

Signed Resolutions – September 9, 2015

- Res. #2015-258 Payment of Vouchers \$ 636,234.20
- Res. #2015-259 Certification of Lot Clearing Charges to the Tax Collector (10 properties \$7,905.)
- Res. #2015-260 Authorization for Refund of Taxes (8 properties \$5635.41)
- Res. #2015-261 A Resolution Amending Resolution #2015-71 and Resolution #2015-120; Changing Appropriation Lines to be Charged (\$21,825.27 from O/E to Capital)
- Res. #2015-262 Resolution Amending Resolution #2015-228; Confirming the Appointment of Jennifer Dowe as the Lower Township Tax Assessor (State requested term be clarified on resolution)
- Res. #2015-263 Bid Award for one (1) 2016 Police Chevrolet Tahoe SSV 4X4 (Hertrich \$36,483.)
- Res. #2015-264 Appointment of Class II Member to the Planning Board (J.Dowe, Twp Assessor)
- Res. #2015-265 Approval of Public Facilities Grant Management Plan – Roseanne Avenue Improvements
- Res. #2015-266 Authorizing Payout of Terminal Leave (D.Hickok \$85,003.26)
- Res. #2015-267 Resolution Awarding A Professional Service Contract to Hatch Mott MacDonald For Geotechnical Testing at Freeman Douglass Field (\$8,825.00) *Revised 9/8/2015.*
- Res. #2015-268 Appointment to the Planning Board (J. Dilworth resignation)
- Res. #2015-269 Appointment to Planning Board (P. St. John resignation)
- Res. #2015-270 Appointment to the Historic Preservation Commission /Class A Member Term Expiration 9/30/2019
- Res. #2015-271 Appointment to the Historic Preservation Commission /Class C Member Term Expiration 9/30/2019
- Res. #2015-272 Appointment to the Historic Preservation Commission /Class B Member Term Expiration 9/30/2018
- Res. #2015-273 Appointment to the Historic Preservation Commission /Class C Member Term Expiration 9/30/2018
- Res. #2015-274 Appointment to the Historic Preservation Commission /Class C Member Term Expiration 9/30/2017
- Res. #2015-275 Appointment to the Historic Preservation Commission /Class C Member Term Expiration 9/30/2017
- Res. #2015-276 Appointment to the Historic Preservation Commission /Class C Member Term Expiration 9/30/2016
- Res. #2015-277 Appointment to the Historic Preservation Commission /Class C Alternate Member Expiration 9/30/2017
- Res. #2015-278 Appointment to the Historic Preservation Commission / Class C Alternate Member Expiration 9/30/2016

| Vendor # Name | PO # | PO Date | Description | Status | Amount | Void Amount | Contract | PO Type |
|---------------|---------------------------------|----------|--------------------------------|--------|-----------------|-------------|----------|---------|
| 00775 | CAPRIONI PORTABLE TOILETS, INC* | | | | | | | |
| | 15-01799 | 07/08/15 | PORTA POTTIES- SUMMER CONCERTS | Open | 161.00 | 0.00 | | |
| | 15-02079 | 08/11/15 | MONTHLY- TEITELMAN SCHOOL | Open | 419.50 | 0.00 | | |
| | | | | | <u>580.50</u> | | | |
| 00784 | CAPE MAY STAR & WAVE | | | | | | | |
| | 15-02138 | 08/20/15 | LEGAL PUBLICATION 8-12-15 | Open | 22.94 | 0.00 | | |
| | 15-02202 | 09/01/15 | LEGAL PUBLICATION 8-26-15 | Open | 17.36 | 0.00 | | |
| | 15-02218 | 09/01/15 | LEGAL PUBLICATION 8-19-15 | Open | 34.10 | 0.00 | | |
| | | | | | <u>74.40</u> | | | |
| 00825 | COMCAST* | | | | | | | |
| | 15-02173 | 08/26/15 | FIRE INTERNET 8/30/15-9/29/15 | Open | 112.90 | 0.00 | | |
| | 15-02224 | 09/02/15 | INTERNET SERVICE AUGUST 2015 | Open | 441.51 | 0.00 | | |
| | | | | | <u>554.41</u> | | | |
| 00928 | CAPE MAY COUNTY CLERK | | | | | | | |
| | 15-01756 | 07/01/15 | PRIMARY SAMPLE BALLOTS/POSTAGE | Open | 5,602.09 | 0.00 | | |
| 00940 | COASTAL BROADCASTING* | | | | | | | |
| | 15-01692 | 06/24/15 | ADVERTISEMENT OF EVENTS | Open | 1,040.00 | 0.00 | | |
| 00991 | COLONIAL ELECTRIC SUPPLY* | | | | | | | |
| | 15-01946 | 07/24/15 | CAT 5 WIRE - POLICE | Open | 211.22 | 0.00 | | |
| 01110 | COLLEEN CRIPPEN | | | | | | | |
| | 15-02132 | 08/20/15 | CONTRACTUAL REIMBURSEMENT-V | Open | 150.00 | 0.00 | | |
| 01139 | CORELOGIC | | | | | | | |
| | 15-02141 | 08/24/15 | RES# 15-260 REFUND 3RD QRT TAX | Open | 330.75 | 0.00 | | |
| | 15-02142 | 08/24/15 | RES# 15-260 REFUND 3RD QRT TAX | Open | 902.98 | 0.00 | | |
| | 15-02143 | 08/24/15 | RES# 15-260 REFUND 3RD QRT TAX | Open | 75.25 | 0.00 | | |
| | 15-02144 | 08/24/15 | RES# 15-260 REFUND 3RD QRT TAX | Open | 549.09 | 0.00 | | |
| | 15-02145 | 08/24/15 | RES# 15-260 REFUND 3RD QRT TAX | Open | 2,337.09 | 0.00 | | |
| | 15-02146 | 08/24/15 | RES# 15-260 REFUND 3RD QRT TAX | Open | 765.57 | 0.00 | | |
| | | | | | <u>4,960.73</u> | | | |
| 01171 | VERIZON WIRELESS - TOWNHALL | | | | | | | |
| | 15-02223 | 09/02/15 | VERIZON CELL SERVICE 7/24-8/23 | Open | 563.55 | 0.00 | | |
| 01200 | DELTA DENTAL PLAN OF NJ | | | | | | | |
| | 15-02201 | 09/01/15 | DELTA ADMIN FEES SEPTEMBER | Open | 1,183.20 | 0.00 | | |
| 01403 | ENFORSYS FIRE SYSTEMS, INC* | | | | | | | |
| | 15-02002 | 08/04/15 | INSPEC SYSTEM MAIN 10/15-10/16 | Open | 525.00 | 0.00 | | |
| 01500 | FEDEX | | | | | | | |
| | 15-02163 | 08/24/15 | OVERNIUGHT DOCUMENTS - SUBPOEN | Open | 58.74 | 0.00 | | |
| 01519 | TOM FOLS ELECTRICALCONTRACTOR* | | | | | | | |
| | 15-02027 | 08/05/15 | ELECTRICAL FOR LIVE SCAN | Open | 350.00 | 0.00 | | |
| | 15-02089 | 08/13/15 | SUPPLY/PROG 6 REMOTE CONTROLS | Open | 300.00 | 0.00 | | |

| Vendor # Name | PO # | PO Date | Description | Status | Amount | Void Amount | Contract | PO Type |
|--|----------|----------|--------------------------------|--------|-----------------|-------------|----------|---------|
| 01519 TOM FOLS ELECTRICALCONTRACTOR* Continued | | | | | | | | |
| | 15-02194 | 08/27/15 | EMERGENCY REPAIR DRAINAGE PUMP | Open | <u>400.00</u> | 0.00 | | |
| | | | | | 1,050.00 | | | |
| 01590 FORD, SCOTT & ASSOCIATES* | | | | | | | | |
| | 15-01949 | 07/24/15 | PROFESSIONAL SVS-BOND SALE | Open | 9,000.00 | 0.00 | | |
| 01641 GALL'S INC* | | | | | | | | |
| | 15-01983 | 07/31/15 | SUPPLIES | Open | 197.00 | 0.00 | | |
| 01643 WILLIAM GALESTOK | | | | | | | | |
| | 15-02243 | 09/02/15 | CONTRACT REIMB V | Open | 345.00 | 0.00 | | |
| 01690 GRANTURK EQUIPMENT CO* | | | | | | | | |
| | 15-01066 | 04/29/15 | PARTS FOR RECYCLING/JUNE | Open | 281.04 | 0.00 | | |
| 01730 GTBM INC.* | | | | | | | | |
| | 15-01706 | 06/26/15 | MOBILE DATA TERMINALS | Open | 39,025.63 | 0.00 | | |
| 01781 HATCH MOTT MACDONALD, LLC* | | | | | | | | |
| | 15-02152 | 08/24/15 | PROFESSIONAL ENGINEERING | Open | 2,131.44 | 0.00 | | |
| | 15-02155 | 08/24/15 | PROFESSIONAL ENGINEERING | Open | <u>2,472.17</u> | 0.00 | | |
| | | | | | 4,603.61 | | | |
| 01973 LOGIN INC. | | | | | | | | |
| | 15-01929 | 07/21/15 | LOGIN NET 9/5/15-9/4/16 | Open | 875.00 | 0.00 | | |
| 02025 HUNTER JERSEY PETERBILT* | | | | | | | | |
| | 15-01736 | 06/30/15 | PARTS FOR TRUCK/AUG | Open | 1,497.06 | 0.00 | | |
| | 15-01982 | 07/31/15 | TRUCK #26 TURBO | Open | <u>2,008.68</u> | 0.00 | | |
| | | | | | 3,505.74 | | | |
| 02108 KEEN COMPRESSED GAS CO* | | | | | | | | |
| | 15-01244 | 05/19/15 | BOTTLED GAS FOR GARAGE/JULY | Open | 103.50 | 0.00 | | |
| 02136 TED KINGSTON INC* | | | | | | | | |
| | 15-00418 | 02/11/15 | MARCH 2015 RADIO MAINT. | Open | 548.23 | 0.00 | | |
| | 15-00647 | 03/17/15 | APRIL 2015 RADIO MAINT | Open | 546.45 | 0.00 | | |
| | 15-00648 | 03/17/15 | MAY 2015 RADIO MAINT | Open | 550.00 | 0.00 | | |
| | 15-00649 | 03/17/15 | JUNE 2015 RADIO MAINT | Open | 1,141.75 | 0.00 | | |
| | 15-01698 | 06/26/15 | RADIO MAINT. | Open | 1,500.00 | 0.00 | | |
| | 15-02092 | 08/13/15 | RADIO EQUIPMENT | Open | <u>280.00</u> | 0.00 | | |
| | | | | | 4,566.43 | | | |
| 02140 KINDLE FORD LINC/MERC., INC.* | | | | | | | | |
| | 15-01739 | 06/30/15 | PARTS FOR POLICE VEHICLE/JULY | Open | 912.84 | 0.00 | | |
| | 15-01740 | 06/30/15 | POLICE VEHICLE PARTS/AUG | Open | <u>690.78</u> | 0.00 | | |
| | | | | | 1,603.62 | | | |
| 02200 KOHLER'S AUTO GLASS* | | | | | | | | |
| | 15-02088 | 08/13/15 | NEW WINDSHIELD | Open | 265.00 | 0.00 | | |

