

**WORK SESSION AND REGULAR MEETING OF THE LOWER TOWNSHIP COUNCIL**

**October 21, 2024 – 5:00 pm.**

Opening Announcement  
Pledge of Allegiance & Moment of Silence  
Roll Call & Determination of Quorum

**Work Session**

VFW Presentation

Public Hearing – Renewal of Liquor License #0505-31-024-001; Sunset Beach Sportsman Club, 6 Sunset Blvd, Lower Township  
Res. # 2024- 336 Council Action on Liquor License #055-31-024-001

**Consent Agenda**

Approval of Minutes – October 7, 2024

Res. #2024- 337 Authorization for the Payment of Vouchers \$384,127.62

Res. #2024- 338 Approval for Cape May Hallowed Half Marathon

Res. #2024-339 Resolution Authorizing the Transfer of one Motorola police radio to Lower Township Fire Safety

Res. #2024-340 Authorization for Refund of Taxes

**Regular Agenda**

Ordinance #2024-15 An Ordinance amending chapter 90, Police Department , article iii, off-duty police services in order to modify compensation rates from private persons and entities for extra -duty details for Police-related matters. This is the first reading of Ordinance 2024-15. The second reading and public hearing will be scheduled for November 18, 2024.

**Managers Report**

**Administrative Reports**

Clerk, Construction, Dog, Tax, Treasurer, Vital

**Public Comment**

**Council Comments**

**Closed Session**

Res. # 2024- 341 A Resolution Providing for a Meeting Not Open to the Public in accordance with the provisions of the New Jersey Open Public Meetings Act, NJSA 10:4-12 Attorney/Client Privilege

**Adjourn**

## COUNCIL MEETING MINUTES – October 7, 2024

The meeting of the Township Council of the Township of Lower, County of Cape May, State of New Jersey was held on October 7, 2024 at 5:00 p.m. in the meeting room of the Township Hall, 2600 Bayshore Road, Villas, New Jersey.

The Clerk announced that the meeting was being held in compliance with the Open Public Meetings Act and that adequate notice of the meeting had been provided according to law.

The following members of Council were present for roll call taken by the Clerk:

Councilmember Thomas Conrad  
Councilmember Kevin Coombs  
Councilmember Roland Roy, Jr.  
Deputy Mayor David Perry  
Mayor Frank Sippel

Also present: Michael Laffey, Township Manager, Robert Belasco, Township Solicitor and Amy Belasco, Township Registrar

### Consent Agenda

Approval of Minutes – September 16, 2024

Res. #2024-315 Authorization for the Payment of Vouchers \$994,609.73

Res. #2024-316 A Resolution Authorizing a Request for Funds from the Lower Township Municipal Utilities Authority

Res. #2024-317 Approving Change Order #2 to Fred M Schiavone Construction, Inc. for the Final As-Built Quantities and Contract Reduction for Diamond Beach Park Improvements (LT-C-016)

Res. #2024-318 Reappointment to the Zoning Board of Adjustment (R.Abrams)

Res. #2024-319 Authorization for Waiver of Fees for Run the Crest 10 Miller – October 5, 2024

Res. #2024-320 Approval for the 2024 Lower Township Veterans Day Parade

Res. #2024-321 Under 3% Emergency Resolution (N.J.S.A. 40A: 4-48) Capital Improvement Fund – Down Payment for Bond Ord #24-07

Res. #2024-322 Authorization for Refund of Taxes

Res. #2024-323 Approval of Contributions to Lower Township Chamber of Commerce (\$4,000)

Res. #2024-324 A Resolution Awarding a Non-Fair and Open Contract to PropPhoenix Corporation to Renew the Software and Maintenance for Lower Township Fire Safety

Res. #2024-325 Approving Change Order #3 to Fred M. Schiavone Construction, Inc. for a Contract Extension of 45 Days for Frances Avenue Emergency Storm Sewer Piping at Ohio Pump Station (LT-C-045)

Res. #2024-326 Certification of Best Practices Inventory

Res. #2024-327 A Resolution Awarding a Non-Fair and Open Contract to DTM Powersports to Purchase a New 2024 Kawasaki Mule Pro-FX 1000 HD with Accessories Including Hard Top and Plow for the Lower Township Recreation Department

Res. #2024-328 Authorizing the Sale of Township of Lower Surplus No Longer Needed for Public Use on GovDeals Online Auction Website

Res. #2024-329 Approving Change Order #1 to Perna Finnegan for Emergency Sink Hole on Delaware Bay Drive Across from the Ohio Avenue Pumping Station Repairs for Final Contract Reduction for As-Built Quantity Adjustments (LT-C-044)

Res. #2024-330 Local Arts Program Grant

- Res. #2024-331 A Resolution for Special Emergency Appropriation as per N.J.S.A. 40A: 4-53 Authorizing Preparation of an Approved Tax Map
- Res. #2024-332 Approving Change Order #2 to Van Note Harvey, a Division of Pennoni Associates Inc., for Additional Services to Complete Digital and Certified Tax Maps for the Calendar Year 2023 in 2024
- Res. #2024-333 Approving Change Order #1 with Paving Plus for As-Built Adjustments Final Contract Reduction for Resurfacing of Bay Drive; Wildwood Avenue to Mallow Road (LT-C-034A)

	MOTION	SECOND	AYE	NAY	RECUSE	ABSTAIN	ABSENT
CONRAD			X				
COOMBS	X		X				
ROY		X	X				
PERRY			X				
SIPPEL			X				

**Regular Agenda**

- Res. #2024-334 A Resolution to Ratify a Four (4) Year Contract Agreement Between the Township of Lower and the Lower Township Policemen's Benevolent Association (PBA) Local 59

	MOTION	SECOND	AYE	NAY	RECUSE	ABSTAIN	ABSENT
CONRAD		X	X				
COOMBS	X		X				
ROY			X				
PERRY						X	
SIPPEL			X				

- Res. #2024-335 A Resolution to Ratify a Four (4) Year Contract Agreement Between the Township of Lower and the Lower Township Superior Officers

	MOTION	SECOND	AYE	NAY	RECUSE	ABSTAIN	ABSENT
CONRAD		X	X				
COOMBS	X		X				
ROY			X				
PERRY						X	
SIPPEL			X				

**Engineer Report**

Cody gave updates on the Rotary Community Park Renovations, Bay outfall Extensions, FY2024 NJDOT Municipal Aid Program- the reconstruction of Ridgewood Avenue, 2023 Stormwater GIS mapping services, Frances Avenue Storm Sewer Evaluation, David Douglass Sr. Memorial Park Renovations, Lower Township Public Works Building Design, Corson Lane Roadway Resurfacing, Holmes Ave, Gorham Ave & Scott Ave Storm Sewer and Roadway Improvement Project- Survey Phase, Lower Township Municipal Pool Building Evaluation, FY 2025 NJDOT Municipal Aid Program- Reconstruction of Beach Avenue

**Administrative Reports**

Treasurer

**Public Comment-** No public comments

**Council Comments**

Councilmember Conrad- good job to Amy Belasco filling in for the Clerk  
Councilmember Coombs- remember the victims of Isreal, victims of the hurricane thoughts and prayers  
Councilmember Roy- no comment  
Deputy Mayor Perry-no comment  
Mayor Sippel- A few announcements Halloween Costume Parade at cold spring, Trunk or Treat at the Ferry Sunday October 20<sup>th</sup> from 6pm-7:30pm , Haunted Trails Saturday October 26<sup>th</sup> 6pm-9pm, Trick or Treat 5-8, Deadline to register to vote oct 15, Townhall Meeting Monday October 7<sup>th</sup> at the Highschool.

**Adjournment**

There being no further business to address, motion to adjourn moved by Councilmember Conrad, seconded by Councilmember Roy Motion to adjourn was unanimous. Meeting adjourned at 5:11 p.m.

---

Frank Sippel, Mayor

---

Township Clerk

Approved:



Vendor #	Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
01389	EDDIE'S AUTO BODY	24-01135	04/30/24	REPAIR PATROL VEHICLE - 123A	Open	1,142.96	0.00		
01530	FIRE DISTRICT #1	24-00619	02/27/24	2024 FIRE TAXES DISTRICT 1	Open	2,939.04	0.00		
01540	FIRE DISTRICT #2	24-00667	03/06/24	FIRE TAXES 2024 DISTRICT 2	Open	3,918.72	0.00		
01550	FIRE DISTRICT #3	24-00732	03/12/24	2024 FIRE TAXES	Open	1,306.24	0.00		
01690	GRANTURK EQUIPMENT CO*	24-02598	10/01/24	CASTER WHEEL/DPW	Open	1,445.27	0.00		
01741	GENTILINI CHEVROLET, LLC	24-02597	10/01/24	SENSORS/DPW	Open	292.78	0.00		
01806	ANTHONY J HARVATT, II, ESQ	24-02616	10/02/24	ZBA RESOLUTION VOUCHERS	Open	750.00	0.00		
		24-02617	10/02/24	MCGOVERN V ZBA LEGAL FEES	Open	300.00	0.00		
						<u>1,050.00</u>			
01942	INSTITUTE FOR PROF DEVELOP*	24-02649	10/07/24	LEGISLATIVE UPDATE 10/9/24	Open	50.00	0.00		
02025	HUNTER JERSEY PETERBILT~	24-02621	10/02/24	PARTS FOR TRUCKS/DPW	Open	78.06	0.00		
02097	LACAL EQUIPMENT INC	24-02615	10/02/24	10' LEAF HOSES	Open	1,364.82	0.00		
02140	KINDLE FORD LINC/MERC., INC.*	24-02596	10/01/24	PARTS/DPW	Open	304.00	0.00		
		24-02689	10/09/24	PARTS FOR VEHICLE/DPW	Open	54.24	0.00		
						<u>358.24</u>			
02189	KNOX ASSOCIATES, INC*	24-02482	09/16/24	FS Knox Connect renewal	Open	721.00	0.00		
02247	LAWSON PRODUCTS, INC.	24-02480	09/16/24	SUPPLIES/DPW	Open	699.81	0.00		
		24-02594	10/01/24	FOOT COIL/DPW	Open	321.50	0.00		
						<u>1,021.31</u>			
02292	DONALD LOMBARDO	24-02633	10/04/24	CONTRACTUAL REIMBURSEMENT M	Open	1,724.50	0.00		
02334	LOWER TWP CHAMBER OF COMMERCE	24-02660	10/07/24	Installation Dinner - Oct	Open	140.00	0.00		
		24-02709	10/10/24	Res 2024-323 Cont 4k	Open	4,000.00	0.00		
						<u>4,140.00</u>			

