

Signed Resolutions - September 9, 2020

- Res. #2020-235 Payment of Vouchers \$ 1,415,764.90
- Res. #2020-236 Bid Acceptance and Contract Award for Jonathan Hoffman Playground Improvements – Mitnick Park (\$384,630.57)
- Res. #2020-237 Under 3% Emergency Resolution (N.J.S.A.40A:4-48) (\$60,000)
- Res. #2020-238 Approval of Change Order #1 for South State Inc - Final As-Built Quantity Adjustments (\$5,607.24 Decrease)
- Res. #2020-239 Annual Renewal of Liquor Licenses for the Year 2020-2021
- Res. #2020-240 Authorization for Refund of Taxes
- Res. #2020-241 A Resolution of the Township of Lower Canceling Certain Taxes per Agreement/Resolution #2013-271 (\$504.03)
- Res. #2020-242 A Resolution Authorizing a Request for Funds from the Lower Township Municipal Utilities Authority (\$160,000)
- Res. #2020-243 Approval of Change Order #1 to South State for 2019 Road Program – Phase 2, Section 1 for Arizona Ave, Capital Lane, Republic Lane, Union Lane and Federal Lane (Net increase of \$39,318.60)
- Res. #2020-244 Approval of Change Order #1 for DeBlasio & Associates for Additional Professional Engineering Services for the 2019 Road Program; Phase 2, Section 1; Resurfacing Portions of Arizona and States Avenue
- Res. #2020-245 Authorization for the Payout of Accumulated Sick Time (W.Priole \$44,532.25 into 457 Plan)
- Res. #2020-246 Authorization for the Payout of Accumulated Sick Time (D.Whitten \$43,207.25 into 457 Plan)
- Res. #2020-247 Authorizing the Payment of Vouchers (L/T Rescue \$10,000)



Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
00784 CAPE MAY STAR & WAVE	20-02040	09/03/20	Legal Publicaiton - 8/26	Open	60.14	0.00		
00825 COMCAST*	20-01966	08/24/20	AUG 20 INTERENT (ALL)	Open	1,024.58	0.00		
01075 COPIERS PLUS*	20-01962	08/20/20	5/20-8/19/20 COPIER OVERAGES	Open	358.25	0.00		
01132 CUMMINS POWER SYSTEMS, LLC*	20-02003	08/27/20	GENERATOR SERVICE AND INSPECTI	Open	2,174.16	0.00		
01171 VERIZON WIRELESS - TOWNHALL	20-02058	09/03/20	CELL PHONE 7/24-8/23/20	Open	470.83	0.00		
01200 DELTA DENTAL PLAN OF NJ	20-02051	09/03/20	AUGUST 2020 DENTAL ADMIN	Open	1,324.80	0.00		
	20-02055	09/03/20	AUGUST 2020 CLAIMS	Open	<u>6,938.48</u>	0.00		
					8,263.28			
01267 EDWARD DONOHUE	20-02027	09/02/20	CONTRACTUAL REIMBURSMENT M	Open	256.34	0.00		
01269 DISCOUNT HYDRAULICS*	20-01940	08/18/20	PRESSURE HYDRAULIC HOSE	Open	315.80	0.00		
01340 EAGLE POINT GUN*	20-01899	08/11/20	AMMUNITION	Open	3,455.00	0.00		
01403 ENFORSYS FIRE SYSTEMS, INC*	20-01918	08/13/20	annual maintenance ESP	Open	1,650.00	0.00		
01602 THOMSON WEST*	20-01720	07/21/20	NJ CRIM JUSTICE/TRAFFIC BOOK	Open	252.00	0.00		
01653 GENTILINI FORD*	20-01441	06/18/20	PARTS FOR VEHICLES	Open	1,499.17	0.00		
	20-01442	06/18/20	PARTS FOR VEHICLES	Open	583.54	0.00		
	20-01462	06/18/20	PARTS FOR TRUCKS	Open	529.75	0.00		
	20-01463	06/18/20	PARTS FOR TRUCKS	Open	1,025.17	0.00		
	20-01464	06/18/20	PARTS FOR TRUCKS	Open	<u>395.06</u>	0.00		
					4,032.69			
01685 W W GRAINGER, INC.*	20-01916	08/13/20	AED PADS	Open	585.48	0.00		
01690 GRANTURK EQUIPMENT CO*	20-01118	05/05/20	CONVEYOR BELT FOR CHIPPER	Open	3,835.45	0.00		
	20-01465	06/18/20	PARTS FOR RECYCLING/JUNE	Open	<u>518.36</u>	0.00		
					4,353.81			
01741 GENTILINI CHEVROLET, LLC*	20-00117	01/09/20	PARTS FOR TRUCK	Open	472.75	0.00		

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
01785 ROBERT HARTMAN SR	20-01956	08/20/20	CONTRACTUAL REIMBURSEMENT M	Open	433.80	0.00		
01806 ANTHONY J HARVATT, II, ESQ	20-00905	04/08/20	ZONING BOARD SOLICITOR SALARY	Open	625.00	0.00		
02027 JESCO INC*	20-01728	07/21/20	30 DAY RENT EXCAVATOR BEACH WK	Open	3,898.50	0.00		
	20-01958	08/20/20	2020 JOHN DEER EXCAVATOR	Open	75,000.00	0.00		
					78,898.50			
02137 CHARLES MARANDINO, LLC*	20-00562	02/28/20	SHELLENGERS LANDING RES 20-52	Open	9,533.69	0.00		
	20-00701	03/12/20	C/O 1 RES 2020-103	Open	9,486.00	0.00		
	20-01059	04/23/20	C/O 2 RES 2020-121	Open	18,190.00	0.00		
	20-01853	08/07/20	C/O 3 RES#20-139 DNE \$18565.20	Open	18,565.20	0.00		
	20-01854	08/07/20	C/O 4 RES#20-216 DNE \$33351.39	Open	33,351.39	0.00		
					89,126.28			
02183 KLENSWITE POOL SPA SUP.CO INC*	20-01504	06/23/20	CHEMICALS FOR TOWNSHIP POOL	Open	839.00	0.00		
02223 LANDSMAN UNIFORMS*	20-01269	05/28/20	UNIFORMS	Open	483.58	0.00		
	20-01569	06/29/20	UNIFORMS	Open	262.00	0.00		
	20-01791	07/29/20	UNIFORMS	Open	12.00	0.00		
					757.58			
02247 LAWSON PRODUCTS, INC.*	20-01471	06/18/20	DPW/AUG	Open	699.86	0.00		
02334 LOWER TWP CHAMBER OF COMMERCE	20-01832	08/05/20	ANNUAL CONTRIBUTION	Open	3,500.00	0.00		
02402 MGL PRINTING SOLUTIONS	20-01896	08/11/20	#10 WHITE ENVELOPE W/LOGO	Open	225.00	0.00		
02538 MARSH & MCLENNAN AGENCY, LLC*	20-00625	03/05/20	DNE\$25K INSURANCE BROKER 20-62	Open	2,083.33	0.00		B
02541 ROBERT D. MARTIN, JR	20-01935	08/17/20	CONTRACTUAL REIMBURSEMENT M	Open	34.09	0.00		
02775 BARBARA MOORE	20-02024	09/02/20	CONTRACTUAL REIMBURSEMENT M	Open	830.00	0.00		
03026 NJ STATE HEALTH BENEFITS	20-02010	08/28/20	SEPT ACTIVE HEALTH INS	Open	179,340.68	0.00		
	20-02011	08/28/20	SEPT RETIREE HEALTH INS	Open	70,681.30	0.00		
					250,021.98			
03104 NORTHEAST IND.&MARINE SUPPLY*	20-00989	04/22/20	PARTS/RDS/RECY/SANT/MAY	Open	190.90	0.00		

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
03104 NORTHEAST IND.&MARINE SUPPLY* Continued								
	20-01872	08/10/20	PARTS/RDS/RECY/SANT/JULY	Open	50.30	0.00		
					241.20			
03158 NYSCA*								
	20-01838	08/05/20	FOOTBALL RENEWAL OF COACHES	Open	120.00	0.00		
03172 OFFICE BUSINESS SYSTEMS INC*								
	20-01753	07/22/20	FTR CONTRACT 9/2020 - 9/2021	Open	941.00	0.00		
03293 BLAINE PAYNTER								
	20-02025	09/02/20	CONTRACTUAL REIMBURSEMENT M/V	Open	181.73	0.00		
03305 PEDRONI FUEL*								
	20-01908	08/12/20	NO LEAD GAS	Open	552.17	0.00		
	20-01988	08/25/20	NO LEAD GAS 8/19/20	Open	296.78	0.00		
					848.95			
03387 POGUE INC. *								
	20-01873	08/10/20	SAFETY AND HEALTH CONSORTIUM	Open	416.00	0.00		
03427 POLAR BEAR MECHANICAL SERVICES								
	20-01818	08/04/20	EMERGENCY CALL-BOILER-REC. CEN	Open	111.25	0.00		
03460 V.E. RALPH & SON, INC.*								
	20-00725	03/13/20	SUPPLIES	Open	907.20	0.00		
03518 RIGGINS, INC.*								
	20-01973	08/24/20	OFF HIGHWAY DIESEL	Open	736.18	0.00		
	20-02004	08/27/20	OFF HIGHWAY DIESEL 8/1-8/31/20	Open	646.85	0.00		
					1,383.03			
03613 SEA ISLE ICE CO. INC.*								
	20-01938	08/18/20	ICE/DPW	Open	171.00	0.00		
03692 SOUTH JERSEY GAS CO*								
	20-02057	09/03/20	7/20-8/18/20 NATURAL GAS	Open	1,148.58	0.00		
03695 SPECIALTY AUTOMOTIVE EQUIP INC*								
	20-01914	08/13/20	ANNUAL LIFT SAFETY INSPECTION	Open	750.00	0.00		
03814 UNIVERSAL COMPUTING SERV., INC*								
	20-01778	07/29/20	MAILERS/DAILY NOTICES	Open	569.32	0.00		
03820 MUNICIPAL UTIL. AUTH ON CALL								
	20-01939	08/18/20	ONE CALL CONCEPTS	Open	630.44	0.00		
03904 LOWE'S HOME CENTER INC*								
	20-01473	06/18/20	SUPPLIES/AUG	Open	180.40	0.00		
03915 TURF EQUIPMENT & SUPPLY CO*								
	20-00992	04/22/20	SUPPLIES FOR MOWERS/MAY	Open	170.84	0.00		

