

**Meeting called to order**

Opening Announcement  
Pledge of Allegiance & Moment of Silence  
Roll Call & Determination of Quorum

**Work Session**

**Consent Agenda**

- Approval of Minutes - June 1, 2020  
Res. #2020-178 Payment of Vouchers \$ 193,437.05  
Res. #2020-179 A Resolution Re-Appointing Jennifer Dowe as Tax Assessor for the Township of Lower Pursuant to N.J.S.A.54:1-35.31 Effective July 1, 2020  
Res. #2020-180 Insertion of Special Item Of Revenue Pursuant to N.J.S.A. 40A:4-87, Chapter 159 (Alcohol Education and Rehabilitation)  
Res. #2020-181 Insertion of Special Item Of Revenue Pursuant to N.J.S.A. 40A:4-87, Chapter 159 (Cops in Shops)  
Res. #2020-182 Authorization for Refund of Taxes (3 properties \$4,345.04)  
Res. #2020-183 Re-Appointment to the Planning Board (C.McDuell)  
Res. #2020-184 Authorization for 2020 Incentive Award for Insurance Waiver (2 employees \$2,916.67)  
Res. #2020-185 A Resolution Tabling Discussions Associated with the Development and Construction of a State-Of-The Art Aquatic Center with the Township of Lower at the Cape May County Airport  
Res. #2020-186 Approval of Change Order #1 to Bayshore Landscaping for Additional Property at the Pump Station on Clearwater and Roseanne Avenue  
Res. #2020-187 Bid Rejection for Jonathon Hoffman Playground Improvements – Mitnick Park

**Regular Agenda**

**Ordinance #2020-12** Bond Ordinance Providing for Various 2020 Capital Improvements, By and In the Township of Lower, in the County of Cape May, State of New Jersey ("the Township"; Appropriating \$2,055,000 Therefor and Authorizing the Issuance of \$1,950,000 Bonds or Notes of the Township to Finance Part of the Costs Thereof. This is the second reading and public hearing of this Ordinance. This Ordinance has been published, posted and made available to the public.

**Ordinance #2020-13** Bond Ordinance Providing for Various Roadway and Drainage Improvements, By and In the Township of Lower, in the County of Cape May, State of New Jersey; Appropriating \$3,185,000 Therefore (Including a Grant from the New Jersey Department of Transportation in the Amount of \$185,000) and Authorizing the Issuance of \$2,840,000 Bonds or Notes of the Township to Finance Part of the Cost Thereof. This is the second reading and public hearing of this Ordinance. This Ordinance has been published, posted and made available to the public.

**Ordinance #2020-14** Bond Ordinance Providing for Various Improvements to the Clem Mulligan Sports Complex, By and In the Township of Lower, in the County of Cape May, State of New Jersey; Appropriating \$1,990,000 Therefore (Including a Small Cities Community Development Block Grant in the Amount of \$400,000) and Authorizing the Issuance of \$1,490,000 Bonds or Notes of the Township to Finance Part of the Cost Thereof. This is the second reading and public hearing of this Ordinance. This Ordinance has been published, posted and made available to the public.

**Manager's Report**

**Administrative Reports**

Monthly Reports – Clerk, Construction, Dog, Tax, Treasurer, Vital

**Council Comments**

**Call to the Public**

**Adjournment**

**The Lower Township Council Meeting scheduled for Monday, June 15, 2020 at 5:00 p.m. will be closed to the public due to Executive Order No. 104. Anyone wishing to participate in the meeting can do so by dialing 1-872-240-3311. Access Code: 636-378-965#.**

Signed Resolutions - June 15, 2020

- Res. #2020-178 Payment of Vouchers \$ 193,437.05
- Res. #2020-179 A Resolution Re-Appointing Jennifer Dowe as Tax Assessor for the Township of Lower Pursuant to N.J.S.A.54:1-35.31 Effective July 1, 2020
- Res. #2020-180 Insertion of Special Item Of Revenue Pursuant to N.J.S.A. 40A:4-87, Chapter 159 (Alcohol Education and Rehabilitation)
- Res. #2020-181 Insertion of Special Item Of Revenue Pursuant to N.J.S.A. 40A:4-87, Chapter 159 (Cops in Shops)
- Res. #2020-182 Authorization for Refund of Taxes (3 properties \$4,345.04)
- Res. #2020-183 Re-Appointment to the Planning Board (C.McDuell)
- Res. #2020-184 Authorization for 2020 Incentive Award for Insurance Waiver (2 employees \$2,916.67)
- Res. #2020-185 A Resolution Tabling Discussions Associated with the Development and Construction of a State-Of-The Art Aquatic Center with the Township of Lower at the Cape May County Airport
- Res. #2020-186 Approval of Change Order #1 to Bayshore Landscaping for Additional Property at the Pump Station on Clearwater and Roseanne Avenue
- Res. #2020-187 Bid Rejection for Jonathon Hoffman Playground Improvements – Mitnick Park



Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
<b>01075 COPIERS PLUS*</b>								
	20-01343	06/04/20	COPIER OVERAGE FOR COURT	Open	356.49	0.00		
<b>01170 VERIZON WIRELESS* F/S</b>								
	20-01382	06/11/20	CELL SERVICE 4/27-5/26/20	Open	52.75	0.00		
<b>01171 VERIZON WIRELESS - TOWNHALL</b>								
	20-01327	06/04/20	4/24-5/23/20 CELL SERVICE	Open	505.92	0.00		
	20-01388	06/11/20	4/29-5/28/20 IPHONE BILL	Open	<u>1,056.72</u>	0.00		
					1,562.64			
<b>01200 DELTA DENTAL PLAN OF NJ</b>								
	20-01319	06/04/20	MAY 2020 CLAIMS WIRE	Open	1,130.20	0.00		
	20-01320	06/04/20	MAY 2020 ADMIN WIRE	Open	<u>1,317.60</u>	0.00		
					2,447.80			
<b>01390 EDMUNDS &amp; ASSOCIATES, INC.*</b>								
	20-01167	05/13/20	VALIDATOR/SCANNER	Open	1,255.00	0.00		
<b>01480 E-Z PASS</b>								
	20-01341	06/04/20	3/30 REC & 5/24 DPW REPLENISH	Open	300.00	0.00		PC1
<b>01577 MIKE FLINN**</b>								
	20-01395	06/11/20	SPRING JUDO 52 PARTICIPANTS	Open	884.00	0.00		
<b>01649 GARDEN STATE HWY PRODUCTS, INC*</b>								
	20-01208	05/20/20	STREET NAME SIGNS	Open	450.00	0.00		
<b>01653 GENTILINI FORD*</b>								
	20-00116	01/09/20	PARTS FOR TUCK/DPW	Open	89.37	0.00		
<b>01703 HARBOR SALES COMPANY*</b>								
	20-01209	05/20/20	VINYL FOR SIGNS	Open	1,283.42	0.00		
<b>01751 GRINDER WEAR PARTS, INC</b>								
	20-01003	04/22/20	TUB GRINDER PARTS	Open	4,134.86	0.00		
	20-01296	05/30/20	WOOD GRINDER PARTS	Open	<u>3,022.76</u>	0.00		
					7,157.62			
<b>01806 ANTHONY J HARVATT, II, ESQ</b>								
	20-00905	04/08/20	ZONING BOARD SOLICITOR SALARY	Open	625.00	0.00		
	20-01330	06/04/20	3/5/20 RESOULTIONS CONCERNING	Open	<u>450.00</u>	0.00		
					1,075.00			
<b>01898 HERITAGE BUSINESS SYSTEMS, INC*</b>								
	20-01392	06/11/20	PRINTER MAINT & OVERAGE 3/2020	Open	1,964.23	0.00		
	20-01400	06/11/20	PRINTER MAINT 6/9-9/8/20	Open	<u>1,922.14</u>	0.00		
					3,886.37			
<b>02027 JESCO INC*</b>								
	20-00122	01/09/20	PARTS FOR BACKHOE	Open	434.97	0.00		

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
02100 CLAUDIA KAMMER	20-01323	06/04/20	CONTRACTUAL REIMBURSEMENT M	Open	925.00	0.00		
02175 BRUCE KLAUSING	20-01406	06/12/20	CONTRACTUAL REIMBURSEMENT V	Open	115.00	0.00		
02247 LAWSON PRODUCTS, INC.*	20-00813	03/27/20	SUPPLIES FOR DPW/APRIL	Open	699.34	0.00		
	20-00987	04/22/20	SUPPLIES /DPW/MAY	Open	692.28	0.00		
					1,391.62			
02725 THOMAS MILLS	20-01410	06/12/20	INSPECTIONS 5-6-2020	Open	28.03	0.00		
02811 JAMES MOY	20-01378	06/11/20	CONTRACTUAL REIMBURSEMENT M	Open	122.14	0.00		
03065 NJ MUNICIPAL COURT LAW REVIEW*	20-01224	05/26/20	2020 NJ MUNICIPAL COURT REVIEW	Open	20.00	0.00		
03172 OFFICE BUSINESS SYSTEMS INC*	20-00053	01/08/20	FTR SOFTWARE	Open	199.00	0.00		
03427 POLAR BEAR MECHANICAL SERVICES	20-00099	01/09/20	HVAC MAINTENANCE	Open	735.00	0.00		B
03495 ELIZABETH BYRNE	20-00616	03/04/20	CONTRACTUAL REIMBURSEMENT M	Open	379.86	0.00		B
03660 SIRCHIE FINGERPRINT LAB, INV.*	20-01119	05/05/20	DETECTIVE SUPPLIES	Open	661.23	0.00		
03733 JAMES STRICKLAND	20-01324	06/04/20	CONTRACTUAL REIMBURSEMENT M	Open	1,633.68	0.00		
03764 TCTANJ	20-01412	06/12/20	TCTA WEBINAR JUNE 16-17, 2020	Open	200.00	0.00		
03820 MUNICIPAL UTILIL. AUTH ON CALL	20-01295	05/30/20	REIMBURSE HALF TOTAL BILL	Open	315.19	0.00		
03844 GIACOMO TROMBETTA	20-01365	06/09/20	CONTRACTUAL REIMBURSEMENT M	Open	190.20	0.00		
03904 LOWE'S HOME CENTER INC*	20-00801	03/27/20	SUPPLIES/DPW/SIGN/MARCH	Open	227.24	0.00		
03914 ULINE INC*	20-00661	03/10/20	FIRST AID KIT & SAFETY VESTS	Open	422.06	0.00		
	20-01292	05/29/20	DOGIPOT BAGS AND LINERS	Open	658.90	0.00		
					1,080.96			