Vendor #	Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
02402	MGL PRINTING SOLUTIONS	24-02364	08/30/24	FS envelopes/biz cards	Open	954.00	0.00		
02461	JOHN MAHER	24-02634	10/04/24	CONTRACTUAL REIMBURSEMENT M	Open	3,378.20	0.00		
02615	BRETT MATTHEWS	24-02601	10/01/24	REIMBURSEMENT- SOCCER COACH	Open	30.00	0.00		
03305	PEDRONI FUEL*	24-02704	10/10/24	NO LEAD GAS/DPW 10/1/24	Open	684.70	0.00		
03387	POGUE INC.*	24-02592	10/01/24	PRE EMPLOYMENT/DPW	Open	300.00	0.00		
03460	V.E. RALPH & SON, INC.	24-02245	08/19/24	SMART PADS & BATTERIES - AED	Open	1,356.00	0.00		
03518	RIGGINS, INC.*	24-02642	10/07/24	OFF HIGHWAY DIESEL/DPW	Open	1,109.42	0.00		
03637	SHOPPE	24-02614	10/02/24	AD FOR SPECIAL TOWNHALL MTG	Open	300.00	0.00		
03799	LINDA THOMAS	24-02697	10/10/24	CONTRACTUAL REIMBURSEMENT V	Open	285.00	0.00		
03820	MUNICIPAL UTIL. AUTH ON CALL	24-02705	10/10/24	REIMBURSE HALF OF TOTAL BILL	Open	216.82	0.00		
03863	TREASURER, STATE OF NEW JERSEY	24-02626	10/02/24	JUL THRU SEPT 2024 REPORT	Open	8,401.00	0.00		
03899	UPS	24-02648	10/07/24	SHIPPING URINE	Open	59.45	0.00		PC1
03917	STATE OF NJ DEPT OF CHILD/FAML	24-02655	10/07/24	Marr/CU fees, 3rd quarter	Open	950.00	0.00		
03920	RAYMOND GARRISON	24-02698	10/10/24	CONTRACTUAL REIMBURSEMENT V	Open	89.86	0.00		
		24-02712	10/11/24	CONTRACTUAL REIMBURSEMENT V	Open	260.00	0.00		
						<u>349.86</u>			
03971	VERIZON WIRELESS MDT POLICE	24-02640	10/07/24	VERIZON PD & TWP 08-21 / 09-20	Open	1,196.69	0.00		
04085	CHRISTOPHER WINTER	24-02711	10/10/24	CONTRACTUAL REIMBURSEMENT M	Open	89.00	0.00		
04089	WIZARD'S FESTIVAL OF FUN, INC*	24-02612	10/01/24	PEP BAND FOR PARADE/HALLOWEEN	Open	950.00	0.00		

Vendor #	Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
04097	CINTAS FIRST AID AND SAFETY*								
		24-02643	10/07/24	FIRST AID SUPPLIES 9/24/24	Open	23.65	0.00		
		24-02685	10/09/24	MEDICAL CABINET REFILL	Open	36.80	0.00		
		24-02716	10/15/24	TOWNHALL FIRST AID 10/9/24	Open	<u>33.55</u>	0.00		
						94.00			
04266	NJ DEPT OF HEALTH&SENIOR SVCS								
		24-02714	10/15/24	September 2024 Dog	Open	33.60	0.00		
04301	SEASHORE ASPHALT CORPORATION*								
		24-02623	10/02/24	ASPHALT/DPW	Open	2,152.05	0.00		
		24-02636	10/07/24	PATCH/DPW	Open	<u>146.85</u>	0.00		
						2,298.90			
05064	CAPE ISLAND GRAPHICS								
		24-02701	10/10/24	BANNERS FOR SOCCERS	Open	216.00	0.00		
05083	ALLEGRA MARKETING,PRINT & MAIL								
		24-02606	10/01/24	VETERANS DAY FLYERS & POSTERS	Open	385.00	0.00		
5064	JOHN ARMBRUSTER								
		24-02684	10/09/24	TRAINING MEALS	Open	20.00	0.00		
6063	CAPE MINING & RECYCLING, LLC*								
		24-00896	04/05/24	SUPPLIES FOR TRUCKS/DPW	Open	503.28	0.00		
6071	UNITED UNIFORMS LIMITED LIAB*								
		24-02208	08/14/24	UNIFORMS	Open	3,635.98	0.00		
7098	SHORE VETERINARIAN ANIMAL								
		24-02686	10/09/24	ANIMAL CONTROL	Open	600.00	0.00		
7139	MRC INC*								
		24-02081	07/30/24	PICNIC TABLES & BIKE RACKS	Open	9,710.11	0.00		
7195	PHOENIX ADVISORS, LLC								
		24-02647	10/07/24	2024 CONTINUING DISCLOSURE	Open	2,400.00	0.00		
7253	NEW JERSEY PUBLIC SAFETY ACCR*								
		24-01986	07/23/24	2024 ACCREDITATION MGR CONFERE	Open	1,275.00	0.00		
7354	FLEETPRIDE INC.*								
		24-02599	10/01/24	BRAKES/DPW	Open	151.18	0.00		
		24-02693	10/09/24	PARTS/DPW	Open	<u>107.00</u>	0.00		
						258.18			
7482	MUNICIPAL MAINTENANCE CO *								
		22-02298	09/23/22	EMERGENCY OHIO PUMP RES#22-287	Open	17,942.50	0.00		
7507	STEFANKIEWICZ & BELASCO LLC								
		24-00002	01/02/24	RES#24-01 EXPENSES DNE\$150K	Open	4,883.00	0.00		B

Vendor #	Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
7636	MOTT MACDONALD LLC	24-02644	10/07/24	ZBA MOTT MACDONALD VOUCHERS	Open	503.79	0.00		
7747	KENNETH WALKER	23-01229	05/19/23	2023 EQUIPMENT ALLOWANCE	Open	5.00	0.00		
		24-00268	01/22/24	2024 EQUIPMENT ALLOWANCE	Open	76.90	0.00		B
						81.90			
7820	DEBLASIO & ASSOCIATES, P.C	23-02340	09/14/23	RES#23-303 CO #1 ROTARY PARK	Open	4,400.00	0.00		B
		23-02342	09/14/23	2023 STORMWATER GIS MAPPING	Open	140.00	0.00		B
		23-03045	11/28/23	#23-389 SURF RIDGEWOOD DNE 48K	Open	1,120.00	0.00		
		23-03206	12/14/23	RES#23-380 DOUGLASS PARK RENO	Open	3,140.00	0.00		B
		24-01011	04/18/24	RES#2024-123 REC PLAYGROUND	Open	1,591.25	0.00		B
		24-02286	08/21/24	RES #2024-279 CH 2 FRANCES AVE	Open	8,838.75	0.00		B
		24-02404	09/06/24	RES 2024-288 C/O 2 DPW BUILDNG	Open	5,753.75	0.00		B
		24-02461	09/13/24	ZBA BOARD ENGINEER VOUCHER	Open	938.09	0.00		
		24-02506	09/18/24	RES 2024-307 TOWNBANK ADA RAMP	Open	3,935.00	0.00		B
		24-02510	09/18/24	RES 2024-309 CHG ORD 1 CORSON	Open	140.00	0.00		B
						29,996.84			
7929	AMAZON CAPITAL SERVICES, INC ~	24-02570	09/27/24	SUPPLIES	Open	976.86	0.00		
		24-02573	09/27/24	COURT OFFICE SUPPLIES	Open	105.68	0.00		
		24-02586	09/30/24	OFFICE SUPPLIES	Open	441.01	0.00		
		24-02632	10/04/24	TREASURERS/BLDG SUPPLIES	Open	100.33	0.00		
		24-02637	10/07/24	MISC. ITEMS FOR REC DEPT.	Open	1,072.26	0.00		
		24-02657	10/07/24	VINYL FLEXIBLE END CAPS	Open	54.32	0.00		
		24-02696	10/09/24	LEAD INSPECTOR SUPPLIES	Open	15.49	0.00		
						2,765.95			
8001	KEVIN O'BRIEN	24-02661	10/07/24	CONTRACTUAL REIMBURSEMENT V	Open	274.00	0.00		
8197	GREAT AMERICAN FINANCIAL SERV	24-02718	10/15/24	10/10-11/9/24 MAIL MACHINE	Open	560.00	0.00		
8439	J&D SERVICES LLC	24-00884	04/05/24	FERTILIZING SERVICES #24-39	Open	3,334.00	0.00		B
8566	HARPOONS ON THE BAY *	24-02622	10/02/24	RETURN OF UNUSED ESCROW	Open	432.50	0.00		
8672	LOGMEIN INC.	24-00280	01/22/24	2024 GO TO MEETINGS	Open	19.00	0.00		PC1
8721	BLANEY, DONOHUE, & WEINBERG PC	24-00003	01/02/24	RES#24-02 LABOR DNE\$40K	Open	4,050.00	0.00		B
8723	HOFFMAN INTERNATIONAL INC*	24-02625	10/02/24	REPAIR TO VOLVO LOADER	Open	4,191.25	0.00		