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
03969 VERIZON	20-02001	08/27/20	8/13-9/12/20 LANDLINES	Open	266.54	0.00		
03971 VERIZON WIRELESS MDT POLICE	20-02038	09/03/20	MDT WIRELESS	Open	843.27	0.00		
04075 BARBER CONSULTING SERVICES LLC	20-01991	08/25/20	SONICWALL FIREWALL 250 8/24/20	Open	399.99	0.00		
04085 CHRISTOPHER WINTER (EMPLOYEE)	20-02026	09/02/20	CONTRACTUAL REIMBURSEMENT M	Open	85.39	0.00		
04097 CINTAS FIRST AID AND SAFETY*	20-01959	08/20/20	MEDICAL CABINET REFILL	Open	96.94	0.00		
	20-01961	08/20/20	8/18/20 TOWNHALL FIRST AIDE	Open	42.35	0.00		
	20-01968	08/24/20	FIRST AID/DPW	Open	105.32	0.00		
	20-02028	09/02/20	RE-STOCK COMMUNITY POOL	Open	80.33	0.00		
					<u>324.94</u>			
04261 STATE OF NEW JERSEY	20-01922	08/13/20	2ND QTR UNEMPLOYMENT	Open	23,201.02	0.00		
04266 NJ DEPT OF HEALTH&SENIOR SVCS	20-02062	09/03/20	AUGUST, 2020 DOG DAMAGE	Open	43.20	0.00		
04300 W.B MASON CO INC*	20-01754	07/22/20	YOUSIELD DOOR HANDLE DISPENSE	Open	277.70	0.00		
04301 SEASHORE ASPHALT CORPORATION*	20-01476	06/18/20	ASPHALT/PATCH/RDS/JULY	Open	393.75	0.00		
05083 SJSORE MARKETING LIMITED	20-01931	08/13/20	STICKERS FOR INSPECTORS	Open	300.00	0.00		
6059 USABLE LIFE	20-02050	09/03/20	SEPT LIFE INS	Open	630.30	0.00		
6071 UNITED UNIFORMS LIMITED LIAB*	20-01734	07/22/20	UNIFORMS	Open	194.94	0.00		
	20-01929	08/13/20	ACADEMY UNIFORMS	Open	1,630.47	0.00		
					<u>1,825.41</u>			
7062 LOUIS BARTLESON	19-00929	03/29/19	2019 EQUIPMENT ALLOWANCE	Open	150.00	0.00		
	20-01008	04/22/20	2020 EQUIPMENT ALLOWANCE	Open	150.00	0.00		
					<u>300.00</u>			
7098 SHORE VETERINARIAN ANIMAL *	20-00159	01/10/20	RES 2020-16 DNE \$56K ANIMAL CO	Open	4,666.67	0.00		B
7196 LAUREN HUGGINS SUIT*	20-00158	01/10/20	RES 2020-09 PUBLIC INFORMATION	Open	1,075.00	0.00		B

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
<b>7199 STAPLES CREDIT PLAN-INSTORE PU</b>								
	20-01735	07/22/20	Office Supplies	Open	207.16	0.00		
	20-01752	07/22/20	OFFICE SUPPLIES	Open	205.91	0.00		
	20-01799	07/29/20	supplies	Open	69.08	0.00		
	20-01859	08/07/20	OFFICE SUPPLIES	Open	107.65	0.00		
	20-01888	08/10/20	Battery back up clerk/tax coll	Open	674.95	0.00		
					<u>1,264.75</u>			
<b>7228 SOUTH STATE INC.*</b>								
	19-00666	03/05/19	19-108 MIRAMAR/FOSTER/IDEL ETC	Open	433,704.00	0.00		
	20-00761	03/18/20	2019 RPP 1/SEC2 RES 20-120	Open	263,593.30	0.00		B
	20-02000	08/27/20	CHANGE ORDER 1 RES #2020-108	Open	31,408.61	0.00		
					<u>728,705.91</u>			
<b>7354 FLEETPRIDE INC.*</b>								
	20-01911	08/12/20	MATERIAL FOR TRUCKS/DPW	Open	2,186.32	0.00		
	20-01941	08/18/20	MATERIALS FOR TRUCKS/DPW	Open	431.84	0.00		
	20-02005	08/27/20	BRAKE DRUM	Open	381.86	0.00		
					<u>3,000.02</u>			
<b>7441 ARCHER &amp; GREINER*</b>								
	20-02037	09/02/20	2020 BOND ORDINANCES	Open	1,450.00	0.00		
<b>7475 SUZANNE M SCHEID</b>								
	20-01934	08/17/20	CONTRACTUAL REIMBURSEMENT M	Open	33.77	0.00		
<b>7507 STEFANKIEWICZ &amp; BELASCO LLC</b>								
	20-00154	01/10/20	RES # 2020-01 DNE \$34K	Open	2,833.33	0.00		
<b>7508 BLANEY &amp; KARAVAN PC*</b>								
	20-00156	01/10/20	RES#2020-04 TAX APPEAL \$10K	Open	843.75	0.00		B
	20-00157	01/10/20	RES2020-05 MONTHLY DNE \$40K	Open	3,333.33	0.00		B
	20-01652	07/08/20	CO1 RES 20-162 MORREL & HANSEN	Open	600.00	0.00		B
					<u>4,777.08</u>			
<b>7556 ATLANTIC ENVELOPE COMP, INC*</b>								
	20-01755	07/22/20	#10 REGULAR ENVELOPES	Open	93.40	0.00		
<b>7577 GARY'S AUTOMOTIVE</b>								
	20-01796	07/29/20	EMISSION SMOKE TEST TR17	Open	203.00	0.00		
<b>7618 MEGONIGAL ELECTRIC LLC*</b>								
	20-00723	03/13/20	INSTALL ELECTRICAL OUTLET -DPS	Open	250.00	0.00		
	20-01904	08/12/20	REC CENTER GYM OUTLETS	Open	775.00	0.00		
					<u>1,025.00</u>			
<b>7636 MOTT MACDONALD LLC*</b>								
	20-01184	05/14/20	ZONING MAP CHANGES	Open	250.00	0.00		
	20-01729	07/21/20	CONSULT TWN BK/NCM BEACH PATH	Open	510.25	0.00		B
	20-01733	07/22/20	CO 1 RES 2020-201 CDBG 20 GRNT	Open	1,361.50	0.00		B
					<u>2,121.75</u>			

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
<b>7747 KENNETH WALKER</b>								
	19-00967	03/29/19	2019 EQUIPMENT ALLOWANCE	Open	101.62	0.00		
	20-01047	04/22/20	EQUIPMENT ALLOWANCE 2020	Open	<u>123.35</u>	0.00		B
					224.97			
<b>7771 CITY OF WILDWOOD</b>								
	20-01831	08/05/20	INTERLOCAL AGREEMENT 2020-44	Open	5,000.00	0.00		
<b>7772 PIONEER ATHLETICS*</b>								
	20-01842	08/05/20	FIELD PAINT	Open	1,077.00	0.00		
<b>7929 AMAZON CAPITAL SERVICES, INC</b>								
	20-01673	07/14/20	RAGS FOR GARAGE	Open	277.15	0.00		
	20-01782	07/29/20	OFFICE SUPPLIES	Open	256.56	0.00		
	20-01804	08/03/20	SUPPLIES	Open	1,073.94	0.00		
	20-01851	08/07/20	SUPPLIES	Open	306.73	0.00		
	20-01852	08/07/20	SUPPLIES	Open	75.99	0.00		
	20-01858	08/07/20	HANGING FILE FOLDERS	Open	22.99	0.00		
	20-01885	08/10/20	ALCOHOL PADS FOR LOCKS	Open	41.94	0.00		
	20-01970	08/24/20	tablet laser measure pens	Open	1,272.25	0.00		
	20-01971	08/24/20	OFFICE SUPPLIES	Open	109.30	0.00		
	20-01974	08/24/20	AIR PURIFIERS FOR TOWNHALL	Open	<u>4,002.60</u>	0.00		
					7,439.45			
<b>7979 TREE BABER TRIMMING AND LAND</b>								
	20-01855	08/07/20	EMERGENCY TREE SERVICE FAY AVE	Open	600.00	0.00		
<b>8072 JOHNSONS CONTROL SECURITY</b>								
	20-00665	03/10/20	MAINTENANCE AGREEMENT	Open	103.16	0.00		B
<b>8099 THOMAS LEANE</b>								
	19-01440	05/17/19	5/17/19 OVERPAYMENT REGISTR	Open	25.00	0.00		
<b>8233 ATLANTICARE REGIONAL MEDICAL</b>								
	20-00268	01/23/20	CPR TRAINING 3/2-3/6/2020	Open	660.00	0.00		
<b>8272 GLOBAL INTERACTIVE SOLUTIONS</b>								
	20-01706	07/16/20	ZOOM PRO ACCOUNT - YEARLY	Open	359.76	0.00		
<b>8323 SCOTT WINTER</b>								
	20-01559	06/26/20	CONT ED 7/22/20 JEN DOWE	Open	225.00	0.00		
	20-01705	07/16/20	IAAO FORUM 932	Open	<u>225.00</u>	0.00		
					450.00			
<b>8332 MICHAEL BARTEL</b>								
	20-01670	07/14/20	7/8/20 REFUND REGISTRATION	Open	125.00	0.00		
<b>8336 NORTHERN SAFETY CO INC</b>								
	20-01702	07/16/20	3m Scott filter cartridges	Open	53.84	0.00		
<b>8343 SAGAR BHIMAVARAPU</b>								
	20-01751	07/22/20	Refund registration fee	Open	125.00	0.00		

