the Township of Lower and the New Jersey Department of Community Affairs.

BE IT FURTHER RESOLVED, that the persons whose names, titles, and signatures appear below are authorized to sign the application, the agreement, and any other documents in connection therewith:



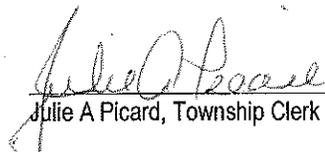
Erik Simonson
Mayor



James Ridgway
Township Manager

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD			+			
PERRY	+		+			
ROY		+	+			
SIPPEL			+			
SIMONSEN			+			

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Julie A Picard, Township Clerk

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2018-232

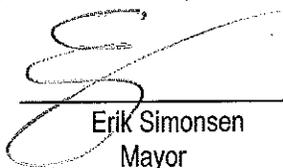
Title: SUBMISSION OF A SMALL CITIES HOUSING REHABILITATION APPLICATION \$200,000

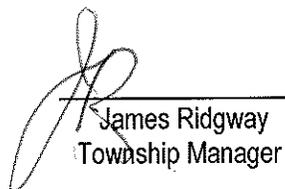
WHEREAS, the Township of Lower desires to apply for and obtain a grant from the New Jersey Department of Community Affairs for approximately \$200,000 to carry out a project for the purpose of subsidizing the rehabilitation of homes owned and occupied by low and moderate income homeowners in Lower Township.

NOW THEREFORE, BE IT RESOLVED:

- 1) that the Mayor and Township Council does hereby authorize the application for such a grant; and,
- 2) recognizes and accepts that the Department may offer a lesser or greater amount and therefore, upon receipt of the grant agreement from the New Jersey Department of Community Affairs, does further authorize the execution of the agreement; and also, upon receipt of the fully executed agreement form the Department, does further authorize the expenditure of funds pursuant to the terms of said agreement between the Township of Lower and the New Jersey Department of Community Affairs.

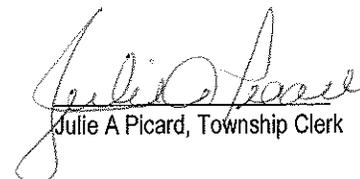
BE IT FURTHER RESOLVED, that the persons whose names, titles, and signatures appear below are authorized to sign the application, and they or their successors in said titles are authorized to sign the agreement and any other documents necessary in connection therewith:


Erik Simonsen
Mayor


James Ridgway
Township Manager

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD			X			
PERRY	X		X			
ROY		X	X			
SIPPEL			X			
SIMONSEN			X			

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Julie A Picard, Township Clerk

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2018-233

Title: IDENTIFYING SMALL CITIES FAIR HOUSING OFFICER

WHEREAS, the Township of Lower is applying for a Fiscal Year 2019 Small Cities Community Development Block Grant for approximately \$400,000 for Roseann Avenue improvements and a \$200,000 grant for Housing Rehabilitation funds for low and moderate income homeowners; and

WHEREAS, the Township of Lower must make efforts to affirmatively further fair housing; and

WHEREAS, the Township of Lower has reviewed various actions that would be acceptable to the New Jersey State Department of Community Affairs and the U.S. Department of Housing and Urban Development; and

WHEREAS, the Township of Lower has made assurances in the grant agreement that:

1. It will comply with the Housing and Community Development Act of 1974, as amended, and regulations issues thereto; and
2. It will comply with the Civil Rights Act of 1964, and the regulations issued thereto it; and
3. It will comply with the Fair Housing Act of 1968 and will affirmatively further fair housing; and
4. It will comply with the Age Discrimination Act of 1975 and with the Rehabilitation Act of 1973.

NOW, THEREFORE, BE IT RESOLVED that Colleen Crippen shall be designated as the Small Cities Program Fair Housing Officer for the Township of Lower; and

BE IT FURTHER RESOLVED that the Fair Housing Officer shall contact the USHUD Regional Office of Housing and Equal Opportunity and the NJ Division on Civil Rights to inform those agencies of her appointment as Fair Housing Officer and request Fair Housing Information; and

BE IT FURTHER RESOLVED, that the Fair Housing Officer shall provide fair housing advisory services and assistance and referral advice to persons requesting such assistance from the Township of Lower; and

BE IT FURTHER RESOLVED, that the Township of Lower will publish in the local newspaper of record and post at the Township Municipal Building a public notice announcing the appointment of the Fair Housing Officer and the availability of local fair housing advisory services.

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD			+			
PERRY	+		+			
ROY		+	+			
SIPPEL			+			
SIMONSEN			+			

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Julie A. Picard, Township Clerk

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2018-234

Title: A RESOLUTION REQUESTING RELEASE OF DEMOLITION BOND FOR BLOCK 17, LOT 15,
106 WEST MIAMI AVENUE, VILLAS

WHEREAS, GC Island Services, LLC posted a Demolition Bond with the Township of Lower, in the amount of \$1,500.00, and

WHEREAS, the Township Building Inspector made a final inspection and the Certificate of Occupancy was issued June 28, 2018.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower, County of Cape May, State of New Jersey, that the demolition bond be and hereby is released,

BE IT FURTHER RESOLVED, that the Township Treasurer is granted permission to issue a check in the amount of \$1,500.00 plus any accrued interest for payment of the above released demolition bond.

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD			X			
PERRY	X		X			
ROY		X	X			
SIPPEL			X			
SIMONSEN			X			

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on July 16, 2018.


Julie A Picard, Township Clerk

MEMORANDUM

TO: Mayor Erik Simonsen &
Council Members

FROM: William J. Galestok, PP, AICP
Director of Planning

DATE: July 6, 2018

RE: Release of Demolition Bond
Richard Gilson
GC Island Services, LLC
106 West Miami Avenue
Villas, NJ 08251
Block 17, Lot 15
Resolution #2018-234

Please release to the applicant the demolition bond that the Township is hold in trust, to assure the required demolition. A certificate of occupancy was issued June 28, 2018. Thank you.

WJG:las

att.

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2018-235

Title: AUTHORIZING A PROFESSIONAL SERVICE CONTRACT WITH BLAUER ASSOCIATES INC.

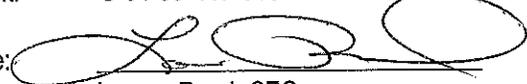
WHEREAS, the Township of Lower is given authority by N.J.S.A 40A:11-5(a)(i) to enter into contracts for "Professional Services" without competitive bidding, when the need arises, so long as the award of such contract is made public by a Resolution of the Governing Body and satisfies the requirements of the New Jersey Pay to Play law; and

WHEREAS, Blauer Associates has provided a proposal for the application and administration, if needed, for the Small Cities CDBG; and

WHEREAS, the contract amount for the grant application for 2019 Small Cities CDBG is One Thousand Five Hundred (\$1,500.00) and the amount for the administration, if needed, is Sixteen Thousand Dollars (\$16,000) and funds are available as evidenced by the Chief Financial Officer's Certification & signature as follows:

Budget Account: C-04-55-417-910 - Ord #2015-10

CFO Signature:



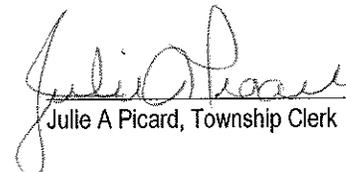
Lauren Read, CFO

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Lower, County of Cape May, State of New Jersey, that a contract without public bidding be awarded to Blauer Associates, Inc. to provide the above stated services at a fee of not to exceed \$17,500.00.

BE IT FURTHER RESOLVED that a notice of Award of Professional Service Contract for the above award shall be published in the Township's Official paper.

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD			X			
PERRY	X		X			
ROY		X	X			
SIPPEL			X			
SIMONSEN			X			

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on July 16, 2018.



Julie A. Picard, Township Clerk

AGREEMENT

BETWEEN

TOWNSHIP OF LOWER, NEW JERSEY

AND

MARK BLAUER, DBA BLAUER ASSOCIATES

This agreement entered into this 16 day of July 2018, by and between the Township of Lower, New Jersey, hereinafter called the "Municipality" and Mark Blauer, an individual doing business as Blauer Associates, hereinafter called the "Service Provider".

