

# WORK SESSION & REGULAR MEETING OF THE LOWER TOWNSHIP COUNCIL

DECEMBER 20, 2010 - 7:00 P.M.

## Meeting called to order.

Opening Announcement  
Pledge of Allegiance & Moment of Silence  
Roll Call & Determination of Quorum  
Presentations - CAL All Stars Fall 2010 & Councilman Wayne Mazurek

## Work Session

Div. Of Fish & Wildlife - Ponder Lodge Discussion/Update  
Review of Consent & Regular Agenda Items

## Consent Agenda

Approval of Minutes December 6, 2010  
Res. #2010-309, Payment of Vouchers, \$580,652.94  
Res. #2010-310, Approval of Precious Metals License for Adele Christensen t/a Adele's Jeweled Treasurers for the Year 2011 (annual renewal)  
Res. #2010-311, Authorization for Refund of Taxes (2 properties - paid twice)  
Res. #2010-312, Bid Acceptance & Contract Award for One (1) Chassis Mount 25 Yard Municipal Leaf Loader (Granturk - \$36,087.00)  
Res. #2010-313, Cops in Shops Program  
Res. #2010-314, Insertion of Special Item of Revenue Pursuant to N.J.S.A. 40A:4-87, Chapter 159 (\$1,200.00 Cops in Shops)  
Res. #2010-315, Transfer of 2010 Appropriations (\$23,000.00)  
Res. #2010-316, Authorizing Pay Out of Terminal Leave (B. Moore)  
Res. #2010-317, Authorization to Cancel Uncashed Checks (3 checks - Total \$.03)  
Res. #2010-318, Resolution Approving Project Proposal Between Hatch Mott Macdonald and the Township of Lower for Engineering Services Related to Freeman S Douglass Memorial Park Pedestrian Path to Lower Cape May Regional (Total Phase 1 & 2 - \$16,500)  
Res. #2010-319, Resolution Approving Project Proposal Between Hatch Mott Macdonald and the Township of Lower for Engineering Services Related to Reconstruction of Nevade Avenue (\$3,600)  
Res. #2010-320, Resolution Authorizing A Joint Purchase with the Lower Township MUA For A Used Excavator (not to exceed \$75,000)

## Regular Agenda

Ord. #2010-11, An Ordinance Establishing Water Conservation Requirements, 2<sup>nd</sup> rdg. (requested by MUA)

## Administrative Reports

Personnel Action Report  
October Report Municipal Judge  
November Reports Animal Control, Clerk's Office, Construction Office (WCM & Lower), Dog Licenses, Engineer, Fire Safety, Municipal Court, Tax Office, Treasurer, Vital Statistics

## Council Comments

## Call to the Public

## Adjournment

12/15/10  
15:18:38

RESOLUTION #2010-309  
Lower Township  
Bill List By Vendor Id

P.O. Type: All  
Range: First to Last  
Format: Condensed

Include Project Line Items: Yes

Open: N Rcvd: Y Paid: N  
Held: Y Aprv: N Void: N  
Bid: Y State: Y Other: Y

Vendor # Name  
PO # PO Date Description Status Amount Void Amount Contract PO Type

00047	ALLEN'S OIL & PROPANE*						
10-03121	12/06/10	PROPANE FOR CLEM MULLIGAN	Open	182.18	0.00		
00110	ANCO HOME CENTER*						
10-01779	07/06/10	NOVEMBER 2010	Open	41.96	0.00		
10-02729	10/28/10	MISC. SUPPLIES MONTH OF NOV.	Open	81.86	0.00		
10-02906	11/08/10	SUPPLIES FOR SIGNS/BLDG/RDS	Open	251.01	0.00		
				-----			
				374.83			
00179	AVERY TEITLER*						
10-01271	05/24/10	BOARD SOLICITOR SALARY	Open	300.00	0.00		
00195	B. F. MOLZ, INC*						
10-03030	11/23/10	OFFICE SUPPLIES/DPW	Open	284.21	0.00		
00228	AFFORDABLE FIRE SOLUTIONS LLC*						
10-02897	11/05/10	FIRE ALARM MONITORING	Open	360.00	0.00		
00255	WILLIAM BARCAS						
09-01322	05/20/09	2009 EQUIP ALLOW	Open	87.07	0.00		
10-01742	07/06/10	2010 EQUIP ALLOW	Open	62.93	0.00		
				-----			
				150.00			
00271	AHERA CONSULTANTS INC*						
10-03000	11/19/10	AIR QUALITY INSP WEIGHT ROOM	Open	1,450.00	0.00		
00298	BATTELINI TRANSPORTATION SYS*						
10-02938	11/10/10	TOWING EXPENSES/TRUCK 32	Open	722.50	0.00		
00301	BELMONT AND CRYSTAL SPRINGS*						
10-03165	12/10/10	BOTTLED WATER - TOWNHALL	Open	25.92	0.00		
10-03190	12/14/10	BOTTLED WATER - FIRESAFETY	Open	4.45	0.00		
10-03218	12/15/10	BOTTLED WATER - COURT	Open	6.80	0.00		
				-----			
				37.17			
00322	THOMAS BEEBY						
10-01743	07/06/10	2010 EQUIP ALLOW	Open	150.00	0.00		
00348	BENNETT BATTERIES, LLC*						
10-02907	11/08/10	SUPPLIES FOR RDS/POLICE/DPW	Open	806.10	0.00		
00392	JOSEPH BOYLE						
09-01327	05/20/09	2009 EQUIP ALLOW	Open	121.89	0.00		
10-01746	07/06/10	2010 EQUIP ALLOW	Open	28.11	0.00		
				-----			

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Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
					150.00			
00401 KATHLEEN BROWN	10-03134	12/08/10	REIMB LEAGUE MILEAGE/PARKING	Open	116.00	0.00		
00419 RICHARD M BRASLOW, ESQ	10-03113	12/06/10	PROFESSIONAL SERVICES	Open	42.00	0.00		
00452 MATHEW DICKINSON	09-01330	05/20/09	2009 EQUIP ALLOW	Open	140.23	0.00		
00454 KEVIN LEWIS	10-03071	11/30/10	REIMB MEALS - TRAINING	Open	35.35	0.00		
00616 ANIMAL ALLIANCE OF CAPE	10-03130	12/08/10	2010 PETSMAST GRANT	Open	215.00	0.00		
	10-03131	12/08/10	TNR AND SPAY/NEUTER PROGRAM	Open	220.00	0.00		
					435.00			
00651 MUNICIPAL UTIL AUTH DUMP FEES	10-03124	12/08/10	DUMPING FEES/NO. 2010/DPW	Open	62,955.52	0.00		
00731 CAPE PORT MARINE*	10-03029	11/23/10	WINTER GLOVES/DPW	Open	616.00	0.00		
	10-03090	12/01/10	WINTER JACKETS/DPW	Open	220.00	0.00		
					836.00			
00739 CAPE MAY VETERINARY HOSPITAL	10-03115	12/06/10	TNR PROGRAM	Open	35.00	0.00		
	10-03129	12/08/10	TRN PROGRAM	Open	45.00	0.00		
					80.00			
00784 CAPE MAY STAR & WAVE	10-03119	12/06/10	LEGALS	Open	34.10	0.00		
	10-03153	12/10/10	NOTICE OF DECISION	Open	34.10	0.00		
					68.20			
00786 HAROLD CARTY	10-03216	12/15/10	CONTRACTUAL REIMBURSEMENT	Open	76.23	0.00		
00825 COMCAST*	10-03137	12/08/10	INTERNET ACCESS - TOWNHALL	Open	95.14	0.00		
	10-03146	12/08/10	MONTHLY INTERNET ACCESS	Open	60.04	0.00		
					155.18			
00854 JOHN CHEW JR.	09-01328	05/20/09	2009 EQUIP ALLOW	Open	150.00	0.00		
	10-01748	07/06/10	2010 EQUIP ALLOW	Open	150.00	0.00		

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Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
					300.00			
00928	CAPE MAY COUNTY CLERK							
	10-03179	12/13/10	RECORDING FEE	Open	8.00	0.00		
01055	ERIC COOMBS							
	10-01749	07/06/10	2010 EQUIP ALLOW	Open	150.00	0.00		
01110	COLLEEN CRIPPEN							
	10-03171	12/13/10	MISC SUPPLIES AND POSTAGE	Open	103.17	0.00		
01127	GAYLE CROOKSTON							
	10-03142	12/08/10	CONTRACTUAL REIMBURSEMENT - V	Open	297.00	0.00		
01130	GAYLE HADLEY							
	10-03135	12/08/10	PAYMENT TO ZUMBA INSTRUCTOR	Open	135.00	0.00		
01170	VERIZON WIRELESS* F/S							
	10-03144	12/08/10	CELL SERVICE - FIRE SAFETY	Open	78.89	0.00		
01171	VERIZON WIRELESS - TOWNHALL							
	10-03168	12/10/10	CELL SERVICE	Open	1,149.73	0.00		
01239	DIANA L DeNOTE							
	10-03132	12/08/10	CONTRACTUAL REIMBURSEMENT	Open	103.00	0.00		
01242	CHARLES J RYAN							
	09-01353	05/20/09	2009 EQUIP ALLOW	Open	147.60	0.00		
01267	EDWARD DONOHUE							
	10-03054	11/29/10	REIMB CONF IN ORLANDO, FLA	Open	1,623.88	0.00		
01519	TOM FOLS ELECTRICALCONTRACTOR*							
	10-03125	12/08/10	SUPPLY & INSTALL NEW SOCKETS	Open	325.00	0.00		
	10-03185	12/14/10	INSTALL LINES FOR TIME CLOCK	Open	625.00	0.00		
					950.00			
01530	FIRE DISTRICT #1							
	10-00148	01/22/10	FIRE SERVICES - 2010	Open	146,426.88	0.00		
01540	FIRE DISTRICT #2							
	10-00150	01/22/10	FIRE SERVICES - 2010	Open	85,660.00	0.00		
01550	FIRE DISTRICT #3							
	10-00198	01/26/10	FIRE SERVICES 2010	Open	213,459.69	0.00		
01575	DAVID FISHER							
	10-01752	07/06/10	2010 EQUIP ALLOW	Open	150.00	0.00		
01641	GALL'S INC*							
	10-02221	08/31/10	NEW VEHICLE OUTFITTING	Open	2,468.00	0.00		

