

Signed Resolutions – June 3, 2019

- Res. #2019-192 Payment of Vouchers \$ 1,903,477.42
- Res. #2019-193 Issuance of Ice Cream Peddling and Ice Cream Salesman License for the Year 2019 (Kona Ice)
- Res. #2019-194 Authorization for Refund of Taxes (2 properties \$868.98)
- Res. #2019-195 Approval of Change Order #1 for an Additional Show for the 3rd of July Celebration to Frank Kielb Entertainment Inc. (\$800.00)
- Res. #2019-196 Insertion of Special Item of Revenue Pursuant to N.J.S.A. 40A:4-87, Chapter 159 (Emergency Management Performance Grant (\$10,000)
- Res. #2019-197 Insertion of Special Item of Revenue Pursuant to N.J.S.A. 40A:4-87, Chapter 159 (Alcohol Education and Rehabilitation \$1,848.62)
- Res. #2019-198 Authorization to Cancel General Ledger Balances
- Res. #2019-199 Bid Acceptance and Award of Three (3) 2019 F-350 Super Duty Crew Cab Single Rear Wheel 4X4 Pickup Trucks with 6.75 Bed with a Western Plow (Kindle Ford Lincoln Inc \$124,867.05)
- Res. #2019-200 Approval of Change Order #1, To Install New Safety Strips on Steps of Pool During Plastering and Repair of Community Swimming Pool (All State Technology Inc \$1,000)
- Res. #2019-201 Re-Appointment to the Planning Board (R.Crompton)
- Res. #2019-202 Approval of Change Order #2 to Agate Construction Company for the Roseann Avenue Roadway and Utility Improvements Project; Authorizing Additional Work and Extension of an Additional Ten (10) Calendar Days (\$80,353.52; Completion Date June 21, 2019)
- Res. #2019-203 Award National Cooperative Purchasing Agreement with Sourcewell, Formerly National Joint Powers Alliance (NJPA) to Jesco Inc. for One (1) 2019 Backhoe Loader 310SL John Deere (\$106,188.92)
- Res. #2019-204 Insertion of Special Item of Revenue Pursuant to N.J.S.A. 40A:4-87, Chapter 159 (Clean Communities \$82,353.43)
- Res. #2019-205 Approval of Change Order #2 for the Construction Phase of the Roseann Avenue Roadway and Utility Improvements Project Phase III to Mott MacDonald (Construction Admin & Inspection \$279,500)
- Res. #2019-206 Approving A Professional Service Contract with DeBlasio & Associates to Prepare and Submit an Application for the FY2020 NJDOT State Aid Program (\$2,000)
- Res. #2019-207 Annual Renewal of Liquor Licenses for the year 2019-2020
- Res. #2019-208 Authorization for 2019 Incentive Award for Insurance Waiver (23 employees \$57,500)
- Res. #2019-209 Resolution Providing for a Meeting Not Open to the Public in Accordance with the Provisions of the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-12. **Attorney/Client Privilege**

| Vendor # Name | PO # | PO Date | Description | Status | Amount | Void Amount | Contract | PO Type |
|--------------------------------------|----------|----------|--------------------------------|--------|------------------|-------------|----------|---------|
| 02027 JESCO INC* | 19-01266 | 05/02/19 | HYDRAULIC CYLINDER | Open | 466.08 | 0.00 | | |
| 02402 MGL PRINTING SOLUTIONS | 19-01494 | 05/24/19 | TAX BILLS AND ENVELOPE 5/22/19 | Open | 1,708.00 | 0.00 | | |
| 02538 MARSH & MCLENNAN AGENCY, LLC* | 19-00052 | 01/04/19 | DNE\$26,674.08 BROKER | Open | 2,222.84 | 0.00 | | B |
| 02541 ROBERT D. MARTIN, JR | 19-01493 | 05/24/19 | CONTRACTUAL REIMBURSEMENT M | Open | 61.00 | 0.00 | | |
| 02585 WILLIAM MASTRIANA | 19-01547 | 05/31/19 | CONTRACTUAL REIMBURSEMENT V | Open | 540.00 | 0.00 | | |
| 02607 MICHAEL MAJANE | 19-01523 | 05/29/19 | TRAINING MEALS-PARKING | Open | 50.00 | 0.00 | | |
| 02811 JAMES MOY | 19-01485 | 05/24/19 | CONTRACTUAL REIMBURSEMENT M | Open | 58.00 | 0.00 | | |
| | 19-01504 | 05/28/19 | CONTRACTUAL REIMBURSEMENT V | Open | <u>173.20</u> | 0.00 | | |
| | | | | | 231.20 | | | |
| 03026 NJ STATE HEALTH BENEFITS | 19-01499 | 05/24/19 | JUNE 2019 ATIVE ID#024700 | Open | 180,038.01 | 0.00 | | |
| | 19-01500 | 05/24/19 | JUNE 2019 BENEFITS ID#024700 | Open | <u>62,335.02</u> | 0.00 | | |
| | | | | | 242,373.03 | | | |
| 03160 OFFICE BASICS, INC* | 19-00680 | 03/05/19 | LEATHER GUEST CHAIRS/MTG RM | Open | 3,943.12 | 0.00 | | |
| 03172 OFFICE BUSINESS SYSTEMS INC* | 19-00907 | 03/29/19 | LOGGER EQUIP MAINT 7/19-7/20 | Open | 4,739.00 | 0.00 | | |
| 03293 BLAINE PAYNTER | 19-01453 | 05/20/19 | CONTRCTUAL REIMBURSEMENT M | Open | 45.00 | 0.00 | | |
| 03387 POGUE INC. * | 19-01394 | 05/14/19 | CONTROLLED SUBSTANCES TEST | Open | 399.00 | 0.00 | | |
| 03484 LAUREN M. READ | 19-01439 | 05/17/19 | REIM FOR TCTA CONFERENCE | Open | 69.14 | 0.00 | | |
| 03611 SERVICE TIRE TRUCK CENTERS* | 19-00848 | 03/22/19 | TIRES/RDS/SANT/RECY/DPW/MAY | Open | 6,455.33 | 0.00 | | |
| 03630 DAN SHERNO | 19-01533 | 05/29/19 | SPRING SOCCER OFFICIAL | Open | 40.00 | 0.00 | | |
| 03660 SIRCHIE FINGERPRINT LAB. INV.* | 19-01384 | 05/14/19 | COTTON APPILCATION SWABS | Open | 213.52 | 0.00 | | |

| Vendor # Name | PO # | PO Date | Description | Status | Amount | Void Amount | Contract | PO Type |
|-------------------------------------|----------|----------|--------------------------------|--------|--------------|-------------|----------|---------|
| 03683 SNAP-ON TOOLS* | 19-01349 | 05/07/19 | SOLUS EDGE 19.2 | Open | 2,921.25 | 0.00 | | |
| 03692 SOUTH JERSEY GAS CO* | 19-01501 | 05/28/19 | 4/15-5/17/19 SJG | Open | 1,287.02 | 0.00 | | |
| 03857 TRI-COUNTY BUILDING SUPPLIES* | 19-01481 | 05/22/19 | MATERIAL FOR ELECTRICAL HOOKUP | Open | 96.00 | 0.00 | | |
| 03915 TURF EQUIPMENT & SUPPLY CO* | 19-00080 | 01/07/19 | SUPPLIES FOR MACHINES | Open | 206.96 | 0.00 | | |
| 03969 VERIZON | 19-01452 | 05/20/19 | 5/13-6/12/19 LANDLINES | Open | 250.66 | 0.00 | | |
| 03971 VERIZON WIRELESS MDT POLICE | 19-01526 | 05/29/19 | VERIZON MDT | Open | 843.29 | 0.00 | | |
| 04037 DOUGLASS WHITTEN | 19-01521 | 05/29/19 | TRAINING MEALS | Open | 49.97 | 0.00 | | |
| | 19-01522 | 05/29/19 | TRAINING MEALS | Open | <u>18.78</u> | 0.00 | | |
| | | | | | 68.75 | | | |
| 04097 CINTAS FIRST AID AND SAFETY* | 19-01383 | 05/14/19 | | Open | 139.71 | 0.00 | | |
| | 19-01541 | 05/31/19 | CINTAS RESTOCK | Open | <u>12.58</u> | 0.00 | | |
| | | | | | 152.29 | | | |
| 04122 JIM CONROY | 19-01456 | 05/20/19 | LACROSSE OFFICIAL | Open | 25.00 | 0.00 | | |
| | 19-01465 | 05/20/19 | LACROSSE OFFICIAL | Open | <u>75.00</u> | 0.00 | | |
| | | | | | 100.00 | | | |
| 04204 ZACHARY ZELWAK | 19-00298 | 01/23/19 | CONTRACTUAL REIMBURSEMENT M | Open | 387.00 | 0.00 | | B |
| 04280 G.F.O.A. OF NJ | 19-01444 | 05/20/19 | 2019 MEMBERSHIP - CFO | Open | 90.00 | 0.00 | | |
| 04300 W B MASON CO INC* | 18-02852 | 11/01/18 | LOBBY CASE | Open | 5,010.00 | 0.00 | | |
| 05083 SJSHORE MARKETING LIMITED | 19-01375 | 05/10/19 | CONCERT POSTERS & RACK CARDS | Open | 381.90 | 0.00 | | |
| 6059 USABLE LIFE | 19-01503 | 05/28/19 | JUNE 20019 LIFE INSURANCE | Open | 629.20 | 0.00 | | |
| 6079 KAITLIN BLACK | 19-01524 | 05/29/19 | TRAINING MEALS-PARKING | Open | 50.00 | 0.00 | | |
| | 19-01525 | 05/29/19 | TRAINING MEALS | Open | <u>30.10</u> | 0.00 | | |
| | | | | | 80.10 | | | |

