

WORK SESSION & REGULAR MEETING OF THE LOWER TOWNSHIP COUNCIL

JUNE 6, 2011 - 7:00 P.M.

Meeting called to order.

Opening Announcement
Pledge of Allegiance & Moment of Silence
Roll Call & Determination of Quorum
Presentation - Officer David Adams
Oath of Office - Officer Brian Donahue & Sergeant William Priole

Work Session

Review of Consent & Regular Agenda Items

Consent Agenda

Approval of Minutes May 16, 2011
Application Jeffrey S. Harkins, Town Bank Volunteer Fire Co. NJ State Fireman's Association
Res. #2011-146, Payment of Vouchers, \$635,123.66
Res. #2011-147, Resolution Approving Project Proposal Between Hatch Mott Mac Donald and the Township of Lower for Engineering Services Related to The Investigation of Existing Hard Court Surfaces at Freeman Douglass Jr. Memorial Park (\$2500)
Res. #2011-148 Resolution Requesting the Board of Chosen Freeholders Investigate Establishing a County Wide Public Safety Dispatch Service
Res. #2011-149, Insertion of Special Item of Revenue Pursuant to N.J.S.A., Chapter 159 (JIF Grant, \$5,050)
Res. #2011-150, Cancellation of Tax Sale certificate 11-00072 (Property listed in error)
Res. #2011-151, Authorizing Pay Out of Terminal Leave (B. Camp \$8,203.62 Retirement)
Res.#2011- 152, Authorizing Pay Out of Terminal Leave (D. Adams, \$89,222.61, Retirement)
Res. #2011-153, Authorizing Pay Out of Terminal Leave (Z. Zelwak, \$17,150.42 Retirement)
Res. #2011-154, Acceptance of Bid & Award of Contract for Two (2) 2011 Dodge Chargers with Police Package, (Hertrich Fleet Services, \$50,146 Total)
Res. #2011-155, Acceptance of Bid & Award of Contract for Auto Parts for 24 Months (South Jersey Auto Supply Inc. Primary & Val-U Auto Parts, LLC - Secondary)
Res. #2011-156, Resolution Accepting Bids & Awarding the Contract to Supply Asphalt for 24 Months (Arawak Paving Co., Itemized List)
Res. #2011-157, Acceptance of Bid & Award of Contract for Station Road Improvements (Charles Marandino LLC, \$119,361)
Res. #2011-158, Issuance Ice Cream Salesman Licenses for the Year 2011 to Fudgy Wudgy Ice Cream
Res. #2011-159, Approval of Cold Spring Presbyterian Church's Application to Conduct a Flea Market on May 28, 2011
Res. #2011-160, Acceptance of Bid and Award of Contract for One Chevy Tahoe (Mall Chevrolet, \$29,600)
Res. #2011-161, Resolution Approving Agreement for Construction of Beach Access Stairs, With Ownership Vested in the Township of Lower and Permittees Released and Indemnified (Redwood Avenue Access)
Ord. #2011-12, An Ordinance Amending Ordinance #2011-01, Entitled "Salary and Benefit Ordinance for the Township of Lower", 1st rdg. (2nd rdg June 20th) (Adding new titles & ranges that may be needed)

Regular Agenda

Ord.#2011-11, An Ordinance Authorizing Execution of a Lease of Certain Property for Use by the Lower Township Rescue Squad in Connection with Providing Emergency First Aid Services to the Township of Lower, 2nd rdg. (Renewal of 10 year lease for Rescue Squad office at Public Safety Complex)

CONTINUED

Administrative Reports

Personnel Action Report

March & April Report Animal Control - ACO Flitcroft

Council Comments

Call to the Public

Closed Session

Res. #2011-162,

Resolution Providing for a Meeting Not Open to the Public in Accordance with the Provisions of the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-12, (Litigation - Martinelli & Remington & Vernick & Personnel)

Return to Open Session

Res. #2011- 163,

Resolution to Authorize Settlement of Litigation (if approved at Closed Session)

Adjournment

IMPORTANT INFORMATION

PRIMARY ELECTION, TUESDAY JUNE 7 - POLLS OPEN 6 A.M. TO 8 P.M. - CHECK YOUR SAMPLE BALLOT FOR POLLING LOCATION

TOWNSHIP INDEPENDENCE DAY FESTIVAL - SUNDAY JULY 3RD - Beach Drive North Cape May along the bayfront.

YARD SALE LICENSES - Required for all yard, sales, attic sales, garage sales etc. Permit fee \$5.00 for two consecutive days and choice of rain date. Three permits permitted per year to a residence/person.

ANNUAL DOG LICENSES DUE. Any dog over 6 months, must be licensed. Proof of rabies vaccination required. If spayed/neutered, vet certificate required. Fee \$7.20 if not spayed/neutered and \$4.20 if spayed/neutered

ALL RENTAL PROPERTIES REQUIRE LICENSE - All rentals, commercial or residential, whether yearly, seasonal or weekly require a mercantile license. R.E. Taxes must be current. Residential rental properties owners may be subject to license revocation for actions of their tenants. Detailed info and applications available in the Clerk's Office or by calling 886-2005.

NEW RECYCLING REGULATIONS IN EFFECT - Information available at Public Works or Township Hall.

Regular & Work Session Meeting Minutes - May 16, 2011

The regular meeting of the Township Council of the Township of Lower, County of Cape May, State of New Jersey was held on May 16, 2011 at 7:00 p.m. in the meeting room of the Township Hall, 2600 Bayshore Road, Villas, New Jersey.

The Clerk announced that the meeting was being held in compliance with the Open Public Meetings Act and that adequate notice of the meeting had been provided according to law.

The following members of Council were present for roll call taken by the Clerk:

Councilmember Thomas Conrad
Councilmember Erik Simonsen
Councilmember Glenn Douglass
Deputy Mayor Kevin Lare
Mayor Michael Beck

Also present: Michael Donohue, Solicitor, Michael Voll, Manager and Asst. Clerk Horwath

Certificate of Recognition - Joan Koeck, Girl Scouts

Mayor Beck presented Joan Koeck a certificate for her 60 years of dedication to the Girl Scout Organization.

Presentation - Zachary Zelwak, Recreation Director

Mayor Beck presented Zack Zelwak a plaque for his 25 years of service to the Township as the Recreation Director.

WORK SESSION

Review of Consent & Regular Agenda Items

No Council comments on the consent agenda.

Mayor Beck opened the meeting for public comment on the consent agenda.

Joe Winters of Florida Avenue asked the Manager what the outstanding principal was on Resolution #2011-141.

Manager Voll said to stop by his office tomorrow and he would let him know.

Mayor Beck said it was a refinance in the amount two million plus dollars and would save over the next three years about \$130,000.00.

Mr. Winters asked how much the Township was bonded for.

Mayor Beck said he would have to look into it, he wasn't sure.

Mayor Beck closed the public portion.

CONSENT AGENDA

Approval of Minutes	May 2, 2011
Res. #2011-130,	Payment of Vouchers, \$255,876.51
Res. #2011-131,	Authorizing an Agreement Between the County of Cape May and the Township of Lower for the Purchase of Gasoline and Diesel Fuel Through the Commodity Resale System (Renewal agreement 5 years)

Regular & Work Session Meeting Minutes - May 16, 2011

- Res. #2011-132, Resolution of the Township of Lower Authorizing the State of New Jersey to Enforce the Elevator Subcode
- Res. #2011-133, Insertion of Special Item of Revenue Pursuant to N.J.S.A. 40A:4-87, Chapter 159 (Green Communities \$3, 000)
- Res. #2011-134, Insertion of Special Item of Revenue Pursuant to N.J.S.A. 40A:8-87, Chapter 159 (Clean Communities \$59,941.40)
- Res. #2011-135, Insertion of Special Item of Revenue Pursuant to N.J.S.A. 40A:4-87, Chapter 159 (Small Cities \$700,000)
- Res. #2011-136, Insertion of Special Item of Revenue Pursuant to N.J.S.A. 40A:4-87, Chapter 159 (Click it or Ticket \$4,000)
- Res. #2011-137, Authorization for Refund of Taxes (2 properties - 1 paid twice - 1 rec'd. disabled Vet status)
- Res. #2011-138, Acceptance of Bid & Award of Contract for Roof Replacement & Related Work at the Recreation Center, Contract M-5 (Gen II Contracting Co., Inc. \$426,620.00)
- Res. #2011-139, Award of Contract for Telecommunication Service to Verizon New Jersey (\$39,800)
- Res. #2011-140 Award of Contract to Center for Community Arts (Summer Art Camp - \$13,000)
- Res. #2011-141, Resolution Determining the Form and Other Details of Not to Exceed \$3,000,000 of General Improvement Refunding Bonds of the Township of Lower, in the County of Cape May, New Jersey or Such Other Amount as Determined by the Chief Financial Officer to Accomplish the Refunding on the Terms Approved by the Local Finance Board Consistent with the Refunding Provisions of the Internal Revenue Code and Providing for the Sale and the Delivery of Such Bonds to Janney Montgomery Scott
- Res. #2011-142, Authorization for Off Shore Taxi to Transfer Taxi License from 1996 Chevy Caprice to a 1997 Chrysler Town 7 Country (change in vehicle)
- Res. #2011-143, Insertion of Special Item of Revenue Pursuant to N.J.S.A. 40A:4-87, Chapter 159 (Homeland Security Emergency Management Performance Grant, \$5,000)
- Res. #2011-144, Acceptance of Bid Award for 24 Month HVAC Service Agreement for Lower Township Various Locations (Polar Bear Mechanical Services - \$7,000 per year)

Councilmember Douglass motioned to adopt the consent agenda seconded by Councilmember Conrad. The consent agenda was adopted by the following roll call vote: Councilmember Conrad, "yes", Councilmember Simonsen, "yes", Councilmember Douglass, "yes", Deputy Mayor Lare, "yes", Mayor Beck, "yes".

REGULAR AGENDA

- Ord. #2011-11, An Ordinance Authorizing Execution of a Lease of Certain Property for Use by the Lower Township Rescue Squad in Connection with Providing Emergency First Aid Services to the Township of Lower, 1st rdg. (Renewal of 10 year lease for Rescue Squad office at Public Safety Complex) 2nd rdg. June 6, 2011

Regular & Work Session Meeting Minutes - May 16, 2011

Mayor Beck said he would like to see the lease in the packet before the second vote. Councilmember Douglass motioned to adopt the resolution seconded by Councilmember Simonsen. The resolution was adopted by the following roll call vote: Councilmember Conrad, "abstain", Councilmember Simonsen, "yes", Councilmember Douglass, "yes", Deputy Mayor Lare, "yes", Mayor Beck, "yes".

Ord. #2011-10, Refunding Bond Ordinance of the Township of Lower, in the County of Cape May, New Jersey, Providing for the Refunding of All or a Portion of Certain General Improvement Bonds, Appropriating \$3,000,000 Therefor and Authorizing the Issuance by the Township of Refunding Bonds in the Aggregate Principal Amount of Not Exceeding \$3,000,000 for Financing the Cost Thereof, 2nd rdg. June 6, 2011

Councilmember Simonsen motioned to adopt the resolution seconded by Councilmember Conrad. The resolution was adopted by the following roll call vote: Councilmember Conrad, "yes", Councilmember Simonsen, "yes", Councilmember Douglass, "yes", Deputy Mayor Lare, "yes", Mayor Beck, "yes".

Administrative Reports

Personnel Action Report

April Report CFO

May Reports Animal Control, Construction (Lower & WCM), Dog Licensing, Engineer, Municipal Clerk, Municipal Court, Tax Collector, Vital Statistics

Council Comments

Councilmember Conrad wished everyone a safe Memorial Day.

Deputy Mayor Lare sent his condolences to the Dr. Carr's family. He said he had known him and he was the physician for the school for years.

Community Day/Shredding Day

Mayor Beck said on Saturday, May 21st would be Community Day and also shredding day at Township Hall.

Manager Voll said they had a bike rodeo and people could bid on bikes and it gave kids a chance who couldn't afford a new bike to get one. He said there would be representatives from the Police Dept. and Fire Dept. with information, also free hot dog and different social organizations would be there. He said there would be entertainment for the children.

Call to the Public

Rescue Squad Agreement

Joe Winters of Florida Avenue said he had a copy of the expired lease for the Rescue Squad and asked if the Township repaired their vehicles?

Mayor Beck said he didn't think so.

Gary Douglass, DPW Superintendent said they hadn't done that in four or five years. He said in emergency situations the Rescue Squad would buy the parts and DPW would install them.

Mr. Winters asked if the Township supplied the fuel for the Rescue Squads' vehicles?

Manager Voll said the Rescue Squad purchased their own fuel.

Mayor Beck said the Township gave the Rescue Squad \$70,000 as the original agreement stated and then

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another \$35,000 in which they had to provide gas receipts.

Solicitor Donohue said they had used the lease from last year, but if things had changed in terms of repairs then it should come out.

Mayor Beck said the lease needed to be cleaned up.

Mr. Winters asked if the Rescue Squad provided written notice for renewal of the lease.

Solicitor Donohue said he knew there was a file with correspondence between the prior Solicitor and the Rescue Squad Solicitor.

Mr. Winters asked if he could have a copy of the new lease.

Mayor Beck said it should be online with the next agenda packet or he could pick it up at Township Hall.

Redwood Avenue - Steps

Mary Packer thanked Council for the help they had given the residents of Redwood Avenue. She provided Council copies of the certified letter that had been sent to the residents. She called DEP in Trenton and talked Kara Turner and she was the one who issued the permit. She stated the steps were on the permit and if they weren't installed by August to call her again.

Rescue Squad Building - Georgia Avenue

Bob Weber, Cardinal Avenue, said he had no problem with the Rescue Squad it was the maintenance facility. He said the Manager had stepped in and some things had been cleaned up. He said they were still working on the vacant lot and some of the material had been recycled and it wasn't costing either the Township or the Rescue Squad any money. He said Middle Township had 13 employees 10 of which were EMT's and charge \$700.00 for transport. Upper Township had 66 members in their Rescue Squad 60 of those were EMT's and charged \$600.00 for transport, Ocean City charged \$500.00 and Wildwood charged \$400.00. He said Lower Township had 50 members. He said Tony Kapurelos, president of the non - profit organization said at a prior meeting said they charged an average of \$850.00 a ride. He said in 2010 they did 3,653 transports.

Mr. Weber said of the 50 employees not including the officers only 19 of them were certified EMT's which was 38%. He said according to what Mr. Kapurelos had said they had spent 2.2 million running the rescue Squad and only took in 2.1million so they were running in the red. He said maybe if they had fewer employees who were not performing the function of the squad maybe it would help. He said he had some interesting information in 2006 the total expenditures were \$981,000.00 and in 2009 they were \$2,246,000.00 it was mind boggling to him. The salaries of the management and officers in 2006 were \$160,800.00 and in 2009 the salaries were \$420,000.00 that was 261% in three years. The salaries of the general employees in 2006 was \$601,527.00 in 2009 they were in excessive of one million dollars. He said there was an increase of expenditures of \$750,000.00 in employees alone which most of them couldn't perform the functions of the Rescue Squad.