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|--------------------------------------|----------|----------|---------------------------------|--------|---------------|-------------|----------|---------|
| 02220 LIFESAVERS INC* | 15-02035 | 08/06/15 | AED UNITS TOWNSHIP 1 | Open | 882.00 | 0.00 | | |
| 02223 LANDSMAN UNIFORMS* | 15-01813 | 07/08/15 | UNIFORMS | Open | 1,252.00 | 0.00 | | |
| 02247 LAWSON PRODUCTS, INC.* | 15-01743 | 06/30/15 | SUPPLIES FOR DPW/SEPT. | Open | 698.51 | 0.00 | | |
| 02333 LOWER TWNSP RESCUE SQUAD, INC. | 15-01835 | 07/13/15 | FIRST AID/CPR/AED CLASS | Open | 50.00 | 0.00 | | |
| 02334 LOWER TWP CHAMBER OF COMMERCE | 15-02086 | 08/12/15 | MEMBERSHIP DUES 10/2015-9/2016 | Open | 125.00 | 0.00 | | |
| | 15-02139 | 08/20/15 | MEMBERSHIP LUNCHEON 8-13-15 | Open | <u>40.00</u> | 0.00 | | |
| | | | | | 165.00 | | | |
| 02349 ROBERT LUBBERMAN | 15-02160 | 08/24/15 | SOCCER OFFICIAL PEE WEE GAMES | Open | 20.00 | 0.00 | | |
| | 15-02161 | 08/24/15 | BASKETBALL OFFICIAL | Open | <u>70.00</u> | 0.00 | | |
| | | | | | 90.00 | | | |
| 02585 WILLIAM MASTRIANA | 15-02135 | 08/20/15 | REIMBURSEMENT | Open | 20.00 | 0.00 | | |
| 02590 ARTHUR MASON | 15-02242 | 09/02/15 | CONTRACT REIMB V | Open | 85.00 | 0.00 | | |
| 02658 McELWEE & QUINN, LLC* | 15-02069 | 08/11/15 | PRINTING EXPENSES-BOND SALE | Open | 1,200.00 | 0.00 | | |
| 02940 MUNICIPAL RECORD SERVICE* | 15-02074 | 08/11/15 | SUPPLIES | Open | 565.00 | 0.00 | | |
| 02944 MV ENGINEERING* | 15-02153 | 08/24/15 | PROFESSIONAL ENGINEERING | Open | 1,162.50 | 0.00 | | |
| 03086 NJ STATE ASSN CHIEFS OF POL* | 15-02028 | 08/05/15 | ACCREDITATION / RE-ACCREDITATIO | Open | 1,667.00 | 0.00 | | |
| 03104 NORTHEAST IND.&MARINE SUPPLY* | 15-01054 | 04/28/15 | PARTS/RDS/SANT/RECY/JUNE | Open | 1,002.70 | 0.00 | | |
| 03305 PEDRONI FUEL* | 15-02137 | 08/20/15 | NO LEAD GAS | Open | 265.50 | 0.00 | | |
| | 15-02216 | 09/01/15 | NO LEAD GAS | Open | <u>207.37</u> | 0.00 | | |
| | | | | | 472.87 | | | |
| 03449 QC INC* | 15-01931 | 07/22/15 | RETENTION POND WATER SAMPLE | Open | 61.50 | 0.00 | | |
| 03460 V.E. RALPH & SON, INC.* | 15-02072 | 08/11/15 | AED UNITS/SUPPLIES | Open | 5,130.40 | 0.00 | | |

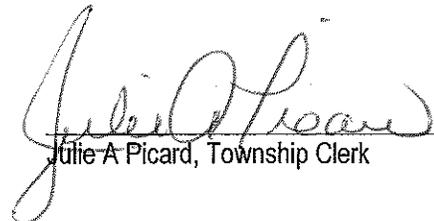
| Vendor # Name | PO # | PO Date | Description | Status | Amount | Void Amount | Contract | PO Type |
|---------------------------------------|----------|----------|--------------------------------|-----------|---------------|-------------|----------|---------|
| 03460 V.E. RALPH & SON, INC.* | | | | Continued | | | | |
| | 15-02094 | 08/13/15 | GLOVES | Open | <u>248.20</u> | 0.00 | | |
| | | | | | 5,378.60 | | | |
| 03491 RENTAL COUNTRY* | | | | | | | | |
| | 15-01901 | 07/20/15 | CHAIN SAW PARTS/WEED WHACKER | Open | 890.02 | 0.00 | | |
| 03518 RIGGINS, INC.* | | | | | | | | |
| | 15-02168 | 08/25/15 | OFF HIGHWAY DIESEL | Open | 368.88 | 0.00 | | |
| 03611 SERVICE TIRE TRUCK CENTERS* | | | | | | | | |
| | 15-01747 | 06/30/15 | TIRES/RDS/SANT/RECY/DPW/SEPT. | Open | 5,008.67 | 0.00 | | |
| 03613 SEA ISLE ICE CO, INC.* | | | | | | | | |
| | 15-01898 | 07/20/15 | ICE /DPW | Open | 157.50 | 0.00 | | |
| 03671 SOUTH JERSEY OVERHEAD DOOR, INC | | | | | | | | |
| | 15-01715 | 06/29/15 | REPAIR GARAGE DOOR | Open | 1,550.00 | 0.00 | | |
| 03692 SOUTH JERSEY GAS CO* | | | | | | | | |
| | 15-02172 | 08/26/15 | AUGUST 2015 GAS BILL | Open | 1,951.40 | 0.00 | | |
| 03723 STAPLES, INC.* | | | | | | | | |
| | 15-01945 | 07/23/15 | OFFICE SUPPLIES | Open | 98.56 | 0.00 | | |
| 03810 MUNICIPAL UTIL AUTH USAGE COST | | | | | | | | |
| | 15-02105 | 08/17/15 | WATER BILL- DUE 9/4/15 | Open | 1,734.09 | 0.00 | | |
| | 15-02109 | 08/17/15 | SEWER DUE 9/4/15 POLICE | Open | <u>160.00</u> | 0.00 | | |
| | | | | | 1,894.09 | | | |
| 03821 TRANS AXLE* | | | | | | | | |
| | 15-01963 | 07/28/15 | POWER TAKE OFF BOX/TRASH TRUCK | Open | 844.98 | 0.00 | | |
| 03904 LOWE'S HOME CENTER INC* | | | | | | | | |
| | 15-01379 | 06/02/15 | SUPPLIES FOR DPW/AUG | Open | 164.86 | 0.00 | | |
| 03969 VERIZON | | | | | | | | |
| | 15-02174 | 08/26/15 | VERIZON PHONE BILL AUG 2015 | Open | 4,339.46 | 0.00 | | |
| 03985 VILLAS NAPA AUTO PARTS | | | | | | | | |
| | 15-01250 | 05/19/15 | RDS/SANT/RECY/AUG | Open | 898.51 | 0.00 | | |
| 03992 VAL-U AUTO PARTS LLC* | | | | | | | | |
| | 15-01376 | 06/02/15 | RDS/SANT/RYC/DPW/JULY | Open | 7,542.83 | 0.00 | | |
| 04075 BARBER CONSULTING SERVICES LLC | | | | | | | | |
| | 15-02245 | 09/02/15 | SERVER SETUP/COMP SERVICES | Open | 2,106.24 | 0.00 | | |
| 04263 GRANTSTREET GROUP, INC* | | | | | | | | |
| | 15-01950 | 07/24/15 | BOND SALE - 7/22/15 | Open | 3,000.00 | 0.00 | | |
| 04266 NJ DEPT OF HEALTH&SENIOR SVCS | | | | | | | | |
| | 15-02237 | 09/02/15 | STATE DOG FEE-AUGUST 2015 | Open | 24.00 | 0.00 | | |

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|--------------------------------------|----------|----------|--------------------------------|--------|-------------------|-------------|----------|---------|
| 04300 W B MASON CO INC* | | | | | | | | |
| | 15-01948 | 07/24/15 | OFFICE SUPPLIES | Open | 1,241.68 | 0.00 | | |
| | 15-01974 | 07/29/15 | SUPPLIES | Open | <u>154.13</u> | 0.00 | | |
| | | | | | 1,395.81 | | | |
| 04445 TRICOMM SERVICES CORP* | | | | | | | | |
| | 15-02063 | 08/11/15 | FAX LINES TREASURES OFFICE | Open | 318.75 | 0.00 | | |
| 04514 WILLIAM BLANEY* | | | | | | | | |
| | 15-00110 | 01/09/15 | 2015 LABOR SOLICITOR DNE 50k | Open | 687.50 | 0.00 | | |
| 06019 AFFORDABLE FIRE PROTECTION INC | | | | | | | | |
| | 15-01003 | 04/28/15 | AFFORDABLE FIRE PROTECTION | Open | 1,275.00 | 0.00 | | B |
| 2422 ELISA MOORE | | | | | | | | |
| | 15-02106 | 08/17/15 | REIMBURSEMENT-SOCCER COACH | Open | 15.00 | 0.00 | | |
| 6059 USABLE LIFE | | | | | | | | |
| | 15-02244 | 09/02/15 | SEPTEMBER 2015 EMPLOYEE LIFE | Open | 456.74 | 0.00 | | |
| 6061 AMERIHEALTH ADMINISTRATORS | | | | | | | | |
| | 15-02134 | 08/20/15 | 8/18/15 HEALTH AND RX | Open | 32,841.82 | 0.00 | | |
| | 15-02220 | 09/02/15 | 8/31/2015 HEALTH AND RX | Open | 35,425.73 | 0.00 | | |
| | 15-02221 | 09/02/15 | 08/24 & SEPT 2015 HEALTH | Open | <u>155,750.79</u> | 0.00 | | |
| | | | | | 224,018.34 | | | |
| 6063 CAPE MINING & RECYCLING, LLC* | | | | | | | | |
| | 15-01992 | 08/04/15 | ASPHALT/I5 RC PKDUP | Open | 411.50 | 0.00 | | |
| 7091 STEVE SELBY | | | | | | | | |
| | 15-02159 | 08/24/15 | BASKETBALL OFFICIAL | Open | 400.00 | 0.00 | | |
| 7098 SHORE VETERINARIAN ANIMAL * | | | | | | | | |
| | 15-00279 | 01/27/15 | 2014-47 ANIMAL CONTROL SERV 15 | Open | 4,250.00 | 0.00 | | B |
| 7119 ENGINEERING DESIGN ASSOC* | | | | | | | | |
| | 15-02154 | 08/24/15 | PROFESSIONAL ENGINEERING | Open | 56.00 | 0.00 | | |
| 7142 LINDSAY BECHTLER | | | | | | | | |
| | 15-02197 | 08/27/15 | ZUMBA INSTRUCTOR AUGUST 2015 | Open | 80.00 | 0.00 | | |
| 7196 LAUREN HUGGINS SUIT* | | | | | | | | |
| | 15-02005 | 08/05/15 | RES 15-238 8/1-12/31/15DNE 5K | Open | 1,000.00 | 0.00 | | B |
| 7199 STAPLES CREDIT PLAN-INSTORE PU | | | | | | | | |
| | 15-02087 | 08/12/15 | FOOTBALL SUPPLIES | Open | 90.72 | 0.00 | | |
| 7231 MIRSHA GUETA-SERRA | | | | | | | | |
| | 15-02241 | 09/02/15 | AQUA ZUMBA AUGUST 2015 | Open | 20.00 | 0.00 | | |
| 7248 SHORE SIDE ENTERPRISES LLC* | | | | | | | | |
| | 15-02246 | 09/02/15 | BOOKING FEE FOR EVENTS | Open | 300.00 | 0.00 | | |