| Vendor # Name | PO # | PO Date | Description | Status | Amount | Void Amount | Contract | PO Type |
|-------------------------------------|----------|----------|--------------------------------|--------|-----------------|-------------|----------|---------|
| 7037 ROBERT KING | 19-01455 | 05/20/19 | LACROSSE OFFICIAL | Open | 25.00 | 0.00 | | |
| 7098 SHORE VETERINARIAN ANIMAL * | 19-00053 | 01/04/19 | LOWER ANIMAL CONTROL DNE \$54K | Open | 4,500.00 | 0.00 | | B |
| 7119 ENGINEERING DESIGN ASSOC* | 18-03249 | 12/11/18 | VILLAGE ROAD PROJ RES 2018-361 | Open | 1,131.31 | 0.00 | | B |
| | 19-00359 | 01/30/19 | RES 18-326 SCHELLENGERS LNDG | Open | 1,552.50 | 0.00 | | B |
| | 19-00360 | 01/30/19 | RES 18-317 RABBIT RUN WATER | Open | 60.40 | 0.00 | | B |
| | | | | | <u>2,744.21</u> | | | |
| 7153 SUSAN ZACCAGNINO | 19-01435 | 05/17/19 | LACROSSE OFFICIAL | Open | 60.00 | 0.00 | | |
| | 19-01461 | 05/20/19 | LACROSSE OFFICIAL | Open | 25.00 | 0.00 | | |
| | | | | | <u>85.00</u> | | | |
| 7181 JENNIFER KELLY, PHD, LLC* | 19-01201 | 04/25/19 | | Open | 2,000.00 | 0.00 | | |
| 7196 LAUREN HUGGINS SUIT* | 19-00032 | 01/04/19 | 2019 DNE 12,900.00 | Open | 1,075.00 | 0.00 | | B |
| 7199 STAPLES CREDIT PLAN-INSTORE PU | 19-01200 | 04/24/19 | OFFICE SUPPLIES | Open | 0.00 | 0.00 | | |
| | 19-01373 | 05/10/19 | OFFICE SUPPLIES | Open | 150.58 | 0.00 | | |
| | | | | | <u>150.58</u> | | | |
| 7241 SKIP HOPPING | 19-01463 | 05/20/19 | LACROSSE OFFICIAL | Open | 75.00 | 0.00 | | |
| 7301 TREASURER, STATE OF NJ | 19-01329 | 05/06/19 | ELEVATOR-FISHING CREEK SCHOOL | Open | 182.00 | 0.00 | | |
| 7310 CORELOGIC REAL ESTATE TAX SER | 19-01488 | 05/24/19 | RES#19-194 TAX REFUND B672 L13 | Open | 739.18 | 0.00 | | |
| 7378 TONY PROCOPIO | 19-01462 | 05/20/19 | LACROSSE OFFICIAL | Open | 25.00 | 0.00 | | |
| | 19-01537 | 05/30/19 | LACROSSE OFFICIAL | Open | 120.00 | 0.00 | | |
| | 19-01539 | 05/30/19 | LACROSSE OFFICIAL | Open | 40.00 | 0.00 | | |
| | | | | | <u>185.00</u> | | | |
| 7380 GAIL ROCKEY | 19-01467 | 05/20/19 | LACROSSE OFFICIAL | Open | 40.00 | 0.00 | | |
| 7388 JONATHAN SCHECK | 18-00832 | 03/27/18 | 2018 EQUIP. ALLOWANCE | Open | 150.00 | 0.00 | | |
| 7399 PATRICIA CONNOR | 19-01434 | 05/17/19 | LACROSSE OFFICIAL | Open | 60.00 | 0.00 | | |

| Vendor # Name | PO # | PO Date | Description | Status | Amount | Void Amount | Contract | PO Type |
|------------------------------------|----------|----------|---------------------------------|--------|----------|-------------|----------|---------|
| 7459 AAREN SENICO | 19-01479 | 05/22/19 | CONTRACTUAL REIMBURSEMENT V | Open | 15.00 | 0.00 | | |
| 7507 STEFANKIEWICZ & BELASCO LLC | 19-00046 | 01/04/19 | RES 2019-01 DNE 28,000 | Open | 2,333.33 | 0.00 | | B |
| 7508 BLANEY & KARAVAN PC* | 19-00050 | 01/04/19 | RES#2019-05 PROSECUTOR DNE\$40K | Open | 3,333.33 | 0.00 | | B |
| | 19-00051 | 01/04/19 | RES2019-10 DNE \$10K TAX APPEAL | Open | 1,718.50 | 0.00 | | |
| | 19-01518 | 05/29/19 | RES 2019-180 DNE 14K | Open | 325.25 | 0.00 | | B |
| | | | | | 5,377.08 | | | |
| 7602 ROBERT GRECO | 19-01437 | 05/17/19 | LACROSSE OFFICIAL | Open | 90.00 | 0.00 | | |
| | 19-01459 | 05/20/19 | LACROSSE OFFICIAL | Open | 25.00 | 0.00 | | |
| | | | | | 115.00 | | | |
| 7605 RAY VOZZELLI | 19-01532 | 05/29/19 | SOCCER OFFICIAL | Open | 250.00 | 0.00 | | |
| 7764 YVONNE CAREY | 19-01538 | 05/30/19 | LACROSSE OFFICIAL | Open | 40.00 | 0.00 | | |
| 7773 JOE REMENTER | 19-01530 | 05/29/19 | CONTRACTUAL REIMBURSEMNT V | Open | 185.00 | 0.00 | | |
| 7837 P.M. CONSULTANTS LLC* | 18-00025 | 01/09/18 | RES 17-333 DEF COMP CONSULTANT | Open | 1,706.25 | 0.00 | | |
| 7929 AMAZON CAPITAL SERVICES, INC | 19-01206 | 04/25/19 | ELECTRONIC TYPWRITER/RIBBON | Open | 470.98 | 0.00 | | |
| | 19-01368 | 05/10/19 | EMERGENCY LIGHTS | Open | 71.38 | 0.00 | | |
| | 19-01378 | 05/10/19 | 5/10/19 OFFICE SUPPLIES | Open | 163.85 | 0.00 | | |
| | 19-01419 | 05/14/19 | SUPPLIES | Open | 1,070.18 | 0.00 | | |
| | 19-01446 | 05/20/19 | OFFICE SUPPLIES | Open | 146.35 | 0.00 | | |
| | 19-01469 | 05/21/19 | OFFICE SUPPLIES | Open | 27.51 | 0.00 | | |
| | 19-01478 | 05/21/19 | IPHONE CASE CLEAR | Open | 9.99 | 0.00 | | |
| | | | | | 1,960.24 | | | |
| 7982 DAWN BAILEY | 19-01545 | 05/31/19 | 5/23-5/30/19 MILEAGE REIMB | Open | 174.92 | 0.00 | | |
| 8023 CONSTELLATION NEW ENERGY INC | 19-01502 | 05/28/19 | 4/17-5/20/19 CONSTELLATION | Open | 4,216.73 | 0.00 | | |
| 8062 INTERNATIONAL HOMICIDE (IHIA) | 19-00403 | 02/04/19 | TRAINING MAY 13-17, 2019 | Open | 1,050.00 | 0.00 | | |
| 8069 BLUE TO GOLD | 19-00511 | 02/14/19 | TRAINING - APRIL 12, 2019 | Open | 508.00 | 0.00 | | |
| 8096 4IMPRINT, INC | 19-01417 | 05/14/19 | VALUE TOTE PROMOTIONS | Open | 2,925.92 | 0.00 | | |

| Vendor # Name | PO # | PO Date | Description | Status | Amount | Void Amount | Contract | PO Type |
|----------------------------|----------|----------|------------------------------|--------|--------|-------------|----------|---------|
| 8100 CORI GARCIA | 19-01447 | 05/20/19 | REIMBURSEMENT - SOCCER COACH | Open | 36.91 | 0.00 | | |
| 8101 CHRISTOPHER CAMMORATA | 19-01457 | 05/20/19 | LACROSSE OFFICIAL | Open | 25.00 | 0.00 | | |
| 8102 CORRINE VEIGHT | 19-01466 | 05/20/19 | LACROSSE OFFICIAL | Open | 40.00 | 0.00 | | |
| 8103 CLIVE CARELSE | 19-01506 | 05/28/19 | SPRING SOCCER OFFICIAL | Open | 70.00 | 0.00 | | |
| 8104 ORIN BELINSKY | 19-01546 | 05/31/19 | 5/6/19 REFUND B 806 L 4.01 | Open | 129.80 | 0.00 | | |
| DOUGHE MARK DOUGHERTY | 19-01536 | 05/30/19 | SPRING SOCCER OFFICIAL | Open | 350.00 | 0.00 | | |
| JAMES MICHAEL JAMES | 19-01482 | 05/22/19 | TRAINING MEALS - PARKING | Open | 60.00 | 0.00 | | |
| MCMAST SANDRA MCMASTER | 19-01460 | 05/20/19 | LACROSSE OFFICIAL | Open | 25.00 | 0.00 | | |
| ROMANOW FRED ROMANOWSKI | 19-01436 | 05/17/19 | LACROSSE OFFICIAL | Open | 90.00 | 0.00 | | |
| | 19-01458 | 05/20/19 | LACROSSE OFFICIAL | Open | 25.00 | 0.00 | | |
| | 19-01464 | 05/20/19 | LACROSSE OFFICIAL | Open | 25.00 | 0.00 | | |
| | | | | | 140.00 | | | |
| SIXSM LLOYD SIXSMITH* | 19-01175 | 04/18/19 | UNIFORM SHIRTS FOR TEMPS | Open | 107.25 | 0.00 | | |
| TOMT005 TOM TOTO | 19-01454 | 05/20/19 | LACROSSE OFFICIAL | Open | 50.00 | 0.00 | | |

Total Purchase Orders: 110 Total P.O. Line Items: 0 Total List Amount: 1,903,477.42 Total Void Amount: 0.00

| | MOTION | SECOND | AYE | NAY | ABSTAIN | ABSENT |
|----------|--------|--------|-----|-----|---------|--------|
| CONRAD | | X | X | | | |
| PERRY | X | | X | | | |
| ROY | | | X | | | |
| SIPPEL | | | X | | | |
| SIMONSEN | | | X | | | |

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on June 3, 2019.


Julie A. Picard, Township Clerk

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2019-193

Title: ISSUANCE OF ICE CREAM PEDDLING AND ICE CREAM SALESMAN LICENSE FOR THE YEAR 2019

WHEREAS, Blum Family, LLC t/a Kona Ice has submitted an application for an Ice Cream Peddling and Ice Cream Salesman License for the year 2019; and

WHEREAS, all required paperwork and fees have been received for the license.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower, County of Cape May, State of New Jersey that the Clerk be authorized to issue the following license for the year 2019, after inspection of the vehicle with the Police Department:

Ice Cream Peddling Salesman License

Kelly A. Blum

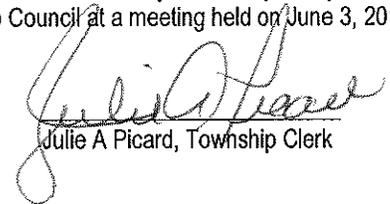
Ice Cream Peddling Business License

2013 Chev Vin #1GBOG2BA9D1129968

BE IT FURTHER RESOLVED, that anyone selling in conjunction with the above license shall do so only upon proper application and license approval by the Township.

| | MOTION | SECOND | AYE | NAY | ABSTAIN | ABSENT |
|----------|--------|--------|-----|-----|---------|--------|
| CONRAD | | X | X | | | |
| PERRY | X | | X | | | |
| ROY | | | X | | | |
| SIPPEL | | | X | | | |
| SIMONSEN | | | X | | | |

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on June 3, 2019.


Julie A Picard, Township Clerk

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2019-194

Title: AUTHORIZATION FOR REFUND OF TAXES

WHEREAS, the Township Tax Collector has certified an overpayment due to the reasons listed below;
and

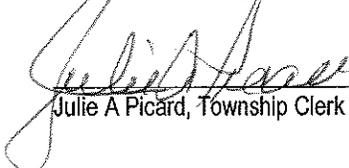
WHEREAS, a refund is due.

