

WORK SESSION AND REGULAR MEETING OF THE LOWER TOWNSHIP COUNCIL

July 18 , 2022 – 5:00 pm.

Meeting called to order

Opening Announcement
Pledge of Allegiance & Moment of Silence
Roll Call & Determination of Quorum

Work Session

Presentation of Retirement Plaque – Allen Magnavita
Blanche Cameron

Consent Agenda

Approval of Minutes – July 6, 2022
Res. #2022-226 Approval of Vouchers \$ 1,513,907.07
Res. #2022-227 Resolution of Support from Local Governing Body Authorizing the Sustainable Communities Grant Application Funded by Atlantic City Electric
Res. #2022-228 Authorization for the Payout of Accumulated Compensatory Time (T.Shough \$5,680.20)
Res. #2022-229 Authorization for the Payout of Accumulated Compensatory Time (S.Flitcroft \$11,708.67)
Res. #2022-230 Authorizing Payout of Terminal Leave (B.Cameron \$144.48)
Res. #2020-231 Approval of Final Change Order #2 to Asphalt Paving Systems, Inc. for Reconstruction of Delaware Avenue, Delaware Bay Drive, Millman Lane and Atlantic Avenue (LT-C-024) for Asphalt Adjustments and As-Built Quantity Adjustments
Res. #2022-232 A Resolution Authorizing a New Club License for Seapointe Village Master Association #0505-31-031-001

Regular Agenda

Ord. #2022-07 An Ordinance of the Township of Lower Vacating, Surrendering, and Extinguishing the Public Rights of Lucille Avenue, an Unimproved Paper Street. This is the second reading and public hearing for this Ordinance. This Ordinance has been posted, published and made available to the public.
Ord. #2022-08 An Ordinance Amending Chapter 475, Parks and Recreation, Subsection 16, Memorial Bench Dedication Program, of the Code of the Township of Lower. This is the second reading and public hearing for this Ordinance. This Ordinance has been posted, published and made available to the public.
Res. #2022-233 Bid Acceptance and Contract Award of 2022 NJDCA Small Cities Program; Cloverdale Avenue, Evergreen Avenue and Spruce Avenue Storm Sewer Improvement (LT-C-026)

Engineer Report

Manager's Report

Monthly Report -

Clerk, Construction, Dog, Vital Statistics

Public Comment

Council Comments

Closed Session

Res. #2022-234 Resolution Providing for a Meeting Not Open to the Public in Accordance with the Provisions of the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-12. **Contract Negotiations/Personnel/Attorney-Client Privilege**

Adjourn

COUNCIL MEETING MINUTES – July 6, 2022

The meeting of the Township Council of the Township of Lower, County of Cape May, State of New Jersey was held on Wednesday, July 6, 2022 at 5:00 p.m. in the meeting room of the Township Hall, 2600 Bayshore Road, Villas, New Jersey.

The Clerk announced that the meeting was being held in compliance with the Open Public Meetings Act and that adequate notice of the meeting had been provided according to law.

The following members of Council were present for roll call taken by the Clerk:

Councilmember Thomas Conrad
Councilmember Roland Roy, Jr.
Deputy Mayor David Perry
Mayor Frank Sippel

Also present: Paul Baldini, Conflict Attorney and Karen Fournier, Deputy Township Clerk

Work Session

Proclamation Presentation - Reverend Ernest R Soprano

Mayor Sippel and Council presented a proclamation to Reverend Ernest Soprano congratulating him on his retirement and thanking him for his service to the residents of Lower Township.

Reverend Soprano thanked Mayor and Council for this honor and shared his fondness for Lower Township.

LTPD Recognition of Awards – Detectives Narcotics Award

Officer Eric Danze – Mothers Against Drunk Driving

Officer Jonathan Scheck – Mothers Against Drunk Driving

Chief Lewis recognized Lieutenant Brian McEwing, Detectives Kaitlin Black, Micahel James, Eric Danze, James Mathis and Corey Scheid as recipients of the Detectives Narcotics Award. Chief Lewis shared his appreciation for this great unit of detectives.

Mayor Sippel acknowledged Patrol Officer Eric Danze and Patrol Officer Jonathan Scheck, recipients of the Recognition of Excellence Awards from Mothers Against Drunk Driving.

Consent Agenda

Approval of Minutes – June 22, 2022 and June 29, 2022

Res. #2022-218 Approval of Vouchers \$ 550,897.51

Res. #2022-219 A Resolution Requesting Release of Performance Guarantee for Island West Development, LLC, Block 697, Lots 3-7, Escrow #Z20-02-06

Res. #2022-220 Authorizing Pay Out of Terminal Leave (A.Magnavita \$28,311.97)

Res. #2022-221 Authorizing the Sale of Township of Lower Surplus No Longer Needed for Public Use on GOVDEALS Online Auction

Res. #2022-222 Renewal of Commercial Excavation (Gravel Pit) Licenses

Res. #2022-223 A Resolution Authorizing the Bikes & Beer Cape May Brewing Bike Ride Event Scheduled for September 24, 2022

Res. #2022-224 A Resolution Awarding a Contract to Comcast Business for VoIP Telephone and Internet Service
Ordinance #2022-08 – An Ordinance Amending Chapter 475, Parks and Recreation, Subsection 16, Memorial Bench Dedication Program, of the Code of the Township of Lower. This is the first reading of this Ordinance, the second reading and public hearing will be July 16, 2022

	MOTION	SECOND	AYE	NAY	RECUSE	ABSTAIN	ABSENT
CONRAD	X		X				
COOMBS							X
ROY		X	X				
PERRY			X				
SIPPEL			X				

Regular Agenda

Res. #2022-225 Bid Acceptance and Contract Award of 2022 NJDCA Small Cities Program; Cloverdale Avenue, Evergreen Avenue and Spruce Avenue Storm Sewer Improvement (LT-C-026)

Deputy Mayor Perry motioned to **TABLE Resolution #2022-225**, seconded by Councilmember Roy.