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|-------------------------------------|----------|----------|--------------------------------|--------|------------------|-------------|----------|---------|
| 7270 LISA CRUGNOLA | 15-02176 | 08/26/15 | RETURN OF UNUSED ESCROW | Open | 150.00 | 0.00 | | |
| 7296 MELISSA O'DONNELL | 15-02158 | 08/24/15 | REIMBURSEMENT- SOCCER COACH | Open | 25.00 | 0.00 | | |
| 7322 BRUCE BRITTON | 15-02162 | 08/24/15 | BASKETBALL OFFICIAL | Open | 210.00 | 0.00 | | |
| 7324 DAVID A. STEFANKIEWICZ | 15-00113 | 01/09/15 | RES#2015-01 MONTHLY \$28k DNE | Open | 2,333.33 | 0.00 | | B |
| 7354 FLEETPRIDE INC.* | 15-01731 | 06/30/15 | RDS/SANT/RECYC/JULY CONT. | Open | 1,100.13 | 0.00 | | |
| 7358 SERVICEMASTER TO THE RESCUE* | 15-02140 | 08/21/15 | TESTING PUBLIC SFTY ROOMS | Open | 595.00 | 0.00 | | |
| 7371 ANTOINE SLOANE | 15-02157 | 08/24/15 | REIMBURSEMENT-COACH-SOCCER | Open | 15.00 | 0.00 | | |
| 7382 ADVANCED ELECTRONIC DESIGN INC | 15-01724 | 06/30/15 | RES#15-131 PD IN CAR CAMERAS | Open | 50,220.00 | 0.00 | | |
| | 15-02029 | 08/05/15 | RES#15-131 / IN CAR PROJECT | Open | 2,995.00 | 0.00 | | |
| | | | | | <u>53,215.00</u> | | | |
| 7385 JASON FELSING | 15-01044 | 04/28/15 | 2015 EQUIP. ALLOWANCE | Open | 125.46 | 0.00 | | B |
| 7386 COREY SCHEID | 15-02104 | 08/17/15 | CONTRACTUAL REIMBURSEMENT-V | Open | 170.00 | 0.00 | | |
| 7430 HUTCHINSON MECHANICAL SERV | 15-01759 | 07/02/15 | POLICE SERVER ROOM HVAC | Open | 4,435.00 | 0.00 | | |
| 7432 ALICIA AUMAN | 15-02156 | 08/24/15 | FINGERPRINT/BACKGROUND/COACH | Open | 44.20 | 0.00 | | |
| 7443 R. MAXWELL CONSTRUCTION INC* | 15-02043 | 08/07/15 | RES#15-225 ADA/PLAYGROUND IMPR | Open | 61,513.62 | 0.00 | | B |
| 7447 MCGRUFF SAFE KIDS* | 15-02056 | 08/10/15 | NNO SUPPLIES-KIDS ID KITS | Open | 368.68 | 0.00 | | |
| 7448 INDIAN HARBOR INSURANCE CO* | 15-02075 | 08/11/15 | EPL #14154460/13144505 | Open | 13,885.79 | 0.00 | | |
| 7450 MARY MILLARD | 15-02108 | 08/17/15 | REIMBURSEMENT- FOOTBALL | Open | 20.00 | 0.00 | | |
| 7451 JOANNE CAVALIER | 15-02147 | 08/24/15 | RES# 2015-260 REFUND 2ND QT TA | Open | 669.50 | 0.00 | | |

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| 7455 WARREN NICHOLS | 15-02183 | 08/27/15 | RETURN OF UNUSED ESCROW | Open | 133.25 | 0.00 | | | |
| BERB BERNADETTE ERB | 15-02195 | 08/27/15 | REGISTRATION REFUND- SOCCER | Open | 25.00 | 0.00 | | | |
| BOSNA KAREN MANETTE BOSNA | 15-02240 | 09/02/15 | AUGUST YOGA | Open | 100.00 | 0.00 | | | |
| CENTRAL CENTRAL MORTGAGE COMPANY | 15-02148 | 08/24/15 | RES# 2015-260 REFUND 2ND QT TA | Open | 5.18 | 0.00 | | | |
| GIBSON ALICE GIBSON | 15-02107 | 08/17/15 | REIMBURSEMENT- FOOTBALL | Open | 10.00 | 0.00 | | | |
| RUSSRENT RUSS RENTS | 15-01984 | 08/03/15 | NATIONAL NIGHT OUT | Open | 162.00 | 0.00 | | | |
| SEAGE SEAGEAR MARINE SUPPLY* | 15-01076 | 04/29/15 | SUPPLIES FOR RDS/DPW/JUNE | Open | 680.61 | 0.00 | | | |
| TACPR TAC PRINTING & MARKETING SERV* | 15-01757 | 07/01/15 | BUSINESS CARDS | Open | 216.00 | 0.00 | | | |
| TILL TILL PAINT CO CORP* | 15-00923 | 04/23/15 | PAINT FOR LINING OF FIELDS | Open | 1,414.78 | 0.00 | | | |
| Total Purchase Orders: | | | | 144 | Total P.O. Line Items: | | 0 | Total List Amount: 636,234.20 | Total Void Amount: 0.00 |

I hereby certify the foregoing to be the original resolution adopted by the Township Council at a meeting held on September 9, 2015.


Julie A Picard, Township Clerk

| | MOTION | SECOND | AYE | NAY | ABSTAIN | ABSENT |
|----------|--------|--------|-----|-----|---------|--------|
| CONRAD | | | | | X | |
| PERRY | | | X | | | |
| SIMONSEN | X | | X | | | |
| CLARK | | X | X | | | |
| BECK | | | X | | | |

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2015-259

TITLE: CERTIFICATION OF LOT CLEARING CHARGES TO THE TAX COLLECTOR

WHEREAS, Ordinance #99-10 establishes the minimum regulations governing the conditions and maintenance of all property, buildings and structures within the Township of Lower, which is also known as the Property Maintenance Code; and

WHEREAS, according to Section 302, Exterior Property Areas of the Property Maintenance Code, all premises and exterior property shall be maintained in a clean, safe and sanitary condition; and

WHEREAS, the properties listed below contained conditions which violated Section 302 of the Property Maintenance Code; and

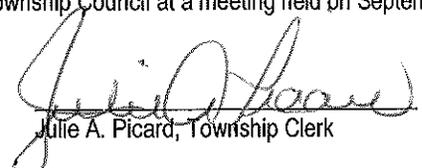
WHEREAS, the Township of Lower has abated the conditions pursuant to the requirements of the Property Maintenance Code and desires to place a lien on the properties listed below:

| Block | Lot | Name (As Assessed) | Property Location | Amount | Admin Fee | Lien Amount |
|--------------|-----|------------------------------------|--------------------|--------------------|--------------------|--------------------|
| 160 | 14 | KOEBERT, Jane A | 224 W New York Ave | \$ 475.00 | \$ 500.00 | \$ 975.00 |
| 51 | 6 | BALDWIN, George & Jacqueline | 310 E St Johns Ave | 320.00 | 500.00 | 820.00 |
| 142 | 15 | Strategic BCICFC Acquisitions | 7 Pennsylvania Ave | 300.00 | 500.00 | 800.00 |
| 494.13 | 2 | GRILLS, Delores & KETTERER, Evelyn | 313 Townbank Road | 325.00 | 500.00 | 825.00 |
| 499.02 | 12 | PAGET, Carol | 1C Fieldview Drive | 160.00 | 500.00 | 660.00 |
| 494.38 | 9 | EGAN, Dorothy M | 215 Judith Street | 200.00 | 500.00 | 700.00 |
| 44 | 18 | HARDESTY, Marynell | 609 E St Johns Ave | 400.00 | 500.00 | 900.00 |
| 49 | 6 | RIPPLE, Madonna | 110 E St Johns Ave | 175.00 | 500.00 | 675.00 |
| 80 | 35 | WALTER, Matthew | 57 E Hudson Ave | 175.00 | 500.00 | 675.00 |
| 448 | 1 | MANNA, Thomas E | 368 U.S. Route 9 | 375.00 | 500.00 | 875.00 |
| TOTAL | | | | \$ 2,905.00 | \$ 5,000.00 | \$ 7,905.00 |

WHEREAS, the Code Enforcement Officer of the Township of Lower has certified the costs incurred to abate such conditions to the Township Council, which has examined the certification and has found it to be correct.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower, County of Cape May, State of New Jersey that the costs and fees set forth above, incurred by the Township of Lower to abate the unlawful conditions on the properties listed above are charged as a lien against such properties, to be added to and become part of the taxes next to be assessed and levied upon such properties, to bear interest at the same rate as taxes, and to be collected and enforced in the same manner as taxes.

I hereby certify the foregoing to be the original Resolution adopted by the Township Council at a meeting held on September 9, 2015.


Julie A. Picard, Township Clerk

| | MOTION | SECOND | AYE | NAY | ABSTAIN | ABSENT |
|----------|--------|--------|-----|-----|---------|--------|
| CONRAD | + | | + | | | |
| PERRY | | + | + | | | |
| SIMONSEN | | | + | | | |
| CLARK | | | + | | | |
| BECK | | | + | | | |

Memo

To: Julie Picard, Clerk

From: Walter Fiore, Code Enforcement Officer

Subject: Liens for Lot Clearings

Date: August 14, 2015

CC: File

I respectfully request liens be placed on the properties listed below for lot clearing charges incurred by the Township.

Please note the Township cost to be added to all liens is \$500.00

| BLK / LOT | Name (As Assessed) | Amount | Property Location |
|-------------|--|----------|--------------------|
| 160 / 14 | KOEBERT, JANE A | \$475.00 | 224 W NEW YORK AVE |
| 51 / 6 | BALDWIN, GEORGE & JACQUELINE | \$320.00 | 310 E ST JOHNS AVE |
| 142 / 15 | STRATEGIC BCICFC ACQUISITIONS, LLC | \$300.00 | 7 PENNSYLVANIA AVE |
| 494.13 / 2 | GRILLS, DELORES D & KETTERER EVELYN B | \$325.00 | 313 TOWN BANK ROAD |
| 499.02 / 12 | PAGET, CAROL | \$160.00 | 1C FIELDVIEW DRIVE |
| 494.38 / 9 | EGAN, DOROTHY M | \$200.00 | 215 JUDITH STREET |
| 44 / 18 | HARDESTY, MARYNELL | \$400.00 | 609 E ST JOHNS AVE |
| 49 / 6 | RIPPLE, MADONNA M | \$175.00 | 110 E ST JOHNS AVE |
| 80 / 35 | WALTER, MATTHEW | \$175.00 | 57 E HUDSON AVE |
| 448 / 1 | MANNA, THOMAS E | \$375.00 | 368 U.S. ROUTE 9 |

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2015-260

TITLE: AUTHORIZATION FOR REFUND OF TAXES

WHEREAS, the Township Tax Collector has certified an overpayment due to the reasons listed below;
and

WHEREAS, a refund is due.

NOW, THEREFORE BE IT RESOLVED, by the Township Council of the Township of Lower, County of Cape May, State of New Jersey that the CFO/Treasurer be and the same is authorized and directed to refund the overpayments according to the Tax Collector's certification on file with the CFO/Treasurer.

| <u>Block</u> | <u>Lot</u> | <u>Refund To</u> | <u>Reason</u> | <u>Tax</u> |
|--------------|------------|--------------------------|---------------|------------|
| 349.13 | 28 | Central Mortgage Company | Paid twice | 5.18 |
| 49 | 18 | Corelogic | Paid twice | 330.75 |
| 262 | 14 | Corelogic | Paid twice | 902.98 |
| 500.01 | 46.09 | Corelogic | Paid twice | 75.25 |
| 282 | 43 | Corelogic | Paid twice | 549.09 |
| 703 | 9 c-225 | Corelogic | Paid twice | 2,337.09 |
| 689 | 11 | Corelogic | Paid twice | 765.57 |
| 596 | 26 | Joanne Cavalier | Paid twice | 669.50 |

I hereby certify the foregoing to be the original resolution adopted by the Township Council at a meeting held on September 9, 2015.