NOW, THEREFORE BE IT RESOLVED, by the Township Council of the Township of Lower, County of Cape May, State of New Jersey that the CFO/Treasurer be and the same is authorized and directed to refund the overpayments according to the Tax Collector's certification on file with the CFO/Treasurer.

| <u>Block</u> | <u>Lot</u> | <u>Refund To</u> | <u>Reason</u> | <u>Tax</u> |
|--------------|------------|------------------|-----------------------------------|------------|
| 672 | 13 | Core Logic | Paid by Title Co. | \$ 739.18 |
| 806 | 4.01 | Orlin Belinski | Sold Property/never cancelled ACH | \$ 129.80 |

| | MOTION | SECOND | AYE | NAY | ABSTAIN | ABSENT |
|----------|--------|--------|-----|-----|---------|--------|
| CONRAD | | X | X | | | |
| PERRY | X | | X | | | |
| ROY | | | X | | | |
| SIPPEL | | | X | | | |
| SIMONSEN | | | X | | | |

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on June 3, 2019.


Julie A. Picard, Township Clerk

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2019-195

Title: APPROVAL OF CHANGE ORDER #1 FOR AN ADDITIONAL SHOW FOR THE 3RD OF JULY CELEBRATION TO FRANK KIELB ENTERTAINMENT INC.

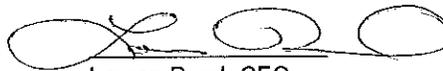
WHEREAS, Frank Kielb Entertainment was awarded a professional service contract for their portion; in the amount of Not to Exceed \$9,500.00 on January 23, 2019 by Resolution 2019-66 for the Concert Series; and

WHEREAS, Frank Kielb Entertainment Inc. has provided a proposal for an additional show for the July 3rd Independence Day Celebration for an additional \$800.00 with a deposit required as per Exhibit A; and

WHEREAS, the Township Council desires to approve the additional expense requested and the CFO has certified the availability of funds as evidenced by her signature below:

Appropriation: 9-01-30-420-254

Signature:

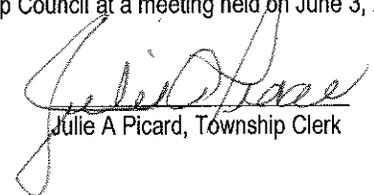


Lauren Read, CFO

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower, County of Cape May, State of New Jersey that Change Order #1 attached hereto in the amount of \$800.00 for Frank Kielb Entertainment Inc. is hereby approved and the contract total is now increased to \$33,350.00.

| | MOTION | SECOND | AYE | NAY | ABSTAIN | ABSENT |
|----------|--------|--------|-----|-----|---------|--------|
| CONRAD | | X | X | | | |
| PERRY | X | | X | | | |
| ROY | | | X | | | |
| SIPPEL | | | X | | | |
| SIMONSEN | | | X | | | |

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on June 3, 2019.



Julie A Picard, Township Clerk

FRANK KIELB ENTERTAINMENT, Inc.

**2401 West Chester Pike, P.O. Box 626, Broomall, PA 19008
(610) 325-4540 office weekdays 9: am - 4:00 pm
(610) 420-6900 cell (610) 325-4541 fax
www.TheRockBands.com**

Tuesday, May 14th, 2019

CONFIRMATION of AGREEMENT # 1221070319

**Attn : Jim Ridgeway jridgeway@townshipoflower.org (609) 827-4320 cell
Attn: Mitch Plenn recreation@townshipoflower.org (609) 886-2005 x 151
LOWER TOWNSHIP CONCERT SERIES 2018 LEWES FERRY
CAPE MAY TERMINAL 1200 Lincoln Road, Cape May, NJ
08204**

**Dear Bruce,
Per our email exchanges on Tuesday, April 23rd at 8:39am:**

**Confirming :
SideArm (www.sidearmband.com)**

**Location :
Exact Location TBD**

**Date :
WEDNESDAY, JULY 3RD, 2019**

**Event :
July 3rd Street Festival**

**Hours : 5-8:30pm
Set times: 5-5:50pm, 6:20-7:10pm, 7:40-8:30pm**

Price : \$800.00

**PAYMENT #1: Please sign and return this agreement along with a \$400.00
deposit check payable to Frank Kielb Entertainment, Inc. by Friday, May 31st,
2019.**

Deposits are non-refundable.

**PAYMENT #2: Upon completion of engagement, please give remaining \$400.00
balance check payable to Rich Angelucci to band leader, Rich Angelucci, on
site.**

CLIENT will provide :

1. Stage
2. Case of Bottled Water for stage

BAND will provide :

- A. Transportation
- B. Backline
- C. Production (sound/lights/tech)

DAY OF SHOW CONTACTS :

Mitch Plenn (609) 886-2005 x 151

Weather clause:

In case of inclement weather, weather call is to be made to Frank Kielb by 12 noon day of show. If call is made after 12 noon, while band is en route or has already arrived, band to be paid in full.

Not on site but reachable:

Frank Kielb, Talent Agent/Mgr. Frank@TheRockBands.com (610) 325-4540 office, (610) 420-6900 cell

PLEASE BE ADVISED THAT : SIDEARM will not be penalized or held accountable for technical, logistical, acts of God, etc. problems (such as but not limited to "lack of power") which are due to the workings of the place of engagement or caused by "the purchaser" which may inhibit their show in any way.

Purchaser agrees that all dates for a period of Two (2) years from 7/3/19 for SIDEARM will be booked thru Frank Kielb, Frank Kielb Entertainment, Inc.

X _____ **Date** _____
Mitchell Plenn

X _____ **Date** _____
Frank Kielb for :
FRANK KIELB ENTERTAINMENT, Inc. / Sidearm
CONFIRMATION of AGREEMENT # 1221070319

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2019-196

Title: INSERTION OF SPECIAL ITEM OF REVENUE PURSUANT TO N.J.S.A. 40A:4-87, CHAPTER 159

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

WHEREAS, said Director may also approve the insertion of any item of appropriation for equal amount,

SECTION 1.

NOW, THEREFORE BE IT RESOLVED that the Township of Lower, County of Cape May, hereby requests the Director of the Division of Local Government Services to approve the increase of \$10,000 for an item of revenue in the budget of the year 2018 as follows:

| | |
|--------------------------------------|--|
| Miscellaneous Revenues – | |
| Revenue Offset with Appropriations - | Emergency Management Performance Grant |
| Total with increase to be | \$ 10,000.00 |

SECTION 2.

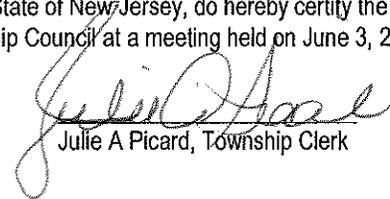
BE IT FURTHER RESOLVED that a like sum of \$10,000.00 be and the same is hereby appropriated under the caption of:

| | |
|--|--|
| General Appropriations – | |
| Public & Private Programs Offset by Revenues - | Emergency Management Performance Grant |
| State/Federal Share | \$ 10,000.00 |
| Non State Share | \$ |
| Total with increase to be | \$ 10,000.00 |

FURTHER RESOLVED that a certified copy of this Resolution shall be electronically filed with the State of New Jersey, Division of Local Government Services.

| | MOTION | SECOND | AYE | NAY | ABSTAIN | ABSENT |
|----------|--------|--------|-----|-----|---------|--------|
| CONRAD | | X | X | | | |
| PERRY | X | | X | | | |
| ROY | | | X | | | |
| SIPPEL | | | X | | | |
| SIMONSEN | | | X | | | |

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on June 3, 2019.


Julie A. Picard, Township Clerk

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2019-197

Title: INSERTION OF SPECIAL ITEM OF REVENUE PURSUANT TO N.J.S.A. 40A:4-87, CHAPTER 159

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

WHEREAS, said Director may also approve the insertion of any item of appropriation for equal amount,

SECTION 1.

NOW, THEREFORE BE IT RESOLVED that the Township of Lower, County of Cape May, hereby requests the Director of the Division of Local Government Services to approve the increase of \$1,848.62 for an item of revenue in the budget of the year 2019 as follows:

Miscellaneous Revenues –
 Revenue Offset with Appropriations - Alcohol Education and Rehabilitation
 Total with increase to be \$ 1,848.62

SECTION 2.

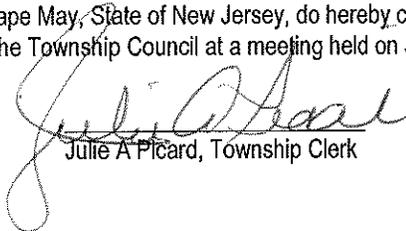
BE IT FURTHER RESOLVED that a like sum of \$1,848.62 be and the same is hereby appropriated under the caption of:

General Appropriations –
 Public & Private Programs Offset by Revenues - Alcohol Education and Rehabilitation
 State/Federal Share \$ 1,848.62
 Non State Share \$
 Total with increase to be \$ 1,848.62

FURTHER RESOLVED that a certified copy of this Resolution shall be electronically filed with the State of New Jersey, Division of Local Government Services.

| | MOTION | SECOND | AYE | NAY | ABSTAIN | ABSENT |
|----------|--------|--------|-----|-----|---------|--------|
| CONRAD | | X | X | | | |
| PERRY | X | | X | | | |
| ROY | | | X | | | |
| SIPPEL | | | X | | | |
| SIMONSEN | | | X | | | |

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on June 3, 2019.


 Julie A Picard, Township Clerk



GLENN A. GRANT, J.A.D.

Acting Administrative Director of the Courts

www.njcourts.gov • Phone: 609-376-3000 • Fax: 609-376-3002

MEMORANDUM

TO: Municipal Treasurer

FROM: Glenn A. Grant, J.A.D. 

SUBJECT: N.J.S.A. 26:2B-35(b)(3) – Municipal Court Alcohol Education, Rehabilitation and Enforcement Fund

DATE: May 23, 2019

A municipality is eligible to receive funds from the "Municipal Court Alcohol Education, Rehabilitation and Enforcement Fund" if the number of DWI arrests made in the municipality during 2018 was greater than the number of DWI arrests made in the municipality during the statutorily assigned base year. N.J.S.A. 26:2B-35.

The Administrative Office of the Courts is responsible for collecting these statistics and calculating the amount each municipality receives from the fund. An analysis of your municipality's base year figure and its 2018 DWI arrests indicate that your municipality qualifies to receive such funds this year. The Department of the Treasury will soon issue these funds to your municipality in accordance with the statutory formula in the amount set forth on the attached sheet. Please be advised that depending on how each municipality account has been configured with the Department of Treasury, some of these funds will issue via paper check and some will issue via electronic payment. We have been advised by Treasury that those funds are to be issued and/or mailed out during the week of June 7, 2019.

Those municipalities receiving funds should be cognizant that the statute expressly provides that these funds must be used solely for the purpose of maintaining the Municipal Courts in their efforts to dispose of DWI cases. This includes "payments to municipal court judges, municipal prosecutors and other municipal court personnel for work performed in addition to regular employment hours." N.J.S.A. 26:2B-35(b). To assist you in budgeting these funds, please refer to the attached August 20, 1985 memorandum from the Division of Local Government Services. That memorandum indicates that "municipalities may budget such funds as they would a categorical grant-in-aid" (see N.J.S.A. 40A:4-67). As with other such grants, "these funds are to be appropriated as an exception to the Cap Law." As noted, however, use of these funds is restricted to the statutorily specified areas, i.e., for the

maintenance of the Municipal Courts. The monies are not intended to replace amounts normally budgeted to fund the operation of a Municipal Court, but rather should be viewed as funding only for the court's additional DWI-related work.