Mayor Beck asked where he got his information from?

Mr. Weber said they were a not for profit organization so the information was available on the internet and it was public record. He said it had been run into the red for what seemed to be huge salary increases. He said in 2008 Kevin Hart made \$70,000.00 and in 2009 \$111,000.00 that was a 57% pay increase. He asked who authorized the increase. He said the Lower Township Rescue Squad charged far more than anyone around here. He said all but two of the nineteen EMT's were Class B which meant they could provide CPR and First Aid, so what you were getting was an \$850.00 cab ride to the hospital and a band-aid.

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Mr. Weber gave Council a copy of a deed he found in the County Clerk's Office which was recorded in 1961 where the VFW sold the property on Georgia Avenue to the rescue squad for \$1,000.00. He read a portion of the deed which stated that the Rescue Squad was to provide ambulance service to its beneficiaries at no charge but on a voluntary basis except to those outside of Lower Township if they discontinue that practice they would have to forfeit the property to the Township. A copy of the deed is attached and made part of the minutes

Solicitor Donohue said it would have to take a look at it.

Mayor Beck said he would have to rely on the Solicitor.

Mr. Weber also found in the County Clerk's Office the Rescue Squad's certificate of incorporation dated March 3, 1959. Mr. Weber said Mr. Rosenberg who worked in the records room said when certificates were changed a notation was made at the top of the document. He contacted Trenton and they couldn't find any documents that superceded the current document since 1959. He read some excerpts from the document which is attached and made part of the minutes. He said they should not renew the lease with an organization that wasn't operating legally.

Mayor Beck said they weren't a Township organization and had no control over their activities. He said they had control over the stipend they gave the Rescue Squad every year. He said they signed the agreement a couple meetings ago which gave them their stipend. He stated the Township hadn't finished the lease agreement for the Public Safety Building. He said Council had a responsibility to the taxpayers and if their financial situation was questionable he felt it should be looked at. He wanted to take a look at things and see if what the Township was giving was needed.

Mr. Weber said what bothered him was the Rescue Squad had the nerve to ask the Township for \$105,000.00, free rent and to pay their electric bill at the airport facility. He questioned whether it was just mismanagement on their end.

Tony Kapurelos said he felt compelled to clarify some issues. He said he wasn't the president of the RS and he made less than \$10,000.00. He said as far as the Class B EMT's, the State of New Jersey only allowed local departments to be Class B EMT's which was an EMT basic which what everyone throughout the State was. He wasn't sure what the fight was all about. He gave some background about the property and how the two pieces wound up separated. He said went over some of the services they provided to the residents which were not just the emergency service.

He said if they received a call about helping a person who may have fallen they would help where a lot of other towns wouldn't.

Mayor Beck said the residents that lived near the rescue squad building weren't here six weeks ago, so what happened? He said no offense but if he lived across the street from that it would bother him.

Mr. Kapurelos said they were trying to clear the lot and make it presentable.

Mayor Beck said maybe they should have been good neighbors and let them know what was going on. He said he would like to see the W-2's before he renewed the lease, when the Township received the Rescue Squad Audit they didn't get individual W-2's. He added he wasn't aware of what the president of the Rescue Squad made.

Mayor Beck said at one point there had been a mound of trees on the lot that were 15' high by 30' long and code enforcement should have been sent over the next day.

Manager Voll said five violations that Code Enforcement found the Rescue Squad had corrected.

Mr. Kapurelos said they provided a volunteer service out of the building. He said the parking lot had been

Regular & Work Session Meeting Minutes - May 16, 2011

there for fifteen years and they had no plans to put a building there. He read from prepared notes which are attached and made part of the minutes addressing the lot clearing and dates involved.

Tom Frisoli of Villas said in 1996 there were concerns with what was being spent to run the rescue squad and it amounted to about \$528,000.00. He said his son-in-law had an incident in Middle Township where it took the rescue squad one hour and forty-five minutes to show up. He reviewed some other situations in various municipalities where it took emergency services long to respond. He said he was fortunate to live in Lower Township.

Mayor Beck said it wasn't a personal attack against the Rescue Squad but he felt he had a responsibility to find out the story.

Frank Serraco of Villas asked Mr. Kapurelos about the wheel chair assistance and said Fare Free could provide that service.

Bill Ludlam of Francis Avenue said he saw a lot of the Rescue Squad from his home. He understood the resident's concerns and he also didn't want to see a building put there either. He agreed the building needed to be cleaned up. He felt the issue should be taken to Chief Hart first and then if there was no satisfaction take it to Council.

Redwood Avenue Beach Access

Gerri Sturges of 7 Redwood Avenue asked how the decision was made to not put the access steps in.

Mayor Beck said as they understood it the step were to be put in.

Solicitor Donohue said it was a private project and not the Township's so no decisions were made by Council about the steps. He said the steps were required to be put in and when it came to the attention of the Township, the Manager contacted the homeowner and they were in the process of getting compliance. He said he didn't know how quick it would be due to some environmental issues. He said it wasn't a Township project so there was never a public meeting regarding it.

A brief discussion back and forth as to why the steps were not put in.

Donna Robinson Antonini of 12 Redwood Avenue asked if Council contacted Trenton to get things going?

Manager Voll said the construction office had been in touch with DEP and the private engineer Vince Orlando who filed the permit with Trenton.

Mrs. Antonini asked what the time frame would be to complete the project.

Mayor Beck said it shouldn't take that long.

Solicitor Donohue said they would have an agreement for the homeowner to fulfill the permit requirement to construct the steps as soon as possible.

Mrs. Antonini said after the wall was in she asked about the steps and was told by one of the families they were finished it was up to the Township to install the steps.

Mayor Beck said they were doing everything they could to get the steps in.

Robert Rizzo said a note needed to be sent to the County that they were doing a good job on the Breakwater & Seashore Road project. He said the Manager had given a report in the past on things going on in the Township and he would like for that to be done again. He said he noticed real estate signs and maybe some of the new Realtors didn't know about the sign ordinance.

Rescue Squad

Betty Somers of Atlantic Avenue said she wasn't sure they were addressing the right thing. A friend of her

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spouse had a heart attack; he called the rescue squad when they arrived they couldn't help they had to wait for the medic truck to get there. The end result was the person passed away. If they were making the money that was claimed there needed to be a person on the ambulance who could perform in an emergency situation. She said just being able to take a person to the hospital wasn't good enough.

Closed Session

Res. #2011-145 Resolution Providing for a Meeting Not Open to the Public in Accordance with the Provisions of the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-12."
(Litigation - Martinelli Suit)

Councilmember Douglass motioned to adopt the resolution seconded by Councilmember Simonsen. The resolution was adopted by the following roll call vote: Councilmember Conrad, "yes", Councilmember Simonsen, "yes", Councilmember Douglass, "yes", Deputy Mayor Lare, "yes", Mayor Beck, "yes".

Closed Session Separate

Councilmember Conrad motioned to adjourn the closed session, seconded by Councilmember Douglass. The closed session was adjourned by verbal "ayes" at 8:55.

Councilmember Conrad motioned for the Manager, Solicitor and Clerk to proceed as discussed in closed session, seconded by Councilmember Douglass the motion carried by verbal "ayes".

There being no further comment, Councilmember Douglass motioned to adjourn the meeting, seconded by Councilmember Simonsen the meeting unanimously adjourned by verbal "ayes" at 8:57 p.m.

Mayor

Township Clerk

Approved:

06/01/11
13:10:28

Lower Township
Bill List By Vendor Id

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Vendor #	Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
10-01746		07/06/10	2010 EQUIP ALLOW		Open	47.95	0.00		
00403	BLUE WAVE EXPRESS CAR WASH*								
11-01333		05/16/11	CAR WASH - PLANNING & ZONING		Open	5.00	0.00		
11-01355		05/16/11	CAR WASH		Open	235.00	0.00		
11-01421		05/18/11	CAR WASH - FIRE SAFETY		Open	5.00	0.00		

						245.00			
00432	MICHAEL BROGAN								
11-01534		06/01/11	CONTRACTUAL REIMBURSEMENT - V		Open	246.59	0.00		
00443	BSN*								
11-01020		04/25/11	ROUND BRASS WINDER UNIT		Open	252.70	0.00		
00480	BURKE CHEVROLET*								
11-01243		05/05/11	PARTS FOR COUNTY VEH.		Open	384.83	0.00		
00499	BUILD.INSPECT.UNDERWRITERSINC								
11-01183		05/03/11	ELEVATOR 4004 SHORE DRIVE		Open	214.00	0.00		
00611	COUNTY OF CAPE MAY								
11-01446		05/20/11	APRIL, 2011 FUEL		Open	33,168.19	0.00		
00616	ANIMAL ALLIANCE OF CAPE								
11-01458		05/23/11	TNR AND SPAY/NEUTER PROGRAM		Open	135.00	0.00		
11-01459		05/23/11	2010 PETSMAART GRANT		Open	86.00	0.00		
11-01461		05/23/11	2010 PETSMAART GRANT		Open	43.00	0.00		
11-01462		05/23/11	TNR AND SPAY/NEUTER PROGRAM		Open	250.00	0.00		
11-01463		05/23/11	TNR AND SPAY/NEUTER PROGRAM		Open	100.00	0.00		
11-01483		05/25/11	2010 PETSMAART GRANT		Open	86.00	0.00		
11-01484		05/25/11	TNR AND SPAY/NEUTER PROGRAM		Open	200.00	0.00		

						900.00			
00711	CMC LEAGUE OF MUNICIPALITIES								
11-01280		05/06/11	2011 DUES		Open	400.00	0.00		
00739	CAPE MAY VETERINARY HOSPITAL								
11-01485		05/25/11	TNR PROGRAM		Open	77.00	0.00		
00775	CAPRIONI PORTABLE TOILETS,INC*								
11-01314		05/11/11	PORT-A-POTTY RENTAL/CLEAN SHOR		Open	46.50	0.00		
00784	CAPE MAY STAR & WAVE								
11-01427		05/18/11	LEGALS		Open	1,803.58	0.00		
11-01460		05/23/11	LEGALS		Open	120.28	0.00		
11-01507		06/01/11	LEGALS		Open	62.62	0.00		

						1,986.48			
00787	CAPE INSULATION CO.,INC*								
11-01177		05/02/11	INSULATION FOR WASH BAY		Open	1,495.00	0.00		

Vendor #	Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
00807	CDW-GOVERNMENT INC*	11-00801	03/28/11	INVESTIGATIVE	Open	125.00	0.00		
00825	COMCAST*	11-01475	05/25/11	INTERNET ACCESS - FIRE SAFETY	Open	100.07	0.00		
01013	BOMARK INSTRUMENTS INC*	11-01286	05/06/11	CALIBRATION OF SOUND MACHINE	Open	388.36	0.00		
01093	COURT HOUSE OFFICE SUPPLIES*	11-01343	05/16/11	HAND HELD TOWNSHIP SEALS	Open	91.80	0.00		
01120	LINK COMMUNICATIONS LTD*	11-01216	05/05/11	PATROL OPP SUPPLIES	Open	330.00	0.00		
01130	GAYLE HADLEY	11-01453	05/20/11	ZUMBA INSTRUCTOR	Open	225.00	0.00		
01164	DIVISION OF LOCAL GOV SERVICES	11-01449	05/20/11	CERTIFICATION RENEWAL-L.READ	Open	50.00	0.00		
01196	H A DEHART & SON*	11-01348	05/16/11	PARTS FOR SWEEPER/DPW	Open	1,075.96	0.00		
01245	G & K SERVICES CO*	11-01511	06/01/11	UNIFORM RENTALS/MAY/DPW	Open	779.28	0.00		
01399	ENFORSYS POLICE SYSTEMS INC*	11-01275	05/06/11	ANNUAL MAINT. CONTRACT	Open	11,900.00	0.00		
01492	F THOMAS HILLEGASS	11-01015	04/21/11	SPECIAL SESSION 4/11/2011	Open	600.00	0.00		
01519	TOM FOLS ELECTRICALCONTRACTOR*	11-01068	04/28/11	SUPPLY LIGHT UNDER PAVILION	Open	350.00	0.00		
01598	DEARBORN NATIONAL	11-01510	06/01/11	JUNE, 2011 LIFE INSURANCE	Open	546.48	0.00		
01602	THOMSON WEST*	11-00969	04/14/11	2011 DISCIPLINARY BULLETIN	Open	197.52	0.00		
01653	GENTILINI FORD*	11-01247	05/05/11	PARTS FOR POLICE VEH.	Open	190.91	0.00		
01690	GRANTURK EQUIPMENT CO*	11-01253	05/05/11	PART FOR TRASH TRUCK/DPW	Open	364.94	0.00		
01781	HATCH MOTT MACDONALD, LLC*	10-03145	12/08/10	ROOFING SYSTEM - REC CENTER	Open	3,696.00	0.00		B
		10-03263	12/22/10	RECONSTRUCTION/NEVADA AVE.	Open	1,044.00	0.00		B
		11-00665	03/11/11	ENGINEERING SERVICES/HOLMES AV	Open	196.60	0.00		B

06/01/11
13:10:28

Lower Township
Bill List By Vendor Id

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Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
11-00781	03/25/11	ENGINEERING SERVICES/OUTFALLS	Open	3,758.63	0.00			B
11-01472	05/24/11	ESCROW BILLING	Open	4,470.18	0.00			

					13,165.41			
01797	GROVE SUPPLY INC*							
11-01327	05/12/11	MISC. PARTS FOR WATERLINE	Open	73.41	0.00			
01803	HORIZON DENTAL OPTION*							
11-01533	06/01/11	JUNE, 2011 DENTAL	Open	15,043.07	0.00			
01806	ANTHONY J HARVATT, II, ESQ							
11-01185	05/03/11	ZBA SOLICITOR SALARY	Open	300.00	0.00			
11-01283	05/06/11	BOARD SOLICITOR SALARY	Open	416.69	0.00			

					716.69			
01859	HESS CORPORATION							
11-01482	05/25/11	ELECTRICITY 4/19/11-5/19/11	Open	6,905.89	0.00			
01912	GRUCCIO, PEPPER, DESANTO & RUTH PA							
11-00156	01/14/11	2011 CONTRACTUAL MONTHLY PMTS	Open	4,166.66	0.00			B
02089	K-MART STORE #9133*							
11-01316	05/11/11	EVIDENCE FREEZER	Open	577.99	0.00			
02108	KEEN COMPRESSED GAS CO*							
11-00922	04/11/11	BOTTLED GAS FOR GARAGE/DPW	Open	389.30	0.00			
02136	TED KINGSTON INC*							
11-00326	02/03/11	COMMUNICATIONS MAINT 2011	Open	495.32	0.00			
11-01221	05/05/11	MARCH 2011	Open	499.85	0.00			
11-01223	05/05/11	APRIL 2011	Open	499.34	0.00			
11-01240	05/05/11	DISPATCH MIC.	Open	305.97	0.00			

					1,800.48			
02140	KINDLE FORD LINC/MERC., INC.*							
11-00923	04/11/11	PARTS FOR RDS/DPS VEHICLES	Open	806.12	0.00			
11-01245	05/05/11	PARTS FOR COUNTY VEH.	Open	19.00	0.00			