Julie A Picard, Township Clerk

| | MOTION | SECOND | AYE | NAY | ABSTAIN | ABSENT |
|----------|--------|--------|-----|-----|---------|--------|
| CONRAD | X | | X | | | |
| PERRY | | X | X | | | |
| SIMONSEN | | | X | | | |
| CLARK | | | X | | | |
| BECK | | | X | | | |

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2015-261

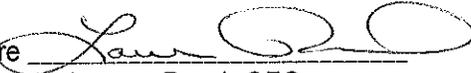
Title: A RESOLUTION AMENDING RESOLUTION #2015-71 AND RESOLUTION #2015-120;
CHANGING APPROPRIATION LINES TO BE CHARGED

WHEREAS, the Township of Lower ("Township") had the need to acquire a Specialist in Coastal Research to assist in the preparation of the introduction of the new FEMA Flood Hazard maps and attend meetings as required and to advise officials regarding map data and potential outcomes for Lower Township property owners as an Extraordinary Unspecified Service pursuant to the provisions of N.J.S.A.40A:11-6.1 and N.J.A.C 5:34-2.2b; and

WHEREAS, by Resolution #2015-71, appropriation line 5-01-220-110-299 was charged \$4,297.28 and Resolution #2015-120 appropriation line 5-01-20-310-399 was charges \$17,527.99 for the above stated services; and

WHEREAS, the CFO has determined that the above payments should have been charged to Capital Ordinance #2012-19; C-04-55-413-910 and sufficient funds are available in the budget as evidenced by her signature:

| AMOUNT | FROM | TO |
|--------------|-----------------|-----------------|
| \$ 4,297.28 | 5-01-20-110-299 | C-04-55-343-910 |
| \$ 17,527.99 | 5-01-20-310-399 | C-04-55-413-910 |
| | | |
| | | |

Signature 
Lauren Read, CFO

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower that the above transfers are hereby approved.

I hereby certify the foregoing to be the original Resolution adopted by the Township Council at a meeting held on September 9, 2015.


Julie A. Picard, Township Clerk

| | MOTION | SECOND | AYE | NAY | ABSTAIN | ABSENT |
|----------|--------|--------|-----|-----|---------|--------|
| CONRAD | X | | X | | | |
| PERRY | | X | X | | | |
| SIMONSEN | | | X | | | |
| CLARK | | | X | | | |
| BECK | | | X | | | |

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2015-262

TITLE: RESOLUTION AMENDING RESOLUTION #2015-228; CONFIRMING THE APPOINTMENT OF JENNIFER DOWE AS THE LOWER TOWNSHIP TAX ASSESSOR

WHEREAS, Lower Township Tax Assessor Arthur Amonette retired on July 31, 2015; and

WHEREAS, pursuant to N.J.S.A.40A:9-148 every municipal tax assessor shall hold his/her office for a term of 4 years from the first day of July next following his/her appointment; and

WHEREAS, the Manager and CFO of the Township of Lower have recommended Jennifer Dowe be appointed to the position of Tax Assessor effective July 29, 2015 at a salary of \$73,500 per year; and

WHEREAS, the Tax Assessor's appointment per N.J.S.A.40A:9-148 shall run as follows:
July 29, 2015 thru June 30, 2016
July 1, 2016 thru June 30, 2020

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Lower that Resolution #2015-228 is hereby amended to include the above terms of office for calculation of tenure per N.J.S.A.40A:9-148.

I hereby certify the foregoing to be the original resolution adopted by the Township Council at a meeting held on September 9, 2015.


Julie A. Picard, Township Clerk

| | MOTION | SECOND | AYE | NAY | ABSTAIN | ABSENT |
|----------|--------|--------|-----|-----|---------|--------|
| CONRAD | X | | X | | | |
| PERRY | | X | X | | | |
| SIMONSEN | | | X | | | |
| CLARK | | | X | | | |
| BECK | | | X | | | |

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION # 2015-263

TITLE: **BID AWARD FOR (1) ONE 2016 POLICE CHEVROLET TAHOE SSV 4X4**

WHEREAS, the Township advertised bids for the Police Tahoe; and

WHEREAS, bids were advertised on August 5, 2015 and accepted on August 18, 2015 at 11:00 a.m. and the Township received Three (3) sealed bids; and

WHEREAS, as per 40:A11, all bids were reviewed by Chief of Police and the QPA; and

WHEREAS, Hertrich Fleet Services Inc. was the lowest responsive bidder with all appropriate bid documents and the CFO has determined sufficient funds are available in the budget as follows:

CFO Signature:  Appropriation: Ord #15-03 C-04-55-416-850

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower, County of Cape May, State of New Jersey that the contract for the above is hereby awarded to the as follows:

AWARD TO: Hertrich Fleet Services Inc.

TOTAL AWARD: \$36,483.00

I hereby certify the foregoing to be the original resolution adopted by the Township Council at a meeting held on September 9, 2015.


Julie A. Picard, Township Clerk

| | MOTION | SECOND | AYE | NAY | ABSTAIN | ABSENT |
|----------|--------|--------|-----|-----|---------|--------|
| CONRAD | X | | X | | | |
| PERRY | | X | X | | | |
| SIMONSEN | | | X | | | |
| CLARK | | | X | | | |
| BECK | | | X | | | |

Hertrich
3
\$ 36,483

BID #2015-13
PROPOSAL PAGE
(1) One 2016 Police Chevy Tahoe SSV 4x4

The undersigned hereby declares that they have carefully read the documents attached and they fully understand instructions to Bidders and will strictly adhere to all terms and conditions of said documents if awarded a contract therefore.

Total Vehicle Bid \$ 36483.00
In Numbers
In Words Thirty Six Thousand Four Hundred Eighty Three and 00/100 Dollars

Vehicle Year 2016

Estimated Delivery Schedule 120 days ARO.

Michael Wright
Signature

Michael Wright
Printed Name

Govt sales Mgr
Title

Hertrich Fleet Services Inc.
Name of Firm

1427 Bray Rd
Address

Millard De 19963
Address

Michael Wright
Contact Person

800-698-9825
Telephone

51038749
Tax ID#

mwright@hertrichfleet.com
E-mail

Exceptions:
- No Roof Rack

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2015-264

TITLE: APPOINTMENT OF CLASS II MEMBER TO THE PLANNING BOARD

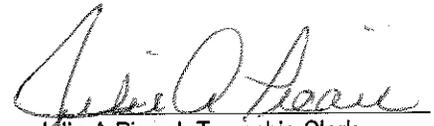
WHEREAS, there exist a Class II vacancy on the Lower Township Planning Board; and

WHEREAS, Jenifer Dowe, Lower Township Tax Assessor is interested in serving on the Planning Board in the Class II capacity.

NOW, THEREFORE, BE IT RESOLVED by the Township Council that the following person is hereby appointed to the Lower Township Planning Board as follows.

| <u>Name</u> | <u>Type/Class</u> | <u>Exp. Date</u> |
|---------------|-------------------|-------------------|
| Jennifer Dowe | Class II | December 31, 2015 |

I hereby certify the foregoing to be the original resolution adopted by the Township Council at a meeting held on September 9, 2015.


Julie A Picard, Township Clerk

| | MOTION | SECOND | AYE | NAY | ABSTAIN | ABSENT |
|----------|--------|--------|-----|-----|---------|--------|
| CONRAD | + | | + | | | |
| PERRY | | + | + | | | |
| SIMONSEN | | | + | | | |
| CLARK | | | + | | | |
| BECK | | | + | | | |

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2015-265

**TITLE: APPROVAL OF PUBLIC FACILITIES GRANT MANAGEMENT PLAN
ROSEANN AVENUE IMPROVEMENTS**

WHEREAS, the Township of Lower will apply for approximately \$400,000 to carry out a NJDCA Fiscal Year 2016 Small Cities CDBG Public Facilities project improve road conditions on Roseann Avenue; and

WHEREAS, the NJ Department of Community Affairs requires the Township of Lower to prepare a Grant Management Plan to define project staffing and project activities; and

WHEREAS, the NJ Department of Community Affairs requires the Township of Lower to officially adopt its Grant Management Plan; and

WHEREAS, the Township of Lower has prepared a Grant Management Plan for its Fiscal Year 2016 Public Facilities project.

NOW, THEREFORE BE IT RESOLVED, that the Township Council of the Township of Lower adopts the Grant Management Plan prepared by Colleen Crippen for the Fiscal Year 2016 Public Facilities project.

I hereby certify the foregoing to be the original resolution adopted by the Township Council at a meeting held on September 9, 2015.


Julie A. Picard, Township Clerk

| | MOTION | SECOND | AYE | NAY | ABSTAIN | ABSENT |
|----------|--------|--------|-----|-----|---------|--------|
| CONRAD | X | | X | | | |
| PERRY | | X | X | | | |
| SIMONSEN | | | X | | | |
| CLARK | | | X | | | |
| BECK | | | X | | | |

**GRANT MANAGEMENT PLAN
TOWNSHIP OF LOWER
FY 2016 SMALL CITIES
PUBLIC FACILITIES - ROSEANN AVENUE STORM DRAINAGE**

September 2015

Project Director functions are handled by Ms. Colleen Crippen, Township Grants Coordinator. Ms. Crippen has experience in implementing numerous Small Cities projects including 11 public facilities projects. In addition she has administered Neighborhood Preservation and Safe Housing projects. She is a full time employee of the Township. Her contact information follows:

Colleen Crippen, Grants Coordinator
Township of Lower
Township Building
2600 Bayshore Road
Villas, NJ 08251-1399
(609) 886-2005 & (609) 886-9489 (fax)
ccrippen@townshipoflower.org

The principal of Blauer Associates, Mark Blauer will be assigned to this project as **Project Coordinator**. He has worked on Small Cities programs since 1977. His contact information follows:

Mark Blauer
Blauer Associates
P.O. Box 363
Nescopeck, Pa. 18635
(570) 379-2552
mblauer@evenlink.com

Fiscal management will be handled by Township CFO/Treasurer, Ms. Lauren Read. Her contact information follows:

Lauren Read, CFO/Treasurer
Township of Lower
Township Building
2600 Bayshore Road
Villas, NJ 08251-1399
(609) 886-2005 & (609) 886-9489 (fax)
lread@townshipoflower.org

Lower Township will contract with Hatch Mott MacDonald for the design, bidding, and construction inspection of this storm drainage public facilities project. That firm is assigning Mr. Mark Sray as project engineer. His contact information follows:

Mark Sray, PE
 Hatch Mott MacDonald
 833 Route 9 North, P.O. Box 373
 Cape May Court House, NJ 08210
 609.465.9377
 mark.sray@hatchmott.com