Whereas, the Municipality desires to engage the Service Provider to assist the Municipality in developing an application for assistance under the Fiscal Year 2019 New Jersey Small Cities Community Development Block Grant (CDBG) program and in administering such project, the following shall apply;

ARTICLE I: SCOPE OF SERVICES

Section A - Activities Prior to Application Submission

The Service Provider will assist the Municipality in conducting an analysis of local needs to determine which of several funds the Municipality should address its application. The analysis will seek to examine the Municipality's relative strengths and weaknesses under the review criteria which have been developed and made public as a document entitled "Final Statement For New Jersey's Administration of the Small Cities Community Development Block Grant Program". Based upon this analysis, the Service Provider will make its recommendations to the Municipality as to the type of application it should submit.

Section B - Application Services

Based upon the results of Section A of Article I above, the Service Provider will prepare the required application for funds from the state's Public Facilities Fund, in cooperation with the appropriate Municipal staff or its assigns, in accordance with the State's Fiscal Year 2019 Application Guide.

Section C - Post Approval Advisory and Monitoring
Administrative Assistance

The Service Provider will perform the following services, contingent only upon the approval of the Small Cities Program application by the Department of Community Affairs.

Item 1 - Environmental Review Record

The Service Provider will conduct an Environmental Assessment process necessary to comply with the National Environmental Policy Act (NEPA).

Such services will include:

- a. Researching local environmental conditions with respect to the CDBG project;
- b. Conducting an Environmental Impact Assessment in accordance with regulations implementing NEPA established by HUD or DCA, as appropriate;
- c. Discussing possible project modifications, where appropriate, with the Municipality so as to minimize potentially adverse environmental impacts;
- d. Making the appropriate level of clearance finding;
- e. Preparing the written Environmental Review Record to document the level of clearance finding;
- f. Where the level of clearance finding does not require an Environmental Impact Statement, the Service Provider may prepare newspaper notices and HUD "Request for Release of Funds and Certification Form" and assist in the publication and distribution of same;
- g. Environmental review services do not include completion of Environmental Impact Statements as may be required by NEPA or by State regulations such as those of CAFRA.

Item 2 - Accounting System

The Service Provider will assist in establishing an accounting system in accordance with Federal and State standards.

Item 3 - Construction Contractor Selection and Labor Standards Compliance (applicable to Public Facilities Fund projects):

The Service Provider will assist the Municipality in the following areas:

- a. Assistance in coordination activity with the local engineer for preparation of bid specifications;

- b. Assistance in examining the proposed bid specifications to determine that language complies with all required Federal and State statutes;
- c. Assistance in preparing and publishing the proper legal advertising;
- d. Assistance in securing DCA approval of selected contractor(s);
- e. Assistance in the arranging and conducting of preconstruction conferences including preparation of preconstruction minutes;
- f. Assistance securing labor standards and equal opportunity documentation from contractor(s);
- g. Assistance in maintaining construction records including the following:
 - I. Contractors Certification with respect to Davis-Bacon, Equal Opportunity, and other Federal Statutory requirements;
 - ii. Payroll Compliance forms;
 - iii. Employee Interview forms;
 - iv. Copies of inspection reports from the Construction Inspector;
 - v. Labor Officer Reports;
 - vi. Correspondence with respect to violation of standards.
- h. As required, supply the Municipality with appropriate labor standards and equal opportunity forms, posters, etc.
- I. Assistance in monitoring the compliance of contractors with respect to the following:
 - I. Davis-Bacon Act;
 - ii. Contract Work Hours and Safety Standards Act;
 - iii. Copeland Act;
 - iv. Section 3 of the Housing and Urban Development Act of 1968;
 - v. Executive Order 11246.

Item 4 - Professional Contractor Selection

The Service Provider will assist the Municipality in the selection of professional service contractors in accordance with OMB Circular A-102, Attachment "O".

Item 7 - Assistance in Performance Reporting

The Service Provider will assist the Municipality in the research for and preparation of grant performance reports as may be required by the Department of HUD or DCA. These reports will include but are not limited to the following:

- Monthly Fiscal Monitoring Report
- Monthly Program Progress Report
- Monthly Matching Funds Report
- Monthly Contract and Subcontract Activity Report
- Monthly Fiscal Monitoring Report/Payment Voucher

Item 8 - DCA Monitoring Sessions

The Service Provider will assist the Municipality at monitoring visits and attend meetings with DCA staff at Trenton as necessary.

Item 9 - Grant Close-out Procedures

The Service Provider will coordinate the Activity necessary to accomplish the audit upon completion of the project and also prepare the necessary project completion forms.

ARTICLE II: PAYMENT FOR ARTICLE I SERVICES

The Municipality agrees to pay the Service Provider a fee of \$1,500.00 for Article I, Section A and B services. Such fee is due upon execution of this agreement.

Services under Article I, Section C shall be compensated upon the basis of invoices submitted monthly describing the services performed and the hourly rate and number of hours taken to perform the service. Invoices will list an hourly fee of \$125.00 for professional time.

It is understood and agreed that total compensation for Article I, Section C services shall not exceed \$16,000.00 per approved DCA grant project.

ARTICLE III: TERM OF SERVICE

The termination date of this agreement will coincide with the Department of Community Affairs's grant agreement with the Municipality ending date or March 31, 2021, whichever date is later.

ARTICLE IV: TERMINATION OF SERVICE FOR CAUSE

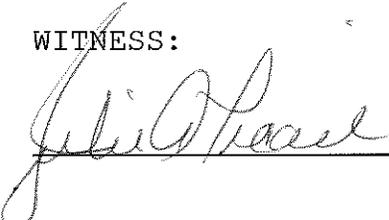
If, through any cause, the Service Provider shall fail to fulfill in a timely and proper manner his obligations under this agreement, or if the Service Provider shall violate any of the covenants, agreements, or stipulations of this agreement the Municipality shall, thereupon, have the right to modify, suspend or terminate this agreement by giving written notice to the Service Provider and specifying the effective date thereof, at least five days before the effective date of such suspension, modification, or termination.

IN WITNESS THEREOF, the parties hereto executed this agreement on the day and year first written above.

TOWNSHIP OF LOWER, NEW JERSEY
MUNICIPALITY

BY: 
Erik Simonsen, Mayor

WITNESS:



MARK BLAUER, dba BLAUER ASSOCIATES
SERVICE PROVIDER

BY: 
Mark Blauer, President

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2018-236

Title: A RESOLUTION OF THE TOWNSHIP OF LOWER REMOVING CERTAIN PROPERTIES OWNED BY THE COUNTY OF CAPE MAY AND LEASED TO THE DELAWARE RIVER AND BAY AUTHORITY LOCATED AT THE CAPE MAY COUNTY AIRPORT FROM THE TOWNSHIP OF LOWER'S UPCOMING TAX SALE SCHEDULED FOR SEPTEMBER 12, 2018.

WHEREAS, pursuant to N.J.S.A. 54:5-19, a tax sale has been scheduled by the Lower Township Tax Collector for Wednesday, September 12, 2018 at 10am at the Lower Township Municipal Building located at 2600 Bayshore Road, Villas, New Jersey; and

WHEREAS, included in the aforementioned tax sale are several properties located at the Cape May County Airport which are owned by the County of Cape May ("County") and which are leased by the Delaware River and Bay Authority ("DRBA") namely, Block 410.01, Lot 36.28 (the "Properties") on the Tax Map of the Township of Lower, County of Cape May, State of New Jersey; and

WHEREAS, pursuant to Resolution #2013-271, the DRBA, County and the Township of Lower entered into a Memorandum of Agreement in an effort to resolve a dispute associated with the collection of property taxes by the Township of Lower in connection with numerous properties owned by the County and leased by the DRBA which are located at the Cape May County Airport; and

WHEREAS, the DRBA, County and the Township of Lower are currently in the process of reviewing the terms of the aforementioned Memorandum of Agreement and are in the process of negotiating a new agreement related to the payment and collection of delinquent property taxes levied upon the properties located at the Cape May County Airport; and

WHEREAS, in an effort to cooperate and reach an amicable resolution related to the payment of taxes associated with said properties, the Lower Township Council desires to remove the Properties specifically identified herein from the September 12, 2018 tax sale in accordance with the terms and conditions of this resolution.

