

# WORK SESSION & REGULAR MEETING OF THE LOWER TOWNSHIP COUNCIL

April 18, 2011 - 7:00 P.M.

## Meeting called to order.

Opening Announcement

Pledge of Allegiance & Moment of Silence

Roll Call & Determination of Quorum

## Work Session

S.J. Gas - William H. Tappin - Public Outreach on 811 - Call before you dig

Review of Consent & Regular Agenda Items

## Consent Agenda

Approval of Minutes April 4, 2011

Res. #2011-109, Payment of Vouchers, \$1,607,983.72

Res. #2011-110, Resolution for Emergency Temporary Appropriations (Necessary until budget is adopted)

Res. #2011-111, A Resolution Requesting Release of Maintenance Guarantee for Amusement Partnership USA; Block 510, Lots 18 & 8.01; Escrow Z01-12-03 (project completed)

Res. #2011-112, Recycling Tonnage Grant Application (annual resolution for submittal)

Res. #2011-113, Ratification of Contract with International Brotherhood of Teamsters AFL-CIO, Local 676 for the Year 2011 (1 year contract - no increase)

Res. #2011-114, Resolution approving Project Proposal Between Hatch Mott MacDonald and the Township of Lower for Engineering Services Related to Station Road & Municipal Parking Lot Improvements - Phase 3 (\$51,250 - Design, bid services, construction inspection & layout services)

Res. #2011-115, Approving Seashore Church of the Nazarene's Application to Conduct a Flea Market (May 21)

Res. #2011-116, Issuance of Ice Cream Peddling License for the year 2011 to Jeffrey T. Lang t/a Mister Softee of Cape May County LLC

Res. #2011-117, Resolution Amending Resolution #2011-117, Supporting NJ DOT Recommendation for No Passing Zone Along a Portion of Route 9

Res. #2011-118, Ratification of Contract with Lower Township Office Workers Association, Local #3779 for the Year 2011 (1 yr. contract - no increase)

Res. #2011-119, Award of Contract to South Jersey Energy Service Plus as the BPU Direct Install Contractor for Energy Efficient Measures for the Municipal Buildings in Lower Township - in the Amount of \$55,546.32

## Regular Agenda

### Reports

Manager Personnel Action Report

Department Reports March - ACO (Parker), Clerk's Office, Construction Office (Lower & WCM), Dog Licensing, Engineer's Report, Fire Safety, Municipal Court, Tax Collector, Treasurer, Vital Statistics

## Council Comments

## Call to the Public

## Adjournment



Vendor #	Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
						521.00			
00734	CAPE OFFICE MACHINES*	11-00717	03/18/11	TYPEWRITER MAINTENANCE	Open	144.00	0.00		
00735	CATERINA SUPPLY, INC.*	11-00450	02/16/11	TF-1 TIDEFLEX VALVE/24"	Open	7,967.00	0.00		
		11-00769	03/25/11	PIPE FITTINGS/HOLMES AVE/DPW	Open	4,169.42	0.00		
						-----			
						12,136.42			
00739	CAPE MAY VETERINARY HOSPITAL	11-00874	04/06/11	TNR PROGRAM	Open	60.00	0.00		
00784	CAPE MAY STAR & WAVE	11-00854	04/05/11	LEGALS - NOTICE TO BIDDERS	Open	31.62	0.00		
		11-00904	04/11/11	LEGALS	Open	45.88	0.00		
						-----			
						77.50			
00807	CDW-GOVERNMENT INC*	11-00432	02/16/11	PRINTER/CARTRIDGE	Open	268.15	0.00		
00820	COMCAST OF WILDWOOD* DPW	11-00927	04/11/11	INTERNET PROVIDER/DPW	Open	95.11	0.00		
00825	COMCAST*	11-00941	04/12/11	MONTHLY INTERNET ACCESS MM	Open	60.02	0.00		
		11-00951	04/13/11	MONTHLY INTERNET ACCESS TOWNHA	Open	95.11	0.00		
						-----			
						155.13			
00940	COASTAL BROADCASTING*	11-00844	03/31/11	HIGH SCHOOL BASKETBALL SPONSOR	Open	50.00	0.00		
01164	DIVISION OF LOCAL GOV SERVICES	11-00909	04/11/11	CERTIFICATION RENEWAL-L.READ	Open	50.00	0.00		
01170	VERIZON WIRELESS* F/S	11-00855	04/05/11	CELL SERVICE - FIRE SAFETY	Open	80.46	0.00		
01171	VERIZON WIRELESS - TOWNHALL	11-00859	04/05/11	CELL SERVICE - TOWNHALL	Open	1,590.69	0.00		
01201	DELL CORPORATION*	11-00734	03/22/11	CARTRIDGE CLEANER	Open	81.99	0.00		
01220	DRAEGER SAFETY DIAGNOSTICS*	11-00558	02/28/11	ANNUAL CALIBRATION	Open	142.00	0.00		
01245	G & K SERVICES CO*	11-00876	04/06/11	UNIFORM RENTALS - DPW-MARCH	Open	1,252.40	0.00		

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
01254 JAMES DIETTERICH, II	11-00938	04/12/11	CONTRACTUAL REIMBURSEMENT	Open	143.00	0.00		
	11-00939	04/12/11	CONTRACTUAL REIMBURSEMENT	Open	144.00	0.00		
					-----			
					287.00			
01339 EAEGIS INC.*	10-03100	12/01/10	COMP EQUIP PER QUOTE#10010-22	Open	2,384.00	0.00		
01519 TOM FOLS ELECTRICALCONTRACTOR*	11-00945	04/13/11	Labor & Materials/DPW	Open	150.00	0.00		
	11-00955	04/13/11	INSTALL NEW OUTLET AND BNC	Open	350.00	0.00		
					-----			
					500.00			
01590 FORD, SCOTT & ASSOCIATES*	11-00907	04/11/11	PROGRESS BILL-AUDIT/BUDGET	Open	6,500.00	0.00		
01641 GALL'S INC*	11-00375	02/09/11	FIRE SAFETY LOGO DESIGN/EMBROI	Open	446.79	0.00		
01690 GRANTURK EQUIPMENT CO*	11-00663	03/11/11	PARTS FOR LEAF VAC/DPW	Open	305.87	0.00		
01727 CHANNEL MARINE CONSTRUCITON IN	11-00666	03/11/11	HOLMES AVE/OUTFALL	Open	29,800.00	0.00		
01771 HD SUPPLY WATERWORKS LTD*	11-00664	03/11/11	FLEX PIPE FOR OUTFALL/HOLMES	Open	14,112.00	0.00		
	11-00782	03/25/11	MAR/MAC COUPLER/OUTFALLS	Open	92.00	0.00		
					-----			
					14,204.00			
01781 HATCH MOTT MACDONALD, LLC*	11-00902	04/11/11	ESCROW ACCT - CONIFER	Open	311.00	0.00		
01797 GROVE SUPPLY INC*	11-00561	03/01/11	BATHROOM FIXTURES	Open	266.19	0.00		
01806 ANTHONY J HARVATT, II, ESQ	11-00783	03/25/11	SOLICITOR SALARY	Open	300.00	0.00		
	11-00903	04/11/11	ESCROW RESOLUTIONS	Open	600.00	0.00		
					-----			
					900.00			
01860 GNL DOORS & HARDWARE*	11-00722	03/21/11	DOOR FOR GARAGE/DPW	Open	1,189.50	0.00		
01912 GRUCCIO, PEPPER, DESANTO&RUTH PA	11-00157	01/14/11	2011 CONTRACT EXPENSES DNE	Open	2,106.25	0.00		B
02223 LANDSMAN UNIFORMS*	11-00682	03/14/11	UNIFORMS	Open	389.00	0.00		



Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
	11-00464	02/18/11	BASKETBALL SPONSOR PLAQUES	Open	270.00	0.00		
03518	RIGGINS, INC.*							
	11-00838	03/31/11	OFF-HIGHWAY DIESEL/DPW	Open	510.73	0.00		
	11-00878	04/06/11	OFF-HIGHWAY DIESEL/DPW	Open	736.80	0.00		
	11-00946	04/13/11	OFF-HIGHWAY DIESEL/DPW	Open	1,113.15	0.00		
					-----			
					2,360.68			
03537	RUTGERS, THE STATE UNIVERSITY*							
	11-00564	03/01/11	INTRO TO DUTIES OF MUN. CLERK	Open	698.00	0.00		
03573	SAFETY-KLEEN CORP*							
	11-00606	03/04/11	EQUIPMENT MAINTENANCE/DPW 3/11	Open	273.97	0.00		
03637	SHOPPE							
	11-00401	02/14/11	FARMER'S MARKET/INDEPENDENCE	Open	60.00	0.00		
03734	STEWART INDUSTRIES, INC.*							
	11-00884	04/06/11	1ST & 2ND QTR PYMT - PRINTERS	Open	2,226.00	0.00		
03820	MUNICIPAL UTIL. AUTH ON CALL							
	11-00721	03/21/11	ONE-CALL MESSAGES-DPW	Open	78.66	0.00		
03857	TRI-COUNTY BUILDING SUPPLIES*							
	11-00389	02/09/11	LUMBER FOR WASH BAY	Open	1,275.77	0.00		
03863	TREASURER, STATE OF NEW JERSEY							
	11-00894	04/07/11	STATE SURCHARGE JAN-MAR, 2011	Open	3,094.00	0.00		
	11-00895	04/07/11	STATE SURCHARGE WEST CAPE MAY	Open	489.00	0.00		
					-----			
					3,583.00			
03917	STATE OF NJ DEPT OF CHILD/FAML							
	11-00850	04/04/11	QUARTERLY MARRIAGE LIC FEES	Open	475.00	0.00		
03935	STAPLES BUSINESS ADVANTAGE*							
	11-00684	03/14/11	OFFICE SUPPLIES	Open	316.88	0.00		
	11-00725	03/21/11	OFFICE SUPPLIES - TOWNHALL	Open	65.24	0.00		
	11-00833	03/31/11	OFFICE SUPPLIES - BOCA	Open	37.96	0.00		
					-----			
					420.08			
03960	VECTOR SECURITY*							
	11-00897	04/07/11	KEYS FOR BENNETT'S	Open	18.00	0.00		
03971	VERIZON WIRELESS							
	11-00954	04/13/11	MDT	Open	644.16	0.00		
03979	MICHAEL VOLL							
	11-00929	04/11/11	CONTRACTUAL REIMBURSEMENT - V	Open	190.00	0.00		
03985	VILLAS NAPA AUTO PARTS							

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
	11-00601	03/04/11	PARTS FOR RDS/SANT/RECY/DPS	Open	2,790.01	0.00		
04075	BARBER CONSULTING SERVICES LLC							
	11-00901	04/11/11	COMPUTER SVC - 8 PORT SWITCH	Open	29.99	0.00		
04076	ASSOC OF NEW JERSEY RECYCLERS*							
	11-00723	03/21/11	ANNUAL CEU'S FOR RECYCLING	Open	75.00	0.00		
04097	CINTAS FIRST AID AND SAFETY*							
	11-00314	02/03/11	FIRST-AID KIT SUPPLIES/DPW	Open	196.31	0.00		
04104	PITNEY BOWES SUPPLIES OPERATIO							
	10-02921	11/09/10	SUPPLIES FOR POSTAGE MACHINE	Open	237.96	0.00		
	11-00437	02/16/11	POSTAGE MACHINE INK	Open	59.49	0.00		
					-----			
					297.45			
04105	PITNEY BOWES GLOBAL FINANCIAL							
	11-00164	01/18/11	MAIL MACHINES (2) ACCT#1468026	Open	451.00	0.00		
04175	MARTEL ELECTRONICS, INC*							
	11-00679	03/14/11	DICTATION EQUIPMENT	Open	90.32	0.00		
04220	RAYMOND F HANBURY, PHD*							
	11-00680	03/14/11	PSYCHOLOGICAL TESTING	Open	500.00	0.00		
04266	NJ DEPT OF HEALTH&SENIOR SVCS							
	11-00849	04/04/11	MARCH, 2011 STATE DOG LICENSE	Open	421.20	0.00		
04278	RICHARD SANDMAN, ESQ							
	11-00800	03/28/11	CONFLICT PUBLIC DEF - ECKEL	Open	200.00	0.00		
AMUSE	AMUSEMENT PARTNERSHIP USA							
	11-00930	04/12/11	RELEASE MAINT BOND - #2011-111	Open	2,766.16	0.00		
BOSNA	KAREN MANETTE BOSNA							
	11-00950	04/13/11	YOGA INSTRUCTOR	Open	75.00	0.00		
CAMARA	LOUIS M CAMARATA							
	11-00933	04/12/11	REIMBURSEMENT FOR BACKGROUND	Open	26.25	0.00		
G-DB	DB ELECTRONICS							
	11-00785	03/25/11	SUPPLY 4 FOURJAY 132 SPEAKERS	Open	1,475.00	0.00		
SJAP	SJAP							
	11-00612	03/04/11	TIMBERTURF FOR VARIOUS PARKS	Open	3,009.50	0.00		
TRANSACT	TRANSACTION CONFERENCE							
	11-00412	02/14/11	CONFERENCE BILL GALESTOK	Open	285.00	0.00		
-----								
Total Purchase Orders:	108	Total P.O. Line Items:	234	Total List Amount:	1,607,178.72	Total Void Amount:		0.00
-----								

**Lower Township  
Bill List  
04/18/2011**

---

<u>Vendor</u>	<u>PO #</u>	<u>Description</u>	<u>Check #</u>	<u>Check Date</u>	<u>Amount</u>
Cape Atlantic Conservation	11-00948	Soil Erosion/Sediment App	44668	04/13/11	\$ 555.00
E-Z Pass	11-00911	Replenish Account	44667	04/11/11	\$ 250.00

Total Manual Checks \$ 805.00

Total brought forward from computer generated bill list \$ 1,607,178.72

**TOTAL BILL LIST \$ 1,607,983.72**

I certify the foregoing to be a Resolution adopted by the Township Council on April 18, 2011.

\_\_\_\_\_  
Claudia R. Kammer, RMC, Township Clerk

	CONRAD	SIMONSEN	DOUGLASS	LARE	BECK
MOTION					
SECOND					
AYES					
NAYS					
ABSTAIN					
ABSENT					

**TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY**

**RESOLUTION #2011-110**

**Title: RESOLUTION FOR EMERGENCY TEMPORARY APPROPRIATIONS**

**WHEREAS**, N.J.S.A. 40A: 4-20 authorizes the Governing Body of the Township of Lower to make emergency temporary appropriations for any purposes for which appropriations may lawfully be made for the period between January 1, 2011 and the date of the adoption of the 2011 budget; and

**WHEREAS**, the temporary budget includes monies to operate through March 31, 2011 and the Township requires an additional increase to allow for operations through April 30, 2011; and

**WHEREAS**, the total of the increase to appropriations, which shall not exceed 1/12<sup>th</sup> of the 2010 budget, exclusive of debt service and capital improvement fund appropriations, is \$1,804,763.44.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Lower, County of Cape May, State of New Jersey, that the 2010 Temporary Current Budget is set at an amount not to exceed \$7,489,768.28.

**BE IT FURTHER RESOLVED** that a copy of this resolution is forwarded to the Director of the Division of Local Government Services upon adoption.

**I hereby certify the foregoing to be a resolution adopted by the Township Council on April 4, 2011.**

\_\_\_\_\_  
Claudia R. Kammer, Township Clerk

	CONRAD	SIMONSEN	DOUGLASS	LARE	BECK
MOTION					
SECOND					
AYES					
NAYS					
ABSTAIN					
ABSENT					

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2011-111

**TITLE: A resolution requesting release of Maintenance Guarantee for Amusement Partnership USA; Block 510, Lots 18 & 8.01; Escrow Z01-12-03**

WHEREAS, Amusement Partnership USA posted a Maintenance Guarantee with the Township of Lower, in the amount of \$2,610.00; and

WHEREAS, the Township Engineer has recommended that the improvements have been properly installed and are presently acceptable; and

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower, the Governing body thereof, that the Maintenance Guarantee is released.

AND, HEREBY BE IT FURTHER RESOLVED that the Township Treasurer be granted permission to issue a check in the amount of \$2,610.00 plus any accrued interest plus any accrued interest in payment of the released Maintenance Guarantee.

I hereby certify this is the original resolution adopted by the Township Council at the meeting of April 18, 2011.