	MOTION	SECOND	AYE	NAY	RECUSE	ABSTAIN	ABSENT
CONRAD			X				
COOMBS							X
ROY		X	X				
PERRY	X		X				
SIPPEL			X				

Call to the Public

Judy Gillis, Villas, thanked the volunteers who helped with clean-up after the fireworks.

Council Comments

Mayor Sippel commented on the success of the Independence Day Festival, thanking all employees who helped and reminded about Family Fun Night.

Councilmember Conrad – no comments

Councilmember Roy reminded residents to check on elderly neighbors and pets during the hot summer months.

Deputy Mayor Perry echoed above comments and thanked all participants in the Independence Day Festival.

Adjournment

There being no further business to address, motion to adjourn moved by Mayor Sippel, seconded by Councilmember Roy. Motion to adjourn was unanimous. Meeting adjourned at 5:17 p.m.

Mayor

Township Clerk

Approved:

Resolution #2022-226

July 13, 2022
02:38 PM

Lower Township
Bill List By Vendor Id

P.O. Type: All	Include Project Line Items: Yes	Open: N	Paid: N	Void: N
Range: First to Last		Rcvd: Y	Held: Y	Aprv: N
Format: Condensed		Bid: Y	State: Y	Other: Y Exempt: Y

Vendor #	Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
00110	ANCO HOME CENTER*								
		22-00924	04/07/22	RDS/SIGN/BLDG/DPW/JUNE	Open	101.13	0.00		
		22-00955	04/11/22	SUPPLIES - JUNE	Open	57.55	0.00		
		22-01363	06/06/22	MONTHLY - JUNE	Open	168.34	0.00		
						327.02			
00153	ATLANTIC CITY ELECTRIC*								
		22-01774	07/12/22	STREET LIGHTS 6/1-6/30/22	Open	33,534.73	0.00		
00301	BELMONT AND CRYSTAL SPRINGS*								
		22-01772	07/12/22	TOWNHALL WATER 6/6-6/24/22	Open	52.41	0.00		
00784	CAPE MAY STAR & WAVE								
		22-01732	07/06/22	legals - 6/29/22	Open	39.00	0.00		
00825	COMCAST*								
		22-01737	07/07/22	FS Comcast 06.28 07.27	Open	126.56	0.00		
		22-01773	07/12/22	INTERNET (2954) 7/1-7/31/22	Open	232.10	0.00		
						358.66			
00852	CHERRY VALLEY TRACTOR CO.*								
		22-01658	06/27/22	MATERIAL FOR VEHICLES	Open	1,148.00	0.00		
01170	VERIZON WIRELESS* F/S								
		22-01739	07/07/22	Verizon 05.27 06.26	Open	167.27	0.00		
01171	VERIZON WIRELESS - TOWNHALL								
		22-01740	07/07/22	IPHONE BILL 5/29-6/28/22	Open	1,010.26	0.00		
		22-01741	07/07/22	CELL PHONE 5/24-6/23/22	Open	411.68	0.00		
						1,421.94			
01200	DELTA DENTAL PLAN OF NJ								
		22-01731	07/06/22	JUNE 2022 DENTAL ADMIN	Open	1,369.15	0.00		
		22-01746	07/07/22	JUNE 2022 DENTAL CLAIMS	Open	12,018.25	0.00		
						13,387.40			
01208	DRAIN DOCTOR*								
		22-01705	07/05/22	EMERGENCY WORK/ POOL	Open	885.00	0.00		
01219	CONTRACTOR SERVICE*								
		22-01279	05/24/22	ASPHALT RACKS	Open	325.92	0.00		
01269	DISCOUNT HYDRAULICS*								
		22-01755	07/08/22	SUPPLIES FOR TRUCKS/DPW	Open	32.40	0.00		
01319	EDWARD EDWARDS								
		22-01778	07/13/22	CONTRACTUAL REIMBURSEMENT V	Open	280.00	0.00		

Vendor #	Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
01389	EDDIE'S AUTO BODY*	22-01742	07/07/22	FRONT END ALIGNMENT/DPW	Open	714.95	0.00		
01480	E-Z PASS	22-01672	06/28/22	FS EZPASS pmt	Open	250.00	0.00		PC1
01741	GENTILINI CHEVROLET, LLC*	22-01673	06/28/22	Transmission Assembly LTPD	Open	4,713.23	0.00		
02025	HUNTER JERSEY PETERBILT*	22-01424	06/09/22	MATRIAL FOR TRUCK/DPW/AUG	Open	1,999.57	0.00		
		22-01657	06/27/22	PARTS FOR TRUCKS/DPW	Open	<u>1,510.55</u>	0.00		
						3,510.12			
02027	JESCO INC*	22-01284	05/25/22	PARTS FOR VEHICLES/DPW	Open	343.31	0.00		
02065	S. VITALE PYROTECNICO IND CORP	22-00909	04/07/22	JULY 3RD FIREWORKS RES2022-68	Open	53,100.00	0.00		
02108	KEEN COMPRESSED GAS CO*	22-01047	04/21/22	BOTTLED GAS/DPW/JUNE	Open	124.11	0.00		
		22-01228	05/16/22	BOTTLED GAS/DPW/JULY	Open	<u>120.30</u>	0.00		
						244.41			
02292	DONALD LOMBARDO	22-01707	07/05/22	CONTRACTUAL REIMBURSEMENT M	Open	1,621.55	0.00		
02334	LOWER TWP CHAMBER OF COMMERCE	22-01553	06/14/22	June Luncheon	Open	50.00	0.00		
02443	ALLEN MAGNAVITA	22-01703	07/05/22	CONTRACTUAL REIMBURSEMENT V	Open	277.27	0.00		
02461	JOHN MAHER	22-01708	07/05/22	CONTRACTUAL REIMBURSEMENT M	Open	3,182.08	0.00		
02607	MICHAEL MAJANE	21-01445	06/11/21	EQUIPMENT ALLOWANCE 2021	Open	124.00	0.00		
		22-00880	04/07/22	EQUIPMENT ALLOWANCE 2022	Open	<u>36.00</u>	0.00		B
						160.00			
02775	BARBARA MOORE	22-01779	07/13/22	CONTRACTUAL REIMBURSEMENT M	Open	830.00	0.00		
03086	NJ STATE ASSN CHIEFS OF POL*	22-00966	04/12/22	TRAINING JUNE 2022	Open	1,295.00	0.00		
03280	PARAMOUNT SANITARY SUPPLY*	22-01382	06/06/22	BLACK 3MIL TRASH BAGS	Open	352.50	0.00		
03611	SERVICE TIRE TRUCK CENTERS*	22-01232	05/16/22	TIRES/RDS/SANT/REC/DPW/JULY	Open	6,063.43	0.00		