NOW THEREFORE BE IT RESOLVED by the Mayor and Council of the Township of Lower, in the County of Cape May, State of New Jersey, that the Properties, known as Block 410.01, Lot 36.28, on the Tax Map of the Township of Lower, County of Cape May, State of New Jersey, be hereby removed from the tax sale scheduled for September 12, 2018 at 10am at the Lower Township Municipal Building, 2600 Bayshore Road, Villas, New Jersey.

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD			X			
PERRY	X		X			
ROY		X	X			
SIPPEL			X			
SIMONSEN			X			

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on July 16, 2018.


Julie A. Picard, Township Clerk

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION # 2018-237

Title: APPROVAL OF CHANGE ORDER #2; NET DEDUCTION TO THE CONTRACT PRICE FOR THE BEACH DRIVE PEDESTRIAN SAFETY IMPROVEMENTS PROJECT

WHEREAS, Asphalt Paving Systems, Inc. was award the Bid for the Beach Drive Pedestrian Safety Improvement Projects on January 3, 2018 by Resolution #2018-42 at the contract price of \$1,967,700.00; and

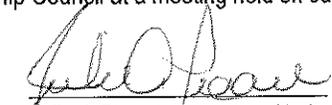
WHEREAS, Change Order #1 allowed for an extension of time making the completion date of the project June 8, 2018; and

WHEREAS, the attached request for Change Order #2 reflects an increase of the State Sharing items of \$365.04 and a decrease of the State Non-Sharing items of \$65,594.30; creating a net decrease of \$16,760.15; making the new total contract \$1,950,939.85.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower, County of Cape May, State of New Jersey, that Change Order#2 attached hereto for the Deduction to the Contract Price bringing the new Total Contract Price to \$1,950,939.85 is hereby approved.

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD			+			
PERRY	+		+			
ROY		+	+			
SIPPEL			+			
SIMONSEN			+			

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on July 16, 2018.


Julie A Picard, Township Clerk



Gary Douglass, CPWM
Public Works Superintendent
Township of Lower
2600 Bayshore Road
Villas, NJ 08251

Via email at gdouglass@townshipoflower.org

Your Reference
Beach Drive Pedestrian
Safety Improvements,
Contract M-12

Our Reference
384179

211 Bayberry Drive
Suite 1A
Cape May Court House NJ
08210
United States of America

T +1 (609) 465 9377
F +1 (609) 465 5270
www.mottmac.com/americas

Change Order No. 2
Beach Drive Pedestrian Safety Improvements, Contract M-12
Township of Lower, Cape May County

July 5, 2018

Dear Mr. Douglass:

Please find enclosed herewith three (3) signed copies of Change Order No. 2 for the above referenced project.

Change Order No. 2 includes a breakdown of contract items to reflect as-built quantities. This change order results in a net deduction to the Contract Price of \$16,760.15 and upon execution of this change order the revised Contract Price will be \$1,950,939.85. Once signatures have been obtained please return two (2) copies of Change Order No. 2 to our office.

Should you have any questions or require any additional information, please do not hesitate to contact this office.

Very truly yours,

Mott MacDonald, LLC

A handwritten signature in black ink that reads 'Mark R. Sray'.

Mark R. Sray, PE, CME
Senior Associate
T 609.465.9377
mark.sray@mottmac.com

Encl.

cc: Jim Ridgway, Manager (via email)
Julie Picard, RMC, Municipal Clerk (via email)
Margaret Vitelli, RPPS, QPA, Purchasing Agent (via email)
Bernie Kirkland, Mott MacDonald (via email)
Don Potter, Asphalt Paving Systems, Inc. (via email)

CONTRACT CHANGE ORDER

CHANGE ORDER NO.: 2	DATE: July 5, 2018
<u>Project Description</u> Beach Drive Pedestrian Safety Improvements, Contract No. M-12 Township of Lower, Cape May County	

REASON FOR CHANGE ORDER: See Below.

Item No.	Description	Quantity	Unit Price	Additions	Deductions
1	To Reflect As-Built Quantities for State Sharing Items	See Attach.	See Attach.	\$365.04	
2	To Reflect As-Built Quantities for State Non-Sharing Items	See Attach.	See Attach.	\$65,594.30	\$82,719.49
Sub-Total:				\$65,959.34	\$82,719.49
Total Change Order No. 2 Value:					(16,760.15)

ACCEPTED:



 Asphalt Paving Systems, Inc. Date 7/6/18

APPROVAL RECOMMENDED:



 Mott MacDonald Date 7/15/18

APPROVED:



 Township of Lower Date 7/6/18

ORIGINAL CONTRACT BID PRICE:

\$1,967,700.00

ORIGINAL CONTRACT PERIOD:

120 Calendar Days

ORIGINAL CONTRACT COMPLETION DATE:

May 14, 2018

CHANGE ORDER:

NO. 1: +25 Calendar Days

REVISED CONTRACT PERIOD:

145 Calendar Days

REVISED CONTRACT COMPLETION DATE:

June 8, 2018

NO. 2: (\$16,760.15)

REVISED CONTRACT PRICE INCLUDING CHANGE ORDER NO. 2:

\$1,950,939.85

QUANTITY ADDITIONS AND DELETIONS

(Attachment to Municipal Change Order No. 2 and NJDOT Change Order S1)

ADDITIONS IN WORK

Item	Description	Est. Contract		Quantity	Quantity	Unit Price	Amount
		Quantity	Unit	Completed	Added		
4	Fuel Price Adjustment Allowance	8,000	Dollar	8,000.82	0.82	\$ 1.00	\$ 0.82
5	Asphalt Price Adjustment Allowance	10,000	Dollar	22,132.87	12,132.87	\$ 1.00	\$ 12,132.87
7	Excavation, Unclassified	3,740	CY	3,964.00	224.00	\$ 30.00	\$ 6,720.00
10	Reconstructed Soil Aggregate Base Course	25,840	SY	27,385.00	1,545.00	\$ 5.00	\$ 7,725.00
12	HMA 9.5M64 Surface Course, 1-1/2" Thick	2,600	Ton	2,876.06	276.06	\$ 65.00	\$ 17,943.90
14	10" & 12" Dia. Ductile Iron Pipe, Class 56	100	LF	247.00	147.00	\$ 100.00	\$ 14,700.00
26	Conc. Sidewalk, Seaward Side, 4" Thk (NJDOT Sharing)	4,920	SY	4,927.02	7.02	\$ 52.00	\$ 365.04
27	Concrete Sidewalk, Landward, 4" Thick	2,600	SY	2,631.63	31.63	\$ 52.00	\$ 1,644.76
29	Detectable Warning Surface	31	Unit	32.00	1.00	\$ 200.00	\$ 200.00
30	8" x 16" Concrete Vertical Curb, Landward Side	3,850	LF	3,858.00	8.00	\$ 19.00	\$ 152.00
32	6" x 12" Concrete Header Curb	100	LF	116.50	16.50	\$ 19.00	\$ 313.50
34	Traffic Stripes, Long-Life, Epoxy Resin, 4"	21,300	LF	22,705.00	1,405.00	\$ 0.34	\$ 477.70
37	Turf Repair Strip, Variable Width	2,500	LF	2,920.00	420.00	\$ 2.00	\$ 840.00
39	Fertilizing and Seeding, Type A-3 & F, I&W	100	SY	295.00	195.00	\$ 5.00	\$ 975.00
48	Allowance for Traffic Directors, Police	5,000	Dollar	6,768.75	1,768.75	\$ 1.00	\$ 1,768.75
Total							\$ 65,959.34