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
03971 VERIZON WIRELESS MDT POLICE	20-01267	05/28/20	VERIZON - MDT'S	Open	843.39	0.00		
03985 VILLAS NAPA AUTO PARTS	20-00800	03/27/20	RD/SANT/RECY/MARCH	Open	2,728.87	0.00		
03992 VAL-U AUTO PARTS LLC*	20-00828	03/27/20	RDS/SANT/RECY/DPW/MARCH	Open	2,825.78	0.00		
04266 NJ DEPT OF HEALTH&SENIOR SVCS	20-01401	06/11/20	May Dog License Fees	Open	36.60	0.00		
04301 SEASHORE ASPHALT CORPORATION*	20-00817	03/27/20	ASPHALT/PATCH/RDS	Open	243.75	0.00		
7019 OCEAN VIEW VETERINARY*	20-01386	06/11/20	VET SERVICES 5/01/2020	Open	130.00	0.00		
7041 CARI ECKEL	20-01314	06/04/20	REIMBURSEMENT-LACROSSE	Open	10.00	0.00		
7098 SHORE VETERINARIAN ANIMAL *	20-01391	06/11/20	ANIMAL CONTROL CALL OUT	Open	225.00	0.00		
7119 ENGINEERING DESIGN ASSOC*	19-00359	01/30/19	RES 18-326 SCHELLENGERS LNDG	Open	4,065.36	0.00		
	19-01995	07/10/19	RES 2019-133 C/01 SCHELLENGER	Open	1,463.64	0.00		B
					5,529.00			
7225 FARM-RITE, INC*	20-01206	05/20/20	PARTS FOR TRUCK	Open	300.00	0.00		
7354 FLEETPRIDE INC.*	20-01363	06/09/20	MATERIALS FOR TRUCKS	Open	272.03	0.00		
7388 JONATHAN SCHECK	20-01321	06/04/20	CONTRACTUAL REIMBURSEMENT V	Open	160.00	0.00		
7457 SERVPRO OF CAPE MAY COUNTY*	20-01355	06/08/20	DISINFECTING TOWNHALL	Open	1,927.56	0.00		
7469 KIM RUSSO	20-01303	06/04/20	REIMBURSEMENT-SOCCER	Open	10.00	0.00		
7478 WINDSTREAM COMMUNICATION INC*	20-01394	06/11/20	MAY 29TH PHONE SERVICE	Open	2,817.98	0.00		
7507 STEFANKIEWICZ & BELASCO LLC	20-00221	01/17/20	DNE \$116K EXPENSES	Open	24,835.15	0.00		
7508 BLANEY & KARAVAN PC*	20-00155	01/10/20	RES# 2020-02 LABOR DNE \$40k	Open	3,304.00	0.00		B

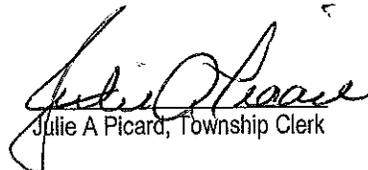
Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
7508	BLANEY & KARAVAN PC*		Continued					
	20-00156	01/10/20	RES#2020-04 TAX APPEAL	Open	800.00	0.00		B
					4,104.00			
7581	ASSOC OF STATE FLOODPLAIN							
	20-01114	05/04/20	ASFPM ASSOCIATION DUES	Open	330.00	0.00		
7618	MEGONIGAL ELECTRIC LLC*							
	20-01290	05/29/20	SERVICE CALL-RECREATION DEPT.	Open	550.00	0.00		
7636	MOTT MACDONALD LLC*							
	19-02261	08/12/19	REC BATHROOM CONSSTRUCTION PHA	Open	196.25	0.00		B
	19-02964	11/06/19	SERVICES FOR JONATHAN HOFFMANS	Open	718.00	0.00		B
	20-00566	03/02/20	MULLIGAN CO#1 DESIGN PHS 20-92	Open	9,352.00	0.00		
	20-01332	06/04/20	PROFESSIONAL ENGINEERING	Open	461.50	0.00		
	20-01333	06/04/20	PROFESSIONAL ENGINEERING	Open	1,297.71	0.00		
	20-01334	06/04/20	PROFESSIONAL ENGINEERING	Open	117.75	0.00		
	20-01335	06/04/20	PROFESSIONAL ENGINEERING	Open	603.50	0.00		
	20-01336	06/04/20	PROFESSIONAL ENGINEERING	Open	220.50	0.00		
	20-01337	06/04/20	PROFESSIONAL ENGINEERING	Open	962.25	0.00		
	20-01338	06/04/20	PROFESSIONAL ENGINEERING	Open	710.00	0.00		
	20-01339	06/04/20	PROFESSIONAL ENGINEERING	Open	461.50	0.00		
	20-01413	06/12/20	INVOICES	Open	2,808.25	0.00		
					17,909.21			
7770	BEN SCAFFER RECREATION INC							
	20-00835	03/27/20	PIPE WALL FOR MITNICK PARK	Open	413.28	0.00		
7820	DEBLASIO & ASSOCIATES, P.C*							
	19-02342	08/21/19	2019 ROAD PROGRAM	Open	11,000.00	0.00		B
	20-00762	03/18/20	2019 ROAD PROGRAM CHANGE #2	Open	6,000.00	0.00		B
	20-01133	05/08/20	RESOLUTION 2020-143	Open	2,000.00	0.00		
					19,000.00			
7929	AMAZON CAPITAL SERVICES, INC							
	20-01121	05/05/20	SUPPLIES	Open	791.79	0.00		
	20-01230	05/26/20	SYNTHETIC OIL	Open	488.70	0.00		
	20-01315	06/04/20	SUPPLIES	Open	479.92	0.00		
					1,760.41			
7959	ALL PRO TEAM SPORTS							
	20-01294	05/29/20	LEATHER FOOTBALLS	Open	857.00	0.00		
7985	EAW SECURITY							
	20-01299	06/02/20	BRUSHES FOR KEYS	Open	350.73	0.00		
8072	JOHNSONS CONTROL SECURITY							
	20-00665	03/10/20	MAINTENANCE AGREEMENT	Open	103.16	0.00		B
8131	DOCUVAULT SECURE SHREDDING LLC							
	20-01425	06/12/20	5/31/20 SHREDDING	Open	96.00	0.00		