Vendor #	Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
03613	SEA ISLE ICE CO. INC.*	22-01640	06/27/22	ICE FOR DPW START UP2022	Open	501.60	0.00		
03844	GIACOMO TROMBETTA	22-01747	07/08/22	CONTRACTUAL REIMBURSEMENT M	Open	178.00	0.00		
03863	TREASURER, STATE OF NEW JERSEY	22-01734	07/07/22	2nd quarter apr-jun	Open	7,897.00	0.00		
03894	SHERWIN WILLIAMS COMPANY*	22-01273	05/24/22	HIGHWAY PAINT	Open	752.00	0.00		
03899	UPS	22-01635	06/27/22	ALCHOTEST SHIPPING	Open	31.45	0.00		
03915	TURF EQUIPMENT & SUPPLY CO*	22-01372	06/06/22	SUPPLIES FOR MOWERS/SEPT	Open	846.64	0.00		
03917	STATE OF NJ DEPT OF CHILD/FAML	22-01765	07/11/22	2ND QTR - VITAL	Open	1,125.00	0.00		
03958	DEBORAH VAN MOURIK	22-01777	07/12/22	CONTRACTUAL REIMBURSEMENT M	Open	823.76	0.00		
03969	VERIZON	22-01776	07/12/22	LANDLINES 6/13-7/12/22	Open	42.41	0.00		
03971	VERIZON WIRELESS MDT POLICE	22-01700	06/29/22	VERIZON WIRELESS 5/21-6/20/22	Open	836.84	0.00		
03985	VILLAS NAPA AUTO PARTS	22-01057	04/21/22	RDS/SANT/RECY/DPW/JUNE	Open	1,455.41	0.00		
03992	VAL-U AUTO PARTS LLC*	22-01058	04/21/22	RDS/SANT/RECY/DPW/JUNE	Open	2,086.68	0.00		
04089	WIZARD'S FESTIVAL OF FUN, INC*	22-01702	06/30/22	JULY 3RD FESTIVAL RIDES-22-206	Open	14,900.00	0.00		
04266	NJ DEPT OF HEALTH&SENIOR SVCS	22-01764	07/11/22	STATE DOG LIC - JUNE, 2022	Open	75.00	0.00		
04301	SEASHORE ASPHALT CORPORATION*	22-01430	06/09/22	ASPHALT/PATVH/RDS/DPW/AUG	Open	153.45	0.00		B
7012	Y-PERS, INC*	22-01600	06/21/22	RAGS FOR GARAGE	Open	112.50	0.00		
7475	SUZANNE M SCHEID	22-01709	07/06/22	CONTRATUAL REIMBURSEMENT M	Open	431.50	0.00		
7478	WINDSTREAM COMMUNICATION INC*	22-01775	07/12/22	6/27 & 7/8/22 INV PHONE	Open	3,296.86	0.00		

Vendor #	Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
7507	STEFANKIEWICZ & BELASCO LLC*								
		22-00061	01/10/22	RES 2022-01 DNE \$150k EXPENSES	Open	6,957.61	0.00		B
7636	MOTT MACDONALD LLC*								
		22-01761	07/11/22	ZBA VOUCHERS	Open	1,018.12	0.00		
7820	DEBLASIO & ASSOCIATES, P.C.*								
		21-02257	09/10/21	#21-285 DESIGN ATLANTIC-HOWLAD	Open	1,697.50	0.00		
		21-02904	11/17/21	ENGINEERING FIRE LANE 2021-351	Open	2,170.00	0.00		B
		21-02917	11/18/21	21-350 CLOVERDALE/EVERGREEN/SP	Open	65.00	0.00		B
		22-00767	03/29/22	RES 22-79 CONST WILSON 1/2/3	Open	11,215.00	0.00		B
		22-00977	04/12/22	RECONST DELAWARE BAY, MILLMAN,	Open	15,975.00	0.00		B
		22-01544	06/10/22	RES#2022-194	Open	700.00	0.00		B
		22-01762	07/11/22	ZBA BD. ENG. VOUCHERS	Open	475.00	0.00		
						32,297.50			
7888	ASPHALT PAVING SYSTEMS, INC*								
		22-00544	02/28/22	22-91 RECON DEL/MILLMAN/ ATLAN	Open	1,164,271.93	0.00		B
		22-01249	05/19/22	CHG #1 RECONSTR. DELAWARE AVE	Open	11,875.00	0.00		
						1,176,146.93			
7929	AMAZON CAPITAL SERVICES, INC*								
		22-01607	06/21/22	AIR FILTERS	Open	301.70	0.00		
		22-01636	06/27/22	SUPPLIES DPS	Open	866.86	0.00		
		22-01652	06/27/22	Frames for Conf Room	Open	116.85	0.00		
						1,285.41			
8037	GINA BRONSON								
		22-01632	06/24/22	TEACHING MOVIE MAKER CLASS	Open	1,375.00	0.00		
8067	NJ NARCOTIC ENFORCEMENT *								
		22-01060	04/21/22	JUNE 9 2022 ANNUAL TRAINING	Open	120.00	0.00		
8087	COOL POOLS CONSTRUCTION LLC *								
		22-01218	05/12/22	OPENING OF TOWNSHIP POOL	Open	600.00	0.00		
		22-01219	05/12/22	ROLA CHEM SYSTEM FOR POOL	Open	679.00	0.00		
		22-01587	06/16/22	REPLACE SECTION OF POOL FLOOR	Open	3,400.00	0.00		
						4,679.00			
8131	DOCUVAULT SECURE SHREDDING LC*								
		22-00410	02/10/22	SHREDDING BLANKET 2022	Open	116.85	0.00		B
8440	ANTONIO A MARROQUIN								
		22-01706	07/05/22	CONTRACTUAL REIMBURSEMENT V	Open	270.00	0.00		
8448	STAR GENERAL CONTRACTING *								
		22-00368	02/07/22	DOUGLASS PARK/CANAL PARK	Open	315.00	0.00		B
		22-00718	03/24/22	PORTA-POT SPRING SOCCER	Open	64.25	0.00		
		22-01692	06/29/22	JULY 3RD PORTA POTS	Open	1,026.00	0.00		
		22-01704	07/05/22	TRAILER @ LINCOLN BLVD	Open	889.25	0.00		
		22-01744	07/07/22	LUXURY BATHROOM/DPW	Open	948.00	0.00		
						3,242.50			