\_\_\_\_\_  
Claudia R. Kammer, Township Clerk

	CONRAD	SIMONSEN	DOUGLASS	LARE	BECK
MOTION					
SECOND					
AYE					
NAY					
ABSTAIN					
ABSENT					

MEMORANDUM

TO: Township Council

FROM: William J. Galestok, PP,AICP

DATE: April 6, 2011

RE: Amusement Partnership USA  
Block 510, Lots 18 & 8.01  
Twp. Escrow #Z01-12-03  
Resolution #2011-111

The Land Development Ordinance of the Township of Lower, Chapter XVI, Subsection 400-81E, requires that "The governing body shall by resolution, release or declare in default, each Maintenance Guarantee".

Pursuant to the above referenced Subsection 400-81E, Resolution #2011-111 is required to **release** the Maintenance Guarantee held in trust by the Township of Lower for Amusement Partnership USA.

The required final inspection report, certifying completion, compliance and condition of work, has been received from the Township Engineer, Hatch Mott MacDonald.

The Township Engineer recommends **release** of the retained \$2,610.00.

WJG:las

att.

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2011-112

TITLE: RECYCLING TONNAGE GRANT APPLICATION

WHEREAS, the Mandatory Source Separation and Recycling Act, P.L.1987, c.102, has established a recycling fund from which tonnage grant may be made to municipalities in order to encourage local source separation and recycling programs; and

WHEREAS, it is the intent and the spirit of the Mandatory Source Separation and Recycling Act to use the tonnage grants to develop new municipal recycling programs and to continue and to expand existing programs; and

WHEREAS, the New Jersey Department of Environmental Protection has promulgated recycling regulations to implement the Mandatory Source Separation and Recycling Act; and

WHEREAS, the recycling regulations impose on municipalities certain requirements as a condition for applying for tonnage grants, including but not limited to, making and keeping accurate, verifiable records of materials collected and claimed by the municipality; and

WHEREAS, a resolution authorizing this municipality to apply for the 2011 Recycling Tonnage Grant will memorialize the commitment of this municipality to recycling and to indicate the assent of the Township Council to the efforts undertaken by the municipality and the requirements contained in the Recycling Act and recycling regulations; and

WHEREAS, such a resolution should designate the individual authorized to ensure the application is properly completed and timely filed.

NOW THEREFORE BE IT RESOLVED by the Township Council of the Township of Lower that Lower Township hereby endorses the submission of the recycling tonnage grant application to the New Jersey Department of Environmental Protection and designates Linda Thomas to ensure that the application is properly filed; and

BE IT FURTHER RESOLVED that the monies received from the recycling tonnage grant be deposited in a dedicated recycling trust fund to be used solely for the purposes of recycling.

I hereby certify the foregoing to be a resolution adopted by the Township Council at a meeting held on April 18, 2011.

\_\_\_\_\_  
Claudia R. Kammer, Township Clerk

	CONRAD	SIMONSEN	DOUGLASS	LARE	BECK
MOTION					
SECOND					
AYE					
NAY					
ABSTAIN					
ABSENT					

**TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY**

**RESOLUTION #2011-113**

**TITLE: RATIFICATION OF CONTRACT WITH INTERNATIONAL BROTHERHOOD OF TEAMSTERS AFL-CIO, LOCAL #676 FOR THE YEAR 2011**

**WHEREAS**, the Township of Lower and the International Brotherhood of Teamsters AFL-CIO, Local 676 have been involved in collective bargaining, and

**WHEREAS**, the parties have reached a tentative agreement on all issues, and

**WHEREAS**, the Teamsters Union Local #676 approved the proposed agreement on April 8, 2011.

**NOW, THEREFORE BE IT RESOLVED**, by the Township Council of the Township of Lower that the attached agreement between the Township of Lower and Teamsters Union Local #676 for the term January 1, 2011 through December 31, 2011 be and is hereby ratified.

I hereby certify this resolution was adopted by the Township Council at their meeting of April 18, 2011.

\_\_\_\_\_  
Claudia R. Kammer, Township Clerk

	CONRAD	SIMONSEN	DOUGLASS	LARE	BECK
MOTION					
SECOND					
AYE					
NAY					
ABSTAIN					
ABSENT					

## MEMORANDUM OF AGREEMENT

This Memorandum of Agreement is made this 8<sup>th</sup> day of April, 2011 by and between the Township of Lower (hereinafter called "Employer") and International Brotherhood of Teamsters AFL-CIO, Local 676 (hereinafter called "the Union").

### BACKGROUND

The Employer and the Union have engaged in collective bargaining negotiations for a new agreement to replace the current contract between the Employer and the Union which expired on December 31, 2010

The Employer and the Union have agreed to terms and conditions of employment to be included in a new Agreement and the purpose of this Memorandum of Agreement is to set forth those understandings.

NOW THEREFORE, The Employer and the Union agree that the following revisions shall be made to the current contract between the parties which expired on December 31, 2010:

1. Preamble – Adjust Date
2. Article 9 – Adjust to reflect 1.5% employee insurance payment required by law.
3. Article 11: A – Adjust to reflect 0% wage increase for 2011.
4. Article 22 – Adjust to reflect a contract effective from January 1, 2011 through December 31, 2011.

5. Schedule B – Adjust to reflect 0% wage increase for 2011.
6. Except as modified by the terms of this Memorandum of Agreement, all the terms and conditions of the Current Contract shall remain in full force and effect. A new Agreement containing all changes set forth herein shall be prepared for execution by the parties.
7. The Employer and the Union shall make the necessary steps to have this Memorandum of Agreement approved by their respective bodies.

Township of Lower

Teamsters Local 676

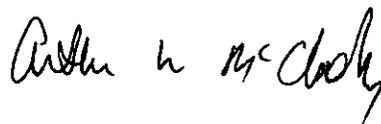
By: \_\_\_\_\_

By:  4-8-11

By: \_\_\_\_\_

By:  4-8-11

Attest: \_\_\_\_\_

 4-8-11

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2011- 114

**TITLE: RESOLUTION APPROVING PROJECT PROPOSAL BETWEEN HATCH MOTT MACDONALD AND THE TOWNSHIP OF LOWER FOR ENGINEERING SERVICES RELATED TO STATION ROAD & MUNICIPAL PARKING LOT IMPROVEMENTS - PHASE 3**

WHEREAS, Hatch Mott MacDonald is currently serving as the Municipal Engineer (the "Engineer") based upon a Contract For Services which sets forth their standard hourly rates as approved by the Township Council and executed by the Mayor and Clerk (the "Engineer's Contract");

WHEREAS, the Engineer has provided a separate fee proposal for engineering services related to Station Road & Municipal Parking Lot Improvements, Phase 3 which is set forth on EXHIBIT A attached hereto (the "Project Proposal"); and

WHEREAS, the Township Council desires to approve the Project Proposal, and

WHEREAS, the Township Council desires to approve the Project Proposal and the CFO has certified the availability of funds by her signature in the budget as follows:



Lauren Read, CFO

C-04-55-394-301

Account

NOW, THEREFORE, BE IT RESOLVED, by the Township of Lower, County of Cape May, State of New Jersey, that:

1. The Project Proposal between Hatch Mott MacDonald and the Township of Lower, in the form attached hereto as EXHIBIT A, for a total amount of \$51,250.00, is hereby approved.
2. That the Mayor and Clerk are hereby authorized and directed to execute the Project Proposal on behalf of the Township of Lower, and to take any and all other actions necessary to effectuate the purposes thereof.
3. All of the terms and conditions of the Engineer's Contract except for the specific terms and conditions of the Project Proposal shall continue in full force and effect and the Project Proposal shall be deemed a supplement thereto.

I hereby certify the foregoing to be an original resolution adopted by the Township Council of the Township of Lower at a meeting held on April 18, 2011.

\_\_\_\_\_  
Claudia R. Kammer, Township Clerk

	CONRAD	SIMONSEN	DOUGLASS	LARE	BECK
MOTION					
SECOND					
AYE					
NAY					
ABSTAIN					
ABSENT					



**Hatch Mott  
MacDonald**

**Hatch Mott MacDonald**  
833 Rt 9 North  
PO Box 373  
Cape May Court House, NJ 08210  
T 609.465.9377 www.hatchmott.com

April 6, 2011  
Via email: mvoll@townshipoflower.org

Mr. Michael J. Voll  
Township of Lower  
2600 Bayshore Road  
Villas, NJ 08251

**RE: Professional Engineering Services Proposal  
Station Road and Municipal Parking Lot Improvements – Phase 3  
Township of Lower**

Dear Mr. Voll:

Please find enclosed herewith our proposal for professional engineering services for Phase 3 of the Station Road (NJDOT) and Municipal Parking Lot (Township) Improvement Project. The following is our proposed scope of work:

<b>Task 1</b>	<b>Design Services</b>
---------------	------------------------

HMM will provide the following services under Task 1:

- As part of the review performed by the County Engineer’s office modifications to the existing striping in Bayshore Road will be required. HMM will prepare the striping and signage modifications and submit to the County for approval;
- Prepare an Engineer’s Estimate for the Bayshore Road striping and signage modifications;
- Revise the NJDOT Plans and Specifications to include a portion of the proposed modifications to the northerly parking lot into the publicly bid contract; and
- Prepare a Soil Erosion and Sediment Control Plan and application necessary to secure a permit from the Cape Atlantic Conservation District for the proposed southerly parking lot construction;

We propose to complete the scope of work outlined above (**Task 1**) for the lump sum amount of **\$5,800**.

<b>Task 2</b>	<b>Bid, Award and Construction Administration Services</b> <i>(NJDOT Station Road Project)</i>
---------------	---

HMM will provide the following services under Task 2:

- Respond to potential questions and requests for additional information from Contractors bidding on the project;
- Issue Clarifications and Addendums, if required;
- Review bids and prepare a bid review letter;
- Prepare tabulation of bids for submittal to the NJDOT;
- Prepare Pre-Construction meeting agenda, attend pre-construction meeting and prepare meeting minutes;



- Coordinate submission of NJDOT required forms to the Local Aid Office;
- Track Project and Coordinate Contract through NJDOT SAGE;
- Assist the Township with Funding Reimbursement from the NJDOT;
- Review and forward HMA Test Results and Analyses, Material Certifications, Final Voucher and Engineer's Certification for the completed project.

We propose to complete the scope of work outlined above (**Task 2**) for the lump sum amount of **\$7,950**.

<b>Task 3</b>	<b>Construction Inspection Services</b> <i>(NJDOT Station Road Project)</i>
---------------	---

HMM will provide the following services under Task 3:

- Perform inspection of the construction to be performed by the Contractor;
- Perform shop drawing review of construction materials and the NJDOT Material Questionnaire (Form SA-11) to be submitted by Contractor;
- Prepare Contractor's applications for payment;
- Prepare final punchlist; and
- Perform final inspection and project closeout services.

The contract period for the NJDOT project is ninety (90) calendar days. During this time period we estimate that full-time observation of the Contractor's activities will be required for approximately fifty (50) days or 400 hours. Based on this time period and our current rate schedule, we anticipate a **budget of \$35,000** will be required for construction inspection services.

<b>Task 4</b>	<b>Construction Layout Services</b> <i>(Municipal Parking Lot)</i>
---------------	--

HMM will provide construction layout services, as required and requested by the Township, for the Municipal Parking Lot project on a reimbursable basis for the actual time required in accordance with our current rate schedule. For budgetary purposes we have included 16 hours of Licensed Land Surveyor time (**budget of \$2,500**).

<b>FEE SUMMARY</b>			
<u>Scope Of Work</u>	<u>Description</u>	<u>Payment Method</u>	<u>Cost/Budget</u>
Task 1	Design Services	<b>Lump Sum</b>	<b>\$5,800</b>
Task 2	Bid, Award and Construction Administration Services <i>(NJDOT Station Road Project)</i>	<b>Lump Sum</b>	<b>\$7,950</b>
Task 3	Construction Inspection Services <i>(NJDOT Station Road Project)</i>	<b>Reimbursable</b> (As Incurred)	<b>\$35,000</b>
Task 4	Construction Layout Services <i>(Municipal Parking Lot)</i>	<b>Reimbursable</b> (As Incurred)	<b>\$2,500</b>
<b>TOTAL</b>			<b>\$51,250</b>



Hatch Mott  
MacDonald

Compensation for Tasks 1 & 2 of this project shall be on a lump sum basis and the Township shall be invoiced on a percent complete basis. Compensation for Tasks 3 & 4 of this project shall be based upon a reimbursable method of compensation for the actual time required and at the actual hourly rates for the individual(s) employed in accordance with our current rate schedule.

We thank you for the opportunity to provide this Scope of Work for the NJDOT Station Road and Municipal Parking Lot Improvement Project. Should you have any questions regarding the above information or should you wish to discuss this proposal in more detail, please do not hesitate to contact this office.

Very truly yours,

Hatch Mott MacDonald

Mark R. Sray PE, CME  
Senior Associate  
T 609.465.9377 F 609.465.5270  
mark.sray@hatchmott.com

Steven C. Morey, CEP  
Associate  
T609.465.9377 F 609.465.5270  
steven.morey@hatchmott.com

MRS

cc (via Email): Claudia R. Kammer  
Colleen Crippen  
Gary Douglass, CPWM  
Robert C. Mainberger, PE, CME, HMM  
(File: 287118CM10-III-3)

**TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY**

**RESOLUTION #2011-115**

**TITLE: APPROVING SEASHORE CHURCH OF THE NAZARENE'S APPLICATION TO CONDUCT A FLEA MARKET**

WHEREAS, Section 359-13 of the Code of Lower Township prohibits outdoor flea markets within the confines of Lower Township except as provided for in Section 359.13b, and

WHEREAS, Section 359-13 of the General Ordinances of the Township of Lower permits non-profit, charitable, civic and religious organizations to conduct four (4) outdoor flea markets within the confines of the Township if approved by the Township Council.

WHEREAS, the Township Council has reviewed the application of Seashore Church of the Nazarene to conduct a flea market on May 21, 2011 at 446 Seashore Road, and

WHEREAS, the Council has determined the applicant meets the ordinance requirements of a non-profit, charitable, civic and/or religious organization.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower, that approval is hereby granted.

I hereby certify this is the original resolution adopted by the Township Council at the meeting held on April 18, 2011.

\_\_\_\_\_  
Claudia R. Kammer, Township Clerk

	CONRAD	SIMONSEN	DOUGLASS	LARE	BECK
MOTION					
SECOND					
AYE					
NAY					
ABSTAIN					
ABSENT					

APPLICATION FOR OUTDOOR FLEA MARKET  
NO FEE LICENSE

Name of Organization: Seashore Church of the Nazarene

Name of Applicant (Responsible Party): CAROL Kapurelos

Address & Phone Number: 1203 Rosehill PKwy  
North Cape May NJ 08204

Location of Event: 446 Seashore Road. ERMA NJ

Proceeds to Benefit: Seashore Church of the Nazarene

Dates of Flea Market: May 21, 2011  
(Two Days Only)

Rain Date: will reapply if needed

State Applicable Status: Non-Profit

Civic

Charitable

Religious

Carol Kapurelos  
Signature of Person in Charge

---

FOR TOWNSHIP USE ONLY

Date Approved by Council: \_\_\_\_\_

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2011-116

**TITLE: ISSUANCE OF ICE CREAM PEDDLING LICENSES FOR THE YEAR 2011 TO JEFFREY T. LAAG  
T/A MISTER SOFTEE OF CAPE MAY COUNTY, LLC**

WHEREAS, Jeffrey T. Laag, t/a Mister Softee of Cape May County, LLC, a Veteran, has submitted an application for an Ice Cream Peddling license for the year 2011 and has submitted Ice Cream Salesman's Applications, and

WHEREAS, the applicant and the two veteran salesmen have met all additional requirements and provided the supporting documentation for licensing.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower that the Clerk be authorized to issue the following licenses for the year 2011 pending approval inspection of the vehicle by the Lower Township Police.

**Ice Cream Peddling Salesman License - Veteran Exemptions**

Jeffrey Laag  
Dale Gentek

**Ice Cream Peddling Business License - Veteran Exemption**

1995 Chevy/GMC                      VIN#1GBHP32ZoS3324311

FURTHER, RESOLVED, that anyone selling in conjunction with this license will do so only upon proper application and license approval by the Township.

I hereby certify the foregoing to be a resolution adopted by the Township Council at a meeting held on April 18, 2011.