Vendor #	Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
8734	THOMAS PLANNING ASSOCIATES LLC	22-00745	03/29/22	VACANT LAND INVEN RES2022-67	Open	375.00	0.00		B
8752	VALARIE CUEVAS	24-02600	10/01/24	REIMBURSEMENT- SOCCER REG.COAC	Open	15.00	0.00		
8833	BAYSHORE LAUNDRY & LINEN LLC	24-02603	10/01/24	WASH & FOLD UNIFORMS	Open	297.00	0.00		
8848	COMFORT NOW LLC	24-02627	10/02/24	BOILER DIAGNOSTIC	Open	693.00	0.00		
8865	CAPE ENVIRONMENTAL TESTING LAB	24-00585	02/27/24	QUARTERLY BACTERIA TESTING	Open	40.00	0.00		B
8874	LAURA BIRTH	24-02638	10/07/24	REIMBURSEMENT- SOCCER COACH	Open	15.00	0.00		
8908	COMCAST BUISNESS	24-02720	10/15/24	VOICE PHONES 10/1-10/31/24	Open	1,317.11	0.00		
8909	COMCAST BUSINESS	24-02715	10/15/24	BUS INTERNET PD 10/1-10/31/24	Open	984.95	0.00		
9026	STARR SEPTIC LLC	24-01758	06/27/24	6/21/24- CANAL PARK PORTA-POTS	Open	326.00	0.00		B
		24-02624	10/02/24	LUXURY BATHROOM/DPW	Open	948.00	0.00		
						1,274.00			
9045	META	24-02703	10/10/24	Facebook Ads Fall/winter	Open	283.61	0.00		PCI
9135	COMBINED SYSTEMS INC	24-00580	02/27/24	TRAINING-"LESS LETHAL" 9/24/24	Open	320.00	0.00		
9147	WHIRL CORPORATION INC	24-00750	03/13/24	RES#2024-97 PIP WHIRL CONSTRUC	Open	149,737.50	0.00		
9149	PAVING PLUS LLC	24-00790	03/25/24	RES 24-111 NJDOT WW LT-C-034	Open	19,994.25	0.00		B
9169	EB EMPLOYEE SOLUTIONS LLC	24-02707	10/10/24	OCTOBER 2024 ADMIN	Open	3,753.75	0.00		
9207	COLT'S MANUFACTURING CO LLC	24-01771	06/27/24	COLT M4/M16 ARMORERS COURSE	Open	550.00	0.00		
9256	UNITED ELECTRIC SUPPLY CO INC	24-02521	09/20/24	FLUORESCENT BULBS	Open	197.56	0.00		
AMANJ	AMANJ EDUCATION FUND*	24-02713	10/15/24	League Luncheon- Liz/Marissa	Open	80.00	0.00		

Vendor #	Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type	
<b>BIRCH BIRCH'S COMMUNICATIONS LLC*</b>										
24-02688		10/09/24		PARTS FOR VEHICLES/DPW	Open	544.98	0.00			
<b>BLAUE BLAUE ASSOCIATES INC*</b>										
22-02882		11/17/22		2023 SCPF APPLICATION CONSULT	Open	300.00	0.00		B	
23-02899		11/13/23		RES 23-372 FY24 SCPF ADA POOL	Open	3,600.00	0.00		B	
						3,900.00				
<b>BOSNA KAREN MANETTE BOSNA</b>										
24-02635		10/07/24		YOGA- MONTH OF SEPTEMBER '24	Open	150.00	0.00			
<b>DOUGHERT GEORGIA DOUGHERTY</b>										
24-02618		10/02/24		REIMBURSEMENT- CHEER COACH	Open	15.00	0.00			
<b>G-UNITED UNITED UNIFORM</b>										
24-01846		07/09/24		UNIFORMS	Open	644.00	0.00			
<b>PRESS PRESS OF ATLANTIC CITY</b>										
24-02646		10/07/24		AUG & SEPT 2024 DIGITAL SUBSCR	Open	21.98	0.00		PC1	
<b>SEAGE SEAGEAR MARINE SUPPLY*</b>										
24-00907		04/05/24		SUPPLIES FOR RDS/DPW	Open	64.75	0.00		B	
Total Purchase Orders:		128	Total P.O. Line Items:		0	Total List Amount:		384,127.62	Total Void Amount:	0.00

	MOTION	SECOND	AYE	NAY	RECUSE	ABSTAIN	ABSENT
CONRAD							
COOMBS							
ROY							
PERRY							
SIPPEL							

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on October 21, 2024

Julie A Picard, Township Clerk

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2024-338

Title: APPROVAL FOR CAPE MAY HALLOWED HALF MARATHON

WHEREAS, an application has been received from Cape May Running, LLC for the Cape May Hallowed Half Marathon to be held October 26,2024; and

WHEREAS, the applicant has provided all the required paperwork, including indemnification and insurance certificates; and

WHEREAS, the Lower Township Police Department has been advised of this event.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower, County of Cape May, State of New Jersey that permission is hereby granted for the above stated event to take place.

	MOTION	SECOND	AYE	NAY	RECUSE	ABSTAIN	ABSENT
CONRAD							
COOMBS							
ROY							
PERRY							
SIPPEL							

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on October 21, 2024.

Julie A Picard, Township Clerk

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION # 2024-339

Title: RESOLUTION AUTHORIZING THE TRANSFER OF ONE MOTOROLA POLICE RADIO TO LOWER TOWNSHIP FIRE SAFETY

WHEREAS, the Township of Lower Police Department has replaced its in-car radios and now holds surplus Motorola radios; and

WHEREAS, the Lower Township Fire Bureau has identified a need for such equipment and has requested the transfer of One (1) radio asset for operational use; and

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower, County of Cape May, State of New Jersey, that authorization is hereby granted to transfer the Motorola in-car radio, Model #AAM25KK09AA2AN, Serial Number 103TFUE430, to the Lower Township Fire Bureau.

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
COOMBS						
ROY						
PERRY						
SIPPEL						

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on October 21, 2024.

Julie A Picard, Township Clerk

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2024-340

Title: AUTHORIZATION FOR REFUND OF TAXES

WHEREAS, the Township Tax Collector has certified an overpayment due to the reasons listed below; and

WHEREAS, a refund is due.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower, County of Cape May, State of New Jersey that the CFO/Treasurer be and the same is authorized and directed to refund the overpayments according to the Tax Collector's certification on file with the CFO/Treasurer.

<u>Block</u>	<u>Lot</u>	<u>Refund To</u>	<u>Reason</u>	<u>Tax</u>
334.13	1.01	Sandra Kosobucki 2304 Bayshore Road	100% Exempt Veteran – 2024	\$ 206.28

	MOTION	SECOND	AYE	NAY	RECUSE	ABSTAIN	ABSENT
CONRAD							
COOMBS							
ROY							
PERRY							
SIPPEL							

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on October 21, 2024.

Julie A Picard, Township Clerk

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

ORDINANCE #2024-15

Title: AN ORDINANCE AMENDING CHAPTER 90, POLICE DEPARTMENT, ARTICLE III, OFF-DUTY POLICE SERVICES, IN ORDER TO MODIFY COMPENSATION RATES FROM PRIVATE PERSONS AND ENTITIES FOR EXTRA-DUTY DETAILS FOR POLICE-RELATED MATTERS

WHEREAS, Chapter 90, Article III, subsection 20, of the municipal code of the Township of Lower establishes compensation rates for patrol officers, sergeants, and superior officers performing extra-duty details for police-related matters for private or public entities; and

WHEREAS, on October 7, 2024, the Township Council of the Township of Lower adopted Resolutions 2024-334 and 2024-335 ratifying four (4) year Memorandums of Agreement with the Lower Township Policemen's Benevolent Association (PBA) Local 59 and the Lower Township Superior Officers Association which included a provision increasing the rate of compensation for police officers working "extra duty" assignments to a rate of \$85.00 per hour; and

WHEREAS, the Township Council of the Township of Lower finds it to be necessary and appropriate to revise §90-20(A) of the Code of the Township of Lower to reflect the increase in compensation rates for extra-duty assignments from \$60.00 per hour to \$85.00 per hour, consistent with the above referenced Memorandums of Agreement;

NOW, THEREFORE, BE IT ORDAINED AND ENACTED by the Township Council of the Township of Lower, County of Cape May, State of New Jersey that Chapter 90, Police Department, Article III, Off-Duty Police Services, Subsection 20(A), Terms and conditions for performance of extra-duty details, of the Code of the Township of Lower, be and hereby is amended as follows:

**Section 1.** Chapter 90, Article III, Off-Duty Police Services, Subsection 20(A), is hereby amended as follows:

**90-20 Terms and conditions for performance of extra-duty details.**

- (A) The compensation from the private persons or entities to the Township of Lower police officers shall be fixed at \$85.00 per hour. In addition, the private person or entity shall also pay the Township of Lower the sum of \$5 per hour worked by each Lower Township police officer to offset the cost of administration. For the use of Lower Township Police Department vehicles, the private person or entity shall pay the Township of Lower the sum of \$50 per day (or fraction thereof), which fee may be waived when vehicles are used by other public entities.