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Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
	10-02233	09/02/10	PATROL SUPPLIES	Open	64.00	0.00		
					2,532.00			
01643 WILLIAM GALESTOK	10-03148	12/09/10	REIMBURSEMENTS	Open	21.00	0.00		
01690 GRANTURK EQUIPMENT CO*	10-02940	11/10/10	PARTS FOR TRASH TRUCKS/DPW	Open	1,959.93	0.00		
	10-03032	11/23/10	PARTS FOR LEAF VACUUM/DPW	Open	2,087.31	0.00		
					4,047.24			
01713 PATRICK GREENE	09-01336	05/20/09	2009 EQUIP ALLOW	Open	15.15	0.00		
	10-01753	07/06/10	2010 EQUIP ALLOW	Open	8.80	0.00		
					23.95			
01750 RYAN HANSBERRY	09-01337	05/20/09	2009 EQUIP ALLOW	Open	150.00	0.00		
	10-01754	07/06/10	2010 EQUIP ALLOW	Open	150.00	0.00		
					300.00			
01781 HATCH MOTT MACDONALD, LLC*	10-02236	09/02/10	PRELIMINARY SITE INVESTIGATION	Open	1,136.50	0.00		B
	10-02878	11/03/10	SIGHT TRIANGLE DIAGRAM	Open	540.00	0.00		
	10-03111	12/06/10	ESCROW BILLING	Open	2,401.00	0.00		
	10-03155	12/10/10	ESCROW BILLING	Open	2,281.18	0.00		
					6,358.68			
01806 ANTHONY J HARVATT, II, ESQ	10-01272	05/24/10	ZONING BOARD SOLICITOR SALARY	Open	300.00	0.00		
	10-03112	12/06/10	ESCROW RESOLUTION FEES	Open	450.00	0.00		
					750.00			
01820 DARRIN D. HICKOK	09-01340	05/20/09	2009 EQUIP ALLOW	Open	66.29	0.00		
	10-01756	07/06/10	2010 EQUIP ALLOW	Open	99.56	0.00		
					165.85			
02065 S. VITALE PYROTECNICO IND CORP	10-03180	12/14/10	TRUST REFUND	Open	850.00	0.00		
02108 KEEN COMPRESSED GAS CO*	10-02913	11/08/10	BOTTLED GAS FOR SHOP/DPW	Open	874.80	0.00		
02140 KINDLE FORD LINC/MERC., INC.*	10-02908	11/08/10	PARTS FOR POLICE VEH.	Open	128.26	0.00		



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Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
	10-02306	09/13/10	PARTS FOR RDS/SANT/RECY/DPW	Open	172.71	0.00		
	10-02912	11/08/10	PARTS FOR DPS VEH./POLICE	Open	2,188.80	0.00		
					-----			
					2,361.51			
03293	BLAINE PAYNTER							
	10-03123	12/06/10	CONTRACTUAL REIMBURSEMENT	Open	92.00	0.00		
03305	PEDRONI FUEL*							
	10-03092	12/01/10	NO LEAD GAS/DPW	Open	256.19	0.00		
03350	MICHAEL PERRY							
	09-01351	05/20/09	2009 EQUIP ALLOW	Open	150.00	0.00		
	10-01766	07/06/10	2010 EQUIP ALLOW	Open	150.00	0.00		
					-----			
					300.00			
03366	AMERI-GAS*							
	10-03133	12/08/10	PROPANE FOR CONCESSION STAND	Open	19.33	0.00		
	10-03164	12/10/10	PROPANE FOR BENNETT'S	Open	254.16	0.00		
					-----			
					273.49			
03427	POLAR BEAR*							
	10-02985	11/19/10	MISC. PARTS & LABOR ON BOILER	Open	466.00	0.00		
	10-03039	11/24/10	HVAC WORK	Open	550.00	0.00		
					-----			
					1,016.00			
03466	R & R SPECIALTIES							
	10-02945	11/12/10	DOOR SIGN PAYROLL/GRANTS	Open	25.00	0.00		
	10-03049	11/29/10	9X12 PLAQUE FOR BOB IMLER	Open	52.00	0.00		
					-----			
					77.00			
03552	THOMAS PLANNING ASSOCIATES, LLC							
	09-03074	11/10/09	COAH	Open	217.50	0.00		B
03611	SERVICE TIRE TRUCK CENTERS*							
	10-02910	11/08/10	TIRES FOR RDS/SANT/RECY/DPW	Open	3,531.09	0.00		
03654	SPECIALTY AUTO REPAIR*							
	10-03023	11/23/10	ALIGNMENT FOR POLICE VEH/DPS	Open	60.00	0.00		
03687	SOUTH JERSEY WRESTLING ASSOC.*							
	10-02603	10/13/10	YOUTH WRESTLING LEAGUE FEES	Open	500.00	0.00		
03704	RAYMOND SMALL							
	10-03138	12/08/10	SHOE ALLOWANCE FOR 2010-DPW	Open	65.00	0.00		
03733	JAMES D. STRICKLAND							
	10-03214	12/15/10	CONTRACTUAL REIMBURSEMENT	Open	80.80	0.00		

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Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
03784 ROBERT THOMPSON	10-03186	12/14/10	SHOE ALLOWANCE FOR 2010/DPW	Open	96.00	0.00		
03820 MUNICIPAL UTIL. AUTH ON CALL	10-03040	11/24/10	ONE-CALL MESSAGES/DPW	Open	100.94	0.00		
03924 THE TRADING COMPANY*	10-02683	10/21/10	TIPS,HAMMERS FOR TUB GRINDER	Open	3,202.33	0.00		
03932 REEL FIRE PROTECTION*	10-02920	11/09/10	FIRE EXTINGUISHERS/DPW	Open	171.70	0.00		
03935 STAPLES BUSINESS ADVANTAGE*	10-03059	11/30/10	P/R ENVELOPES	Open	157.04	0.00		
03958 DEBORAH VAN MOURIK	10-03154	12/10/10	CONTRACTUAL REIMBURSEMENT - V	Open	408.71	0.00		
03985 VILLAS NAPA AUTO PARTS	10-02911	11/08/10	PARTS FOR RDS/SANT/RECY/POLICE	Open	1,882.37	0.00		
04037 DOUGLASS WHITTEN	10-01773	07/06/10	2010 EQUIP ALLOW	Open	150.00	0.00		
04075 BARBER CONSULTING SERVICES LLC	09-03509	12/30/09	TIME MGMT CONFIG/ETHERNET LINE	Open	496.24	0.00		
04082 USA MOBILITY WIRELESS INC*	10-03215	12/15/10	PAGER FOR DPW	Open	6.24	0.00		
04097 CINTAS FIRST AID AND SAFETY*	10-02987	11/19/10	MISC. MEDICAL SUPPLIES	Open	259.76	0.00		
04110 SCOTT WILTSHIRE	10-02981	11/19/10	YOUTH SOCCER OFFICIAL	Open	30.00	0.00		
04112 MOTOROLA C/O WIRELESS C&E	10-02877	11/03/10	HT SERIES BATTERY	Open	192.00	0.00		
04225 PRINK ME*	10-02016	08/03/10	REGISTRATION BANNERS - BAYRUN	Open	80.00	0.00		
04266 NJ DEPT OF HEALTH&SENIOR SVCS	10-03120	12/06/10	STATE DOG LIC FEE - NOV, 2010	Open	47.40	0.00		
04300 W B MASON CO INC*	10-02946	11/12/10	SUPPLIES	Open	177.76	0.00		
	10-02973	11/19/10	COPY PAPER	Open	674.75	0.00		
					-----			
					852.51			
04301 SEASHORE ASPHALT CORPORATION*	10-02939	11/10/10	ASPHALT FOR PAVING/DPW	Open	10,954.35	0.00		

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Vendor # Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
	10-03031	11/23/10	ASPHALT FOR PAVING/DPW	Open	3,221.60	0.00		
					-----			
					14,175.95			
AFTANIS DAWN AFTANIS	10-03149	12/09/10	NYSCA CERTIFICATION & SOCCER	Open	50.00	0.00		
ANZE JENNIFER ANZELONE	09-01321	05/20/09	2009 EQUIP ALLOW	Open	150.00	0.00		
	10-01740	07/06/10	2010 EQUIP ALLOW	Open	90.11	0.00		
					-----			
					240.11			
BOSNA KAREN MANETTE BOSNA	10-03136	12/08/10	INSTRUCTOR YOGA CLASS	Open	60.00	0.00		
BRITB BRUCE BRITTON	10-02978	11/19/10	YOUTH SOCCER OFFICIAL	Open	270.00	0.00		
DOUGHE MARK DOUGHERTY	10-02983	11/19/10	YOUTH SOCCER OFFICIAL	Open	20.00	0.00		
FESSLER DAVID FESSLER	10-03122	12/06/10	BASEKTBALL REFUND FOR	Open	25.00	0.00		
FRAMEGEO GEORGE FRAME	10-02979	11/19/10	YOUTH SOCCER OFFICIAL	Open	525.00	0.00		
INVEST INVESTORS SAVINGS BANK	10-03189	12/14/10	REF 4TH QTR 2010 TAX	Open	3,552.06	0.00		
MADDOXC CLARENCE W MADDOX III	10-03217	12/15/10	REIMBURSEMENT FOR BACKGROUND	Open	26.25	0.00		
PENZI JAMES PENZI & JOSEPH MCMENAMIN	10-03182	12/14/10	REF 4TH QTR 2010 TAX	Open	933.32	0.00		
ROSSI JOE ROSSI	10-02976	11/19/10	YOUTH SOCCER OFFICIAL	Open	150.00	0.00		
SANTIAG CESAR SANTIAGO	10-03184	12/14/10	REIMB BACKGROUND/NYSCA CERT	Open	66.25	0.00		
WEHNER GEORGE WEHNER	10-03128	12/08/10	CERT WEBSITE HOSTING	Open	124.14	0.00		
Total Purchase Orders: 140				Total P.O. Line Items: 257	Total List Amount: 579,005.54	Total Void Amount: 0.00		

**Lower Township  
Bill List  
12/20/10**

<u>Vendor</u>	<u>PO #</u>	<u>Description</u>	<u>Check #</u>	<u>Check Date</u>	<u>Amount</u>
M. Alexander	10-03073	Shoe Allowance	43928	12/08/10	197.60
NJ Dept of Health	10-03166	Dog Licenses	3222	12/10/10	49.80
Erma Deli	10-03102	Safety Incentive Program	43933	12/13/10	1,400.00

Total Manual Checks	\$ 1,647.40
Total brought forward from computer generated bill list	\$ 579,005.54
<b>TOTAL BILL LIST</b>	<b><u>\$ 580,652.94</u></b>

I certify the foregoing to be a Resolution adopted by the Township Council on December 20, 2010.