REDUCTIONS IN WORK

Item	Description	Est. Contract		Quantity	Quantity	Unit Price	Amount
		Quantity	Unit	Completed	Reduced		
6	Excavation, Test Pit, If & Where Directed	15	UNIT	11.00	4.00	\$ 200.00	\$ 800.00
8	NJDOT 57 Stone, If & Where Directed	100	CY	0.00	100.00	\$ 30.00	\$ 3,000.00
9	Soil Agg. Base Course, Type I-5, Var. Thk., I&W	300	CY	0.00	300.00	\$ 12.00	\$ 3,600.00
11	Hot Mix Asphalt 19M64 Base Course, 2-1/2" Thick	4,300	Ton	3,997.45	302.55	\$ 58.00	\$ 17,547.90
13	Hot Mix Asphalt Driveway, 6" Thick	70	SY	67.66	2.34	\$ 60.00	\$ 140.40
15	14" Dia. Ductile Iron Pipe, Class 52	170	LF	150.00	20.00	\$ 140.00	\$ 2,800.00
16	14" Dia. Ductile Iron Pipe, Class 56	140	LF	25.50	114.50	\$ 160.00	\$ 18,320.00
17	15" A.D.S., HP Storm Pipe	350	LF	310.00	40.00	\$ 75.00	\$ 3,000.00
23	Reset Utility Box or Valve Box	50	UNIT	38.00	12.00	\$ 50.00	\$ 600.00
24	Concrete Gutter, Seaward Side, 8" Thick	220	SY	209.88	10.12	\$ 110.00	\$ 1,113.20
25	Concrete Gutter, Landward Side, 8" Thick	110	SY	95.69	14.31	\$ 110.00	\$ 1,574.10
28	Concrete Driveway Apron, 6" Thick, Reinforced	660	SY	652.96	7.04	\$ 62.00	\$ 436.48
33	Temporary Latex Safety Stripe, 6" Wide, I&W	2,400	LF	2,200.00	200.00	\$ 0.42	\$ 84.00
35	Traffic Markings, Thermoplastic	3,800	SY	3,684.00	116.00	\$ 3.41	\$ 395.56
36	Regulatory and Warning Signs	400	SF	392.25	7.75	\$ 35.00	\$ 271.25
38	Topsoiling, 4" Thick	500	SY	295.00	205.00	\$ 10.00	\$ 2,050.00
40	Sodding	500	SY	400.00	100.00	\$ 10.00	\$ 1,000.00
41	Landscaping Stone - Truck Measure, I&W	150	Ton	46.90	103.10	\$ 30.00	\$ 3,093.00
45	Sand	2,300	Ton	1,751.44	548.56	\$ 10.00	\$ 5,485.60
46	Dune Plantings	106,000	SF	102,772.00	3,228.00	\$ 1.00	\$ 3,228.00
47	Project Allowance	20,000	Dollar	5,820.00	14,180.00	\$ 1.00	\$ 14,180.00
Total							\$ 82,719.49

MARK R. SRAY, P.E.
New Jersey License No. 24GE03991400



Original Contract Value	\$ 1,967,700.00
Extra Work (+)	\$ 65,959.34
Reduction in Work (-)	\$ 82,719.49
Adjusted Contract Value	\$ 1,950,939.85

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION # 2018-238

Title: **AMEND RESOLUTION #2018-222 TO CORRECT A TYPOGRAPHICAL ERROR**

WHEREAS, on July 2, 2018 Township Council, by Resolution #2018-222, Approved Change Order #1 to Ford Scott & Associates Professional Service Contract by including additional services connected to the 2018 Bond Sale in the amount of \$8,490.00; and

WHEREAS, the actual proposal attached to the adopted Resolution requested an amount not to exceed \$9,300.00, which is an additional \$810.00; and

WHEREAS, the CFO has determined sufficient funds will be available in the capital budget as follows:

Appropriation: C-04-55-415-910 Ord 14-10

Signature:



Lauren Read, CFO

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower, County of Cape May, State of New Jersey, that Change Order #1 be amended to include the additional \$810.00 and show the correct amount on the original proposal of not to exceed \$9,300, making the total amount of the Professional Service Contract not to exceed \$49,300.00.

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD			X			
PERRY	X		X			
ROY		X	X			
SIPPEL			X			
SIMONSEN			X			

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on July 16, 2018.



Julie A. Picard, Township Clerk

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION # 2018-222

Title: APPROVAL OF CHANGE ORDER #1 FOR FORD SCOTT AND ASSOCIATES
TO INCLUDE AUDITOR SERVICES CONNECTED TO THE 2018 BOND SALE

WHEREAS, on January 3, 2018 Township Council, by Resolution #2018-03, appointed Ford Scott and Associates as Auditors for the Township of Lower; and

WHEREAS, Resolution #2018-03 needs to include additional services connected to the 2018 Bond Sale for the amount of \$8,490.00 and will be considered as Change Order #1; and

WHEREAS, the CFO has determined sufficient funds will be available in the capital budget as follows:

Appropriation: C-04-55-415-910 Ord 14-10

Signature: 
Lauren Read, CFO

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower, County of Cape May, State of New Jersey, that Change Order #1 be approved for the amount of \$8,490.00 and the additional services be included with the contract, making the total amount of the contract not to exceed \$48,490.00

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD		X	X			
PERRY	X		X			
ROY			X			
SIPPEL			X			
SIMONSEN			X			

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on July 2, 2018.


Julie A. Picard, Township Clerk

File 0018-222



FORD - SCOTT

& ASSOCIATES, L.L.C.

CERTIFIED PUBLIC ACCOUNTANTS

1535 HAVEN AVENUE • OCEAN CITY, NJ • 08226

PHONE 609.399.6333 • FAX 609.399.3710

www.ford-scott.com

June 29, 2018

Mayor and Governing Body
and Chief Financial Officer
Township of Lower
2600 Bayshore Road
Villas, N.J. 08251

Members of the Governing Body & Administration:

We are pleased to confirm our understanding of the services we are to provide the Township of Lower for the proposed issuance of Bonds in the amount of \$8,490,000. We will:

- Participate in planning discussions with the Township, the Township's Bond Counsel, Financial Advisors and others as requested by the Township.
- Assist in the preparation, and read and evaluate the presentation, of the Preliminary Official Statement, Official Statement and other related offering documents as required.
- Assist the Township with, and participate in, communications and responses to inquiries from Rating Agencies.
- Participate in due diligence discussions with underwriters, placement agents, broker dealers or other financial intermediaries regarding the offering.
- Provide a letter of consent for the use of the Auditor's Report in the offering documents.

These non-audit services do not constitute an audit under Government Auditing Standards and such services will not be conducted in accordance with Government Auditing Standards. We will perform the services in accordance with applicable professional standards. We, in our sole professional judgement, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

Management Responsibilities

Management is responsible for making all financial records and related information available to us and for the accuracy and completeness of that information. You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the debt offering, (2) access to personnel, accounts, books, records, supporting documentation, and other information as needed, (3) additional information that we may request for the purpose of the debt offering.

You agree to assume all management responsibilities relating to the debt offering and any other non-audit services we provide. You will be required to provide us with:

- (1) A Management Representation Letter updated from the previous date of audit.
- (2) Minutes of the Meetings of the Governing Body subsequent to the previous date of audit.
- (3) Interim Financial Statements and Reports as requested.

Further, you agree to oversee the non-audit services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of those services; and accept responsibility for them.

Engagement Administration, Fees, and Other

We understand that your employees will provide all documentation we request and information required for the debt offering.

Leon P. Costello is the engagement partner and is responsible for supervising the engagement. Our fee for these services will be at our standard hourly rates plus out-of-pocket costs (such as report reproduction, word processing, postage, travel, copies, telephone, etc.) except that we agree that our gross fee, including expenses, will not exceed \$9,300. Our standard hourly rates vary according to the degree of responsibility involved and the experience level of the personnel assigned to the engagement. Our invoices for these fees will be rendered each month as work progresses and are payable on presentation. In accordance with our firm policies, work may be suspended if your account becomes 60 days or more overdue and may not be resumed until your account is paid in full. If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed upon written notification of termination, even if we have not completed the engagement. You will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket costs through the date of termination. The above fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs.

We appreciate the opportunity to be of service to the Township of Lower and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.

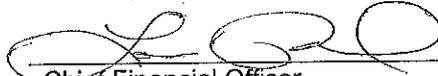
Very truly yours,

**FORD, SCOTT & ASSOCIATES, L.L.C.
CERTIFIED PUBLIC ACCOUNTANTS**

Leon P. Costello
**Leon P. Costello
Certified Public Accountant
Registered Municipal Accountant
No. 393**

RESPONSE:

This letter correctly sets forth the understanding of the Township of Lower.

By: 
Chief Financial Officer

Title: Lauren Read, CFO

Date: 7-2-18

By: 
Mayor

Title: Erik Simonsen, Mayor

Date: July 2, 2018

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2018-239

Title: AUTHORIZATION FOR REFUND OF TAXES

WHEREAS, the Township Tax Collector has certified an overpayment due to the reasons listed below;
and

WHEREAS, a refund is due.