**Section 2.** All other ordinances in conflict or inconsistent with this Ordinance are hereby repealed to the extent of such conflict or inconsistency.

**Section 3.** Should any section, paragraph, sentence, clause or phrase of this Ordinance be declared unconstitutional or invalid for any reason, the remaining portions of this Ordinance shall not be affected thereby and shall remain in full force and effect, and to this end the provision of this Ordinance are hereby declared to be severable.

**Section 4.** This Ordinance shall become effective 20 days after final passage and publication according to law.

\_\_\_\_\_  
Thomas Conrad, Councilmember

\_\_\_\_\_  
Kevin Coombs, Councilmember

\_\_\_\_\_  
Roland Roy, Jr., Councilmember

\_\_\_\_\_  
David Perry, Deputy Mayor

\_\_\_\_\_  
Frank Sippel, Mayor

First Reading:

Adopted:

Attest: \_\_\_\_\_  
Julie A Picard, Township Clerk

Clerk Report Sept 2024

Register Report - Last month

9/1/2024 through 9/30/2024

10/4/2024

Page 1

Date	Num	Description	Category	Clr	Amount
		INCOME			9,254.50
		Business Lic 2024-2025			1,779.50
		Short Term Rental 2024-2025			4,075.00
		Street Openings			150.00
		Vac Prop Reg			3,000.00
		Yard Sales			175.00
		Year Round Rental			75.00
		TRANSFERS			-9,254.50
		Council Checking			-9,254.50
		OVERALL TOTAL			0.00



Lower Township  
2600 Bayshore Road  
Villas, NJ 08251

## Construction Permit Activity Report

9/1/2024 -> 9/30/2024

### Summary

	Cost:	Count:				
New:	\$1,139,900.00	4	Cubic Footage:	285,098 Cu.ft	Permits Issued:	102
Addition:	\$1,934,100.00	15	Square Footage:	23,312 Sq.ft	Updates Issued:	11
Alteration:	\$755,113.00	92				
Demolition:	\$6,000.00	2				
<b>Total:</b>	<b>\$3,835,113.00</b>	<b>113</b>				

Permits	Count	Permit Fees	Admin Fees	Total	Inspections	Passed	Failed	Other
Building:	41	\$24,240.00	\$0.00	\$24,240.00	B 120	106 %88.3	13 %10.8	1 %0.8
Plumbing:	55	\$9,033.00	\$0.00	\$9,033.00	P 52	46 %88.5	3 %5.8	3 %5.8
Electrical:	82	\$9,255.00	\$0.00	\$9,255.00	E 122	101 %82.8	17 %13.9	4 %3.3
Fire:	26	\$4,290.00	\$0.00	\$4,290.00	F 36	31 %86.1	5 %13.9	0 %0
Elevator:	0	\$0.00	\$0.00	\$0.00	V 0	0 %	0 %	0 %
Mechanical:	27	\$1,815.00	\$0.00	\$1,815.00	M 25	21 %84	4 %16	0 %0
	<b>231</b>	<b>\$48,633.00</b>	<b>\$0.00</b>	<b>\$48,633.00</b>	<b>355</b>	<b>305</b>	<b>42</b>	<b>8</b>
DCA Training:	22		1060		(Note: Does not include result of none)			
DCA State:	77		1744	\$0.00				
DCA Minimum:	13		13					
	<b>112</b>		<b>\$2,817</b>					

Variations	Total	Paid	Certificates	Issued Total	Paid Total
Building	1	200	0	0	0
Plumbing	0	0	0	0	0
Electrical	0	0	0	0	0
Fire	0	0	0	0	0
Mechanical	0	0	0	0	0
Elevator	0	0	0	0	0
<b>Total:</b>	<b>\$200.00</b>	<b>\$0.00</b>	<b>83</b>	<b>\$4,144.00</b>	<b>\$3,935.00</b>

NOTE:  
Information gathered is based on the Issue date for that item, ie permit issue date, certificate issue date.

This will cause discrepancies between the payments section which uses Payment date. Example you took in money for a CO but the CO has not been issued yet.

Permit Subcode Exempted (State) Fees			Permit Subcode Waived (Local) Fees		
	Record Count	Total Exempted		Record Count	Total Waived
Building	0	\$0	Building	1	\$60
Plumbing	0	\$0	Plumbing	0	\$0
Electrical	0	\$0	Electrical	0	\$0
Fire	0	\$0	Fire	0	\$0
Mechanical	0	\$0	Mechanical	0	\$0
Elevator	0	\$0	Elevator	0	\$0
<b>Total:</b>		<b>\$0</b>	<b>Total:</b>		<b>\$60</b>
	<b>Record Count</b>	<b>Total Exempted</b>	<b>Violations</b>	<b>Fines</b>	<b>Paid</b>
DCA Fees	1	\$1	Issued	2	\$0.00

Payments (Based on Payment Date)	
Permit (113)	\$55,385.00
NON-UCC (4)	\$40.00
Variation Payments	\$0.00
Penalty (0)	\$0.00
Inspection Payments	\$0.00
Ongoing Invoice	\$0.00
Test Payments	\$0.00
Other Payments	\$0.00
<b>Grand Total</b>	<b>\$55,425.00</b>



Lower Township  
2600 Bayshore Road  
Villas, NJ 08251

## Daily Bank Summary

All payments collected between the dates of 9/1/2024 and 9/30/2024.

Summary	Totals
---------	--------

### UCC Permits

Total Cash	\$1,910
Total Check	\$52,766
Total Charge	\$709
<b>Total Permit Fees Collected</b>	<b>\$55,385</b>

### Non-UCC Permits

Total Cash	\$20
Total Check	\$20
Total Charge	\$0
<b>Total Permit Fees Collected</b>	<b>\$40</b>

### Penalties

Total Cash	\$0
Total Check	\$0
Total Charge	\$0
<b>Total Penalty Fees Collected</b>	<b>\$0</b>

### Other Payments

Total Cash	\$0
Total Check	\$0
Total Charge	\$0
<b>Total Other Fees Collected</b>	<b>\$0</b>

### Report Grand Total

Total Cash	\$1,930
Total Check	\$52,786
Total Charge	\$709
<b>Total Collected</b>	<b>\$55,425</b>



**2024 CASH RECEIPTS  
SEPTEMBER**

Township of Lower  
Office of the Tax Collector

	<b>MONTH TO DATE</b>	<b>YEAR TO DATE</b>
<b>Receipts</b>		
Preliminary Tax Year (2025)	82,028.55	1,065,791.39
Current year taxes (2024)	716,823.63	24,881,301.14
Prior year taxes (2023)	35,386.99	280,598.24
Previously exempt property		0.00
State Audit Pay Back		0.00
Municipal Lien	1,873.09	1,873.09
Recording	50.00	50.00
Bankruptcy		0.00
6% Penalty		0.00
Municipal Service Fees	12,420.00	24,840.00
Tax Search Fees		0.00
Interest	14,635.58	40,642.74
Lot clearing		700.00
Returned Check Fees*	60.00	220.00
Duplicate Bills	35.00	330.00
Trash	4,507.75	12,418.75
Tax Sale Costs	3,655.88	4,869.68
MUA	29,348.34	34,585.41
<b>TOTAL DEPOSITS</b>	<b>900,824.81</b>	<b>26,348,220.44</b>
<b>DEPOSITED TO COUNCIL CHECK</b>	612,658.25	22,454,951.77
<b>DEPOSITED TO WIPP ACCOUNT</b>	288,166.56	3,893,268.67
<b>TOTAL DEPOSITS</b>	<b>900,824.81</b>	<b>26,348,220.44</b>
NSF Reversals *	1,645.58	27,865.82
WIPP NSF Reversals	4,764.60	42,015.67
NSF Fee Reversal (20.00)*		0.00
<b>TOTAL NSF</b>	<b>6,410.18</b>	<b>69,881.49</b>
 <b>TOTAL</b>	 <b>894,414.63</b>	 <b>26,278,338.95</b>

Prepared by Kathy Brown

## CASH RECONCILIATION SEPTEMBER 30, 2024

	Cash		Less Checks Outstanding	Cash Book Balance
	*On Hand	On Deposit		
Current	324,440.46	10,469,127.74	339,145.13	10,454,423.07
Trust - Assessment				
Trust - Dog License	35.00	13,542.33	33.60	13,543.73
Trust - Other	0.00	4,327,777.37	34,991.92	4,292,785.45
Capital - General	0.00	4,353,787.25	16,820.49	4,336,966.76
Water - Operating				0.00
Water - Capital				0.00
Assessment Utility Trust				0.00
Public Assistance**				0.00
Garbage District				0.00
Grant Fund				0.00
<b>Total</b>	<b>324,475.46</b>	<b>19,164,234.69</b>	<b>390,991.14</b>	<b>19,097,719.01</b>

\*Include Deposits In Transit (and change funds)

\*\*Be sure to include a Public Assistance Account reconciliation and trial balance if the municipality maintains such a bank account.