					825.12			
02175	BRUCE KLAUSING							
11-01535	06/01/11	CONTRACTUAL REIMBURSEMENT	Open	69.00	0.00			
02417	MAGELLAN HILL TECHNOLOGIES*							
11-01503	05/31/11	PHONE SERVICE 6/1/11-6/30/11	Open	3,097.83	0.00			
02640	FRANK MCCLOSKEY							
11-01536	06/01/11	CONTRACTUAL REIMBURSEMENT - V	Open	100.00	0.00			
02719	MITCHELL PLENN							

06/01/11
13:10:28

Lower Township
Bill List By Vendor Id

Page No: 5

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
	11-01336	05/16/11	CONTRACTUAL REIMBURSEMENT - V	Open	150.75	0.00		
02751	MONARCH DECALS*							
	11-01187	05/03/11	DECALS FOR RECYCLING/DPW	Open	709.97	0.00		
03003	NEW JERSEY DIVISION OF							
	11-01345	05/16/11	2011-2012 LIQUOR LICENSES	Open	84.00	0.00		
03026	NJ STATE HEALTH BENEFITS							
	11-01508	06/01/11	JUNE, 2011 HEALTH BENEFITS	Open	220,295.86	0.00		
03029	NJ DIVISION OF FIRE SAFETY							
	11-01443	05/19/11	2011 ANNUAL LIFE HAZARD FEE	Open	1,243.50	0.00		
03158	NYSKA*							
	11-01021	04/25/11	NYSKA MEMBERSHIP RENEWAL	Open	20.00	0.00		
03279	PARDO'S TRUCK PARTS WHSE*							
	11-00924	04/11/11	PARTS FOR RDS/SANT/RECYC/DPW	Open	175.50	0.00		
03285	PARA PLUS TRANSLATIONS, INC.*							
	11-01392	05/16/11	INTERPRETER	Open	441.20	0.00		
03288	KATHRYN PATTERSON							
	11-01473	05/25/11	4/27/11 ELECTION - DUE	Open	25.00	0.00		
03377	JULIE PICARD							
	11-01452	05/20/11	REIMB MILEAGE - CLASSES	Open	180.78	0.00		
03418	PROFESSIONAL PRINTING*							
	11-01289	05/09/11	BOCA SUPPLIES	Open	610.00	0.00		
03427	POLAR BEAR*							
	11-01329	05/12/11	EMERGENCY - AIR CLERK'S OFFICE	Open	824.00	0.00		
	11-01340	05/16/11	REPAIR AIR CONDITIONER	Open	249.95	0.00		
					----- 1,073.95			
03478	RED THE UNIFORM TAILOR, INC.*							
	11-00544	02/28/11	UNIFORMS	Open	1,768.70	0.00		
03484	LAUREN M. READ							
	11-01450	05/20/11	TRAVEL REIM-SPRING CONFERENCE	Open	113.47	0.00		
03491	RENTAL COUNTRY*							
	11-01397	05/17/11	DIAMOND BLADE DUAL	Open	453.00	0.00		
03607	SEASHORE FOOD SUPPLY*							
	11-01444	05/19/11	COMMUNITY DAY MISC. SUPPLIES	Open	34.20	0.00		
03608	SEAWAVE CORPORATION*							
	11-01299	05/10/11	ADVERTISEMENT - COMMUNITY DAY	Open	312.00	0.00		

Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract PO Type

03611	SERVICE TIRE TRUCK CENTERS*						
	11-00920	04/11/11	TIRES FOR RDS/SANT/RECY/DPW	Open	1,713.08	0.00	
	11-01242	05/05/11	TIRES FOR COUNTY VEH.	Open	722.70	0.00	

					2,435.78		
03655	PENN JERSEY MACHINERY*						
	11-01065	04/28/11	PART FOR RDS/DPW	Open	32.35	0.00	
03692	SOUTH JERSEY GAS CO*						
	11-01502	05/31/11	MAY, 2011	Open	353.59	0.00	
03763	T.C.T.A. OF NJ*						
	11-00875	04/06/11	SPRING CONF-MAY 17/18/19, 2011	Open	405.00	0.00	
	11-00910	04/11/11	TCTA SPRING CONF - CFO	Open	240.00	0.00	

					645.00		
03783	THIS AND THAT UNIFORMS*						
	11-01218	05/05/11	UNIFORMS	Open	889.00	0.00	
03809	MUNICIPAL UTIL AUTH TAX OFFICE						
	11-01464	05/23/11	REF PYMT TO MUA RES 2011-148	Open	219.06	0.00	
	11-01481	05/25/11	WATER/SEWER COLLECTED BY TAX O	Open	177,870.29	0.00	

					178,089.35		
03810	MUNICIPAL UTIL AUTH USAGE COST						
	11-01426	05/18/11	WATER SERVICE - DUE 6/10/11	Open	1,043.91	0.00	
03834	CAPE MAY COUNTY TREASURER/HAVE						
	11-01070	04/28/11	HAVEN HSE IN LIEU - DUE COUNTY	Open	848.67	0.00	
03921	UNIFORM & ACCESSORIES WHSE*						
	11-01215	05/05/11	VEH. REPLACEMENT PARTS	Open	254.87	0.00	
03935	STAPLES BUSINESS ADVANTAGE*						
	11-01173	05/02/11	LINKSYS WIRELESS W/DUEL BAND	Open	152.59	0.00	
	11-01277	05/06/11	OFFICE SUPPLIES	Open	78.55	0.00	

					231.14		
03963	US LUBES, LLC *						
	11-01052	04/27/11	HYDRAULIC OIL/GARAGE/DPW	Open	1,297.02	0.00	
	11-01249	05/05/11	OIL/ANTI-FREEZE/GARAGE/DPW	Open	166.21	0.00	

					1,463.23		
03969	VERIZON						
	11-01471	05/24/11	PHONE SERVICE	Open	312.04	0.00	
03978	USPS ACCT#48503619						
	11-01400	05/18/11	POSTAGE ACCT#48503619	Open	12,000.00	0.00	

Vendor # Name							
PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type

03985 VILLAS NAPA AUTO PARTS							
11-00921	04/11/11	PARTS FOR RDS/SANT/RECY/DPS	Open	1,975.41	0.00		
11-01241	05/05/11	PARTS FOR COUNTY VEH.	Open	910.64	0.00		

				2,886.05			
03992 VAL-U AUTO PARTS LLC*							
11-00919	04/11/11	PARTS FOR RDS/SANT/RECY/DPS	Open	4,211.28	0.00		
11-01244	05/05/11	PARTS FOR COUNTY VEH.	Open	42.61	0.00		

				4,253.89			
03998 VINELAND GUIDANCE CENTER*							
11-01349	05/16/11	PSYCHOLOGICAL EVAL	Open	525.00	0.00		
04030 WEST PUBLISHING PAYMENT *							
11-01441	05/18/11	ANNUAL UPDATES - COURT	Open	300.00	0.00		
11-01447	05/20/11	NJ STATUTE UPDATES	Open	125.00	0.00		
11-01455	05/20/11	NJ UPDATES	Open	500.00	0.00		

				925.00			
04075 BARBER CONSULTING SERVICES LLC							
11-01532	06/01/11	JUNE WEB SERVICES	Open	300.00	0.00		
04105 PITNEY BOWES GLOBAL FINANCIAL							
11-00164	01/18/11	MAIL MACHINES (2) ACCT#1468026	Open	451.00	0.00		
04113 CAPE MAY RIGGINS TOWING*							
11-01276	05/06/11	TOWED VEHICLE	Open	125.00	0.00		
04116 NANCY MARTINEZ							
11-01347	05/16/11	LACROSSE REFUND FOR	Open	15.00	0.00		
04117 BILL ROLLINS							
11-01344	05/16/11	LACROSSE GAME OFFICIAL	Open	120.00	0.00		
04119 AWARD COMPANY OF AMERICA*							
11-01394	05/16/11	PLAQUES/CERTIFICATE HOLDERS	Open	225.50	0.00		
04219 RICHARD HARRON							
11-01306	05/10/11	REIMB TOLLS/PARKING	Open	25.25	0.00		
04261 STATE OF NEW JERSEY							
11-00971	04/15/11	1ST QUARTER 2011	Open	46,638.39	0.00		
04272 PROPET DISTRIBUTORS*							
11-01029	04/26/11	DOGGIE BAGS ARTICLE #1402-30	Open	946.90	0.00		
04275 CLARKTON, LLC*							
11-00774	03/25/11	SENIOR LEAGUE BASEBALL FIELD	Open	1,950.00	0.00		

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2011-147

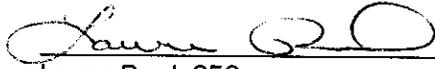
TITLE: RESOLUTION APPROVING PROJECT PROPOSAL BETWEEN HATCH MOTT MACDONALD AND THE TOWNSHIP OF LOWER FOR ENGINEERING SERVICES RELATED TO THE INVESTIGATION OF EXISTING HARD COURT SURFACES AT FREEMAN DOUGLASS JR. MEMORIAL PARK

WHEREAS, Hatch Mott MacDonald is currently serving as the Municipal Engineer (the "Engineer") based upon a Contract For Services which sets forth their standard hourly rates as approved by the Township Council and executed by the Mayor and Clerk (the "Engineer's Contract");

WHEREAS, the Engineer has provided a separate fee proposal for engineering services related to the investigation of the existing hard court surfaces on the hockey rink, tennis & basketball courts to assess cause and origin of existing visible court surface failures which is set forth on EXHIBIT A attached hereto (the "Project Proposal"); and

WHEREAS, the Township Council desires to approve the Project Proposal, and

WHEREAS, the Township Council desires to approve the Project Proposal and the CFO has certified the availability of funds by her signature in the budget as follows:


Lauren Read, CFO

C-04-55-382-910
Account

NOW, THEREFORE, BE IT RESOLVED, by the Township of Lower, County of Cape May, State of New Jersey, that:

1. The Project Proposal between Hatch Mott MacDonald and the Township of Lower, in the form attached hereto as EXHIBIT A, for a total amount of \$2,500.00, is hereby approved.
2. That the Mayor and Clerk are hereby authorized and directed to execute the Project Proposal on behalf of the Township of Lower, and to take any and all other actions necessary to effectuate the purposes thereof.
3. All of the terms and conditions of the Engineer's Contract except for the specific terms and conditions of the Project Proposal shall continue in full force and effect and the Project Proposal shall be deemed a supplement thereto.

I hereby certify the foregoing to be an original resolution adopted by the Township Council of the Township of Lower at a meeting held on June 6, 2011.

Claudia R. Kammer, Township Clerk

	CONRAD	SIMONSEN	DOUGLASS	LARE	BECK
MOTION					
SECOND					
AYE					
NAY					
ABSTAIN					
ABSENT					

From: Morey, Steven C
Sent: Thursday, May 12, 2011 3:01 PM
To: 'Michael Voll'
Cc: Sray, Mark R
Subject: Freeman Douglass Memorial Park

Mike;

As you requested, the following is our proposal to complete the professional engineering services required to investigate the existing hard court surfaces on the hockey rink, tennis and basketball courts at the Freeman Douglass Jr. Memorial Park to assess the cause and origin of the existing visible court surface failures.

We have received recent contractor's estimates from the Township for the proposed repairs to the basketball/tennis courts and hockey rink. After discussing the issues with Mitch Plenn we visited the park on April 15, 2011 to gather preliminary information regarding the conditions of the existing hard court surfaces on the hockey rink, tennis and basketball courts at the Township's recreation complex. Areas of concerns were viewed and photographs were taken of the various types of visible court surface failures.

We have reviewed the cost estimates and site photos with Brian Clemson, RLA, a Senior Project Architect with Hatch Mott MacDonald. Mr. Clemson is a Registered Landscape Architect and Certified Playground Safety Inspector with over 18 years of experience in planning, design and remediation of recreation and other public-use facilities for municipal and county governments. These include public parks, playgrounds and athletic facilities.

The following outlines our proposed scope of services for work included for the project:

- Request and review existing design drawings and as-built drawings and documentation of previous repairs of the court surfaces from the client, if available;
- On-site inspection of the hockey rink, tennis and basketball courts including:
 - Visual inspection, photographs and notation of:
 - Existing court surface type and overall condition
 - Existing surface failures and condition
 - Existing visible drainage patterns
- Prepare a report to include our findings of existing conditions, deficiencies (with photographs), recommendations and cost estimates; and
- Discuss findings and recommendations with the Township.

Work specifically not included in this scope of work is as follows:

- Destructive investigations, i.e. coring or geotechnical investigations; and
- Design and construction services.

Should these services be required at a later date, HMM would be pleased to provide a separate scope of work and cost proposal to cover these additional services.

We propose to complete the scope of work outlined above for the lump sum amount of **\$2,500**. Upon your authorization of this scope of work we will contact Mitch Plenn to coordinate with him to provide any background information he has for the park and schedule our site inspection.

Thanks,

Steven C. Morey, CEP
Associate, Hatch Mott MacDonald

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2011-148

TITLE: RESOLUTION REQUESTING THE BOARD OF CHOSEN FREEHOLDERS INVESTIGATE ESTABLISHING A COUNTY WIDE PUBLIC SAFETY DISPATCH SERVICE

WHEREAS, the Cape May County Conference of Mayors meet monthly to network and discuss issue and expenses affecting the various municipalities in the county, and

WHEREAS, the group has discussed and supports a county wide public safety dispatch service, and

WHEREAS, in April Mayor Pamela Kaithern, President of the CMC Conference of Mayor wrote to the Freeholders requesting they investigate a county wide dispatch service, and

WHEREAS, the governing body of the Township of Lower strongly endorses the Cape May Conference of Mayor's request to the Board of Chosen Freeholder to investigate and establish a county wide public safety dispatch service, and

WHEREAS, Lower Township's three fire districts and the Lower Township Rescue Squad have all indicated they would endorse a county wide public safety dispatch service, and

WHEREAS, the State of New Jersey is urging municipalities and other governmental agencies to work together to consolidate and share services wherever possible as a cost saving measure to all concerned.

NOW, THEREFORE, BE IT RESOLVED by the Township Council that Lower Township urges the Cape May County Freeholder investigate establishing a county-wide public safety dispatch service to reduce duplicative equipment and services and better serve the needs of all Cape May County residents.

I hereby certify the foregoing to be a resolution adopted by the Township Council at a meeting held on June 6 , 2011.

Claudia R. Kammer, Township Clerk

	CONRAD	SIMONSEN	DOUGLASS	LARE	BECK
MOTION					
SECOND					
AYE					
NAY					
ABSTAIN					
ABSENT					

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2011-149

TITLE: INSERTION OF SPECIAL ITEM OF REVENUE PURSUANT TO N.J.S.A. 40A:4-87, CHAPTER 159

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

WHEREAS, said Director may also approve the insertion of any item of appropriation for equal amount,

SECTION 1.

NOW, THEREFORE BE IT RESOLVED that the Township of Lower, County of Cape May, hereby requests the Director of the Division of Local Government Services to approve the increase of \$5,050.00 for an item of revenue in the budget of the year 2011 as follows:

Miscellaneous Revenues –
Revenue Offset with Appropriations - Atlantic County JIF Grant
Total with increase to be \$5,050.00

SECTION 2.