NOW, THEREFORE BE IT RESOLVED, by the Township Council of the Township of Lower, County of Cape May, State of New Jersey that the CFO/Treasurer be and the same is authorized and directed to refund the overpayments according to the Tax Collector's certification on file with the CFO/Treasurer.

<u>Block</u>	<u>Lot</u>	<u>Refund To</u>	<u>Reason</u>	<u>Tax</u>
545	56	Core Logic	Paid on Wrong Prop	\$220.38

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD			X			
PERRY	X		X			
ROY		X	X			
SIPPEL			X			
SIMONSEN			X			

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on July 16, 2018.


Julie A Picard, Township Clerk



TOWNSHIP OF LOWER
 2600 BAYSHORE ROAD
 VILLAS, N.J. 08251
 FEDERAL ID #21-8005700

PURCHASING (609) 886-2005
 FAX (609) 886-5342

PURCHASE ORDER

THIS NUMBER MUST APPEAR ON ALL INVOICES, PACKING LISTS,
 CORRESPONDENCE, ETC.

No.

ORDER DATE: #####
 REQUISITION NO:
 DATE:
 STATE CONTRACT NO:
 F.O.B. TERMS:

Lower Township
 2600 Bayshore Road
 Villas, NJ 08251

Core Logic
 3001 Hackberry Road
 Irving, TX 75063
 Attn: Refunds

CHECK DATE	CHECK NO.
------------	-----------

THE CONDITIONS OF THIS ORDER ARE NOT TO BE MODIFIED BY ANY
 VERBAL UNDERSTANDING. ALL PRICES ARE F.O.B. DESTINATION
 UNLESS NOTED.

The Township of Lower, being a political subdivision of the State of
 New Jersey, is exempt from the New Jersey Sales and Use Taxes,
 pursuant to Section 9(a)(1) of the New Jersey Sales and Use Tax
 (P.L. 1966 c.30 and c.53)

DATE	DESCRIPTION	ACCOUNT NO.	AMOUNT
7/9/2018	Refund 1st & 2nd Q 2018	8-01-60-910-014	\$ 220.38
	Block 545 Lot 56		
	Paid on Wrong Property		
	Res #2018- 239		
	TOTAL COST		\$ 220.38

VENDOR: THE WHITE VOUCHER COPY MUST BE SIGNED AT X AND RETURNED WITH YOUR INVOICE FOR PAYMENT

CFO	QPA	TOWNSHIP CLERK	DEPARTMENT HEAD	TOWNSHIP MANAGER
-----	-----	----------------	-----------------	------------------

VENDOR'S CERTIFICATION AND DECLARATION

I do solemnly declare and certify under the penalties of the law that the within bill is correct in all its particulars; that the articles have
 been furnished or services rendered as stated therein; that no bonus has been given or received by any person or persons within the
 knowledge of this claimant in connection with the above claim; that the amount therein stated is justly due and owing, and that the
 amount charged is a reasonable one.

I, having knowledge of the facts, certify that the materials and supplies
 have been received or the services rendered; said certification being
 based on signed delivery slips or other reasonable procedures.

On behalf of Corelogic Tax Research
 VENDOR SIGN HERE
 7-9-18
 OFFICIAL POSITION

[Signature]
 DEPARTMENT HEAD

DATE TAX I.D. NO OR SOCIAL SECURITY NO.

BLQ: 545. 56.
Owner Name: HUMMEL, LAWRENCE J SR

Tax Year: 2018 to 2018
Property Location: 117 RACE TRACK DRIVE

Tax Year: 2018	Qtr 1	Qtr 2	Qtr 3	Qtr 4	Total
Original Billed:	110.19	110.19	0.00	0.00	220.38
Payments:	220.38	220.38	0.00	0.00	440.76
Balance:	110.19-	110.19-	0.00	0.00	220.38-

Date	Qtr	Type	Code	Check No	Mthd	Reference	Batch Id	Principal	Interest	2018 Prin Balance
		Description								
		Original Billed						220.38		220.38
01/29/18	1	Payment	001	CORELOGIC	CK	24668 2192	660	110.19	0.00	110.19
04/27/18	2	Payment	001	CORE LOGIC	CK	25127 2811	660	110.19	0.00	0.00
05/03/18	2	Payment	001		CK	25129 784	A-C-H	110.19	0.00	110.19-
		Direct Withdrawal								
05/22/18	1	Payment	001	2588	CK	25310 13	TAX	110.19	0.00	220.38-
		pd by homeowner								

Total Principal Balance for Tax Years in Range: 220.38-

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION # 2018-240

Title: AWARD NATIONAL COOPERATIVE PURCHASING AGREEMENT WITH SOURCEWELL FORMERLY NATIONAL JOINT POWER ALLIANCE (NJPA) TO GRANTURK EQUIPMENT COMPANY FOR A LEACH 29 CU YD. 2 R-III REAR LOADER TO BE MOUNTED ON A NEW 2019 PETERBILT CHASSIS

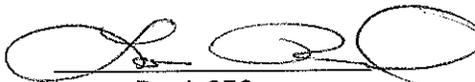
WHEREAS, The Township of Lower participates in the National Joint Powers Alliance (NJPA) Cooperative Purchasing agreement Membership # 28077; and intends to purchase under NJPA Contract #112014LEG Mobile Refuse Collection Vehicles with related Equipment, accessories and services; (1) Leach 29 Cubic Yard 2 R-III Rear Loader, Mounted on a new 2019 Peterbilt Chassis to be supplied by the Township; and

WHEREAS, the National Cooperative contract was reviewed by the QPA and Gary Douglass, Public Works Director; and advertised on June 20, 2018 with comment period ending July 3, 2018; and

WHEREAS, the CFO has certified the availability of funds as evidenced by her signature below:

Budget Account: Ord #18-07 C-04-55-422-220

Signature:



Lauren Read, CFO

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower, County of Cape May, State of New Jersey that the following contract is hereby awarded to Granturk Equipment Company pursuant to the proposal submitted in response to the NJPA for the Request for Proposals as follows:

AWARD: Granturk Equipment Company \$83,136.20
Contract #112014-LEG
Labrie Enviroquip Group distributed by Granturk Equipment Company
Contract expires 12/16/2018

The Township of Lower is permitted to join national cooperative purchasing agreements under the authority of N.J.S.A. 52:34-6.2(b)(3).

BE IT FURTHER RESOLVED, upon approval of the resolution, the fully executed Purchase Order shall serve as the Contract for the award of the bid.

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD			X			
PERRY	X		X			
ROY		X	X			
SIPPEL			X			
SIMONSEN			X			

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on July 16, 2018.



Julie A. Picard, Township Clerk

GranTurk equipment co., inc.

home office:
 one schuylkill parkway
 building b
 bridgeport, pa 19405-1069
 phone (610) 239-9800
 fax (610) 239-9806

branch office:
 1415 bush street
 baltimore, md 21230
 phone (410) 837-5570
 fax (410) 837-1024

QUOTATION

July 2, 2018

Lower Township
 2600 Bayshore Road
 Villas, NJ 08251

Attn: Mr. Gary Douglass, Public Works Superintendent

As per the request of your sales representative Frank Turk, we are pleased to offer the following for your consideration. Please find our quotation for subject Sourcwell member, as per the Mobile Refuse Collection Vehicle Contract #112014-LEG-for your consideration.

One (1) Leach 29 Cu. Yd. 2 R-III Rear Loader, Mounted on Customer Supplied Chassis
 Hardox Upgrade Tailgate - Residential - BBFP0710
 Winch-Latch & Ears, 12,000 Lbs Capacity - BELD0700
 Married Pump - CLPM0700
 LED Oval Strobes, Flush Mounted Upper Tailgate: Qty 2 LAFL0760
 Single Vision Camera w/Color Monitor CLPM0700
 Body Side Hydraulic Tank Access Door BBSO0700
 Broom & Shovel Holders BCOT0705
 20 Lb. Fire Extinguisher BFEX0710
 Hardox Ramp Liner BRWS0715
 Metal Mud Guards-Front Rear Axle BASB0720
 Rubber Mud Guards-Behind Rear Axle BASA0710
 One Year Warranty on Body STD
 Body Painted One Color-Urethane Paint PERP0710
 Single Tipper w/Grabber Hydraulics & Load Sill Prep - NON STD. OPTION - 2016-6650-AFS.