**REQUIRED CERTIFICATION**

I hereby certify that all amounts shown in the "Cash on Deposit" column on Sheet 9 and 9(a) have been verified with the applicable bank statements, certificates, agreements or passbooks at 30-Sep-24

I also certify that all amounts, if any, shown for Investments in Savings and Loan Association on any trial balance have been verified with the applicable passbook at 30-Sep-24

All "Certificates of Deposits," "Repurchase Agreements," and other investments must be reported as cash and included in this certification.

(THIS MUST BE SIGNED BY THE REGISTERED MUNICIPAL ACCOUNTANT (STATUTORY AUDITOR) OR CHIEF FINANCIAL OFFICER) depending on who prepared this Annual Financial Statement as certified to on Sheet 1 or 1(a).

Signature:

*Lauren Reed*

Title: CFO, Township of Lower

Township of Lower  
Treasurer's Report  
2024

	Total	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept
BEG. BAL. JAN. 1, 2024	13,821,975.52	13,821,975.52	14,284,617.15	16,950,254.67	12,184,215.66	9,187,610.71	13,465,397.41	12,115,553.52	7,018,417.99	14,817,190.06
<b>RECEIPTS:</b>	0.00									
Per Revenue Status	70,145,055.13	5,648,047.63	12,890,265.20	1,081,841.96	12,231,054.69	13,211,787.12	1,668,653.14	2,894,269.90	18,871,162.92	1,748,082.57
less: post cash surplus	(4,830,367.00)				(4,830,367.00)					
less: post State Aid	(174,169.36)						(174,169.36)			
	65,140,518.77	5,648,047.63	12,890,265.20	1,081,841.96	7,400,687.69	13,211,787.12	1,394,383.78	2,894,269.90	18,871,162.92	1,748,082.57
<b>Transfers:</b>										
Capital - Clear Interfund	3,957,678.51	15,725.44	140,379.52	373,965.99	189,655.96	723,809.29	485,202.45	676,288.22	1,045,879.73	308,671.91
<b>Grants Received:</b>										
ALED \$ RECD	735.60						735.60			
CC \$ RECD	103,996.57					103,996.57				
CMC Arts \$ Recd	8,842.75	2,707.75	6,135.00							
DDEF	7,260.00							280.00	7,000.00	
DISFRAGTED DRIVNG \$ RECD	5,655.00						5,655.00			
DSGPO \$ RECD	6,020.00		6,020.00							
EMAA \$ RECD	10,000.00								10,000.00	
JIF \$ Recd	3,225.00									
NJDOT - FIRE	42,600.00				725.00					2,500.00
NJDOT - WILDWOOD	258,813.75				42,600.00					
Orfold Settlement	71,813.68					127,563.75	131,250.00			
Pedestrian Awareness \$ Recd	5,250.00					43,180.54	7,723.99		17,351.01	3,558.34
Recycling Tonnage \$ Recd	38,945.35			38,945.35				5,250.00		
SC \$ RECD	393,905.51			119,372.33		169,803.57		104,729.61		
958,893.31										
<b>TOTAL RECEIPTS:</b>	70,054,990.59	5,666,480.62	13,042,799.72	1,614,126.63	7,633,668.65	14,380,140.84	2,024,860.72	3,660,817.73	19,951,363.66	2,060,812.82
<b>DISBURSEMENTS:</b>										
2023 Reserves	469,686.66	181,291.38	232,962.75	14,553.45	38,027.51	927.63	780.00	1,000.00	(2.58)	46.54
2024 Current	69,945,612.67	5,082,189.37	10,117,531.63	6,070,496.84	10,521,613.28	8,445,256.30	3,024,289.86	8,205,078.22	11,384,696.40	6,094,582.87
2024 Capital	3,957,678.51	15,725.44	140,379.52	373,965.99	189,655.96	723,809.29	485,202.45	676,288.22	1,045,879.73	308,671.91
less: Special Emergency	(25,000.00)									
less: Def chgs TAX MAP	(24,000.00)									
less: Due capital CIF	0.00									
Appropriation Refunds:	(789,419.26)	(75,247.00)	(113,811.60)	(78,851.54)	(70,023.25)	(67,639.08)	(135,567.70)	(104,411.18)	(77,961.96)	(65,905.95)
<b>TOTAL DISBURSEMENTS</b>	73,634,358.60	5,203,939.19	10,377,062.20	6,380,164.74	10,630,173.60	10,102,354.14	3,374,704.81	8,777,953.26	12,352,611.59	6,335,395.37
END. BAL. DEC. 31, 2024	10,342,607.51	14,284,617.15	16,950,254.67	12,184,215.66	9,187,610.71	13,465,397.41	12,115,553.52	7,018,417.99	14,817,190.06	10,342,607.51
Total Appropriation Refunds	(789,419.26)	(75,247.00)	(113,811.60)	(78,851.54)	(70,023.25)	(67,639.08)	(135,567.70)	(104,411.18)	(77,961.96)	(65,905.95)
<b>Bank Balance</b>										
Checking		12,851,425.07	15,890,792.41	10,710,637.84	8,437,465.33	11,418,850.19	12,368,293.47	5,892,917.62	11,775,360.69	10,043,926.51
Online Payment Acct		704,918.22	1,397,002.89	247,446.43	594,407.99	1,251,755.50	177,741.68	666,311.76	1,515,812.77	257,134.89
<b>Total Bank Balance</b>		13,556,343.29	17,287,795.30	10,958,084.27	9,031,873.32	12,670,605.69	12,546,035.15	6,349,229.38	13,291,173.46	10,301,061.40
ADD: Deposits In Transit		785,404.60	84,454.02	2,356,841.95	997,720.13	812,759.03	153,397.53	893,091.62	2,192,088.22	66,705.57
LESS: Outstanding Checks		(57,230.74)	(421,984.85)	(1,130,710.66)	(841,881.84)	(17,967.31)	(583,879.16)	(223,903.01)	(866,071.62)	(25,159.48)
<b>Adjusted Bank Balance</b>		14,284,617.15	16,950,254.67	12,184,215.66	9,187,610.71	13,465,397.41	12,115,553.52	7,018,417.99	14,817,190.06	10,342,607.51
		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Monthly Interest Received - Current Fund	671,272.93	79,910.88	94,285.52	68,971.54	63,550.38	84,512.61	74,846.08	56,609.01	66,605.95	63,969.06
Interest Rate		4.01%	4.01%	4.01%	4.01%	4.01%	4.01%	4.01%	4.01%	3.95%



GENERAL REVENUES		FCOA	Anticipated 2024	Realized in Cash in 2024	Excess/ (Shortfall)
1. Surplus Anticipated		08-101	4,830,367.00	4,830,367.00	-
2. Surplus Anticipated With Consent of Director of Local Gov't		08-102			
Total Surplus Anticipated		08-100	4,830,367.00	4,830,367.00	-
3. Miscellaneous Revenues - Section A: Local Revenues		XXXXXX			
Licenses:		XXXXXX			
Alcoholic Beverages		08-103	35,000.00	39,700.00	4,700.00
Other (Mercantile, campground, ice cream peddling, cab, municipal fees)		08-104	115,000.00	298,626.90	183,626.90
		08-105	72,200.00	78,767.05	6,567.05
Fines and Costs:		XXXXXX			
Municipal Court		08-110	59,000.00	62,981.75	3,981.75
Interest and Costs on Taxes		08-112	145,000.00	132,778.79	(12,221.21)
Interest on Investments and Deposits		08-113	382,591.00	671,272.93	288,681.93
Recreation Fees		08-105	25,000.00	59,102.98	34,102.98
Payments in Lieu of Taxes - Conifer		08-105	30,000.00	29,936.58	(63.42)
Payments in Lieu of Taxes - Yorkshire Place		08-105	15,000.00	23,320.50	8,320.50
Payments in Lieu of Taxes - Haven House		08-105	25,000.00	42,082.65	17,082.65
Payments in Lieu of Taxes - Tech Village		08-105	5,000.00	8,075.97	3,075.97
Bulk Trash Receipts		08-105	65,000.00	67,622.43	2,622.43
Occupancy Tax			514,188.00	658,960.95	144,772.95
Cable Franchise Fees		08-105	125,000.00	144,368.94	19,368.94
Total Section A: Local Revenue		08-001	1,612,979.00	2,317,598.42	704,619.42
3. Miscellaneous Revenues - Section B: State Aid Without Offsetting Appr		XXXXXX	XXXXXX	XXXXXX	
Energy Receipts (PL 1997, Chapters 162 & 167)		09-202	1,493,389.00	1,134,060.80	(359,328.20)
Garden State Trust		09-207	107,673.00	20,236.00	(87,437.00)
Municipal Relief Fund		09-207	153,933.36	153,933.36	0.00
Total Section B: State Aid Without Offsetting Appropriatio		09-001	1,754,995.36	1,308,230.16	(446,765.20)
3. Miscellaneous Revenues - Section C: Dedicated Uniform Construction Code Fees		XXXXXX	XXXXXX	XXXXXX	
Offset with Appropriations (NJSA 40A: 4-36 and NJAC 5:		08-160	420,000.00	526,429.00	106,429.00
Uniform Construction Code Fees		08-002	420,000.00	526,429.00	106,429.00
Total Section C: Dedicated Uniform Construction Code Fees Off		08-002	420,000.00	526,429.00	106,429.00