Administrative Tasks Necessary to Implement the Grant

| | |
|--|---------------------------------|
| • Preparation of Community Development Needs Statement | Mark Blauer |
| • Preparation of Environmental Review Record | Mark Blauer |
| • Preparation of Grant Management Plan | Mark Blauer |
| • Fair Housing Compliance | Mark Blauer |
| • Historic preservation clearance | Mark Blauer |
| • Program record keeping | Mark Blauer and Colleen Crippen |
| • Engineering Design | Mark Sray |
| • Preparation of bid package and bidding | Mark Sray |
| • MBE & WBE contractor outreach | Mark Blauer |
| • Preparation of construction contract | Mark Sray |
| • Citizen participation compliance | Mark Blauer |
| • Labor Standards Compliance | Mark Blauer |
| • Construction inspection | Mark Sray |
| • Review and approval of construction invoices | Mark Sray |
| • Preparation of FSR and FMR reports | Mark Blauer |
| • Submission of FSR and FMR reports | Colleen Crippen and Lauren Read |
| • Processing of payment requests from contractor | Lauren Read |
| • Coordination with NJDCA staff | Mark Blauer |
| • Attendance of NJDCA monitoring visits | Mark Blauer |
| • Program closeout | Mark Blauer |

Project Schedule

| | |
|--|----------------------|
| • Preparation of Community Development Needs Statement | Completed |
| • Preparation of Environmental Review Record | Nov 2015 - Mar 2016 |
| • Preparation of Grant Management Plan | Completed |
| • Fair Housing Compliance | Completed |
| • Historic preservation clearance | Nov 2015 - Mar 2016 |
| • Program record keeping | Nov 2015 - Dec 2017 |
| • Engineering Design | Dec 2015 - Oct 2016 |
| • Preparation of bid package and bidding | Oct 2016 |
| • MBE & WBE contractor outreach | Nov 2016 |
| • Preparation of construction contract | Sept 2015 |
| • Citizen participation compliance | July 2015 - Dec 2017 |
| • Labor Standards Compliance | Nov 2016 - Dec 2017 |
| • Review and approval of construction invoices | Feb 2017 - Nov 2017 |
| • Preparation of FMR reports | Mar 2016 - Dec 2017 |
| • Submission of FSR requests | Feb 2017 - June 2017 |
| • Processing of payment requests from contractor | Jan 2017 - Nov 2017 |
| • Coordination with NJDCA staff | Jan 2016 - Dec 2017 |
| • Program closeout | Dec 2017 |

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION # 2015-266

Title: AUTHORIZING PAYOUT OF TERMINAL LEAVE

WHEREAS, the employee listed below has retired from the Township and is entitled to payment for accumulated vacation, sick and compensatory and personal time; and

WHEREAS, it is necessary to obtain authorization for any salary and wage disbursement to a Township employee that is not specified in the salary ordinance; and

WHEREAS, it has been determined by the Township Treasurer as evidenced by her signature  that adequate funding is available for accumulated time in the dedicated line item "Reserved for Accumulated Absences".

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Township of Lower that a revised payment due to Darrin Hickok in the amount of \$ 85,003.26 is authorized and chargeable to the Reserve for Accumulated Absences.

BE IT FURTHER RESOLVED that the funds shall be disbursed in one payment of \$42,501.636 in 2015 and one payment of \$42,501.63 in 2016.

I hereby certify the foregoing to be the original resolution adopted by the Township Council at a meeting held on September 9, 2015.


Julie A. Picard, Township Clerk

| | MOTION | SECOND | AYE | NAY | ABSTAIN | ABSENT |
|----------|--------|--------|-----|-----|---------|--------|
| CONRAD | X | | X | | | |
| PERRY | | X | X | | | |
| SIMONSEN | | | X | | | |
| CLARK | | | X | | | |
| BECK | | | X | | | |

TOWNSHIP OF LOWER
 RETIREMENT PAYOUT ANALYSIS
 2015

EMPLOYEE: Hickok, Darrin
 DATE OF RETIREMENT: 9/4/2015
 DATE OF PAYMENT: _____
 RESOLUTION #: 2015

| | | |
|-----------------|----|-------------|
| Annual Salary: | | \$92,572.05 |
| Longevity | 6% | \$5,554.32 |
| Hourly Rate: | | \$44.93 |
| College Credits | | |

| TERMINAL LEAVE: | | | |
|------------------------------|----------|-------|--------------------|
| | Hours | Rate | Total |
| Comp | 95.50 | 44.93 | 4,290.78 |
| Personal | 24.31 | 44.93 | 1,092.14 |
| Sick | 1,248.15 | 44.93 | 56,079.13 |
| Vacation | 454.62 | 44.93 | 20,425.71 |
| Holidays | 64.00 | 44.93 | 2,875.50 |
| College Credit | 240.00 | 1.00 | 240.00 |
| Terminal Leave Payout | | | \$85,003.26 |

| | (A) | (B) | (C) | (B * C) | (E) | A + D - E |
|--------------|-----------------|----------------|---------------------|-------------------|---------------|-----------------|
| | Carryover | Annual Accrual | 35 weeks / 52 weeks | Prorated Time Due | Time Used | Hours Available |
| Comp | 437.50 | 74.00 | | 74.00 | 416.00 | 95.50 |
| Personal | | 48.00 | 0.67 | 32.31 | 8.00 | 24.31 |
| Sick | 1,170.00 | 128.00 | 0.67 | 86.15 | 8.00 | 1,248.15 |
| Vacation | 320.00 | 200.00 | 0.67 | 134.62 | 0.00 | 454.62 |
| Holidays (8) | | | | 64.00 | | 64.00 |
| Total | 1,927.50 | 450.00 | | 391.08 | 432.00 | 1,886.58 |

1440 Max

Accrual and time used are current to 09/04/2015 subject to change if time is used or not currently reported.

Employee Signature: _____

Date: _____

Treasurer's Signature: _____

Date: _____

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2015-267

TITLE: RESOLUTION AWARDING A PROFESSIONAL SERVICE CONTRACT TO HATCH MOTT MACDONALD FOR GEOTECHNICAL INVESTIGATION AT FREEMAN DOUGLASS FIELD

WHEREAS, the Township of Lower is given authority by N.J.S.A. 40A:11-1 et seq. to enter into contracts for "Professional Services" without competitive bidding, when the need arises, so long as the award of such contract is made public by a Resolution of the Governing Body and satisfies the requirements of the New Jersey Pay-to-Play law; and

WHEREAS, Hatch, Mott MacDonald has provided a proposal for engineering services to evaluate the sub-grade conditions at the tennis courts at the Freeman Douglass field located on Route 9 in Lower Township; and

WHEREAS, the Township Council desires to approve the Geotechnical investigation at Freeman Douglass Field, and the CFO has certified the availability of funds by her signature in the budget as follows:

Account: C-04-55-413-910 (Capital Section 20)

Signature: [Handwritten Signature]
Lauren Read, CFO

NOW, THEREFORE, BE IT RESOLVED, by the Township of Lower, County of Cape May, State of New Jersey, that a Professional Service Contract without public bidding be awarded as follows:

- 1. The Geotechnical Investigation Proposal between Hatch Mott MacDonald and the Township of Lower, in the form attached hereto as EXHIBIT A, for an amount of \$8,825.00.

BE IT FURTHER RESOLVED that a notice of Award of Professional Contract for the above award shall be published in the Township's Official paper.

I hereby certify the foregoing to be the original resolution adopted by the Township Council at a meeting held on September 9, 2015.

[Handwritten Signature]
Julie A Picard, Township Clerk

Table with 7 columns: MOTION, SECOND, AYE, NAY, ABSTAIN, ABSENT. Rows include CONRAD, PERRY, SIMONSEN, CLARK, BECK with handwritten checkmarks in the AYE column.



**Hatch Mott
MacDonald**

Hatch Mott MacDonald
833 Rt 9 North
PO Box 373
Cape May Court House, NJ 08210
T 609.465.9377 www.hatchmott.com

September 8, 2015

Via Email at jridgway@townshipoflower.org & 1st Class Mail

Mr. Jim Ridgway, Township Manager
Township of Lower
2600 Bayshore Road
Villas, NJ 08251

**RE: Professional Engineering Services Proposal
Geotechnical Investigation
Freeman Douglass Jr. Memorial Park
Township of Lower, Cape May County, NJ
HMM No. 361063**

Dear Mr. Ridgway:

In accordance with the Township's request, Hatch Mott MacDonald (HMM) is pleased to provide herewith our formal proposal for Professional Engineering Services for the geotechnical investigations requested to assess the existing subsurface conditions below the three existing tennis and two basketball courts located in Freeman Douglass Jr. Memorial Park.

Due to substantial cracking throughout portions of the existing tennis and basketball courts we recommend that a limited geotechnical investigation be performed to evaluate the subgrade conditions that currently exist under the courts. HMM's geotechnical scope of work consists of performing seven 15-foot deep soil borings throughout the Construction Area. One boring within each tennis court footprint will be advanced in a staggered fashion between courts, and two borings (one at each end) will be advanced within the basketball court footprint. The borings will be completed to evaluate any constructability concerns related to native subbase material, and requirements for compaction and proof-rolling of court subbase.

The scope includes the layout of geotechnical boring locations, geotechnical borings, geotechnical field observation, and geotechnical report. HMM will coordinate with the driller (subcontractor), geotechnical laboratory, and client staff for scheduling and site access. The geotechnical report will include soil properties, groundwater, bearing/settlement/design parameters for structural design, and construction recommendations. The scope includes retaining a licensed drilling subcontractor, soils lab, as well as direct expenses.

Each boring will be sampled continuously to target end depth. It is anticipated that, as the courts will be demolished, the site may be accessible by truck rig. Removal of any fencing is not anticipated as part of the scope and is assumed to be performed by the Township if required. The lump sum fee associated with this task assumes the drilling



Hatch Mott MacDonald

subcontractor is allowed 8 hours of uninterrupted work per workday. We estimate the program will be completed in one day.

We propose to complete the scope of work outlined above for the lump sum amount of **\$8,825**.

Contract: Hatch Mott MacDonald will perform this work under our "Agreement for Professional Engineering Services" with the Township of Lower dated January 5, 2015.

Invoicing: Compensation for this project shall be on a lump sum basis and the Township shall be invoiced on a percent complete basis.

We thank you for the opportunity to provide this Scope of Work for the Freeman Douglass Jr. Memorial Park Tennis/ Basketball Court Renovations Project. Should you have any questions regarding the above information or should you wish to discuss this proposal in more detail, please do not hesitate to contact this office.

Very truly yours,

Hatch Mott MacDonald, LLC

Mark R. Sray, PE, CME
Senior Associate
T 609.465.9377 F 609.465.5270
mark.sray@hatchmott.com

Steven C. Morey, CEP
Associate
T 609.465.9377 F 609.465.5270
steven.morey@hatchmott.com

MRS

encl.

cc: Mitchell Plenn, Superintendent, Department of Parks and Recreation
Eric C. Betz, PE, BCEE, CME, Vice President, HMM
Thomas R. Thornton, PE, CME, Senior Associate, HMM
Jason Harkins, LLA, HMM

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2015-268

TITLE: APPOINTMENT TO THE PLANNING BOARD

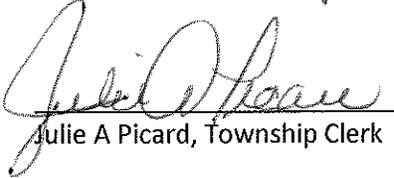
WHEREAS, Jay Dilworth, Class 4 member of the Planning Board has a term expiring on June 30, 2017 and Mr. Dilworth has tenured his resignation to the Board; and

WHEREAS, Council has reviewed all applications on file including those of all members who have applied for reappointment.