\_\_\_\_\_  
Claudia R. Kammer, RMC, Township Clerk

	CONRAD	MAZUREK	DOUGLASS	LARE	BECK
MOTION					
SECOND					
AYES					
NAYS					
ABSTAIN					
ABSENT					

**TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY**

**RESOLUTION #2010-310**

**TITLE: APPROVAL OF PRECIOUS METALS LICENSE FOR ADELE CHRISTENSEN T/A ADELE'S JEWELLED TREASURES FOR THE YEAR 2011**

WHEREAS, application has been made for a Precious Metals license by Adele Christensen t/a Adele's Jeweled Treasures for the year 2011 in accordance with Ordinance #81-2, and

WHEREAS, the applicant has paid the proper fee, posted the required bond and the police have no objection to the issuance of said license,

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower, that the renewal of a Precious Metals license to Adele Christensen t/a Adele's Jeweled Treasures for the year 2011 is hereby approved.

I hereby certify this is the original resolution adopted by the Township Council at the meeting of December 20, 2010.

\_\_\_\_\_  
Claudia R. Kammer, Township Clerk

	Conrad	Mazurek	Douglass	Lare	Beck
Motion					
Second					
Aye					
Nay					
Abstain					
Absent					

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2010-311

TITLE: AUTHORIZATION FOR REFUND OF TAXES

WHEREAS, the Township Tax Collector has certified an overpayment due to the reasons listed below:  
and

WHEREAS, a refund has been requested.

NOW, THEREFORE BE IT RESOLVED, by the Township Council of the Township of Lower, County of Cape May, State of New Jersey that the CFO/Treasurer be and the same is authorized and directed to refund the overpayments according to the Tax Collector's certification on file with the CFO/Treasurer.

<u>Block</u>	<u>Lot</u>	<u>Refund To</u>	<u>Reason</u>	<u>Tax</u>
533.01	86	James Penzi & Joseph McMenamin	Paid twice	933.32
700.01	3 C0307	Investor Savings Bank	Paid twice	3,552.06

I hereby certify the foregoing to be a resolution adopted by the governing body at a meeting held on December 20, 2010.

\_\_\_\_\_  
Claudia R. Kammer, Township Clerk

	Conrad	Mazurek	Douglass	Lare	Beck
Motion					
Second					
Aye					
Nay					
Abstain					
Absent					

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2010-312

**TITLE: BID ACCEPTANCE AND CONTRACT AWARD FOR ONE (1) CHASSIS MOUNT 25 YARD MUNICIPAL LEAF LOADER**

WHEREAS, bids for One (1) Chassis Mount 25 Yard Municipal Leaf Loader were advertised on December 2, 2010 and accepted December 15, 2010 at 11:00 a.m., and

WHEREAS, one proposal was submitted and reviewed by the QPA and Gary Douglass, CPWM, and

WHEREAS, the low bidder complied with the specifications and supplied all required certifications and bid documents and the CFO has determined sufficient funds are available in the budget as follows:

Budget Year & Appropriation Capital Ordinance #09-12  
C-04-55-395-320

CFO Signature 

NOW, THEREFORE BE IT RESOLVED by the Township Council of the Township of Lower, County of Cape May, State of New Jersey that the contract for the above is hereby awarded to the lowest **qualified responsible** bidder as follows:

**AWARD TO: GRANDTURK EQUIPMENT COMPANY, INC.**  
**TOTAL: \$36,087.00**  
**DELIVERY: 45 WORK DAYS UPON AWARD**

BE IT FURTHER RESOLVED, upon approval of the resolution, the fully executed Purchase Order together with the official bid documents shall serve as the Contract for the award of the bid.

I hereby certify the foregoing resolution was adopted by the Township Council at a meeting held on December 15, 2010.

\_\_\_\_\_  
Claudia R. Kammer, Township Clerk

	CONRAD	MAZUREK	DOUGLASS	LARE	BECK
MOTION					
SECOND					
AYE					
NAY					
ABSTAIN					
ABSENT					

**TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY**

**RESOLUTION #2010-313**

**TITLE: COPS IN SHOPS PROGRAM**

WHEREAS, the municipality of the Township of Lower has been awarded a grant of \$1,200 to implement a Cops in Shops Program, as administered by the New Jersey Department of Law and Public Safety, Division of Highway Traffic Safety Programs.

NOW, THEREFORE, BE IT RESOLVED by the Township Council that the Mayor and Chief of Police are hereby authorized and directed to execute a grant agreement along with all other documents that may be required to be filed with the Department of Law and Public Safety on behalf of the Township of Lower for the amount of the grant, and

BE IT FURTHER RESOLVED, that in the event that a grant agreement is executed between the Department of Law and Public Safety and the Township of Lower, the Mayor and the Chief of Police, are hereby authorized and directed to carry out all functions related to the execution and completion of the grant funded project.

I hereby certify this is the original resolution adopted by the Township Council on \_\_\_\_\_, 2010

\_\_\_\_\_  
Claudia R. Kammer, Township Clerk

	CONRAD	MAZUREK	DOUGLASS	LARE	BECK
PRESENTED					
SECONDED					
AYE					
NAY					
ABSTAIN					
ABSENT					

**TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY**

**RESOLUTION #2010-314**

**TITLE: INSERTION OF SPECIAL ITEM OF REVENUE PURSUANT TO N.J.S.A. 40A:4-87, CHAPTER 159**

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

WHEREAS, said Director may also approve the insertion of any item of appropriation for equal amount,

SECTION 1.

NOW, THEREFORE BE IT RESOLVED that the Township of Lower, County of Cape May, hereby requests the Director of the Division of Local Government Services to approve the increase of \$1,200.00 for an item of revenue in the budget of the year 2009 as follows:

Miscellaneous Revenues –  
Revenue Offset with Appropriations - Cops in Shops  
Total with increase to be \$1,200.00

SECTION 2.

BE IT FURTHER RESOLVED that a like sum of \$1,200.00 be and the same is hereby appropriated under the caption of:

General Appropriations –  
Public & Private Programs Offset by Revenues - Cops in Shops  
State/Federal Share \$ 1,200.00  
Non State Share \$  
Total with increase to be \$ 1,200.00

FURTHER RESOLVED that two certified copies of this resolution with a copy of the appropriate documentation be forwarded to the Division of Local Government Services.

I hereby certify this is the original resolution adopted by the Township Council on \_\_\_\_\_, 2010

\_\_\_\_\_  
Claudia R. Kammer, Township Clerk

	CONRAD	MAZUREK	DOUGLASS	LARE	BECK
PRESENTED					
SECONDED					
AYE					
NAY					
ABSTAIN					
ABSENT					

**TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY  
RESOLUTION #2010-315**

**Title:** Transfer of 2010 Appropriations

WHEREAS, N.J.S.A. 40A: 4-58 provides for appropriation transfers during the last two months of the current fiscal year when it has been determined that any appropriation is insufficient to pay the claims authorized or incurred during the current year, which are chargeable to said appropriation, and there is an excess in any appropriation over and above the amount deemed to be necessary to fulfill its purpose.

NOW, THEREFORE BE IT RESOLVED by the Township Council of the Township of Lower, State of New Jersey that the following transfers totaling \$23,000.00 be made between the 2010 budget appropriations.

<u>LINE ITEM</u>		<u>ACCT. NUMBER</u>	<u>TO</u>	<u>FROM</u>
RECREATION	OE	0-01-28-370-299	4,000.00	
STREET LIGHTING	OE	0-01-31-435-299	12,000.00	
DPW	OE	0-01-26-305-299	7,000.00	
TIPPING FEES	OE	0-01-32-465-699		7,000.00
ELECTRIC	OE	0-01-31-430-299		12,000.00
RECREATION	S&W	0-01-28-370-101		4,000.00
			<u>23,000.00</u>	<u>23,000.00</u>

**I hereby certify the foregoing to be a resolution adopted by the Township Council on**

\_\_\_\_\_

\_\_\_\_\_  
Claudia R. Kammer, RMC, Township Clerk

	CONRAD	MAZUREK	DOUGLASS	LARE	BECK
MOTION					
SECOND					
AYES					
NAYS					
ABSTAIN					
ABSENT					

**TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY  
RESOLUTION # 2010-316**

**Title: Authorizing Pay Out of Terminal Leave**

WHEREAS, the employee listed below has retired from the Township and is entitled to payment for accumulated vacation, sick and compensatory and personal time, and

WHEREAS, it is necessary to obtain authorization for any salary and wage disbursement to a Township employee that is not specified in the salary ordinance, and

WHEREAS, it has been determined by the Township Treasurer as evidenced by signature [Signature] that adequate funding is available for accumulated time in the dedicated line item "Reserved for Accumulated Absences".

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Township of Lower that a revised payment due to Barbara Moore in the amount of \$ 11,049.90 is authorized and chargeable to the Reserve for Accumulated Absences.