3.	Miscellaneous Revenues - Section D: Special Items of General Revenue Anticipated With Prior Written Consent of the Director of Local Government Services - Interlocal Municipal Service Agreements Offset With Appropriations:	XXXXXX	XXXXXX	XXXXXX	
	Boards of Education - Special Police	08-105	156,596.45	78,298.22	(78,298.23)
	Municipal Court Services-Wildwood Crest	11-108	145,000.00	108,750.00	
	County Interlocal - Garage Services	08-105	55,711.81	55,711.81	0.00
	Total Section D:Interlocal Municipal Service Agreements Offset	11-001	<b>357,308.26</b>	<b>242,760.03</b>	<b>(114,548.23)</b>
3.	Miscellaneous Revenues - Section E: Special Items of General Revenue Anticipated With Prior Written Consent of the Director of Local Government Services - Additional Revenues Offset with				
	Total Section E:Interlocal Municipal Service Agreements Offset	08-003	0.00	0.00	0.00
	<b>GENERAL REVENUES</b>	FCOA	Anticipated 2024	Realized in Cash in 2024	Excess/ (Shortfall)
3	Miscellaneous Revenues - Section F: Special Items of General Revenue Anticipated With Prior Written Consent of the Director of Local Government Services - Public and Private Revenues Offset with	XXXXXX	XXXXXX	XXXXXX	
	Alcohol Education and Rehabilitation Fund	10-501	735.50	735.50	0.00
	Atlantic County JIF	10-881	5,475.00	5,475.00	0.00
	Cape May County Municipal Alliance Funds	10-506	26,215.00	26,215.00	0.00
	Clean Communities Program	10-602	103,996.57	103,996.57	0.00
	Click it or Ticket		7,000.00	7,000.00	0.00
	Cops in Shops	10-694	960.00	960.00	0.00
	Distracted Driving (U Text U Drive U Pay)		5,600.00	5,600.00	0.00
	Drive Sober Get Pulled Over	10-509	5,250.00	5,250.00	0.00
	CMC Arts Grant	10-885	8,180.00	8,180.00	0.00
	Open Space	10-871	846,289.13	846,289.13	0.00
	Pedestrian Awareness		5,250.00	5,250.00	0.00
	Recreation Improvement		73,000.00	73,000.00	0.00
	Recycling Tonnage Grant	10-569	38,945.35	38,945.35	0.00
	OEM EMVA	10-719	10,000.00	10,000.00	0.00
	Small Cities Grant	10-707	400,000.00	400,000.00	0.00
	Total Section F: Special Items of General Revenue Anticipated w/Prior Written Consent of the Director of Local Government Services-Public and Private	10-001	<b>1,536,896.55</b>	<b>1,536,896.55</b>	<b>0.00</b>

3. Miscellaneous Revenues - Section G: Special Items of General Revenue Anticipated With Prior Written Consent of the Director of Local Government				
Other Special Items:	XXXXXX	XXXXXX	XXXXXX	
Uniform Fire Safety Act	08-106	543,092.84	476,233.07	(66,859.77)
Capital Fund - Reserve for Debt Service	08-109	500,000.00	500,000.00	0.00
Contribution from MUA	08-114	160,000.00	0.00	(160,000.00)
Total Section G: Special Items of General Revenue Anticipated w/Prior Written Consent of the Director of Local Government Services - C				
	08-004	<b>1,203,092.84</b>	<b>976,233.07</b>	<b>(226,859.77)</b>

GENERAL REVENUES				
Summary of Revenues	FCOA	Anticipated 2024	Realized in Cash in 2024	Excess/ (Shortfall)
1. Surplus Anticipated	XXXXXX	XXXXXXXXXX	XXXXXXXXXX	
1. Surplus Anticipated	08-101	4,830,367.00	4,830,367.00	0.00
2. Surplus Anticipated With Consent of Director of Local Gov't S	08-102	0.00	0.00	
3. Miscellaneous Revenues:				
Total Section A: Local Revenues	08-001	1,612,979.00	2,317,598.42	704,619.42
Total Section B: State Aid Without Offsetting Appropriations	09-001	1,754,995.36	1,308,230.16	(446,765.20)
Total Section C: Dedicated Uniform Construction Code Fees Offset wit	08-002	420,000.00	526,429.00	106,429.00
Total Section D: Interlocal Municipal Service Agreements	11-001	357,308.26	242,760.03	(114,548.23)
Total Section E: Public and Private Revenues	10-001	1,536,896.55	1,536,896.55	0.00
Total Section G: Other Special Items	08-004	1,203,092.84	976,233.07	(226,859.77)
<b>Total Miscellaneous Revenues</b>	13-099	<b>6,885,272.01</b>	<b>6,908,147.23</b>	<b>22,875.22</b>
4. Receipts from Delinquent Taxes		560,000.00	580,137.13	20,137.13
5. Subtotal General Revenues (Items 1,2,3 and 4)		12,275,639.01	12,318,651.36	43,012.35
6. Amount to be Raised by Taxes for Support of Municipal Bud	XXXXXX			
a) Local Tax for Municipal Purposes Including Reserve for Uncollected	07-190	23,092,558.98	XXXXXXXXXX	
b) Addition to Local District School Tax	07-191			
Total Amount to be Raised by Taxes for Support of Municipal Budget (Quarterly reports include the tax liability to County, Schools and Fire Districts less tax revenues received)	07-199	23,092,558.98	5,728,779.85	(17,363,779.13)
<b>7. Total General Revenues</b>	13-299	<b>35,368,197.99</b>	<b>18,047,431.21</b>	<b>(17,320,766.78)</b>

8. GENERAL APPROPRIATIONS				Appropriated		Expended 2024	
(A) Operations - within "CAPS"		2024	for 2024 by Emergency Appropriation	Total for 2024 as Modified by all Transfers	Paid or Charged	Reserved	
<b>GENERAL GOVERNMENT:</b>							
Office of the Township Council	FCOA						
Salaries and Wages	20-110	90,500.00		90,500.00	69,615.60	20,884.40	
Other Expenses	20-110-1	28,010.76		28,010.76	18,578.40	9,432.36	
Office of the Township Clerk	20-120						
Salaries and Wages	20-120-1	281,000.00		281,000.00	192,354.25	88,645.75	
Other Expenses	20-120-2	10,700.00		10,700.00	4,445.90	6,254.10	
Elections	20-120-2	7,000.00		7,000.00	0.00	7,000.00	
Office of Township Solicitor	20-155						
Other Expenses	20-155-2	276,000.00		276,000.00	261,024.17	14,975.83	
Office of Township Manager							
Salaries and Wages	20-100-1	205,000.00		205,000.00	169,895.39	35,104.61	
Other Expenses	20-100-2	22,800.00		22,800.00	19,202.38	3,597.62	
Department of Revenue and Finance	20-130						
Salaries and Wages	20-130-1	416,500.00		416,500.00	305,576.64	110,923.36	
Other Expenses	20-130-2	46,220.00		46,220.00	34,580.52	11,639.48	
Audit Services	20-135						
Other Expenses	20-135-2	34,620.00		34,620.00	34,620.00	0.00	
Human Resources	20-140						
Salaries and Wages	20-140-1	66,300.00		66,300.00	44,750.00	21,550.00	
Other Expenses	20-140-2	5,000.00		5,000.00	1,130.49	3,869.51	
Tax Assessor							
Salaries and Wages	20-150-1	232,500.00		177,500.00	125,485.99	52,014.01	
Other Expenses	20-150-2	35,600.00		90,600.00	72,925.74	17,674.26	

8. GENERAL APPROPRIATIONS

(A) Operations - within "CAPS"	FCOA	Appropriated			Expended 2024	
		2024	for 2024 by Emergency Appropriation	Total for 2024 as Modified by all Transfers	Paid or Charged	Reserved
<b>GENERAL GOVERNMENT:</b>						
Division of Taxation	20-145					
Salaries and Wages	20-145-1	213,200.00		213,200.00	147,957.01	65,242.99
Other Expenses:						
Liquidation of Tax Title Liens	20-145-2	12,000.00		12,000.00	12,000.00	0.00
Miscellaneous Other Expenses	20-145-2	12,750.00		12,750.00	6,390.77	6,359.23
Department of Planning and Development	20-170					
Salaries and Wages	20-170-1	178,000.00		178,000.00	131,924.79	46,075.21
Other Expenses	20-170-2	13,325.50		13,325.50	5,494.66	7,830.84
Engineering Services and Costs	20-165					
Other Expenses	20-165-2	12,000.00		12,000.00	5,500.00	6,500.00
Department of Parks and Recreation	28-370					
Salaries and Wages	28-370-1	365,000.00		365,000.00	285,434.71	79,565.29
Other Expenses	28-370-2	215,830.00		215,830.00	195,066.97	20,763.03
Department of Public Works	26-305					
Salaries and Wages	26-305-1	3,136,400.00		3,136,400.00	2,353,381.24	783,018.76
Other Expenses:	26-305-2					
Sanitary Landfill	26-305-2	825,000.00		825,000.00	482,678.22	342,321.78
Miscellaneous Other Expenses	26-305-2	365,938.19		365,938.19	337,969.09	27,969.10
Public Buildings and Grounds	20-310					
Salaries and Wages	20-310-1	188,500.00		188,500.00	145,391.72	43,108.28
Other Expenses	20-310-2	140,500.00		140,500.00	137,936.07	2,563.93