NOW, THEREFORE, BE IT RESOLVED the following individual is hereby appointed.

| <u>NAME</u> | <u>TYPE</u> | <u>TERM EXP</u> |
|---------------------|-------------|-----------------|
| Andrew J Bulakowski | Class 4 | June, 2017 |

I hereby certify the foregoing to be the original Resolution adopted by the Township Council at a meeting held on September 9, 2015.


Julie A Picard, Township Clerk

| | MOTION | SECOND | AYE | NAY | ABSTAIN | ABSENT |
|----------|--------|--------|-----|-----|---------|--------|
| CONRAD | | X | X | | | |
| PERRY | X | | X | | | |
| SIMONSEN | | | X | | | |
| CLARK | | | X | | | |
| BECK | | | X | | | |

FOR TOWNSHIP USE ONLY

Res. # _____

Board/Comm./Auth. _____

Term Exp. _____

Replaced _____ or Reappointed

TOWNSHIP OF LOWER
CITIZEN LEADERSHIP FORM

NAME Andrew J. Bulakowski

CITY AND STATE _____, Cape May Beach, NJ

YEARS OF RESIDENCY IN TOWNSHIP 14 OCCUPATION Business Agent

Please **number in order of preference** which ones you wish to be considered for.

- _____ Cable Television Advisory Board
- _____ Environmental Commission
- _____ Historic Preservation Commission
- _____ Citizen Advisory Board

- _____ Municipal Utilities Authority
- 1 _____ Planning Board
- _____ Recreation Advisory Board
- _____ Zoning Board of Adjustment

I hereby apply to perform public service on the following municipal authority, boards or commissions. List any education, prior volunteer experience or work related experience, or other civic involvement which could be of use to the authority, board or commission you have listed above.

Grade School- Our Lady of Perpetual Help, Maple Shade High School, Gloucester County Community College. Vice Chair Burlington County Military Affairs Committee. Chairman- BCMAC Charity Golf Tournament. Chairman High Tides Striper Tournament-Brendan's Fund Chairman Hammer it Home Golf Tournament-Special Olympics, Build Vietnam Veterans Wall Wildwood

Remodel of DAV Green Creek, Air Advisors Memorial Wall JBMDL, Children's Fresh Air Home Remodel of Elks Club Somers Point. Various charity projects for Elks Lodge Lower Township.

Date: 4/3/15 Signature: [Handwritten Signature] (VALID FOR ONE YEAR FROM DATE OF RECEIPT)

Return to: Clerk's Office, 2600 Bayshore Road, Villas, NJ 08251

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTIUN #2015-269

TITLE: APPOINTMENT TO THE PLANNING BOARD

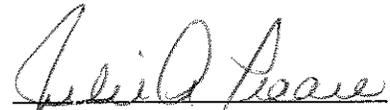
WHEREAS, Paul St. John, Class 4 member of the Planning Board has a term expiring on June 30, 2018 and Mr. St. John has tenured his resignation to the Board; and

WHEREAS, Council has reviewed all applications on file including those of all members who have applied for reappointment.

NOW, THEREFORE, BE IT RESOLVED the following individual is hereby appointed.

| <u>NAME</u> | <u>TYPE</u> | <u>TERM EXP</u> |
|--------------------|-------------|-----------------|
| Christopher Vassar | Class 4 | June, 2018 |

I hereby certify the foregoing to be the original Resolution adopted by the Township Council at a meeting held on September 9, 2015.


Julie A Picard, Township Clerk

| | MOTION | SECOND | AYE | NAY | ABSTAIN | ABSENT |
|----------|--------|--------|-----|-----|---------|--------|
| CONRAD | X | | X | | | |
| PERRY | | | X | | | |
| SIMONSEN | | | | | X | |
| CLARK | | X | X | | | |
| BECK | | | X | | | |

FOR TOWNSHIP USE ONLY

Term Exp. _____ Replaced _____ or Reappointed _____

TOWNSHIP OF LOWER
CITIZEN LEADERSHIP FORM

NAME Christopher Vassar

4-6-15

CITY AND STATE Etna (Lower Township) New Jersey

YEARS OF RESIDENCY IN TOWNSHIP 30+ OCCUPATION Carpenter

Please number in order of preference which ones you wish to be considered for

- _____ Cable Television Advisory Board
- _____ Environmental Commission
- _____ Historic Preservation Commission
- _____ Citizen Advisory Board

- _____ Municipal Utilities Authority
- 1 _____ Planning Board
- _____ Recreation Advisory Board
- _____ Zoning Board of Adjustment

I hereby apply to perform public service on the following municipal authority, boards or commissions. List any education, prior volunteer experience or work related experience, or other civic involvement which could be of use to the authority, board or commission you have listed above.

Lower Cape May Regional School Board

Served on United Way Cape May County Board of Directors

Date _____

Signature _____

[Handwritten Signature]

VALID FOR ONE YEAR FROM DATE OF RECEIPT

Return to: Clerk's Office, 2800 Bayshore Road, Villas, NJ 08251

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTIUN #2015-270

TITLE: APPOINTMENT TO THE HISTORIC PRESERVATION COMMISSION

WHEREAS, pursuant to Ordinance #98-9 and its amendments, the Township created a Historic Preservation Commission; and

WHEREAS, there currently exists no members on the Historic Preservation Commission which has not been active for several years; and

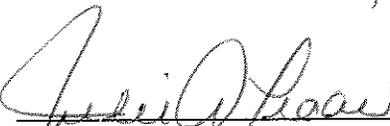
WHEREAS, the Ordinance requires that appointments be made in accordance with the classifications enumerated; and

WHEREAS, the Clerk has received applications for the Commission which the Council has reviewed.

NOW, THEREFORE, BE IT RESOLVED by the Township Council that the following appointment be made:

| <u>NAME</u> | <u>TYPE</u> | <u>CLASS</u> | <u>TERM EXP</u> |
|----------------|----------------|--------------|--------------------|
| Lewis E Thomas | Regular Member | Class A | September 30, 2019 |

I hereby certify the foregoing to be the original Resolution adopted by the Township Council at a meeting held on September 9, 2015.


Julie A Picard, Township Clerk

| | MOTION | SECOND | AYE | NAY | ABSTAIN | ABSENT |
|----------|--------|--------|-----|-----|---------|--------|
| CONRAD | X | | X | | | |
| PERRY | | | X | | | |
| SIMONSEN | | | X | | | |
| CLARK | | X | X | | | |
| BECK | | | X | | | |

FOR TOWNSHIP USE ONLY

Res. # _____

Board/Comm./Auth. _____

Term Exp. _____

Replaced _____ or Reappointed

TOWNSHIP OF LOWER
CITIZEN LEADERSHIP FORM

RECEIVED
8-24-15

NAME Lewis E. Thomas

CITY AND STATE N. Cape May, NJ

YEARS OF RESIDENCY IN TOWNSHIP 50 OCCUPATION Carpenter

Please **number in order of preference** which ones you wish to be considered for.

Cable Television Advisory Board

Municipal Utilities Authority

Environmental Commission

Planning Board

Historic Preservation Commission

Recreation Advisory Board

Citizen Advisory Board

Zoning Board of Adjustment

I hereby apply to perform public service on the following municipal authority, boards or commissions. List any education, prior volunteer experience or work related experience, or other civic involvement which could be of use to the authority, board or commission you have listed above.

33 yrs. construction experience including numerous restoration projects

Mid-Atlantic Center for the Arts 12/1990 - 7/1994 Maintenance Director

NJ Hist. Preservation Award - 2006 - Owen Coakman House Restoration

Board member - Friends of Fishing Creek School - current

Board member - Hist. Society of N.J. - current

Date: 8/23/15 Signature: Lewis Thomas (VALID FOR ONE YEAR FROM DATE OF RECEIPT)

Return to: Clerk's Office, 2600 Bayshore Road, Villas, NJ 08251

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTIUON #2015-271

TITLE: APPOINTMENT TO THE HISTORIC PRESERVATION COMMISSION

WHEREAS, pursuant to Ordinance #98-9 and its amendments, the Township created a Historic Preservation Commission; and

WHEREAS, there currently exists no members on the Historic Preservation Commission which has not been active for several years; and

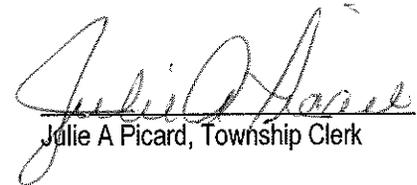
WHEREAS, the Ordinance requires that appointments be made in accordance with the classifications enumerated; and

WHEREAS, the Clerk has received applications for the Commission which the Council has reviewed.

NOW, THEREFORE, BE IT RESOLVED by the Township Council that the following appointment be made:

| <u>NAME</u> | <u>TYPE</u> | <u>CLASS</u> | <u>TERM EXP</u> |
|------------------|----------------|--------------|--------------------|
| Margaret Strolle | Regular Member | Class C | September 30, 2019 |

I hereby certify the foregoing to be the original Resolution adopted by the Township Council at a meeting held on September 9, 2015.


Julie A Picard, Township Clerk

| | MOTION | SECOND | AYE | NAY | ABSTAIN | ABSENT |
|----------|--------|--------|-----|-----|---------|--------|
| CONRAD | | X | X | | | |
| PERRY | X | | X | | | |
| SIMONSEN | | | X | | | |
| CLARK | | | X | | | |
| BECK | | | X | | | |

FOR TOWNSHIP USE ONLY

Res. # _____

Board/Comm./Auth. _____

Term Exp. _____

Replaced _____ or Reappointed

TOWNSHIP OF LOWER
CITIZEN LEADERSHIP FORM



NAME Margaret Strolle

CITY AND STATE North Cape May, NJ

YEARS OF RESIDENCY IN TOWNSHIP 15 OCCUPATION Server/Substitute Teacher

Please number in order of preference which ones you wish to be considered for.

- Cable Television Advisory Board
- Environmental Commission
- Historic Preservation Commission
- Citizen Advisory Board

- Municipal Utilities Authority
- Planning Board
- Recreation Advisory Board
- Zoning Board of Adjustment

I hereby apply to perform public service on the following municipal authority, boards or commissions. List any education, prior volunteer experience or work related experience, or other civic involvement which could be of use to the authority, board or commission you have listed above.

Listings would not fit in space allotted. See attached papers.

Date: _____ Signature: _____

(VALID FOR ONE YEAR FROM DATE OF RECEIPT)

Return to: Clerk's Office, 2600 Bayshore Road, Villas, NJ 08251

Margaret Strolle
Home Contact Info: 3130 Bayshore Road
North Cape May NJ, 08204
Home Number: 609-886-4995
Email: mfstrolle@email.wm.edu

Purpose: To demonstrate my qualifications for a position on the newly reinstated Lower Township Historic Preservation Commission

Education:

College of William and Mary- 2011 to 2015 - Williamsburg, VA

Major: History

Cumulative GPA: 3.52

Major GPA: 3.75

- National Institute of American History and Democracy's Williamsburg Collegiate Certificate Program in Early American History, Material Culture, and Museum Studies- 2011 to present

Lower Cape May Regional High School-2007 to 2011-Cape May, NJ

National Institute of American History and Democracy's Pre-Collegiate Summer Program in Early American History- June 21, 2009 to July 11, 2009- Williamsburg, VA

- Course: Summer 2009, HIST 216: Jamestown to Revolution, Session One

Extracurricular Activities:

- Spotswood Society Tour Guide at the Christopher Wren Building (2014-2015)

Awards and Achievements

- Graduated Cum Laude, 2015
- Dean's List, College of William and Mary, Spring 2012, Fall 2013, Spring 2014, Fall 2014, Spring 2015
- Phi Alpha Theta History Honor Society, College of William and Mary (Since Nov. 2012)
 - o Elected as Historian/Webmaster for the 2013-2014 academic year
 - o Elected as Vice President for the 2014-2015 academic year

Work Experience:

- Resident Program Assistant at the National Institute of American History and Democracy's Pre-Collegiate Summer Program in Early American History- June 28, 2015 to July 18, 2015- Williamsburg, VA
 - o Responsible for supervising students in the dormitory and on field trips to historic sites. Also expected to help students with homework and facilitate their timely arrival to various components of the program.
- Intern at Colonial Williamsburg's Productions, Publications and Learning Ventures- January 2014- April 2014

Electronic Field Trips, and the History Education Resources Online (H.E.R.O) initiative.