Total Price Leach 29 Yd. 2R-III.....	\$70,590.00
Sourcwell 2% Discount.....	\$- 1,411.80
Total Sourcwell Price for Body Only.....	\$69,178.20
Mount Customer Supplied Chassis.....	\$ 6,500.00
Freight Charges.....	\$ 3,399.00
Perkins Tipper.....	\$ 4,559.00
Prep, Delivery and Training.....	\$ 2,000.00
Less Trade 2006 30 Cu. Yd. Pakmor Split Body.....	\$- 2,500.00
Total Price for Leach 29 Yd. 2R-III.....	\$83,136.20

Important Notice: The price quoted does not include re-routing of exhaust pipes, removing or relocating fuel tanks, battery boxes or air tanks, or any other chassis modifications. If any of the above is required an extra charge will be made on a time and material basis.

DATE OF ACCEPTANCE _____

By _____

GranTurk equipment co., inc.

 Paul J. Cianciulli - Vice President

Quotation Valid Only if Approved By An Officer of **GranTurk** equipment co., inc.

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION # 2018-241

Title: AUTHORIZING THE PAYOUT OF TERMINAL LEAVE

WHEREAS, the employee listed below has resigned from the Township and is entitled to payment for accumulated vacation and personal time; and

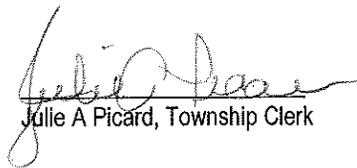
WHEREAS, it is necessary to obtain authorization for any salary and wage disbursement to a Township employee that is not specified in the salary ordinance; and

WHEREAS, it has been determined by the Township Treasurer as evidenced by her signature that adequate funding is available for accumulated time in the dedicated line item "Reserved for Accumulated Absences".

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Township of Lower that a revised payment due to Nicholas Bedell in the amount of \$ 1,474.19 is authorized and chargeable to the Reserve for Accumulated Absences.

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD			X			
PERRY	X		X			
ROY		X	X			
SIPPEL			X			
SIMONSEN			X			

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on July 16, 2018.


Julie A Picard, Township Clerk

TOWNSHIP OF LOWER
 RETIREMENT PAYOUT ANALYSIS
 DATE:

EMPLOYEE: Bedell, Nicholas
 DATE OF RESIGNATION: 7/5/2018
 DATE OF PAYMENT: _____
 RESOLUTION #: _____

Annual Salary:	\$34,312.18
Hourly Rate:	\$16.4962
Longevity	\$0.00

TERMINAL LEAVE:			
	Hours	Rate	Total
Comp	0.00	16.50	0.00
Personal	(9.38)	16.50	(154.81)
Sick	0.00	16.50	0.00
Vacation	98.75	16.50	1,629.00
	89.37		
Terminal Leave Payout			\$1,474.19

	(A)	(B)	(C)	(B * C)	(E)	A + D - E	
	Carryover	Annual	27 weeks / 52 weeks	Prorated Time Due	Time Used	Hours to be paid	
Comp				0.00		0.00	
Personal	0.00	32.00	0.52	16.62	26.00	(9.38)	contract max 840 hours
Sick	70.25	120.00	0.52	62.31	80.00	0.00	
Vacation	61.75	104.00	0.52	54.00	17.00	98.75	
Total	132.00	256.00	1.56	132.92	123.00	89.37	

Accrual and time used are current to 07/05/18 subject to change if time is used or not currently reported.

Employee Signature: _____

Date: _____

Treasurer's Signature: _____

Date: _____

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION # 2018-242

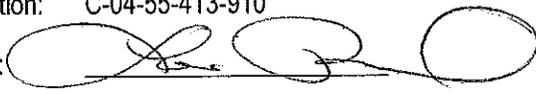
Title: APPROVAL OF CHANGE ORDER #1 TO DEBLASIO & ASSOCIATES CONTRACT FOR THE FY2018 NJDOT MUNICIPAL AID RECONSTRUCTION OF GEORGIA AVENUE, ALABAMA AVENUE AND MAIN STREET – SANITARY SEWER REPLACEMENT

WHEREAS, DeBlasio & Associates were awarded a professional service contract in the amount of \$44,500.00 on April 9, 2018 by Resolution #2018-140 to provide Engineering Services for the FY2018 NJDOT Municipal Aid Reconstruction of Georgia Avenue, Alabama Avenue and Main Street; and

WHEREAS, DeBlasio & Associates have provided a proposal in the amount of \$21,000.00 to perform additional engineering services for the Sanitary Sewer Replacement includes Engineering, Construction & Construction Inspection; and

WHEREAS, the Township Council desires to approve the additional services and the CFO has certified the availability of funds as evidenced by her signature:

Appropriation: C-04-55-413-910

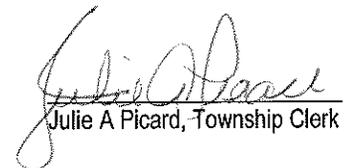
Signature: 

Lauren Read, CFO

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower, County of Cape May, State of New Jersey, that Change Order #1 attached hereto in the amount of \$21,000.00 for DeBlasio & Associates is hereby approved and the contract total is now increased to \$ 65,500.00.

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD			X			
PERRY	X		X			
ROY		X	X			
SIPPEL			X			
SIMONSEN			X			

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on July 16, 2018.


Julie A Picard, Township Clerk

DEBLASIO & ASSOCIATES

CONSULTING ENGINEERS AND PLANNERS

4701 NEW JERSEY AVENUE • WILDWOOD, NJ 08260

PHONE: 609-854-3311 • FAX: 609-854-4323

July 11, 2018

REVISED
VIA EMAIL & REGULAR MAIL

Gary Douglass, Superintendent
Township of Lower Public Works Department
2600 Bayshore Road
Villas, NJ 08251

**Re: Township of Lower, Cape May County, NJ
FY2018 NJDOT Municipal Aid
Reconstruction of Georgia Avenue,
Alabama Avenue & Main Street – Sanitary Sewer Replacement
D&A File #: LT-C-005**

Dear Mr. Douglass:

As a follow up to our meeting today with the Lower Township Municipal Utilities Authority, **DeBlasio & Associates, P.C.** is pleased to provide this proposal to provide our professional engineering, public bidding and construction phase services for the **FY2018 NJDOT Municipal Aid Reconstruction of Georgia Avenue, Alabama Avenue & Main Street-Sanitary Sewer Replacement.**

The proposed scope of work shall include the replacement of the existing sanitary sewer mains, manholes and services along Georgia Avenue, Alabama Avenue & Main Street in accordance with Lower Township Municipal Utilities Authority standards. It is our understanding that the additional work associated with the sanitary sewer replacement will be incorporated into the original project as NJDOT "STATE-NON PARTICIPATING" construction and will be publicly bid as one contract. Lastly, our engineer's estimate of construction cost for this work is \$260,000.00.

➤ Engineering & Construction Phase Cost:	\$10,000.00
• Design Plans and Specifications	
➤ Construction Inspection Cost:	\$11,000.00
• Part Time Construction Observation-120 Hours	
Total Professional Service Fee	\$21,000.00

Enclosed please find one (1) copy of the project location map for your reference.

Upon your authorization, we are prepared to begin work immediately on the Township's **FY2018 NJDOT Municipal Aid Reconstruction of Georgia Avenue, Alabama Avenue & Main Street-Sanitary Sewer Replacement**. Should you have any questions or require any additional information, please do not hesitate to contact me at our office. Thank you for the opportunity to submit this proposal.

Very truly yours,
DeBlasio & Associates, P.C.



Marc DeBlasio, P.E., P.P., C.M.E.