Vendor #	Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
8517	STEWART BUSINESS SYSTEMS *								
		22-01736	07/07/22	BOCA COPIER 4/1-6/30/22 OVERAG	Open	61.03	0.00		
		22-01738	07/07/22	POOLED COPIER OVER 1/1-6/30/22	Open	797.48	0.00		
						858.51			
8524	FRED M SCHIAVONE CONSTRUCTION*								
		21-02355	09/23/21	CHANGE ORDER #2 -CLEM MULLIGAN	Open	36,009.73	0.00		
		21-02891	11/17/21	C/O #4 CLEM MULL 2021-345	Open	76,591.35	0.00		B
						112,601.08			
8537	ASBURY PARK PRESS								
		22-00513	02/22/22	2022 E-SUBSCRIPTION	Open	9.99	0.00		PC1
8547	SOUTHERN SHORE REGIONAL DMO								
		22-01628	06/24/22	MEMBERSHIP DUES/ADVERTISING	Open	75.00	0.00		
8672	LOGMEIN INC.								
		22-00130	01/11/22	2022 GO TO MEETING	Open	19.00	0.00		PC1
8686	SHELBY RAMBO								
		22-01758	07/11/22	CONTRACTUAL REIMBURSEMENT V	Open	140.00	0.00		
8711	DISC JOCKEY SUPPLY OUTLET LLC								
		22-01763	07/11/22	MOVIE SCREEN TRAILER- 6/23/22	Open	1,500.00	0.00		
8721	BLANEY, DONOHUE, & WEINBERG PC								
		22-00063	01/10/22	RES 2022-02 LABOR DNE \$40K	Open	1,203.50	0.00		B
8722	LAW OFFICE OF KARAVAN &								
		22-00064	01/10/22	RES 2022-03 TAX APPEAL DNE\$10K	Open	187.50	0.00		B
		22-00419	02/10/22	MORREL & HANSEN TAX APPEAL	Open	400.00	0.00		B
						587.50			
8734	THOMAS PLANNING ASSOCIATES LLC								
		22-00745	03/29/22	VACANT LAND INVEN RES2022-67	Open	825.00	0.00		B
8770	JOHN D HYNES & ASSOC INC								
		22-01701	06/30/22	RETURN UNUSED ESCROW	Open	716.25	0.00		
BBALL	PHILLIES								
		22-01646	06/27/22	LTPD SUMMER CAMP PHILLIES GAME	Open	975.00	0.00		PC1
		22-01753	07/08/22	LTPD SUMMER CAMP LUNCH VOUCHER	Open	744.00	0.00		PC1
						1,719.00			
BOSNA	KAREN MANETTE BOSNA								
		22-01728	07/06/22	YOGA - MONTH OF JUNE	Open	275.00	0.00		
BUS	SHEPPARD BUS*								
		22-01582	06/16/22	SUMMER CAMP BUS TO PHILLY GAME	Open	1,470.00	0.00		PC1
SEAGE	SEAGEAR MARINE SUPPLY*								
		22-01292	05/25/22	SUPPLIES FOR RDS/DPW/JUNE	Open	184.62	0.00		B

Vendor #	Name	Status	Amount	Void Amount	Contract	PO Type
PO #	PO Date	Description				
Total Purchase Orders: 100		Total P.O. Line Items: 0	Total List Amount: 1,513,907.07	Total Void Amount: 0.00		

	MOTION	SECOND	AYE	NAY	RECUSE	ABSTAIN	ABSENT
CONRAD							
COOMBS							
ROY							
PERRY							
SIPPEL							

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on July 18, 2022.

Julie A Picard, Township Clerk

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION # 2022-227

Title: RESOLUTION OF SUPPORT FROM LOCAL GOVERNING BODY AUTHORIZING THE SUSTAINABLE COMMUNITIES GRANT APPLICATION FUNDED BY ATLANTIC CITY ELECTRIC

WHEREAS, a sustainable community seeks to optimize quality of life for its residents by ensuring that its environmental, economic and social objectives are balanced and mutually supportive; and

WHEREAS, Lower Township strives to save tax dollars, assure clean land, air and water, improve working and living environments; and

WHEREAS, Lower Township is participating in the Sustainable Jersey Program; and

WHEREAS, one of the purposes of the Sustainable Jersey Program is to provide resources to municipalities to make progress on sustainability issues, and they are administering a grant program called the Sustainable Communities Grant Program funded by Atlantic City Electric.

THEREFORE, the Lower Township Mayor and Council has determined that Lower Township should apply for the aforementioned Grant.