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
8345 RADWELL INTERNATIONAL INC	20-01762	07/23/20	SENSOR FOR GARAGE DOOR	Open	433.26	0.00		PCI
8346 DANIELLE MORSE	20-02033	09/02/20	REIMBURSEMENT- CHEER	Open	15.00	0.00		
8352 HENRY & JAMI STRONSKI	20-01849	08/06/20	RETURN OF UNUSED ESCROW	Open	721.85	0.00		
8358 JENNIFER HILVERT	20-02053	09/03/20	REFUND-CHEER	Open	10.00	0.00		
8362 ARCHIVESOCIAL	20-01917	08/13/20	ARCHIVE SOCIAL - POLICE/TWP	Open	1,990.00	0.00		
8363 ROSANNA DEPASQUALE	20-01919	08/13/20	registration refund	Open	125.00	0.00		
8364 JAMES SHEA	20-01920	08/13/20	registration refund	Open	125.00	0.00		
8366 CHARLES PRITCHARD	20-01928	08/13/20	duplicate payment refund	Open	125.00	0.00		
8373 MONICA COOMBS	20-02030	09/02/20	REIMBURSEMENT- SOCCER	Open	15.00	0.00		
8374 DORRI DEBONA	20-02031	09/02/20	REIMBURSEMENT-CHEER	Open	20.00	0.00		
8375 MICHELLE STANTON	20-02032	09/02/20	REIMBURSEMENT- CHEER	Open	15.00	0.00		
8376 VINCENT PEREZ	20-02052	09/03/20	REIMBURSEMENT-CHEER	Open	20.00	0.00		
ABBA AABA MEDICAL SUPPLY*	20-01976	08/24/20	2 CASES OF SANI CLOTH WIPES	Open	358.00	0.00		
AUSTI005 AUSTIN PARKER	19-00971	03/29/19	EQUIPMENT ALLOWANCE 2019	Open	141.35	0.00		
DOUGHERT GEORGIA DOUGHERTY	20-02064	09/03/20	CONTRACTUAL REIMBURSMENT M	Open	254.74	0.00		
G-POS POSITIVE PROMOTIONS	20-01298	05/30/20	PROMOTIONAL ITEMS	Open	593.25	0.00		

Total Purchase Orders: 165 Total P.O. Line Items: 0 Total List Amount: 1,413,734.61 Total Void Amount: 0.00

TOWNSHIP OF LOWER, COUTNY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2020-235

Title: AUTHORIZING THE PAYMENT OF VOUCHERS

<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
Elizabeth Getz	Refund 3 <sup>rd</sup> Qtr Tax	\$ 1,470.29
Great American Finance	August Lease Payment	\$ 560.00

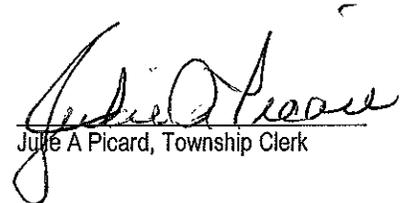
TOTAL MANUAL CHECKS \$ 2,030.29

TOTAL Computer Generated \$ 1,413,734.61

**TOTAL BILL LIST \$ 1,415,764.90**

	MOTION	SECOND	AYE	NAY	RECUSE	ABSTAIN	ABSENT
CONRAD			X				
COOMBS			X				
ROY		X	X				
PERRY			X				
SIPPEL	X		X				

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on September 9, 2020.

  
 Julie A Picard, Township Clerk

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2020-236

Title: **BID ACCEPTANCE AND CONTRACT AWARD FOR JONATHAN HOFFMAN PLAYGROUND IMPROVEMENTS – MITNICK PARK**

WHEREAS, the Notice to Bidders for the Jonathan Hoffman Playground Improvements – Mitnick Park was advertised on July 8, 2020 and accepted on August 5, 2020 at 10:00 a.m. prevailing time; and

WHEREAS, six (6) sealed bids were submitted and reviewed by the QPA, the Engineer and Mitch Plenn, Recreation Superintendent; and

WHEREAS, Z Tech Contracting was the lowest qualified bidder; complied with the specifications; supplied all required bid documents and the CFO has certified the availability of funds as evidenced by her signature below:

Appropriation: C-04-55-425-641 \$340,000.00  
C-04-55-415-680 44,630.57

Signature:   
Lauren Read, CFO

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower, County of Cape May, State of New Jersey that the following contract is hereby awarded

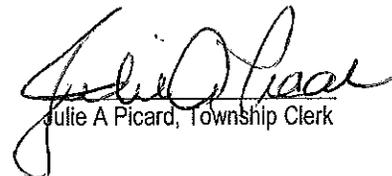
AWARD TO: Z Tech Contracting, LLC  
Base Bid \$ 369,769.59  
Supp Bid #1 \$ 5,943.66  
Supp Bid #2 \$ 5,943.66  
Supp Bid #3 \$ 2,973.66

TOTAL AMOUNT: \$ 384,630.57

BE IT FURTHER REOLVED, upon approval of the resolution, the fully executed Purchase Order together with the official bid documents shall serve as the Contract for the Award of the bid. The Superintendent of Parks and Recreation shall be the official sign-off on the Purchase Order.

	MOTION	SECOND	AYE	NAY	RECUSE	ABSTAIN	ABSENT
CONRAD			X				
COOMBS			X				
ROY		X	X				
PERRY			X				
SIPPEL	X		X				

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on September 9, 2020.

  
Julie A Picard, Township Clerk



Mr. James Ridgway  
Township Manager  
Township of Lower  
2600 Bayshore Road  
Villas, NJ 08251

Via email at [manager@townshipoflower.org](mailto:manager@townshipoflower.org)

**Your Reference**  
Jonathan Hoffman  
Playground Improvements –  
Mitnick Park, Contract M-15  
REBID

**Our Reference**  
507405951-004

211 Bayberry Drive  
Suite 1A  
Cape May Court House NJ  
08210

T +1 (609) 465 9377  
F +1 (609) 465 5270  
[www.mottmac.com](http://www.mottmac.com)

**Report on Bids**  
**Jonathan Hoffman Playground Improvements – Mitnick Park**  
**Contract No. M-15 REBID**

August 11, 2020

Dear Mr. Ridgway:

On August 5, 2020 at 10:00 a.m. sealed bids were received for the above referenced project. Eight (8) contractors picked up bid documents during the bidding period, six (6) of which submitted a bid for the project.

The bids are summarized below from the lowest to the highest total bid:

Bidder's Name	Base Bid Amount	Supp. Bid S1	Supp. Bid S2	Supp. Bid S3	Total Bid
Z Tech Contracting, LLC	\$369,769.59	\$5,943.66	\$5,943.66	\$2,973.66	\$384,630.57
West Bay Construction, Inc.	\$376,800.00	\$7,700.00	\$7,700.00	\$4,600.00	\$396,800.00
Command Co., Inc.	\$420,152.00	\$5,00.00	\$5,00.00	\$5,00.00	\$435,152.00
Byler Builders, LLC	\$419,308.00	\$6,800.00	\$6,800.00	\$3,700.00	\$436,608.00
Whirl Corp., Inc.	\$442,268.00	\$7,195.00	\$7,195.00	\$3,745.00	\$460,403.00
MJJ Construction	\$463,365.00	\$6,800.00	\$6,800.00	\$4,600.00	\$481,565.00

The lowest bid, submitted by Z Tech Contracting, LLC, including the base bid and three supplemental bid items totals \$384,630.57 and is within the Township's budget. The number of bidders and the close range of the bids indicate that the bid was competitive and is favorable to the Township.

The Township's Qualified Purchasing Agent has reviewed the bid for compliance with Local Public Contracts Law, has contacted the Contractor's references, and has indicated the Township can move forward with the award of the Contract. Therefore, we recommend that the Township award the contract to Z Tech Contracting, LLC of Mountainside, New Jersey, including the base bid and supplemental bid items 1 through 3 in the amount of **\$384,630.57**.



Should you have any questions or require additional information, please do not hesitate to contact this office.

Very truly yours,

**Mott MacDonald, LLC**

A handwritten signature in black ink, appearing to read 'Shawn Carr', with a long horizontal flourish extending to the right.

Shawn A. Carr, PE, CME  
Associate  
T 609.465.9377  
F 609.465.5270  
shawn.carr@mottmac.com

cc: Julie Picard, RMC, Clerk (via email)  
Margaret A. Vitelli, RPPS, QPA, Purchasing Agent (via email)  
Mitchell Plenn, Superintendent of Parks and Recreation (via email)  
Jeffrey Betz, PE, Senior Project Manager (via email)  
Jason Harkins, LLA, Senior Project Landscape Architect (via email)

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2020-237

Title: UNDER 3% EMERGENCY RESOLUTION (N.J.S.A. 40A:4-48)

WHEREAS, an emergency has arisen with respect to Legal Expenses associated with the Township Solicitor, Township Labor Counsel, Township Tax Counsel, Township Conflict Counsel and other engaged outside counsel which, due to the 2020 coronavirus pandemic, are higher than average and no adequate provision was made in the 2020 budget for said purpose; and

WHEREAS, the total amount of emergency appropriations created including this appropriation to be created by this resolution is \$60,000 and three (3) percent of the total operations in the budget for the year 2019 is \$728,629.