**I hereby certify the foregoing to be a resolution adopted by the Township Council on \_\_\_\_\_.**

\_\_\_\_\_  
Claudia R. Kammer, RMC, Township Clerk

	CONRAD	MAZUREK	DOUGLASS	LARE	BECK
INTRODUCED					
SECONDED					
AYE					
NAY					
ABSTAIN					

**TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY**

**RESOLUTION #2010-317**

**Title: AUTHORIZATION TO CANCEL UNCASHED CHECKS**

**WHEREAS**, the payroll checks listed below have been outstanding for more than one year; and

**WHEREAS**, the Chief Financial Officer has requested that such checks be officially canceled in order to properly maintain the Township records, and

**WHEREAS**, the checks will be turned over to the Current Fund and posted as miscellaneous revenue.

Check Number	Amount	Date	Payee
24980	0.01	4/2/2009	Blanche Cameron
25602	0.01	05/28/09	Ryan Hansberry
25654	0.01	05/28/09	Paul Hildreth

**NOW, THEREFORE BE IT RESOLVED** by the Township Council that the following list of checks are hereby canceled.

**I hereby certify the foregoing to be a resolution adopted by the Township Council on December 16, 2010.**

\_\_\_\_\_  
Claudia R. Kammer, RMC, Township Clerk

	CONRAD	MAZUREK	DOUGLASS	LARE	BECK
MOTION					
SECOND					
AYES					
NAYS					
ABSTAIN					
ABSENT					

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2010-318

**TITLE: RESOLUTION APPROVING PROJECT PROPOSAL BETWEEN HATCH MOTT MACDONALD AND THE TOWNSHIP OF LOWER FOR ENGINEERING SERVICES RELATED TO FREEMAN S DOUGLASS MEMORIAL PARK PEDESTRIAN PATH TO LOWER CAPE MAY REGIONAL**

WHEREAS, Hatch Mott MacDonald is currently serving as the Municipal Engineer (the "Engineer") based upon a Contract For Services which sets forth their standard hourly rates as approved by the Township Council and executed by the Mayor and Clerk (the "Engineer's Contract");

WHEREAS, the Engineer has provided a separate fee proposal for engineering services related to the Freeman S. Douglass Pedestrian Path to Lower Cape May Regional High School which is set forth on EXHIBIT A attached hereto (the "Project Proposal"); and

WHEREAS, the Township Council desires to approve the Project Proposal and the CFO has certified the availability of funds by her signature in the budget as follows:

 Lauren Read, CFO	C-04-55-382-910 \$9,178.14
	C-04-55-389-683 \$7,121.86
	Account

NOW, THEREFORE, BE IT RESOLVED, by the Township of Lower, County of Cape May, State of New Jersey, that:

1. The Project Proposal between Hatch Mott MacDonald and the Township of Lower, in the form attached hereto as EXHIBIT A, for a total amount of \$16,300.00, is hereby approved.
2. That the Mayor and Clerk are hereby authorized and directed to execute the Project Proposal on behalf of the Township of Lower, and to take any and all other actions necessary to effectuate the purposes thereof.
3. All of the terms and conditions of the Engineer's Contract except for the specific terms and conditions of the Project Proposal shall continue in full force and effect and the Project Proposal shall be deemed a supplement thereto.

I hereby certify the foregoing to be an original resolution adopted by the Township Council of the Township of Lower at a meeting held on December 20, 2010.

\_\_\_\_\_  
Claudia R. Kammer, Township Clerk

	CONRAD	MAZUREK	DOUGLASS	LARE	BECK
MOTION					
SECOND					
AYE					
NAY					
ABSTAIN					
ABSENT					



**Hatch Mott  
MacDonald**

**Hatch Mott MacDonald**

833 Rt 9 North  
PO Box 373  
Cape May Court House, NJ 08210  
T 609.465.9377 www.hatchmott.com

December 15, 2010  
Via email: [kncpherson@townshipoflower.org](mailto:kncpherson@townshipoflower.org)

Ms. Kathleen McPherson, Township Manager  
Township of Lower  
2600 Bayshore Road  
Villas, NJ 08251

**RE: Proposal for Engineering & Permitting Services  
Freeman S. Douglass Jr. Memorial Park Pedestrian Path to  
Lower Cape May Regional High School  
Block 510, Lot 7.01 & 7.02  
Township of Lower, Cape May County, New Jersey**

Dear Ms. McPherson:

Please find enclosed herewith our proposal to perform the professional engineering and surveying services required to prepare a permit plan for the pedestrian path and prepare a New Jersey Department of Environmental Protection (NJDEP) Coastal Area Facilities Review Act (CAFRA) Permit Modification and NJ Freshwater Wetlands General Permit request in support of the Township's desire to construct a pedestrian path at the Freeman S. Douglass Jr. Memorial Park recreation complex. This path will provide pedestrian access between the Park and the Lower Cape May Regional High School.

The existing CAFRA permit issued for the development of the recreation complex is still valid as a result of the State Permit Extension Act. Therefore the Township is required to apply for a modification to the existing CAFRA permit for the proposed path.

The proposed path location also will cross through Freshwater wetlands and transition areas. Therefore a Freshwater Wetlands permit is required for the path improvements prior to commencement of construction. In compliance with the terms of the Township's Lease between the Township (tenant) and the NJDEP, Division of Fish and Wildlife (landlord), the Township is required to submit "design plans" for the agency's approval.

Based on discussions with Township representatives it is assumed that the Department of Public Works will construct the proposed improvements. As part of this scope of work HMM will propose alternate routes for the pedestrian path and a typical cross section of a elevated boardwalk structure for permit approval, however the actual design of the elevated structure (for construction purposes) as well as construction management services or the preparation of bid documents are not included within our scope of work.

Hatch Mott MacDonald (HMM) proposes the following scope of services for the proposed upgrades for the park:



**Task 1 Permit Plan for Pedestrian Path**

HMM will prepare a plan in support of the NJDEP Freshwater Wetlands permit application and CAFRA modification request to construct a pedestrian path.

HMM proposes the following scope of services for work included under **Task 1** for the project:

- Perform a site investigation to determine the extent of freshwater wetlands on the subject property. Freshwater wetlands shall be identified and delineated using the three-parameter approach (vegetation, soils and hydrology) as enumerated in the 1989 Federal Manual. The site investigation will be limited to include only the area where the path is to be located;
- Field survey the area of the proposed pedestrian path to acquire the location of freshwater wetlands and additional spot elevations as necessary to support the design and location of the proposed pedestrian path. A boundary survey of either lot has not been included in this scope of work;
- Meeting with the Township to determine the proposed location of the path and structure based on site conditions and Township preferences.
- Preparation of a permit plan and details. The permit plan shall be prepared utilizing the "As-Built Survey Bennett's Crossing Recreational Complex" prepared by RV&W, dated 3/6/09 as a base map and will detail the location of the proposed route and a typical cross section of an elevated boardwalk structure where required.

We propose to complete the scope of work outlined above in **Task 1** for the lump sum amount of **\$6,500**.

**Task 2 NJDEP CAFRA Permit Modification & Wetlands Permit Application**

Under the NJDEP Coastal Permit Program Rules N.J.A.C. 7:7-4.10(a), a CAFRA permit modification shall be required if a permittee proposes a change in the development authorized under a coastal permit during the term of validity of the permit. As referenced under N.J.A.C. 7:7-4.10(c) 3, the permittee shall submit a request for a major modification of the permit if the changes will result in any new development within 200 feet of any property sharing a common property line with the subject site where development will occur. This project meets the above criteria therefore a Major Modification of the CAFRA permit will be required.

In support of the design of the proposed pedestrian path HMM shall prepare an application to the NJDEP for a Freshwater Wetlands General Permit. The General Permit shall be prepared and submitted to the NJDEP in accordance with the NJAC 7:7A - 10.17 & - 10.4 and the NJDEP Checklist for Administrative Completeness including public notices as required.



In accordance with the “lease” between the Township (tenant) and the NJDEP, Division of Fish and Wildlife (landlord), the Township is required to submit “design plans” to the landlord and obtain written approval for any proposed improvements to the recreation complex prior to commencement of construction activities.

HMM proposes the following scope of services for work included under **Task 2** for the project:

- Prepare a submittal package including a description of the proposed improvements and permit plan to the NJDEP, Division of Fish and Wildlife;
- Assemble documents and prepare materials required for the preparation of a combined NJ Freshwater Wetlands General Permit and CAFRA Modification application submission.
- Request a certified list of Adjoining Property Owners within 200 feet of the “leased area” from the municipality and prepare public notifications as required under N.J.A.C. 7:7-4.10(j);
- Communication, coordination and review of information to be submitted to the NJDEP with Township representatives;
- Monitor and respond to NJDEP information requests in support of the agency’s application review; and
- Review of permit conditions with the Township.

We propose to complete the scope of work outlined above in **Task 2** for the lump sum amount of **\$9,800**. This lump sum cost does not include the design of any ecological interpretative signage as may be required by the permit.

<b>FEE SUMMARY</b>			
<u>Scope Of Work</u>	<u>Description</u>	<u>Payment Method</u>	<u>Cost</u>
Task 1	Permit Plan for Pedestrian Path	Lump Sum	\$6,500
Task 2	NJDEP CAFRA Permit Modification & Wetlands Permit Application	Lump Sum	\$9,800
<b>TOTAL</b>			<b>\$16,300</b>

A separate proposal for the design of an elevated boardwalk structure, if necessary, will be prepared and forwarded to the Township once the permits have been secured and final determination of the elevated portions of the pedestrian path have been made.



Hatch Mott  
MacDonald

Compensation for this project shall be on a lump sum basis and the Township shall be invoiced on a percent complete basis. We thank you for the opportunity to provide this Scope of Work for this project. Should you have any questions regarding the above information or should you wish to discuss this proposal in more detail, please do not hesitate to contact this office.

Very truly yours,

Hatch Mott MacDonald

A handwritten signature in black ink, appearing to read "Mark R. Sray".

Mark R. Sray PE, CME  
Senior Associate  
T 609.465.9377 F 609.465.5270  
mark.sray@hatchmott.com

A handwritten signature in black ink, appearing to read "Steven C. Morey".

Steven C. Morey, CEP  
Associate  
T609.465.9377 F 609.465.5270  
steven.morey@hatchmott.com

cc: Robert C. Mainberger, PE, CME, Hatch Mott MacDonald  
File: 270885CM10-III-3

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2010-319

**TITLE: RESOLUTION APPROVING PROJECT PROPOSAL BETWEEN HATCH MOTT MACDONALD AND THE TOWNSHIP OF LOWER FOR ENGINEERING SERVICES RELATED TO RECONSTRUCTION OF NEVADE AVENUE**

WHEREAS, Hatch Mott MacDonald is currently serving as the Municipal Engineer (the "Engineer") based upon a Contract For Services which sets forth their standard hourly rates as approved by the Township Council and executed by the Mayor and Clerk (the "Engineer's Contract");

WHEREAS, the Engineer has provided a separate fee proposal for engineering services related to the Reconstruction of Nevada Avenue which is set forth on EXHIBIT A attached hereto (the "Project Proposal"); and

WHEREAS, the Township Council desires to approve the Project Proposal and the CFO has certified the availability of funds by her signature in the budget as follows:

  
\_\_\_\_\_  
Lauren Read, CFO

C-04-55-381-910  
\_\_\_\_\_  
Account

NOW, THEREFORE, BE IT RESOLVED, by the Township of Lower, County of Cape May, State of New Jersey, that:

1. The Project Proposal between Hatch Mott MacDonald and the Township of Lower, in the form attached hereto as EXHIBIT A, for a total amount of \$3,600.00, is hereby approved.
2. That the Mayor and Clerk are hereby authorized and directed to execute the Project Proposal on behalf of the Township of Lower, and to take any and all other actions necessary to effectuate the purposes thereof.
3. All of the terms and conditions of the Engineer's Contract except for the specific terms and conditions of the Project Proposal shall continue in full force and effect and the Project Proposal shall be deemed a supplement thereto.