8. GENERAL APPROPRIATIONS	(A) Operations - within "CAPS"	FCOA	Appropriated		Expended 2024		
			2024	for 2024 by Emergency Appropriation	Total for 2024 as Modified by all Transfers	Paid or Charged	Reserved
<b>PUBLIC SAFETY:</b>							
Department of Public Safety							
		25-240					
	Salaries and Wages	25-240-1	5,236,403.55		5,236,403.55	3,704,900.35	1,531,503.20
	Other Expenses	25-240-2	322,300.00		322,300.00	218,465.90	103,834.10
	DPS Building Lease	25-245-2	169,651.26		169,651.26	0.00	169,651.26
	Police 911 Dispatchers	25-250					
	Other Expenses	25-250-2	500,000.00		500,000.00	375,000.00	125,000.00
	Uniform Fire Safety Act (P.L. 1983, Ch. 383)	25-265					
	Salaries and Wages	25-265-1	285,092.84		285,092.84	204,610.62	80,482.22
	Other Expenses	25-265-1	258,000.00		258,000.00	182,407.95	75,592.05
	Emergency Management Services	25-252					
	Salaries and Wages	25-252-1	35,000.00		35,000.00	26,923.20	8,076.80
	Other Expenses	25-252-2	12,500.00		12,500.00	2,815.32	9,684.68
	Contributions to Rescue	25-260-2	36,779.00		36,779.00	36,500.00	279.00
	Interlocal Agreement - Fire District #3	25-263-2	22,500.00		22,500.00	15,000.00	7,500.00
	Interlocal Agreement - Wildwood First Response	25-263-2	5,000.00		5,000.00	0.00	5,000.00
	Demolition	22-195					
	Other Expenses	22-195-2	34,700.00		34,700.00	714.21	33,985.79

OFFICE OF NON-DEPARTMENTAL BOARDS, AUTHORITIES AND AGENCIES:									
Municipal Land Use Law (N.J.S.A. 40: 55 D-1)									
Planning Board	21-180								
Other Expenses	21-180-2	7,950.00		7,950.00		7,500.00		450.00	
Zoning Board of Adjustments	21-185								
Other Expenses	21-185-2	7,950.00		7,950.00		7,562.00		388.00	
Animal Regulation	27-340								
Other Expenses									
Contractual	27-340-2	229,264.59		229,264.59		180,810.78		48,453.81	
Miscellaneous Other Expenses	27-340-2	22,735.41		22,735.41		22,735.41		0.00	

8. GENERAL APPROPRIATIONS	FCOA	2024	Appropriated		Expended 2024	
			for 2024 by Emergency Appropriation	Total for 2024 as Modified by all Transfers	Paid or Charged	Reserved
<b>(A) Operations - within "CAPS"</b>						
<b>OFFICE OF NON-DEPARTMENTAL BOARDS, AUTHORITIES AND AGENCIES:</b>						
Municipal Court	43-490					
Salaries and Wages	43-490-1	153,500.00		153,500.00	70,403.16	83,096.84
Other Expenses	43-490-2	15,700.00		15,700.00	9,732.90	5,967.10
Public Defender (P.L. 1997, C. 256)	43-495					
Salaries and Wages	43-495-1	16,500.00		16,500.00	12,692.40	3,807.60
<b>INSURANCE</b>						
General Liability	23-210-2	254,726.02		254,726.02	230,032.94	24,693.08
Workers Compensation Insurance	23-215-2	907,481.98		907,481.98	907,481.98	0.00
Employee Group Health	22-220-2	4,756,635.00		4,756,635.00	3,211,468.40	1,545,166.60
Salaries and Wages	23-220-1	110,000.00		110,000.00	55,000.00	55,000.00
<b>Uniform Construction Code - Appropriations Offset by Dedicated Revenues</b>						
<b>(N.J.A.C. 5: 23-4.17)</b>						
State Uniform Construction Code						
Construction Official	22-195					
Salaries and Wages	22-195-1	489,200.00		489,200.00	336,340.43	152,859.57
Other Expenses	22-195-2	16,350.00		16,350.00	8,613.61	7,736.39
<b>UNCLASSIFIED:</b>						
<b>OTHER COMMON OPERATING FUNCTIONS</b>						
Terminal Leave						
Salaries and Wages	30-145-1	333,000.00		333,000.00	0.00	333,000.00
Celebration of Public Events or Holidays						
(N.J.S.A. 40: 48-5.4)	30-420-2	132,600.00		132,600.00	119,513.06	13,086.94

8. GENERAL APPROPRIATIONS		Appropriated		Expended 2024		
(A) Operations - within "CAPS"		2024	for 2024 by Emergency Appropriation	Total for 2024 as Modified by all Transfers	Paid or Charged	Reserved
<b>UNCLASSIFIED:</b>						
<b>OTHER COMMON OPERATING FUNCTIONS</b>						
<b>UTILITY EXPENSES AND BULK PURCHASES:</b>						
Electricity	FCOA	31-430-2	238,000.00		154,566.02	83,433.98
Street Lighting		31-435-2	459,000.00		342,403.32	116,596.68
Telephone		31-440-2	90,000.00		56,615.62	33,384.38
Water		31-445-2	21,000.00		11,808.95	9,191.05
Natural Gas		31-446-2	150,000.00		31,154.41	118,845.59
Heating Oil		31-447-2	8,500.00		4,652.95	3,847.05
Gasoline		31-460-2	420,000.00		236,036.53	183,963.47
<b>Total Operations within "CAPS"</b>		34-199	23,194,214.10	0.00	16,385,773.14	6,808,440.96
<b>B. Contingent</b>		35-470	300.00			300.00
<b>Total Operations Including Contingent - within "CAPS"</b>		34-201	23,194,514.10	0.00	16,385,773.14	6,808,740.96
<b>Detail:</b>						
Salaries and Wages		34-201-1	11,588,596.39		8,282,887.50	3,205,958.89
Other Expenses		34-201-2	11,605,917.71		8,102,885.64	3,602,782.07
<b>E. Deferred Charges and Statutory Expenditures - Municipal within "CAPS"</b>						
<b>(1) DEFERRED CHARGES</b>						
<b>(2) STATUTORY EXPENDITURES:</b>						
Public Employees' Retirement System		36-471	851,859.00		851,859.00	0.00
Social Security System (O.A.S.I.)		36-472	874,500.00		635,947.65	238,552.35
Police and Firemen's Retirement System of NJ		36-473	1,450,090.00		1,450,090.00	0.00
Defined Contribution Retirement Program		36-476	2,000.00		921.59	1,078.41
Unemployment Compensation Insurance (N.J.S.A. 43:21-		23-225	10,000.00		6,096.65	3,903.35
Total Deferred Charges and Statutory Expenditures - Municipal within "		34-209	3,188,449.00	0.00	2,944,914.89	243,534.11
(G) Cash Deficit of Preceding Year		46-855				
<b>(H-1) Total General Appropriations for Municipal Purposes within "</b>		34-299	26,382,963.10	0.00	19,330,688.03	7,052,275.07

8. GENERAL APPROPRIATIONS	FCOA	2024	Appropriated		Expended 2024	
			for 2024 by Emergency Appropriation	Total for 2024 as Modified by all Transfers	Paid or Charged	Reserved
(A) Operations - Excluded from "CAPS"						
Health Insurance	23-220-2	153,095.00		153,095.00	153,095.00	0.00
<b>Total Other Operations - Excluded from "CAPS"</b>		<b>153,095.00</b>	<b>0.00</b>	<b>153,095.00</b>	<b>153,095.00</b>	<b>0.00</b>
<b>Interlocal Municipal Service Agreements</b>						
Wildwood Crest Court Interlocal - Court Salaries	43-490-1	131,500.00		131,500.00	131,500.00	0.00
Wildwood Crest Court Interlocal - Public Defender Salaries	43-495-1	13,500.00		13,500.00	13,500.00	0.00
Cape May County Interlocal						
Garage Services	26-305	55,711.81		55,711.81	55,711.81	0.00
Special Resource Police	25-240					
Salaries and Wages	25-240-1	156,596.45		156,596.45	156,596.45	0.00
<b>Total Interlocal Municipal Service Agreements</b>		<b>357,308.26</b>	<b>0.00</b>	<b>357,308.26</b>	<b>343,808.26</b>	<b>13,500.00</b>
<b>Public and Private Programs Offset by Revenues</b>						
Alcohol Education and Rehabilitation Fund	41-501	735.50		735.50	735.50	0.00
Atlantic County JIF	41-714	5,475.00		5,475.00	5,475.00	0.00
Cape May County Municipal Alliance Funds						
State Share	41-703	26,215.00		26,215.00	26,215.00	0.00
Clean Communities Program	41-602	103,996.57		103,996.57	103,996.57	0.00
CMC Arts		8,180.00		8,180.00	8,180.00	0.00
Cops in Shops	41-694	960.00		960.00	960.00	0.00
Click it or Ticket	41-878	7,000.00		7,000.00	7,000.00	0.00
Distracted Driving		5,600.00		5,600.00	5,600.00	0.00
Drive Sober or Get Pulled Over	41-509	5,250.00		5,250.00	5,250.00	0.00
NJ OEM Grant	41-735	10,000.00		10,000.00	10,000.00	0.00
Open Space	41-871	846,289.13		846,289.13	846,289.13	0.00
Pedestrian Awareness		5,250.00		5,250.00	5,250.00	0.00
Recreation Improvement		73,000.00		73,000.00	73,000.00	0.00
Recycling Tonnage Grant	41-569	38,945.35		38,945.35	38,945.35	0.00
Small Cities	41-707	400,000.00		400,000.00	400,000.00	0.00
<b>8. GENERAL APPROPRIATIONS</b>			<b>Appropriated</b>	<b>400,000.00</b>	<b>Expended 2024</b>	<b>0.00</b>