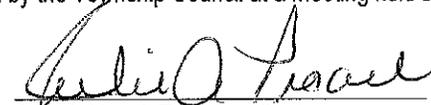
WHEREAS, the foregoing appropriation together with prior appropriations does not exceed three (3) percent of the total operating appropriations in the budget for 2020.

NOW, THEREFORE BE IT RESOLVED by the Township Council of the Township of Lower in the County of Cape May (not less than two thirds of all members thereof affirmatively concurring) that in accordance with N.J.S.A. 40A:4-48 that:

1. An emergency appropriation be and the same is hereby made for:  
 GENERAL APPROPRIATIONS:  
 (A) Operations within CAPS  
 General Government:  
 Solicitor Other Expenses \$60,000
2. That said emergency appropriation shall be provided in full in the 2021 budget.
3. That the Chief Financial Officer has certified that the expenditures to be financed through this resolution are related to the aforementioned emergency.
4. That two (2) certified copies of this resolution be filed with the Director of Local Government Services.

	MOTION	SECOND	AYE	NAY	RECUSE	ABSTAIN	ABSENT
CONRAD			X				
COOMBS			X				
ROY		X	X				
PERRY			X				
SIPPEL	X		X				

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on September 9, 2020.

  
 Julie A Picard, Township Clerk

CERTIFICATION FOR EMERGENCY APPROPRIATION FORM

CHIEF FINANCIAL OFFICER

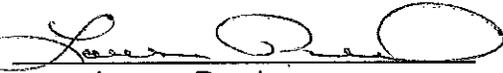
**Purpose of Emergency Appropriation:**

On 3/9/2020, a State of Emergency was declared by NJ Governor Phil Murphy to strengthen State preparedness to contain the spread of COVID-19. Throughout 2020 our legal professionals have worked diligently with Township Officials to navigate this unprecedented emergency to maintain the health, safety and welfare of our residents. In doing so, costs were incurred that could not have been anticipated when the 2020 budget was prepared. In August, it became apparent that the Solicitor Other Expenses line would be insufficient to continue payment for work being performed until November, when we will legally be allowed to transfer funds from other budget lines. This emergency appropriation will provide sufficient funding to allow the Township to continue to pay our professionals in a timely manner.

Date of Happening: August 2020

Have any contracts been awarded or purchase orders placed in connection with this emergency appropriation? N/A – this is funding for professional contracts currently in place.

Signed

  
Lauren Read

Title

CFO, Township of Lower

Dated

8/14/2020

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2020-238

Title: APPROVAL OF CHANGE ORDER #1 FOR SOUTH STATE, INC - FINAL AS-BUILT QUANTITY ADJUSTMENTS

WHEREAS, South State Inc. was awarded a contract in the amount of \$274,580.00 on March 16, 2020 by Resolution #2020-120 for the 2019 Road Program Phase 1 for Kechemeche Street, Pakahake Street, Pontaxit Avenue and Mathemek Street; and

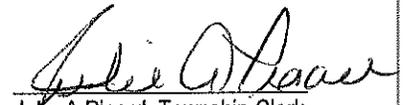
WHEREAS, DeBlasio & Associates have provided a Final As-Built Quantity Adjustments from South State, Inc, showing a decrease of \$5,607.24 to the original contract price; and

WHEREAS, the Township Council desires to approve Change Order #1.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower, County of Cape May, State of New Jersey, that Change Order #1 attached hereto in the amount of \$ 5,607.24 DECREASE to South State Inc. is hereby approved and the contract total is now **\$268,972.76**.

	MOTION	SECOND	AYE	NAY	RECUSE	ABSTAIN	ABSENT
CONRAD			X				
COOMBS			X				
ROY		X	X				
PERRY			X				
SIPPEL	X		X				

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on September 9, 2020.

  
Julie A. Picard, Township Clerk

# DEBLASIO & ASSOCIATES

CONSULTING ENGINEERS AND PLANNERS

#2020-120

4701 NEW JERSEY AVENUE • WILDWOOD, NJ 08260      PHONE: 609-854-3311 • FAX: 609-854-4323

August 17, 2020

Julie Picard, Clerk  
Township of Lower  
2600 Bayshore Road  
Villas, NJ 08251

Re:    Township of Lower, Cape May County, NJ  
      2019 Road Program – Phase 1 Section 2  
      D&A File #: LT-C-012

Dear Ms. Picard:

Enclosed please find four (4) copies of **CHANGE ORDER NO. 1-Final** regarding the above referenced project for review and approval. Upon execution, please return three (3) copies to our office.

Please note that this change order reflects the following work:

1. Final As-Built Quantity Adjustments.

Please note this change order will result in a decrease of \$5,607.24 to the original contract amount of \$274,580.00 for a final contract amount of \$268,972.76.

Should you have any questions or require any additional information, please do not hesitate to contact me at our office.

Very truly yours,  
DeBlasio & Associates, P.C.



Marc DeBlasio, P.E., P.P., C.M.E.  
President  
T: 609-854-3311  
Marc@deblasioassoc.com

cc:    Jim Ridgway, Manager (via email w/encl.)  
      Margaret Vitelli, QPA, Purchasing Agent (via email w/encl.)  
      Gary Douglass, Public Works Superintendent (via email w/encl.)  
      South State, Inc. (via email w/encl.)

Client: Township of Lower  
Date: 8/13/2020  
Project Name: 2019 Road Program-Phase 1 Section 2  
D&A Project #: LT-C-012

Contractor: South State, Inc.  
P.O. Box 68  
Bridgeton, NJ 08302

**A. Supplementals**

Contract Pay Item Number	Description	Unit	Quantity	Contract Unit Price	Contract Total
S1	Concrete Rolled Curb (Unit Price Decrease)	L.F.	508	-\$1.60	-\$812.80
Subtotal:					-\$812.80

**B. Reductions**

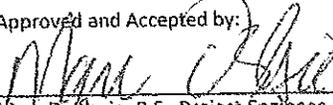
Contract Pay Item Number	Description	Unit	Quantity	Contract Unit Price	Contract Total
3	Fuel Price Adjustment	Dollar	-2.57524	\$1,200.00	-\$3,090.29
4	Asphalt Price Adjustment	Dollar	-1.96265	\$2,700.00	-\$5,299.16
5	HMA Milling 3" Thick	S.Y.	-400	\$5.55	-\$2,220.00
6	HMA Surface Course, Mix 9.5M64, 3" Thick	TON	-38	\$70.00	-\$2,660.00
8	Bicycle Safe Grates	UNIT	-1	\$400.00	-\$400.00
10	Roadway Excavation, Unclassified	C.Y.	-17	\$25.00	-\$425.00
11	DGA Base Course, 6" Thick	S.Y.	-100	\$7.00	-\$700.00
13	Inlet Filters, Type 1	S.F.	-200	\$2.00	-\$400.00
Subtotal:					-\$15,194.44

**C. Extras**

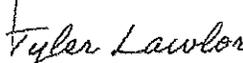
Contract Pay Item Number	Description	Unit	Quantity	Contract Unit Price	Contract Total
7	Concrete Rolled Curb	L.F.	208	\$50.00	\$10,400.00
Subtotal:					\$10,400.00

Net Contract Change           -\$5,607.24  
Original Contract Amount:     \$274,580.00  
Contract Percentage Change (%):   -2.04  
Final Contract Amount:         \$268,972.76

Approved and Accepted by:

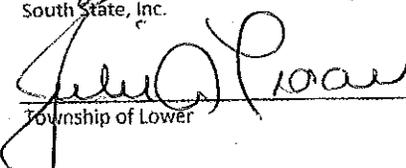
  
Marc DeBlasio, P.E., Project Engineer

8/13/20  
Date

  
Tyler Lawlor

8/13/20  
Date

South State, Inc.

  
Township of Lower

9/9/20  
Date

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2020-239

Title: ANNUAL RENEWAL OF LIQUOR LICENSES FOR THE YEAR 2020-2021

**WHEREAS**, applications have been made by the persons, firms, and/or corporations hereinafter named for renewal of Plenary Retail Consumption Licenses, Plenary Retail Distributions Licenses and/or Club Licenses, heretofore granted by this issuing authority; and

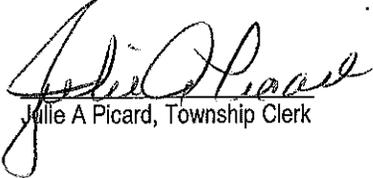
**WHEREAS**, all requirements of the applicants have been met, including the payment of the required fees and all laws and regulations for the control of alcoholic beverages; and

**WHEREAS**, this governing body is of the opinion that said applications should be granted and licenses issued.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Council of the Township of Lower, County of Cape May, State of New Jersey, the Municipal Issuing Authority, that the licenses be issued to the person, firms and/or corporations named on the attached Schedule "A" for the period of one year commencing July 1, 2020 through June 30, 2021.