Additionally, please keep in mind the policy that I promulgated on May 18, 2009, requiring preapproval of the Assignment Judge before the expenditure of any DWI Fund monies (as well as P.O.A.A. monies). Please do not hesitate to contact your municipal court judge or municipal court administrator if you have any questions regarding the preapproval policy and process.

Any questions on this subject should be directed to Steven A. Somogyi, Assistant Director for Municipal Court Services, at (609) 815-2900 ext. 54850.

Attachments

- c: Chief Justice Stuart Rabner (w/o attachments)
- Assignment Judges (w/o attachments)
- Municipal Presiding Judges (w/attachments)
- Municipal Court Judges (w/attachments)
- Timothy Cunningham, Director, Div. of Local Government Services (w/o attachments)
- Steven D. Bonville, Chief of Staff (w/o attachments)
- Jennifer M. Perez, Director (w/o attachments)
- Steven Somogyi, Assistant Director, MCSD (w/o attachments)
- Trial Court Administrators (w/o attachments)
- Special Assistants to the Administrative Director (w/o attachments)
- Jorge F. Carmona, Mun. Auditor, Div. of Local Government Services (w/o attachments)
- Municipal Division Managers (w/attachments)
- Municipal Court Directors and Administrators (w/attachments)

| Anticipated Money | Municipality Code | Municipality | DWI Filings Base Year | 2018 DWI Filings | Difference |
|-------------------|-------------------|-----------------------|-----------------------|------------------|------------|
| \$1,366.37 | 0416 | HADDON TWP | 16 | 33 | 17 |
| \$602.81 | 0417 | HADDONFIELD BORO | 16.5 | 24 | 7.5 |
| \$2,652.36 | 0418 | HADDON HTS BORO TREAS | 13 | 46 | 33 |
| \$0.00 | 0419 | HINELLA BORO TREAS | 9 | 5 | -4 |
| \$0.00 | 0420 | LAUREL SPRINGS BORO | 30 | 8 | -22 |
| \$80.37 | 0421 | LAWNSIDE BORO | 15 | 16 | 1 |
| \$0.00 | 0422 | LINDENWOLD BORO | 96 | 40 | -56 |
| \$0.00 | 0423 | MAGNOLIA BORO | 22 | 15 | -7 |
| \$80.37 | 0424 | MERCHANTVILLE BORO | 17 | 18 | 1 |
| \$0.00 | 0425 | MT. EPHRAIM BORO | 23 | 15 | -8 |
| \$0.00 | 0426 | OAKLYN BORO | 13 | 7 | -6 |
| \$0.00 | 0427 | PENNSAUKEN TWP | 282 | 246 | -36 |
| \$1,125.25 | 0428 | PINE HILL BORO | 14 | 28 | 14 |
| \$0.00 | 0430 | RUNNEMEDÉ BORO | 23 | 14 | -9 |
| \$0.00 | 0431 | SOMERDALE BORO | 122 | 53 | -69 |
| \$5,224.35 | 0432 | STRATFORD BORO | 29 | 94 | 65 |
| \$1,687.87 | 0434 | VOORHEES TWP | 21 | 42 | 21 |
| \$1,446.74 | 0435 | WATERFORD TWP | 8 | 26 | 18 |
| \$0.00 | 0436 | WINSLOW TWP | 154.5 | 147 | -7.5 |
| \$0.00 | 0437 | WOODLYNNE BORO | 4 | 1 | -3 |
| \$45,331.31 | | CAMDEN COUNTY TOTAL | | | |

CAPE MAY COUNTY

| | | | | | |
|-------------|------|-----------------------|------|-----|-------|
| \$0.00 | 0501 | AVALON BORO | 21 | 14 | -7 |
| \$0.00 | 0502 | CAPE MAY CITY | 22 | 14 | -8 |
| \$2,973.86 | 0504 | DENNIS TWP | 49 | 86 | 37 |
| \$1,848.62 | 0505 | LOWER TWP | 57 | 80 | 23 |
| \$3,295.36 | 0506 | MIDDLE TWP | 83 | 124 | 41 |
| \$0.00 | 0507 | NORTH WILDWOOD CITY | 110 | 49 | -61 |
| \$0.00 | 0508 | OCEAN CITY | 83 | 24 | -59 |
| \$0.00 | 0509 | SEA ISLE CITY | 66.5 | 23 | -43.5 |
| \$0.00 | 0510 | STONE HARBOR BORO | 21 | 8 | -13 |
| \$0.00 | 0511 | UPPER TWP | 95.5 | 67 | -28.5 |
| \$241.12 | 0512 | WEST CAPE MAY BORO | 1 | 4 | 3 |
| \$0.00 | 0513 | WEST WILDWOOD BORO | 10 | 3 | -7 |
| \$3,616.86 | 0514 | WILDWOOD CITY | 50 | 95 | 45 |
| \$0.00 | 0515 | WILDWOOD CREST BORO | 56 | 30 | -26 |
| \$0.00 | 0516 | WOODBINE BORO | 11 | 10 | -1 |
| \$11,975.82 | | CAPE MAY COUNTY TOTAL | | | |

CUMBERLAND COUNTY

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2019-198

Title: AUTHORIZATION TO CANCEL GENERAL LEDGER BALANCES

WHEREAS, it has been determined that there are appropriated and receivable balances in the general ledger of the current and the federal and state grant funds that are no longer viable; and

WHEREAS, it has been determined by an internal audit that these balances totaling \$20,938.47 should be cancelled to properly reflect the financial position of the Township; and

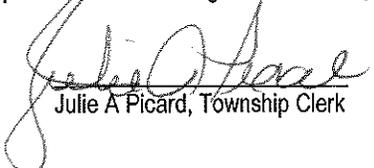
WHEREAS, it is necessary to formally authorize cancellation of said balances so that they can be adjusted to show a true reflection of the financial position of the Township:

| G/L DESCRIPTION | | G/L NUMBER | DEBIT | CREDIT |
|-----------------|--------------------|---------------------|------------------|------------------|
| APPROPRIATED | JIF | 9-02-203-40-300-304 | 50.00 | |
| APPROPRIATED | DISTRACTED DRIVING | 9-02-203-40-300-316 | 3,300.00 | |
| APPROPRIATED | MUNICIPAL ALLIANCE | 9-02-203-40-300-307 | 3,082.87 | |
| APPROPRIATED | COASTAL RESILIENCE | 9-02-203-40-300-427 | 1,416.08 | |
| APPROPRIATED | COPS IN SHOPS | 9-02-203-40-300-314 | 958.52 | |
| RECEIVABLE | JIF | 9-02-104-03-700-011 | 249.70 | |
| RECEIVABLE | DISTRACTED DRIVING | 9-02-104-03-700-011 | | 3,300.00 |
| RECEIVABLE | BODY ARMOR | 9-02-104-03-700-011 | | 156.22 |
| RECEIVABLE | COASTAL RESILIENCE | 9-02-104-03-700-011 | | 1,416.08 |
| RECEIVABLE | CLICKIT OR TICKET | 9-02-104-03-700-011 | | 5,000.00 |
| RECEIVABLE | EMAA | 9-02-104-03-700-011 | | 9,400.00 |
| RECEIVABLE | MUNICIPAL ALLIANCE | 9-02-104-03-700-011 | | 1,666.17 |
| FUND BALANCE | | 9-01-400-65-900-011 | 11,881.30 | |
| | | | 20,938.47 | 20,938.47 |

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower, County of Cape May, State of New Jersey that the above cancellation is authorized to the corresponding Receivable and Appropriated General Ledger Balances.

| | MOTION | SECOND | AYE | NAY | ABSTAIN | ABSENT |
|----------|--------|--------|-----|-----|---------|--------|
| CONRAD | | X | X | | | |
| PERRY | X | | X | | | |
| ROY | | | X | | | |
| SIPPEL | | | X | | | |
| SIMONSEN | | | X | | | |

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on June 3, 2019.


Julie A Picard, Township Clerk

2019-07 (3) Three F350 Pickup Crew Cab

Adv 5/8/2019 Open 5/22/2019 11:00 am

| VENDOR | Option 1 | Option 2 |
|-------------------------------|---------------------|----------------------|
| Winner Ford | \$ 42,157.00 | \$ 126,471.00 |
| Route 23 AutoMall | \$ 42,627.10 | \$ 127,881.30 |
| Kindle Ford | \$ 41,622.35 | \$ 124,867.05 |
| Hertrich Fleet Services | \$ 42,685.00 | \$ 128,055.00 |
| Ditschman Flemington Ford LLC | \$ 42,888.00 | \$ 128,664.00 |
| | | |
| | | |
| | | |

Award to Kindle Ford

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION # 2019-200

Title: APPROVAL OF CHANGE ORDER #1 TO INSTALL NEW SAFETY STRIPS ON STEPS OF POOL DURING PLASTERING AND REPAIR OF COMMUNITY SWIMMING POOL

WHEREAS, All State Technology Inc. was awarded on May 6, 2019 by Resolution 2019-167 to Plaster and repair Lower Township Community Pool for \$37,000.00; and

WHEREAS, All State Technology Inc. has provided a proposal for an additional expense of \$1,000.00 to include installing new safety strip on the steps in the main pool; and

WHEREAS, the Township Council desires to approve the additional expense requested and the CFO has certified the availability of funds as evidenced by her signature below:

Appropriation: Ord #18-07 C-04-55-422-663

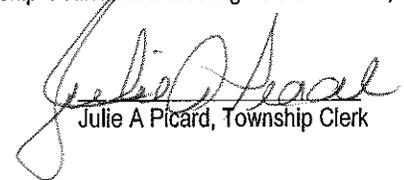
Signature:


Lauren Read, CFO

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower, County of Cape May, State of New Jersey that Change Order #1 attached hereto in the amount of \$1,000.00 for All State Technology Inc. is hereby approved and the contract total is now increased to \$38,000.00.

| | MOTION | SECOND | AYE | NAY | ABSTAIN | ABSENT |
|----------|--------|--------|-----|-----|---------|--------|
| CONRAD | | X | X | | | |
| PERRY | X | | X | | | |
| ROY | | | X | | | |
| SIPPEL | | | X | | | |
| SIMONSEN | | | X | | | |

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on June 3, 2019.