I hereby certify the foregoing to be an original resolution adopted by the Township Council of the Township of Lower at a meeting held on December 20, 2010.

\_\_\_\_\_  
Claudia R. Kammer, Township Clerk

	CONRAD	MAZUREK	DOUGLASS	LARE	BECK
MOTION					
SECOND					
AYE					
NAY					
ABSTAIN					
ABSENT					



**Hatch Mott  
MacDonald**

**Hatch Mott MacDonald**

833 Rt 9 North  
PO Box 373  
Cape May Court House, NJ 08210  
T 609.465.9377 www.hatchmott.com

December 15, 2010

Via email: gdouglasslowertownship@comcast.net

Mr. Gary Douglass, CPWM  
Township of Lower  
2600 Bayshore Road  
Villas, NJ 08251

**RE: Professional Engineering Services Proposal  
Reconstruction of Nevada Avenue  
Township of Lower, Cape May County, New Jersey**

Dear Mr. Douglass:

Please find enclosed herewith our proposal to complete the surveying and engineering services for the Reconstruction of Nevada Avenue. It is our understanding that the roadway is being reconstructed to mitigate a portion of the roadway flooding that has been occurring in the eastern portion of this roadway segment. Furthermore, reconstruction work will be limited to the existing roadway footprint and no pavement extension or grading is proposed in wetland transition areas.

Based on discussions at our meeting on December 2, 2010, HMM proposes the following scope of work for the Nevada Avenue Reconstruction Project:

- Establish vertical control for the Project. The vertical datum will be NAVD88;
- Field survey (50-foot cross sections) of Nevada Avenue including its intersection with States Avenue to the terminus of Nevada Avenue at Block 410.01, Lot 59.02. Spot elevations will be provided at the location of all driveways, sidewalks, curbs and steps. Additional elevations will be provided at all street right-of way lines;
- Design of new roadway grades and proposed elevations where driveways or steps will need to be replaced; and
- Preparation of a Road Reconstruction Plan and profile for the Township's use in constructing the improvements.

We propose to complete the scope of work outlined above for the lump sum amount of **\$3,600.**

It is our understanding that the Township Public Works Department will be performing this work, therefore, the preparation of bid documents, quote solicitations, bidding or construction phase services have not been included in this scope of work.



Hatch Mott  
MacDonald

Compensation for this project shall be on a lump sum basis and the Township shall be invoiced on a percent complete basis. We thank you for the opportunity to provide this scope of work for the design of the Nevada Avenue Reconstruction Project. Should you have any questions regarding the above information or should you wish to discuss this proposal in more detail, please do not hesitate to contact this office.

Very truly yours,

Hatch Mott MacDonald

A handwritten signature in black ink, appearing to read "Mark R. Sray".

Mark R. Sray PE, CME  
Senior Associate  
T 609.465.9377 F 609.465.5270  
mark.sray@hatchmott.com

A handwritten signature in black ink, appearing to read "Steven C. Morey".

Steven C. Morey, CEP  
Associate  
T 609.465.9377 F 609.465.5270  
steven.morey@hatchmott.com

cc: Robert C. Mainberger, PE, CME, Hatch Mott MacDonald  
File: 270885CM10-III-3

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2010-320

**TITLE: RESOLUTION AUTHORIZING A JOINT PURCHASE WITH THE LOWER TOWNSHIP MUA FOR A USED EXCAVATOR**

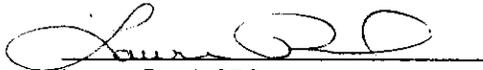
WHEREAS, the Township and the LT MUA have both expressed a need for a used excavator, and

WHEREAS, the Lower Township MUA has solicited bids for a used excavator; and

WHEREAS, the Township agrees that a joint purchase would be a cost saving measure.

NOW, THEREFORE, BE IT RESOLVED by the Township of Lower that authorization is hereby given to enter into a joint purchase with the MUA for a used excavator.

BE IT FURTHER RESOLVED the Township will pay half of the cost of the used excavator in an amount not to exceed Seventy Five Thousand Dollars (\$75,000) and that the Chief Financial Officer certifies the funds by her signature appended below:

  
Lauren Read, CFO

0-04-55-391-220  
Budget Account

I hereby certify the foregoing to be a resolution adopted by the Township Council at a meeting held on December 20, 2010.

Claudia R. Kammer, Township Clerk

	CONRAD	MAZUREK	DOUGLASS	LARE	BECK
MOTION					
SECOND					
AYE					
NAY					
ABSTAIN					
ABSENT					

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

ORDINANCE #2010-11

**AN ORDINANCE ESTABLISHING WATER CONSERVATION REQUIREMENTS**

**WHEREAS**, water is essential for the existence of all living organisms and potable water is a commodity that is becoming scarcer;

**WHEREAS**, as the New Jersey Department of Environmental Protection mandates the Lower Township Municipal Utilities Authority and the Township of Lower approve by ordinance a Water Conservation Plan as part of the submission of a major modification to the Lower Township Municipal Utilities Authority water allocation permit;

**WHEREAS**, this water conservation plan must be submitted to the Department of Environmental Protection as part of the request to increase the Lower Township Municipal Utilities Authority water allocation permit for the USDA water main project in the Townbank and Villas section of the township;

**WHEREAS**, as a result of the need for potable water, it is essential that the Township enact all possible ways to manage and conserve potable water;

**WHEREAS**, water conservation can be accomplished in part by a behavioral to reduce water loss, waste, or use

**WHEREAS**, water efficiency is a tool of water conservation with the intent of more efficient water use and that reduces water demand.

**SECTION 1, Determination of Water Conservation Level**

A. The Lower Township Municipal Utilities Authority may, by resolution, declare a water conservation phase upon making a finding specified in paragraph B. Such resolutions shall specify the start day of the phase and shall be effective upon publication in a daily newspaper of general circulation within the Township as well as the use of reverse 911 in conjunction with the Township.

B. The finding necessary for each water conservation phase is as follows:

**Level 1:** A Level 1 Water Supply Shortage exists when the Lower Township Municipal Utilities Authority determines, in its sole discretion, that due to drought or other water supply conditions, a water supply shortage or threatened shortage exists and a consumer demand reduction is necessary to make more efficient use of water and appropriately respond to existing water conditions. Upon the declaration by the Lower Township Municipal Utilities Authority of a Level 1 Water Supply Shortage condition, the Lower Township Municipal Utilities Authority will implement the mandatory Level 1 conservation measures identified in this section.

**Level 2:** A Level 2 Water Supply Shortage exists when the Lower Township Municipal Utilities Authority determines, in its sole discretion, that due to drought or other water supply conditions, a severe water supply shortage or a threatened severe water supply shortage exists and a consumer demand reduction is necessary to make more efficient use of water and appropriately respond to existing water conditions. Upon the declaration by the Lower Township Municipal Utilities Authority of a Level 2 Water Supply Shortage condition, the Lower Township Municipal Utilities Authority will implement the mandatory Level 2 conservation measures identified in this section.

**Level 3:** A Level 3 Water Supply Shortage condition is also referred to as an "Emergency" condition. A Level 3 condition exists when the Lower Township Municipal Utilities Authority declares a water shortage

emergency and notifies its residents and businesses that a significant reduction in consumer demand is necessary to maintain sufficient water supplies for public health and safety. Upon the declaration of a Level 3 Water Supply Shortage condition, the Lower Township Municipal Utilities Authority will implement the mandatory Level 3 conservation measures identified in this section.

**Level 1 Measures**, The following water conservation measures apply during water conservation Level 1.

A. Watering or irrigation of lawns shall not be performed except on designated irrigation days Odd and Even system and between the hours of 6:00 p.m. and 6:00 a.m. Irrigation may be performed at any time if done by means of a hand-held hose equipped with a positive shut-off nozzle, a hand-held faucet filled bucket of 5 gallons or less, or a drip irrigation system.

B. When the Lower Township Municipal Utilities Authority declares a Level 1 water conservation, water users shall only water lawns, landscapes, flowers, vegetated areas, or fill swimming pools on Odd or Even day system. The water users address shall dictate if the water user may water on the Odd or Even numbered days of the week.

C. Agricultural users and commercial nurseries shall curtail all non-essential water use, but are otherwise exempt from Level 1 measures. Watering of livestock and irrigation of propagation beds are permitted at any time.

D. Washing of motor vehicles, boats, airplanes and other mobile equipment shall be performed only on designated irrigation days and between the hours of 6:00 p.m. and 6:00 a.m. This prohibition shall not apply to the washing of garbage trucks, vehicles used to transport food and perishables and other mobile equipment for which frequent cleaning is essential for the protection of the public health, safety and welfare.

E. Filling or refilling of swimming pools, spas, ponds and artificial lakes shall be performed only on designated irrigation days Odd or Even day system and between the hours of 6:00 p.m. and 6:00 a.m.

F. Watering golf courses, parks, school grounds and recreational fields shall be performed only between the hours of 6:00 p.m. and 6:00 a.m. This prohibition does not apply to golf course greens.

G. Water shall not be used to wash down sidewalks, hard or paved surfaces, including but not limited to sidewalks, walkways, and driveways, parking areas, tennis courts, patios or alleys. Notwithstanding this prohibition, a water user may wash down such surfaces when necessary to alleviate safety or sanitary hazards, and then only by use of a hand-held bucket or similar container, a hand-held hose equipped with a positive self-closing water shut-off device, a low-volume, high-pressure cleaning machine equipped to recycle any water used, or a low-volume high-pressure water broom.