	MOTION	SECOND	AYE	NAY	RECUSE	ABSTAIN	ABSENT
CONRAD			X				
COOMBS			X				
ROY		X	X				
PERRY			X				
SIPPEL	X		X				

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on September 9, 2020

  
Julie A. Picard, Township Clerk

**SCHEDULE "A"**

<u>Number</u>	<u>Name &amp; Address</u>	<u>Type</u>	<u>Amount</u>
0505-31-029-001	Diamond Beach Beach Club 600 E. Raleigh Avenue Wildwood Crest, NJ 08260 t/a Diamond Beach Beach Club	Club	\$150.00
0505-33-010-009	PM Properties Management Corp 3729 Bayshore Road N. Cape May, NJ 08204 t/a 5 West Bar & Grille	PRC	\$2,000.00
<b>Special Conditions</b>	<b>The patio area may be open only for the hours of 12:00 noon until 10:00 p.m.</b>		
0505-33-005-005	Cape May Pub Inc Rt. 9 Florence Avenue Cape May, NJ 08204 t/a Cape May National Golf Club	PRC	\$2,000.00
0505-44-013-006	Matteras Liquor 908 Route 109 Cape May, NJ 08204 t/a Joe Canal's Discount Liquor of Cape May	PRD	\$1,000.00
0505-33-003-008	Buttonwood Manor Inc. 3832 Bayshore Road N. Cape May, NJ 08204 t/a Red Brick Ale House	PRC	\$2,000.00
0505-33-019-010	Panicos Secondo, LLC 9901 Ocean Drive, Lower Township Cape May, NJ 08204 t/a Panicos Secondo	PRC	\$2,000.00

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2020-240

Title: AUTHORIZATION FOR REFUND OF TAXES

WHEREAS, the Township Tax Collector has certified an overpayment due to the reasons listed below;  
and

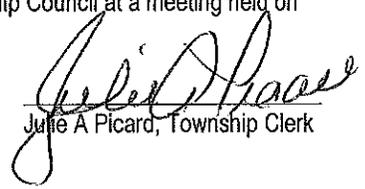
WHEREAS, a refund is due.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower, County of Cape May, State of New Jersey that the CFO/Treasurer be and the same is authorized and directed to refund the overpayments according to the Tax Collector's certification on file with the CFO/Treasurer.

Block	Lot	Refund To	Reason	Tax
762	34	Core Logic: E.Melega 1099 Seashore Rd	100% Exempt Vet 7/23/20	\$ 718.28
235	11	Rosemary Smith 213 Rose Lane.	Pd on WIPP – when it was down	\$ 630.20
557.01	1	Michael & Linda Winn 156 New Jersey Ave	Paid Erroneously	\$ 968.48
741.03	11.07	Core Logic: Higman 5 Leigh Court	Paid on wrong property	\$ 2,565.95
753.17	10	Elizabeth Getz 403 Portsmouth Road	3 <sup>rd</sup> Qtr – Paid Twice	\$ 1,470.29
334.07	7	Core Logic/Hoover 209 Arizona Avenue	Paid Erroneously	\$ 891.30
494.02	2.08	Robert Coleman 2729 Bay Drive	Sold Property/Did not stop ACH	\$ 5,752.30

	MOTION	SECOND	AYE	NAY	RECUSE	ABSTAIN	ABSENT
CONRAD			X				
COOMBS			X				
ROY		X	X				
PERRY			X				
SIPPEL	X		X				

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on September 9, 2020.

  
Julie A. Picard, Township Clerk

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2020-241

Title: A RESOLUTION OF THE TOWNSHIP OF LOWER CANCELING CERTAIN TAXES PER AGREEMENT/RESOLUTION #2013-271

WHEREAS, the tax status of the DRBA is governed by the Delaware-New Jersey Compact, as set forth in N.J.S.A. 32:11E-1; and

WHEREAS, the Compact provides that one essential governmental function of the DRBA is to promote economic development; and

WHEREAS, by attempting to lease the Property to tenants the DRBA is promoting economic development; and

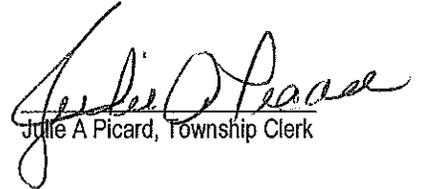
WHEREAS, certain taxes became due on the properties listed below after the DRBA began attempting to lease the Property to tenants, and per Agreement and Resolution #2013-271, the DRBA is not responsible for said tax.

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Lower, County of Cape May, State of New Jersey, that the following property tax be cancelled and the Tax Collector is hereby directed to cancel the following tax:

<u>Block</u>	<u>Lot</u>	<u>Reason</u>	<u>Amount</u>
410.011	36.24	Cancel Tax per DRBA Agreement Tenant moved out 06/01/2020 DTECH Marvin Crisp	\$ 504.03

	MOTION	SECOND	AYE	NAY	RECUSE	ABSTAIN	ABSENT
CONRAD			X				
COOMBS			X				
ROY		X	X				
PERRY			X				
SIPPEL	X		X				

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on September 9, 2020.

  
Julie A. Picard, Township Clerk

**jpocard**

---

**From:** kbrown  
**Sent:** Tuesday, August 25, 2020 1:36 PM  
**To:** jpocard  
**Subject:** CANCEL 3RD & 4TH Q 2020 TAXES  
**Attachments:** DTECH.pdf

Julie,

Please make a Resolution to cancel 3<sup>rd</sup> & 4<sup>th</sup> quarter 2020 taxes due to tenant moving out per DRBA Agreement. Tenant moved out June 1, 2020.

Block 410.01  
Lot 36.24  
Owner Cape May County @ DTECH Marvin Crisp  
Amount \$504.03

Thank you,

*Kathy Brown*  
Tax Collector  
Township of Lower  
2600 Bayshore Road  
Villas, NJ 08251  
609-886-2005 ext 118  
[kbrown@townshipoflower.org](mailto:kbrown@townshipoflower.org)

BLQ: 410.01 36.24 Tax Year: 2020 to 2021  
 Owner Name: CAPE MAY CNTY @ D-TECH MARVIN CRISP Property Location: 251 RANGER ROAD UNIT 1

Tax Year: 2020	Qtr 1	Qtr 2	Qtr 3	Qtr 4	Total
Original Billed:	238.77	238.76	245.92	258.11	981.56
Payments:	238.77	238.76	0.00	0.00	477.53
Balance:	0.00	0.00	245.92	258.11	504.03

Date	Qtr	Type	Code	Check No	Mthd	Reference	Batch Id	Principal	Interest	2020 Prin Balance
								981.56		981.56
								Original Billed		
01/27/20	1	Payment	001	1559	CK	28909	55 SDS	238.77	0.00	742.79
05/06/20	2	Payment	001	1566	CK	29362	35 MAB	238.76	0.00	504.03

Tax Year: 2021	Qtr 1	Qtr 2	Qtr 3	Qtr 4	Total
Original Billed:	245.39	245.39	0.00	0.00	490.78
Payments:	0.00	0.00	0.00	0.00	0.00
Balance:	245.39	245.39	0.00	0.00	490.78

Date	Qtr	Type	Code	Check No	Mthd	Reference	Batch Id	Principal	Interest	2021 Prin Balance
								490.78		490.78
								Original Billed		

Total Principal Balance for Tax Years in Range: 994.81

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2020-242

Title: **A RESOLUTION AUTHORIZING A REQUEST FOR FUNDS FROM THE LOWER TOWNSHIP MUNICIPAL UTILITIES AUTHORITY**

**WHEREAS**, the Lower Township Municipal Utilities Authority (MUA) budget for Fiscal Year December 1, 2019 through November 30, 2020 for both water and sewer contains a line item entitled Maximum Allowable for Appropriation to Municipality/County; and

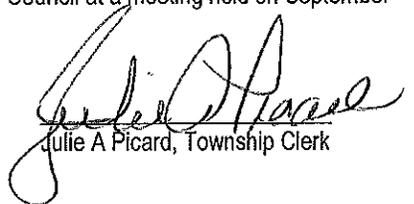
**WHEREAS**, the amount listed on the Supplement Schedule as Maximum Allowable for Appropriation to Municipality/County in the sewer budget is \$187,783.95 and the amount listed in the water budget is \$139,302.20 for a maximum allowable total of \$327,086.15; and

**WHEREAS**, Council would like to officially request a portion of the allowable appropriation totaling \$160,000.00 be appropriated to the Township.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Lower, County of Cape May, State of New Jersey that the Lower Township Council hereby requests the Lower Township MUA appropriate a portion of the amounts listed in the Maximum Allowable for Appropriation to Municipality/County as listed in the Supplemental Schedules from the sewer & water budgets to the Township of Lower in the total amount of \$160,000.00.

	MOTION	SECOND	AYE	NAY	RECUSE	ABSTAIN	ABSENT
CONRAD			X				
COOMBS			X				
ROY		X	X				
PERRY			X				
SIPPEL	X		X				

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on September 9, 2020.

  
Julie A Picard, Township Clerk

## Appropriations Schedule

Lower Township Municipal Utilities Authority  
For the Period December 1, 2019 to November 30, 2020