Julie A Picard, Township Clerk



CHANGE ORDER

G701

Distributed To:

- Owner Contractor
- Architect Subcontractor
- Field Other

PROJECT: Township of Lower

CHANGE ORDER NO: 1

DATE: May 22, 2019

PROJECT NO:

TO:

CONTRACT DATE:

CONTRACT FOR:

The contract is changed as follows:

| # | COST | DESCRIPTION |
|---|----------|--|
| 1 | 1,000.00 | install new safety strip on steps in main pool |

1,000.00 TOTAL

| | | |
|--|----|-----------|
| The original was | \$ | 37,000.00 |
| Net change by previously Change Orders | \$ | |
| The prior to this Change Order was | \$ | 37,000.00 |
| The will be increased by this Change Order in the amount of . | \$ | 1,000.00 |
| The new including this Change Order will be | \$ | 38,000.00 |
| The Contract Time will be by | (|) days. |
| The date of Substantial Completion as of the date of this Change Order | | |

Accepted By:

Luane Adams
CONTRACTOR

[Signature]
OWNER

OTHER

Luonne Adams
By:

[Signature]
By:

By:

May 22, 2019
Date

June 3, 2019
Date

Date

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2019-201

Title: RE-APPOINTMENT TO THE PLANNING BOARD

WHEREAS, Robert Crompton's term on the Planning Board will expire on June 30, 2019, and he has requested re-appointment to the Board; and

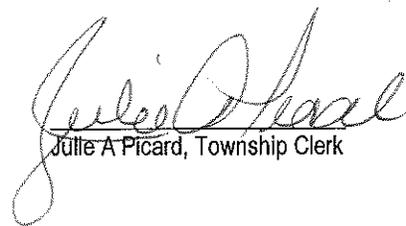
WHEREAS, Council has reviewed the applications currently on file in the Clerk's office.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower, County of Cape May, State of New Jersey that the following re-appointment be made:

| | | |
|-----------------|-------------|-----------------|
| <u>NAME</u> | <u>TYPE</u> | <u>TERM EXP</u> |
| Robert Crompton | Alt Member | June 30, 2021 |

| | MOTION | SECOND | AYE | NAY | ABSTAIN | ABSENT |
|----------|--------|--------|-----|-----|---------|--------|
| CONRAD | | + | + | | | |
| PERRY | + | | + | | | |
| ROY | | | + | | | |
| SIPPEL | | | + | | | |
| SIMONSEN | | | + | | | |

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on June 3 2019


 Julie A Picard, Township Clerk

FOR TOWNSHIP USE ONLY

Res. # _____

Board/Comm./Auth. _____

Term Exp. _____

Replaced _____ or Reappointed

TOWNSHIP OF LOWER
CITIZEN LEADERSHIP FORM

NAME Robert C. Crompton JR.

CITY AND STATE VILLAS N. J.

YEARS OF RESIDENCY IN TOWNSHIP 21 OCCUPATION GUARD TRI COUNTY

Please **number in order of preference** which ones you wish to be considered for.

- _____ Cable Television Advisory Board
- _____ Environmental Commission
- _____ Historic Preservation Commission
- _____ Citizen Advisory Board

- _____ Municipal Utilities Authority
- Planning Board
- _____ Recreation Advisory Board
- _____ Zoning Board of Adjustment

I hereby apply to perform public service on the following municipal authority, boards or commissions. List any education, prior volunteer experience or work related experience, or other civic involvement which could be of use to the authority, board or commission you have listed above.

High School - Flooring School - Fire School - Coach
Little League + Cape May Tech - BASKET BALL TEAM
Lower Cape May Reg helped with FOOTBALL & BASKETBALL
Help where needed for who needs it

Date: 5/17/19 Signature: [Signature]

(VALID FOR ONE YEAR FROM DATE OF RECEIPT)

Return to: Clerk's Office, 2600 Bayshore Road, Villas, NJ 08251

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2019-202

Title: APPROVAL OF CHANGE ORDER #2 TO AGATE CONSTRUCTION COMPANY FOR THE ROSEANN AVENUE ROADWAY AND UTILITY IMPROVEMENTS PROJECT; AUTHORIZING ADDITIONAL WORK AND EXTENSION OF AN ADDITIONAL TEN (10) CALENDAR DAYS

WHEREAS, Agate Construction Company, Inc. was awarded the bid for the Roseann Avenue Roadway and Utility Improvements Project on May 7, 2018 by Resolution #2018-162, in the amount of \$7,026,450.00; and on May 6, 2019 Change Order #1 was approved by Resolution #2019-166 for \$30,000.00 for installation of electric conduit and an extension of (6) six calendar days; and

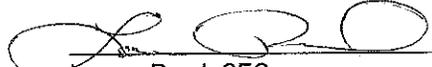
WHEREAS, Agate Construction Company, Inc. has provided a proposal, attached hereto as Exhibit A for a change order for (4) four separate work issues in the amount of \$80,353.52:

1. Additional survey costs to modify curb alignments in regards to new water meters.
2. Additional costs and time to address conflict with designed LTMUA storm pipe; Extension of three calendar days.
3. Costs due to utility interference along proposed stormwater main trunk line; Extension of 7 calendar days.
4. Costs due to changed conditions caused by subsurface obstructions.

WHEREAS, the Township Council desires to approve the additional time extension and expense and the CFO has certified the availability of funds as evidenced by her signature below:

Appropriation: Ord 18-05 C-04-55-421-100

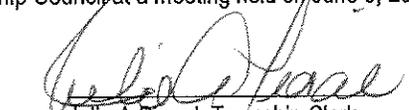
CFO Signature:


Lauren Read, CFO

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower, County of Cape May, State of New Jersey that Change Order #2 attached hereto in the amount of \$80,353.52 for Agate Construction Company, Inc. is hereby approved and the contract total is now increased to \$7,136,803.52; and the revised contract completion date is now June 21, 2019.

| | MOTION | SECOND | AYE | NAY | ABSTAIN | ABSENT |
|----------|--------|--------|-----|-----|---------|--------|
| CONRAD | | X | X | | | |
| PERRY | X | | X | | | |
| ROY | | | X | | | |
| SIPPEL | | | X | | | |
| SIMONSEN | | | X | | | |

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on June 3, 2019.


Julie A Picard, Township Clerk



Gary Douglass, CPWM
Public Works Superintendent
Township of Lower
2600 Bayshore Road
Villas, NJ 08251

Via email at gdouglass@townshipoflower.org

Your Reference
Roseann Avenue Roadway
and Utility Improvements,
Contract M-10 Rebid

Our Reference
364711

211 Bayberry Drive
Suite 1A
Cape May Court House NJ
08210

T +1 (609) 465 9377
F +1 (609) 465 5270
www.mottmac.com

Change Order No. 2
Roseann Avenue Roadway and Utility Improvements
Contract M-10 Rebid
Township of Lower, Cape May County

May 29, 2019

Dear Mr. Douglass:

Please find enclosed herewith three (3) signed copies of Change Order No. 2 for the above referenced project.

As previously discussed, we are submitting a change order from Agate Construction Co., Inc. for additional costs and time for four (4) separate work efforts (CO-2.1 thru CO-2.4) that were required to address conflicts and changed conditions that were above and beyond the scope of contract work. We have reviewed Change Order No. 2, discussed with the contractor and the Township, and authorized the contractor to proceed, as the changes were necessary to complete the project work.

This change order includes the following additional work items:

- CO-2.1: Additional survey costs by the Contractor's land surveyor to modify curb alignments on the south side of the 300 block of Roseann Avenue due to the location of new water meters installed in the proposed curb line after the survey and construction plans for Contract M-10 were completed.
- CO-2.2: Additional costs and time that are over the scope of contract work to address conflict with the contract designed storm pipe and the newly installed LTMUA water main at Sta. 16+90. The water main was not installed with the minimum clearance required below the proposed storm pipe at this location. The Contractor experienced a delay of 3 calendar days to address this conflict.
- CO-2.3: Additional costs due to utility interference along the proposed stormwater main trunk line between Sta. 3+50 to Sta. 8+50 and Sta. 9+70 to Sta. 11+70 due to the inability of utility companies to temporarily relocate and



de-energize their lines during the project's construction as planned and previously coordinated with the utility companies and Township prior to bidding of the project. The Contractor experienced a delay of 7 calendar days to address the presence of these utility lines in his work trench during his construction of the stormwater trunk line within the above referenced stations.

CO-2.4: Additional costs due to changed conditions caused by subsurface obstructions and unidentified stormwater utilities at proposed inlet locations (see attached).

Change Order No. 2 includes both an increase in the contract price of \$80,353.52 and an extension to the contract period of ten (10) calendar days. Upon execution of this change order the revised Contract Price will be \$7,136,803.52, the revised Contract Period will be three hundred seventy-six (376) calendar days and the revised Contract Completion Date will be June 21, 2019.

Should you have any questions or require any additional information, please do not hesitate to contact this office.

Very truly yours,

Mott MacDonald, LLC

A handwritten signature in black ink, appearing to read 'Mark R. Sray', written in a cursive style.

Mark R. Sray, PE, CME
Senior Associate
T 609.465.9377
mark.sray@mottmac.com

Encl.

cc: Jim Ridgway, Manager (via email)
Julie Picard, RMC, Municipal Clerk (via email)
Margaret Vitelli, RPPS, QPA, Purchasing Agent (via email)
Colleen Crippen, Coordinator of Federal & State Aid (via email)
Mark Blauer, Blauer & Associates (via email)
Bob Mainberger, PE, Mott MacDonald (via email)
Tim Clarke, Mott MacDonald (via email)
Greg Scott, PE, Agate Construction Co., Inc. (via email)

PW384179\Construction\Change Orders\No. 2\10-10-gd0529.19 Change Order No. 2.docx

CONTRACT CHANGE ORDER

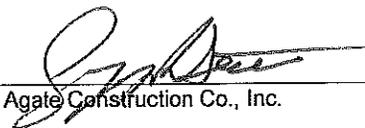
| | |
|---|--------------------|
| CHANGE ORDER NO.: 2 | DATE: May 24, 2019 |
| <u>Project Description</u> Roseann Avenue Roadway and Utility Improvements Contract No. M-10 (Re-Bid) Township of Lower, Cape May County | |

REASON FOR CHANGE ORDER: See Below.

| Item No. | Description | Quantity | Unit Price | Additions | Deductions |
|--|--|----------|------------|--------------------|------------|
| CO-2.1 | Additional survey costs to modify curb alignments due to the location of new water meters installed in the proposed curb line after the survey and construction plans were completed (see attached). | 1 | Lump Sum | \$2,326.94 | |
| CO-2.2 | Additional costs and time over scope of contract work to address conflict with contract designed storm pipe with new LTMUA water main at Sta. 16+90 (see attached). Contract time extension of 3 calendar days. | 1 | Lump Sum | \$6,750.00 | |
| CO-2.3 | Additional costs due to utility interference along proposed stormwater main trunk line between Sta. 3+50 to Sta. 8+50 and Sta. 9+70 to Sta. 11+70 due to inability of utility companies to relocate and de-energize their lines during the project's construction as planned and previously coordinated with the utility companies prior to bidding of the project (see attached). Contract time extension of 7 calendar days. | 1 | Lump Sum | \$63,639.57 | |
| CO-2.4 | Additional costs due to changed conditions caused by subsurface obstructions and unidentified stormwater utilities at proposed inlet locations (see attached) | 1 | Lump Sum | \$7,637.01 | |
| Sub-Total: | | | | \$80,353.52 | \$0.00 |
| Total Change Order No. 2 Value: | | | | \$80,353.52 | |

The undersigned certifies that execution of this change order and receipt of indicated payments fully satisfies all claims for additional work and contract delays associated with same, and no further claims related to the work associated with this change order will be forthcoming in the future.