BE IT FURTHER RESOLVED that a like sum of \$5,050.00 be and the same is hereby appropriated under the caption of:

General Appropriations –
Public & Private Programs Offset by Revenues - Atlantic County JIF Grant
State/Federal Share \$ 5,050.00
Non State Share \$
Total with increase to be \$ 5,050.00

FURTHER RESOLVED that two certified copies of this resolution with a copy of the appropriate documentation be forwarded to the Division of Local Government Services.

I hereby certify this is the original resolution adopted by the Township Council on _____, 2011

Claudia R. Kammer, Township Clerk

	CONRAD	SIMONSEN	DOUGLASS	LARE	BECK
PRESENTED					
SECONDED					
AYE					
NAY					
ABSTAIN					
ABSENT					

Atlantic County Municipal Joint Insurance Fund
2011 Optional Safety Budget

Member	Opening Balance	January 2011	February 2011	March 2011	April 2011	May 2011	June 2011	July 2011	August 2011	September 2011	October 2011	November 2011	December 2011	Paid 2012	Total YTD Expenses	Ending Balance	Encumb. Funds
Municipality	\$1,500.00														\$0.00	\$1,500.00	
Atscon City	\$1,500.00														\$0.00	\$1,500.00	
Avaton Borough	\$1,500.00														\$0.00	\$1,500.00	
Brigantine City	\$1,250.00														\$0.00	\$1,250.00	
Buena Borough	\$1,500.00														\$0.00	\$1,500.00	
Cape May City	\$1,500.00														\$0.00	\$1,500.00	
Cape May Point																	
Commercial Township																	
Corbin City	\$1,000.00														\$0.00	\$1,000.00	
Deerfield Township	\$1,250.00														\$0.00	\$1,250.00	
Dennis Township																	
Downe Township																	
Egg Harbor Township	\$1,000.00														\$0.00	\$1,000.00	
Estell Manor City																	
Folsom Borough	\$2,000.00														\$0.00	\$2,000.00	
Galloway Township	\$2,000.00														\$0.00	\$2,000.00	
Hamilton Township	\$2,000.00														\$0.00	\$2,000.00	
Hammonon																	
Linwood	\$1,500.00														\$0.00	\$1,500.00	
Longport Borough																	
Lower Township	\$2,000.00														\$0.00	\$2,000.00	
Margate City	\$2,000.00														\$0.00	\$2,000.00	
Middle Township																	
Milville City																	
Mullica Township																	
Newfield Borough	\$1,000.00														\$0.00	\$1,000.00	
North Wildwood City	\$1,500.00														\$0.00	\$1,500.00	
Ocean City	\$2,500.00														\$0.00	\$2,500.00	
Pleasantville City	\$2,500.00														\$0.00	\$2,500.00	
Port Republic																	
Sea Isle City	\$2,000.00														\$0.00	\$2,000.00	
Somers Point City	\$1,500.00														\$0.00	\$1,500.00	
Stone Harbor	\$1,500.00														\$0.00	\$1,500.00	
Upper Deerfield Township																	
Upper Township	\$1,500.00														\$0.00	\$1,500.00	
Venator City																	
Waterford Township	\$1,500.00														\$0.00	\$1,500.00	
West Cape May	\$1,000.00														\$0.00	\$1,000.00	
West Wildwood																	
Weymouth Township	\$1,000.00														\$0.00	\$1,000.00	
Willwood City																	
Wildwood Crest Borough	\$1,500.00														\$0.00	\$1,500.00	
Woodbine Borough																	
Total By-Line	\$36,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 36,000.00	\$ -

Must be Claimed of Encumbered by December 31, 2011. All Encumbered Funds Must be Claimed by February 1, 2012

**Atlantic County Municipal Joint Insurance Fund
2010 Qualifiers Award**

Member	Opening Balance	January 2011	February 2011	March 2011	April 2011	May 2011	June 2011	July 2011	August 2011	September 2011	October 2011	November 2011	December 2011	Paid in 2012	Total YTD Expenses	Ending Balance	Encumbered Funds
Member Municipality	1,600.00														0.00	1,600.00	
Absecon	2,650.00														0.00	2,650.00	
Avalon	3,050.00			3,050.00											0.00	0.00	
Brigantine	2,250.00														0.00	2,250.00	
Buena	2,650.00														0.00	2,650.00	
Cape May	1,700.00														0.00	1,700.00	
Cape May Point	1,700.00														0.00	1,700.00	
Commercial	1,700.00														0.00	1,700.00	
Corbin City	1,800.00														0.00	1,800.00	
Deerfield	1,800.00														0.00	1,800.00	
Dennis	1,800.00														0.00	1,800.00	
Dwaine	3,500.00														0.00	3,500.00	
Egg Harbor Twp.	1,700.00			1,700.00											0.00	0.00	
Estell Manor	1,200.00			1,200.00											0.00	0.00	
Folsom	3,050.00			3,050.00											0.00	0.00	
Galloway	2,600.00														0.00	2,600.00	
Hamilton	1,600.00			1,600.00											0.00	0.00	
Hammoncton	2,200.00			2,200.00											0.00	0.00	
Linwood	1,800.00			1,800.00											0.00	0.00	
Longport	3,050.00														0.00	3,050.00	
Lower	3,050.00														0.00	3,050.00	
Margate	3,050.00														0.00	3,050.00	
Middle	3,050.00														0.00	3,050.00	
Milville	1,500.00														0.00	1,500.00	
Mullica	1,200.00														0.00	1,200.00	
Newfield	3,050.00														0.00	3,050.00	
North Wildwood	2,650.00														0.00	2,650.00	
Northfield	3,500.00														0.00	3,500.00	
Ocean City	3,500.00														0.00	3,500.00	
Pleasantville	1,200.00														0.00	1,200.00	
Port Republic	3,050.00														0.00	3,050.00	
Sea Isle City	2,200.00														0.00	2,200.00	
Starrs Point	2,650.00														0.00	2,650.00	
Stone Harbor	2,250.00			2,250.00											0.00	0.00	
Upper Deerfield	3,050.00														0.00	3,050.00	
Ventnor	2,200.00														0.00	2,200.00	
Waterford	1,700.00			1,700.00											0.00	0.00	
West Cape May	1,400.00														0.00	1,400.00	
West Wildwood	1,700.00														0.00	1,700.00	
Weymouth	3,500.00														0.00	3,500.00	
Wildwood	2,650.00			2,650.00											0.00	0.00	
Wildwood Crest	1,400.00														0.00	1,400.00	
Woodbine	2,200.00														0.00	2,200.00	
Total By Line	\$95,200.00	0.00	0.00	21,200.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	21,200.00	74,000.00	

Must be Claimed of Encumbered by December 31, 2011. All Encumbered Funds Must be Claimed by February 1, 2012

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2011-150

TITLE: CANCELLATION OF TAX SALE CERTIFICATE 11-00072

WHEREAS, Block 286 lot 39, assessed to Clarence & Marion Howard was placed in the tax sale May 24, 2011 for delinquent taxes, and

WHEREAS, the delinquent tax amount had been paid on May 23, 2011 and the property was listed in the tax sale in error.

NOW, THEREFORE, BE IT RESOLVED that the amount of \$384.41 be refunded to the lien holder and tax sale certificate 11-00150 be canceled.

I hereby certify the foregoing resolution was adopted by the governing body at a Council meeting held on June 6, 2011.

Claudia R. Kammer, Clerk

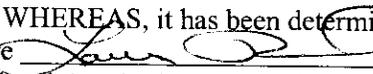
	CONRAD	SIMONSEN	DOUGLASS	LARE	BECK
MOTION					
SECOND					
AYE					
NAY					
ABSTAIN					
ABSENT					

**TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY
RESOLUTION # 2011-151**

Title: Authorizing Pay Out of Terminal Leave

WHEREAS, the employee listed below has retired from the Township and is entitled to payment for accumulated vacation, sick and compensatory and personal time, and

WHEREAS, it is necessary to obtain authorization for any salary and wage disbursement to a Township employee that is not specified in the salary ordinance, and

WHEREAS, it has been determined by the Township Treasurer as evidenced by signature  that adequate funding is available for accumulated time in the dedicated line item "Reserved for Accumulated Absences".

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Township of Lower that a revised payment due to Brenda Camp in the amount of \$8,203.62 is authorized and chargeable to the Reserve for Accumulated Absences.

I hereby certify the foregoing to be a resolution adopted by the Township Council on June 6, 2011

Claudia R. Kammer, RMC, Township Clerk

	CONRAD	SIMONSEN	DOUGLASS	LARE	BECK
INTRODUCED					
SECONDED					
AYE					
NAY					
ABSTAIN					
ABSENT					

Brenda Camp

Resignation 5/5/2011

Hourly Rate 21.32

Estimate of Payout

	Carryover	2011 Accrual	2011 Prorated	Amount Used	Hours Due	Amount
Comp		18.00	18.00	0	18.00	\$ 383.76
Personal		28.00	10.23	24	-13.77	\$ (293.56)
Sick*	325.5	120.00	43.85	42	163.67	\$ 3,489.44
Vacation	199.5	168.00	61.38	84	176.88	\$ 3,771.18
Holidays (5)		112.00	40.00	0	40.00	\$ 852.80
Total	525		115.46		384.79	\$ 8,203.62

Legend

2011 Prorated = 2011 Accrual * (19 weeks worked/52 weeks)

Hours Due = Carryover + 2011 Prorated - Amount Used

Amount = Hours Due * Hourly Rate

*50% of time as allowed by contract

**TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY
RESOLUTION # 2011-152**

Title: Authorizing Pay Out of Terminal Leave

WHEREAS, the employee listed below has retired from the Township and is entitled to payment for accumulated vacation, sick and compensatory and personal time, and

WHEREAS, it is necessary to obtain authorization for any salary and wage disbursement to a Township employee that is not specified in the salary ordinance, and

WHEREAS, it has been determined by the Township Treasurer as evidenced by signature [Signature] that adequate funding is available for accumulated time in the dedicated line item "Reserved for Accumulated Absences".

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Township of Lower that a revised payment due to David Adams in the amount of \$ 89,222.61 is authorized and chargeable to the Reserve for Accumulated Absences.

NOW, THEREFORE, BE IT FURTHER RESOLVED that the funds shall be disbursed in two payments: \$44,611.31 in June, 2011 and \$44,611.30 in January, 2012.

I hereby certify the foregoing to be a resolution adopted by the Township Council on 6-6-11.

Claudia R. Kammer, RMC, Township Clerk

	CONRAD	SIMONSEN	DOUGLASS	LARE	BECK
INTRODUCED					
SECONDED					
AYE					
NAY					
ABSTAIN					
ABSENT					

David Adams

Retirement 6/1/2011

Hourly Rate 46.65

Estimate of Payout

	Carryover	2011 Accrual	2011 Prorated	Amount Used	Hours Due	Amount
Sick*	1334.00	128.00	51.69	22.00	1363.69	\$63,616.25
Vacation	320.00	200.00	80.77	0.00	400.77	\$18,695.88
Personal	0.00	48.00	19.38	0.00	19.38	\$904.29
Holidays		120.00	48.00	0.00	48.00	\$2,239.20
Comp	207.75	0.00	0.00	127.00	80.75	\$3,766.99
Total	1861.75	496.00	199.85	149.00	1912.60	\$89,222.61

Legend

2011 Prorated = 2011 Accrual * (21 weeks worked/52 weeks)

Hours Due = Carryover + 2011 Prorated - Amount Used

Sick Time = Max Sick = 1440 hrs

Payout 6/2011 \$44,611.31

Payout 01/2012 \$44,611.30

Zack Zelwak

Retirement 6/1/2011

Hourly Rate 39.27

Estimate of Payout

	Carryover	2011 Accrual	2011 Prorated	Amount Used	Hours Due	Amount
Sick*	1480.50	105.00	42.40	515.00	364.00	\$14,294.28
Vacation	43.75	175.00	70.67	11.00	103.42	\$4,061.42
Personal	0.00	28.00	11.31	2.00	9.31	\$365.51
Comp	0.25	10.50	10.50	0.00	10.75	\$422.15
Total	1524.50	318.50	134.88	528.00	487.48	\$19,143.37

Legend

2011 Prorated = 2011 Accrual * (21 weeks worked/52 weeks)

Hours Due = Carryover + 2011 Prorated - Amount Used

Sick Time = Max Sick = 840 hrs - Time Paid

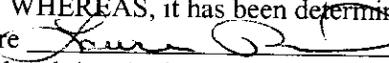
Sick Time = 879 for 39 hours previously out that does not factor into the max time paid

**TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY
RESOLUTION # 2011-153**

Title: Authorizing Pay Out of Terminal Leave

WHEREAS, the employee listed below has retired from the Township and is entitled to payment for accumulated vacation, sick and compensatory and personal time, and

WHEREAS, it is necessary to obtain authorization for any salary and wage disbursement to a Township employee that is not specified in the salary ordinance, and

WHEREAS, it has been determined by the Township Treasurer as evidenced by signature  that adequate funding is available for accumulated time in the dedicated line item "Reserved for Accumulated Absences".

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Township of Lower that a revised payment due to Zachary Zelwak in the amount of \$17,152.42 is authorized and chargeable to the Reserve for Accumulated Absences.

I hereby certify the foregoing to be a resolution adopted by the Township Council on 6-11.

Claudia R. Kammer, RMC, Township Clerk

	CONRAD	SIMONSEN	DOUGLASS	LARE	BECK
INTRODUCED					
SECONDED					
AYE					
NAY					
ABSTAIN					
ABSENT					

Zack Zelwak

Retirement 6/1/2011

Hourly Rate 39.27

Estimate of Payout

	Carryover	2011 Accrual	2011 Prorated	Amount Used	Hours Due	Amount
Sick*	1480.50	105.00	16.15	515.00	364.00	\$14,294.28
Vacation	43.75	175.00	26.92	11.00	59.67	\$2,343.36
Personal	0.00	28.00	4.31	2.00	2.31	\$90.62
Comp	0.25	10.50	10.50	0.00	10.75	\$422.15
Total	1524.50	318.50	57.88	528.00	436.73	\$17,150.42

Legend

2011 Prorated = 2011 Accrual * (8 weeks worked/52 weeks) does not accrue time while on terminal leave.

Hours Due = Carryover + 2011 Prorated - Amount Used

Sick Time = Max Sick = 840 hrs - Time Paid

Sick Time = 879 for 39 hours previously out that does not factor into the max time paid

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2011-154

TITLE: ACCEPTANCE OF BID AND CONTRACT AWARD FOR TWO (2) 2011 DODGE CHARGERS WITH POLICE PACKAGE

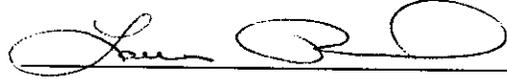
WHEREAS, bids were advertised on May 18, 2011 and due on May 27, 2011 at 11:00 a.m. for Two (2) 2011 Dodge Charges with Police Package, and

WHEREAS, one (1) proposal was submitted and reviewed by the QPA and Captain Marker, and

WHEREAS, Hertrich Fleet Services Inc. has supplied all required certifications and bid documents and the CFO has determined sufficient funds are available in the budget as follows:

Budget Year & Appropriation 2011 - 1-01-25-240-255

CFO Signature



NOW, THEREFORE BE IT RESOLVED by the Township Council of the Township of Lower, County of Cape May, State of New Jersey that the contract for the above is hereby awarded to the lowest qualified responsible bidders as follows:

AWARD TO: Hertrich Fleet Services Inc.
TOTAL: \$50,146 for 2 vehicles w/Black & White Paint Option

BE IT FURTHER RESOLVED, upon approval of the resolution, the fully executed Purchase Order together with the official bid documents shall serve as the Contract for the award of the bid.