	<b>FY 2020 Proposed Budget</b>						<b>FY 2019 Adopted Budget</b>	<b>\$ Increase (Decrease) Proposed vs. Adopted</b>	<b>% Increase (Decrease) Proposed vs. Adopted</b>	
	Sewer	Water	N/A	N/A	N/A	N/A	Total All Operations	Total All Operations	All Operations	
<b>OPERATING APPROPRIATIONS</b>										
<i>Administration - Personnel</i>										
Salary & Wages	\$ 229,000	\$ 229,000					\$ 458,000	\$ 382,000	\$ 76,000	19.9%
Fringe Benefits	152,000	147,000					299,000	343,000	(44,000)	-12.8%
<b>Total Administration - Personnel</b>	<b>381,000</b>	<b>376,000</b>					<b>757,000</b>	<b>725,000</b>	<b>32,000</b>	<b>4.4%</b>
<i>Administration - Other (List)</i>										
See Attached Schedule	294,100	283,400					577,500	652,500	(75,000)	-11.5%
Type in Description										#DIV/0!
Type in Description										#DIV/0!
Type in Description										#DIV/0!
Miscellaneous Administration*										#DIV/0!
<b>Total Administration - Other</b>	<b>294,100</b>	<b>283,400</b>					<b>577,500</b>	<b>652,500</b>	<b>(75,000)</b>	<b>-11.5%</b>
<b>Total Administration</b>	<b>675,100</b>	<b>659,400</b>					<b>1,334,500</b>	<b>1,377,500</b>	<b>(43,000)</b>	<b>-3.1%</b>
<i>Cost of Providing Services - Personnel</i>										
Salary & Wages	709,000	524,000					1,233,000	1,250,000	(17,000)	-1.4%
Fringe Benefits	430,000	327,000					757,000	891,500	(134,500)	-15.1%
<b>Total COPS - Personnel</b>	<b>1,139,000</b>	<b>851,000</b>					<b>1,990,000</b>	<b>2,141,500</b>	<b>(151,500)</b>	<b>-7.1%</b>
<i>Cost of Providing Services - Other (List)</i>										
See Attached Schedule	1,880,529	935,000					2,815,529	2,417,000	398,529	16.5%
Type in Description										#DIV/0!
Type in Description										#DIV/0!
Type in Description										#DIV/0!
Miscellaneous COPS*										#DIV/0!
<b>Total COPS - Other</b>	<b>1,880,529</b>	<b>935,000</b>					<b>2,815,529</b>	<b>2,417,000</b>	<b>398,529</b>	<b>16.5%</b>
<b>Total Cost of Providing Services</b>	<b>3,019,529</b>	<b>1,786,000</b>					<b>4,805,529</b>	<b>4,558,500</b>	<b>247,029</b>	<b>5.4%</b>
<i>Total Principal Payments on Debt Service in Lieu of Depreciation</i>										
	61,050	340,644					401,694	391,233	10,461	2.7%
<b>Total Operating Appropriations</b>	<b>3,755,679</b>	<b>2,786,044</b>					<b>6,541,723</b>	<b>6,327,233</b>	<b>214,490</b>	<b>3.4%</b>
<b>OPERATING APPROPRIATIONS</b>										
Interest Payments on Debt	32,621	348,688					381,309	391,131	(9,822)	-2.5%
Operations & Maintenance Reserve										#DIV/0!
Renewal & Replacement Reserve	1,420,000	1,626,500					3,046,500	1,972,436	1,074,064	54.5%
Municipality/County Appropriation	80,000	80,000					160,000	150,000	10,000	6.7%
Other Reserves										#DIV/0!
<b>Total Non-Operating Appropriations</b>	<b>1,532,621</b>	<b>2,055,188</b>					<b>3,587,809</b>	<b>2,513,567</b>	<b>1,074,242</b>	<b>42.7%</b>
<b>TOTAL APPROPRIATIONS</b>	<b>5,288,300</b>	<b>4,841,232</b>					<b>10,129,532</b>	<b>8,840,800</b>	<b>1,288,732</b>	<b>14.6%</b>
<b>ACCUMULATED DEFICIT</b>										
<b>TOTAL APPROPRIATIONS &amp; ACCUMULATED DEFICIT</b>	<b>5,288,300</b>	<b>4,841,232</b>					<b>10,129,532</b>	<b>8,840,800</b>	<b>1,288,732</b>	<b>14.6%</b>
<b>UNRESTRICTED NET POSITION UTILIZED</b>										
Municipality/County Appropriation	80,000	80,000					160,000	150,000	10,000	6.7%
Other	184,000	957,732					1,141,732	-	1,141,732	#DIV/0!
<b>Total Unrestricted Net Position Utilized</b>	<b>264,000</b>	<b>1,037,732</b>					<b>1,301,732</b>	<b>150,000</b>	<b>1,151,732</b>	<b>767.8%</b>
<b>TOTAL NET APPROPRIATIONS</b>	<b>\$ 5,024,300</b>	<b>\$ 3,803,500</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 8,827,800</b>	<b>\$ 8,690,800</b>	<b>\$ 137,000</b>	<b>1.6%</b>

\* Miscellaneous line items may not exceed 5% of total operating appropriations shown below. If amount in miscellaneous is greater than the amount shown below, then the line item must be itemized above.

5% of Total Operating Appropriations    \$ 187,783.95    \$ 139,302.20    \$ -    \$ -    \$ -    \$ -    \$ -    \$ 327,086.15

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2020-243

Title: APPROVAL OF CHANGE ORDER #1 TO SOUTH STATE INC FOR 2019 ROAD PROGRAM – PHASE 2 SECTION 1 FOR ARIZONA AVENUE, CAPITAL LANE, REPUBLIC LANE, UNION LANE AND FEDERAL LANE

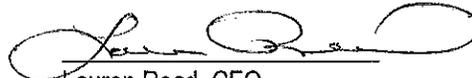
WHEREAS, South State, Inc was awarded on June 1, 2020 by Resolution #2020-171 for the 2019 Road Program Phase 1 – Section 2 for Arizona Avenue, Capital Lane, Republic Lane, Union Lane and Federal Lane in the amount of 396,300.00; and

WHEREAS, South State Inc has provided Change Order #1 for additional services the Resurfacing of Arizona Avenue from Capital Lane to Republic Lane and from Republic Lane to Union Lane resulting in an Increase of \$46,400.00 and a Reduction of \$7,081.40 resulting in a Net Increase to the original contract of \$39,318.60; and

WHEREAS, the Township Council desires to approve the additional expense requested and the CFO has certified the availability of funds as evidenced by her signature below:

Appropriation: Ord #2019-05 C-04-55-424-100

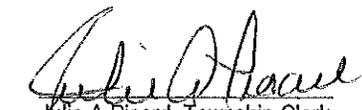
Signature:

  
Lauren Read, CFO

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower, County of Cape May, State of New Jersey that Change Order #1 attached hereto in the net increase amount of \$39,318.60 to South State, Inc is hereby approved and the contract total is now increased to \$435,618.60.

	MOTION	SECOND	AYE	NAY	RECUSE	ABSTAIN	ABSENT
CONRAD			X				
COOMBS			X				
ROY		X	X				
PERRY			X				
SIPPEL	X		X				

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on September 9, 2020.

  
Julie A Picard, Township Clerk

# DEBLASIO & ASSOCIATES

CONSULTING ENGINEERS AND PLANNERS

4701 NEW JERSEY AVENUE • WILDWOOD, NJ 08260

PHONE: 609-854-3311 • FAX: 609-854-4323

September 1, 2020

VIA EMAIL & REGULAR MAIL

Julie Picard, Clerk  
Township of Lower  
2600 Bayshore Road  
Villas, NJ 08251

Re: Township of Lower, Cape May County, NJ  
2019 Road Program – Phase 2 Section 1  
D&A File #: LT-C-012

Dear Ms. Picard:

Enclosed please find four (4) copies of **CHANGE ORDER NO. 1** regarding the above referenced project for review and approval. Upon execution, please return three (3) copies to our office.

Please note that this change order reflects the following additional work items requested by the Township:

1. Resurfacing of Arizona Avenue from Capital Lane to Republic Lane and from Republic Lane to Union Lane.

Please note this change order will result in an increase of \$39,318.60 to the original contract amount of \$396,300.00 for an amended contract amount of \$435,618.60.

Should you have any questions or require any additional information, please do not hesitate to contact me at our office.

Very truly yours,  
DeBlasio & Associates, P.C.



Marc DeBlasio, P.E., P.P., C.M.E.  
President  
T: 609-854-3311  
Marc@deblasioassoc.com

cc: Jim Ridgway, Manager (via email w/encl.)  
Margaret Vitelli, QPA, Purchasing Agent (via email w/encl.)  
Gary Douglass, Public Works Superintendent (via email w/encl.)  
South State, Inc. (via email w/encl.)

[WWW.DEBLASIOASSOC.COM](http://WWW.DEBLASIOASSOC.COM)



Change Order #1

Client: Township of Lower  
 Date: 09/1/2020  
 Project Name: 2019 Road Program Phase 2 Section 1  
 D&A Project #: LT-C-012

Contractor: South State, Inc.  
 P.O. Box 69  
 Bridgeton, NJ 08302

**Additional Limits of Paving:**

Resurfacing of Arizona Avenue from Capital Lane to Republic Lane and from Republic Lane to Union Lane

**A. Extras**

Contract Pay Item Number	Description	Unit	Quantity	Contract Unit Price	Contract Total
6	HMA PROFILE MILLING, 0-3" DEPTH	S.Y.	1,120	\$9.00	\$10,080.00
7	HOT MIX ASPHALT SURFACE COURSE, MIX 9.5M64, 3" THICK	TON	400	\$85.00	\$34,000.00
9	TRAFFIC MARKINGS, LINES, LONG-LIFE, THERMOPLASTIC - 12" WIDE	L.F.	40	\$17.00	\$680.00
10	TURF REPAIR STRIP	L.F.	1,150	\$0.20	\$230.00
11	HOT MIX ASPHALT DRIVEWAY, 2" THICK	S.Y.	10	\$40.00	\$400.00
12	CONCRETE DRIVEWAY, 6" THICK	S.Y.	4	\$120.00	\$480.00
15	RESET EXISTING MANHOLE CASTINGS	UNIT	1	\$450.00	\$450.00
16	RESET WATER VALVE BOXES	UNIT	4	\$20.00	\$80.00
<b>Subtotal:</b>					<b>\$46,400.00</b>

**B. Reductions**

Contract Pay Item Number	Description	Unit	Quantity	Contract Unit Price	Contract Total
5	HOT MIX ASPHALT BASE COURSE, MIX 19M64, 2" THICK	TON	5	\$150.00	\$750.00
18	SELECT FILL	C.Y.	140	\$0.01	\$1.40
20	12" HIGH DENSITY POLYETHYLENE CULVERT PIPE	L.F.	70	\$90.00	\$6,300.00
22	DENSE AGGREGATE BASE COURSE, 6" THICK	S.Y.	60	\$0.50	\$30.00
<b>Subtotal:</b>					<b>\$7,081.40</b>