ACCEPTED:


 Agate Construction Co., Inc. 5/29/19
 Date

ORIGINAL CONTRACT BID PRICE:

\$7,026,450.00

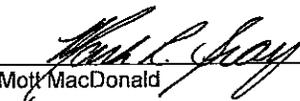
ORIGINAL CONTRACT PERIOD:

360 Calendar Days

ORIGINAL CONTRACT COMPLETION DATE:

June 5, 2019

APPROVAL RECOMMENDED:


 Mott MacDonald 5/29/19
 Date

CHANGE ORDER:

NO. 1: +6 Calendar Days & \$30,000.00

NO. 2: +10 Calendar Days & \$80,353.52

REVISED CONTRACT PRICE INCLUDING
 CHANGE ORDER NO. 2

\$7,136,803.52

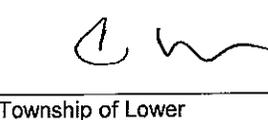
REVISED CONTRACT PERIOD:

376 Calendar Days

REVISED CONTRACT COMPLETION DATE:

June 21, 2019

APPROVED:


 Township of Lower 5/29/19
 Date

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION # 2019-203

Title: **AWARD NATIONAL COOPERATIVE PURCHASING AGREEMENT WITH SOURCEWELL, FORMERLY NATIONAL JOINT POWERS ALLIANCE (NJPA) TO JESCO INC., FOR ONE (1) 2019 BACKHOE LOADER 310SL JOHN DEERE**

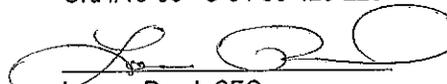
WHEREAS, The Township of Lower participates in the National Joint Powers Alliance (NJPA) Cooperative Purchasing agreement Membership # 28077; and intends to purchase under Sourcewell, formerly NJPA, Contract 032515-JDC; Heavy Construction Equipment with related accessories, attachments and supplies; and

WHEREAS, the National Cooperative contract was reviewed by the QPA and Public Works Director Gary Douglass; and advertised on May 8, 2019 with comment period ending May 22, 2019; and

WHEREAS, the CFO has certified the availability of funds as evidenced by her signature below:

Appropriation: Ord #19-06 C-04-55-425-220

Signature:



Lauren Read, CFO

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower, County of Cape May, State of New Jersey that the following contract is hereby awarded to Jesco Inc. pursuant to the proposal submitted in response to the NJPA for the Request for Proposals as follows:

AWARD: Jesco Inc. \$106,188.92
Contract #032515-JDC
John Deere distributed by Jesco Inc.
Contract expires 05/19/2020

The Township of Lower is permitted to join national cooperative purchasing agreements under the authority of N.J.S.A. 52:34-6.2(b)(3).

BE IT FURTHER RESOLVED, upon approval of the resolution, the fully executed Purchase Order shall serve as the Contract for the award of the bid.

| | MOTION | SECOND | AYE | NAY | ABSTAIN | ABSENT |
|----------|--------|--------|-----|-----|---------|--------|
| CONRAD | | + | + | | | |
| PERRY | + | | + | | | |
| ROY | | | + | | | |
| SIPPEL | | | + | | | |
| SIMONSEN | | | + | | | |

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on June 3, 2019.



Julie A Picard, Township Clerk

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2019-204

Title: INSERTION OF SPECIAL ITEM OF REVENUE PURSUANT TO N.J.S.A. 40A:4-87, CHAPTER 159

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

WHEREAS, said Director may also approve the insertion of any item of appropriation for equal amount.

SECTION 1.

NOW, THEREFORE BE IT RESOLVED that the Township of Lower, County of Cape May, hereby requests the Director of the Division of Local Government Services to approve the increase of \$ 82,353.43 for an item of revenue in the budget of the year 2019 as follows:

| | |
|--------------------------------------|-------------------|
| Miscellaneous Revenues – | |
| Revenue Offset with Appropriations - | Clean Communities |
| Total with increase to be | \$ 82,353.43 |

SECTION 2.

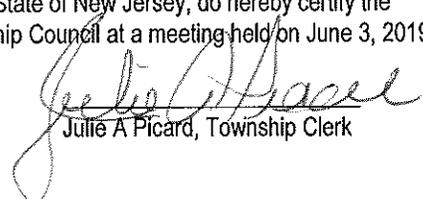
BE IT FURTHER RESOLVED that a like sum of \$ 82,353.43 be and the same is hereby appropriated under the caption of:

| | |
|--|-------------------|
| General Appropriations – | |
| Public & Private Programs Offset by Revenues - | Clean Communities |
| State/Federal Share | \$ 82,353.43 |
| Non State Share | \$ |
| Total with increase to be | \$ 82,353.43 |

FURTHER RESOLVED that a certified copy of this Resolution shall be electronically filed with the State of New Jersey, Division of Local Government Services.

| | MOTION | SECOND | AYE | NAY | ABSTAIN | ABSENT |
|----------|--------|--------|-----|-----|---------|--------|
| CONRAD | | X | X | | | |
| PERRY | X | | X | | | |
| ROY | | | X | | | |
| SIPPEL | | | X | | | |
| SIMONSEN | | | X | | | |

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on June 3, 2019


Julie A Picard, Township Clerk

REMITTANCE ADVICE

| ORGANIZATION NAME PAYMENT FOR | CONTACT INFORMATION | DOCUMENT NUMBER ACCOUNT NUMBER | AMOUNT |
|--|---------------------|--|---------|
| SOLID WASTE ADMINISTRATION FY2019 CLEAN COMMUNITIES GRANT | 609-984-7744 | 4900CC18880 4900-765-042-4900-004-V42Y-6020 | 8235343 |
| | | | |
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QUESTIONS SHOULD BE DIRECTED TO APPROPRIATE STATE ORGANIZATION LISTED ABOVE.

CHECK NUMBER 0T0001908757 DATE 05/23/19 PAYEE LOWER TWP TOTAL 8235343
OMB22B (Rev. 04/13/2018) DETACH BEFORE CASHING CHECK AND RETAIN AS EVIDENCE OF PAYMENT

REMOVE DOCUMENT ALONG THIS PERFORATION



Department Of The Treasury
STATE OF NEW JERSEY
Trenton, New Jersey 08625-0221
CLEAN COMMUNITIES ACCOUNT FD

11-24
1210

CHECK NUMBER
T 0001908757
DATE: MAY 23, 2019
VOID 180 Days After This Date

PAY *Eighty Two Thousand Three Hundred Fifty Three and 43/100 Dollars*

PAY TO THE ORDER OF: LOWER TWP
2600 BAYSHORE RD
STE 5
VILLAS NJ 08251 1397

\$ *****82,353.43
Audited, Allowed and Payment Warranted

Christina M. Musio
Acting Director
Payment Directed
State Treasurer

WELLS FARGO BANK, N.A.
2000031126744

⑈0001908757⑈ ⑆121000248⑆ 2000031126744⑈

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION # 2019-205

Title: APPROVAL OF CHANGE ORDER #2 FOR THE CONSTRUCTION PHASE OF THE ROSEANN AVENUE ROADWAY AND UTILITY IMPROVEMENTS PROJECT PHASE III TO MOTT MACDONALD

WHEREAS, Mott MacDonald has been approved to provide Professional Services for the Roseann Avenue/Bayshore Estates Drainage and Stormwater Management Improvement Project Phase III as per Resolution #2018-197 on June 4, 2019 for \$131,180.00 for the Design, Permitting and Bid Phase; Change order #1 was approved by Resolution #2019-156 on April 15, 2019 in the amount of \$2,700.00; and

WHEREAS, Mott MacDonald has provided a proposal for the construction phase of the Roseann Avenue Roadway and Utility Improvement Project Phase III for \$279,500.00:

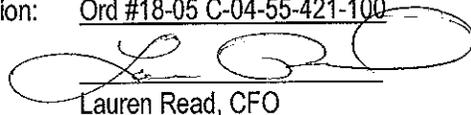
Task 1 - \$95,400 Construction Administration Lump Sum

Task 2 - \$184,100 Construction Inspections (Reimbursable as incurred)

WHEREAS, the Township Council desires to approve the additional services and the CFO has certified the availability of funds by her signature in the budget as follows:

Appropriation: Ord #18-05 C-04-55-421-100

Signature:

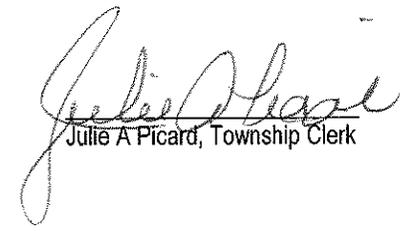


Lauren Read, CFO

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower, County of Cape May, State of New Jersey that Change Order #2 attached hereto in the amount of \$279,500.00 for Mott MacDonald is hereby approved and the contract total is now increased to \$413,380.00.

| | MOTION | SECOND | AYE | NAY | ABSTAIN | ABSENT |
|----------|--------|--------|-----|-----|---------|--------|
| CONRAD | | X | X | | | |
| PERRY | X | | X | | | |
| ROY | | | X | | | |
| SIPPEL | | | X | | | |
| SIMONSEN | | | X | | | |

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on June 3, 2019.



Julie A. Picard, Township Clerk



Mr. Gary Douglass, Public Works Superintendent
Township of Lower
2600 Bayshore Road
Villas, NJ 08251

Via email at gdouglass@townshipoflower.org

Your Reference
Roseann Avenue Roadway
and Utility Improvements
Phase 3, Contract M-13

**Construction Phase Services Proposal
Roseann Avenue Roadway and Utility Improvements, Phase 3
Contract M-13
Township of Lower, Cape May County, New Jersey**

Our Reference
398225.0001
398225.0002

May 29, 2019

211 Bayberry Drive
Suite 1A
Cape May Court House NJ
08210

Dear Mr. Douglass:

T +1 (609) 465 9377
F +1 (609) 465 5270
www.mottmac.com/americas

Please find enclosed herewith our proposal for professional engineering services for the above referenced project. We have provided a detailed breakdown of our anticipated construction phase services below.

Task 1 Construction Administration Services

Mott MacDonald will provide the following services under Task 1:

- Following Bid and Award Mott MacDonald will revise the contract bid documents (plans, contract documents and specifications) to incorporate all clarifications and addendum details issued during the bidding process.
- Prepare Pre-Construction meeting agenda, coordinate and attend pre-construction meeting and prepare meeting minutes;
- Perform shop drawing review of construction materials to be submitted by Contractor;
- Prepare Contractor's applications for payment and potential change orders;
- Provision of contract and construction oversight by the Project Manager and other licensed engineers in the various disciplines required.

We propose to complete the scope of work outlined above (**Task 1**) for the lump sum amount of **\$95,400**.