I hereby certify the foregoing resolution was adopted by the Township Council at a meeting held on June 6, 2011.

Claudia R. Kammer, Township Clerk

	CONRAD	SIMONSEN	DOUGLASS	LARE	BECK
MOTION					
SECOND					
AYE					
NAY					
ABSTAIN					
ABSENT					

BID PROPOSAL FORM
TOWNSHIP OF LOWER

Up to (2) Two 2011 Police Package Dodge Charger or Equal

The undersigned proposes to furnish and deliver the above goods/services pursuant to the bid specification and made part hereof:

OPTION #1

Up to (2) Two 2011 Dodge Charger V-8 Engine or equal-
BLACK EXTERIOR COLOR

Price Per Vehicle

\$ 47946.⁰⁰ (\$23973. ea)

Amount in numbers

Forty Seven Thousand Nine Hundred Forty Six dollars

Amount in words

* Please Note: Vehicles are currently "on order" and are subject to prior sales —

OPTION #2

Up to (2) Two 2011 Dodge Charger V-8 Engine or equal-
Exterior Paint Code - PSE - Black & White

Price Per Vehicle

\$ 50146.⁰⁰ (\$25073. ea)

Amount in numbers

Fifty Thousand One Hundred Forty Six dollars. m.w.

Amount in words

EXCEPTIONS: **Please list other available colors as an Exception.

- Body side Moldings are not available. Daytime Running lights are not available. The Units are not "Fleet Keyed". Rear Windows & Rear locks are not "deactivated", but can be turned off from the drivers door panel + child safety locks.

Heerich Fleet Services Inc.
Company Name

510381749
Federal I.D. # or Social Security #

1427 Bray Rd, Milford De 19963
Address

[Signature]
Signature of Authorized Agent

Michael Wright
Type or Print Name

Govt Sales Mgr
Title

800-698-9825
Telephone Number

5/27/11
Date

The Township of Lower reserves the right to reject any or all bids if it deems it in the best public interest to do so.

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2011-155

TITLE: ACCEPTANCE OF BID AND AWARD OF CONTRACT FOR AUTO PARTS FOR 24 MONTHS

WHEREAS, bids were advertised on May 4, 2011 and due by May 17, 2011 at 11:00 a.m. for Auto Parts for 24 Month Contract, and three (3) proposals were submitted and reviewed by the QPA and Gary Douglass, CPWM and

WHEREAS, a list of various items to be purchased on an as needed basis was submitted and bidders were required to bid a price discount off the manufacturer price sheet, and bidders were notified that multiple bids would be awarded with the primary award to the highest discount vendor.

WHEREAS, the following vendors have complied with all bidding requirements and the CFO has determined sufficient funds are available in the budget as follows:

Budget Year & Appropriation 2011 DPW OE 1-01-26 305-239

CFO Signature 

NOW, THEREFORE BE IT RESOLVED by the Township Council of the Township of Lower, County of Cape May, State of New Jersey that the contract for the above is hereby awarded as follows for a Two (2) Year period beginning June 7, 2011 to June 6, 2013.

**PRIMARY AWARD TO: SOUTH JERSEY AUTO SUPPLY INC.
TOTAL: PURSUANT TO SCHEDULE A**

**SECONDARY AWARD TO: VAL-U AUTO PARTS LLC
TOTAL: PURSUANT TO SCHEDULE B**

BE IT FURTHER RESOLVED, that the Mayor and Clerk are hereby authorized and directed to execute the contract for the same.

I hereby certify the foregoing resolution was adopted by the Township Council at a meeting held on June 6, 2011.

Claudia R. Kammer, Township Clerk

	CONRAD	SIMONSEN	DOUGLASS	LARE	BECK
MOTION					
SECOND					
AYE					
NAY					
ABSTAIN					
ABSENT					

Specifications for Auto Parts
Bid #2011-05
24 Month Auto Parts Contract

The undersigned, having read the advertisement, instruction to bidders, specifications, and all other papers included in this bid document, will comply with all terms, covenants and agreements set forth therein if awarded the contract.

Bidders Proposed Price shall be at a Discount off the manufacturer price sheet cost.

Bidders are put on notice that the Township of Lower will spot check the vendors cost to determine that the City is being charged properly. When this occurs the supplier will be required to supply a copy of their invoice showing their cost for the item.

The undersigned agrees to furnish **Auto Parts** in such amount as required by the Township of Lower to the Township of Lower in accordance with the specifications set forth in this proposal for the following amount:

- Any and all exceptions to these specifications must be noted by checking the space in front of the item number and be fully detailed on an attached sheet. Failure to do so may render this bid and/or any subsequently awarded contract to be null and void.

Item	Description	% above cost
	See specifications sheet for full description	
1	Additives	35 %
2	Brake parts	50 %
3	Chassis/steering parts	50 %
4	Cooling system	40 %
5	Drive line components	40 %
6	Electrical system components	50 %
7	Engines	20 %
8	Engine parts	40 %
9	Exhaust system	50 %
10	Fuel system	40 %
11	Ignition system	50 %
12	Lights and bulbs	35 %
13	Paints	35 %
14	Specialized accessories	35 %
15	Transmissions	20 %
16	Windshield wiper arms	50 %
17	Items carried not specified herein	35 %

7% OFF LIST PRICE PER ADDENDUM

Corporate or Trade Name South Jersey Auto Supply
 Signature Michael A Bell Title VICE PRES
 Owner, Partner, Officer
 Street Address 516 W. LEEDS AVE.
 City, State, Zip Code PLEASANTVILLE NJ 08232
 Telephone (609) 677-1800 Fax (609) 677-8773
 Date 5-16-2011

Specifications for Auto Parts
Bid #2011-05
24 Month Auto Parts Contract

The undersigned, having read the advertisement, instruction to bidders, specifications, and all other papers included in this bid document, will comply with all terms, covenants and agreements set forth therein if awarded the contract.

Bidders Proposed Price shall be at a Discount off the manufacturer price sheet cost.

Bidders are put on notice that the Township of Lower will spot check the vendors cost to determine that the City is being charged properly. When this occurs the supplier will be required to supply a copy of their invoice showing their cost for the item.

The undersigned agrees to furnish Auto Parts in such amount as required by the Township of Lower to the Township of Lower in accordance with the specifications set forth in this proposal for the following amount:

↓ Any and all exceptions to these specifications must be noted by checking the space in front of the item number and be fully detailed on an attached sheet. Failure to do so may render this bid and/or any subsequently awarded contract to be null and void.

Item	Description	% off manufacturers List % above cost
	See specifications sheet for full description	
1	Additives	
2	Brake parts	25 %
3	Chassis/steering parts	40 %
4	Cooling system	45 %
5	Drive line components	40 %
6	Electrical system components	40 %
7	Engines	45 %
8	Engine parts	%
9	Exhaust system	45 %
10	Fuel system	50 %
11	Ignition system	40 %
12	Lights and bulbs	40 %
13	Paints	35 %
14	Specialized accessories	30 %
15	Transmissions	25 %
16	Windshield wiper arms	35 %
17	Items carried not specified herein	44 %
		25 %

Corporate or Trade Name Val-U Auto Parts LLC
 Signature Susan Scheuerman member
Owner, Partner, Officer Title
 Street Address 1613 White Horse Pike
 City, State, Zip Code Egg Harbor, NJ 08215
 Telephone (609) 965-2592 Fax (609) 965-7862
 Date 05/16/11

2011- 10 Re-Bid Auto Parts Advertised: 5/4/2011 Open 05/17/2011 11:00 am



VAL-U AUTO PARTS LLC
 1613 WHITE HORSE PIKE
 EGG HARBOR, NJ 08215

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2011-156

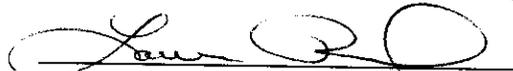
TITLE: RESOLUTION ACCEPTING BIDS & AWARDING THE CONTRACT TO SUPPLY ASPHALT FOR 24 MONTHS

WHEREAS, bids were advertised on May 4, 2011 and due on May 24, 2011 at 11:00 a.m. to Supply Asphalt for 24 Months, and

WHEREAS, three (3) proposals were submitted and reviewed by the QPA and Gary Douglass, CPWM, and the bidder complied with the specifications and supplied all required certifications and bid documents, and

WHEREAS, and the CFO has determined sufficient funds are available in the budget as follows:

C-04-55-384-103
Appropriation #


Lauren Read, CFO

NOW, THEREFORE BE IT RESOLVED by the Township Council of the Township of Lower, County of Cape May, State of New Jersey that the contract for the above is hereby awarded to the lowest qualified responsible bidder as follows:

AWARD TO: ARAWAK PAVING COMPANY INC.

AMOUNT: ITEMIZED BELOW

Hot Mix Asphalt Base Course, Mix I-2 Furnished at Plant	\$45.00 per ton
Hot Mix Asphalt Base Course, Mix I-4 Furnished at Plant	\$51.50 per ton
Hot Mix Asphalt Base Course, Mix I-5 Furnished at Plant	\$54.00 per ton
Furnish & Deliver Hot Mix Asphalt Base Course, Mix I-2	\$54.00 per ton
Furnish & Deliver Hot Mix Asphalt Base Course, Mix I-4	\$60.50 per ton
Furnish & Deliver Hot Mix Asphalt Base Course, Mix I-5	\$63.00 per ton

BE IT FURTHER RESOLVED, upon approval of the resolution, the fully executed Purchase Order together with the official bid documents shall serve as the Contract for the award of the bid.

I hereby certify the foregoing resolution was adopted by the Township Council at a meeting held on June 6, 2011

Claudia R. Kammer, Township Clerk

	CONRAD	SIMONSEN	DOUGLASS	LARE	BECK
MOTION					
SECOND					
AYE					
NAY					
ABSTAIN					
ABSENT					

PROPOSAL FORM

2011-11

24 Month Contract to Supply Asphalt for Lower Township

Pursuant to and in compliance with your Advertisement for Bids dated **May 4, 2011**, and the Information for Bidders relating thereto, the undersigned hereby offers to furnish all plant, labor, materials, supplies, equipment and other facilitates and things necessary for, or proper for, or incidental to the Township of Lower for 2011 and 2012 (24 Month) Supply Asphalt to the Township of Lower as required by, and in strict accordance with the applicable provisions of plans and specifications and all addenda issued by the Township of Lower in accordance with the law whether received by the undersigned or not for the amount bid based on the following unit and/or lump sum prices.

Contracts will be awarded based on a primary vendor and secondary vendor for use if the primary vendor cannot supply the required material. Delivery must be made within twenty four (24) hours of order placement or sooner.

NOTE: Extension of Unit Prices must be exact

Contract time: 2011 and 2012 (24 Month) Contract

Schedule of Liquidated Damages: \$500.00 per calendar day
One (1) to fifteen (15) Days: \$1,00.00 per calendar day
Sixteen (16) to Thirty (30) Days: \$2,00.00 per calendar day
Greater than Thirty (30) Days:

Item	Description	Unit Price Per Ton
1.	Hot Mix Asphalt Base Course, Mix I-2, Furnished at Plant	45.00
2.	Hot Mix Asphalt Base Course, Mix I-4, Furnished at Plant	51.50
3.	Hot Mix Asphalt Base Course, Mix I-5, Furnished at Plant	54.00
4.	Furnish and Deliver Hot Mix Asphalt Base Course, Mix I-2	54.00
5.	Furnish and Deliver Hot Mix Asphalt Base Course, Mix I-4	60.50
6.	Furnish and Deliver Hot Mix Asphalt Base Course, Mix I-5	63.00

TOTAL Amount of Bid Based on Items #1-6 Inclusive \$ 328⁰⁰

The undersigned proposes to furnish and deliver the above goods/services pursuant to the Bid specification and made part hereof:

ARAWAK PAVING CO. INC

Company **7508 WEYMOUTH ROAD
HAMMONTON, NJ 08037**

Address

Signature of Authorized Agent

609 561-4100
Telephone Number

567-4750
Fax Number

22-1982030
Federal I.D. # or Social Security

John M. Barrett
JOHN M. BARRETT PRESIDENT

Type or Print Name

5/23/11
Date

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2011-157

TITLE: RESOLUTION ACCEPTING BIDS & AWARDING THE CONTRACT FOR STATION ROAD IMPROVEMENTS

WHEREAS, bids were advertised on May 11, 2011 and due on June 1, 2011 at 10:00 a.m. Station Road Improvements, and

WHEREAS, two (2) proposals were submitted and reviewed by the QPA and Gary Douglass, CPWM and the Township Engineer and the bidder complied with the specifications and supplied all required certifications and bid documents, and

WHEREAS, and the CFO has determined sufficient funds are available in the budget as follows:

NJ DOT: 1-01-56-750-354 (\$130,000)
Appropriation #


Lauren Read, CFO

NOW, THEREFORE BE IT RESOLVED by the Township Council of the Township of Lower, County of Cape May, State of New Jersey that the contract for the above is hereby awarded to the lowest qualified responsible bidder as follows:

AWARD TO: CHARLES MARANDINO LLC

AMOUNT: \$119,361.00

BE IT FURTHER RESOLVED, that the Mayor and Clerk are hereby authorized and directed to execute the contract for the same.

I hereby certify the foregoing resolution was adopted by the Township Council at a meeting held on June 6, 2011

Claudia R. Kammer, Township Clerk

	CONRAD	SIMONSEN	DOUGLASS	LARE	BECK
MOTION					
SECOND					
AYE					
NAY					
ABSTAIN					
ABSENT					



**Hatch Mott
MacDonald**

Hatch Mott MacDonald
833 Rt 9 North
PO Box 373
Cape May Court House, NJ 08210
T 609.465.9377 www.hatchmott.com

June 1, 2011
Via Email (mvoll@townshipoflower.org) & 1st Class Mail

Michael J. Voll, Township Manager
Township of Lower
2600 Bayshore Road
Villas, NJ 08251

**RE: Report on Bids
Station Road Improvements
Contract M-6
Township of Lower, Cape May County
HMM No. 293297**

Dear Mr. Voll:

On June 1, 2011 at 10:00 A.M. sealed bids were received for the above referenced project. Five (5) contractors picked up bid documents during the bidding period with two (2) contractors submitting a bid for the project. The bids are summarized below.