- Freelance Researcher- Summer 2013
 - Researched and located family heirlooms formerly located in the Nathaniel Foster House for a client.

Other History Related Experiences:

- Member of the Historical Society of Lower Township (June 2015- Present)
- Resident of The College of William and Mary's Colonial Williamsburg House (2014-15)
 - My roommate and I were responsible for hosting events and utilizing social media with the goal of promoting Colonial Williamsburg and its offering to William and Mary students.
- Guest Blogger for NIAHD Blogs (2012-2013)
 - Wrote blogs on various subjects for the program's blogsite.
- Youtube Videomaker and Editor (2011-present)
 - I create videos that primarily focus on historic sites, pairing images with music to create videos that are meant to unofficially promote sites featured within in an entertaining and engaging way.

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTIUN #2015-272

TITLE: APPOINTMENT TO THE HISTORIC PRESERVATION COMMISSION

WHEREAS, pursuant to Ordinance #98-9 and its amendments, the Township created a Historic Preservation Commission; and

WHEREAS, there currently exists no members on the Historic Preservation Commission which has not been active for several years; and

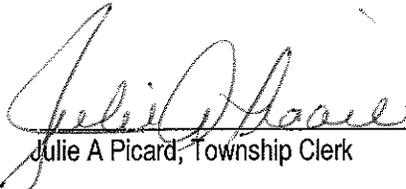
WHEREAS, the Ordinance requires that appointments be made in accordance with the classifications enumerated; and

WHEREAS, the Clerk has received applications for the Commission which the Council has reviewed.

NOW, THEREFORE, BE IT RESOLVED by the Township Council that the following appointment be made:

| <u>NAME</u> | <u>TYPE</u> | <u>CLASS</u> | <u>TERM EXP</u> |
|-------------|----------------|--------------|--------------------|
| Pary Tell | Regular Member | Class B | September 30, 2018 |

I hereby certify the foregoing to be the original Resolution adopted by the Township Council at a meeting held on September 9, 2015.


Julie A Picard, Township Clerk

| | MOTION | SECOND | AYE | NAY | ABSTAIN | ABSENT |
|----------|--------|--------|-----|-----|---------|--------|
| CONRAD | X | | X | | | |
| PERRY | | | X | | | |
| SIMONSEN | | X | X | | | |
| CLARK | | | X | | | |
| BECK | | | X | | | |

FOR TOWNSHIP USE ONLY

Res. # _____ Board/Comm./Auth. _____

Term Exp. _____ Replaced _____ or Reappointed

TOWNSHIP OF LOWER
CITIZEN LEADERSHIP FORM



NAME PARY TELL

CITY AND STATE ERMA, NJ

YEARS OF RESIDENCY IN TOWNSHIP 41 OCCUPATION HEAD OF COUNTY DIVISION OF CULTURE + HERITAGE

Please number in order of preference which ones you wish to be considered for.

- Cable Television Advisory Board
- Environmental Commission
- Historic Preservation Commission
- Citizen Advisory Board
- Municipal Utilities Authority
- Planning Board
- Recreation Advisory Board
- Zoning Board of Adjustment

I hereby apply to perform public service on the following municipal authority, boards or commissions. List any education, prior volunteer experience or work related experience, or other civic involvement which could be of use to the authority, board or commission you have listed above.

- BA HUMANITIES, THOMAS EDISON COLLEGE, ADDITIONAL COURSEWORK AMERICAN HISTORY
- ASST VICE PRES, STURDY SAVINGS BANK - 21 YRS
- DIRECTOR/CURATOR - CAPE MAY COUNTY MUSEUM 6 YRS
- HEAD OF COUNTY CULTURE + HERITAGE - WORK WITH ALL HISTORY ORGANIZATIONS IN COUNTY
- WROTE ORIGINAL PRESERVATION GRANT FOR FOSTER HOUSE
- MEMBER - NATIONAL TRUST FOR HISTORIC PRESERVATION
- ARCHIVIST CERTIFICATE - AMERICAN ASSOC FOR STATE & LOCAL HISTORY
- MEMBER - LOWER TOWNSHIP HISTORICAL SOCIETY

Date: 8/26/15 Signature: Pary Tell (VALID FOR ONE YEAR FROM DATE OF RECEIPT)

Return to: Clerk's Office, 2600 Bayshore Road, Villas, NJ 08251

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTIUN #2015-273

TITLE: APPOINTMENT TO THE HISTORIC PRESERVATION COMMISSION

WHEREAS, pursuant to Ordinance #98-9 and its amendments, the Township created a Historic Preservation Commission; and

WHEREAS, there currently exists no members on the Historic Preservation Commission which has not been active for several years; and

WHEREAS, the Ordinance requires that appointments be made in accordance with the classifications enumerated; and

WHEREAS, the Clerk has received applications for the Commission which the Council has reviewed.

NOW, THEREFORE, BE IT RESOLVED by the Township Council that the following appointment be made:

| <u>NAME</u> | <u>TYPE</u> | <u>CLASS</u> | <u>TERM EXP</u> |
|-----------------|----------------|--------------|--------------------|
| John Louderback | Regular Member | Class C | September 30, 2018 |

I hereby certify the foregoing to be the original Resolution adopted by the Township Council at a meeting held on September 9, 2015.


Julie A Picard, Township Clerk

| | MOTION | SECOND | AYE | NAY | ABSTAIN | ABSENT |
|----------|--------|--------|-----|-----|---------|--------|
| CONRAD | | X | X | | | |
| PERRY | | | X | | | |
| SIMONSEN | | | X | | | |
| CLARK | X | | X | | | |
| BECK | | | X | | | |

FOR TOWNSHIP USE ONLY

Res. # _____

Board/Comm./Auth. _____

Term Exp. _____

Replaced _____ or Reappointed



TOWNSHIP OF LOWER
CITIZEN LEADERSHIP FORM

NAME JOHN S. LOUDERBACK

CITY AND STATE LOWER TOWNSHIP, N. J.

YEARS OF RESIDENCY IN TOWNSHIP 30+ OCCUPATION RETAILER

Please number in order of preference which ones you wish to be considered for.

- Cable Television Advisory Board
- Environmental Commission
- Historic Preservation Commission
- Citizen Advisory Board

- Municipal Utilities Authority
- Planning Board
- Recreation Advisory Board
- Zoning Board of Adjustment

I hereby apply to perform public service on the following municipal authority, boards or commissions. List any education, prior volunteer experience or work related experience, or other civic involvement which could be of use to the authority, board or commission you have listed above.

1) I AM PRESIDENT OF THE FRIENDS OF FISHING SCHOOL & A MEMBER OF THE HISTORICAL SOCIETY OF LOWER TOWNSHIP.

2) HAVE TAKEN PRESERVATION IN PRACTICE: A PRIMER FOR HISTORIC COMMISSIONS AT KEAN UNIVERSITY ON 3/28/15.

Date: 8/20/15 Signature: [Signature] (VALID FOR ONE YEAR FROM DATE OF RECEIPT)

Return to: Clerk's Office, 2600 Bayshore Road, Villas, NJ 08251

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2015-274

TITLE: APPOINTMENT TO THE HISTORIC PRESERVATION COMMISSION

WHEREAS, pursuant to Ordinance #98-9 and its amendments, the Township created a Historic Preservation Commission; and

WHEREAS, there currently exists no members on the Historic Preservation Commission which has not been active for several years; and

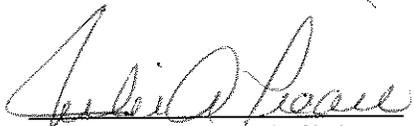
WHEREAS, the Ordinance requires that appointments be made in accordance with the classifications enumerated; and

WHEREAS, the Clerk has received applications for the Commission which the Council has reviewed.

NOW, THEREFORE, BE IT RESOLVED by the Township Council that the following appointment be made:

| <u>NAME</u> | <u>TYPE</u> | <u>CLASS</u> | <u>TERM EXP</u> |
|-------------|----------------|--------------|--------------------|
| Lori Thomas | Regular Member | Class C | September 30, 2017 |

I hereby certify the foregoing to be the original Resolution adopted by the Township Council at a meeting held on September 9, 2015.


Julie A Picard, Township Clerk

| | MOTION | SECOND | AYE | NAY | ABSTAIN | ABSENT |
|----------|--------|--------|-----|-----|---------|--------|
| CONRAD | X | | X | | | |
| PERRY | | | X | | | |
| SIMONSEN | | | X | | | |
| CLARK | | X | X | | | |
| BECK | | | X | | | |

FOR TOWNSHIP USE ONLY

Res. # _____

Board/Comm./Auth. _____

Term Exp. _____

Replaced _____ or Reappointed

TOWNSHIP OF LOWER
CITIZEN LEADERSHIP FORM

RECEIVED
8-24-15

NAME Laurie E Thomas

CITY AND STATE N. Cape May, NJ

YEARS OF RESIDENCY IN TOWNSHIP _____ OCCUPATION _____

Please **number in order of preference** which ones you wish to be considered for.

_____ Cable Television Advisory Board

_____ Municipal Utilities Authority

_____ Environmental Commission

_____ Planning Board

Historic Preservation Commission

_____ Recreation Advisory Board

_____ Citizen Advisory Board

_____ Zoning Board of Adjustment

I hereby apply to perform public service on the following municipal authority, boards or commissions. List any education, prior volunteer experience or work related experience, or other civic involvement which could be of use to the authority, board or commission you have listed above.

See attached

Date: 8/24/15 Signature: [Signature] (VALID FOR ONE YEAR FROM DATE OF RECEIPT)

Return to: Clerk's Office, 2600 Bayshore Road, Villas, NJ 08251

LAURIE E. THOMAS

401 Pacific Avenue | 609-408-8202 | rest4@comcast.net

SKILLS

Research

- Genealogical and historical.

Instruction

- Education of adults and children on the history of the region.

EXPERIENCE 2004-CURRENT

- | | |
|--------------|---|
| 2004 | Executive Board- 400 th Anniversary Celebration-Cape May |
| 2005-2007 | Secretary, Parents' Development Board- Liberty University |
| 2012-2013 | Curator-Greater Cape May Historical Society |
| 2013-2015 | Speaker-Archives Day, Cape May County Clerk |
| 2013-Current | Public Records and Archives, Cape May County Clerk |
| 2015 | Board Member- Historical Society of Lower Township |

EDUCATION

- | | |
|-----------|---|
| 2015 | BA- History, <i>Thomas Edison State College</i> |
| Currently | Master of Archives and Records Administration, <i>San Jose State University</i> |

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2015-275

TITLE: APPOINTMENT TO THE HISTORIC PRESERVATION COMMISSION

WHEREAS, pursuant to Ordinance #98-9 and its amendments, the Township created a Historic Preservation Commission; and

WHEREAS, there currently exists no members on the Historic Preservation Commission which has not been active for several years; and

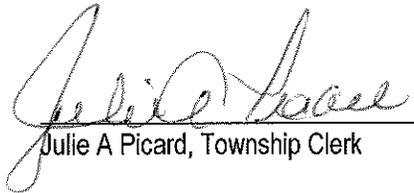
WHEREAS, the Ordinance requires that appointments be made in accordance with the classifications enumerated; and

WHEREAS, the Clerk has received applications for the Commission which the Council has reviewed.