Mott MacDonald will provide the following services under Task 2:

- Perform full time inspection of the construction to be performed by the Contractor. It is assumed that the construction contract period for this project will be one hundred and eighty (180) calendar days with an anticipated one hundred thirty (130) 10-hour days of full-time on-site inspection. We anticipate utilizing Mr. Tim Clarke to provide primary construction observation for this project and supplement his observation with additional inspectors/engineers of other disciplines (as required);
- Prepare a list of required shop drawings and submittals and review /coordinate all shop drawing submittals;
- Review initial Project Workforce Worksheet AA-201 and Certified Payrolls;
- Review and approve the resident notification letter or flyer as prepared by Contractor prior to distribution;
- Inspect contractor's work on a daily basis, ensure compliance with materials being incorporated into the project, and verify that construction practices comply with requirements of specifications and plans. Keep representatives of the Township informed of progress and potential issues;
- Maintain project documentation. Keep daily contract diary, author daily inspection reports and keep construction plans updated with daily as-built information recorded. Maintain log of working days and weather conditions;
- During construction: take appropriate progress photographs to document conditions and issues. Review monthly, contractor submitted work schedules and provide comments to the Township. Monitor work to ensure that work progresses in agreement with staging plans, work schedules and overall contract requirements;
- Verify that materials and construction techniques comply with contract requirements;
- Coordinate and communicate on daily basis with area residents. Advise of immediate and future construction schedule and potential disruption of traffic flow, access to property, etc. Coordinate with the contractor and the Township to keep disruption to public at minimum;
- Maintain daily pay book of contract pay quantities. Meet with contractor and agree on monthly pay requisition quantities. Verify requisition forms, quantities and timely submission to the Township for processing;
- Monitor work progress. Record any changes in contract conditions and advise owner. Keep records of potential extra work/claim situations and/or contract reductions/credits. Prepare periodic change orders and justification thereto;

- Review and prepare all change orders either resulting from unforeseen circumstances (Contractor change notices) or owner initiated prior to submission for approval by the Township;
- Attend project progress meetings and prepare and distribute meeting minutes;
- Prepare an RFQ for Material Testing and secure three (3) quotes from Material Testing firms for material sampling and testing for HMA road cores for compliance with NJDOT standards. Coordinate with testing laboratory the taking of asphalt cores and the reporting of the results to the NJDOT Local Aid office;
- Prepare punch list of items requiring attention for contract closeout;
- Measure and agree on as-built quantities with contractor; and
- Perform final inspection and project closeout services.

The scope of work for Tasks 1 and 2 has been based on a one hundred eighty (180) calendar day construction contract with an anticipated one hundred thirty (130) 10-hour days of full-time on-site inspection. The budget has also been based on the level of work, attendance at progress meetings and the effort required to address Contractor change notices that was experienced under Phases 1 & 2 of the Roseann Avenue project.

However, we have no control over the contractor's performance of the construction work and we will notify the Township when billings reach 80 percent of the construction observation budget and advise on whether the remaining funds are adequate to complete the work and, if not, how much additional funds will be necessary to complete the work.

Based on the anticipated construction period and the assumptions identified above, we anticipate a **budget of \$184,100** for (Task 2) will be required for construction inspection services and direct expenses incurred during the construction of the project.

FEE SUMMARY

| <u>Scope of Work</u> | <u>Description</u> | <u>Payment Method</u> | <u>Cost</u> |
|----------------------|--------------------------------------|----------------------------|------------------|
| Task 1 | Construction Administration Services | Lump Sum | \$95,400 |
| Task 2 | Construction Observation Inspections | Reimbursable (as incurred) | \$184,100 |
| TOTAL | | | \$279,500 |

Contract: Mott MacDonald will perform this work under our 2019 "Agreement for Professional Engineering Services" with the Township of Lower.

Invoicing: Compensation for Task 1 of this project shall be on a lump sum basis and the Township shall be invoiced on a percent complete basis.



Compensation for Task 2 of this project shall be based upon a reimbursable method of compensation for the actual time required and at the actual hourly rates for the individual(s) that may be employed during the construction phase of the project.

We thank you for the opportunity to provide this Scope of Work for Construction Phase Services for the Roseann Avenue Roadway and Utility Improvements, Phase 3 project. Should you have any questions regarding the above information or should you wish to discuss this proposal in more detail, please do not hesitate to contact this office.

Very truly yours,

Mott MacDonald, LLC

A handwritten signature in black ink that reads 'Mark R. Sray'. The signature is written in a cursive, flowing style.

Mark R. Sray, PE, CME
Senior Associate
T 609.465.9377
mark.sray@mottmac.com

Encl.

cc: Jim Ridgway, Township Manager (via email)
Julie Picard, Township Clerk (via email)
Cathleen Marcelli, PE, CME, Vice President, Mott MacDonald
Robert C. Mainberger, PE, CME, Mott MacDonald

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TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2019-206

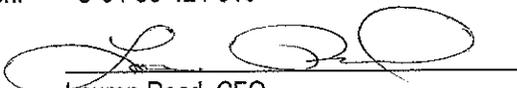
Title: **APPROVING A PROFESSIONAL SERVICE CONTRACT WITH DeBLASIO & ASSOCIATES TO PREPARE AND SUBMIT AN APPLICATION FOR THE FY2020 NJDOT STATE AID PROGRAM**

WHEREAS, the Township of Lower is given authority by N.J.S.A. 40A:11-1 *et seq.* to enter into contracts for "Professional Services" without competitive bidding, when the need arises, so long as the award of such contract is made public by a Resolution of the Governing Body and satisfies the requirements of the New Jersey Pay-to-Play law; and

WHEREAS, DeBlasio & Associates have provided a proposal to prepare and submit an application for the FY2020 NJDOT State Aid Program at the fee of \$2,000 for one application in coordination with the Grants Coordinator and Director of Public Works; and

WHEREAS, the Township Council desires to approve the proposal, and the CFO has certified the availability of funds by her signature in the budget as follows:

Appropriation: C-04-55-424-910

Signature: 
Lauren Read, CFO

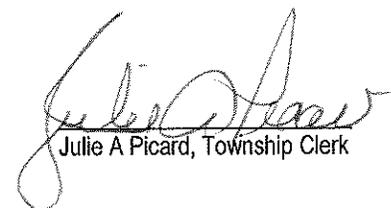
NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Lower, County of Cape May, State of New Jersey, that a Professional Service Contract without public bidding is awarded as follows:

1. The Proposal between DeBlasio & Associates and the Township of Lower, in the form attached hereto as EXHIBIT A, for an amount of \$2,000.00 is hereby approved.

BE IT FURTHER RESOLVED that a notice of Award of Professional Service Contract for the above award shall be published in the Township's Official paper.

| | MOTION | SECOND | AYE | NAY | ABSTAIN | ABSENT |
|----------|--------|--------|-----|-----|---------|--------|
| CONRAD | | X | X | | | |
| PERRY | X | | X | | | |
| ROY | | | X | | | |
| SIPPEL | | | X | | | |
| SIMONSEN | | | X | | | |

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on June 3, 2019.


Julie A Picard, Township Clerk

DEBLASIO & ASSOCIATES

CONSULTING ENGINEERS AND PLANNERS

C 04 55 424 910

4701 NEW JERSEY AVENUE • WILDWOOD, NJ 08260

PHONE: 609-854-3311 • FAX: 609-854-4323

May 17, 2019

VIA EMAIL & REGULAR MAIL

Gary Douglass, Public Works Director
Township of Lower
2600 Bayshore Road
Villas, NJ 08251

**Re: Township of Lower
FY2020 NJDOT State Aid Program:
Municipal Aid, Transit Village, Bikeway and
Safe Streets to Transit Programs**

Dear Mr. Douglass:

On May 13, 2019, the New Jersey Department of Transportation's (NJDOT) notified all municipalities that applications are being accepted for the FY2020 State Aid programs. The NJDOT is accepting applications for four (4) categories and a brief description of each category is listed below:

- **Municipal Aid** – This \$151 million program has been a significant resource in funding local transportation projects. All municipalities are eligible. The Department continues to encourage municipalities to consider using the Municipal Aid Program to fund projects that support walking and biking in their communities especially now that additional funds are available. NJDOT has set a goal to award up to 10% of the Municipal Aid Program funds to projects such as pedestrian safety improvements, bikeways and streetscapes.
- **Transit Village** – This program will award grants totaling \$1 million for traditional and non-traditional transportation projects that enhance walking, biking and/or transit rider ship within ½ mile of the transit facility. Only New Jersey municipalities that have been designated as Transit Villages by the Commissioner of Transportation and the inter-agency Transit Village Task force are eligible to apply.
- **Bikeways** – This \$1 million program is intended to fund bicycle projects which create new Bike Path Mileage. It is available to all counties and communities. The Department continues to work toward the goal of achieving 1,000 miles of dedicated bikeways in New Jersey. Special consideration will be given to bikeways that are physically separated from motorized vehicular traffic by an open space or barrier, but on-road bike lanes and other bike routes and facilities are also eligible for funding.

- **Safe Streets to Transit** – The intent of this program is to encourage counties and municipalities to construct safe and accessible pedestrian linkages to transit facilities, in order to promote increased usage of transit by all segments of the population. A total of \$1 million is available for grant awards.

Our fee to prepare and submit the Township's State Aid application(s) is \$2,000.00 for one application and \$1,000.00 for each additional application thereafter.

The applications must be completed and submitted on or before July 19, 2019 on-line thru SAGE. Since the applications must be authorized for submission by an approved resolution of the Township, we are requesting that the Township select the project candidate(s) as soon as possible so that we can meet the application deadline.

Upon your authorization, we are prepared to begin work immediately in the preparation of your 2020 NJDOT State Aid application(s). Should you have any questions or require additional information, please do not hesitate to contact me at our office.

Very truly yours,
DeBlasio & Associates



Marc DeBlasio, P.E., P.P., C.M.E.
President
T: 609-854-3311
Marc@deblasioassoc.com

cc: Mayor Erik Simonsen (via email)
Jim Ridgway, Township Manager (via email)
Lauren Read, CFO (via email)
Julie Picard, Clerk (via email)

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2019-207

Title: ANNUAL RENEWAL OF LIQUOR LICENSES FOR THE YEAR 2019-2020

WHEREAS, applications have been made by the persons, firms, and/or corporations hereinafter named for renewal of Plenary Retail Consumption Licenses, Plenary Retail Distributions Licenses and/or Club Licenses, heretofore granted by this issuing authority; and

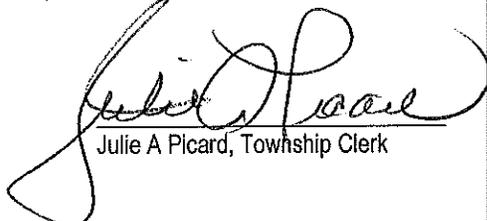
WHEREAS, all requirements of the applicants have been met, including the payment of the required fees and all laws and regulations for the control of alcoholic beverages; and

WHEREAS, this governing body is of the opinion that said applications should be granted and licenses issued.

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Lower, County of Cape May, State of New Jersey, the Municipal Issuing Authority, that the licenses be issued to the person, firms and/or corporations named on the attached Schedule "A" for the period of one year commencing July 1, 2019 through June 30, 2020.

| | MOTION | SECOND | AYE | NAY | ABSTAIN | ABSENT |
|----------|--------|--------|-----|-----|---------|--------|
| CONRAD | X | | X | | | |
| PERRY | | X | X | | | |
| ROY | | | X | | | |
| SIPPEL | | | X | | | |
| SIMONSEN | | | X | | | |

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on June 3, 2019.