President

T: 609-854-3311

Marc@deblasioassoc.com

cc: Jim Ridgway, Manager (via email)
Margaret Vitelli, QPA (via email)
Julie Picard, Clerk (via email)



PROJECT LOCATION MAP
**RECONSTRUCTION OF GEORGIA AVENUE,
ALABAMA AVENUE AND MAIN STREET**
Township of Lower, Cape May County, New Jersey
Date: 7/10/2018

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION # 2018-243

Title: AWARD NATIONAL COOPERATIVE PURCHASING AGREEMENT WITH SOURCEWELL FORMERLY NATIONAL JOINT POWERS ALLIANCE (NJPA) TO HUNTER JERSEY PETERBILT FOR ONE (1) 2019 PETERBILT 348 TANDEM AXEL CAB AND CHASSIS

WHEREAS, The Township of Lower participates in the National Joint Powers Alliance (NJPA) Cooperative Purchasing agreement Membership # 28077; and intends to purchase under Sourcewell, formerly NJPA, Contract #081716-PMC Class 6, 7, and 8 Chassis with related equipment, accessories, and services; (1) One 2019 Peterbilt 348 Tandem axle cab & chassis; and

WHEREAS, the National Cooperative contract was reviewed by the QPA and Gary Douglass, Public Works Director; and advertised on June 20, 2018 with comment period ending July 3, 2018; and

WHEREAS, the CFO has certified the availability of funds as evidenced by her signature below:

Budget Account: Ord #18-07 C-04-55-422-220

Signature: 
Lauren Read, CFO

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower, County of Cape May, State of New Jersey that the following contract is hereby awarded to Hunter Jersey Peterbilt, pursuant to the proposal submitted in response to the NJPA for the Request for Proposals as follows:

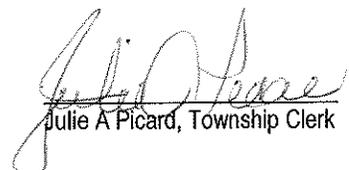
AWARD: Hunter Jersey Peterbilt \$111,532.00
Contract #081716-PMC
Peterbilt Motors Company distributed by Hunter Jersey Peterbilt
Contract expires 11/15/2020

The Township of Lower is permitted to join national cooperative purchasing agreements under the authority of N.J.S.A. 52:34-6.2(b)(3).

BE IT FURTHER RESOLVED, upon approval of the resolution, the fully executed Purchase Order shall serve as the Contract for the award of the bid.

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD			X			
PERRY	X		X			
ROY		X	X			
SIPPEL			X			
SIMONSEN			X			

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on July 16, 2018.


Julie A Picard, Township Clerk



The Hunter Family of Companies
www.HunterTruckSales.com

May 15, 2018
Township of Lower
2600 Bayshore Rd.
Villas, NJ 08251

As per the request of your salesman, Chris Turk, we are pleased to offer the following for your consideration. In accordance with the NJPA Contract# 081716-PMC:

One (1) 2019 model year Peterbilt 348 Tandem axle cab & chassis:

20,000 lb. front axle & front suspension
46,000 lb. rear axle & rear suspension
Paccar PX-9 300 HP Diesel Engine
Allison 3500RDS-P Automatic transmission

Basic One (1) year standard warranty
Cab & frame rails to have standard 3 year, 300,000 mile warranty
Engine Standard warranty to be 2 years, 200,000 miles
Transmission standard warranty to be 3 years, unlimited miles

Total Peterbilt List Price\$151,026.00
32.54% NJPA Contract discount.....(\$49,144.00)
Total NJPA price for Peterbilt 348.....\$101,882.00

Options:

Pre-delivery detail.....\$500.00
Delivery cost.....\$1000.00
Floor plan cost.....\$2,500.00
Training.....\$500.00
Manuals.....\$750.00
ECM Programming for body.....\$1,500.00
Extended Engine & Aftertreatment
Warranty.....\$2,900.00

Total cost of options.....\$9,650.00
Total Delivered Price.....\$111,532.00

Date of Acceptance _____
By: _____

Hunter Jersey Peterbilt
Chris Turk



TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2018- 244

Title: A RESOLUTION OF THE TOWNSHIP OF LOWER OPPOSING THE IMPLEMENTATION OF ASSEMBLY BILL A-2 AND SENATE BILL S-2 REDUCING SCHOOL FUNDING TO THE TOWNSHIP OF LOWER

WHEREAS, the School Funding Act of 2008 (SFRA) was enacted with the purpose of determining the amount of State School Aid each school district would receive based on the needs of student population and local fiscal capacity; and

WHEREAS, due to the failure of the State to fully fund the SFRA, School Districts have been receiving inconsistent levels of state aid as enrollments fluctuate; and

WHEREAS, in an attempt to correct inadequacies resulting from the State's failure to fully fund the SFRA, Assembly Bill A-2 and Senate Bill S-2 were crafted which will result in the reduction of state aid provided to a majority of schools in Cape May County including LOWER CAPE MAY REGIONAL SCHOOL DISTRICT SCHOOLS as well as LOWER TOWNSHIP ELEMENTARY SCHOOLS; and

WHEREAS, these cuts would result in a \$9,602,345. tax burden to Lower Township tax payers and/or a cut in the budgets and services to the schools in the Township.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower, County of Cape May, State of New Jersey that it hereby opposes Senate Bill S-2 and Assembly Bill A-2.

BE IT FURTHER RESOLVED that a certified copy of this Resolution be forwarded to the following: All Cape May County municipalities, Cape May County Board of Chosen Freeholders, Senator Jeff Van Drew, Assemblyman Bob Andrzejczak, Assemblyman Bruce Land, Bill Sponsors - Senate President Steven Sweeney, Senator Samuel Thompson, Senator M. Teresa Ruiz ad Senator Sandra B. Cunningham; Assembly Sponsors - Assemblyman Craig Coughlin and Assemblyman Louis D. Greenwald

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD			X			
PERRY	X		X			
ROY		X	X			
SIPPEL			X			
SIMONSEN			X			

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on July 16, 2018.


Julie A Picard, Township Clerk

Town	Actual Aid	Full Funding Aid	Difference
Ocean City	\$3,804,445	\$4,408,711	\$604,266
West Cape May Boro	\$630,246	\$643,770	\$13,524
West Wildwood	\$40,543	\$42,928	\$2,385
Stone Harbor Boro	\$52,892	\$43,762	(\$9,130)
Avalon Boro	\$73,609	\$63,266	(\$10,343)
Cape May Point	\$26,469	\$7,503	(\$18,966)
Sea Isle City	\$250,659	\$155,740	(\$94,919)
Wildwood Crest Boro	\$687,616	\$530,432	(\$157,184)
Cape May City	\$557,830	\$368,958	(\$188,872)
Woodbine Boro	\$2,941,904	\$2,727,715	(\$214,189)
North Wildwood City	\$659,074	\$257,607	(\$401,467)
Cape May Co Vocational	\$1,396,049	\$586,321	(\$809,728)
Wildwood City	\$5,106,852	\$2,988,981	(\$2,117,871)
Lower Twp	\$9,973,604	\$6,609,839	(\$3,363,765)
Middle Twp	\$13,318,269	\$9,830,147	(\$3,488,122)
Upper Twp	\$9,985,263	\$5,957,988	(\$4,027,275)
Dennis Twp	\$6,043,714	\$1,274,584	(\$4,769,130)
Lower Cape May Regional	\$9,840,541	\$3,601,961	(\$6,238,580)

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2018- 245

Title: **A RESOLUTION AUTHORIZING A SHARED SERVICE AGREEMENT WITH LOWER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY FOR EQUAL COST SHARING OF A SANITARY SEWER LINE REPLACEMENT**

WHEREAS, pursuant to the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1, et seq. any local government unit may enter into a contract with any other local government unit to provide and receive any service that each unit is empowered to provide and receive within its own jurisdiction; and

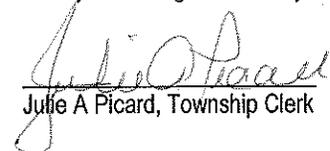
WHEREAS, the Township of Lower ("Township ") desires to enter into a Shared Service Agreement with the Township of Lower Municipal Utilities Authority ("MUA") in order to equally share the costs associated with replacing a Sanitary Sewer Line during the Reconstruction of Georgia Avenue, Alabama Avenue and Main Street; and

WHEREAS, the Township of Lower believes it to be the most cost effective option and in the best interest of the Township to replace the Sanitary Sewer Lines during the reconstruction of the streets.

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Lower, County of Cape May, State of New Jersey that Lower Township is hereby authorized and empowered to enter into a Shared Service Agreement, attached hereto as exhibit A, with the "MUA", in order to equally share in the estimated cost of \$260,000 for the replacement of a sanitary sewer line during the reconstruction of Georgia Avenue, Alabama Avenue and Main Street in the Villas section of Lower Township, pursuant to the provisions of the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1, et seq.

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD			X			
PERRY	X		X			
ROY		X	X			
SIPPEL			X			
SIMONSEN			X			

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on July 16, 2018.