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council of the Township of Lower, county of Cape May, State of New Jersey, authorize the submission of the aforementioned Sustainable Communities Grant funded by Atlantic City Electric.

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
COOMBS						
ROY						
PERRY						
SIPPEL						

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held July 18, 2022.

Julie A Picard, Township Clerk

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION # 2022-228

Title: AUTHORIZATION FOR THE PAYOUT OF ACCUMULATED COMPENSATORY TIME

WHEREAS, the employee listed below has accrued compensatory time due from the Township and has requested payment for this time; and

WHEREAS, it is necessary to obtain authorization for any salary and wage disbursement to a Township employee that is not specified in the salary ordinance; and

WHEREAS, it has been determined by the Township Treasurer as evidenced by her signature Lauren Reed that adequate funding is available for such payment in the current budget for Salaries and Wages.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower, County of Cape May, State of New Jersey that payment to Thomas Shough in the amount of \$5,680.20 is authorized and chargeable to the 2022 Budget account 2-01-25-240-123.

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
COOMBS						
ROY						
PERRY						
SIPPEL						

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held July 18, 2022.

Julie A Picard, Township Clerk

LOWER TOWNSHIP POLICE DEPARTMENT

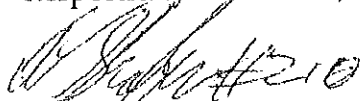
SPECIAL REPORT

TO: Chief Kevin Lewis
FROM: Ptlm. Shough #210
DATE: June 16, 2022
SUBJECT: Comp Time Buyout

Chief Lewis,

I am asking to submit this letter to payroll requesting a buyout of 216 hours accrued comp time. Thank you in advance for your attention to this request.

Respectfully Submitted,


Thomas Shough
Patrolman Badge 210

C	File	Date	Officer	Comments
		06/25/22	208 J 175	Forwarded to Lt. Armbruster
		6/27/22	Lt. #190	FWD: Capt Vaneman 174
		6/27/22	APT J #174	FWD: CHIEF LEWIS
		7/3/22	180 J	FWD TO TWP TO PAYROLL

0 *
216 *
16*2972 =
5,680*20 *+

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION # 2022-229

Title: AUTHORIZATION FOR THE PAYOUT OF ACCUMULATED COMPENSATORY TIME

WHEREAS, the employee listed below has accrued compensatory time due from the Township and has requested payment for this time; and

WHEREAS, it is necessary to obtain authorization for any salary and wage disbursement to a Township employee that is not specified in the salary ordinance; and

WHEREAS, it has been determined by the Township Treasurer as evidenced by her signature Lauren Reed that adequate funding is available for such payment in the current budget for Salaries and Wages.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower, County of Cape May, State of New Jersey that payment to Stephen Flitcroft in the amount of \$11,708.67 is authorized and chargeable to the 2022 Budget account 2-01-25-240-122.

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
COOMBS						
ROY						
PERRY						
SIPPEL						

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held July 18, 2022..

Julie A Picard, Township Clerk

LOWER TOWNSHIP POLICE DEPARTMENT

SPECIAL REPORT

TO: Chief Lewis
FROM: Ptlm. Flitcroft
DATE: 07/01/2022
SUBJECT: Compensation time, cash out.

Sir,

I am respectfully requesting to sell back accrued compensation time, totaling 330 hrs.
Thank you in advance for your consideration in this matter.

Respectfully Submitted,

~~Mr. [Signature]~~ 189
Stephen Flitcroft
Patrolman Badge 189

330 x
35.4808 =
11,708.67 *+

C	File	Date	Officer	Comments
		07/02/2022	Sgt. #161 to Lt. #185	
		7/4/22	[Signature]	To Capt Vannoy
		7/5/22	#174 TO	CHANGE LEWIS
		7-6-22	(181/182)	SENT TO TOWN HALL TO PROCESS

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION # 2022-230

Title: AUTHORIZING PAYOUT OF TERMINAL LEAVE

WHEREAS, the employee listed below has resigned from the Township and is entitled to payment for accumulated vacation, compensatory, personal and sick time; and

WHEREAS, it is necessary to obtain authorization for any salary and wage disbursement to a Township employee that is not specified in the salary ordinance; and

WHEREAS, it has been determined by the Township Treasurer as evidenced by her signature Lauren Reed that adequate funding is available for accumulated time in the dedicated line item "Reserved for Accumulated Absences".

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower, County of Cape May, State of New Jersey that a payment due to Blanche Cameron in the amount of \$144.48 is authorized and is chargeable to Reserve for Accumulated Absences.

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
COOMBS						
ROY						
PERRY						
SIPPEL						

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on July 18, 2022.

Julie A Picard, Township Clerk

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION # 2022-231

Title: APPROVAL OF FINAL CHANGE ORDER #2 TO ASPHALT PAVING SYSTEMS INC. FOR RECONSTRUCTION OF DELAWARE AVENUE, DELAWARE BAY DRIVE, MILLMAN LANE AND ATLANTIC AVENUE (LT-C-024) FOR ASPHALT ADJUSTMENTS AND AS-BUILT QUANTITY ADJUSTMENTS

WHEREAS, Asphalt Paving Systems Inc. was awarded on February 23, 2022 by Resolution #2022-91 for the Reconstruction of Delaware Avenue, Delaware Bay Drive, Millman Lane and Atlantic Avenue (LT-C-024) for \$1,483,300.00; and Change Order #1 was approved on May 16, 2022 by Resolution #2022-171 for \$11,875.00; and

WHEREAS, DeBlasio and Associates has provided a Proposal for the Final Change Order #2 for Increased Asphalt Prices, Fuel Adjustments and As-Built Quantity Adjustments of \$7,668.33; and

WHEREAS, the Township Council desires to approve the Change Order #2 and the CFO has certified the availability of funds by her signature in the budget as follows:

Appropriation: Ord #21-17 C-04-55-432-100

CFO Signature: *Lauren Picard*

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower, County of Cape May, State of New Jersey that the Final Change Order #2 for Asphalt Paving Systems Inc. is hereby approved to increase the contract by \$7,668.33, increasing the contract total to \$1,502,843.33.