Julie A Picard, Township Clerk

SCHEDULE "A"

| <u>Number</u> | <u>Name & Address</u> | <u>Type</u> | <u>Amount</u> |
|-----------------|--|------------------|---------------|
| 0505-31-021-001 | Lt. Charles Buddy Lewis Veterans Home Association 6 E. Delaware Parkway Villas, NJ 08251 t/a Lt. Charles Buddy Lewis Veterans | Club | \$150.00 |
| 0505-31-022-001 | Stella Maris Home Association 324 Breakwater Road Cape May, NJ 08251 t/a Stella Maris Home Association | Club | \$150.00 |
| 0505-31-023-003 | Villas Fishing Club, Inc. 301 Pennsylvania Ave. Villas, NJ 08251 t/a Villas Fishing Club | Club | \$150.00 |
| 0505-31-024-001 | Sunset Beach Sportsmen's Club Sunset Blvd., Lower Township Cape May Point, NJ 08212 t/a Sunset Beach Sportsmen Club | Club | \$150.00 |
| 0505-31-026-003 | Lower Township Moose Lodge #1054 Loyal Order of Moose 569 Seashore Road Cape May, NJ 08204 t/a Lower Township Moose Lodge #1054 | Club | \$150.00 |
| 0505-31-029-001 | Diamond Beach Beach Club 600 E. Raleigh Avenue Wildwood Crest, NJ 08260 t/a Diamond Beach Beach Club | Club | \$150.00 |
| 0505-31-030-001 | Grand Beach Club 600 E. Rochester Avenue Wildwood Crest, NJ 08260 t/a Grand Beach Club | Club | \$150.00 |
| 0505-31-031-002 | Greater Cape May Elks Lodge #2839 901 Bayshore Road Villas, NJ 08251 t/a Greater Cape May Elks Lodge #2839 Benevolent and America Inc. | Club | \$150.00 |
| 0505-32-001-012 | Renaissance Beverages III, LLC 3845 Bayshore Road N. Cape May, NJ 08204 t/a Gorman's Wines & Spirits | PRC (Broad C) | \$2,000.00 |
| 0505-33-003-008 | Buttonwood Manor Inc. 3832 Bayshore Road N. Cape May, NJ 08204 t/a The Bayshore Inn Red Brick Ale House | PRC | \$2,000.00 |
| 0505-33-004-005 | Spicer Creek 1216 Rt 109 Cape May, NJ 08204 t/a Mayer's Bar | PRC | \$2,000.00 |

| | | | |
|---------------------------|---|-----|------------|
| 0505-33-007-004 | Two Mile Crab House, LLC Fishdock Road Wildwood NJ 08260 t/a Two Mile Crab House | PRC | \$2,000.00 |
| 0505-33-009-010 | Driftwood Cove LLC 1200 Route 9 Cape May, NJ 08204 t/a Lucky Bones | PRC | \$2,000.00 |
| 0505-33-010-009 | PM Properties Management Corp 3729 Bayshore Road N. Cape May, NJ 08204 t/a 5 West Bar & Grille | PRC | \$2,000.00 |
| Special Conditions | The patio area may be open only for the hours of 12:00 noon until 10:00 p.m. | | |
| 0505-33-011-005 | Five P's Inc. 8100 Bayview Drive, Lower Twp. Wildwood Crest, NJ 08260 t/a Bayview Inn | PRC | \$2000.00 |
| 0505-33-015-009 | HC Farms This Licenses has not been transferred to a location | PRC | \$2,000.00 |
| 0505-33-016-006 | Maypoint Hospitality Scott Ave. & Beach Drive N. Cape May, NJ 08204 t/a Harpoons on the Bay | PRC | \$2,000.00 |
| 0505-33-017-006 | Jake's Bar & Grill, Inc. 5-7 W. Delaware Parkway, Villas, NJ 08251 t/a Jake's Bar & Grill | PRC | \$2,000.00 |
| 0505-33-020-004 | Marco Voeks, Inc. 9600 Pacific Ave., Lower Township Wildwood Crest, NJ 08260 t/a Fitzpatrick's Crest Tavern | PRC | \$2,000.00 |
| 0505-36-014-005 | Pier Beverage / Icona Ocean Blue 9701 Atlantic Ave., Wildwood Crest, NJ 08260 T/A Pier 6600 Motor Inn | PRC | \$2,000.00 |
| Special Conditions | This license shall be exercised only during such period of time as the establishment is in operation as a hotel/motel containing at least 100 sleeping rooms equipped furnished for accommodation of guests. | | |
| 0505-44-013-006 | Matteras Liquor 908 Route 109 Cape May, NJ 08204 t/a Joe Canal's Discount Liquor of Cape May | PRD | \$1,000.00 |
| 0505-44-028-005 | Acme Markets Inc. 3845 Bayshore Road N. Cape May, NJ 08204 t/a Acme | PRD | \$1,000.00 |

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2019-208

Title: AUTHORIZATION FOR 2019 INCENTIVE AWARD FOR INSURANCE WAIVER

WHEREAS, the employees listed on the attached schedule have waived health insurance and are due an incentive amount per Superior Officers Union and PBA Union Contract, Article 12, Section F, AFSCME Union Contract, Article VII, Section F and Supervisors Contract, Article VI, Section F; and

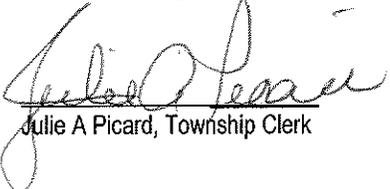
WHEREAS, it is necessary to obtain authorization for any salary and wage disbursement to a Township employee that is not specified in the salary ordinance; and

WHEREAS, it has been determined by the Township Treasurer as evidenced by her signature  that adequate funding is available for such payment in the current year's budget for Health Insurance.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower, County of Cape May, State of New Jersey that payment to the attached schedule of employees in the amount of \$57,500.00 is authorized and chargeable to the 2019 Budget account 9-01-23-220-412.

| | MOTION | SECOND | AYE | NAY | ABSTAIN | ABSENT |
|----------|--------|--------|-----|-----|---------|--------|
| CONRAD | | | X | | | |
| PERRY | | | | | X | |
| ROY | | X | X | | | |
| SIPPEL | X | | X | | | |
| SIMONSEN | | | X | | | |

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on June 3, 2019


Julie A Picard, Township Clerk

| Employee | Jun-19 | Dec-19 |
|--------------------|---------------|---------------|
| Bailey, Howard III | \$ 2,500.00 | \$ 2,500.00 |
| Barcas, William | \$ 2,500.00 | \$ 2,500.00 |
| Biersbach, Martin | \$ 2,500.00 | \$ 2,500.00 |
| Boyle, Kevin Jr. | \$ 2,500.00 | \$ 2,500.00 |
| Brewster, Maria | \$ 2,500.00 | \$ 2,500.00 |
| Coombs, Eric | \$ 2,500.00 | \$ 2,500.00 |
| Crippen, Colleen | \$ 2,500.00 | \$ 2,500.00 |
| Douglass, Gary | \$ 2,500.00 | \$ 2,500.00 |
| Douglass, Scott | \$ 2,500.00 | \$ 2,500.00 |
| Greto, Anthony | \$ 2,500.00 | \$ 2,500.00 |
| Hansberry, Ryan | \$ 2,500.00 | \$ 2,500.00 |
| James, Michael | \$ 2,500.00 | \$ 2,500.00 |
| Kelleher, William | \$ 2,500.00 | \$ 2,500.00 |
| Lepor, David | \$ 2,500.00 | \$ 2,500.00 |
| Lewis, Kevin | \$ 2,500.00 | \$ 2,500.00 |
| Nuscis, Michael | \$ 2,500.00 | \$ 2,500.00 |
| Omrod, William | \$ 2,500.00 | \$ 2,500.00 |
| Perry, Michael | \$ 2,500.00 | \$ 2,500.00 |
| Plenn, Mitchell | \$ 2,500.00 | \$ 2,500.00 |
| Rementer, Joseph | \$ 2,500.00 | \$ 2,500.00 |
| Ryan, Charles | \$ 2,500.00 | \$ 2,500.00 |
| Vanaman, Donald | \$ 2,500.00 | \$ 2,500.00 |
| Walker, Kenneth | \$ 2,500.00 | \$ 2,500.00 |
| | \$ 57,500.00 | \$ 57,500.00 |

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION # 2019-209

Title: **A RESOLUTION PROVIDING FOR A MEETING NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH THE PROVISIONS OF THE NEW JERSEY OPEN PUBLIC MEETINGS ACT, N.J.S.A. 10:4-12**

WHEREAS, the Township Council of the Township of Lower is subject to certain requirements of the Open Public Meetings Act, N.J.S.A 10:4-6, et seq.; and

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-12, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and

WHEREAS, it is necessary for the Township Council of the Township of Lower to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12b and designated below:

____(1) Matters Required by Law to be Confidential: Any matter which, by express provision of Federal law or State statute or rule of court shall be rendered confidential or excluded from the provisions of the Open Public Meetings Act.

____(2) Matters Where the Release of Information Would Impair the Right to Receive Funds: Any matter in which the release of information would impair a right to receive funds from the Government of the United States.

____(3) Matters Involving Individual Privacy: Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information, relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly.

____(4) Matters Relating to Collective Bargaining Agreement: Any collective bargaining agreement, or the terms and conditions which are proposed for inclusion in any collective bargaining agreement, including the negotiation of the terms and conditions thereof with employees or representatives of employees of the public body.

____(5) Matters Relating to the Purchase, Lease or Acquisition of Real Property or the Investment of Public Funds: Any matter involving the purchase, lease or acquisition of real property with public funds, the setting of banking rates or investment of public funds, where it could adversely affect the public interest if discussion of such matters were disclosed.

____(6) Matters relating to Public Safety and Property: Any tactics and techniques utilized in protecting the safety and property of the public, provided that their disclosure could impair such protection. Any investigations of violations or possible violations of the law.

X (7) Matters Relating to Litigation, Negotiations and the Attorney-Client Privilege: any pending or anticipated litigation or contract negotiation in which the public body is, or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer. **Attorney/Client Privilege**

____(8) Matters Relating to the Employment Relationship: Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance of promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all the individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting.

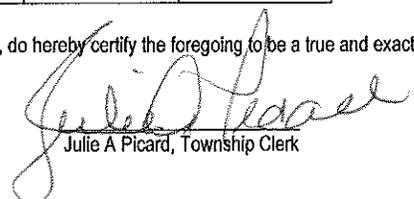
____(9) Matters Relating to the Potential Imposition of a Penalty: Any deliberations of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss if a license or permit belonging to the responding party bears responsibility.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower, assembled in public session on June 3, 2019 that an Executive Session closed to the public shall be held on this date at approximately 7:54 P.M. in the Conference Room of the Township Hall, 2600 Bayshore Road, Villas for the discussion of matters relating to the specific items designated above.

It is anticipated that the deliberations conducted in closed session may be disclosed to the public upon the determination of the Township Council that the public interest will no longer be served by such confidentiality.

| | MOTION | SECOND | AYE | NAY | ABSTAIN | ABSENT |
|----------|--------|--------|-----|-----|---------|--------|
| CONRAD | | | X | | | |
| PERRY | | | X | | | |
| ROY | | | X | | | |
| SIPPEL | | X | X | | | |
| SIMONSEN | X | | X | | | |

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on June 3, 2019


Julie A Picard, Township Clerk