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
8211 CONFIRES FIRE PROT SERV LLC*								
	20-00952	04/17/20	2020 ALARM/SPRINKLER/EXTING	Open	3,350.00	0.00		
	20-01183	05/14/20	FIRE ALARM MONITORING	Open	720.00	0.00		
					4,070.00			
8273 JOHN & EILEEN MESURE								
	20-01175	05/14/20	5/20 REFUND REGISTRATION FEE	Open	125.00	0.00		
8275 BART MCGINN								
	20-01264	05/27/20	REFUND REG FEE 203 CARDINAL	Open	125.00	0.00		
8283 LEEANN OKEZIE								
	20-01304	06/04/20	REIMBURSEMENT-SOCCER	Open	30.00	0.00		
8284 LAUREN MAGUIRE								
	20-01305	06/04/20	REIMBURSEMENT-SOCCER	Open	20.00	0.00		
8285 MIRANDA BERKENBILE								
	20-01306	06/04/20	REIMBURSEMENT-SOCCER	Open	20.00	0.00		
8286 TIFFANI HILL								
	20-01307	06/04/20	REIMBURSEMENT-SOCCER	Open	20.00	0.00		
8287 JOSEPH MORO								
	20-01308	06/04/20	REIMBURSEMENT-SOCCER	Open	10.00	0.00		
8288 VIKTOZIYA DOTSENKO								
	20-01309	06/04/20	REIMBURSEMENT-SOCCER	Open	20.00	0.00		
8289 LOUIS BELASCO								
	20-01310	06/04/20	REIMBURSEMENT-SOCCER	Open	20.00	0.00		
8290 JAMIE PELAN								
	20-01311	06/04/20	REIMBURSEMENT-SOCCER	Open	15.00	0.00		
8291 JENNIFER HERNANDEZ								
	20-01312	06/04/20	REIMBURSEMENT-SOCCER	Open	20.00	0.00		
8292 JANE M NORTHROP								
	20-01313	06/04/20	REIMBURSEMENT-SOCCER	Open	15.00	0.00		
8293 BETSY KURTZ								
	20-01318	06/04/20	REIMBURSEMENT-SOCCER	Open	20.00	0.00		
8296 JOSH SHOEMAKER								
	20-01347	06/08/20	REIMBURSEMENT-LACROSSE	Open	25.00	0.00		
8297 JAMIE BIERSBACH								
	20-01348	06/08/20	REIMBURSEMENT-SOCCER	Open	15.00	0.00		
8298 RAY OBST								
	20-01349	06/08/20	REIMBURSEMENT-SOCCER	Open	15.00	0.00		

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
8302 JOHN & JACQUELINE GIEBLER	20-01414	06/12/20	REFUND 2NDQ B 719 L 1.03 C-310	Open	1,683.07	0.00		
8303 CHEWIES LLC	20-01403	06/11/20	RELEASE OF PERFORMANCE BOND	Open	6,024.00	0.00		
8305 JESSICA WACHTEL	20-01415	06/12/20	REFUND 2ND Q B-507.02 L-12	Open	1,553.95	0.00		
8663 MASER CONSULTING PA	20-00977	04/22/20	ASPHALT CORE DRILLING/TESTING	Open	1,350.00	0.00		
8671 VICTORY SUPPLIES INC	20-01402	06/11/20	SHIPPING OF PPE N95 MASKS	Open	307.16	0.00		
ABBA AABA MEDICAL SUPPLY*	20-01393	06/11/20	SANI CLOTH ANTIBACTERIAL WIPE	Open	251.10	0.00		
BLAUE BLAUER ASSOCIATES INC*	19-02385	08/28/19	SCPF ROTARY PARK RES 2019-246	Open	3,900.00	0.00		B
CARROT CARROT-TOP INDUSTRIES, INC*	20-01176	05/14/20	HALYARD ROPE FOR FLAGS	Open	357.40	0.00		
DOUGHERT GEORGIA DOUGHERTY	20-01364	06/09/20	CONTRACTUAL REIMBURSEMENT M	Open	447.88	0.00		
HOOVER ROBERT HOOVER & SONS INC*	20-00121	01/09/20	SUPPLIES FOR TRUCKS	Open	222.16	0.00		
WELLSF WELLS FARGO REAL ESTATE TAX	20-01384	06/11/20	6/8 2nd Q Taxes	Open	1,108.02	0.00		
Total Purchase Orders: 131				Total P.O. Line Items: 0	Total List Amount: 193,437.05	Total Void Amount: 0.00		

	MOTION	SECOND	AYE	NAY	RECUSE	ABSTAIN	ABSENT
CONRAD			X				
COOMBS			X				
ROY			X				
PERRY		X	X				
SIPPEL	X		X				

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on June 15, 2020.