H. Ornamental fountains and similar structures shall not be operated.

I. When a conservation level 1 is declared by the Lower Township Municipal Utilities Authority, commercial power washing is allowed when the contractor utilizes water saving devices. Power washing by individuals shall not be allowed.

**Level 2 Measures**, The following water conservation measures apply during water conservation Level 2.

A. Watering or irrigation of lawns shall not be performed except on designated irrigation days Odd and Even system and between the hours of 10:00 p.m. and 6:00 a.m.

B. When the Lower Township Municipal Utilities Authority declares a Level 2 water conservation, water users shall only water lawns, landscapes, flowers, vegetated areas, or fill swimming pools on Odd or

Even day system. The water users address shall dictate if the water user may water on the Odd or Even numbered days of the week.

C. Agricultural users and commercial nurseries shall use water only between the hours of 6:00 p.m. and 6:00 a.m. watering of livestock and irrigation of propagation beds are permitted at any time.

D. Washing of motor vehicles, boats, airplanes and other mobile equipment is prohibited except when performed at a commercial car wash. This prohibition shall not apply to the washing of garbage trucks, vehicles used to transport food and perishables and other mobile equipment for which frequent cleaning is essential for the protection of the public health, safety and welfare.

E. Filling or refilling of swimming pools, spas, ponds and artificial lakes shall be performed only on designated irrigation days Odd or Even day system and between the hours of 10:00 p.m. and 6:00 a.m.

F. Watering golf courses, parks, school grounds and recreational fields shall be performed only between the hours of 10:00 p.m. and 6:00 a.m. This prohibition does not apply to golf course greens.

G. Water shall not be used to wash down sidewalks, driveways, parking areas, tennis courts patios or other paved areas except to alleviate immediate fire or sanitation hazards and then only by use of a hand-held bucket or similar container, a hand-held hose equipped with a positive self-closing water shut-off device, a low-volume, high-pressure cleaning machine equipped to recycle any water used, or a low-volume high-pressure water broom.

H. Restaurants shall not serve water to customers unless specifically requested.

I. Ornamental fountains and similar structures shall not be operated.

J. New construction meters and permits for un-metered service shall not be issued. Construction water shall not be used for earth work or road construction purposes.

K. When a conservation level 2 is declared by the Lower Township Municipal Utilities Authority, commercial power washing is allowed when the contractor utilizes water saving devices. Power washing by individuals shall not be allowed.

**Level 3 Measures**, The following water conservation measures apply during water conservation Level 3.

A. Outdoor irrigation is prohibited.

B. Use of water for agricultural or commercial nursery purposes is prohibited. This prohibition shall not apply to watering of livestock.

C. Washing of motor vehicles, boats, airplanes and other mobile equipment is prohibited except when performed at a commercial car wash. This prohibition shall not apply to the washing of garbage trucks, vehicles used to transport food and perishables and other mobile equipment for which frequent cleaning is essential for the protection of the public health, safety and welfare.

D. Filling or refilling of swimming pools, spas, ponds and artificial lakes is prohibited.

E. Watering golf course areas, other than greens, is prohibited. Watering of parks, school grounds and recreational fields is prohibited except for plant materials classified as rare, exceptionally valuable or essential to the well being of rare animals.

F. Water shall not be used to wash down sidewalks, driveways, parking areas, tennis courts patios or other paved areas except to alleviate immediate fire or sanitation hazards.

- G. Restaurants shall not serve water to customers unless specifically requested.
- H. Ornamental fountains and similar structures shall not be operated.
- I. New construction meters and permits for un-metered service shall not be issued. Construction water shall not be used for earth work or road construction purposes.
- J. When a conservation level 3 is declared by the Lower Township Municipal Utilities Authority, commercial power washing is not allowed and power washing by individuals shall not be allowed.

## **SECTION 2**

### **Relief From Water Conservation Measures**

A. Within fifteen (15) days of the effective date of a resolution declaring the water conservation phase, any water user may apply to the Executive Director for relief from the applicable water conservation measures. Applications shall be filed on a MUA provided form and shall be accompanied by a non-refundable application fee in an the amount of Fifty dollars (\$50.00) amount set by resolution of the MUA Board by resolution.

B. The Executive Director may approve, conditionally approve or deny an application for relief from water conservation measures. In making such determination, the Executive Director shall consider the following factors:

1. Whether additional reduction in water consumption will result in unemployment.
  2. Whether additional persons have been added to the household.
  3. Whether additional landscaped property has been added to the property since the corresponding billing period of the prior calendar year.
  4. Changes in vacancy factors in multi-family housing.
  5. Increased number of employees in commercial, industrial and governmental offices
  6. Increased production requiring increased process water.
  7. Water uses during new construction.
  8. Adjustments to water use caused by emergency health of safety hazards.
  9. First filling of a permit-constructed swimming pool.
  10. Water use necessary for reasons related to family illness or health.
  11. Whether the applicant has achieved the maximum practical reduction in water consumption other than in the specific areas for which relief is sought.
- C. The decision of the Executive Director shall be final.

## SECTION 3

### Enforcement of Water Conservation Requirements

A. The Lower Township Municipal Utilities Authority (MUA) shall be the agency authorized to enact and enforce mandatory water conservation and restrictions within the Township of Lower.

B. The penalties set forth in this section shall be exclusive and not cumulative with any other provision of this ordinance.

C. Violation of water conservation measures shall be penalized as follows:

1. First violation during a water conservation phase: the Executive Director or designated representative shall issue a written notice.
2. Second violation during a water conservation phase: the Executive Director or designated representative shall impose a surcharge in an amount of \$50.00 per day and not to exceed \$300.00 per week for the offense.
3. Subsequent violations during a water conservation phase: the Executive Director or designated representative shall install a flow restricting device of one gallon per minute capacity for services up to 1.5 inches size, and a comparatively sized restrictor for larger service, on the service of the violator at the premises at which the violation occurred for a period of not less than 48 hours. The Executive Director or designated representative shall charge the water user the actual costs of installation and removal of the device and for restoration of normal service. Normal service shall not be restored until all the account has been made current and all charges have been paid.

D. Any person receiving a notice of second or subsequent violation may request a hearing by the ~~Executive Director~~ MUA Board by filing a written appeal with the MUA within 15 days of the date of such notice. The non-refundable appeal fee shall be Fifty dollars (\$50.00) payable to the MUA and ~~in an amount set by resolution of the MUA Board by resolution~~. A timely request for a hearing shall stay the installation of a flow-restricting device on the appellant's premises until a decision has been made on the appeal. If the ~~Executive Director~~ MUA Board determines that the surcharge was incorrectly assessed, the MUA shall refund any money deposited by the customer. The ~~Executive Director's~~ MUA Board's decision on the appeal shall be final.

## SECTION 4

### Amendments

If any section, subsection, subdivision, paragraph, sentence, clause or phrase of this ordinance or any part thereof is for any reason held to be invalid, such invalidity shall not affect the validity of the remaining portions of this ordinance or any part hereof. The Lower Township Municipal Utilities Authority hereby declares that it would have passed each section, subsection, subdivision, paragraph, sentence, clause or phrase hereof, irrespective of the fact that any one or more sections, subsections, subdivisions, paragraphs, sentences, clauses or phrases be declared invalid.

**SECTION 5**, All other Ordinances in conflict or inconsistent with this Ordinance are hereby repealed, to the extent of such conflict or inconsistency.

**SECTION 6,** Should any section, paragraph, sentence, clause or phrase of this Ordinance be declared unconstitutional or invalid for any reason, the remaining portions of this Ordinance shall not be affected thereby and shall remain in full force and effect, and to this end the provisions of this Ordinance are hereby declared to be severable.

**SECTION 7,** Upon final passage and publication according to law, a copy of this Ordinance shall forthwith be certified by an appropriate officer of the Township of Lower.

**SECTION 8,** This Ordinance shall take effect twenty (20) days after final passage and publication as provided by law.

\_\_\_\_\_  
Thomas Conrad, Councilmember

\_\_\_\_\_  
Wayne Mazurek, Councilmember

\_\_\_\_\_  
Glenn Douglass, Councilmember

\_\_\_\_\_  
Kevin Lare, Councilmember

\_\_\_\_\_  
Michael Beck, Mayor

Attest: \_\_\_\_\_

Adopted: \_\_\_\_\_

# PERSONNEL ACTIONS

## Report for Council Meeting of 12/20/10

---

<u>Department</u>	<u>Name</u>	<u>Eff. Date</u>	<u>Replaces</u>	<u>Action</u>	<u>Title</u>	<u>Budgeted Item</u>
Public Works	Long, Michael	12/8/10		New Hire	Temporary Laborer	yes

Date of report 12/20/10

c: Manager  
Clerk  
Payroll  
Asst. Treasurer  
Personnel Director  
Bulletin Board  
File

# MUNICIPAL COURT OF LOWER TOWNSHIP

**DAVID S. DEWEESE**  
*Judge*  
*Municipal Court*

**ELIZABETH M. BYRNE**  
*Court Administrator*



Cape May County Airport Complex  
Public Safety Building  
401 Breakwater Road  
Erma, New Jersey 08204  
**(609) 886-6040**  
Fax: (609) 886-6636

3747-2

*(via electronic mail only)*

November 30, 2010

Kathleen McPherson, Township Manager  
**TOWNSHIP OF LOWER**  
2600 Bayshore Road  
Villas, New Jersey 08251

**RE: Monthly Report, Month of October, 2010**

Dear Ms. McPherson:

Please accept this correspondence as the monthly report for the month of October, 2010, for the Municipal Court of Lower Township. Upon reviewing the Municipal Court Statistics for the month, I have compared same to the month of October, 2009, and that comparison indicates the following:

1. A decrease in the number of criminal cases added by 7 cases; and
2. A decrease in the number of traffic cases added by 17 cases; and
3. A decrease in the number of DWI cases added by 1 case; and
4. A decrease in the total number of cases added by 25 cases.

Also, for the month of October, 2010, as compared to October, 2009, there was a decrease in the total receipts by \$2,129.09 and an increase in the amount turned over to the Township, as compared to October, 2009, by \$58.69.