\_\_\_\_\_  
Claudia R. Kammer, Township Clerk

	CONRAD	SIMONSEN	DOUGLASS	LARE	BECK
MOTION					
SECOND					
AYE					
NAY					
ABSTAIN					
ABSENT					

**Mister Softee Of Cape May County LLC**  
**18 Pakahake St**  
**Cape May, NJ 08204**  
**(609) 780-4525**

April 11, 2011

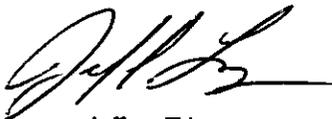
Dear Mrs. Kammer:

I have enclosed all documentation that I currently have completed for my ice cream vending license application for the 2011 year. As we discussed on the phone today, I am awaiting the arrival of my "Corp Code" from the DMV which is a requirement in order to complete titling and registration on a commercial vehicle. I am expecting these items within the next five business days or sooner. As soon as it is received I will immediately forward the registration, plate number, and pd safety inspection certificate to your office in order to complete my application. The pd safety inspection is scheduled to be completed the same day that the registration and title are received. I understand that the license cannot be issued until these items are in place, but in order to make the agenda for the next meeting I have forwarded the completed documents as you requested.

Attached is the following documentation:

Ice cream peddling application  
Ice cream salesman peddling license (2)  
Copies of drivers license (2)  
Copies of no fee county vendor card (2)  
Drivers abstract for each salesman (2)  
Health inspection certificate  
Cert of Insurance with twp named as additional  
insured for gen liability and comm. auto  
Copy of vehicle insurance card

Sincerely,



Jeffrey T Laag  
Owner / Operator

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2011-117

**TITLE: RESOLUTION AMENDING RESOLUTION #2011-117 SUPPORTING NJ DOT RECOMMENDATION FOR NO PASSING ZONE ALONG A PORTION OF ROUTE 9**

WHEREAS, the Township Council adopted Resolution #2011-117 supporting a No Passing Zone along Route 9 in the vicinity of MP 6.5 (Walnut Street) as recommended by the NJ Department of Transportation, and

WHEREAS, the Township Council requested the NJ DOT consider a No Passing Zone be established on both the northbound and southbound lanes of Route 9 from the high school to the entrance of Cold Spring Village with a No Passing Zone for Northbound traffic only approaching the entrance to Cold Spring Village, and

WHEREAS, the NJ DOT has completed their investigation and recommended a No Passing Zone along Route US 9, in the vicinity of MP 3.7 (Cold Spring Village) and MP 6.5 (Walnut Street).

WHEREAS, the project will create safer driving conditions in this area.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower, County of Cape May, and State of New Jersey that it supports the NJ DOT recommendation of a "No Passing Zone" on US Route 9 in the vicinity of MP 3.7 (Cold Spring Village) and MP 6.5 (Walnut Street) as outlined in their letter dated March 31, 2011.

I hereby certify the foregoing to be a resolution adopted by the Township Council at a meeting held on March 7, 2011.

\_\_\_\_\_  
Claudia R. Kammer, Township Clerk

	CONRAD	SIMONSEN	DOUGLASS	LARE	BECK
MOTION					
SECOND					
AYE					
NAY					
ABSTAIN					
ABSENT					



RECEIVED  
4/5/11

## State of New Jersey

DEPARTMENT OF TRANSPORTATION  
P.O. Box 600  
TRENTON, NEW JERSEY 08625-0600

CHRIS CHRISTIE  
*Governor*

JAMES S. SIMPSON  
*Commissioner*

KIM GUADAGNO  
*Lt. Governor*

**NO PASSING ZONES**  
Route US 9  
Lower Township  
Cape May County

March 31, 2011

Claudia R. Kammer, Clerk  
Township of Lower  
2600 Bay Shore Road  
Villa, NJ 08251-1399

Dear Ms. Kammer:

This is in reference to an investigation conducted by the New Jersey Department of Transportation to inventory the existing centerline markings along Route US 9, in Lower Township, Cape May County.

Staff of the Bureau of Traffic Engineering and Investigations (BTEI) has completed an investigation. Based on this investigation, it has been recommended to revise the centerline pavement markings to a "No Passing Zone" along Route US 9, in the vicinity of MP 3.7 (Cold Spring Village) and MP 6.5 (Walnut Street).

In order to legally establish the "No Passing Zones", the New Jersey Department of Transportation is required to promulgate a Traffic Regulation Order (TRO). An initial step in the TRO process is to receive a Resolution of Support from the municipal governing body. It is, therefore, requested that a certified adopted Resolution of Concurrence be submitted to this office for the item discussed above. Please note that NJSA 39:4-8.4c establishes that a resolution is to be received from the municipality rather than an ordinance.

Once this office is in receipt of the certified adopted Resolution of Concurrence from the Lower Township governing body, a Traffic Regulation Order will be promulgated. The centerline markings will then be revised by NJDOT forces to reflect the "No Passing Zones"

Should you have any questions, please feel free to contact Robert Smetanka, Principal Traffic Investigator, at 609-530-2657.

Sincerely,

Michael E. Mihalic  
Supervisor, Traffic Investigations  
Traffic Engineering and Investigations

C: Chief of Police

**TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY**

**RESOLUTION #2011-118**

**TITLE: RATIFICATION OF CONTRACT WITH LOWER TOWNSHIP OFFICE WORKERS ASSOCIATION , LOCAL #3779 FOR THE YEAR 2011**

**WHEREAS**, the Township of Lower and Lower Township Office Workers Association, Local #3779 have been involved in collective bargaining, and

**WHEREAS**, the parties have reached a tentative agreement on all issues, and

**WHEREAS**, the Lower Township Office Workers Association, Local #3779 approved the proposed agreement.

**NOW, THEREFORE BE IT RESOLVED**, by the Township Council of the Township of Lower that the attached agreement between the Township of Lower and Lower Township Office Workers Association, Local #3779 for the term January 1, 2011 through December 31, 2011 be and is hereby ratified.

I hereby certify this resolution was adopted by the Township Council at their meeting of April 18, 2011.

\_\_\_\_\_  
Claudia R. Kammer, Township Clerk

	CONRAD	SIMONSEN	DOUGLASS	LARE	BECK
MOTION					
SECOND					
AYE					
NAY					
ABSTAIN					
ABSENT					

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2011-119

**TITLE:** Award of contract to South Jersey Energy Service Plus as the BPU Direct Install Contractor for Energy Efficient Measures for the Municipal Buildings in Lower Township – In the Amount of \$ \$55,546.32

**WHEREAS**, the Township of Lower is participating in the NJ Clean Energy Direct Install Program for the following Municipal Buildings: Township Hall, Planning & Zoning, Recreation, the Millman Center and the Public Works Garage and Administration of which a summary of the costs, the projected savings, and the estimated payback period of the investment is included; and

**WHEREAS**, the total cost of improvements totals \$188,865.81 , of which the Direct Install Program has authorized an incentive payment of \$113,319.49 and a EECBG Federal ARRA Block Grant for \$20,000;

**WHEREAS**, the Township of Lower's contributory portion totals \$55,546.32 and

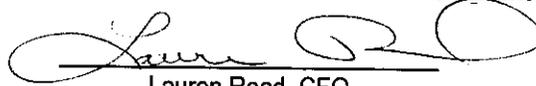
**WHEREAS**, the BPU Energy Assessment calculations show an annual savings at \$ 31,940.44 with a payback period of approximately 2 years on the Township funded portion; and

**WHEREAS**, it is the combined recommendation of the Assistant Treasurer, the Purchasing Agent and the Township Manager to award this contract to: South Jersey Energy Service Plus; and

**WHEREAS**, this contract has been awarded to South Jersey Energy Service Plus through a "fair and open process" pursuant to N.J.S.A. 19:44A-20.4, et seq."

**NOW THEREFORE BE IT RESOLVED**, by the Township Council of the Township of Lower, County of Cape May, State of New Jersey, that the contract be awarded to South Jersey Energy Service Plus.

**FURTHER RESOLVED** the Chief Financial Officer has certified the funds as evidenced by her signature below:



Lauren Read, CFO

C-04-55-394-560, Ord. #2008-20 \$ 4,163.82  
C-04-55-397-540, Ord. #2010-08 \$ 7,361.00

C-04-55-391-575, Ord. #2007-14 \$ 44,021.50

I hereby certify the foregoing to be a resolution adopted by the governing body at a meeting held on April 18, 2011.

\_\_\_\_\_  
Claudia R. Kammer, Township Clerk

	CONRAD	SIMONSEN	DOUGLASS	LARE	BECK
PRESENTED					
SECONDED					
AYE					
NAY					
ABSTAIN					
ABSENT					



## Memo

To: Michael Voll, Township Manager  
From: Colleen Crippen, Grants Coordinator  
Date: April 1, 2011  
Re: Direct Install and Energy Efficiency and Conservation Block Grant

---

On July 27, 2010, I submitted six applications to the Direct Install Program. The Direct Install Program is funded through the New Jersey Clean Energy Program and managed by TRC Energy Services. This program is aimed at providing a comprehensive process for analysis, equipment replacement and financial incentives to reduce consumption and lower utility costs.

The program covers up to 60% of the cost for eligible upgrades including lighting, controls and HVAC. Participating contractors conduct energy assessments and install the cost-effective measures; under this program, the Township is required to use South Jersey Energy Plus as the contractor. The remaining 40% can be covered with the \$20,000 Energy Efficiency and Conservation Block Grant (EECBG). In order to be eligible for the EECBG you must be enrolled in the Direct Install Program. I applied for the EECBG on August 6, 2010. Basically, the Township will receive \$50,000 free and clear. Anything above the \$50,000 will cost the Township 40%. The Direct Install Program allows \$250,000 per entity not to exceed \$50,000 per building. Also, if we install any of the upgrades, the Township will receive the remaining \$6,711.00 from the Energy Audit.

To date, the Township has been approved for four buildings, Planning, Township Hall, Recreation and DPW. The Millman Center has been submitted to TRC and is pending approval. I was assured by Tim Lillard from South Jersey Energy Plus that he will have the Public Safety Building submitted to the Direct Install Program by the end of next

week. If funds are available, the Public Safety Building may be covered by a 2011 EECBG grant of \$50,000 and the Direct Install match of \$50,000.

I am hoping to receive contracts from South Jersey Energy Plus within the next week, so they may be put on the April 18<sup>th</sup> agenda.

The exact breakdown of approved costs, incentives, grants and payback are:

<b>Building</b>	<b>Annual Savings</b>	<b>Total Costs</b>	<b>Incentive Amount</b>	<b>EECBG Amount</b>	<b>Township Cost</b>	<b>Payback (Yrs)</b>
Planning	8,202.88	50,969.41	30,581.65	3,500	16,887.76	2
DPW		8790.33	5274.2	1200	2,316.13	5
Recreation	4,739.67	10,437.38	6,262.43	1500	2,674.95	0.5
Township Hall	13,944.46	74,755.03	44,853.02	6900	23,002.01	2
Millman	5,053.43	43,913.66	26,348.19	6900	10,665.47	2.5
<b>Total</b>	<b>\$31,940.44</b>	<b>\$188,865.81</b>	<b>\$113,319.49</b>	<b>\$20,000.00</b>	<b>\$55,546.32</b>	<b>2.38</b>



## New Jersey Office of Clean Energy Direct Install Program Energy Assessment Tool



### General Project Information

Participating Customer:	Township of Lower	
Contractor / Project #:	SJESP	
Facility Name:	Milman Center	
Street Address:	209 Bayshore Road	
City / Zip Code:	Villas	08251
Will the project receive EECBG funding?:	Y	

Facility Type:	Office-Large
Total Facility Square Footage:	4,766
Avg Weekly Hrs of Operation:	61
# of Full-Time Employees:	2
Year Constructed:	1980
Tax Exempt?:	Y

### ELECTRIC UTILITY INFORMATION

Electric Provider:	Atlantic City Electric
Service Class:	Commerical
Account #:	023719099998
Billing Period Start Date:	05/14/10
Billing Period End Date:	06/15/10
Billing Period kWh Consumption:	4,654
Billing Period Total Cost:	\$865.14
Total Taxes + Fees on Bill:	\$ 43.27

### GAS UTILITY INFORMATION

Gas Provider:	<Select Gas Provider>
Service Class:	No Gas
Account #:	
Billing Period Start Date:	
Billing Period End Date:	
Billing Period Therm Consumption:	
Billing Period Total Cost:	
Total Taxes + Fees on Bill:	

### Project Summary

Electric - Average Cost (\$/kWh): **\$0.177**

Gas - Average Cost (\$/Therm): **\$0.00**

	kWh Saved per Year	Annual Savings	Total Measure Cost	Estimated Incentive Amount	Total Cost to Customer	Simple Payback (Yrs)
Lighting Measures Total:	12,925	\$ 2,282.41	\$ 6,747.32	\$ 4,048.39	\$ 2,698.93	1.18
Motors & VFD Measures Total:	-	\$ -	\$ -	\$ -	\$ -	-
HVAC Electric Measures Total:	9,854	\$ 1,740.18	\$ 30,460.93	\$ 18,276.56	\$ 12,184.37	7.00
Refrigeration Measures Total:	-	\$ -	\$ -	\$ -	\$ -	-
<b>TOTAL ELECTRIC MEASURES:</b>	<b>22,779</b>	<b>\$ 4,022.60</b>	<b>\$ 37,208.25</b>	<b>\$ 22,324.95</b>	<b>\$ 14,883.30</b>	<b>3.70</b>

<b>TOTAL GAS MEASURES:</b>	Therms/yr.	-	\$ -	\$ -	\$ -	\$ -	-
----------------------------	------------	---	------	------	------	------	---

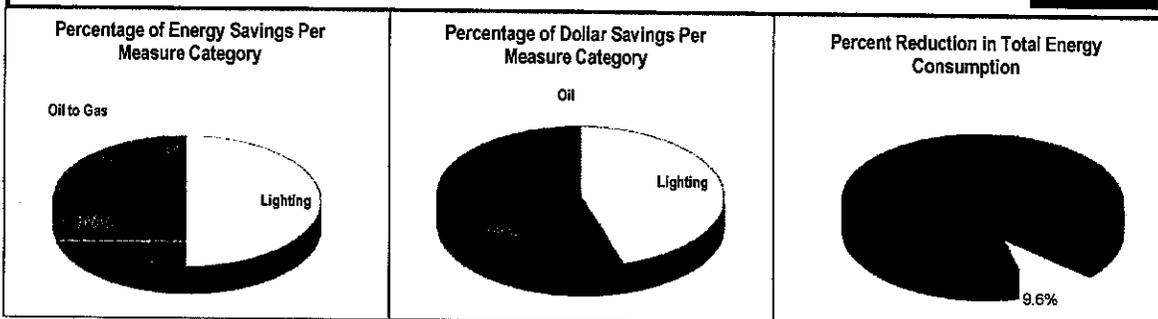
<b>TOTAL OIL MEASURES:</b>	Gallons/yr.	30	\$ 75.00	\$ 890.17	\$ 534.10	\$ 356.07	4.75
----------------------------	-------------	----	----------	-----------	-----------	-----------	------

<b>CONVERSION MEASURES:</b> (GAS TO OIL)	Oil Gallons/yr.	3,761	Gas Therms/yr.	(5,279)	\$ 955.84	\$ 5,815.24	\$ 3,489.14	\$ 2,326.10	2.43
---	-----------------	-------	----------------	---------	-----------	-------------	-------------	-------------	------

<b>TOTAL PROPANE MEASURES:</b>	Gallons/yr.	-	\$ -	\$ -	\$ -	\$ -	-
--------------------------------	-------------	---	------	------	------	------	---

<b>COMBINED PROJECT TOTALS:</b>	\$ 5,053.43	\$ 43,913.66	\$ 26,348.19	\$ 17,565.46	3.48
---------------------------------	-------------	--------------	--------------	--------------	------

PROJECT TRC TEST: XXXXXXXXXX



Savings values are estimates. Actual savings will vary.  
 Incentives and participation subject to program rules and Participation Agreement.