  
Julie A. Picard, Township Clerk

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2020-179

Title: A RESOLUTION RE-APPOINTING JENNIFER DOWE AS TAX ASSESSOR FOR THE TOWNSHIP OF LOWER PURSUANT TO N.J.S.A .54:1-35.31 EFFECTIVE JULY 1, 2020

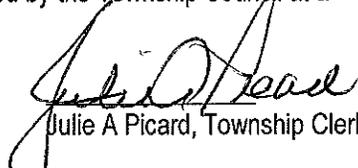
WHEREAS, Jennifer Dowe has satisfactorily served as Lower Township Tax Assessor for the Township of Lower for a partial term of July 29, 2015 through June 30, 2016 and then served her initial four year term July 1, 2016 through June 30, 2020; and

WHEREAS, the appointment of Jennifer Dowe for a second term as Tax Assessor will grant her tenure in the position within the Township of Lower.

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Lower, County of Cape May, State of New Jersey that Jennifer Dowe is hereby re-appointed as Tax Assessor for her second four year term effective July 1, 2020 through June 30, 2024, thereby granting her tenure.

	MOTION	SECOND	AYE	NAY	RECUSE	ABSTAIN	ABSENT
CONRAD			X				
COOMBS			X				
ROY			X				
PERRY		X	X				
SIPPEL	X		X				

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on June 15, 2020.

  
Julie A. Picard, Township Clerk

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2020-180

Title: INSERTION OF SPECIAL ITEM OF REVENUE PURSUANT TO N.J.S.A. 40A:4-87, CHAPTER 159

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

WHEREAS, said Director may also approve the insertion of any item of appropriation for equal amount,

SECTION 1.

NOW, THEREFORE BE IT RESOLVED that the Township of Lower, County of Cape May, hereby requests the Director of the Division of Local Government Services to approve the increase of \$3,667.57 for an item of revenue in the budget of the year 2020 as follows:

Miscellaneous Revenues –  
 Revenue Offset with Appropriations - Alcohol Education and Rehabilitation  
 Total with increase to be \$ 3,667.57

SECTION 2.

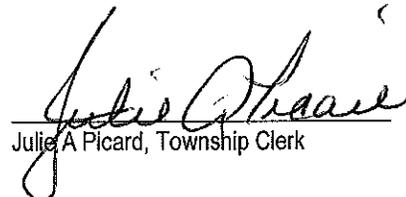
BE IT FURTHER RESOLVED that a like sum of \$3,667.57 be and the same is hereby appropriated under the caption of:

General Appropriations –  
 Public & Private Programs Offset by Revenues - Alcohol Education and Rehabilitation  
 State/Federal Share \$ 3,667.57  
 Non State Share \$  
 Total with increase to be \$ 3,667.57

FURTHER RESOLVED that a certified copy of this Resolution shall be electronically filed with the State of New Jersey, Division of Local Government Services.

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD			X			
COOMBS			X			
ROY			X			
PERRY		X	X			
SIPPEL	X		X			

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on June 15, 2020.

  
 Julie A Picard, Township Clerk

Anticipated Money	Municipality Code	Municipality	DWI Filings Base Year	2019 DWI Filings	Difference
\$1,083.60	0427	PENNSAUKEN TWP	282	295	13
\$1,250.31	0428	PINE HILL BORO	14	29	15
\$0.00	0430	RUNNEMEDE BORO	23	15	-8
\$0.00	0431	SOMERDALE BORO	122	46	-76
\$6,084.83	0432	STRATFORD BORO	29	102	73
\$2,250.55	0434	VOORHEES TWP	21	48	27
\$1,083.60	0435	WATERFORD TWP	8	21	13
\$0.00	0436	WINSLOW TWP	154.5	148	-6.5
\$333.42	0437	WOODLYNNE BORO	4	8	4
\$45,094.45		CAMDEN COUNTY TOTAL			
<b>CAPE MAY COUNTY</b>					
\$0.00	0501	AVALON BORO	21	13	-8
\$0.00	0502	CAPE MAY CITY	22	17	-5
\$0.00	0503	CAPE MAY POINT	0	1	
\$2,500.62	0504	DENNIS TWP	49	79	30
\$3,667.57	0505	LOWER TWP	57	101	44
\$3,334.16	0506	MIDDLE TWP	83	123	40
\$0.00	0507	NORTH WILDWOOD CITY	110	50	-60
\$0.00	0508	OCEAN CITY	83	23	-60
\$0.00	0509	SEA ISLE CITY	66.5	21	-45.5
\$0.00	0510	STONE HARBOR BORO	21	4	-17
\$0.00	0511	UPPER TWP	95.5	69	-26.5
\$416.77	0512	WEST CAPE MAY BORO	1	6	5
\$0.00	0513	WEST WILDWOOD BORO	10	4	-6
\$3,417.51	0514	WILDWOOD CITY	50	91	41
\$0.00	0515	WILDWOOD CREST BORO	56	26	-30
\$0.00	0516	WOODBINE BORO	11	8	-3
\$13,336.63		CAPE MAY COUNTY TOTAL			
<b>CUMBERLAND COUNTY</b>					
\$13,336.63	0601	BRIDGETON CITY	84	244	160
\$166.71	0602	COMMERCIAL TWP	38	40	2
\$1,583.72	0603	DEERFIELD TWP	80	99	19
\$0.00	0604	DOWNE TWP	12	9	-3
\$1,250.31	0605	FAIRFIELD TWP	43	58	15
\$0.00	0606	GREENWICH TWP	6	1	-5
\$0.00	0607	HOPEWELL TWP	17	7	-10
\$1,083.60	0608	LAWRENCE TWP	9	22	13
\$0.00	0609	MAURICE RIVER TWP	96	61	-35
\$0.00	0610	MILLVILLE CITY	153	135	-18
\$166.71	0611	SHILOH	0	2	2

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2020-181

Title: INSERTION OF SPECIAL ITEM OF REVENUE PURSUANT TO N.J.S.A. 40A:4-87, CHAPTER 159

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

WHEREAS, said Director may also approve the insertion of any item of appropriation for equal amount,

SECTION 1.