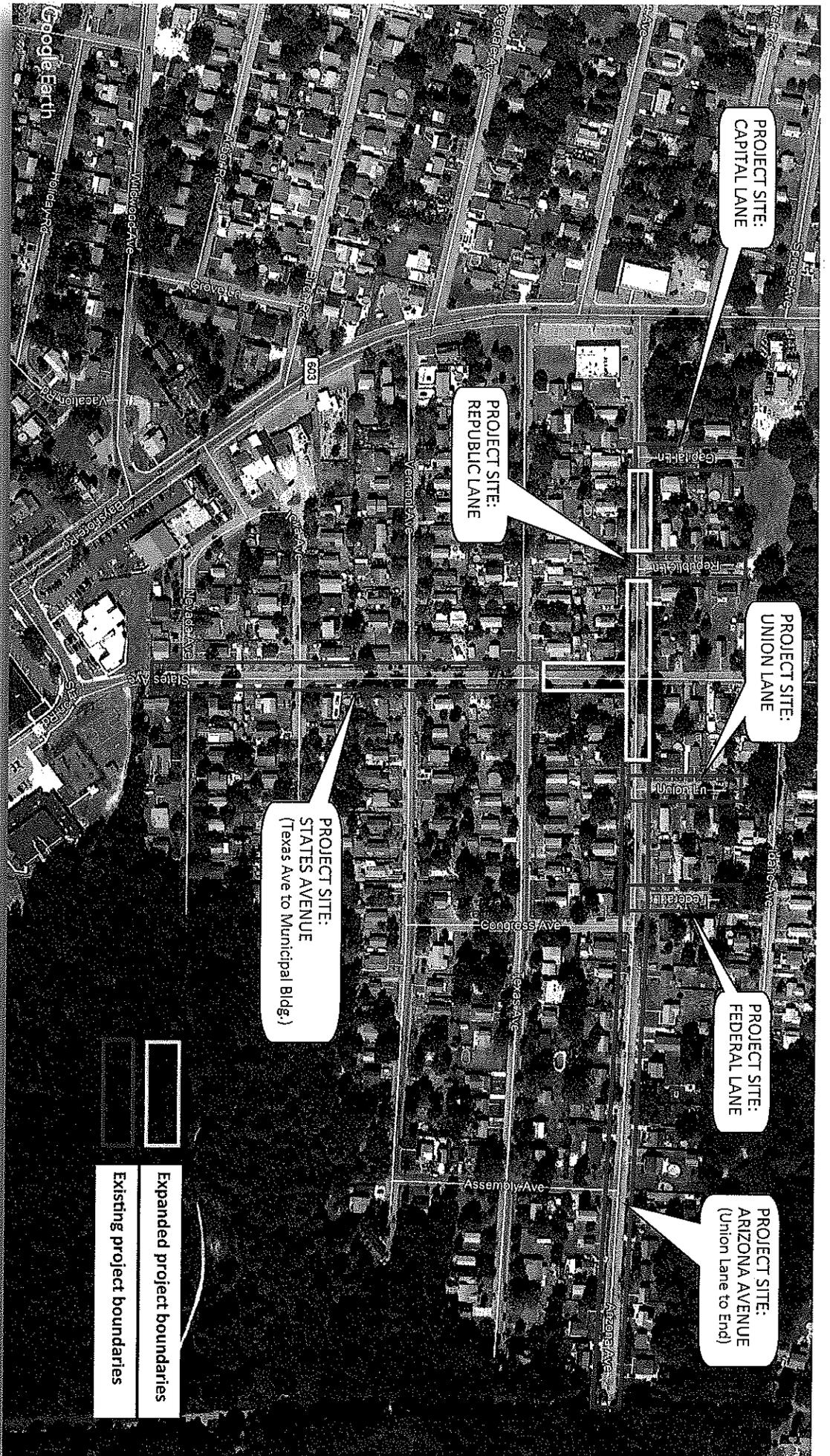
Net Contract Change      \$39,318.60  
 Original Contract Amount:      \$396,300.00  
 Contract Percentage Change (%):      9.92  
**Amended Contract Amount:      \$435,618.60**

Approved and Accepted by:

\_\_\_\_\_  
 Marc DeBlasio, P.E., Project Engineer      Date

\_\_\_\_\_  
 South State, Inc.      Date

\_\_\_\_\_  
 Township of Lower      Date



**PROJECT LOCATION MAP**  
**2019 ROAD PROGRAM and RESURFACING OF STATES AVENUE**  
 Township of Lower, Cape May County, New Jersey  
 Date: 9/1/2020

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2020-244

Title: APPROVAL OF CHANGE ORDER #1 FOR DEBLASIO & ASSOCIATES FOR ADDITIONAL PROFESSIONAL ENGINEERING SERVICES FOR THE 2019 ROAD PROGRAM PHASE 2 SECTION 1 RESURFACING PORTIONS OF ARIZONA & STATES AVENUES

WHEREAS, DeBlasio & Associates were awarded a professional service contract in the amount of \$19,000.00 on June 1, 2020 by Resolution #2020-170 to provide Professional Engineer Services for the 2019 Road Program – Phase 2, Section 1; and

WHEREAS, DeBlasio & Associates have provided a quote, attached hereto, for additional services including the Resurfacing of Arizona Avenue and the Resurfacing of States Avenue; Arizona Ave to Texas Ave in the amount of Not To Exceed \$9,750.00

WHEREAS, the Township Council desires to approve Change Order #1 and the CFO has certified the availability of funds as evidenced by her signature:

Appropriation: C-04-55-418-910

Signature:

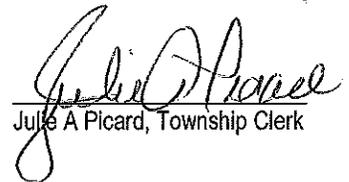


Lauren Read, CFO

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower, County of Cape May, State of New Jersey, that Change Order #1 attached hereto in the amount of \$9,750.00 for DeBlasio & Associates is hereby approved and the contract total is now increased to \$28,750.00.

	MOTION	SECOND	AYE	NAY	RECUSE	ABSTAIN	ABSENT
CONRAD			X				
COOMBS			X				
ROY		X	X				
PERRY			X				
SIPPEL	X		X				

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on September 9, 2020.



Julie A. Picard, Township Clerk

# DEBLASIO & ASSOCIATES

CONSULTING ENGINEERS AND PLANNERS

4701 NEW JERSEY AVENUE • WILDWOOD, NJ 08260

PHONE: 609-854-3311 • FAX: 609-854-4323

September 2, 2020

VIA EMAIL & REGULAR MAIL

Gary Douglass, Superintendent  
Township of Lower Public Works Department  
2600 Bayshore Road  
Villas, NJ 08251

Re: Township of Lower, Cape May County, NJ  
2019 Road Program – *Additional Services: Arizona and States Avenue*  
D&A File #: LT-C-012

Dear Mr. Douglass:

DeBiasio & Associates, P.C. is pleased to provide this proposal to provide our professional engineering services for the **2019 Road Program – *Additional Services: Arizona and States Avenue***. As a follow up to our conversations and meetings, it is our understanding that the **2019 Road Program– *Additional Services: Arizona and States Avenue*** shall consist of the following additional work:

**A. Resurfacing of Arizona Avenue**

1. Capital Lane to Republic Lane
2. Republic Lane to Union Lane

**B. Resurfacing of States Avenue**

1. Arizona Avenue to Texas Avenue

➤ <b>Engineering and Construction Phase Cost:</b>	<b>\$9,750.00</b>
• Survey and Base Mapping	
• Design Plans and Specifications	
• Preparation and Submission of Change Order	
• Contract Administration	
• Part Time Construction Observation	

**Total Professional Service Fee                      \$9,750.00**

Enclosed please find one (1) copy of the project location map for your reference.

Upon your authorization, we are prepared to begin work immediately on the Township's **2019 Road Program- Additional Services: Arizona and States Avenue**. Should you have any questions or require any additional information, please do not hesitate to contact me at our office. Thank you for the opportunity to submit this proposal.

Very truly yours,  
**DeBlasio & Associates, P.C.**



Marc DeBlasio, P.E., P.P., C.M.E.  
President  
T: 609-854-3311  
Marc@deblasioassoc.com

cc: Jim Ridgway, Manager (via email)  
Margaret Vitelli, QPA (via email)  
Julie Picard, Clerk (via email)

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION # 2020-245

Title: AUTHORIZATION FOR THE PAYOUT OF ACCUMULATED SICK TIME

WHEREAS, the employee listed below has accrued sick time due from the Township and has requested payment for this time, and

WHEREAS, it is necessary to obtain authorization for any salary and wage disbursement to a Township employee that is not specified in the salary ordinance, and

WHEREAS, it has been determined by the Township Treasurer as evidenced by her signature  that adequate funding is available for such payment in the current budget for "Reserved for Accumulated Absences".

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower, County of Cape May, State of New Jersey that payment to William Priole in the amount of \$44,532.25 is authorized and chargeable to the Reserve for Accumulated Absences.

	MOTION	SECOND	AYE	NAY	RECUSE	ABSTAIN	ABSENT
CONRAD			X				
COOMBS			X				
ROY		X	X				
PERRY			X				
SIPPEL	X		X				

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on September 9, 2020.

  
Julie A Picard, Township Clerk

LOWER TOWNSHIP POLICE DEPARTMENT

SPECIAL REPORT

TO: Chief William Mastriana  
FROM: Captain William Priole  
DATE: September 2, 2020  
SUBJECT: Request to cash out sick time

As I near my retirement date, I respectfully request the Township consider a request to cash out a portion of my sick time prior to my retirement to utilize the catchup provision of the 457 plan that allows additional monies to be contributed in the in the three years prior to retirement. In 2020, the maximum is \$39,000. I would request to cash out an amount of time equivalent to reach this maximum figure. I am one of the handful of officers still permitted to cash out 1440 hours upon retirement.