Bidder's Name	Bid Amount
Charles Marandino LLC	\$119,361.00
Garden State Construction	\$145,040.00

The low bid is approximately 6% below the Engineer's Estimate of \$126,467 and is therefore favorable to the Township. Subject to the availability of Township funds and a review of the bid/contract documents by the Township Purchasing Agent, we recommend the Township award the contract to Charles Marandino LLC of Milmay, New Jersey, for the amount of **\$119,361.00**.

We recommend that the contract be awarded at the June 6, 2011 Council Meeting in order to meet the proposed construction schedule. Should you have any questions or require additional information, please feel free to contact our office.

Very truly yours,

Hatch Mott MacDonald

Mark R. Sray, PE, CME
Senior Associate
T 609.465.9377 F 609.465.5270
mark.sray@hatchmott.com

cc (via Email): Claudia R. Kammer
Margaret A. Vitelli, RPPS, QPA
Gary Douglass, CPWM
Steven C. Morey, CEP

Transmittal Summary

Project Title LT-Park Lot Improv Phase 3
Project No. 293297
Subjob N/A
Transmittal No. 293297_0006
Date of Issue 01-Jun-2011

Hatch Mott MacDonald
833 Route 9 North, P.O. Box. 373,
Cape May Court House, NJ,
08210, US

Title

Report on Bids - 0601.11

Distribution	Copies/Medium
Steven C. Morey	1E
Michael Voll (Lower Township)	1E
Claudia Kammer (Lower Township)	1E
Margaret Vitelli (Lower Township)	1E
Gary Douglass (Lower Township)	1E

Issued by Mark R. Sray

Purpose of Issue IN

Medium:

E = Email Attachment, I = Internal-Email Link, C = CD/DVD, P = Paper

Purpose of Issue:

IN = For Information, CR = For Client Review, TR = For Tender, CN =
 For Construction, AB = As Built, IM = For Implementation, FC = For
 Comment, AP = For Approval, RC = For Records,

BID

to the

TOWNSHIP OF LOWER
CAPE MAY COUNTY, NEW JERSEY
STATION ROAD IMPROVEMENTS
CONTRACT NO. M-6

SCHEDULE OF BID ITEMS

		<u>AMOUNT</u>
ITEM 1	EXCAVATION, UNCLASSIFIED	
	225 C.Y. @ \$ <u>9.⁰⁰</u> Per C.Y.	\$ <u>2,025.⁰⁰</u>
	<u>NINE DOLLARS</u>	
	(WRITE UNIT PRICE for Item 1 in Words and Numbers)	
	<u>NO CENTS</u>	
ITEM 2	SOIL AGGREGATE BASE COURSE, TYPE I-5, VARIABLE THICKNESS	
	25 C.Y. @ \$ <u>40.⁰⁰</u> Per C.Y.	\$ <u>1,000.⁰⁰</u>
	<u>FORTY DOLLARS</u>	
	(WRITE UNIT PRICE for Item 2 in Words and Numbers)	
	<u>NO CENTS</u>	
ITEM 3	NJDOT 57 STONE, IF AND WHERE DIRECTED	
	25 C.Y. @ \$ <u>40.⁰⁰</u> Per C.Y.	\$ <u>1,000.⁰⁰</u>
	<u>FORTY DOLLARS</u>	
	(WRITE UNIT PRICE for Item 3 in Words and Numbers)	
	<u>NO CENTS</u>	
ITEM 4	RECONSTRUCTED SOIL AGGREGATE BASE COURSE	
	1,110 S.Y. @ \$ <u>8.⁰⁰</u> Per S.Y.	\$ <u>8,880.⁰⁰</u>
	<u>EIGHT DOLLARS</u>	
	(WRITE UNIT PRICE for Item 4 in Words and Numbers)	
	<u>NO CENTS</u>	

ITEM 5 HOT MIX ASPHALT 19M64 BASE COURSE,
2-1/2" THICK
200 TONS @ \$ 80.⁰⁰ Per TON \$ 16,000.⁰⁰
Eighty Dollars
(WRITE UNIT PRICE for Item 5 in Words and Numbers) NO CENTS

ITEM 6 HOT MIX ASPHALT 9.5M64 SURFACE COURSE,
1-1/2" THICK
125 TONS @ \$ 80.⁰⁰ Per TON \$ 10,000.⁰⁰
Eighty Dollars
(WRITE UNIT PRICE for Item 6 in Words and Numbers) NO CENTS

ITEM 7 12" DUCTILE IRON PIPE, CLASS 56
52 L.F. @ \$ 75.⁰⁰ Per L.F. \$ 3,900.⁰⁰
Seventy Five Dollars
(WRITE UNIT PRICE for Item 7 in Words and Numbers) NO CENTS

ITEM 8 INLET, TYPE "A"
3 UNITS @ \$ 2,000.⁰⁰ Per UNIT \$ 6,000.⁰⁰
Two Thousand Dollars
(WRITE UNIT PRICE for Item 8 in Words and Numbers) NO CENTS

ITEM 9 INLET, TYPE "E"
2 UNITS @ \$ 3,000.⁰⁰ Per UNIT \$ 6,000.⁰⁰
Three Thousand Dollars
(WRITE UNIT PRICE for Item 9 in Words and Numbers) NO CENTS

ITEM 10 RESET INLET AND MANHOLE CASTING
1 UNITS @ \$ 500.⁰⁰ Per UNIT \$ 500.⁰⁰
Five Hundred Dollars
(WRITE UNIT PRICE for Item 10 in Words and Numbers) NO CENTS

ITEM 11 RESET UTILITY BOX/VALVE BOX

4 UNITS @ \$ 50.⁰⁰ Per UNIT \$ 200.⁰⁰
Fifty Dollars
(WRITE UNIT PRICE for Item 11 in Words and Numbers) NO CENTS

ITEM 12 CONCRETE SIDEWALK, 4" THICK

431 S.Y. @ \$ 48.⁰⁰ Per S.Y. \$ 20,688.⁰⁰
Forty Eight Dollars
(WRITE UNIT PRICE for Item 12 in Words and Numbers) NO CENT

ITEM 13 CONCRETE DRIVEWAY APRON, 6" THICK

26 S.Y. @ \$ 55.⁰⁰ Per S.Y. \$ 1,430.⁰⁰
Fifty Five Dollars
(WRITE UNIT PRICE for Item 13 in Words and Numbers)

ITEM 14 REINFORCED CONCRETE DRIVEWAY APRON,
6" THICK

49 S.Y. @ \$ 58.⁰⁰ Per S.Y. \$ 2,842.⁰⁰
Fifty Eight Dollars
(WRITE UNIT PRICE for Item 14 in Words and Numbers) NO CENTS

ITEM 15 REINFORCED CONCRETE DRIVEWAY APRON,
8" THICK

59 S.Y. @ \$ 70.⁰⁰ Per S.Y. \$ 4,130.⁰⁰
Seventy Dollars
(WRITE UNIT PRICE for Item 15 in Words and Numbers) NO CENTS

ITEM 16 DETECTABLE WARNING SURFACE

9 UNITS @ \$ 220.⁰⁰ Per UNIT \$ 1,980.⁰⁰
Two Hundred Twenty Dollars
(WRITE UNIT PRICE for Item 16 in Words and Numbers) NO CENTS

ITEM 17 8" x 18' CONCRETE VERTICAL CURB

1,014 L.F. @ \$ 24.⁰⁰ Per L.F.

\$ 24,336.⁰⁰

TWENTY FOUR DOLLARS

(WRITE UNIT PRICE for Item 17 in Words and Numbers) NO CENTS

✓ ITEM 18 TRAFFIC STRIPES, LONG-LIFE, EPOXY RESIN 4"

988 L.F. @ \$ 1.50⁰⁰ Per L.F.

\$ 1,482.⁰⁰

ONE DOLLAR AND FIFTY

(WRITE UNIT PRICE for Item 18 in Words and Numbers) CENTS

✓ ITEM 19 TRAFFIC MARKINGS, THERMOPLASTIC

500 S.F. @ \$ 3.⁰⁰ Per S.F.

\$ 1,500.⁰⁰

THREE DOLLARS

(WRITE UNIT PRICE for Item 19 in Words and Numbers) NO CENT

ITEM 20 REGULATORY AND WARNING SIGNS

61 S.F. @ \$ 7.⁰⁰ Per S.F.

\$ 427.⁰⁰

SEVEN DOLLARS

(WRITE UNIT PRICE for Item 20 in Words and Numbers) NO CENTS

ITEM 21 SITE RESTORATION

1 L.S. @ \$ 2,800.⁰⁰

\$ 2,800.⁰⁰

TWO THOUSAND EIGHT HUNDRED

(WRITE LUMP SUM PRICE for Item 21 in Words and Numbers)

DOLLARS AND NO CENTS

ITEM 22 CONSTRUCTION SIGN

3 UNITS @ \$ 47.⁰⁰ Per UNIT

\$ 141.⁰⁰

FORTY SEVEN DOLLARS

(WRITE UNIT PRICE for Item 22 in Words and Numbers) NO CENTS

ITEM 23 BREAKAWAY BARRICADES

11 UNITS @ \$ 100.⁰⁰ Per UNIT

\$ 1,100.⁰⁰

ONE HUNDRED DOLLARS
(WRITE UNIT PRICE for Item 23 in Words and Numbers) NO CENTS

ITEM 24 FOR THE ALLOWANCE OF ASPHALT PRICE ADJUSTMENT (IF AND WHEN REQUIRED)

\$ 500.00

Five Hundred Dollars

ITEM 25 FOR THE ALLOWANCE OF FUEL PRICE ADJUSTMENT (IF AND WHEN REQUIRED)

\$ 500.00

Five Hundred Dollars

TOTAL BID (Items 1 through 25 inclusive)

ONE HUNDRED NINETEEN THOUSAND

\$ 119,361.⁰⁰

THREE HUNDRED SIXTY ONE DOLLARS
(WRITE TOTAL BID in Words and Numbers)

NO CENTS

CHARLES MARANDINO LLC

CP

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2011-158

TITLE: ISSUANCE ICE CREAM SALESMAN LICENSES FOR THE YEAR 2011 TO FUDGY WUDGY ICE CREAM

WHEREAS, Jesse Matsinger t/a Fudgy Wudgy Ice Cream has submitted a Ice Cream Salesman's Application for the year 2011, and

WHEREAS, the applicant has paid the required fee & completed all necessary paperwork.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower that the Clerk be authorized to issue the following salesman license for the year 2011.

Ice Cream Peddling Salesman License
Troy Smith

I hereby certify the foregoing resolution was adopted by the Township Council on June 6, 2011.

Claudia R. Kammer, Township Clerk

	CONRAD	SIMONSEN	DOUGLASS	LARE	BECK
MOTION					
SECOND					
AYE					
NAY					
ABSTAIN					
ABSENT					

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2011-159

TITLE: APPROVAL OF COLD SPRING PRESBYTERIAN CHURCH'S APPLICATION TO CONDUCT A FLEA MARKET ON MAY 28, 2011

WHEREAS, Section 359-13 of the Code of Lower Township prohibits outdoor flea markets within the confines of Lower Township except as provided for in Section 359.13b, and

WHEREAS, Section 359-13 of the General Ordinances of the Township of Lower permits non-profit, charitable, civic and religious organizations to conduct four (4) outdoor flea markets within the confines of the Township if approved by the Township Council.

WHEREAS, the Township Council has reviewed the application of Holy Spirit Lutheran Church to conduct a flea market on May 28, 2011 with a rain date of June 4, 2011 at Academy & Seashore Roads, and

WHEREAS, the Council has determined the applicant meets the ordinance requirements of a non-profit, charitable, civic and/or religious organization.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower, that approval is hereby granted.

I hereby certify this is the original resolution adopted by the Township Council at the meeting held on June 6, 2011.

Claudia R. Kammer, Township Clerk

	CONRAD	SIMONSEN	DOUGLASS	LARE	BECK
MOTION					
SECOND					
AYE					
NAY					
ABSTAIN					
ABSENT					

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2011-160

TITLE: ACCEPTANCE OF BID AND AWARD OF CONTRACT FOR ONE 2011 CHEVY TAHOE

WHEREAS, bids were advertised on May 25, 2011 and due on June 3, 2011 at 9:00 a.m. for one 2011 Chevy Tahoe, and

WHEREAS, three (3) proposals were submitted and reviewed by the QPA and Captain Marker, and

WHEREAS, Mall Chevrolet has supplied all required certifications and bid documents and the CFO has determined sufficient funds are available in the budget as follows:

Budget Year & Appropriation Oed # 10-08 C.04-55.397.850

CFO Signature



NOW, THEREFORE BE IT RESOLVED by the Township Council of the Township of Lower, County of Cape May, State of New Jersey that the contract for the above is hereby awarded to the lowest qualified responsible bidders as follows:

AWARD TO: Mall Chevrolet
TOTAL: \$29,600 w/Black & White Paint Option

BE IT FURTHER RESOLVED, upon approval of the resolution, the fully executed Purchase Order together with the official bid documents shall serve as the Contract for the award of the bid.

I hereby certify the foregoing resolution was adopted by the Township Council at a meeting held on June 6, 2011.

Claudia R. Kammer, Township Clerk

	CONRAD	SIMONSEN	DOUGLASS	LARE	BECK
MOTION					
SECOND					
AYE					
NAY					
ABSTAIN					
ABSENT					

2011-13 One (1) Chevy Tahoe SUV 4 X 4 or equal
BID PROPOSAL FORM

The undersigned proposes to furnish and deliver the above goods/services pursuant to the bid specification and made part hereof:

**Please list other available colors with delivery schedule as an Exception.

OPTION #1

(1) One (1) 2011 Chevy Tahoe 4 X 4 or equal-
BLACK EXTERIOR COLOR

Price Per Vehicle

\$ 28,300.00

Amount in numbers

Twenty Eight Thousand Three Hundred Dollars

Amount in words

OPTION #2

1) One (1) 2011 Chevy Tahoe 4 X 4 or equal-
BLACK AND WHITE EXTERIOR COLOR

Price Per Vehicle

\$ 29,600.00

Amount in numbers

Twenty Nine Thousand Six Hundred Dollars

Amount in words

DELIVERY SCHEDULE: TPW-7-4-11- Should arrive early August

EXCEPTIONS:

NO ALLOY WHEELS - FACTORY STEEL * SEE ATTACHED

NO ROOF RACK

MATCHING FULL SIZE SPARE AND LEFT HAND SPOTLAMP

MAILL CHEVROLET

Company Name

22-2747749

Federal I.D. # or Social Security #

75 Haddonfield Rd Cherry Hill, NJ 08002

Address

Richard Di Renzo

Signature of Authorized Agent

Richard Di Renzo

Type or Print Name

Title: Fleet Manager

856-449-9254

Telephone Number

5-31-11

Date

The Township of Lower reserves the right to reject any or all bids if it deems it in the best public interest to do so.

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

ORDINANCE #2011-12

AN ORDINANCE AMENDING ORDINANCE #2011-01, ENTITLED "SALARY AND BENEFIT ORDINANCE FOR THE TOWNSHIP OF LOWER"

Be It Ordained by the Township Council, the governing body of the Township that the following shall be amended and supplemented to include the following new titles and ranges.