NOW, THEREFORE BE IT RESOLVED that the Township of Lower, County of Cape May, hereby requests the Director of the Division of Local Government Services to approve the increase of \$3,520.00 for an item of revenue in the budget of the year 2020 as follows:

Miscellaneous Revenues –	
Revenue Offset with Appropriations -	Cops in Shops
Total with increase to be	\$ 3,520.00

SECTION 2.

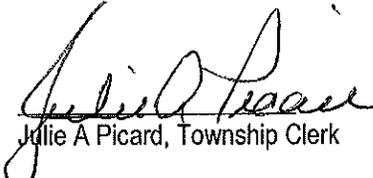
BE IT FURTHER RESOLVED that a like sum of \$3,520.00 be and the same is hereby appropriated under the caption of:

General Appropriations –	
Public & Private Programs Offset by Revenues -	Cops in Shops
State/Federal Share	\$ 3,520.00
Non State Share	\$
Total with increase to be	\$ 3,520.00

FURTHER RESOLVED that a certified copy of this Resolution shall be electronically filed with the State of New Jersey, Division of Local Government Services.

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD			X			
COOMBS			X			
ROY			X			
PERRY		X	X			
SIPPEL	X		X			

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on June 15, 2020.

  
Julie A. Picard, Township Clerk



**STATE OF NEW JERSEY**

OFFICE OF THE ATTORNEY GENERAL  
DEPARTMENT OF LAW AND PUBLIC SAFETY  
DIVISION OF ALCOHOLIC BEVERAGE CONTROL  
P.O. BOX 087  
TRENTON, NJ 08625-0087  
PHONE: (609) 984-2830 FAX: (609) 633-6078  
WWW.NJ.GOV/OAG/ABC

PHILIP D. MURPHY  
*Governor*

SHEILA Y. OLIVER  
*Lt. Governor*

GURBIR S. GREWAL  
*Attorney General*

JAMES B. GRAZIANO  
*Acting Director*

February 5, 2020

Chief William Mastriana  
Lower Twp. Police Department  
405 Breakwater Road  
Erma, New Jersey 08204

RE: COPS IN SHOPS FEDERAL FISCAL YEAR 2020  
GRANT #AL-20-45-05-03  
PROGRAM: SUMMER SHORE INITIATIVE 2020

Dear Chief Mastriana:

The Division of Alcoholic Beverage Control ("ABC") is pleased to accept your municipality's application for grant funds to participate in Cops In Shops FFY 2020. This Initiative is supported by FFY 2020 National Priority Safety Programs (CFDA NO. 20.616) funding from the Department of Transportation, National Highway Traffic Safety Administration.

**GRANT AWARD**

After careful consideration of your application, ABC has allocated \$3,520.00 to your municipality for the assignment of officers to Cops in Shops details during the **Summer Shore Initiative 2020**. This figure is based on 2-officer teams conducting 4-hour details at the reimbursement rate of \$55.00 per hour per officer. The program period is from May 20, 2020 through September 15, 2020.

Details are authorized to be conducted at the following cooperating plenary distribution licensees located in your municipality:

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2020-182

Title: AUTHORIZATION FOR REFUND OF TAXES

WHEREAS, the Township Tax Collector has certified an overpayment due to the reasons listed below;  
and

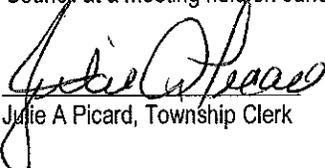
WHEREAS, a refund is due.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower, County of Cape May, State of New Jersey that the CFO/Treasurer be and the same is authorized and directed to refund the overpayments according to the Tax Collector's certification on file with the CFO/Treasurer.

<u>Block</u>	<u>Lot</u>	<u>Refund To</u>	<u>Reason</u>	<u>Tax</u>
719	1.03	John & Jacqueline Giebler 9907 Seapointe Blvd (c-310)	H/O Paid Erroneously	\$ 1,683.07
494.51	8	Wells Fargo 2705 Huron Dr	Mortgage Co Paid Erroneously	\$ 1,108.02
507.02	12	Jessica Wachtel 975 Tecumseh Road	H/O Paid Erroneously	\$ 1,553.95

	MOTION	SECOND	AYE	NAY	RECUSE	ABSTAIN	ABSENT
CONRAD			X				
COOMBS			X				
ROY			X				
PERRY		X	X				
SIPPEL	X		X				

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on June 15, 2020.

  
Julie A. Picard, Township Clerk

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTIUN #2020-183

Title: REAPPOINTMENT TO THE PLANNING BOARD

WHEREAS, Chris Mc Duell, Regular Member on the Planning Board, has a term which will expire, June, 2020 and has requested reappointment to the Board; and

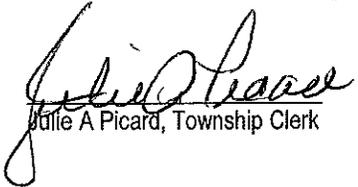
WHEREAS, Council has reviewed the applications currently on file in the Clerk's office.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower, County of Cape May, State of New Jersey that the following appointments be made:

<u>NAME</u>	<u>TYPE</u>	<u>TERM EXP</u>
Chris McDuell	Regular Member	June, 2024

	MOTION	SECOND	AYE	NAY	RECUSE	ABSTAIN	ABSENT
CONRAD			X				
COOMBS			X				
ROY			X				
PERRY		X	X				
SIPPEL	X		X				

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on June 15, 2020.