**Page 2**

**Scope of Work**

The work to be performed by the Participating Contractor in connection with the Project shall be comprised of the below listed Measures in the estimated quantities listed:

<u>Measure Description / Location</u>	<u>Quantity To Be Installed</u>	<u>Total Measure Cost</u>	<u>Estimated Customer Total Cost</u>	<u>Estimated Incentive Amount</u>
4' T8 3-lamp with EB / Room To Right	8	\$ 619.66	\$ 247.86	\$ 371.80
4' T8 2-lamp with EB / Room To Right	2	\$ 137.42	\$ 54.97	\$ 82.45
4' T8 2-lamp with EB / Hallway	3	\$ 206.13	\$ 82.45	\$ 123.68
4' T8 3-lamp with EB / Office	1	\$ 77.46	\$ 30.98	\$ 46.47
4' T8 2-lamp with EB / Restroom Hall	3	\$ 206.13	\$ 82.45	\$ 123.68
2' T8 U-Lamp with EB / Mens Room	1	\$ 78.58	\$ 31.43	\$ 47.15
2' T8 U-Lamp with EB / Ladies Room	1	\$ 78.58	\$ 31.43	\$ 47.15
2' T8 U-Lamp with EB / Handicap Restroom	1	\$ 78.58	\$ 31.43	\$ 47.15
4' T8 2-lamp with EB / Room To Left	68	\$ 4,672.19	\$ 1,868.88	\$ 2,803.31
4' T8 4-lamp with EB / Kitchen	6	\$ 514.01	\$ 205.60	\$ 308.41
2' T8 U-Lamp with EB / Coat Room	1	\$ 78.58	\$ 31.43	\$ 47.15
4-Ton Electric Split System A/C / Meeting Room - North	1	\$ 7,092.54	\$ 2,837.02	\$ 4,255.53
5-Ton Electric Split System A/C / Meeting Room - South 1	1	\$ 8,137.92	\$ 3,255.17	\$ 4,882.75
5-Ton Electric Split System A/C / Meeting Room - South 2	1	\$ 8,137.92	\$ 3,255.17	\$ 4,882.75
4-Ton Electric Split System A/C / Office - Restrooms	1	\$ 7,092.54	\$ 2,837.02	\$ 4,255.53
Gas-Fired Furnace (Conversion) / Meeting Room - North	1	\$ 5,815.24	\$ 2,326.10	\$ 3,489.14
Programmable Thermostats / ALL FOUR	4	\$ 890.17	\$ 356.07	\$ 534.10
<b>TOTALS**</b>		<b>\$ 43,913.66</b>	<b>\$ 17,565.46</b>	<b>\$ 26,348.19</b>

\*Costs listed above are based on typical common field conditions and scope. All costs associated with project-specific circumstances that are over and above those deemed typical by the Contractor and/or Market Manager ("Special Costs") shall not be incentivized by the Program, but shall be paid fully by the Customer and performed outside of the Participation Agreement. Special Costs include but are not limited to: costs associated with the correction of code or safety violations, extraordinary scaffolding or crane costs, extraordinary resizing of penetrations, extraordinary conduit and piping runs, and Customer requests to perform work outside of normal business hours.

\*\*Maximum incentive amount per project is \$50,000. Measures that would qualify the project for funding through the American Recovery and Reinvestment Act (ARRA), are highlighted above with an 'A'. If any "ARRA measures" are included then the total incentive amount for all measures will be paid with ARRA funds, otherwise the total incentive amount will come from NJ Clean Energy funds.



04-08-2011

Colleen Crippen  
Lower, Township of  
2600 Bayshore Road  
Villas, NJ 08251

Dear Colleen Crippen,

Thank you for applying to participate in the Energy Efficiency and Conservation Block Grant Rebate Program (EECBG), a New Jersey Board of Public Utilities (NJBP) initiative, managed by TRC Energy Services (TRC). This program is funded by the United States Department of Energy through the American Recovery and Reinvestment Act (ARRA). The project described below has been approved and EECBG funding has been committed based on information supplied in the application. This incentive commitment will be valid as long as the project is completed and supporting documentation is received by TRC prior to the expiration date.

<b>Application # SJ02014EECBG</b>	<b>Associated Program: Direct Install</b>	<b>Expiration Date: 8/1/2012</b>
<b>Estimated EECBG Amount: \$6,900.00</b>	<b>Account # 023719099998</b>	
<b>Project Location: 209 Bayshore Road Villas, NJ 08251</b>		

The EECBG amount listed in the table above represents the level of funding allocated for the proposed project. The final amount will be determined based on 1) actual equipment installed, which may be verified by a site inspection and 2) program terms and conditions, which limit the combination of the EECBG, NJ Clean Energy Program (NJCEP) incentives, and/or utility incentives to an amount not greater than the total project cost. In addition, certain utility programs may not fund 100% of the project cost.

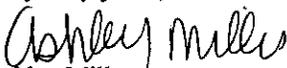
As the customer, you are responsible for the contractor's work and any costs not covered by the EECBG and/or NJCEP or utility program incentives. You are also responsible for ensuring that all American Recovery and Reinvestment Act (ARRA) requirements are met including but not limited to, the wage requirements of the Davis Bacon Act (DBA) (40, USC 3141 et seq; 29 CFR 5.2(j)(1)(i)) and all Buy American provisions. Note that to the extent that the prevailing wage rates set forth in New Jersey's Prevailing Wage Act (N.J.S.A. 34:11-56.25) meet or exceed the federal DBA wage rates, the New Jersey rates must be paid.. TRC, as the Commercial and Industrial Market Manager, may assign any or all of its rights and obligations under this Application, without the Applicant's consent, to any entity assuming responsibility for the New Jersey Office of Clean Energy's ARRA Program management duties.

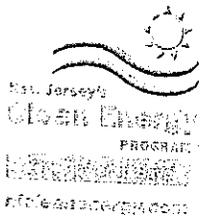
The following supporting documentation is required at project completion:

1. Equipment invoices, including a description of the equipment installed, quantity, and unit price (e.g. material price per fixture, motor, etc.) and separate indications for labor and materials. Please include your EECBG application number on all invoices.
2. Copies of weekly certified payroll
3. Copies of jobs report identifying hours worked by labor title
4. Certification related to compliance with Buy American provisions
5. All other required Energy Efficiency and Conservation Block Grant forms

For questions or assistance in completing your EECBG application, please contact TRC at the number below.

Very truly yours,

  
Ashley Miller  
Program Coordinator



February 1, 2011

Robert Senski  
South Jersey Energy Service Plus  
One North White Horse Pike  
P.O. Box 152  
Hammonton, NJ. 08037

Dear Mr. Senski:

We are pleased to inform you that the project listed below is approved based on the information you supplied which includes the Energy Assessment and Scope of Work Attachment.

<b>Application #:</b> SJ02014
<b>Project Name/Location:</b> Township of Lower (Millman Center) / 209 Bayshore Rd – Villas, NJ. 08251
<b>Estimated Incentive:</b> \$40,390.34

The estimated incentive represents the maximum incentive for the proposed project for the measures listed on the Scope of Work Attachment. The actual incentive paid will be based on actual equipment installed, subject to verification by a site inspection, up to the approved amount. Specifications of all equipment installed must meet or exceed minimum program specifications.

In order to process the incentive for payment, the following information must be submitted to the Market Manager upon project completion:

1. If the project "as built" is different than what was originally submitted, please include a revised version of the Direct Install Energy Assessment Tool
2. A copy of the signed Measure Acceptance Form, with the Customer's initials for installed measures only
3. Manufacturer's specification sheets for all installed equipment.
4. Documentation that all permits required for the project were obtained
5. Documentation of proper disposal of materials (lamps, ballasts, etc)
6. All other documentation as identified in the Participating Contractor Services Agreement or through subsequent communication with the Market Manager
7. Documentation that all ARRA requirements were met in accordance with the ARRA instructional package

If you have any questions, please contact the undersigned at 732-855-0033.

Very truly yours,

Kevin Rivera  
Direct Install Program Coordinator

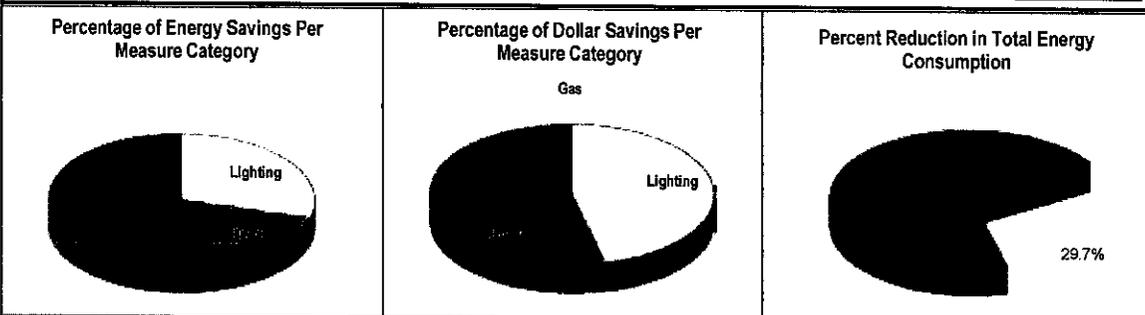


## New Jersey Office of Clean Energy Direct Install Program Energy Assessment Tool



<b>General Project Information</b>				
Participating Customer:	Township of Lower		Facility Type:	Office-Small
Contractor / Project #:	SJESP	SJ2015	Total Facility Square Footage:	4,256
Facility Name:	Planning & Zoning Building		Avg Weekly Hrs of Operation:	45
Street Address:	2600 Bayshore Road		# of Full-Time Employees:	10
City / Zip Code:	Villas	08251	Year Constructed:	1979
Will the project receive EECBG funding?:	Y		Tax Exempt?:	Y
<b>ELECTRIC UTILITY INFORMATION</b>		<b>GAS UTILITY INFORMATION</b>		
Electric Provider:	Atlantic City Electric		Gas Provider:	<Select Gas Provider>
Service Class:	Commercial		Service Class:	Currently No Gas svc
Account #:	012830399999		Account #:	
Billing Period Start Date:	05/17/10		Billing Period Start Date:	
Billing Period End Date:	06/16/10		Billing Period End Date:	
Billing Period kWh Consumption:	4,960		Billing Period Therm Consumption:	
Billing Period Total Cost:	\$933.95		Billing Period Total Cost:	
Total Taxes + Fees on Bill:	\$ 46.73		Total Taxes + Fees on Bill:	

<b>Project Summary</b>							
Electric - Average Cost (\$/kWh):	<b>\$0.179</b>			Gas - Average Cost (\$/Therm):	<b>\$0.00</b>		
	<u>kWh Saved per Year</u>	<u>Annual Savings</u>	<u>Total Measure Cost</u>	<u>Estimated Incentive Amount</u>	<u>Total Cost to Customer</u>	<u>Simple Payback (Yrs)</u>	
Lighting Measures Total:	21,204	\$ 3,792.81	\$ 8,296.33	\$ 4,977.80	\$ 3,318.53	0.87	
Motors & VFD Measures Total:	-	\$ -	\$ -	\$ -	\$ -	-	
HVAC Electric Measures Total:	12,565	\$ 2,247.63	\$ 24,048.04	\$ 14,428.83	\$ 9,619.22	4.28	
Refrigeration Measures Total:	-	\$ -	\$ -	\$ -	\$ -	-	
<b>TOTAL ELECTRIC MEASURES:</b>	<b>33,769</b>	<b>\$ 6,040.44</b>	<b>\$ 32,344.37</b>	<b>\$ 19,406.62</b>	<b>\$ 12,937.75</b>	<b>2.14</b>	
	<u>Therms /yr.</u>						
<b>TOTAL GAS MEASURES:</b>	457	\$ -	\$ 1,040.64	\$ 624.38	\$ 416.26	-	
	<u>Gallons/yr.</u>						
<b>TOTAL OIL MEASURES:</b>	-	\$ -	\$ -	\$ -	\$ -	-	
	<u>Oil Gallons/yr. Gas Therms/yr.</u>						
<b>CONVERSION MEASURES:</b> <small>(GAS TO OIL)</small>	2,766	(2,970)	\$ 2,162.44	\$ 17,584.40	\$ 10,550.64	\$ 7,033.76	3.25
	<u>Gallons/yr.</u>						
<b>TOTAL PROPANE MEASURES:</b>	-	\$ -	\$ -	\$ -	\$ -	-	
<b>COMBINED PROJECT TOTALS:</b>	<b>\$ 8,202.88</b>	<b>\$ 50,969.41</b>	<b>\$ 30,581.65</b>	<b>\$ 20,387.77</b>	<b>2.49</b>		
<b>PROJECT TRC TEST:</b>							██████████



Savings values are estimates. Actual savings will vary.  
 Incentives and participation subject to program rules and Participation Agreement.

**Page 2**

**Scope of Work**

The work to be performed by the Participating Contractor in connection with the Project shall be comprised of the below listed Measures in the estimated quantities listed:

<u>Measure Description / Location</u>	<u>Quantity To Be Installed</u>	<u>Total Measure Cost</u>	<u>Estimated Customer Total Cost</u>	<u>Estimated Incentive Amount</u>
4' T8 2-lamp with EB plus reflector / Main Entrance	1	\$ 108.01	\$ 43.20	\$ 64.80
4' T8 4-lamp with EB / Waiting Area	2	\$ 171.34	\$ 68.53	\$ 102.80
4' T8 2-lamp with EB plus reflector / Code Enforcement Office	6	\$ 648.05	\$ 259.22	\$ 388.83
CF 13-1L SCREW IN CFL / Closet	1	\$ 32.43	\$ 12.97	\$ 19.46
4' T8 2-lamp with EB plus reflector / Construction Office	4	\$ 432.03	\$ 172.81	\$ 259.22
4' T8 2-lamp with EB plus reflector / Front Desk	4	\$ 432.03	\$ 172.81	\$ 259.22
4' T8 2-lamp with EB / File Room	4	\$ 352.75	\$ 141.10	\$ 211.65
4' T8 4-lamp with EB / File Room	1	\$ 105.72	\$ 42.29	\$ 63.43
4' T8 4-lamp with EB / Back File Room	2	\$ 211.43	\$ 84.57	\$ 126.86
4' T8 2-lamp with EB / Back File Room	2	\$ 176.38	\$ 70.55	\$ 105.83
2' T8 U-Lamp with EB / Mens Room	2	\$ 157.17	\$ 62.87	\$ 94.30
2' T8 U-Lamp with EB / Womens Room	2	\$ 157.17	\$ 62.87	\$ 94.30
4' T8 2-lamp with EB plus reflector / Hall Outside Bathroom	1	\$ 108.01	\$ 43.20	\$ 64.80
2' T8 U-Lamp with EB / Main Hall	9	\$ 707.26	\$ 282.90	\$ 424.36
4' T8 2-lamp with EB plus reflector / Fish Office	6	\$ 648.05	\$ 259.22	\$ 388.83
4' T8 2-lamp with EB plus reflector / Locker/File Room	2	\$ 216.02	\$ 86.41	\$ 129.61
2' T8 U-Lamp with EB / Locker Room Bath	1	\$ 78.58	\$ 31.43	\$ 47.15
4' T8 2-lamp with EB plus reflector / Office 2	4	\$ 432.03	\$ 172.81	\$ 259.22
4' T8 2-lamp with EB plus reflector / Office 3	4	\$ 432.03	\$ 172.81	\$ 259.22
4' T8 2-lamp with EB plus reflector / Plans Storage	2	\$ 216.02	\$ 86.41	\$ 129.61
4' T8 2-lamp with EB plus reflector / Office 4	4	\$ 432.03	\$ 172.81	\$ 259.22
4' T8 2-lamp with EB plus reflector / Office 5	4	\$ 432.03	\$ 172.81	\$ 259.22
Occ. Sens. Wall/Corner Mount (low v) / Code Enforcement Office	1	\$ 275.51	\$ 110.20	\$ 165.31
Occ. Sens. Wall/Corner Mount (low v) / Fish Office	1	\$ 275.51	\$ 110.20	\$ 165.31
Occ.Sensor for High Bay Fixtures / Boiler Room	1	\$ 188.22	\$ 75.29	\$ 112.93
Occupancy Sensor Wall Switch / Office 2	1	\$ 148.76	\$ 59.50	\$ 89.26
Occ. Sens. Wall/Corner Mount (low v) / Office 3	1	\$ 275.51	\$ 110.20	\$ 165.31
Occupancy Sensor Wall Switch / Plans Storage	1	\$ 148.76	\$ 59.50	\$ 89.26
Occupancy Sensor Wall Switch / Office 4	1	\$ 148.76	\$ 59.50	\$ 89.26
Occupancy Sensor Wall Switch / Office 5	1	\$ 148.76	\$ 59.50	\$ 89.26
7.5-Ton Packaged Unitary A/C (Elec.) / RTU-1 All areas	1	\$ 12,024.02	\$ 4,809.61	\$ 7,214.41
7.5-Ton Packaged Unitary A/C (Elec.) / RTU-2 All areas	1	\$ 12,024.02	\$ 4,809.61	\$ 7,214.41
Gas-Fired Boiler (Conversion) / Boiler	1	\$ 17,584.40	\$ 7,033.76	\$ 10,550.64
Pipe Wrap Insulation / boiler	1	\$ 818.10	\$ 327.24	\$ 490.86
<b>TOTALS**</b>		<b>\$ 50,969.41</b>	<b>\$ 20,387.77</b>	<b>\$ 30,581.65</b>

\*Costs listed above are based on typical common field conditions and scope. All costs associated with project-specific circumstances that are over and above those deemed typical by the Contractor and/or Market Manager ("Special Costs") shall not be incentivized by the Program, but shall be paid fully by the Customer and performed outside of the Participation Agreement. Special Costs include but are not limited to: costs associated with the correction of code or safety violations, extraordinary scaffolding or crane costs, extraordinary resizing of penetrations, extraordinary conduit and piping runs, and Customer requests to perform work outside of normal business hours.