If you have any questions, or need for additional information, please do not hesitate to contact me.

Hoping this information is satisfactory, I am,

Very truly yours,  
**TOWNSHIP OF LOWER**

David S. DeWeese, JMC

DSD/klw

cc: Mayor Michael Beck  
Deputy Mayor Kevin Lare  
Council Member Thomas Conrad  
Council Member Wayne Mazurek  
Council Member Glenn Douglass  
Chief Edward Donahue  
Court Administrator Elizabeth Byrne

ANIMAL CONTROL REPORT

MONTH OF Nov 1, 2010

ACO Donald R Montgomery DATE: NOV-30-

	DOGS	CATS	OTHER*
TOTAL	110	56	Bird's 3
PICKED-UP	8	5	Found dog 7
TO SHELTER	2	5	opossum 8
RETURNED	6	10	Raccoons 21
TO VET	2	3	Dogs hit by car 3
DOA	1	15	Trap cat 3
WARNINGS	12	0	Roosters 3
TICKETS	5	0	Barking 12
BITES	0	0	Found dog 8
QUARANTINES	0	0	3 Court case 10

\*OTHER includes snakes, squirrels, raccoons, opossums, birds and other wildlife

Additional Comments:

2 Sea Gull 5 Squirrels

ANIMAL CONTROL REPORT

MONTH OF NOV, 2010

ACO STEPHEN PARKER

DATE: 11/30/10

	DOGS CALLS	CATS CALLS	OTHER*
TOTAL	9	7	
PICKED-UP	2	5	
TO SHELTER	1	5	
RETURNED	2	0	
TO VET	1	0	DOG put down - Liwood
DOA	0	1	1- opossum 1- coyote 1- DEER
WARNINGS	0	0	
TICKETS	2	0	
BITES	1	0	
QUARANTINES	1	0	AT HOME QUARANTINE

\*OTHER includes snakes, squirrels, raccoons, opossums, birds and other wildlife

Additional Comments

Squirrel calls - 2      opossum calls - 3  
raccoon calls - 2      coyote call - 1      DEER call - 1  
unfounded calls - 1      Seagull call - 1

RESPECTFULLY SUBMITTED  
 S. PARKER - LTACO AC-2

TOTAL CALLS - 27

Municipal Clerk's Report  
Register Report

11/1/2010 Through 11/30/2010

12/1/2010

Page 1

Account	Description	Memo	Category	Amount
<b>INCOME</b>				
	TOTAL Bingo & Raffle			<del>1,040.00</del>
	★			
	TOTAL Business Mercantile			1,070.00
	TOTAL Campgrounds & Trailers			185.00
	TOTAL Licenses & Permits			200.00
	TOTAL Rental Merc. 2010-2011			1,775.00
	TOTAL Searches			10.00
	TOTAL Street Openings			70.00
	TOTAL Yard Sales			125.00
	<b>TOTAL INCOME</b>			<b>4,475.00</b>
<b>TRANSFERS</b>				
	TOTAL Council Checking			<del>4,475.00</del>
				3,435.00
	<b>TOTAL TRANSFERS</b>			<del>4,475.00</del>
				3,435.00
			<b>OVERALL TOTAL</b>	<b>0.00</b>

\* Deposited in error /taken out

Township of Lower  
 2600 Bayshore Road  
 Villas NJ,08251  
 609-886-1455

**OFFICE OF CONSTRUCTION OFFICIAL**

**Construction Permit Activity Report**

RANGE: 11/01/2010 To 11/30/2010

December 07, 2010 2:45:15PM

**SUMMARY**

**CONSTRUCTION COSTS**

**COUNT**

Cost Of Construction:	\$328,746.00	Cubic Footage:	109616 Cu.ft	Permit Issued:	148
Cost Of Alteration:	\$760,202.00	Square Footage:	10547 Sq.ft	Updates Issued:	5
Cost Of Demolition:	\$4,000.00			All Fees Waived:	2
Total Cost:	\$1,092,948.00			Municipal Fees Waived:	1

**PERMIT FEES**

**ADMIN FEES**

**WAIVED FEES**

**TOTAL FEES**

Building:	\$9,898.00	Building:	\$0.00	Building:	\$175.00	Building Fees:	\$9,723.00
Electrical:	\$3,430.00	Electrical:	\$0.00	Electrical:	\$45.00	Electrical Fees:	\$3,385.00
Fire :	\$5,666.00	Fire :	\$0.00	Fire :	\$0.00	Fire Fees:	\$5,666.00
Plumbing:	\$5,435.00	Plumbing:	\$0.00	Plumbing:	\$0.00	Plumbing Fees:	\$5,435.00
Elevator:	\$214.00	Elevator:	\$53.00	Elevator:	\$0.00	Elevator Fees:	\$267.00
Mechanical:	\$0.00	Mechanical:	\$0.00	Mechanical:	\$0.00	Mechanical Fees:	\$0.00
				Total Waived:	\$220.00	Technical Fees:	\$24,476.00

**DCA**

	Calculated Fees	Waived Fees	Collected Fees
Volume Training Fee:	\$368.00	\$0.00	\$368.00
Alteration Training Fee:	\$1,291.00	\$1.00	\$1,290.00
DCA Minimum Fee:	\$21.00	\$1.00	\$20.00
Sub total Training Fee:	\$1,680.00	\$2.00	\$1,678.00

**TECHNICAL ISSUES**

Building Technical:	73
Electrical Technical:	49
Fire Protection Technical:	58
Plumbing Technical:	75
Elevator Technical:	1
Mechanical Technical:	

Certificate of Occupancy Fee:	\$810.00
Waived Certificate Fees:	\$0.00
Sub Total Certificate Fees:	\$810.00

**CERTIFICATE ISSUES**

Certificate of Occupancy:	4
Certificate of Approval:	5
Certificate of Continued Occupancy:	0

PERMIT FEES:	\$24,476.00
DCA FEES:	\$1,678.00
CERTIFICATE FEES:	\$810.00
MIN FEES:	\$0.00
NET TOTAL FEES:	\$26,964.00
PENALTIES COLLECTED:	\$0.00
CCO FEES:	\$0.00
OTHER FEES:	\$0.00
GRAND TOTAL FEES:	\$26,964.00

OFFICE OF THE CONSTRUCTION OFFICIAL

Account Summation-Summary

Report Run from 11/01/2010 To 11/30/2010

December 7, 2010 2:46:04PM

ACCOUNT:		Cash Amount	Check Amount	Credit Card Amount	Total Fee
PERMIT FEES	Sub Totals:	\$3,134.00	\$23,830.00	\$0.00	\$26,964.00
LICENSE FEES	Sub Totals:	\$100.00	\$1,250.00	\$0.00	\$1,350.00
<b>GRAND TOTALS:</b>		\$3,234.00	\$25,080.00	\$0.00	\$28,314.00

**OFFICE OF CONSTRUCTION OFFICIAL**

2600 Bayshore Road

Villas NJ,08251

609-886-1455

**Construction Permit Activity Report**

RANGE: 11/01/2010 To 11/30/2010

December 07, 2010 2:47:42PM

**SUMMARY**

**CONSTRUCTION COSTS**

**COUNT**

Cost Of Construction:	\$183,500.00	Cubic Footage:	25628 Cu.ft	Permit Issued:	6
Cost Of Alteration:	\$9,700.00	Square Footage:	2278 Sq.ft	Updates Issued:	1
Cost Of Demolition:	\$0.00			All Fees Waived:	0
Total Cost:	\$193,200.00			Municipal Fees Waived:	0

**PERMIT FEES**

**ADMIN FEES**

**WAIVED FEES**

**TOTAL FEES**

Building:	\$1,039.00	Building:	\$0.00	Building:	\$0.00	Building Fees:	\$1,039.00
Electrical:	\$426.00	Electrical:	\$0.00	Electrical:	\$0.00	Electrical Fees:	\$426.00
Fire :	\$272.00	Fire :	\$0.00	Fire :	\$0.00	Fire Fees:	\$272.00
Plumbing:	\$541.00	Plumbing:	\$0.00	Plumbing:	\$0.00	Plumbing Fees:	\$541.00
Elevator:	\$0.00	Elevator:	\$0.00	Elevator:	\$0.00	Elevator Fees:	\$0.00
Mechanical:	\$0.00	Mechanical:	\$0.00	Mechanical:	\$0.00	Mechanical Fees:	\$0.00
				Total Waived:	\$0.00	Technical Fees:	\$2,278.00

**DCA**

	Calculated Fees	Waived Fees	Collected Fees
Volume Training Fee:	\$86.00	\$0.00	\$86.00
Alteration Training Fee:	\$18.00	\$0.00	\$18.00
DCA Minimum Fee:	\$0.00	\$0.00	\$0.00
Sub total Training Fee:	\$104.00	\$0.00	\$104.00

**TECHNICAL ISSUES**

Building Technical:	3
Electrical Technical:	5
Fire Protection Technical:	2
Plumbing Technical:	2
Elevator Technical:	
Mechanical Technical:	

Certificate of Occupancy Fee:	\$185.00
Waived Certificate Fees:	\$0.00
Sub Total Certificate Fees:	\$185.00

**CERTIFICATE ISSUES**

Certificate of Occupancy:	0
Certificate of Approval:	4
Certificate of Continued Occupancy:	0

PERMIT FEES:	\$2,278.00
FEES:	\$104.00
CERTIFICATE FEES:	\$185.00
MIN FEES:	\$0.00
NET TOTAL FEES:	\$2,567.00
PENALTIES COLLECTED:	\$0.00
CCO FEES:	\$0.00
OTHER FEES:	\$0.00
GRAND TOTAL FEES:	\$2,567.00

OFFICE OF THE CONSTRUCTION OFFICIAL

Account Summation-Summary

Report Run from 11/01/2010 To 11/30/2010

December 7, 2010 2:52:05PM

ACCOUNT:		Cash Amount	Check Amount	Credit Card Amount	Total Fee
PERMIT FEES	Sub Totals:	\$51.00	\$2,516.00	\$0.00	\$2,567.00
	<b>GRAND TOTALS:</b>	\$51.00	\$2,516.00	\$0.00	\$2,567.00



## TOWNSHIP OF LOWER

### Engineer's Report

Meeting Date: December 20, 2010

➤ Holmes Avenue Stormwater Outfall (HMM No. 275001)

The NJDEP CAFRA/WFD permit was issued on November 29<sup>th</sup>. The NJ Tidelands License review was complete on December 8<sup>th</sup>. The USACE permit was issued on December 15<sup>th</sup>. HMM is coordinating with the Township to add this outfall as a change order to the ongoing 2010 Outfall Extension Project.