NON-UNION POLICE PERSONNEL

Chief of Police 127,500.00 to 135,000.00

SUPERVISORS UNION

General Supervisor, Public Works 67,000.00 to 75,000.00

AFSCME

Plumbing Inspector 37,769.00 to 52,000.00

Plumbing Inspector (PT) 20.00 to 28.00 hr.

Electrical Inspector 37,769.00 to 52,000.00

Electrical Inspector (PT) 20.00 to 28.00 hr.

Fire Protection Inspector 37,769.00 to 52,000.00

Fire Protection Inspector (PT) 20.00 to 28.00 hr.

PUBLIC WORKS PERSONNEL

Senior Maintenance Repairer 23.74 to 24.56 hr.

Section 1. This ordinance shall take effect immediately upon final passage and publication according

Section 2. All other ordinances in conflict or inconsistent with this Ordinance are hereby repealed to the extent of such conflict or inconsistency.

Thomas Conrad, Councilmember

Erik Simonsen, Councilmember

Glenn Douglass, Councilmember

Kevin Lare, Deputy Mayor

Michael E. Beck, Mayor

Adopted: _____

Attest: _____
Claudia R. Kammer, Township Clerk

1st rds 5/16
2nd rds 4/16

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

ORDINANCE #2011-11

TITLE: AN ORDINANCE AUTHORIZING EXECUTION OF A LEASE OF CERTAIN PROPERTY FOR USE BY THE LOWER TOWNSHIP RESCUE SQUAD IN CONNECTION WITH PROVIDING EMERGENCY FIRST AID SERVICES TO THE TOWNSHIP OF LOWER

Section 1. In accordance with N.J.S.A. 40A:2-14, this special ordinance is introduced to be adopted for the purpose of extending and creating a new lease term for the Lower Township Rescue Squad the use of certain Township property in connection with providing emergency first aid service to the citizens of the Township of Lower.

Section 2. The aforementioned lease is on file with the Township Clerk and is hereby incorporated herein by reference. As required by N.J.S.A. 40A:2-14, the following requirements/information shall pertain in addition to the terms within the lease:

- a. The Lower Township Rescue Squad shall be the Lessee and is a nonprofit entity formed for a public purpose;
- b. Consideration for the lease shall be the provision of emergency first aid services to the Township of Lower as well as \$1.00 per year as set forth in the lease;
- c. The lease serves the important public service of providing volunteer rescue squad services to the citizens of the Township of Lower;
- d. The entire citizenry and visitors to the Township benefit from the granting of this lease to the Rescue Squad;
- e. The term of the lease is ten years and the Township Official responsible for administration of the lease terms shall be the Township Manager;
- f. The Lower Township Rescue Squad shall report annually as required by N.J.S.A. 40A:12-14 to the Township Manager as to the status of the Lower Township Rescue Squad and its use of the facilities of the Township.

Section 2. If any portion of this ordinance is determined to be invalid by a Court of competent jurisdiction, that determination shall have no effect upon the remainder of this Ordinance, which shall remain valid and operable.

Section 3. Upon final adoption and approval of this Ordinance, the Mayor and Clerk shall be and hereby are authorized and directed to execute the aforementioned lease on behalf of the Township of Lower for the purposes aforesaid.

Section 4. All Ordinances or parts of Ordinances inconsistent with this Ordinance, to the extent of such inconsistencies only, be and the same are hereby repealed.

Section 5. This Ordinance shall take effect after final passage and publication as provided by law.

Thomas Conrad, Councilman

Erik K. Simonsen, Councilman

Glenn Douglass, Councilman

Kevin Lare, Deputy Mayor

Michael E. Beck, Mayor

LEASE AGREEMENT

THIS LEASE AGREEMENT, made on this 16 day of May 2011, between the Township of Lower, a municipal corporation of the State of New Jersey, located in the County of Cape May, (herein referred to as "Lessor"), and The Lower Township Rescue Squad, Inc., a non-profit corporation organized and existing under the laws of the State of New Jersey, (herein referred to as "Lessee").

WITNESSETH:

WHEREAS, Lessor currently leases certain premises in the Cape May County Airport complex known as the "Public Safety Building", which has a section therein designated for the use of the provider of emergency medical services in Lower Township;

WHEREAS, Lessor, pursuant to Resolution No. 2011-43 has recognized and designated Lessee as the sole provider of emergency medical services to residents and visitors to Lower Township, subject to those terms and conditions set forth in such Resolution ("Emergency Medical Services");

WHEREAS, Lessor desires to lease a portion of the Public Safety Building, as more specifically set forth on Exhibit A attached hereto, for the purposes of providing the Emergency Medical Services set forth in the Resolution (the "Facilities"); and

WHEREAS, in consideration for its use of the Facilities, the Rescue Squad has agreed to continue to perform the Emergency Medical Services as set forth in the Resolution.

NOW, THEREFORE, with the foregoing recital paragraphs incorporated herein by this reference, and the consideration of the mutual covenants contained herein, the parties hereto, intending to be legally bound, hereby agree as follows:

SECTION 1

LEASE FACILITIES

Lessor hereby leases to Lessee and Lessee hereby leases from Lessor the Facilities subject to the terms and conditions set forth below.

SECTION 2

TERMS

The terms of this Lease shall be for a period of ten (10) years commencing on the date a certificate of occupancy is issued for the Facilities. Provided that Lessee is not in default of the terms of this Lease, Lessee may renew this Lease for an additional ten (10) years by providing written notice to Lessor not later than six (6) months prior to the expiration of the original term hereof. Notwithstanding the above, the term of this Lease shall terminate automatically, and without further notice, at such that Lessee is no longer designated by Lessor as the provider of Emergency Medical Services. In such case, Lessor shall have sixty (60) days to vacate the Facilities; provided, however, that if Lessee shall, for any reason cease performing the Emergency Medical Services in Lower Township during such sixty (60) day period, Lessee shall vacate the Facilities immediately.

SECTION 3

CONSIDERATION

Lessee shall pay Lessor for the use of the Facilities the amount of One (\$1.00) Dollar per year for the entire term of this Lease, payable on the first day of the first month after the commencement of the term of this Lease and continuing on the same day of each year thereafter until this Lease is terminated. In further consideration for and as a condition of this Lease, Lessee shall continue to perform the Emergency Medical Services set forth in the

Resolution in strict accordance with the terms set forth therein, which is hereby incorporated into this Lease by this reference. Lessee further acknowledges that Lessor is not obligated to continue to designate Lessee as the sole provider of Emergency Medical Services in Lower Township, but it is anticipated that it will continue such designation provided that Lessee continues to faithfully and completely perform the Emergency Medical Services in accordance with the Resolution and comply with the terms of this Lease.

SECTION 4

QUIET ENJOYMENT

Lessor covenants and agrees that Lessee shall lawfully, peacefully, and quietly hold, occupy and enjoy the Facilities during the term of this Lease without objection or molestation.

SECTION 5

USE OF THE FACILITIES

Lessee shall use the Facilities exclusively as its headquarters for providing the Emergency Medical Services and ambulance transportation services within Lower Township, and to provide an office for the Cape May County EMT program. Such use shall conform with applicable ordinances and state and federal laws. It is understood that the purpose of this Lease is to provide assistance to Lessee in connection with its performance of the Emergency Medical Services in Lower Township.

SECTION 6

ACCEPTANCE BY LESSEE

Lessee will accept the Facilities in the condition made available by Lessor including, without limitation, condition of the interior surfaces, exterior walls, and flooring; provided, however, that a certificate of occupancy is duly issued.

SECTION 7

LESSOR'S RIGHT OF ENTRY

Lessor or Lessor's agent may enter the Facilities at reasonable hours to examine the same, and to do anything that Lessor may be required to do hereunder or which Lessor may deem necessary for the good of the Facilities or any building of which they are a part including, without limitation, the maintenance and cleaning of the Facilities as set forth below or showing it to prospective tenants in the event this Lease may terminate. Lessee may designate certain offices that it will secure and maintain for the purposes of protecting patient confidentiality. Such areas will not be accessible to Lessor without twenty-four (24) hours prior notice, except in the case of emergencies.

SECTION 8

MAINTENANCE AND REPAIR BY LESSOR

Lessor shall take good care of the Facilities and the equipment and fixtures therein and shall keep the same in good working order and condition, including particularly the protection of water pipes, electrical systems, heating and air conditioning equipment, plumbing, fixtures, appliances, and utility lines and systems. Lessor shall also be responsible for the routine maintenance on all emergency vehicles used by Lessee in connection with its performance of Emergency medical Services in Lower Township.

All building repairs, alterations, additions, improvements, installation, equipment and fixtures, by whomsoever installed or erected (except such business trade fixtures belonging to Lessee as can be removed without damage to or leaving incomplete the premises or building) shall belong to Lessor and remain on and be surrendered with the Facilities as a part thereof, at the expiration of this Lease or any extension thereof. At the expiration of the term, Lessee

Resolution in strict accordance with the terms set forth therein, which is hereby incorporated into this Lease by this reference. Lessee further acknowledges that Lessor is not obligated to continue to designate Lessee as the sole provider of Emergency Medical Services in Lower Township, but it is anticipated that it will continue such designation provided that Lessee continues to faithfully and completely perform the Emergency Medical Services in accordance with the Resolution and comply with the terms of this Lease.

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shall surrender the Facilities broom clean, in as good condition as the reasonable use thereof will permit. Notwithstanding the above, any equipment, installation or improvement to the Facilities made by Lessee during the term of this Lease shall remain the property of the Lessee; provided, however, that the Lessee removes such equipment, installation or improvement upon the expiration of this Lease and such equipment, installation or improvement can be removed without damage to the Facilities or such Facilities are restored to the condition they were in at the commencement of this Lease, ordinary wear and tear excepted.

Notwithstanding the term of this Section 8, Lessee shall exercise reasonable care in keeping the Facilities in good repair, and in the event any damage to the Facilities is caused by the willful, reckless or negligent acts or omissions of Lessee, Lessee shall be responsible for the repair.

SECTION 9

UTILITIES AND SERVICES

Lessor shall furnish and pay for all electricity, gas, water, fuel or any services or utilities used in or assessed against the Facilities, unless otherwise herein expressly provided. Lessor shall further be responsible for the installation of a telephone system selected by Lessee and approved by Lessor in its reasonable discretion; provided, however, that the telephone usage charges shall be paid by Lessee. Lessor shall also be responsible for removal of trash from and general cleaning of the Facilities.

SECTION 10

SIGNS AND ADVERTISEMENTS

Lessee shall not put upon, or permit to be put upon, any part of the Facilities, any signs, billboard, or advertisements whatever, without the prior written approval of Lessor, which may be granted or not granted in its discretion. Lessee shall be permitted to place on the exterior of the Facilities its rescue squad identification sign and emblem.

SECTION 11

INSURANCE

Lessee shall comply with all insurance regulations so that the lowest fire, lightning, explosion, extended coverage and liability insurance rates may be obtained. Nothing shall be done or kept in or on the Facilities by Lessee which will cause an increase in the premiums on the building of which the Facilities are a part, except those items which are necessary in Lessee's reasonable discretion for its operation.

SECTION 12

INDEMNITY AND PUBLIC LIABILITY

Lessee covenants at all times to indemnify and save Lessor harmless from all loss, liability, cost, or damages that may occur or be claimed with respect to any person or property on, in or about the Facilities or to the Facilities itself, resulting from any act done or omission by or through Lessee, its agents, employees, invites, or any person at the Facilities by reason of Lessee's use or occupancy or resulting from Lessee's non-use, or possession of such Facilities and any and all loss, cost, liability, or exposure resulting therefrom; and further covenants at all times to maintain such Facilities in a safe and careful manner.

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During the term of this Lease, Lessee shall obtain, pay all premiums for, and furnish certificates to, Lessor for insurance as specified herein;

(a) Public liability insurance protecting the parties hereto, their agents, officers, elected officials, representatives, or employees because of liability incurred by the parties in the performance of the terms of this Lease and such liability is imposed on account of injury to or death of a person or persons, such policy to provide limits on account of any accident resulting in injury or death to more than one person of amounts reasonably acceptable by Lessor.

(b) Property damage insurance protecting the parties because of liability that may be incurred by the parties, their officers, agents, elected officials, representative, or employees in the performance of the terms of this lease, such policy to provide for a limitation on account of each accident of an amount reasonably acceptable by Lessor.

All such insurance contracts shall name Lessor and Lessee as their interests appear and shall inure to the benefit of Lessee and Lessor and their officers, agents, elected officials, representative, or employees. Such insurance contracts shall be with companies acceptable to Lessor and they shall require thirty (3) days prior written notice to both parties hereto of any cancellation.

Lessor shall be responsible for all damages to the Facilities by reason of any casualty and, if it so chooses in its discretion, may procure insurance coverage for such purposes; provided, however, that Lessee shall be responsible for any damages caused by its negligence or intentional acts to the extent not covered by insurance.

SECTION 13

DAMAGE TO PROPERTY ON FACILITIES

Lessee agrees that all property of every kind and description kept, stored, or placed in or on the Facilities shall be at Lessee's sole risk and hazard and that Lessor shall not be responsible for any loss or damage to any of such property resulting from fire, explosion, water, steam, gas, electricity, or the elements, whether or not originating in the Facilities, caused by or from leaks or defects in or breakdown of plumbing, piping, wiring, heating, or any other facility, equipment, or fixtures or any other cause or act and whether or not resulting from the negligence of Lessor or other tenants of Lessor or anyone for whom Lessor may be responsible. Notwithstanding the above, Lessor shall still be responsible for the maintenance of repairs of the Facilities as required under Section 8 above.

SECTION 14

DAMAGE BY CASUALTY

In case the Facilities shall be destroyed or shall be so damaged by fire or other casualty, as to become untenable, then in such event, at the option of Lessor or Lessee, this Lease shall terminate from the date of such damage or destruction and Lessee shall immediately surrender such Facilities and all interest therein to Lessor, and Lessee shall pay rent only to the time of such surrender. Lessor or Lessee shall exercise such option to terminate this Lease by notice in writing delivered to the other in thirty (30) days after such damage or destruction. In case Lessor and Lessee shall not elect to terminate this Lease in such event, this Lease shall continue in full force and effect and Lessor shall repair the Facilities with all reasonable promptness, placing the same in as good as condition as they were at the time of the damage or destruction and for that purpose may enter such Facilities. In either event, Lessee shall

During the term of this Lease, Lessee shall obtain, pay all premiums for, and furnish certificates to, Lessor for insurance as specified herein;

(a) Public liability insurance protecting the parties hereto, their agents, officers, elected officials, representatives, or employees because of liability incurred by the parties in the performance of the terms of this Lease and such liability is imposed on account of injury to or death of a person or persons, such policy to provide limits on account of any accident resulting in injury or death to more than one person of amounts reasonably acceptable by Lessor.

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All such insurance contracts shall name Lessor and Lessee as their interests appear and shall inure to the benefit of Lessee and Lessor and their officers, agents, elected officials, representative, or employees. Such insurance contracts shall be with companies acceptable to Lessor and they shall require thirty (3) days prior written notice to both parties hereto of any cancellation.