	MOTION	SECOND	AYE	NAY	RECUSE	ABSTAIN	ABSENT
CONRAD							
COOMBS							
ROY							
PERRY							
SIPPEL							

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on July 18, 2022.

Julie A Picard, Township Clerk

DEBLASIO & ASSOCIATES

CONSULTING ENGINEERS AND PLANNERS

4701 NEW JERSEY AVENUE • WILDWOOD, NJ 08260

PHONE: 609-854-3311 • FAX: 609-854-4323

July 11, 2022

VIA EMAIL & REGULAR MAIL

Julie Picard, Clerk
Township of Lower
2600 Bayshore Road
Villas, NJ 08251

**Re: Township of Lower, Cape May County, NJ
Reconstruction of Delaware Bay Drive, Millman Lane, Delaware Avenue and Atlantic Avenue
D&A File #: LT-C-024**

Dear Ms. Picard:

Enclosed please find four (4) copies of **CHANGE ORDER NO. 2-Final** regarding the above referenced project for review and approval. Upon execution, please return three (3) copies to our office.

Please note that this change order reflects the following:

1. Increased Asphalt Price and Fuel Adjustments.
2. As-Built Quantity Adjustments.

Please note this change order will result in an increase of \$7,668.33 to the amended contract amount of \$1,495,175.00 for an final contract amount of \$1,502,843.33.

Should you have any questions or require any additional information, please do not hesitate to contact me at our office.

Very truly yours,
DeBlasio & Associates, P.C.



Marc DeBlasio, P.E., P.P., C.M.E.
President
T: 609-854-3311
Marc@deblasioassoc.com

MD:kd

cc: Michael Laffey, Manager (via email w/encl.)
Margaret Vitelli, QPA, Purchasing Agent (via email w/encl.)
Gary Douglass, Public Works Superintendent (via email w/encl.)
Asphalt Paving Systems (via email w/encl.)

WWW.DEBLASIOASSOC.COM



Change Order #2-Final

Client: Township of Lower
 Date: July 7, 2022
 Project Name: Reconstruction of Delaware Bay Drive, Millman Lane,
 Delaware Avenue and Atlantic Ave
 D&A Project #: LT-C-024

Contractor: Asphalt Paving Systems
 PO Box 530
 Hammonton, NJ 08037

A. Extras

Contract Pay Item Number	Description	Unit	Quantity	Contract Unit Price	Contract Total
3	FUEL PRICE ADJUSTMENTS	DOLLAR	22,793	\$1.00	\$22,792.56
4	ASPHALT PRICE ADJUSTMENTS	DOLLAR	65,117	\$1.00	\$65,117.38
8	HOT MIX ASPHALT BASE COURSE, MIX 19M64, 2" THICK	TON	7	\$87.00	\$575.07
10	CONCRETE DRIVEWAY, 6" THICK	S.Y.	10	\$120.00	\$1,212.00
21	12" DUCTILE IRON CULVERT PIPE, CLASS 52	L.F.	105	\$165.00	\$17,325.00

Subtotal: \$107,022.01

B. Reductions

Contract Pay Item Number	Description	Unit	Quantity	Contract Unit Price	Contract Total
5	PULVERIZED SOIL AGGREGATE SUB BASE, ROAD MIX, 6" THICK	S.Y.	-322	\$12.50	(\$4,025.00)
6	STABILIZING AGENT, BITUMINOUS MATERIAL	GALLON	-966	\$3.00	(\$2,898.00)
7	STABILIZING AGENT, CEMENT (IF AND WHERE DIRECTED)	TON	-100	\$135.00	(\$13,500.00)
9	HOT MIX ASPHALT SURFACE COURSE, MIX 9.5M64, 2" THICK	TON	-305	\$93.00	(\$28,351.98)
11	CONCRETE SIDEWALK, 4" THICK	S.Y.	-18	\$115.00	(\$2,035.50)
12	HOT MIX ASPHALT DRIVEWAY, 2" THICK	S.Y.	-163	\$60.00	(\$9,768.00)
14	RESET EXISTING STONE	S.Y.	-17	\$20.00	(\$340.00)
15	TURF REPAIR STRIP	L.F.	-129	\$3.00	(\$387.00)
16	RESET EXISTING CASTINGS	UNIT	-5	\$100.00	(\$500.00)
17	RESET WATER VALVE BOXES	UNIT	-2	\$50.00	(\$100.00)
18	TEST PITS	UNIT	-11	\$1.00	(\$11.00)
19	INLET, TYPE "A"	UNIT	-2	\$4,000.00	(\$8,000.00)
20	CONNECT TO EXISTING STORM SEWER(IF AND WHERE DIRECTED)	UNIT	-4	\$100.00	(\$400.00)
22	DENSE GRADED AGGREGATE BASE COURSE, 6" THICK	S.Y.	-85	\$10.00	(\$850.00)
23	GROUT EXISTING STORM SEWER PIPE	C.Y.	-2	\$100.00	(\$200.00)
24	BICYCLE SAFE GRATES(IF AND WHERE DIRECTED)	UNIT	-2	\$400.00	(\$800.00)
25	INLET FILTERS, TYPE 1	S.F.	-720	\$0.01	(\$7.20)
26	12" HIGH DENSITY POLYETHYLENE CULVERT PIPE	L.F.	-246	\$110.00	(\$27,060.00)
27	TRAFFIC MARKINGS, LINES, LONG-LIFE, THERMOPLASTIC-12"WIDE	L.F.	-12	\$10.00	(\$120.00)

Subtotal: -\$99,353.68

Net Contract Change \$7,868.33
 Original Contract Amount: \$1,483,300.00
 Amended Contract Amount: \$1,498,175.00
 Contract Percentage Change (%): 0.52
 Final Contract Amount: \$1,502,843.33