NOW, THEREFORE, BE IT RESOLVED by the Township Council that the following appointment be made:

| <u>NAME</u> | <u>TYPE</u> | <u>CLASS</u> | <u>TERM EXP</u> |
|---------------|----------------|--------------|--------------------|
| Kurt K Hughes | Regular Member | Class C | September 30, 2017 |

I hereby certify the foregoing to be the original Resolution adopted by the Township Council at a meeting held on September 9, 2015.


Julie A Picard, Township Clerk

| | MOTION | SECOND | AYE | NAY | ABSTAIN | ABSENT |
|----------|--------|--------|-----|-----|---------|--------|
| CONRAD | | | X | | | |
| PERRY | X | | X | | | |
| SIMONSEN | | | X | | | |
| CLARK | | X | X | | | |
| BECK | | | X | | | |

FOR TOWNSHIP USE ONLY

Res. # _____ Board/Comm./Auth. _____

Term Exp. _____ Replaced _____ or Reappointed

TOWNSHIP OF LOWER
CITIZEN LEADERSHIP FORM



NAME Kurt K Hughes

CITY AND STATE PRMA N.S.

YEARS OF RESIDENCY IN TOWNSHIP 46 OCCUPATION ASST Fire Chief

Please number in order of preference which ones you wish to be considered for.

Cable Television Advisory Board

Municipal Utilities Authority

Environmental Commission

Planning Board

Historic Preservation Commission

Recreation Advisory Board

Citizen Advisory Board

Zoning Board of Adjustment

I hereby apply to perform public service on the following municipal authority, boards or commissions. List any education, prior volunteer experience or work related experience, or other civic involvement which could be of use to the authority, board or commission you have listed above.

PRMA Vol Fire Co 27 years Life member
Deputy DEM Lower Township.
Extremely Knowledgeable About Lower & Cape May County History
13th Gen. Max Phares Descendant.

Date: 9/1/15 Signature: Kurt K Hughes

(VALID FOR ONE YEAR FROM DATE OF RECEIPT)

Return to: Clerk's Office, 2600 Bayshore Road, Villas, NJ 08251

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTIUN #2015-276

TITLE: APPOINTMENT TO THE HISTORIC PRESERVATION COMMISSION

WHEREAS, pursuant to Ordinance #98-9 and its amendments, the Township created a Historic Preservation Commission; and

WHEREAS, there currently exists no members on the Historic Preservation Commission which has not been active for several years; and

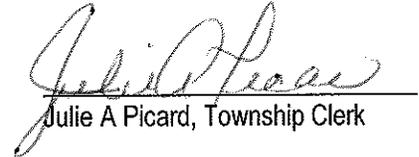
WHEREAS, the Ordinance requires that appointments be made in accordance with the classifications enumerated; and

WHEREAS, the Clerk has received applications for the Commission which the Council has reviewed.

NOW, THEREFORE, BE IT RESOLVED by the Township Council that the following appointment be made:

| <u>NAME</u> | <u>TYPE</u> | <u>CLASS</u> | <u>TERM EXP</u> |
|------------------|----------------|--------------|--------------------|
| Karlson F Hughes | Regular Member | Class C | September 30, 2016 |

I hereby certify the foregoing to be the original Resolution adopted by the Township Council at a meeting held on September 9, 2015.


Julie A Picard, Township Clerk

| | MOTION | SECOND | AYE | NAY | ABSTAIN | ABSENT |
|----------|--------|--------|-----|-----|---------|--------|
| CONRAD | | X | X | | | |
| PERRY | | | X | | | |
| SIMONSEN | X | | X | | | |
| CLARK | | | X | | | |
| BECK | | | X | | | |

FOR TOWNSHIP USE ONLY

Res. # _____ Board/Comm./Auth. _____

Term Exp. _____ Replaced _____ or Reappointed

TOWNSHIP OF LOWER
CITIZEN LEADERSHIP FORM



NAME Karlson F. Hughes

CITY AND STATE Erma NJ

YEARS OF RESIDENCY IN TOWNSHIP 46 OCCUPATION Institution Fire Chief

Please number in order of preference which ones you wish to be considered for.

- Cable Television Advisory Board
- Environmental Commission
- Historic Preservation Commission
- Citizen Advisory Board

- Municipal Utilities Authority
- Planning Board
- Recreation Advisory Board
- Zoning Board of Adjustment

I hereby apply to perform public service on the following municipal authority, boards or commissions. List any education, prior volunteer experience or work related experience, or other civic involvement which could be of use to the authority, board or commission you have listed above.

- Life member Erma Vol. Fire Co.

- Extremely knowledgable about lower Township history.

Date: 9-1-15 Signature: Karlson F. Hughes (VALID FOR ONE YEAR FROM DATE OF RECEIPT)

Return to: Clerk's Office, 2600 Bayshore Road, Villas, NJ 08251

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2015-277

TITLE: APPOINTMENT TO THE HISTORIC PRESERVATION COMMISSION

WHEREAS, pursuant to Ordinance #98-9 and its amendments, the Township created a Historic Preservation Commission; and

WHEREAS, there currently exists no members on the Historic Preservation Commission which has not been active for several years; and

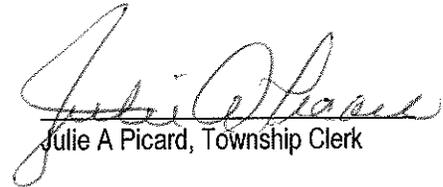
WHEREAS, the Ordinance requires that appointments be made in accordance with the classifications enumerated; and

WHEREAS, the Clerk has received applications for the Commission which the Council has reviewed.

NOW, THEREFORE, BE IT RESOLVED by the Township Council that the following appointment be made:

| <u>NAME</u> | <u>TYPE</u> | <u>CLASS</u> | <u>TERM EXP</u> |
|----------------|------------------|--------------|--------------------|
| Kathleen Hayes | Alternate Member | Class C | September 30, 2017 |

I hereby certify the foregoing to be the original Resolution adopted by the Township Council at a meeting held on September 9, 2015.


Julie A Picard, Township Clerk

| | MOTION | SECOND | AYE | NAY | ABSTAIN | ABSENT |
|----------|--------|--------|-----|-----|---------|--------|
| CONRAD | X | | X | | | |
| PERRY | | | X | | | |
| SIMONSEN | | X | X | | | |
| CLARK | | | X | | | |
| BECK | | | X | | | |

FOR TOWNSHIP USE ONLY

Res. # _____

Board/Comm./Auth. _____

Term Exp. _____

Replaced _____ or Reappointed

TOWNSHIP OF LOWER
CITIZEN LEADERSHIP FORM

RECEIVED
8-24-15

NAME Kathleen Hayes

CITY AND STATE Cape May (Lower Township), NJ

YEARS OF RESIDENCY IN TOWNSHIP 3+ OCCUPATION Account Exec - Cape Publishing

Please number in order of preference which ones you wish to be considered for.

- Cable Television Advisory Board
- Environmental Commission
- Historic Preservation Commission
- Citizen Advisory Board

- Municipal Utilities Authority
- Planning Board
- Recreation Advisory Board
- Zoning Board of Adjustment

I hereby apply to perform public service on the following municipal authority, boards or commissions. List any education, prior volunteer experience or work related experience, or other civic involvement which could be of use to the authority, board or commission you have listed above.

B.S. Degree, University of Delaware 1985 (Communications)
Environmental Committee, Ocean City (NJ) 2010+2011
Volunteer ~ Humane Society, Ocean City (NJ) 2000-2008

Date: 8-19-15 Signature: [Signature]

(VALID FOR ONE YEAR FROM DATE OF RECEIPT)

Return to: Clerk's Office, 2600 Bayshore Road, Villas, NJ 08251

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2015-278

TITLE: APPOINTMENT TO THE HISTORIC PRESERVATION COMMISSION

WHEREAS, pursuant to Ordinance #98-9 and its amendments, the Township created a Historic Preservation Commission; and

WHEREAS, there currently exists no members on the Historic Preservation Commission which has not been active for several years; and

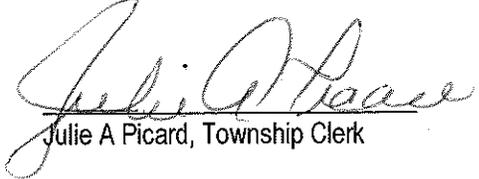
WHEREAS, the Ordinance requires that appointments be made in accordance with the classifications enumerated; and

WHEREAS, the Clerk has received applications for the Commission which the Council has reviewed.

NOW, THEREFORE, BE IT RESOLVED by the Township Council that the following appointment be made:

| <u>NAME</u> | <u>TYPE</u> | <u>CLASS</u> | <u>TERM EXP</u> |
|-------------|------------------|--------------|--------------------|
| Bruce Tell | Alternate Member | Class C | September 30, 2016 |

I hereby certify the foregoing to be the original Resolution adopted by the Township Council at a meeting held on September 9, 2015.


Julie A Picard, Township Clerk

| | MOTION | SECOND | AYE | NAY | ABSTAIN | ABSENT |
|----------|--------|--------|-----|-----|---------|--------|
| CONRAD | X | | X | | | |
| PERRY | | | X | | | |
| SIMONSEN | | X | X | | | |
| CLARK | | | X | | | |
| BECK | | | X | | | |

FOR TOWNSHIP USE ONLY

Res. # _____

Board/Comm./Auth. _____

Term Exp. _____

Replaced _____ or Reappointed

TOWNSHIP OF LOWER
CITIZEN LEADERSHIP FORM



NAME BRUCE TELL

CITY AND STATE ERMA N.J. 08204

YEARS OF RESIDENCY IN TOWNSHIP 11 OCCUPATION MUSEUM DIRECTOR

Please number in order of preference which ones you wish to be considered for.

- Cable Television Advisory Board
- Environmental Commission
- Historic Preservation Commission
- Citizen Advisory Board

- Municipal Utilities Authority
- Planning Board
- Recreation Advisory Board
- Zoning Board of Adjustment

I hereby apply to perform public service on the following municipal authority, boards or commissions. List any education, prior volunteer experience or work related experience, or other civic involvement which could be of use to the authority, board or commission you have listed above.

- DIRECTOR - CANAL MUSEUM WATERLOO VILLAGE, STANHOPE, NJ 10 YEARS 2002-2012
- DIRECTOR - AVALON MUSEUM 2004-2008
- CAPEMAY CO MUSEUM - VOLUNTEER 6 YEARS 2008-2014
- MAC-TOUR GUIDE AT LIGHTHOUSE + WWII TOWER 5 YEARS
- LIGHTHOUSE CHALLENGE - ON SITE MANAGER 5 YEARS 2011-PRESENT
- DIRECTOR - STONE HARBOR MUSEUM 2014 TO PRESENT
- MEMBER - LOWER TOWNSHIP HISTORICAL SOCIETY - PRESENT

Date: 8/27/15 Signature: Bruce Tell (VALID FOR ONE YEAR FROM DATE OF RECEIPT)

Return to: Clerk's Office, 2600 Bayshore Road, Villas, NJ 08251