  
Julie A. Picard, Township Clerk

6/2024

FOR TOWNSHIP USE ONLY

Res. # \_\_\_\_\_ Board/Comm./Auth. \_\_\_\_\_

Term Exp. \_\_\_\_\_ Replaced \_\_\_\_\_ or Reappointed \_\_\_\_\_

TOWNSHIP OF LOWER  
CITIZEN LEADERSHIP FORM

NAME Chris McDowell  
CITY AND STATE Cold Springs, N.J. 08204  
YEARS OF RESIDENCY IN TOWNSHIP 33 OCCUPATION Contractor

RCVD JUN 8 '20

Please **number in order of preference** which ones you wish to be considered for.

- |   |  |
|---|--|
| <input type="checkbox"/> Cable Television Advisory Board  | <input type="checkbox"/> Municipal Utilities Authority |
| <input type="checkbox"/> Environmental Commission         | <input checked="" type="checkbox"/> Planning Board     |
| <input type="checkbox"/> Historic Preservation Commission | <input type="checkbox"/> Recreation Advisory Board     |
| <input type="checkbox"/> Citizen Advisory Board           | <input type="checkbox"/> Zoning Board of Adjustment    |

I hereby apply to perform public service on the following municipal authority, boards or commissions. List any education, prior volunteer experience or work related experience, or other civic involvement which could be of use to the authority, board or commission you have listed above.

12 years 2 college  
10 years on planning board

Date: 6-4-20 Signature: Chris McDowell (VALID FOR ONE YEAR FROM DATE OF RECEIPT)

**Return to: Clerk's Office, 2600 Bayshore Road, Villas, NJ 08251**

*PERSONAL INFORMATION NOT SUBJECT TO PUBLIC DISCLOSURE	
Address of Residence _____	Email _____
Primary Phone Number _____	Work Phone Number _____

\*The information in this section is considered personal information, and is therefore deemed confidential for the purpose of P.L.1963, c.73 (C.47:1A-1 et seq.) and P.L. 2001, c.404 (C.47:1A-5 et al.).

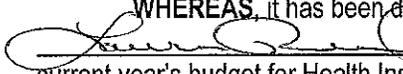
TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION # 2020-184

Title: AUTHORIZATION FOR 2020 INCENTIVE AWARD FOR INSURANCE WAIVER

WHEREAS, the employees listed on the attached schedule have waived health insurance and are due an incentive amount per Superior Officers Union and PBA Union Contract, Article 12, Section F, AFSCME Union Contract, Article VII, Section F and Supervisors Contract, Article VI, Section F; and

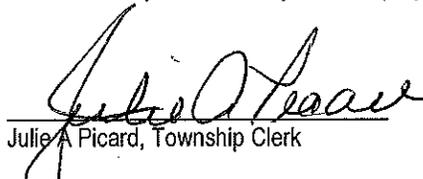
WHEREAS, it is necessary to obtain authorization for any salary and wage disbursement to a Township employee that is not specified in the salary ordinance; and

WHEREAS, it has been determined by the Township Treasurer as evidenced by signature  that adequate funding is available for such payment in the current year's budget for Health Insurance.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower, County of Cape May, State of New Jersey, that payment to the attached schedule of employees in the amount of \$2,916.67 is authorized and chargeable to the 2020 Budget account 0-01-23-220-412 (Koscis) and 0-01-26-265-279 (Embs) .

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD			X			
COOMBS			X			
ROY			X			
PERRY		X	X			
SIPPEL	X		X			

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on June 15, 2020.

  
Julie A Picard, Township Clerk

<b>Employee</b>	<b>Amnt of Waiver</b>	<b>Jun-20</b>	<b>Dec-20</b>
Embs, Jeremy	\$ 5,000.00	416.67	\$ 2,500.00
Kocis, William	\$ 5,000.00	\$ 2,500.00	\$ 2,500.00

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2020-185

**Title: A RESOLUTION TABLING DISCUSSIONS ASSOCIATED WITH THE DEVELOPMENT AND CONSTRUCTION OF A STATE-OF-THE-ART AQUATICS CENTER WITH THE TOWNSHIP OF LOWER AT THE CAPE MAY COUNTY AIRPORT**

**WHEREAS**, the Township Council of the Township of Lower is continually focused on exploring potential recreational, exercise, and general well-being opportunities for Township residents and visitors alike; and

**WHEREAS**, in or around December of 2016, the Lower Township Recreational Advisory Board recommended that Township Council research the feasibility of constructing an aquatic center within the jurisdiction of the Township; and

**WHEREAS**, on February 6, 2017, pursuant to Resolution 2017-67, Township Council authorized the Township Qualified Purchasing Agent to advertise and receive Competitive Contract Proposals for a Feasibility Study for an Aquatic Center in the Township of Lower; and

**WHEREAS**, on April 12, 2017, pursuant to Resolution 2017-131, Township Council awarded a contract to LAN Associates to conduct a feasibility study in relation to the construction of an aquatics center within the Township in order to determine the costs associated with construction, the costs associated with maintaining and operating the facility, and to explore potential partnerships with public and private entities in effort to offset the costs associated with construction, operation, and maintenance of said facility; and