\*\*Maximum incentive amount per project is \$50,000. Measures that would qualify the project for funding through the American Recovery and Reinvestment Act (ARRA), are highlighted above with an 'A'. If any "ARRA measures" are included then the total incentive amount for all measures will be paid with ARRA funds, otherwise the total incentive amount will come from NJ Clean Energy funds.



03-30-2011

Colleen Crippen  
Lower, Township of  
2600 Bayshore Road  
Villas, NJ 08251

Dear Colleen Crippen,

Thank you for applying to participate in the Energy Efficiency and Conservation Block Grant Rebate Program (EECBG), a New Jersey Board of Public Utilities (NJBP) initiative, managed by TRC Energy Services (TRC). This program is funded by the United States Department of Energy through the American Recovery and Reinvestment Act (ARRA). The project described below has been approved and EECBG funding has been committed based on information supplied in the application. This incentive commitment will be valid as long as the project is completed and supporting documentation is received by TRC prior to the expiration date.

<b>Application # SJ02015EECBG</b>	<b>Associated Program: Direct Install</b>	<b>Expiration Date: 8/1/2012</b>
<b>Estimated EECBG Amount: \$3,500.00</b>	<b>Account # 012830399999</b>	
<b>Project Location: 2600 Bayshore Road Villas, NJ 08251</b>		

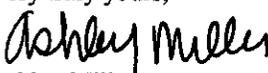
The EECBG amount listed in the table above represents the level of funding allocated for the proposed project. The final amount will be determined based on 1) actual equipment installed, which may be verified by a site inspection and 2) program terms and conditions, which limit the combination of the EECBG, NJ Clean Energy Program (NJCEP) incentives, and/or utility incentives to an amount not greater than the total project cost. In addition, certain utility programs may not fund 100% of the project cost.

As the customer, you are responsible for the contractor's work and any costs not covered by the EECBG and/or NJCEP or utility program incentives. You are also responsible for ensuring that all American Recovery and Reinvestment Act (ARRA) requirements are met including but not limited to, the wage requirements of the Davis Bacon Act (DBA) (40, USC 3141 et seq; 29 CFR 5.2(j)(1)(i)) and all Buy American provisions. Note that to the extent that the prevailing wage rates set forth in New Jersey's Prevailing Wage Act (N.J.S.A. 34:11-56.25) meet or exceed the federal DBA wage rates, the New Jersey rates must be paid.. TRC, as the Commercial and Industrial Market Manager, may assign any or all of its rights and obligations under this Application, without the Applicant's consent, to any entity assuming responsibility for the New Jersey Office of Clean Energy's ARRA Program management duties.

The following supporting documentation is required at project completion:

1. Equipment invoices, including a description of the equipment installed, quantity, and unit price (e.g. material price per fixture, motor, etc.) and separate indications for labor and materials. Please include your EECBG application number on all invoices.
2. Copies of weekly certified payroll
3. Copies of jobs report identifying hours worked by labor title
4. Certification related to compliance with Buy American provisions
5. All other required Energy Efficiency and Conservation Block Grant forms

For questions or assistance in completing your EECBG application, please contact TRC at the number below.

Very truly yours,  
  
Ashley Miller  
Program Coordinator



February 1, 2011

Robert Senski  
South Jersey Energy Service Plus  
One North White Horse Pike  
P.O. Box 152  
Hammonton, NJ. 08037

Dear Mr. Senski:

We are pleased to inform you that the project listed below is approved based on the information you supplied which includes the Energy Assessment and Scope of Work Attachment.

<b>Application #: SJ02015</b>
<b>Project Name/Location: Township of Lower (Planning &amp; Zoning) / 2600 Bayshore Rd – Villas, NJ. 08251</b>
<b>Estimated Incentive: \$30,581.65</b>

The estimated incentive represents the maximum incentive for the proposed project for the measures listed on the Scope of Work Attachment. The actual incentive paid will be based on actual equipment installed, subject to verification by a site inspection, up to the approved amount. Specifications of all equipment installed must meet or exceed minimum program specifications.

In order to process the incentive for payment, the following information must be submitted to the Market Manager upon project completion:

1. If the project "as built" is different than what was originally submitted, please include a revised version of the Direct Install Energy Assessment Tool
2. A copy of the signed Measure Acceptance Form, with the Customer's initials for installed measures only
3. Manufacturer's specification sheets for all installed equipment.
4. Documentation that all permits required for the project were obtained
5. Documentation of proper disposal of materials (lamps, ballasts, etc)
6. All other documentation as identified in the Participating Contractor Services Agreement or through subsequent communication with the Market Manager
7. Documentation that all ARRA requirements were met in accordance with the ARRA instructional package

If you have any questions, please contact the undersigned at 732-855-0033.  
Very truly yours,

Kevin Rivera  
Direct Install Program Coordinator

Savings values are estimates. Actual savings will vary.  
 Incentives and participation subject to program rules and Participation Agreement



## New Jersey Office of Clean Energy Direct Install Program Energy Assessment Tool



### General Project Information

Participating Customer:	Township of Lower	Facility Type:	Other
Contractor / Project #:	SJESP      SJ2014	Total Facility Square Footage:	8,600
Facility Name:	Public Works Garage and Offices	Avg Weekly Hrs of Operation:	40
Street Address:	771 Seashore Road	# of Full-Time Employees:	16
City / Zip Code:	Cold Spring      08204	Year Constructed:	1982
Will the project receive EECBG funding?:	Y	Tax Exempt?:	Y

### ELECTRIC UTILITY INFORMATION

Electric Provider:	Atlantic City Electric
Service Class:	Commerical
Account #:	010511899998
Billing Period Start Date:	
Billing Period End Date:	
Billing Period kWh Consumption:	
Billing Period Total Cost:	
Total Taxes + Fees on Bill:	

### GAS UTILITY INFORMATION

Gas Provider:	South Jersey Gas
Service Class:	Commerical
Account #:	41652565015
Billing Period Start Date:	
Billing Period End Date:	
Billing Period Therm Consumption:	
Billing Period Total Cost:	
Total Taxes + Fees on Bill:	

### Project Summary

Electric - Average Cost (\$/kWh):	\$0.00		Gas - Average Cost (\$/Therm):	\$0.00
-----------------------------------	--------	--	--------------------------------	--------

	kWh Saved per Year	Annual Savings	Total Measure Cost	Estimated Incentive Amount	Total Cost to Customer	Simple Payback (yrs)
Lighting Measures Total:	31,443	\$ -	\$ 8,790.33	\$ 5,274.20	\$ 3,516.13	-
Motors & VFD Measures Total:	-	\$ -	\$ -	\$ -	\$ -	-
HVAC Electric Measures Total:	-	\$ -	\$ -	\$ -	\$ -	-
Refrigeration Measures Total:	-	\$ -	\$ -	\$ -	\$ -	-
<b>TOTAL ELECTRIC MEASURES:</b>	<b>31,443</b>	<b>\$ -</b>	<b>\$ 8,790.33</b>	<b>\$ 5,274.20</b>	<b>\$ 3,516.13</b>	<b>-</b>

<b>TOTAL GAS MEASURES:</b>						
	Therms/yr.	\$ -	\$ -	\$ -	\$ -	-

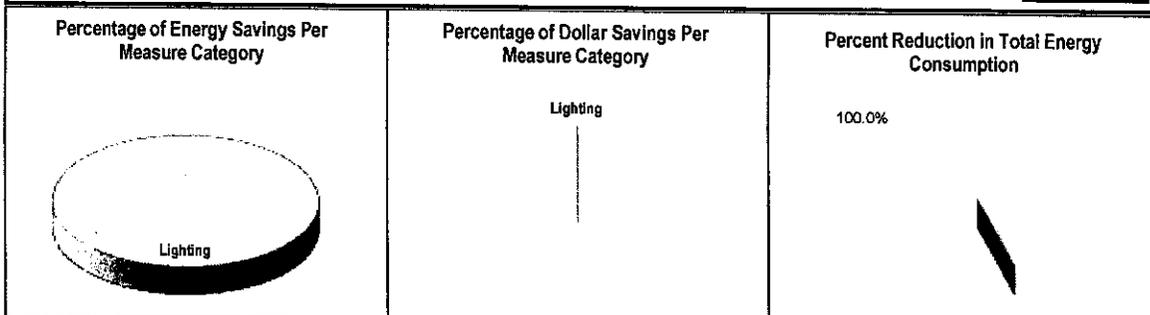
<b>TOTAL OIL MEASURES:</b>						
	Gallons/yr.	\$ -	\$ -	\$ -	\$ -	-

<b>CONVERSION MEASURES:</b>						
	Oil Gallons/yr. Gas Therms/yr.	\$ -	\$ -	\$ -	\$ -	-

<b>TOTAL PROPANE MEASURES:</b>						
	Gallons/yr.	\$ -	\$ -	\$ -	\$ -	-

<b>COMBINED PROJECT TOTALS:</b>	\$ -	\$ 8,790.33	\$ 5,274.20	\$ 3,516.13	-
---------------------------------	------	-------------	-------------	-------------	---

PROJECT TRC TEST: XXXXXXXXXX



Savings values are estimates. Actual savings will vary.  
 Incentives and participation subject to program rules and Participation Agreement.

**Page 2**  
**Scope of Work**

The work to be performed by the Participating Contractor in connection with the Project shall be comprised of the below listed Measures in the estimated quantities listed:

Measure Description / Location	Quantity	Total	Estimated	Estimated
	To Be Installed	Measure Cost	Customer Total Cost	Incentive Amount
4' T8 4-lamp with EB / Main Office	1	\$ 60.55	\$ 24.22	\$ 36.33
4' T8 4-lamp with EB / Office 2	1	\$ 60.55	\$ 24.22	\$ 36.33
4' T8 4-lamp with EB / Office 3	1	\$ 60.55	\$ 24.22	\$ 36.33
4' T8 4-lamp with EB / Gargae	28	\$ 2,085.14	\$ 834.06	\$ 1,251.09
4' T8 4-lamp with EB / Garage Bath Room	2	\$ 121.10	\$ 48.44	\$ 72.66
4' T8 4-lamp with EB / Parts Room	4	\$ 242.21	\$ 96.88	\$ 145.32
8' T8 2-lamp with EB / Oil/Paint Room	1	\$ 77.56	\$ 31.02	\$ 46.53
4' T8 4-lamp with EB / Garage Part 2	16	\$ 1,191.51	\$ 476.60	\$ 714.91
4' T8 4-lamp with EB / Garage Part 2 Work Station	1	\$ 60.55	\$ 24.22	\$ 36.33
4' T8 4-lamp with EB / Garage Part 3	6	\$ 446.82	\$ 178.73	\$ 268.09
4' T8 4-lamp with EB / Maintenance Garage	3	\$ 181.65	\$ 72.66	\$ 108.99
4' T8 2-lamp with EB / Maintenance Garage	1	\$ 60.57	\$ 24.23	\$ 36.34
4' T8 4-lamp with EB / Maintenance Garage	1	\$ 60.55	\$ 24.22	\$ 36.33
4' T8 4-lamp with EB / Maintenance Garage 2	2	\$ 121.10	\$ 48.44	\$ 72.66
4' T8 4-lamp with EB / Sign Shop	4	\$ 297.88	\$ 119.15	\$ 178.73
4' T8 4-lamp with EB / Break Room	2	\$ 121.10	\$ 48.44	\$ 72.66
4' T8 4-lamp with EB / Garage 3	10	\$ 744.69	\$ 297.88	\$ 446.82
4 LAMP T5 HIGH BAY HO FIXTURE / Garage	6	\$ 1,805.04	\$ 722.01	\$ 1,083.02
Occupancy Sensor Wall Switch / Office 2	1	\$ 97.82	\$ 39.13	\$ 58.69
Occupancy Sensor Wall Switch / Office 3	1	\$ 97.82	\$ 39.13	\$ 58.69
Occ.Sensor for High Bay Fixtures / Garage	6	\$ 795.55	\$ 318.22	\$ 477.33
<b>TOTALS**</b>		\$ 8,790.33	\$ 3,516.13	\$ 5,274.20

\*Costs listed above are based on typical common field conditions and scope. All costs associated with project-specific circumstances that are over and above those deemed typical by the Contractor and/or Market Manager ("Special Costs") shall not be incentivized by the Program, but shall be paid fully by the Customer and performed outside of the Participation Agreement. Special Costs include but are not limited to: costs associated with the correction of code or safety violations, extraordinary scaffolding or crane costs, extraordinary resizing of penetrations, extraordinary conduit and piping runs, and Customer requests to perform work outside of normal business hours.

\*\*Maximum incentive amount per project is \$50,000. Measures that would qualify the project for funding through the American Recovery and Reinvestment Act (ARRA), are highlighted above with an 'A'. If any "ARRA measures" are included then the total incentive amount for all measures will be paid with ARRA funds, otherwise the total incentive amount will come from NJ Clean Energy funds.

C-04-55-2010-20  
✓389 553



December 17, 2010

Robert Senski  
South Jersey Energy Service Plus  
One North White Horse Pike  
P.O. Box 152  
Hammonton, NJ. 08037

Dear Mr. Senski:

We are pleased to inform you that the project listed below is approved based on the information you supplied which includes the Energy Assessment and Scope of Work Attachment.

<b>Application #:</b> SJ02017
<b>Project Name/Location:</b> Township of Lower (DPW) / 771 Seashore Rd - Cold Spring, NJ. 08204
<b>Estimated Incentive:</b> \$5,274.20

The estimated incentive represents the maximum incentive for the proposed project for the measures listed on the Scope of Work Attachment. The actual incentive paid will be based on actual equipment installed, subject to verification by a site inspection, up to the approved amount. Specifications of all equipment installed must meet or exceed minimum program specifications.

In order to process the incentive for payment, the following information must be submitted to the Market Manager upon project completion:

1. If the project "as built" is different than what was originally submitted, please include a revised version of the Direct Install Energy Assessment Tool
2. A copy of the signed Measure Acceptance Form, with the Customer's initials for installed measures only
3. Manufacturer's specification sheets for all installed equipment.
4. Documentation that all permits required for the project were obtained
5. Documentation of proper disposal of materials (lamps, ballasts, etc)
6. All other documentation as identified in the Participating Contractor Services Agreement or through subsequent communication with the Market Manager
7. Documentation that all ARRA requirements were met in accordance with the ARRA instructional package

If you have any questions, please contact the undersigned at 732-855-0033.

Very truly yours,

*Kevin Rivera*  
Kevin Rivera

Direct Install Program Coordinator

Commercial & Industrial Market Manager  
New Jersey's Clean Energy Program  
c/o TRC Energy Services  
900 Route 9 North, Suite 404, Woodbridge, NJ 07095  
Toll Free - 866-433-4479 • Phone - 732-855-0033 • Fax - 732-855-0422



01-21-2011

Colleen Crippen  
Lower, Township of  
2600 Bayshore Road  
Villas, NJ 08251

Dear Colleen Crippen,

Thank you for applying to participate in the Energy Efficiency and Conservation Block Grant Rebate Program (EECBG), a New Jersey Board of Public Utilities (NJBP) initiative, managed by TRC Energy Services (TRC). The project described below has been approved and EECBG funding has been committed based on information supplied in the application. This incentive commitment will be valid as long as the project is completed and supporting documentation is received by TRC prior to the expiration date.

<b>Application # SJ02017EECBG</b>	<b>Associated Program: Direct Install</b>	<b>Expiration Date: 8/1/2012</b>
<b>Estimated EECBG Amount: \$1,200.00</b>	<b>Account # 010511899998</b>	
<b>Project Location: 771 Seashore Road Cold Spring, NJ 08204</b>		

The EECBG amount listed in the table above represents the level of funding allocated for the proposed project. The final amount will be determined based on 1) actual equipment installed, which may be verified by a site inspection and 2) program terms and conditions, which limit the combination of the EECBG, NJ Clean Energy Program (NJCEP) incentives, and/or utility incentives to an amount not greater than the total project cost. In addition, certain utility programs may not fund 100% of the project cost.