	FCOA	2024	for 2024 by Emergency Appropriation	Total for 2024 as Modified by all Transfers	Paid or Charged	Reserved
<b>(A) Operations - Excluded from "CAPS"</b>						
Public and Private Programs Offset by Revenues	FCOA	2024	for 2024 by Emergency Appropriation	Total for 2024 as Modified by all Transfers	Paid or Charged	Reserved
SFSP-Fire Districts	41-725	8,165.00		8,165.00	8,164.00	1.00
Total Public and Private Programs Offset by Revenues	40-999	1,545,061.55		1,545,061.55	1,545,060.55	1.00
Total Operations - Excluded from "CAPS"	34-305	2,055,464.81	0.00	2,055,464.81	2,041,963.81	13,501.00
Detail:						
Salaries and Wages		156,596.45		156,596.45	156,596.45	0.00
Other Expenses		1,898,868.36		1,898,868.36	1,885,367.36	13,501.00
<b>8. GENERAL APPROPRIATIONS</b>						
			Appropriated	Total for 2024 as Modified by all Transfers	Paid or Charged	Reserved
<b>(A) Operations - Excluded from "CAPS"</b>						
<b>(C) Capital Improvements - Excluded from "CAPS"</b>						
Capital Improvement Fund	44-901	250,000.00		250,000.00	250,000.00	0.00
New Jersey Transportation Trust Fund Authority Act	41-865					0.00
Total Capital Improvements Excluded from "CAPS"		250,000.00	0.00	250,000.00	250,000.00	0.00
<b>(D) Municipal Debt Service - Excluded from "CAPS"</b>						
Payment of Bond Principal	45-920	3,525,000.00		3,525,000.00	3,000,000.00	XXXXXXX
Payment of Bond Anticipation Notes and Capital Notes	45-925				0.00	XXXXXXXX
Interest on Bonds	45-930	935,000.00		935,000.00	713,806.67	XXXXXXXX
Interest on Notes	45-935			0.00	0.00	XXXXXXXX
<b>Green Trust Loan Program:</b>						
Loan Repayments for Principal and Interest	45-940	125,000.00		125,000.00	124,366.34	XXXXXXXX
Total Municipal Debt Service Excluded from "CAPS"	45-999	4,585,000.00	0.00	4,585,000.00	3,838,173.01	XXXXXXXX

8. GENERAL APPROPRIATIONS		Appropriated			Expended 2024	
(E) Deferred Charges - Municipal - Excluded from "CA	FCOA	2024	for 2024 by Emergency Appropriation	Total for 2024 as Modified by all Transfers	Paid or Charged	Reserved
(1) DEFERRED CHARGES:						
Special Emergency Authorization - 5 Years (N.J.S.A. 40A	46-875	24,000.00		24,000.00	24,000.00	XXXXXX
Emergency	46-875	25,000.00		25,000.00	25,000.00	0.00
Total Deferred Charges - Municipal - Excluded from "CAPS"	46-999	49,000.00	0.00	49,000.00	49,000.00	0.00
(H-2) Total General Appropriations for Municipal Purposes Excluded						
from "CAPS"	34-309	6,939,464.81	0.00	6,939,464.81	6,179,136.82	13,501.00
(L) Subtotal General Appropriations	34-400	33,322,427.91	0.00	33,322,427.91	25,509,824.85	7,065,776.07
(M) Reserve for Uncollected Taxes	50-899	1,695,770.08	0.00	1,695,770.08	1,695,770.08	XXXXXX
9. Total General Appropriations	34-499	35,018,197.99	0.00	35,018,197.99	27,205,594.93	7,065,776.07
Summary of Appropriations						
(A) Operations: (a & b) Within "CAPS" - Including Contingent	34-299	26,382,963.10	0.00	26,382,963.10	19,330,688.03	7,052,275.07
Other Operations	34-300	153,095.00		153,095.00	153,095.00	0.00
Interlocal Municipal Service Agreements	42-999	357,308.26		357,308.26	343,808.26	13,500.00
Public & Private Programs Offset by Revenues	40-999	1,545,061.55		1,545,061.55	1,545,060.55	1.00
Total Operations Excluded from "CAPS"	34-305	2,055,464.81	0.00	2,055,464.81	2,041,963.81	13,501.00
(C) Capital Improvements	44-999	250,000.00		250,000.00	250,000.00	0.00
(D) Municipal Debt Service	45-999	4,585,000.00		4,585,000.00	3,838,173.01	746,826.99
(E) Deferred Charges - Excluded from "CAPS"	46-999	49,000.00	0.00	49,000.00	49,000.00	0.00
(F) Judgments	37-480	350,000.00		350,000.00	350,000.00	0.00
(G) Cash Deficit	46-885					0.00
(K) Local District School Purposes	29-410					0.00
(N) Transferred to Bd of Education	29-405					0.00
(M) Reserve for Uncollected Taxes	50-899	1,695,770.08		1,695,770.08	1,695,770.08	0.00
Total General Appropriations	34-499	35,368,197.99	0.00	35,368,197.99	27,555,594.93	7,812,603.06

**SEPTEMBER 2024  
VITAL STATISTICS**

Marriages,Civil Unions	13
Domestic Partners	0
Certified Copies	149
Certified Copies EDRS	0
Burial Permits	0

Marriages, Civil Unions State	\$325.00
Domestic Partners State	\$0.00
Marriages, Civil Unions Twp	\$39.00
Domestic Partners Twp	\$0.00
Certified Copies	\$1,490.00
Certified Copies EDRS	\$0.00
Burial Permits	\$0.00

<b>TOTAL</b>	<b>\$1,854.00</b>
--------------	-------------------

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2024-341

Title: A RESOLUTION PROVIDING FOR A MEETING NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH THE PROVISIONS OF THE NEW JERSEY OPEN PUBLIC MEETINGS ACT, N.J.S.A. 10:4-12

WHEREAS, the Township Council of the Township of Lower is subject to certain requirements of the Open Public Meetings Act, N.J.S.A 10:4-6, et seq.; and

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-12, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and

WHEREAS, it is necessary for the Township Council of the Township of Lower to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12b and designated below:

(1) Matters Required by Law to be Confidential: Any matter which, by express provision of Federal law or State statute or rule of court shall be rendered confidential or excluded from the provisions of the Open Public Meetings Act.

(2) Matters Where the Release of Information Would Impair the Right to Receive Funds: Any matter in which the release of information would impair a right to receive funds from the Government of the United States.

(3) Matters Involving Individual Privacy: Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information, relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly.

X (4) Matters Relating to Collective Bargaining Agreement: Any collective bargaining agreement, or the terms and conditions which are proposed for inclusion in any collective bargaining agreement, including the negotiation of the terms and conditions thereof with employees or representatives of employees of the public body.

(5) Matters Relating to the Purchase, Lease or Acquisition of Real Property or the Investment of Public Funds: Any matter involving the purchase, lease or acquisition of real property with public funds, the setting of banking rates or investment of public funds, where it could adversely affect the public interest if discussion of such matters were disclosed.

(6) Matters relating to Public Safety and Property: Any tactics and techniques utilized in protecting the safety and property of the public, provided that their disclosure could impair such protection. Any investigations of violations or possible violations of the law.

X (7) Matters Relating to Litigation, Negotiations and the Attorney-Client Privilege: any pending or anticipated litigation or contract negotiation in which the public body is, or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer. Attorney/Client Privilege

(8) Matters Relating to the Employment Relationship: Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance of promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all the individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting.

(9) Matters Relating to the Potential Imposition of a Penalty: Any deliberations of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss if a license or permit belonging to the responding party bears responsibility.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower, assembled in public session on October 21, 2024 that an Executive Session closed to the public shall be held on this date at approximately 5:30 p.m. in the Conference Room of the Township Hall, 2600 Bayshore Road, Villas for the discussion of matters relating to the specific items designated above.

It is anticipated that the deliberations conducted in closed session may be disclosed to the public upon the determination of the Township Council that the public interest will no longer be served by such confidentiality.

Table with 8 columns: MOTION, SECOND, AYE, NAY, RECUSE, ABSTAIN, ABSENT. Rows for CONRAD, COOMBS, ROY, PERRY, SIPPEL.

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on October 21, 2024.

Julie A Picard, Township Clerk