Lessor shall be responsible for all damages to the Facilities by reason of any casualty and, if it so chooses in its discretion, may procure insurance coverage for such purposes; provided, however, that Lessee shall be responsible for any damages caused by its negligence or intentional acts to the extent not covered by insurance.

SECTION 13

DAMAGE TO PROPERTY ON FACILITIES

Lessee agrees that all property of every kind and description kept, stored, or placed in or on the Facilities shall be at Lessee's sole risk and hazard and that Lessor shall not be responsible for any loss or damage to any of such property resulting from fire, explosion, water, steam, gas, electricity, or the elements, whether or not originating in the Facilities, caused by or from leaks or defects in or breakdown of plumbing, piping, wiring, heating, or any other facility, equipment, or fixtures or any other cause or act and whether or not resulting from the negligence of Lessor or other tenants of Lessor or anyone for whom Lessor may be responsible. Notwithstanding the above, Lessor shall still be responsible for the maintenance of repairs of the Facilities as required under Section 8 above.

SECTION 14

DAMAGE BY CASUALTY

In case the Facilities shall be destroyed or shall be so damaged by fire or other casualty, as to become untenable, then in such event, at the option of Lessor or Lessee, this Lease shall terminate from the date of such damage or destruction and Lessee shall immediately surrender such Facilities and all interest therein to Lessor, and Lessee shall pay rent only to the time of such surrender. Lessor or Lessee shall exercise such option to terminate this Lease by notice in writing delivered to the other in thirty (30) days after such damage or destruction. In case Lessor and Lessee shall not elect to terminate this Lease in such event, this Lease shall continue in full force and effect and Lessor shall repair the Facilities with all reasonable promptness, placing the same in as good as condition as they were at the time of the damage or destruction and for that purpose may enter such Facilities. In either event, Lessee shall

remove all rubbish, debris, merchandise, furniture, equipment, and other personal property, within fifteen (15) days after the request of Lessor. If the Facilities shall be only slightly injured by fire or the elements, so as not to render the same untenable and unfit for occupancy, then Lessor shall repair the same with all reasonable promptness, and in that case the rent shall not abate. No compensation or claim shall be made by or allowed to Lessee or Lessor by reason of any inconvenience or annoyance arising from the necessity of repairing any portion of the building or the Facilities, however the necessity may occur.

SECTION 15

EMINENT DOMAIN

If the Facilities or any substantial part thereof shall be taken by any competent authority under the power of eminent domain or be acquire for any public or quasi-public use or purpose, the term of this Lease shall terminate upon the date when the possession of such Facilities or the part thereof so taken shall be required for such use or purpose and without apportionment of the award, and Lessee shall have no claim against Lessor for the value of any unexpired term of this Lease. If any condemnation proceeding shall be instituted in which it is sought to take or destroy any part of Facilities or the land under it or if the grade of any street or alley adjacent to the building is changed by any competent authority and such change of grade makes it necessary or desirable to remodel the Facilities to conform to the changed grade, Lessor shall have the right to cancel this Lease after having given written notice of cancellation to Lessee not less than thirty (30) days prior to the date of cancellation designated on this notice. No money or other consideration shall be payable by Lessor to Lessee for the right of cancellation and Lessee shall have no right to share in the

condemnation award or in any judgment for damages caused by the taking or the change of grade.

SECTION 16

SUBLEASE

Lessee acknowledges that this Lease is a sublease of the Facilities which are being leased by Lessor from the County of Cape May, State of New Jersey ("County") pursuant to a lease agreement dated June, 1993, a copy of which is on file with the Lower Township Clerk's office (the "Master Lease"). The terms of this Lease are therefore subject to and subordinate to the terms of the Master Lease and also subject to the approval, if necessary, of the County or its successor in interest. In the event that any terms of this Lease are inconsistent or conflict with the Master Lease, the terms of the Master Lease shall control. If Lessee violates any provisions of the Master Lease which would cause Lessor to be in default thereof, it shall also be a default by Lessee of this Lease.

SECTION 17

STATUS OF LESSEE

Lessee hereby warrants that it is a validly formed and duly existing New Jersey non-profit corporation, and is in good standing under the laws of the State of New Jersey and is exempt from federal tax under Internal Revenue Code Section 501 (c) (3). If, at any time during the term of this Agreement, the Lessee's corporate charter is revoked or its status as an Internal Revenue Code Section 501 (c)(3) organization is terminated, it shall be deemed a material breach of this Lease entitling Lower Township to terminate this Lease.

Lessee further represents and warrants that it is and covenants that it shall at all times during the term of this Lease remain in full compliance with all applicable federal, state and

remove all rubbish, debris, merchandise, furniture, equipment, and other personal property, within fifteen (15) days after the request of Lessor. If the Facilities shall be only slightly injured by fire or the elements, so as not to render the same untenable and unfit for occupancy, then Lessor shall repair the same with all reasonable promptness, and in that case the rent shall not abate. No compensation or claim shall be made by or allowed to Lessee or Lessor by reason of any inconvenience or annoyance arising from the necessity of repairing any portion of the building or the Facilities, however the necessity may occur.

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Lessee further represents and warrants that it is and covenants that it shall at all times during the term of this Lease remain in full compliance with all applicable federal, state and

local laws with respect to its organization and operating including, without limitation, obtaining all licenses and permits necessary for it to perform the Emergency Services set forth in this Lease.

A violation of this paragraph shall also be deemed a material breach of this Lease entitling the Township to terminate this Lease.

SECTION 18

ASSIGNMENT OR SUBLEASE

Lessee shall not assign, transfer, or encumber this Lease and shall not sublease the Facilities or any part thereof or allow any other person to be in possession thereof without the prior written consent of Lessor, which may be granted or not granted in its discretion.

SECTION 19

SURRENDER AT END OF TERM

At the expiration of the term of this Lease, Lessor or its agent shall have the right to enter and take possession of the Facilities, and Lessee agrees to deliver the same without process of law. Lessee shall be liable to Lessor for any loss or damage, including attorney fees and court costs incurred, as a result of Lessee's failure to comply with this obligation.

SECTION 20

DEFAULT

If default is made in the payment of any installment of rent on the due date thereof, or if Lessee shall default in the performance of any other agreement or provision of this Lease (other than payment of rent or performance of Emergency Medical Services) continuously for fifteen (15) days after written notice thereof, or if the Facilities be vacated or abandoned, then

in any such event this Lease shall terminate, at the option of Lessor, and Lessor may then pursue any rights and remedies available to it at law, in equity, or both.

SECTION 21

WAIVER

The rights and remedies of Lessor and Lessee under this Lease, as well as those provided or accorded by law, shall be cumulative, and none shall be exclusive of any other rights or remedies hereunder or allowed by law. A waiver by Lessor or Lessee of any breach or breaches, default or defaults, of the other party hereunder shall not be deemed or construed to be a continuing waiver of such breach of default nor as a waiver of or permission, expressed or implied, for any subsequent breach or default. It is further agreed that the acceptance by Lessor of any installment of rent, subsequent to the date the same should have been paid hereunder, shall in no manner alter or affect the covenant and obligation of Lessee to pay subsequent installments of rent promptly upon the due date thereof. No receipt of money by Lessor after the termination in any way of this Lease shall reinstate, continue, or extend the term above-demised.

SECTION 22

FILING REQUIREMENTS

In accordance with the provisions of N.J.S.A. 40A:12-14 (c), Lessee shall submit to Lessor, on an annual basis, a report to Lessor's Township Manager, specifically setting forth the use to which the Facilities was put during the preceding year, the activities of Lessee undertaken in furtherance of the public purpose which this Lease is granted, the approximate value or cost, if any, of such activities conducted in furtherance of such purpose, and an affirmation of a continued tax-exempt status pursuant to New Jersey and federal law. In no

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event shall Lessee use the Facilities for any commercial, business, trade, manufacturing, wholesaling, retailing or other profit-making purpose.

SECTION 23

ENCUMBRANCES

Any assignment, transfer or conveyance by Lessee of any property rights arising out of this Lease shall not encumber, alienate, diminish, cloud, or impair in any way the title ownership and interests of Lessor in and to such property. Lessee shall promptly pay when due all obligations or indebtedness incurred under or by virtue of this Lease, including but not limited to taxes, labor, services, materials, supplies, utilities, furnishings, machinery, or equipment which may be secured by any mechanic's or materialmen's lien or any other lien against the Facilities leased. This Lease is subject to provisions of the Lessor's charter, ordinances and state statutes prohibiting alienation of title.

SECTION 24

NOTICES

Any notice hereunder shall be sufficient if sent by registered or certified mail, addressed to Lessee at the Facilities, and to Lessor at the Lower Township Municipal Building.

SECTION 25

COVENANTS TO RUN WITH THE FACILITIES

The covenants herein contained shall run with the Facilities hereby let, and shall bind the heirs, executors, administrators, assigns, and successors of Lessor and Lessee respectively. Consent of Lessor to assignment, and acceptance of rent from assignee of Lessee shall not release Lessee from the obligation to pay rent and comply with the other conditions of this Lease.

SECTION 26

ENTIRE AGREEMENT

This Lease contains the entire agreement between the parties, and no modification of this Lease shall be binding upon the parties unless evidenced by an agreement in writing signed by Lessor and Lessee after the date hereof.

SECTION 27

APPROVAL BY CITY COUNCIL

This Lease is not effective until it is approved by ordinance by Lessor's Council.

IN WITNESS WHEREOF, the parties have executed this Lease as of the date and year first above written.

Attest:

TOWNSHIP OF LOWER

Claudia R. Kammer, Township Clerk

By: _____
Michael Beck, Mayor

Attest:

LOWER TOWNSHIP RESCUE SQUAD

(Asst.) Secretary

By: _____, President

PERSONNEL ACTIONS

Report for Council Meeting of 06/06/11

<u>Department</u>	<u>Name</u>	<u>Eff. Date</u>	<u>Replaces</u>	<u>Action</u>	<u>Title</u>	<u>Budgeted Item</u>
Finance	Picard, Julie	2/20/11		promotion	Prin.Clk Typist	yes
Public Safety	Adams, Dave	6/1/11		retired	Police Sergeant	yes
Public Safety	Priole, William	6/1/11	Adams, Dave	promotion	Police Sergeant	yes
Public Safety	Donahue, Brian	5/18/11		reinstatement	Police Officer	yes
Public Safety	Camp, Brenda	5/9/11		resigned	dispatcher	yes
DPW	Connelly, Thomas	5/16/11		new hire	temp laborer	yes
DPW	Thomas, David	7/1/11		new hire	temp laborer	yes
DPW	Von Collin, Henry	6/1/11		new hire	temp laborer	yes
DPW	Micciche, Stephen	6/1/11		new hire	temp laborer	yes
DPW	Gillis, Judith	6/1/11		new hire	temp laborer	yes

Date of report 6/1/11

c: Manager
Clerk
Payroll
Asst. Treasurer
Personnel Director
Bulletin Board
File

ANIMAL CONTROL REPORT

MONTH OF MARCH, 2011

ACO Flitcroft

DATE: _____

	DOGS	CATS	OTHER*
TOTAL	6	0	10
PICKED-UP	3	0	5
TO SHELTER	0	0	0
RETURNED	3	0	5
TO VET	0	0	0
DOA	0	0	0
WARNINGS	0	0	0
TICKETS	0	0	0
BITES	0	0	0
QUARANTINES	0	0	0

*OTHER includes snakes, squirrels, raccoons, opossums, birds and other wildlife

Additional Comments

1- POSSUM STUCK IN FENCE

1- DOG FIGHT w/POSSUM NO BITES OR SCRATCHES

~~1- BITE~~ 1- SEAL ON BEACH - TURNED OVER TO MARINE STRANDING CENTER

ANIMAL CONTROL REPORT

MONTH OF APRIL, 2011

ACO Flitcroft

DATE: ~~5/17/11~~ 5/17/11

	DOGS	CATS	OTHER*
TOTAL	17	0	4
PICKED-UP	7	0	2
TO SHELTER	7	0	0
RETURNED	1	0	2
TO VET	0	0	0
DOA	0	0	0
WARNINGS	0	0	0
TICKETS	0	0	0
BITES	1	0	0
QUARANTINES	1	0	0

*OTHER includes snakes, squirrels, raccoons, opossums, birds and other wildlife

Additional Comments:

1-SICK HAWK RETURNED ITSELF TO WOODS

2- RACCOONS PICKED UP RELOCATED

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION # 2011-160

TITLE: A RESOLUTION PROVIDING FOR A MEETING NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH THE PROVISIONS OF THE NEW JERSEY OPEN PUBLIC MEETINGS ACT, N.J.S.A. 10:4-12.”

WHEREAS, the Township Council of the Township of Lower is subject to certain requirements of the Open Public Meetings Act, N.J.S.A 10:4-6, et seq., and

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-12, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution, and

WHEREAS, it is necessary for the Township Council of the Township of Lower to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12b and designated below:

- _____ (1) Matters Required by Law to be Confidential: Any matter which, by express provision of Federal law or State statute or rule of court shall be rendered confidential or excluded from the provisions of the Open Public Meetings Act.
- _____ (2) Matters Where the Release of Information Would Impair the Right to Receive Funds: Any matter in which the release of information would impair a right to receive funds from the Government of the United States.
- _____ (3) Matters Involving Individual Privacy: Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information, relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly.
- _____ (4) Matters Relating to Collective Bargaining Agreement: Any collective bargaining agreement, or the terms and conditions which are proposed for inclusion in any collective bargaining agreement, including the negotiation of the terms and conditions thereof with employees or representatives of employees of the public body.
- _____ (5) Matters Relating to the Purchase, Lease or Acquisition of Real Property or the Investment of Public Funds: Any matter involving the purchase, lease or acquisition of real property with public funds, the setting of banking rates or investment of public funds, where it could adversely affect the public interest if discussion of such matters were disclosed.
- _____ (6) Matters relating to Public Safety and Property: Any tactics and techniques utilized in protecting the safety and property of the public, provided that their disclosure could impair such protection. Any investigations of violations of possible violations of the law.
- X (7) Matters Relating to Litigation, Negotiations and the Attorney-Client Privilege: any pending or anticipated litigation or contract negotiation in which the public body is, or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer. (Martinelli & Remington & Vermick)

_____ (8) Matters Relating to the Employment Relationship: Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance of promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all the individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting.

_____ (9) Matters Relating to the Potential Imposition of a Penalty: Any deliberations of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party bears responsibility.

NOW, THEREFORE, BE IT RESOLVED by the Township council of the Township of Lower, assembled in public session on June 6, 2011 that an Executive Session closed to the public shall be held on this date at approximately _____ P.M. in the Conference Room of the Township Hall, 2600 Bayshore Road, Villas for the discussion of matters relating to the specific items designated above.

It is anticipated that the deliberations conducted in closed session may be disclosed to the public upon the determination of the Township Council that the public interest will no longer be served by such confidentiality.

I hereby certify the foregoing to be a resolution adopted by the Township Council on June 6, 2011.

 Claudia R. Kammer, Township Clerk

	CONRAD	SIMONSEN	DOUGLASS	LARE	BECK
MOTION					
SECOND					
AYE					
NAY					
ABSTAIN					
ABSENT					