➤ Fall 2010 Outfall Extension Project (HMM No. 281710/281711)

The contractor has commenced re-construction of the outfalls. Piles have been installed on Lincoln Avenue, Emerson Avenue and Beverly Road.

➤ Municipal Parking Lot Improvements -- Phase 2 (HMM No. 283071)

HMM is in the process of completing the design work on Station Road and the Municipal Parking Lot Improvements. Prior to advertising the construction project the plans must be approved by the County Engineer's office and the NJ Department of Transportation.

➤ Lower Township Recreation Center Roof Replacement (HMM No. 287118)

HMM is scheduled to complete an onsite investigation of the existing roof on December 22<sup>nd</sup> and begin preparation of the roof replacement design.



## BUREAU OF FIRE SAFETY - TOWNSHIP OF LOWER

Public Safety Building  
1389 Langley Road  
Cape May County Airport  
Phone: (609) 889-0404  
Fax: (609) 889-8876

Mailing Address:  
407 Breakwater Road  
Erma, NJ 08204

**For the month of NOVEMBER 2010, the Lower Township  
Bureau of Fire Safety made deposits of \$9535.00 in the  
Lower Township Tax office.**

**Sincerely,**

**David P. Perry  
Fire Official**

**cc: file  
Board Members  
Lauren Read  
Township Manager**

## LOWER TOWNSHIP MUNICIPAL COURT

### MONTHLY DISBURSEMENTS

TRAFFIC (All fines split w/ County)	\$ 1,924.50
TRAFFIC COSTS (We receive all costs)	\$ 1,879.50
CRIMINAL FINES (We receive both Criminal & Local Ordinance fines)	\$ 2,799.00
CRIMINAL COSTS	\$ 1,014.08
REINSTATED BAILS	\$ -
LOCAL PARKING	\$ 11.00
CONTEMPT CHARGES	\$ 215.90
PUBLIC DEFENDER FEES	
MISCELLANEOUS FEES (Spinal & Overpayments)	\$ 7.47
DWI SURCHARGE	\$ 255.58

#### NOVEMBER 2010 DISBURSEMENTS

NOVEMBER 2010 COMPLAINTS ISSUED	CRIMINAL IND.	CRIMINAL DP	TRAFFIC	DUI	TOTAL
	29	50	73	5	157

TOTAL RECEIPTS \$21,587.00	TOWNSHIP SHARE \$10,107.03
-------------------------------	-------------------------------

COMPLAINTS IN WARRANT STATUS	CRIMINAL	TRAFFIC	TOTAL
	182	138	320

**2010 CASH RECEIPTS  
NOVEMBER**

Township of Lower  
Office of the Tax Collector

	MONTH TO DATE	YEAR TO DATE
<b>Receipts</b>		
Current year taxes (2010)	7,111,131.80	51,776,865.62
Prior year taxes (2009)		1,092,441.20
Future taxes (2011)	85,639.96	616,717.92
Arrears (2008)		2,508.74
6% Penalty		1,923.34
Bankruptcy (2008)		812.46
Bankruptcy (2007)		3,060.53
Bankruptcy (2006)		183.60
Tax Search Fees	20.00	130.00
Interest	9,783.56	211,346.99
Lot clearing	300.00	16,285.00
Demolition		8,913.50
Municipal Service Fees	1,680.00	61,200.00
Returned Check Fees	60.00	340.00
Duplicate Bills	55.00	1,285.00
MUA		181,859.29
Tax Sale Fees		9,992.63
Municipal Liens		8,011.40
Municipal Recording & Search		92.00
Trash	3,111.50	3,111.50
 <b>DEPOSITED COUNCIL CHECKING</b>	 <b>7,211,781.82</b>	 <b>53,997,080.72</b>
 <b>TOTAL DEPOSITS</b>	 <b>7,211,781.82</b>	 <b>53,997,080.72</b>
 NSF Reversals	 -12,155.96	 -34,019.16
 <b>TOTAL</b>	 <b>7,199,625.86</b>	 <b>53,963,061.56</b>

Prepared by Susan Jackson

	Total	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov
<b>BEG. BAL. JAN. 1, 2010</b>	<b>5,190,280.22</b>	<b>5,190,280.22</b>	<b>2,868,162.49</b>	<b>7,580,083.97</b>	<b>945,554.57</b>	<b>2,940,974.12</b>	<b>5,008,540.79</b>	<b>2,295,534.16</b>	<b>3,726,940.98</b>	<b>5,816,551.12</b>	<b>2,779,900.57</b>	<b>4,413,820.18</b>
<b>RECEIPTS:</b>												
Per Revenue Status	61,812,559.32	3,563,830.36	8,825,721.28	1,227,183.04	5,903,942.37	6,993,417.00	1,036,517.81	5,858,293.88	12,897,996.20	1,353,368.23	6,043,183.19	8,109,106.16
less: post cash surplus	(2,160,000.00)								(2,160,000.00)			
Interest due from-												
Dev. Escrow	(1,252.28)	(251.33)	(114.46)	(122.17)	(151.18)	(124.57)	(106.13)	(114.65)	(96.98)	(106.54)	(2.37)	(61.90)
Capital	(588.44)	(240.72)	(280.72)	(10.55)	(9.20)	(7.47)	(7.25)	(7.60)	(6.82)	(6.20)	(6.02)	(5.89)
	<b>59,650,738.60</b>	<b>3,563,338.31</b>	<b>8,825,346.10</b>	<b>1,227,050.32</b>	<b>5,903,781.99</b>	<b>6,993,284.96</b>	<b>1,036,404.43</b>	<b>5,858,171.43</b>	<b>10,737,892.40</b>	<b>1,353,256.49</b>	<b>6,043,174.80</b>	<b>8,109,038.37</b>
<b>GIL Entries:</b>												
Due to Grants-Trust	8,374.00						8,374.00					
Garden State In-Lieu	(43,718.13)								(131,155.13)			87,437.00
<b>Transfers:</b>												
Capital	1,880,000.00		2,180,000.00		(300,000.00)							
Trust	500,000.00			355,000.00	(355,000.00)			700,000.00				(200,000.00)
<b>Grants Received</b>												
PerSmart \$ Received	15,000.00		15,000.00									
SC \$ Rec'd	512,388.00		118,516.00	97,151.00	127,244.00	104,553.00	64,924.00					
JIF \$ Rec'd	4,000.00	4,000.00										
Cops In Shops \$ Rec'd	1,600.00	1,600.00										
Over the limit	14,200.00	5,000.00	5,000.00									
Arts \$ Rec'd	1,500.00				1,500.00							
Body Armor \$ Rec'd	5,410.38				1,598.81							
Aid \$ Rec'd	1,307.10						1,307.10					
Click it or Ticket \$ Rec'd	4,000.00							4,000.00				
DDEF \$ Rec'd	12,470.32									12,470.32		
CC's Rec'd	61,994.28					61,994.28						
<b>TOTAL RECEIPTS:</b>	<b>62,629,264.55</b>	<b>3,573,938.31</b>	<b>11,143,862.10</b>	<b>1,679,201.32</b>	<b>6,379,124.80</b>	<b>7,159,832.24</b>	<b>1,114,009.53</b>	<b>6,562,171.43</b>	<b>10,606,737.27</b>	<b>1,366,726.81</b>	<b>6,138,623.37</b>	<b>7,909,038.37</b>
<b>DISBURSEMENTS:</b>												
2009 Reserves	723,520.61	233,253.38	87,827.06	372,477.21	2,644.11	2,494.32	3,208.32		1,034.23	179.80	20,004.11	398.07
2010 Current	59,356,844.32	5,648,639.97	6,307,358.39	7,850,356.02	3,341,244.83	4,663,654.53	3,799,917.52	5,119,080.83	8,520,344.18	4,491,977.89	4,465,435.53	5,148,834.63
2010 Capital	1,133,281.07	24,819.58	75,994.13	104,438.13	46,969.21	451,357.26	76,600.11	50,602.82	140,625.58	52,813.80	25,868.12	83,292.33
less: CIF post	(95,000.00)								(95,000.00)			
Deferred Charges	(20,000.00)								(20,000.00)			
Appropriation Refunds:	(396,298.81)	(10,656.85)	(39,138.95)	(13,540.64)	(7,152.90)	(25,240.54)	(55,708.79)	(38,919.04)	(29,876.86)	(142,595.13)	(6,604.00)	(26,864.06)
<b>TOTAL DISBURSEMENTS</b>	<b>60,702,347.19</b>	<b>5,896,056.04</b>	<b>6,431,940.62</b>	<b>8,313,730.72</b>	<b>3,383,705.25</b>	<b>5,092,265.57</b>	<b>3,824,016.16</b>	<b>5,130,764.61</b>	<b>8,517,127.13</b>	<b>4,402,376.36</b>	<b>4,504,703.76</b>	<b>5,205,660.97</b>
<b>END. BAL. DEC. 31, 2010</b>	<b>7,117,197.58</b>	<b>2,868,162.49</b>	<b>7,580,083.97</b>	<b>945,554.57</b>	<b>2,940,974.12</b>	<b>5,008,540.79</b>	<b>2,295,534.16</b>	<b>3,726,940.98</b>	<b>5,816,551.12</b>	<b>2,779,900.57</b>	<b>4,413,820.18</b>	<b>7,117,197.58</b>



VITAL STATISTIC  
NOVEMBER DEPOSIT 2010

Marriage License Total	7
C.U. Lic. Total	0
D.P. Lic. Total	0
Total Burial Permits	0

State Marriage Fee	\$ 175.00
Twp. Marriage Fee	\$ 21.00
State C.U. Fee	\$ -
Twp. C.U. Fee	\$ -
State D.P. Fee	\$ -
Twp. D.P. Fee	\$ -
State Burial Permit Fee	\$ -
Twp. Burial Permit Fee	\$ -
Twp. Cert. Copy Fee	\$ 1,630.00

<b>TOTAL</b>	<b>\$ 1,826.00</b>
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