Approved and Accepted by:

Mark DeBlasio
 Mark DeBlasio, P.E., Township Engineer

7/11/22
 Date

[Signature]
 Asphalt Paving Systems

7/11/22
 Date

Township of Lower

Date

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2022-232

Title: **A RESOLUTION AUTHORIZING A NEW CLUB LICENSE FOR SEAPOINTE VILLAGE MASTER ASSOCIATION #0505-31-031-001**

WHEREAS, an application was received for a NEW Lower Township Club Liquor License (License #0505-31-031-001); and

WHEREAS, the submitted application form is complete in all respects and the proper fees have been paid, and

WHEREAS, the applicant is qualified to be licensed according to all standards established by Title 33 of the New Jersey Statutes, regulations promulgated thereunder, as well as pertinent local Ordinances and conditions consistent with Title 33.

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Lower, County of Cape May, State of New Jersey, the Municipal Issuing Authority, hereby grants a Lower Township Club Liquor License to Seapointe Village Master Association situate at 9901 Seapointe Boulevard, Lower Township , NJ 08260.

	MOTION	SECOND	AYE	NAY	RECUSE	ABSTAIN	ABSENT
CONRAD							
COOMBS							
ROY							
PERRY							
SIPPEL							

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on July 18, 2022.

Julie A Picard, Township Clerk

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

ORDINANCE NO. 2022-07

Title: AN ORDINANCE OF THE TOWNSHIP OF LOWER VACATING, SURRENDERING, AND EXTINGUISHING THE PUBLIC RIGHTS OF LUCILLE AVENUE, AN UNIMPROVED PAPER STREET

WHEREAS, pursuant to N.J.S.A. 40:67-1(b) and N.J.S.A. 40:67-19, the Township Council of the Township of Lower may, by ordinance, vacate any public street or a portion thereof, dedicated to the Township for public use, but not accepted by the Township, whether or not said street, or any part thereof, has been opened and/or improved; and

WHEREAS, on August 6, 2018, the Township of Lower adopted Ordinance 2018-15 which vacated, surrendered, and extinguished the public rights to a limited portion of Lucille Avenue, an unimproved paper street located in the Township of Lower; and

WHEREAS, the Township of Lower has received a request from the owner of the property located at 103 Evergreen Avenue requesting that the Township of Lower vacate the remaining unimproved portion of Lucille Avenue, as more fully described in **Exhibit A** which is attached hereto; and

WHEREAS, the public right-of-way in question is an unimproved paper street which has been dedicated for public use but which has not been opened and/or improved by the Township of Lower; and

WHEREAS, the Township Council of Lower has determined that the portion of said right-of-way requested to be vacated is unnecessary for public use; and

WHEREAS, the Lower Township Public Works Department, Police Department, MUA, Assessor, and Planning Department have indicated that they have no objections to the requested street vacation.

NOW, THEREFORE, BE IT ORDAINED AND ENACTED by the Township Council of the Township of Lower, County of Cape May, State of New Jersey as follows:

Section 1. The public right, title and interest in the property described within the attached **Exhibit A** is hereby vacated, surrendered, and extinguished.

Section 2. Nothing contained herein shall be deemed to vacate, surrender or extinguish any right or privilege of the Township of Lower to any easements which it has, whether or not of record, or of any public utility, as defined in N.J.S.A. 48:2-13, and any cable television company, as defined in N.J.S.A. 48:5A-1, et seq., to maintain, repair and replace their existing facilities in, adjacent to, over and under the street herein vacated, or any part or parts thereof.

Section 3. At least one (1) week prior to such time fixed for further consideration for final passage of such ordinance, a copy thereof, together with a notice of the introduction thereof, and the time and place when and where the ordinance will be further considered for final passage, shall be mailed to every person whose lands may be affected by the ordinance or any assessment which may be made in pursuance thereof, so far as the same may be ascertained, directed to his or her last known post-office address in accordance with the provisions of N.J.S.A. 40:49-6.

Section 4. The Township Clerk shall, within sixty (60) days of the effective date of this Ordinance, file a copy of this Ordinance, certified by her, under the seal of the municipality, to be a true copy of this Ordinance, together with a copy of the proof of publication thereof, in the office of the Clerk of the County of Cape May in accordance with N.J.S.A. 40:67-21.

Section 5. It shall be the responsibility of the requestor to ensure that the Cape May County Clerk's Office records the vacation set forth herein.

Section 6. All other Ordinances that in conflict or are inconsistent with this Ordinance are hereby repealed, to the extent of such inconsistency.

Section 7. Should any section, paragraph, sentence, clause or phrase of this Ordinance be declared unconstitutional or invalid for any reason, the remaining portions of this Ordinance shall not be affected thereby and shall remain in full force and effect, and to this end the provisions of this Ordinance are hereby declared to be severable.

Section 8. This Ordinance shall take effect twenty (20) days after final passage and publication as provided by law.

Thomas Conrad, Councilmember

Kevin Coombs, Councilmember

Roland Roy, Jr., Councilmember

David Perry, Deputy Mayor

Frank Sippel, Mayor

First Reading: June 22, 2022

Adopted:

Attest: _____
Julie A Picard, Township Clerk

EXHIBIT A

van note - harvey

211 Bayberry Drive, Suite 2-E
Cape May Court House, New Jersey 08210
609-465-2600 Fax: 609-465-8028
NJ Authorization #24GA28271300

www.vannoteharvey.com



Since 1894

June 1, 2022

File #: 45234-100-11

Description for
Vacation of a portion of
LUCILLE AVENUE
From Evergreen Avenue through Victoria Avenue
Lower Township
Cape May County – New Jersey

BEGINNING at the intersection of the Northeasterly side of Evergreen Avenue (as laid out 56' in width) with the southeasterly side of Lucille Avenue (as laid out 50' in width) and from said intersection running,