**WHEREAS**, LAN Associates prepared a feasibility study dated October of 2017 on the construction of a regional community aquatic facility that would integrate traditional competitive, educational, wellness and "watertainment" components into one facility at a construction cost of approximately \$15,000,000.00, and annual operation cost of approximately \$850,000.00 - \$1,000,000; and

**WHEREAS**, following receipt of the October 2017 LAN Associates feasibility study, Township Council elected to place a non-binding referendum on the 2019 General Election Ballot asking residents if they supported "the construction of a proposed \$10.5 million state-of-the-art aquatic center within the Township of Lower at the Cape May County Airport, with the understanding that the Township's projected financial contribution would not exceed \$8.5 million and would not require a tax increase," and the referendum returned a generally neutral response with 51.28% of residents voting in favor and 48.72% against it; and

**WHEREAS**, the Township of Lower has explored potential partnerships with public and private entities in an effort to offset operation and maintenance costs, and Township Council submitted an application to the Cape May County Open Space Board requesting open space funds to further offset operation, maintenance, and construction costs; however, since the issuance of the feasibility study in October of 2017, the Township of Lower has been unable to finalize a public or private partnership to offset costs associated with this project at this time in light of the ongoing Coronavirus pandemic, and the Cape May County Open Space Board awarded the Township a total of \$3 million or 25% of project costs, substantially less than the Township anticipated; and

**WHEREAS**, the lack of supplemental funding will likely lead to the Township's construction costs exceeding \$8,500,000.00, and anticipated operation and maintenance costs associated with the facility could limit the Township's financial ability to undertake and complete other necessary Township projects along with this project; and

**WHEREAS**, in addition to the foregoing, the 2019 novel coronavirus has presented unprecedented financial issues and conditions which caused countries throughout the world to shut down their economies, resulting in the worst economic contraction in nearly a century, and the economy in Lower Township has been similarly impacted causing great hardship and financial uncertainty to the Township and its residents; and

**WHEREAS**, in light of the foregoing, the Township Council of the Township of Lower has determined that it would be neither financially prudent nor in the best interests of the taxpayers of Township of Lower to move forward with the construction of a state-of-the-art regional aquatic center at this time; and

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower, County of Cape May, State of New Jersey that all discussion and planning associated with the development and construction of a state-of-the-art aquatics center within the Township of Lower at the Cape May County Airport is hereby tabled, effective immediately.

	MOTION	SECOND	AYE	NAY	RECUSE	ABSTAIN	ABSENT
CONRAD			X				
COOMBS			X				
ROY			X				
PERRY		X	X				
SIPPEL	X		X				

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on June 15, 2020 .

  
Julie A Picard, Township Clerk

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2020-186

Title: APPROVAL OF CHANGE ORDER #1 TO BAYSHORE LANDSCAPING FOR ADDITIONAL PROPERTY AT THE PUMP STATION ON CLEARWATER AND ROSEANNE AVENUE

WHEREAS, on February 5, 2018 Resolution #2018-64 accepted and awarded the Landscaping Services for Various Locations in the Township of Lower for 2018, 2019 with an option of 2020 year. Council approved on March 16, 2020 as per Resolution 2020-111 to award for 2020 (final year) Contract for \$39,400.00; and

WHEREAS, Bayshore Landscaping LLC has provided a proposal of \$495.00 to include the Pump Station located at Clearwater and Roseanne on Tier 2 (every other week) at a cost of \$45.00 per cut; and

WHEREAS, the Lower Township Council desires to approve Change Order #1 and the CFO has certified the availability of funds by her signature in the budget as follows:

Appropriation # 0-01-28-370-281

Signature:



Lauren Read, CFO

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower, County of Cape May, State of New Jersey that Change Order #1 for \$495.00 to Bayshore Landscaping LLC is hereby approved to increase the contract total to \$39,895.00.

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD			X			
COOMBS			X			
ROY			X			
PERRY		X	X			
SIPPEL	X		X			

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on June 15, 2020.



Julie A Picard, Township Clerk

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2020-187

Title: **BID REJECTION FOR JONATHON HOFFMAN PLAYGROUND IMPROVEMENTS – MITNICK PARK**

WHEREAS, the Notice to Bidders for Jonathon Hoffman Playground Improvements-Mitnick Park Contract No. M-15 was advertised on April 29, 2020 and accepted on May 27, 2020 at 10:00 a.m. prevailing time; and

WHEREAS, Two (2) sealed bids were submitted and reviewed by the Township's Purchasing Agent, Recreation Director and Engineer Mott MacDonald; and

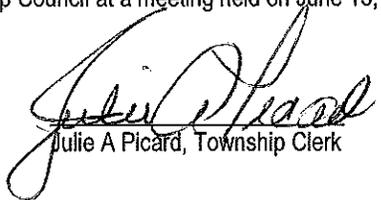
WHEREAS, the Two (2) sealed bids are hereby rejected as per: LPCL 40A:11-13.2 (b) the lowest bid substantially exceeds the contracting unit's appropriation for the goods or services; and

WHEREAS, Mott MacDonald will be providing a proposal forthcoming for rebidding and construction fees.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower, County of Cape May, State of New Jersey that all bids are hereby rejected and will be re-advertised.

	MOTION	SECOND	AYE	NAY	RECUSE	ABSTAIN	ABSENT
CONRAD			X				
COOMBS			X				
ROY			X				
PERRY		X	X				
SIPPEL	X		X				

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on June 15, 2020.



Julie A Picard, Township Clerk