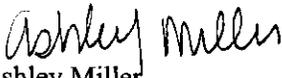
As the customer, you are responsible for the contractor's work and any costs not covered by the EECBG and/or NJCEP or utility program incentives. You are also responsible for ensuring that all American Recovery and Reinvestment Act (ARRA) requirements are met. TRC, as the Commercial and Industrial Market Manager, may assign any or all of its rights and obligations under this Application, without the Applicant's consent, to any entity assuming responsibility for the New Jersey Office of Clean Energy's ARRA Program management duties.

The following supporting documentation is required at project completion:

1. Equipment invoices, **including a description of the equipment installed, quantity, and unit price (e.g. material price per fixture, motor, etc.) and separate indications for labor and materials.** Please include your EECBG application number on all invoices.
2. Copies of weekly certified payroll
3. Copies of jobs report identifying hours worked by labor title
4. Certification related to compliance with Buy American provisions
5. All other required Energy Efficiency and Conservation Block Grant forms

For questions or assistance in completing your EECBG application, please contact TRC at the number below.

Very truly yours,

  
Ashley Miller  
Program Coordinator

Commercial & Industrial Market Manager  
New Jersey's Clean Energy Program  
c/o TRC Energy Services  
900 Route 9 North, Suite 404, Woodbridge, NJ 07095  
Toll Free - 866-433-4479 • Phone - 732-855-0033 • Fax - 732-855-0422

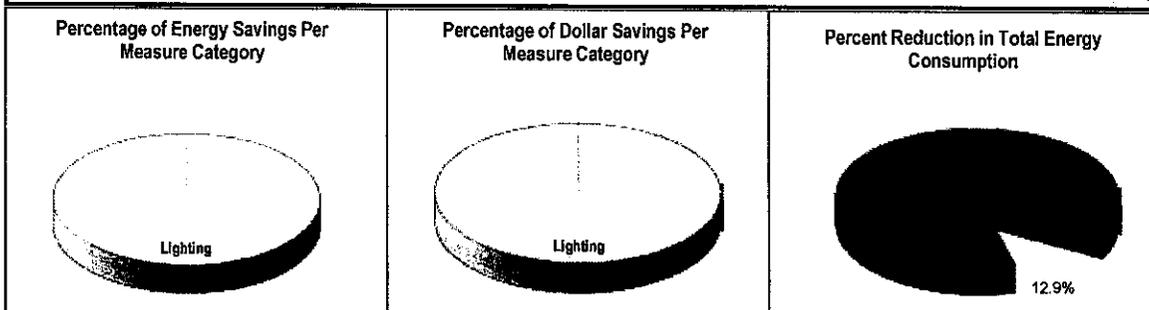


## New Jersey Office of Clean Energy Direct Install Program Energy Assessment Tool



General Project Information				
Participating Customer:	Township of Lower		Facility Type:	Other
Contractor / Project #:	SJESP	SJ2013	Total Facility Square Footage:	15,264
Facility Name:	Recreation Center		Avg Weekly Hrs of Operation:	95
Street Address:	2600 Batshore Road		# of Full-Time Employees:	4
City / Zip Code:	Villas	08251	Year Constructed:	1974
Will the project receive EECBG funding?:	Y		Tax Exempt?:	Y
ELECTRIC UTILITY INFORMATION		GAS UTILITY INFORMATION		
Electric Provider:	Atlantic City Electric		Gas Provider:	<Select Gas Provider>
Service Class:	Commerical		Service Class:	
Account #:	012830499997		Account #:	
Billing Period Start Date:	05/17/10		Billing Period Start Date:	
Billing Period End Date:	06/16/10		Billing Period End Date:	
Billing Period kWh Consumption:	17,240		Billing Period Therm Consumption:	
Billing Period Total Cost:	\$2,895.97		Billing Period Total Cost:	
Total Taxes + Fees on Bill:	\$ 238.18		Total Taxes + Fees on Bill:	

Project Summary							
Electric - Average Cost (\$/kWh):				Gas - Average Cost (\$/Therm):			
<b>\$0.154</b>				<b>\$0.00</b>			
	kWh Saved per Year	Annual Savings	Total Measure Cost	Estimated Incentive Amount	Total Cost to Customer	Simple Payback (Yrs)	
Lighting Measures Total:	30,744	\$ 4,739.67	\$ 10,437.38	\$ 6,262.43	\$ 4,174.95	0.88	
Motors & VFD Measures Total:	-	\$ -	\$ -	\$ -	\$ -	-	
HVAC Electric Measures Total:	-	\$ -	\$ -	\$ -	\$ -	-	
Refrigeration Measures Total:	-	\$ -	\$ -	\$ -	\$ -	-	
<b>TOTAL ELECTRIC MEASURES:</b>	<b>30,744</b>	<b>\$ 4,739.67</b>	<b>\$ 10,437.38</b>	<b>\$ 6,262.43</b>	<b>\$ 4,174.95</b>	<b>0.88</b>	
<u>Therms /yr.</u>							
<b>TOTAL GAS MEASURES:</b>	-	\$ -	\$ -	\$ -	\$ -	-	
<u>Gallons/yr.</u>							
<b>TOTAL OIL MEASURES:</b>	-	\$ -	\$ -	\$ -	\$ -	-	
<u>Oil Gallons/yr. Gas Therms/yr.</u>							
<b>CONVERSION MEASURES:</b>	-	\$ -	\$ -	\$ -	\$ -	-	
(GAS TO OIL)							
<u>Gallons/yr.</u>							
<b>TOTAL PROPANE MEASURES:</b>	-	\$ -	\$ -	\$ -	\$ -	-	
<b>COMBINED PROJECT TOTALS:</b>							
	<b>\$ 4,739.67</b>	<b>\$ 10,437.38</b>	<b>\$ 6,262.43</b>	<b>\$ 4,174.95</b>	<b>0.88</b>		
<b>PROJECT TRC TEST:</b> <span style="background-color: black; color: black;">XXXXXXXXXX</span>							



Savings values are estimates. Actual savings will vary.  
 Incentives and participation subject to program rules and Participation Agreement.

**Page 2**

**Scope of Work**

The work to be performed by the Participating Contractor in connection with the Project shall be comprised of the below listed Measures in the estimated quantities listed:

<u>Measure Description / Location</u>	<u>Quantity</u>	<u>Total</u>	<u>Estimated</u>	<u>Estimated</u>
	<u>To Be</u>	<u>Measure</u>	<u>Customer</u>	<u>Incentive</u>
	<u>Installed</u>	<u>Cost</u>	<u>Total Cost</u>	<u>Amount</u>
8' T8 2-lamp with EB / Game Room	11	\$ 853.11	\$ 341.24	\$ 511.86
4' T8 2-lamp with EB / Ladies Room	2	\$ 94.80	\$ 37.92	\$ 56.88
4' T8 2-lamp with EB / Mens Room	1	\$ 47.40	\$ 18.96	\$ 28.44
4 LAMP T5 HIGH BAY HO FIXTURE / Gym	24	\$ 6,162.06	\$ 2,464.83	\$ 3,697.24
Occupancy Sensor Wall Switch / Office	1	\$ 97.82	\$ 39.13	\$ 58.69
Occ.Sensor for High Bay Fixtures / Gym	24	\$ 3,182.18	\$ 1,272.87	\$ 1,909.31
<b>TOTALS**</b>		\$ 10,437.38	\$ 4,174.95	\$ 6,262.43

\*Costs listed above are based on typical common field conditions and scope. All costs associated with project-specific circumstances that are over and above those deemed typical by the Contractor and/or Market Manager ("Special Costs") shall not be incentivized by the Program, but shall be paid fully by the Customer and performed outside of the Participation Agreement. Special Costs include but are not limited to: costs associated with the correction of code or safety violations, extraordinary scaffolding or crane costs, extraordinary resizing of penetrations, extraordinary conduit and piping runs, and Customer requests to perform work outside of normal business hours.

\*\*Maximum incentive amount per project is \$50,000. Measures that would qualify the project for funding through the American Recovery and Reinvestment Act (ARRA), are highlighted above with an 'A'. If any "ARRA measures" are included then the total incentive amount for all measures will be paid with ARRA funds, otherwise the total incentive amount will come from NJ Clean Energy funds.



01-21-2011

Colleen Crippen  
Lower, Township of  
2600 Bayshore Road  
Villas, NJ 08251

Dear Colleen Crippen,

Thank you for applying to participate in the Energy Efficiency and Conservation Block Grant Rebate Program (EECBG), a New Jersey Board of Public Utilities (NJBP) initiative, managed by TRC Energy Services (TRC). The project described below has been approved and EECBG funding has been committed based on information supplied in the application. This incentive commitment will be valid as long as the project is completed and supporting documentation is received by TRC prior to the expiration date.

<b>Application # SJ02013EECBG</b>	<b>Associated Program: Direct Install</b>	<b>Expiration Date: 8/1/2012</b>
<b>Estimated EECBG Amount: \$1,500.00</b>	<b>Account # 01283049997</b>	
<b>Project Location: 2600 Bayshore Road</b>		<b>Villas, NJ 08251</b>

The EECBG amount listed in the table above represents the level of funding allocated for the proposed project. The final amount will be determined based on 1) actual equipment installed, which may be verified by a site inspection and 2) program terms and conditions, which limit the combination of the EECBG, NJ Clean Energy Program (NJCEP) incentives, and/or utility incentives to an amount not greater than the total project cost. In addition, certain utility programs may not fund 100% of the project cost.

As the customer, you are responsible for the contractor's work and any costs not covered by the EECBG and/or NJCEP or utility program incentives. You are also responsible for ensuring that all American Recovery and Reinvestment Act (ARRA) requirements are met. TRC, as the Commercial and Industrial Market Manager, may assign any or all of its rights and obligations under this Application, without the Applicant's consent, to any entity assuming responsibility for the New Jersey Office of Clean Energy's ARRA Program management duties.

The following supporting documentation is required at project completion:

1. Equipment invoices, **including a description of the equipment installed, quantity, and unit price (e.g. material price per fixture, motor, etc.) and separate indications for labor and materials.** Please include your EECBG application number on all invoices.
2. Copies of weekly certified payroll
3. Copies of jobs report identifying hours worked by labor title
4. Certification related to compliance with Buy American provisions
5. All other required Energy Efficiency and Conservation Block Grant forms

For questions or assistance in completing your EECBG application, please contact TRC at the number below.

Very truly yours,

Ashley Miller  
Program Coordinator

Commercial & Industrial Market Manager  
New Jersey's Clean Energy Program  
c/o TRC Energy Services  
900 Route 9 North, Suite 404, Woodbridge, NJ 07095  
Toll Free - 866-433-4479 • Phone - 732-855-0033 • Fax - 732-855-0422



## New Jersey Office of Clean Energy Direct Install Program Energy Assessment Tool

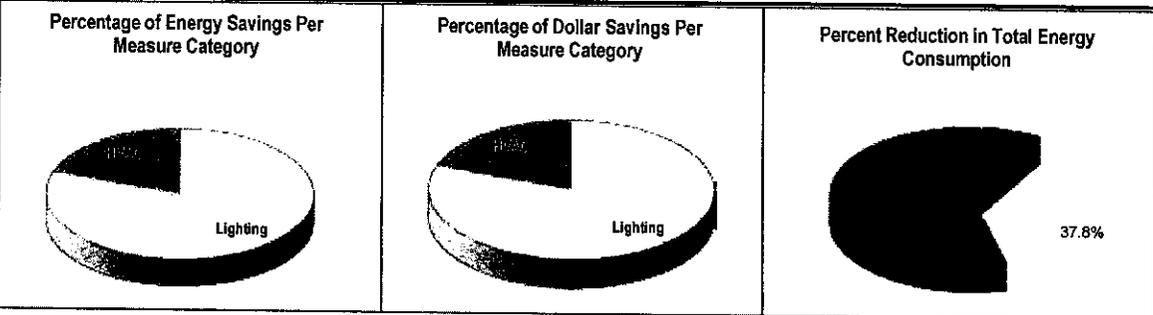


<b>General Project Information</b>				
Participating Customer:	Township of Lower		Facility Type:	Office- Large
Contractor / Project #:	SJESP	SJ2016	Total Facility Square Footage:	12,291
Facility Name:	Municipal Building of Lower Township		Avg Weekly Hrs of Operation:	40
Street Address:	2600 Bayshore Road		# of Full-Time Employees:	17
City / Zip Code:	Villas	08251	Year Constructed:	1979
Will the project receive EECBG funding?:	Y		Tax Exempt?:	Y

<b>ELECTRIC UTILITY INFORMATION</b>	<b>GAS UTILITY INFORMATION</b>
Electric Provider: Atlantic City Electric	Gas Provider: <Select Gas Provider>
Service Class: Commercial	Service Class:
Account #: 012763099996	Account #:
Billing Period Start Date: 05/16/10	Billing Period Start Date:
Billing Period End Date: 06/17/10	Billing Period End Date:
Billing Period kWh Consumption: 10,760	Billing Period Therm Consumption:
Billing Period Total Cost: \$2,009.00	Billing Period Total Cost:
Total Taxes + Fees on Bill: \$ 94.02	Total Taxes + Fees on Bill:

<b>Project Summary</b>							
Electric - Average Cost (\$/kWh):	<b>\$0.178</b>	Gas - Average Cost (\$/Therm):	<b>\$0.00</b>				
	<u>kWh Saved per Year</u>	<u>Annual Savings</u>	<u>Total Measure Cost</u>	<u>Estimated Incentive Amount</u>	<u>Total Cost to Customer</u>	<u>Simple Payback (Yrs)</u>	
Lighting Measures Total:	62,787	\$ 11,174.25	\$ 19,210.25	\$ 11,526.15	\$ 7,684.10	0.69	
Motors & VFD Measures Total:	-	\$ -	\$ -	\$ -	\$ -	-	
HVAC Electric Measures Total:	15,565	\$ 2,770.21	\$ 55,544.78	\$ 33,326.87	\$ 22,217.91	8.02	
Refrigeration Measures Total:	-	\$ -	\$ -	\$ -	\$ -	-	
<b>TOTAL ELECTRIC MEASURES:</b>	<b>78,352</b>	<b>\$ 13,944.46</b>	<b>\$ 74,755.03</b>	<b>\$ 44,853.02</b>	<b>\$ 29,902.01</b>	<b>2.14</b>	
<b>TOTAL GAS MEASURES:</b>	<u>Therms/yr.</u>						
	-	\$ -	\$ -	\$ -	\$ -	-	
<b>TOTAL OIL MEASURES:</b>	<u>Gallons/yr.</u>						
	-	\$ -	\$ -	\$ -	\$ -	-	
<b>CONVERSION MEASURES:</b>	<u>Oil Gallons/yr. Gas Therms/yr.</u>						
(GAS TO OIL)	-	\$ -	\$ -	\$ -	\$ -	-	
<b>TOTAL PROPANE MEASURES:</b>	<u>Gallons/yr.</u>						
	-	\$ -	\$ -	\$ -	\$ -	-	
<b>COMBINED PROJECT TOTALS:</b>	<b>\$ 13,944.46</b>	<b>\$ 74,755.03</b>	<b>\$ 44,853.02</b>	<b>\$ 29,902.01</b>	<b>2.14</b>		
<b>PROJECT TRC TEST:</b>							██████████



Savings values are estimates. Actual savings will vary.  
 Incentives and participation subject to program rules and Participation Agreement.