If granted permission to do this, it would allow me to make these contributions in a manner that would minimize the tax burden that would otherwise all be due in the year of retirement when I would receive all of these monies at once in a lump sum. This would also allow the Township to buy back the time at a lower rate and to stretch this out over a longer period if they agreed to allow this as they did in 2019.

Respectfully Submitted,

William Priole  
Captain #139

C File

Date

Officer

Comments

Sept 2, 2020	Chief W	Forward to Township for review.
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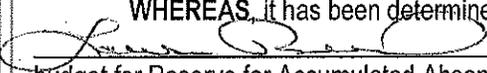
TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION # 2020-246

Title: AUTHORIZATION FOR THE PAYOUT OF ACCUMULATED SICK TIME

WHEREAS, the employee listed below has accrued sick time due from the Township and has requested payment for this time; and

WHEREAS, it is necessary to obtain authorization for any salary and wage disbursement to a Township employee that is not specified in the salary ordinance; and

WHEREAS, it has been determined by the Township Treasurer as evidenced by her signature  that adequate funding is available for such payment in the current budget for Reserve for Accumulated Absences.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower, County of Cape May, State of New Jersey that payment to Douglass Whitten in the amount of \$43,207.25 is authorized and chargeable to the Reserve for Accumulated Absences.

	MOTION	SECOND	AYE	NAY	RECUSE	ABSTAIN	ABSENT
CONRAD			X				
COOMBS			X				
ROY		X	X				
PERRY			X				
SIPPEL	X		X				

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on September 9, 2020.

  
Julie A. Picard, Township Clerk

LOWER TOWNSHIP POLICE DEPARTMENT

SPECIAL REPORT

TO: Chief William Mastriana  
FROM: Lt. Douglas Whitten  
DATE: August 12, 2020  
SUBJECT: Accumulated Sick Time payout / 457 Plan

Sir,

I am requesting the Township consider allowing me the opportunity to cash out a portion of my accumulated sick time prior to my retirement. I am over the age of 50 and plan to retire from the Police Department within the next 3 years. I would like to utilize the catch-up provision of the Deferred Comp 457 Plan that allows for contributions of up to \$38,000 a year prior to retirement.

I am one of the only remaining officers that would be allowed, by contract, to cash out up to 1,440 hours of accumulated sick time.

If my request is granted, it would allow me to make these contributions in a manner that would minimize my tax burden, which would otherwise be due in the year of actual retirement. The Township would also benefit by buying the time back at a lower rate and extending the payments over several years. Mr. Craig Reed, a retirement planning specialist with AXA Advisors, who services the Township's Deferred Comp. Plan, advised the Township benefits by avoiding payment of the payroll tax as well, if they were to agree to my request.

I am submitting this Special Report to your office in the hopes of you forwarding it on to the Township for further consideration.

Respectfully Submitted,



Douglas Whitten  
Lieutenant Badge 152

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2020-247

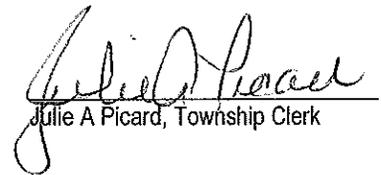
Title: AUTHORIZING THE PAYMENT OF VOUCHERS

<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
Lower Township Rescue Squad	Expenses	\$ 10,000.00

TOTAL BILL LIST \$ 10,000.00

	MOTION	SECOND	AYE	NAY	RECUSE	ABSTAIN	ABSENT
CONRAD					X		
COOMBS		X	X				
ROY			X				
PERRY	X		X				
SIPPEL			X				

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on September 9, 2020.

  
Julie A Picard, Township Clerk

VIA  
 Lowe Ship  
 2600 Bayshore Road  
 Villas, NJ 08251  
 Phone: (609)886-2005  
 Fax: (609)886-9488

*Blanket*

**Purchase Order**

THIS NUMBER MUST APPEAR ON ALL INVOICES,  
 PACKING LISTS, CORRESPONDENCE, ETC.

NO. 20-01317

**SHIP TO**  
 MANAGERS OFFICE  
 TOWNSHIP OF LOWER  
 2600 BAYSHORE ROAD  
 VILLAS, NJ 08251

**VENDOR** Vendor #: 02333  
 LOWER TOWNSHIP RESCUE SQUAD, INC.  
 P.O 89  
 VILLAS, NJ 08251

ORDER DATE: 06/04/20  
 DELIVERY DATE:  
 STATE CONTRACT:  
 F.O.B. TERMS:  
 VENDOR ACCT NUM:  
 VENDOR PHONE #: ( )886-2552  
 VENDOR FAX #: ( )886-9271  
 REQUISITION #: R0-00746

**PAYMENT RECORD**  
 CHECK NO.  
 DATE PAID

NOTICE: TAX EXEMPT - TAX ID: 21-6005700

QUANTITY	DESCRIPTION	ACCOUNT NO	UNIT PRICE	TOTAL
1.00	DNE 35K EXPENSES 2020 20-049	0-01-25-260-272	35,000.0000	35,000.00
			TOTAL	35,000.00
	<i>4/30/20 - \$10,000.00</i>			
	<i>7/29/20 - \$15,000.00</i>			
	<i>9/2/20 - \$10,000.00</i>			

**CLAIMANT'S CERTIFICATION & DECLARATION**  
 I do solemnly declare and certify under penalties of the law that the within bill is correct in all its particulars; that the articles have been furnished or services rendered as stated therein; that no bonus has been given or received by any person or persons within the knowledge of this claimant in connection with the above claim; that the amount therein stated is justly due and owing; and that the amount charged is a reasonable one.

*[Signature]*  
 VENDOR SIGN HERE

OFFICIAL POSITION DATE

TAX ID NO. OR SOCIAL SECURITY NO.

**OFFICER'S CERTIFICATION**  
 I, having knowledge of the facts, certify that the materials and supplies have been received or the services rendered; said certification being based on signed delivery slips or other reasonable procedure.

*[Signature]*  
 DEPT. HEAD DATE

VENDOR MUST SIGN CERTIFICATION STATEMENT ON THIS VOUCHER, MAIL VOUCHER & ITEMIZED BILLS TO:  
 Lower Township  
 2600 Bayshore Road  
 Villas, NJ 08251

**APPROVAL TO PURCHASE**  
 DO NOT ACCEPT THIS ORDER UNLESS IT IS SIGNED BELOW

*[Signature]*  
 PURCHASING AGENT

*[Signature]*  
 CFO

*[Signature]*  
 MANAGER / CLERK

**LOWER TOWNSHIP RESCUE SQUAD**

P.O. Box 89

VILLAS, NJ 08251-0089

PHONE (609) 886-2552 FAX (609) 886-9323

*September 2, 2020*

*Township of Lower  
Attn: Treasurer's Office  
2600 Bayshore Rd  
Villas, NJ 08251*

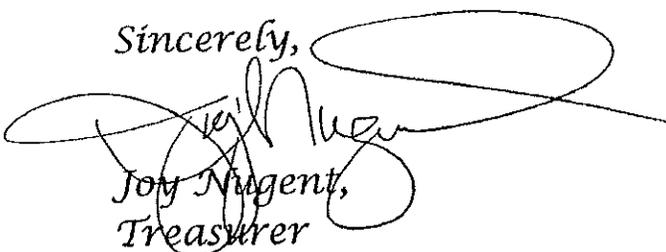
*Dear Margaret,*

*We are requesting we are requesting our final ten thousand dollars (\$10,000) of the thirty five thousand dollars (\$35,000) in our utility/fuel reimbursement for this year. Attached you will find bills from our utilities totaling \$11,310.00.*

*We are hoping that this can be put on the September 7th meeting.*

*If you have any questions, please contact me.*

*Sincerely,*

  
*Joy Nugent,  
Treasurer*

*Lower Township Rescue Squad*

**DEPOSIT INVOICE**

Invoice #: 77D2006103318

Invoice Date: 06/17/2020

**DUE: 06/22/2020**

Lower Township Rescue Squad  
PO Box 89  
Villas, NJ 08251

6/22/20  
CR# 5266  
11,310.00

**Quote Terms**

Carrier Benchmark Insurance Company  
Coverage Type Workers' Compensation  
Transaction Type Renewal  
Coverage Dates 06/22/2020 - 06/22/2021  
Payment Plan Monthly Installment

Please make all payments payable to:  
**Benchmark Insurance Company**  
P.O. BOX 856563  
Minneapolis, MN 55485-6563

Description	
Policy Deposit	8,293.00
Policy Expenses & Fees:	3,017.00
<b>TOTAL DUE TO BIND COVERAGE:</b>	<b>11,310.00</b>

Please Note: The Total Due to Bind Coverage is the amount payable at this time.

*Acceptance of coverage is demonstrated through deposit payment. If the deposit is not received within 10 days of the due date, it will be assumed coverage was not chosen and the policy will be canceled flat.*

Broker/Agency:  
Nottingham Agency Inc.  
6095871600

11:45 AM

09/02/20

# LOWER TOWNSHIP RESCUE SQUAD INC.

## Vendor QuickReport

June 15 - 30, 2020

Type	Date	Num	Memo	Account	Clr	Split	Amount
Benchmark Insurance Co							
Bill	06/16/2020			Accounts Payable		INSURANCE	-5,220.00
Bill	06/22/2020		Renewal 06/2...	Accounts Payable		INSURANCE	-11,310.00
Bill Pmt -Check	06/22/2020	5266	Renewal 06/2...	STURDY SAVINGS ...	X	Accounts Paya...	-11,310.00