Julie A Picard, Township Clerk

SHARED SERVICE AGREEMENT

BY AND BETWEEN

THE TOWNSHIP OF LOWER

AND

THE TOWNSHIP OF LOWER MUNICIPAL UTILITIES AUTHORITY

DATED

COST SHARING AGREEMENT ASSOCIATED WITH THE REPLACEMENT OF A SANITARY
SEWER LINE DURING THE RECONSTRUCTION OF GEORGIA AVENUE, ALABAMA AVENUE
AND MAIN STREET

**SHARED SERVICE AGREEMENT BETWEEN THE TOWNSHIP OF LOWER AND
THE TOWNSHIP OF LOWER MUNICIPAL UTILITIES AUTHORITY IN ORDER TO
EQUALLY SHARE THE COST FOR THE REPLACEMENT OF SANITARY SEWER
LINES DURING THE RECONSTRUCTION OF GEORGIA AVENUE, ALABAMA
AVENUE AND MAIN STREET**

THIS SHARED SERVICE AGREEMENT is made this ____ day of _____, 2018 by and between the Township of Lower (“Township”), a municipal corporation of the State of New Jersey whose administrative offices are located at 2600 Bayshore Road, Villas, New Jersey 08251 and the TOWNSHIP OF LOWER MUNICIPAL UTILITIES AUTHORITY (“MUA”), a duly-organized Municipal Utilities Authority with offices located at 2900 Bayshore Road, Villas, New Jersey 08251, and who may collectively be referred to herein as the “Parties.”

WITNESSETH:

WHEREAS, the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 et seq. (the “Act”), authorizes local units of this State to enter into agreements with any other local unit or units in order to provide or receive any service that each local unit participating in the agreement is empowered to provide or receive in its own jurisdiction; and

WHEREAS, the Township has determined that there is a need to reconstruct/repave the roadways located on Georgia Avenue, Alabama Avenue and Main Street in order to repair said roadways to address normal wear and tear; and

WHEREAS, the Township has been advised by the MUA that there is a need to replace the existing sanitary sewer lines located along George Avenue, Alabama Avenue and Main Street, and, for reasons of efficiency and economy, the Township has determined that it is appropriate to replace the existing sanitary sewer lines located along said roadways during the reconstruction/repaving of said roadways in order to avoid the need to excavate the repaved roadways to replace sanitary sewer lines in the near future; and

WHEREAS, the Township previously awarded a contract for Professional Services to DeBlasio & Associates for professional engineering services for the Reconstruction of Georgia Avenue, Alabama Avenue and Main Street who have estimated that the replacement of the sanitary sewer lines along said roadways will cost approximately Two Hundred and Sixty Thousand (\$260,000) Dollars; and

WHEREAS, in light of the Township’s plan to reconstruct/repave the roadways referenced herein and the need to replace the existing sanitary sewer lines located along said roadways, the Parties have agreed that it is appropriate to enter into an Agreement in order to equally share in the costs incurred in connection with the replacement of the sanitary sewer lines during the reconstruction/repavement project; and

WHEREAS, the Township of Lower has requested bids from contractors in order to evaluate and award the project to replace the sanitary sewer lines; and

WHEREAS, in the spirit of inter-local cooperating, and in furtherance of the principles underlying the Act, the Township and the MUA have negotiated an Agreement and deem it necessary and proper to memorialize the terms, as set forth below, to outline their respective rights and responsibilities for the benefit of both local units, for the benefit of local taxpayers and ratepayers, and to promote public health, safety and welfare generally; and

WHEREAS, the parties have each duly authorized their proper officials to enter into and execute this Agreement through accompanying Resolutions of their governing bodies, true copies of which shall be annexed hereto upon adoption as **Exhibit A** and **Exhibit B**.

NOW THEREFORE, the Parties hereto, intending to be legally bound, do hereby adopt and endorse the following agreement for the equal sharing of the costs incurred in connection with the replacement of the sanitary sewer lines located along Georgia Avenue, Alabama Avenue and Main Street:

1. **PREAMBLE:** All of the Statements of the Preamble to this Agreement are repeated and incorporated herein by reference as if set forth in full.

2. **TERM OF THE AGREEMENT:** This Agreement shall take effect on the date on which the last of the parties executes same and shall run through the completion of the replacement of the sanitary sewer lines during the reconstruction/repavement of the roadways along Georgia Avenue, Alabama Avenue and Main Street.

3. **SCOPE OF THE AGREEMENT:** This Agreement shall apply to the equal cost sharing between the Parties concerning the replacement of the sanitary sewer lines along Georgia Avenue, Alabama Avenue and Main Street as follows:

- A. The Township and the MUA agree to equally share (50/50) the costs and expenses, approximately \$260,000, associated with the replacement of sanitary sewer lines along the roadways set forth herein.
- B. The MUA shall have no responsibility to supply labor, manpower or project management services in connection with the replacement of said sanitary sewer lines as it is understood and agreed that the Township will accept bids from outside contractors and will award a contract to a contractor in order to complete the work associated with said project.

4. **PROJECT COST MODIFICATIONS:** The Township and the MUA recognize that the cost associated with the replacement of sanitary sewer lines is estimated to be approximately \$260,000. The Parties recognize that this cost is simply an estimate and project costs may increase slightly as the work associated with this project is undertaken. In the event change orders are required and/or requested by the contractor the Parties agree that they will mutually review and discuss said change order(s) and the costs associated with same will be equally shared (50/50) between the parties.

5. **TERMINATION:** Notwithstanding the foregoing, this Agreement may be terminated if a provision of the Agreement is breached by the non-breaching party notifying the breaching party, in writing, of the grounds associated with the alleged breach. The breaching party shall have thirty (30) days in which to answer and cure said breach. If the breach is not adequately cured within that time, the non-breaching party shall have the option of declaring this Agreement terminated.

6. **PAYMENT SCHEDULE:**

A. The Township will provide the MUA with invoices received in connection with this project, and the MUA shall have thirty (30) days in which to reimburse the Township one half (1/2) of the costs and expenses set forth within said invoice.

7. **INSURANCE AND INDEMNIFICATION:** The Parties agree to submit a copy of this Shared Services Agreement to their respective insurance carriers prior to the execution of same. The Parties agree that during the term of this Agreement they shall keep in force a policy of general and comprehensive liability insurance that will insure each party against any claims for any actions or omissions charged against either or both parties during the term of this Agreement. Each Party agrees to cooperate with the other in the defense of any claim or claims assessed against either or both parties arising out of the rendering or non-rendering of services contemplated by this Agreement.

8. **ASSIGNMENT:** The rights and the obligations under this Agreement shall not be assigned by either party without the express written consent of the other.

9. **APPLICABLE LAW:** This Agreement shall be governed by and construed in accordance with the laws of the State of New Jersey.

10. **ENTIRE AGREEMENT:** This Agreement represents the entire Agreement between the parties and may not be changed orally, and may only be modified or amended by a written statement signed by both parties.

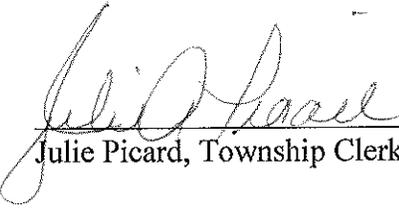
11. **SEVERABILITY:** If any part of this Agreement shall be held to unenforceable or invalid the remainder of the Agreement shall nevertheless remain in full force an effect.

12. **WAIVER:** Failure to insist upon strict compliance with any of the terms, covenants or conditions of this Agreement at any one time shall not be deemed a waiver of such term, covenant or condition at any one time nor shall any waiver or relinquishment of any right or power herein at any time be deemed a waiver of relinquishment of the same or any other right or power at any other time.

13. AUTHORIZATION OF OFFICIALS; COUNSEL APPROVAL: The parties acknowledge that this Agreement has been executed and sealed by officials authorized and directed to execute same on behalf of the respective Parties by duly adopted resolutions for such purposes.

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement the date first above written.

ATTEST:



Julie Picard, Township Clerk

TOWNSHIP OF LOWER



Erik Simonsen, Mayor

ATTEST:

Sharon Otto, Secretary

THE LOWER TOWNSHIP MUNICIPAL
UTILITIES AUTHORITY

Brian O'Connor, Chairman