**Page 2**  
**Scope of Work**

The work to be performed by the Participating Contractor in connection with the Project shall be comprised of the below listed Measures in the estimated quantities listed:

<u>Measure Description / Location</u>	<u>Quantity To Be Installed</u>	<u>Total Measure Cost</u>	<u>Estimated Customer Total Cost</u>	<u>Estimated Incentive Amount</u>
4' T8 2-lamp with EB plus reflector / Office Next to Main Desk	1	\$ 108.01	\$ 43.20	\$ 64.80
4' T8 2-lamp with EB plus reflector / Assessor's Office	8	\$ 864.06	\$ 345.62	\$ 518.44
4' T8 2-lamp with EB plus reflector / Assessor's Office 1	2	\$ 216.02	\$ 86.41	\$ 129.61
4' T8 2-lamp with EB / Storage Closet	1	\$ 68.71	\$ 27.48	\$ 41.23
4' T8 2-lamp with EB plus reflector / Tax Office	10	\$ 1,080.08	\$ 432.03	\$ 648.05
4' T8 2-lamp with EB plus reflector / Hallway	2	\$ 216.02	\$ 86.41	\$ 129.61
4' T8 2-lamp with EB plus reflector / Office In Hall	4	\$ 432.03	\$ 172.81	\$ 259.22
4' T8 2-lamp with EB / File Room	3	\$ 206.13	\$ 82.45	\$ 123.68
4' T8 2-lamp with EB plus reflector / Treasures Office	6	\$ 648.05	\$ 259.22	\$ 388.83
4' T8 2-lamp with EB plus reflector / Treasures Office 1	2	\$ 216.02	\$ 86.41	\$ 129.61
4' T8 2-lamp with EB plus reflector / Treasures Office 2	2	\$ 216.02	\$ 86.41	\$ 129.61
4' T8 2-lamp with EB plus reflector / Managers Office	6	\$ 648.05	\$ 259.22	\$ 388.83
4' T8 2-lamp with EB plus reflector / Managers Office 1	4	\$ 432.03	\$ 172.81	\$ 259.22
4' T8 2-lamp with EB / Hallway Exit	1	\$ 68.71	\$ 27.48	\$ 41.23
4' T8 2-lamp with EB plus reflector / Hallway	9	\$ 972.07	\$ 388.83	\$ 583.24
4' T8 2-lamp with EB plus reflector / Clerks Office Right Side	11	\$ 1,188.08	\$ 475.23	\$ 712.85
4' T8 2-lamp with EB / Storage Closet	1	\$ 68.71	\$ 27.48	\$ 41.23
4' T8 2-lamp with EB plus reflector / Back Office	3	\$ 324.02	\$ 129.61	\$ 194.41
4' T8 2-lamp with EB plus reflector / Tax Collector Susan Jacksons Office	4	\$ 432.03	\$ 172.81	\$ 259.22
4' T8 2-lamp with EB plus reflector / Councils Office	11	\$ 1,188.08	\$ 475.23	\$ 712.85
4' T8 2-lamp with EB / Councils Office Closet	1	\$ 68.71	\$ 27.48	\$ 41.23
4' T8 2-lamp with EB plus reflector / Copy/Mail Room	4	\$ 432.03	\$ 172.81	\$ 259.22
4' T8 2-lamp with EB / Closet In Hall	1	\$ 68.71	\$ 27.48	\$ 41.23
4' T8 2-lamp with EB plus reflector / Grants Office	3	\$ 324.02	\$ 129.61	\$ 194.41
4' T8 2-lamp with EB plus reflector / Grants Office File Room	2	\$ 216.02	\$ 86.41	\$ 129.61
2' T8 2-lamp with EB / Janitor Room	1	\$ 68.52	\$ 27.41	\$ 41.11
4' T8 2-lamp with EB plus reflector / Mayors Office	2	\$ 216.02	\$ 86.41	\$ 129.61
2' T8 2-lamp with EB / Bathroom	2	\$ 137.03	\$ 54.81	\$ 82.22
4' T8 2-lamp with EB plus reflector / Conference Room	6	\$ 648.05	\$ 259.22	\$ 388.83
4' T8 2-lamp with EB plus reflector / Arcive Room	4	\$ 432.03	\$ 172.81	\$ 259.22
4' T8 2-lamp with EB / Boiler Room	4	\$ 274.83	\$ 109.93	\$ 164.90
4' T8 2-lamp with EB plus reflector / Kitchen	2	\$ 216.02	\$ 86.41	\$ 129.61
4' T8 2-lamp with EB plus reflector / Court Room	26	\$ 2,808.20	\$ 1,123.28	\$ 1,684.92
4' T8 2-lamp with EB plus reflector / Back Closet	1	\$ 108.01	\$ 43.20	\$ 64.80
4' T8 2-lamp with EB plus reflector / Janitor Closet	1	\$ 108.01	\$ 43.20	\$ 64.80
4' T8 2-lamp with EB plus reflector / Hallway	6	\$ 648.05	\$ 259.22	\$ 388.83
Occupancy Sensor Wall Switch / Office Next to Main Desk	1	\$ 148.76	\$ 59.50	\$ 89.26
Occ. Sens. Wall/Corner Mount (low v) / Tax Office	1	\$ 275.51	\$ 110.20	\$ 165.31
Occ. Sens. Wall/Corner Mount (low v) / Hallway	1	\$ 275.51	\$ 110.20	\$ 165.31
Occ. Sens. Wall/Corner Mount (low v) / Office In Hall	1	\$ 275.51	\$ 110.20	\$ 165.31
Occ. Sens. Wall/Corner Mount (low v) / Tax Collector Susan Jacksons Office	1	\$ 275.51	\$ 110.20	\$ 165.31
Occupancy Sensor Wall Switch / Copy/Mail Room	1	\$ 148.76	\$ 59.50	\$ 89.26
Occupancy Sensor Wall Switch / Closet In Hall	1	\$ 148.76	\$ 59.50	\$ 89.26
Occupancy Sensor Wall Switch / Grants Office	1	\$ 148.76	\$ 59.50	\$ 89.26
Occupancy Sensor Wall Switch / Grants Office File Room	1	\$ 148.76	\$ 59.50	\$ 89.26

Savings values are estimates. Actual savings will vary.  
 Incentives and participation subject to program rules and Participation Agreement.

Occupancy Sensor Wall Switch / Mayors Office	1	\$ 148.76	\$ 59.50	\$ 89.26
Occ. Sens. Wall/Corner Mount (low v) / Conference Room	1	\$ 275.51	\$ 110.20	\$ 165.31
Occ. Sens. Wall/Corner Mount (low v) / Kitchen	1	\$ 275.51	\$ 110.20	\$ 165.31
Occupancy Sensor Wall Switch / Back Closet	1	\$ 148.76	\$ 59.50	\$ 89.26
Occupancy Sensor Wall Switch / Janitor Closet	1	\$ 148.76	\$ 59.50	\$ 89.26
7.5-Ton Air Source Heat Pump / RTU-1 Big Meeting Room	1	\$ 15,002.46	\$ 6,000.98	\$ 9,001.48
7.5-Ton Air Source Heat Pump / RTU-2 Big Meeting Room	1	\$ 15,002.46	\$ 6,000.98	\$ 9,001.48
5-Ton Air Source Heat Pump / Clerks Office	1	\$ 9,647.23	\$ 3,858.89	\$ 5,788.34
7.5-Ton Air Source Heat Pump / Tax Assessors Office	1	\$ 15,002.46	\$ 6,000.98	\$ 9,001.48
<b>TOTALS**</b>		\$ 74,755.03	\$ 29,902.01	\$ 44,853.02

\*Costs listed above are based on typical common field conditions and scope. All costs associated with project-specific circumstances that are over and above those deemed typical by the Contractor and/or Market Manager ("Special Costs") shall not be incentivized by the Program, but shall be paid fully by the Customer and performed outside of the Participation Agreement. Special Costs include but are not limited to: costs associated with the correction of code or safety violations, extraordinary scaffolding or crane costs, extraordinary resizing of penetrations, extraordinary conduit and piping runs, and Customer requests to perform work outside of normal business hours.

\*\*Maximum incentive amount per project is \$50,000. Measures that would qualify the project for funding through the American Recovery and Reinvestment Act (ARRA), are highlighted above with an 'A'. If any "ARRA measures" are included then the total incentive amount for all measures will be paid with ARRA funds, otherwise the total incentive amount will come from NJ Clean Energy funds.



01-21-2011

Colleen Crippen  
Lower, Township of  
2600 Bayshore Road  
Villas, NJ 08251

Dear Colleen Crippen,

Thank you for applying to participate in the Energy Efficiency and Conservation Block Grant Rebate Program (EECBG), a New Jersey Board of Public Utilities (NJBP) initiative, managed by TRC Energy Services (TRC). The project described below has been approved and EECBG funding has been committed based on information supplied in the application. This incentive commitment will be valid as long as the project is completed and supporting documentation is received by TRC prior to the expiration date.

<b>Application # SJ02016EECBG</b>	<b>Associated Program: Direct Install</b>	<b>Expiration Date: 8/1/2012</b>
<b>Estimated EECBG Amount: \$6,900.00</b>	<b>Account # 012763099996</b>	
<b>Project Location: 2600 Bayshore Road Villas, NJ 08251</b>		

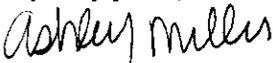
The EECBG amount listed in the table above represents the level of funding allocated for the proposed project. The final amount will be determined based on 1) actual equipment installed, which may be verified by a site inspection and 2) program terms and conditions, which limit the combination of the EECBG, NJ Clean Energy Program (NJCEP) incentives, and/or utility incentives to an amount not greater than the total project cost. In addition, certain utility programs may not fund 100% of the project cost.

As the customer, you are responsible for the contractor's work and any costs not covered by the EECBG and/or NJCEP or utility program incentives. You are also responsible for ensuring that all American Recovery and Reinvestment Act (ARRA) requirements are met. TRC, as the Commercial and Industrial Market Manager, may assign any or all of its rights and obligations under this Application, without the Applicant's consent, to any entity assuming responsibility for the New Jersey Office of Clean Energy's ARRA Program management duties.

The following supporting documentation is required at project completion:

1. Equipment invoices, **including a description of the equipment installed, quantity, and unit price (e.g. material price per fixture, motor, etc.) and separate indications for labor and materials.** Please include your EECBG application number on all invoices.
2. Copies of weekly certified payroll
3. Copies of jobs report identifying hours worked by labor title
4. Certification related to compliance with Buy American provisions
5. All other required Energy Efficiency and Conservation Block Grant forms

For questions or assistance in completing your EECBG application, please contact TRC at the number below.

Very truly yours,  
  
Ashley Miller  
Program Coordinator

Lighting  
HVAC

C-04-55-391530  
C-04-55-391575



December 27, 2010

Robert Senski  
South Jersey Energy Service Plus  
One North White Horse Pike  
P.O. Box 152  
Hammonton, NJ. 08037

Dear Mr. Senski:

We are pleased to inform you that the project listed below is approved based on the information you supplied which includes the Energy Assessment and Scope of Work Attachment.

<b>Application #:</b> SJ02016
<b>Project Name/Location:</b> Township of Lower (Municipal Building) / 2600 Bayside Rd -- Villas, NJ. 08251
<b>Estimated Incentive:</b> \$44,853.02

The estimated incentive represents the maximum incentive for the proposed project for the measures listed on the Scope of Work Attachment. The actual incentive paid will be based on actual equipment installed, subject to verification by a site inspection, up to the approved amount. Specifications of all equipment installed must meet or exceed minimum program specifications.

In order to process the incentive for payment, the following information must be submitted to the Market Manager upon project completion:

1. If the project "as built" is different than what was originally submitted, please include a revised version of the Direct Install Energy Assessment Tool
2. A copy of the signed Measure Acceptance Form, with the Customer's initials for installed measures only
3. Manufacturer's specification sheets for all installed equipment.
4. Documentation that all permits required for the project were obtained
5. Documentation of proper disposal of materials (lamps, ballasts, etc)
6. All other documentation as identified in the Participating Contractor Services Agreement or through subsequent communication with the Market Manager
7. Documentation that all ARRA requirements were met in accordance with the ARRA instructional package

If you have any questions, please contact the undersigned at 732-855-0033.

Very truly yours,

  
Kevin Rivera  
Direct Install Program Coordinator

Commercial & Industrial Market Manager  
New Jersey's Clean Energy Program  
c/o TRC Energy Services  
900 Route 9 North, Suite 404, Woodbridge, NJ 07095  
Toll Free -- 866-433-4479 • Phone -- 732-855-0033 • Fax -- 732-855-0422

# PERSONNEL ACTIONS

## Report for Council Meeting of 04/18/11

---

<u>Department</u>	<u>Name</u>	<u>Eff. Date</u>	<u>Replaces</u>	<u>Action</u>	<u>Title</u>	<u>Budgeted Item</u>
DPW	Frame, George	3/28/11		new hire	temp laborer	yes

Date of report 4/13/11  
c: Manager  
Clerk  
Payroll  
Asst. Treasurer  
Personnel Director  
Bulletin Board  
File

ANIMAL CONTROL REPORT

MONTH OF MARCH, 2011

ACQ STEPHEN PARKER DATE: 3/31/11

	DOG\$ CALLS	CAT\$ CALLS	OTHER*
TOTAL	10	1	
PICKED-UP	3	1	
TO SHELTER	1	0	
RETURNED	3	0	
TO VET	0	0	
DOA	0	1	1 - raccoon + 1 <sup>Ⓟ</sup>
WARNINGS	0	0	
TICKETS	0	0	
BITES	1	0	
QUARANTINES	1 <sup>at home</sup>	0	

\*OTHER includes snakes, squirrels, raccoons, opossums, birds and other wildlife

Additional Comments

SQUIRREL CALLS - 1      RACCOON CALLS - 2  
BAT CALL - 1      OPOSSUM - 1      SKUNK CALLS - 1  
Good Intent CALL - 1

(18 calls)

RESPECTFULLY Submitted  
 S. PARKER - AC-2  
 (LTACO)

Township of Lower  
 2600 Bayshore Road  
 Villas, NJ 08251  
 609-886-1455

**OFFICE OF CONSTRUCTION OFFICIAL**

**Construction Permit Activity Report**

RANGE: 03/01/2011 To 03/31/2011

April 05 , 2011 11:39:56AM

**SUMMARY**

**CONSTRUCTION COSTS**

**COUNT**

Cost Of Construction:	\$337,975.00	Cubic Footage:	83548 Cu.ft	Permit Issued:	127
Cost Of Alteration:	\$616,112.00	Square Footage:	6858 Sq.ft	Updates Issued:	9
Cost Of Demolition:	\$3,200.00			All Fees Waived:	1
Total Cost:	\$957,287.00			Municipal Fees Waived:	0

**PERMIT FEES**

**ADMIN FEES**

**WAIVED FEES**

**TOTAL FEES**

Building:	\$11,436.00	Building:	\$0.00	Building:	\$0.00	Building Fees:	\$11,436.00
Electrical:	\$4,465.00	Electrical:	\$0.00	Electrical:	\$45.00	Electrical Fees:	\$4,420.00
Fire :	\$3,235.00	Fire :	\$0.00	Fire :	\$0.00	Fire Fees:	\$3,235.00
Plumbing:	\$7,196.00	Plumbing:	\$0.00	Plumbing:	\$0.00	Plumbing Fees:	\$7,196.00
Elevator:	\$428.00	Elevator:	\$106.00	Elevator:	\$0.00	Elevator Fees:	\$534.00
Mechanical:	\$0.00	Mechanical:	\$0.00	Mechanical:	\$0.00	Mechanical Fees:	\$0.00
				Total Waived:	\$45.00	Technical Fees:	\$26,821.00

**DCA**

	Calculated Fees	Waived Fees	Collected Fees
Volume Training Fee:	\$280.00	\$0.00	\$280.00
Alteration Training Fee:	\$1,051.00	\$1.00	\$1,050.00
DCA Minimum Fee:	\$17.00	\$0.00	\$17.00
Sub total Training Fee:	\$1,348.00	\$1.00	\$1,347.00

**TECHNICAL ISSUES**

Building Technical:	67
Electrical Technical:	53
Fire Protection Technical:	29
Plumbing Technical:	70
Elevator Technical:	2
Mechanical Technical:	

Certificate of Occupancy Fee:	\$719.00
Waived Certificate Fees:	\$0.00
Sub Total Certificate Fees:	\$719.00

**CERTIFICATE ISSUES**

Certificate of Occupancy:	3
Certificate of Approval:	3
Certificate of Continued Occupancy:	1

PERMIT FEES:	\$26,821.00
DCA FEES:	\$1,347.00
CERTIFICATE FEES:	\$719.00
MIN FEES:	\$0.00
NET TOTAL FEES:	\$28,887.00
PENALTIES COLLECTED:	\$0.00
CCO FEES:	\$151.00
OTHER FEES:	\$0.00
GRAND TOTAL FEES:	\$29,038.00

OFFICE OF THE CONSTRUCTION OFFICIAL

Account Summation-Summary

Report Run from 03/01/2011 To 03/31/2011

April 5, 2011 11:40:29AM

ACCOUNT:		Cash Amount	Check Amount	Credit Card Amount	Total Fee
PERMIT FEES	Sub Totals:	\$1,614.00	\$27,273.00	\$0.00	\$28,887.00
CCO FEES	Sub Totals:	\$0.00	\$151.00	\$0.00	\$151.00
Copies	Sub Totals:	\$0.00	\$59.00	\$0.00	\$59.00
dumpster	Sub Totals:	\$0.00	\$10.00	\$0.00	\$10.00
LICENSE FEES	Sub Totals:	\$0.00	\$675.00	\$0.00	\$675.00
<b>GRAND TOTALS:</b>		\$1,614.00	\$28,168.00	\$0.00	\$29,782.00

**OFFICE OF CONSTRUCTION OFFICIAL**

2600 Bayshore Road

Borough of West Cape May, NJ 08251

609-886-1455

**Construction Permit Activity Report**

RANGE: 03/01/2011 To 03/31/2011

April 05 , 2011 11:38:25AM

**SUMMARY**

**CONSTRUCTION COSTS**

**COUNT**

Cost Of Construction:	\$154,650.00	Cubic Footage:	42826 Cu.ft	Permit Issued:	9
Cost Of Alteration:	\$36,193.00	Square Footage:	3646 Sq.ft	Updates Issued:	2
Cost Of Demolition:	\$0.00			All Fees Waived:	0
Total Cost:	\$190,843.00			Municipal Fees Waived:	0

**PERMIT FEES**

**ADMIN FEES**

**WAIVED FEES**

**TOTAL FEES**

Building:	\$2,104.00	Building:	\$0.00	Building:	\$0.00	Building Fees:	\$2,104.00
Electrical:	\$619.00	Electrical:	\$0.00	Electrical:	\$0.00	Electrical Fees:	\$619.00
Fire :	\$214.00	Fire :	\$0.00	Fire :	\$0.00	Fire Fees:	\$214.00
Plumbing:	\$810.00	Plumbing:	\$0.00	Plumbing:	\$0.00	Plumbing Fees:	\$810.00
Elevator:	\$0.00	Elevator:	\$0.00	Elevator:	\$0.00	Elevator Fees:	\$0.00
Mechanical:	\$0.00	Mechanical:	\$0.00	Mechanical:	\$0.00	Mechanical Fees:	\$0.00
				Total Waived:	\$0.00	Technical Fees:	\$3,747.00

**DCA**

	Calculated Fees	Waived Fees	Collected Fees
Volume Training Fee:	\$142.00	\$0.00	\$142.00
Alteration Training Fee:	\$62.00	\$0.00	\$62.00
DCA Minimum Fee:	\$0.00	\$0.00	\$0.00
Sub total Training Fee:	\$204.00	\$0.00	\$204.00

**TECHNICAL ISSUES**

Building Technical:	6
Electrical Technical:	7
Fire Protection Technical:	2
Plumbing Technical:	5
Elevator Technical:	
Mechanical Technical:	

**CERTIFICATE ISSUES**

Certificate of Occupancy:	3
Certificate of Approval:	4
Certificate of Continued Occupancy:	0

Certificate of Occupancy Fee:	\$237.00
Waived Certificate Fees:	\$0.00
Sub Total Certificate Fees:	\$237.00

PERMIT FEES:	\$3,747.00
FEES:	\$204.00
CERTIFICATE FEES:	\$237.00
MIN FEES:	\$0.00
NET TOTAL FEES:	\$4,188.00
PENALTIES COLLECTED:	\$0.00
CCO FEES:	\$0.00
OTHER FEES:	\$0.00
GRAND TOTAL FEES:	\$4,188.00

**OFFICE OF THE CONSTRUCTION OFFICIAL**

**Account Summation-Summary**

Report Run from 03/01/2011 To 03/31/2011

April 5, 2011 11:39:00AM

ACCOUNT:		Cash Amount	Check Amount	Credit Card Amount	Total Fee
PERMIT FEES	Sub Totals:	\$184.00	\$4,004.00	\$0.00	\$4,188.00
	<b>GRAND TOTALS:</b>	\$184.00	\$4,004.00	\$0.00	\$4,188.00

New Jersey State Department of Health and Senior Services  
 Infectious and Zoonotic Disease Program  
 PO Box 369  
 Trenton, New Jersey 08625-0360

FOR STATE USE ONLY	
Check # _____	Amount _____
Date of check _____	_____
Trans. Number _____	_____
Date of Trans. _____	_____

**Monthly Dog License Report**

**A: IDENTIFICATION**

Municipality : TOWNSHIP OF LOWER County: CAPE MAY Date: 4/ 1/2011

**B: LICENSE DATA**

1. Period Covered	From: 03/01/2011	To: 03/31/2011
2. First License # of this report .....	878	
3. Last License # of this report .....	1099	
4. Last License # of last report .....	877	
5. Total Licenses issued this report ....	222	

**C: LICENSES ISSUED FOR WHICH NO MONEY IS SUBMITTED**

List individually all licenses issued for which no fee is submitted.

VOID License # 1033 [1033]

**D: PILOT CLINIC FUND**

Surcharge for all licenses issued except for seeing eye & hearing ear .

Numbers: 221 Amount : \$44.20

**E: ANIMAL POPULATION CONTROL FUND**

Additional surcharge for licenses issued for non-spayed & non-neutered dogs except for seeing eye and hearing ear.

Number: 52 Amount: \$156.00

**F: FEE DATA**

1. Total licenses reported with registration fee : .....	\$221.00
2. Total Amount due for pilot clinic fund ( sec. D) : .....	\$44.20
3. Total Amount due for Animal population control fund ( sec. E) : .....	\$156.00
4. Total Amount due for this report : .....	\$421.20

**G: CERTIFICATION**

I certify this report is a true and complete statement of licenses issued during the period indicated above.

**Officer Name :** Claudia R Kammer

**Title :** Township CLerk

**Signature :** *Claudia R Kammer*

**Date:** 4/1/2011

**Phone :** 609-886-2005

Date	#'s	Void/Dup	# S/N	4.2	7.2	1.2	4.2	\$5.00	Prior Yr.	Total D	Total E	Total F	Total G	Deposit
				Non S/N	FW S/N	FW Non S/N	Late Fee	Prior Year						
3/1/2011	878-885		6	1	1	1			\$25.20	\$7.20	\$1.20	\$0.00	\$33.60	
3/2/2011	886-888		3						\$12.60	\$0.00	\$0.00	\$0.00	\$12.60	
3/3/2011	889-901		9	1	2	1			\$37.80	\$7.20	\$2.40	\$4.20	\$51.60	
3/4/2011	902-915		13	1				\$10.00	\$54.60	\$7.20	\$0.00	\$0.00	\$71.80	
3/7/2011	916-921		5	1					\$21.00	\$7.20	\$0.00	\$0.00	\$28.20	
3/8/2011	922-932		8	3					\$33.60	\$21.60	\$0.00	\$0.00	\$55.20	
3/9/2011	933-947		10	3	2				\$42.00	\$21.60	\$2.40	\$0.00	\$66.00	
3/10/2011	948-949		11	2	1				\$0.00	\$14.40	\$0.00	\$0.00	\$14.40	
3/11/2011	950-961		5	1				\$15.00	\$46.20	\$0.00	\$1.20	\$0.00	\$62.40	
3/14/2011	962-967		3	1					\$21.00	\$7.20	\$0.00	\$0.00	\$28.20	
3/15/2011	968-970		4	1	1				\$12.60	\$0.00	\$0.00	\$0.00	\$12.60	
3/16/2011	971-976		2			1			\$16.80	\$7.20	\$1.20	\$0.00	\$25.20	
3/17/2011	977-978		8	3					\$8.40	\$0.00	\$0.00	\$0.00	\$8.40	
3/18/2011	979-989		8	7				\$10.00	\$33.60	\$21.60	\$0.00	\$0.00	\$65.20	
3/21/2011	990-1004		8	3	6				\$33.60	\$50.40	\$0.00	\$0.00	\$84.00	
3/22/2011	1005-1015		8	6				\$5.00	\$33.60	\$21.60	\$0.00	\$0.00	\$60.20	
3/23/2011	1016-1035	1033	3	2				\$10.00	\$12.60	\$43.20	\$7.20	\$16.80	\$89.80	
3/24/2011	1036-1040		10	3	12				\$12.60	\$14.40	\$0.00	\$0.00	\$27.00	
3/25/2011	1041-1065		8	1					\$42.00	\$21.60	\$14.40	\$0.00	\$78.00	
3/28/2011	1066-1074		6	1				\$10.00	\$33.60	\$7.20	\$0.00	\$0.00	\$40.80	
3/29/2011	1075-1081		8	3	1				\$25.20	\$7.20	\$0.00	\$0.00	\$42.40	
3/30/2011	1082-1093		2	4				\$5.00	\$33.60	\$21.60	\$1.20	\$0.00	\$61.40	
3/31/2011	1094-1099		143	47	26	5	\$0.00	\$65.00	\$600.60	\$338.40	\$31.20	\$21.00	\$1,056.20	

**Total Licenses Collected** 221  
**Total w/Fee** \$421.20  
**Total Collected** \$1,056.20

**State** \$421.20  
**Twp. Fee** \$570.00  
**S/N Fund** \$65.00

**Paid to State** \$421.20  
**Twp. Fee** \$570.00  
**S/N Fund** \$65.00

**Total Collected** \$1,056.20



## TOWNSHIP OF LOWER

### Engineer's Report

Meeting Date: April 18, 2011

➤ Holmes Avenue Stormwater Outfall

Channel Marine Construction, Inc. was awarded the project at the February 23<sup>rd</sup> Council meeting. A preconstruction meeting was held on February 25<sup>th</sup> where the Notice to Proceed was issued to the Contractor. The contractor completed the work at Holmes Avenue on April 8, 2011. The final payment application in the amount of \$29,800 was forwarded to the Township for processing on April 11, 2011.

➤ Fall 2010 Outfall Extension Project

The contractor finished the remediation work at the Broadway and Beverly Road outfalls on March 21, 2011. We are currently awaiting final documentation from the Contractor including a one year maintenance bond prior to processing final payment.

➤ Municipal Parking Lot Improvements – Phase 2

HMM has completed the design work on Station Road and the Municipal Parking Lot Improvements. Plans and supporting documentation were forwarded to the NJDOT Local Aid office on March 14<sup>th</sup> for approval prior to bidding of the project.

➤ Lower Township Recreation Center Roof Replacement

HMM met with Recreation staff and performed an onsite investigation of the existing roof on December 22, 2010. HMM met with the Township Manager and Recreation Director on January 20<sup>th</sup> to discuss the concept plans and an anticipated schedule for bidding and construction. HMM has finalized the plans and specifications and the Contract will be publicly advertised on April 13, 2011. Bids are to be received on May 5, 2011.

➤ 2011 Delaware Bay Shore Outfalls

HMM met with the Manager, Public Works Superintendent and Township Solicitor to coordinate site investigations, permitting and the acquisition of access easements that will be required prior to construction activities. Preliminary investigation into the condition of each of the outfalls has begun and a topographic survey at each of the outfalls is underway. Applications to the USACE and NJDEP are being prepared concurrently with the field survey and plan preparation.



## BUREAU OF FIRE SAFETY - TOWNSHIP OF LOWER

Public Safety Building  
1389 Langley Road  
Cape May County Airport  
Phone: (609) 889-0404  
Fax: (609) 889-8876

Mailing Address:  
407 Breakwater Road  
Erma, NJ 08204

**For the month of MARCH 2011, the Lower Township Bureau of Fire Safety made deposits of \$22,225.00 in the Lower Township Tax office.**

**Sincerely,**

**David P. Perry  
Fire Official**

**cc: file  
Board Members  
Lauren Read  
Township Manager**

**LOWER TOWNSHIP MUNICIPAL COURT  
MONTHLY DISBURSEMENTS**

TRAFFIC (All fines split w/ County)	\$ 4,730.75
TRAFFIC COSTS (We receive all costs)	\$ 1,302.50
CRIMINAL FINES (We receive both Criminal & Local Ordinance fines)	\$ 3,656.00
CRIMINAL COSTS	\$ 549.00
REINSTATED BAILS	\$ -
LOCAL PARKING	
CONTEMPT CHARGES	\$ 105.00
PUBLIC DEFENDER FEES	\$ 20.00
MISCELLANEOUS FEES (Spinal & Overpayments)	\$ 25.16
DWI SURCHARGE	\$ 163.87

**MARCH 2011 DISBURSEMENTS**

<b>MARCH 2011 COMPLAINTS ISSUED</b>	<b>CRIMINAL IND.</b>	<b>CRIMINAL DP</b>	<b>TRAFFIC</b>	<b>DUI</b>	<b>TOTAL</b>
	24	36	103	10	173

<b>TOTAL RECEIPTS</b>	<b>TOWNSHIP SHARE</b>
\$25,695.74	\$11,152.28

<b>COMPLAINTS IN WARRANT STATUS</b>	<b>CRIMINAL</b>	<b>TRAFFIC</b>	<b>TOTAL</b>
	185	138	323

**2011 CASH RECEIPTS  
MARCH**

Township of Lower  
Office of the Tax Collector

	<b>MONTH TO DATE</b>	<b>YEAR TO DATE</b>
<b>Receipts</b>		
Current year taxes (2011)	705,780.90	12,987,901.11
Prior year taxes (2010)	253,336.44	691,909.12
6% Penalty	1,076.02	3,446.95
Tax Search Fees	20.00	70.00
Interest	27,459.58	53,252.28
Lot clearing	1,145.00	1,465.00
Returned Check Fees	40.00	140.00
Duplicate Bills	45.00	195.00
Municipal Service Fees	33,960.00	33,960.00
Trash	11,833.00	21,167.50
<b>DEPOSITED COUNCIL CHECKING</b>	<b>1,034,695.94</b>	<b>13,793,506.96</b>
<b>TOTAL DEPOSITS</b>	<b>1,034,695.94</b>	<b>13,793,506.96</b>
NSF Reversals	-3,301.52	-9,419.09
<b>TOTAL</b>	<b>1,031,394.42</b>	<b>13,784,087.87</b>

Prepared by Susan Jackson

	<u>Total</u>	<u>Jan</u>	<u>Feb</u>	<u>Mar</u>
<b>BEG. BAL. JAN. 1, 2011</b>	<b>4,995,207.31</b>	<b>4,995,207.31</b>	<b>4,981,393.59</b>	<b>5,432,925.81</b>
<b>RECEIPTS:</b>				
<b>Per Revenue Status</b>	14,166,964.50	5,854,274.77	7,136,855.31	1,175,834.42
Interest due from- Dev. Escrow	(214.98)	(78.87)	(56.39)	(79.72)
Capital	(74.08)	(5.85)	(5.34)	(62.89)
	<b>14,166,675.44</b>	<b>5,854,190.05</b>	<b>7,136,793.58</b>	<b>1,175,691.81</b>
<b>Grants Received</b>				
JIF \$ Recd	3,050.00	3,050.00		
OLUA \$ Recd	4,850.00		4,850.00	
<b>TOTAL RECEIPTS:</b>	<b>14,174,575.44</b>	<b>5,857,240.05</b>	<b>7,141,643.58</b>	<b>1,175,691.81</b>
<b>DISBURSEMENTS:</b>				
2010 Reserves	366,800.94	208,057.93	144,728.45	14,014.56
2011 Current	17,264,159.20	5,497,057.89	6,298,592.93	5,468,508.38
2011 Capital	594,641.56	170,864.57	255,576.30	168,200.69
<b>Appropriation Refunds:</b>	(28,243.56)	(4,926.62)	(8,786.32)	(14,530.62)
<b>TOTAL DISBURSEMENTS</b>	<b>18,197,358.14</b>	<b>5,871,053.77</b>	<b>6,690,111.36</b>	<b>5,636,193.01</b>
<b>END. BAL. DEC. 31, 2011</b>	<b>972,424.61</b>	<b>4,981,393.59</b>	<b>5,432,925.81</b>	<b>972,424.61</b>

<b>Bank Balance</b>			
Checking	5,729,594.93	6,962,142.73	2,367,365.83
MBIA	1,060,645.01	6,952.27	6,952.68
Total Bank Balance	6,790,239.94	6,969,095.00	2,374,318.51
ADD: Deposits in Transit	989,748.32	100,090.83	48,849.63
LESS: Outstanding Checks	(2,798,594.67)	(1,636,260.02)	(1,450,743.53)
<b>Adjusted Bank Balance</b>	<b>4,981,393.59</b>	<b>5,432,925.81</b>	<b>972,424.61</b>
	0.00	0.00	0.00

**Vital Statistics  
March Deposit  
2011**

Marriage License Total	12
C.U. Lic. Total	0
D.P. Lic. Total	0
Total Burial Permits	0

State Marriage Fee	\$ 300.00
Twp. Marriage Fee	\$ 36.00
State C.U. Fee	\$ -
Twp. C.U. Fee	\$ -
State D.P. Fee	\$ -
Twp. D.P. Fee	\$ -
State Burial Permit Fee	\$ -
Twp. Burial Permit Fee	\$ -
Twp. Cert. Copy Fee	\$ 1,260.00

<b>TOTAL</b>	<b>\$ 1,596.00</b>
--------------	--------------------