1. North Forty-four degrees five minutes ten seconds West (N 44° 05' 10" W) Fifty and no hundredths (50.00) feet along said side of Evergreen Avenue to the northwesterly side of Lucille Avenue aforesaid; thence,
2. North Forty-five degrees fifty-four minutes fifty seconds East (N 45° 54' 50" E) One hundred twenty-five and no hundredths (125.00) feet along the northwesterly side of Lucille Avenue, crossing the right-of-way of Victoria Avenue, to the northeasterly side of Victoria Avenue (as laid out 10' in width); thence,
3. South Forty-four degrees five minutes ten seconds East (S 44° 05' 10" E) Fifty and no hundredths (50.00) feet along said side of Victoria Avenue to the aforesaid southeasterly side of Lucille Avenue; thence,
4. South Forty-five degrees fifty-four minutes fifty seconds West (S 45° 54' 50" W) One hundred twenty-five and no hundredths (125.00) feet along the southeasterly side of Lucille Avenue, recrossing the right-of-way of Victoria Avenue, to its' intersection with the aforesaid side of Evergreen Avenue and the place of beginning.

CONTAINING within the above-described bounds 6,250 square feet.

It is the intention of this description to describe that portion of Lucille (Lucile) Avenue (50' wide) from Evergreen Avenue (56' wide) through Victoria Avenue (10' wide) as the same is shown on a certain map titled "Plan of North Highland Beach, Cape May County,

Description for
Vacation of a portion of
LUCILLE AVENUE
From Evergreen Avenue through Victoria Avenue
Lower Township
Cape May County – New Jersey

June 1, 2022

File #: 45234-100-11

Page 2

New Jersey," By L.M. Rice, Dated 1928, Filed in the Office of the Cape May County Clerk
on April 13, 1933 as Map No. 281

Prepared and approved by:

VAN NOTE-HARVEY ASSOCIATES



Thomas B. Park,
Professional Land Surveyor
New Jersey License Number 36750

TBP/tp

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

ORDINANCE #2022-08

Title: **AN ORDINANCE AMENDING CHAPTER 475, PARKS AND RECREATION, SUBSECTION 16, MEMORIAL BENCH DEDICATION PROGRAM, OF THE CODE OF THE TOWNSHIP OF LOWER**

WHEREAS, pursuant to Ordinance 2018-13, the Township of Lower established a memorial bench dedication program in order to allow members of the public to purchase a municipal bench with a memorial plaque located within the Township of Lower in order to honor deceased loved ones; and

WHEREAS, the Township of Lower established an application process, and guidelines and procedures governing said process, in which individuals seeking approval to dedicate Township owned benches in the memory of deceased loved ones; and

WHEREAS, the Township Council of the Township of Lower found that it was, and continues to be, in the best interests of the Township and its residents and visitors alike to permit the dedication and placement of additional benches throughout the Township for the use of the general public; and

WHEREAS, the Township Council of the Township of Lower specifically finds that the implementation of a Memorial Bench Dedication Program which governs the style, color, location and fees associated with the dedication of Township owned benches is the best interests of the Township of Lower.

NOW, THEREFORE, BE IT ORDAINED AND ENACTED by the Township Council of the Township of Lower, County of Cape May, State of New Jersey as follows:

Section 1. Chapter 475, Article IV, Section 16, Memorial Bench Dedication Program, is hereby amended as follows:

§ 475-16 – Memorial Bench Dedication Program.

The Township of Lower shall permit the dedication of benches and installation of memorial plaques to remember deceased individuals and families on Township owned benches through a Memorial Bench Dedication Program. Memorial Plaques shall be installed on benches in accordance with the following regulations:

- A. The fee for a dedicated bench and memorial plaque shall be \$1200. No more than one (1) memorial plaque will be permitted on any given bench. The dedication of a bench and installation of a memorial plaque will run for an indefinite period of time. The bench will be purchased by the Township of Lower, if required, from the aforementioned fee and said bench shall become the exclusive property of the Township of Lower.
 - i. In the sole discretion of the Township Council of the Township of Lower, this fee may be waived on a case-by-case basis, by Resolution, upon a showing of exceptional circumstances.
- B. Applications shall be obtained from and, after completion, returned to the Lower Township Recreation Department. Applications for specific locations shall be considered on a first-come, first-serve basis. The Lower Township Recreation Department will inform the Applicant of the date of the installation.
- C. Benches and Memorial Plaques shall be of a size, style and material determined and approved by the Township Superintendent of Parks and Recreation. Inscriptions set forth on said plaques shall be reviewed and approved at the sole discretion of the Township Superintendent of Parks and Recreation.
- D. Memorial Benches shall be permitted at all existing public parks and locations subject to the final approval of the Superintendent of Parks and Recreation.
- E. No individual or organization may make improvements or install a memorial plaque on any bench or public space without the express approval of the Township of Lower.

F. The Township of Lower shall not be responsible for the replacement of benches or memorial plaques that have been damaged or destroyed due to vandalism or natural occurrences such as fire or hurricane. Applicants shall be responsible for the replacement of damaged or destroyed benches and memorial plaques at their sole expense.

Section 2. All other ordinances in conflict or inconsistent with this Ordinance are hereby repealed to the extent of such conflict or inconsistency.

Section 3. Should any section, paragraph, sentence, clause or phrase of this Ordinance be declared unconstitutional or invalid for any reason, the remaining portions of this Ordinance shall not be affected thereby and shall remain in full force and effect, and to this end the provision of this Ordinance are hereby declared to be severable.

Section 4. This Ordinance shall become effective 20 days after final passage and publication according to law.

Thomas Conrad, Councilmember

Kevin Coombs, Councilmember

Roland Roy, Jr., Councilmember

David Perry, Deputy Mayor

Frank Sippel, Mayor

First Reading: July 6, 2022

Adopted:

Attest: _____
Julie A Picard, Township Clerk

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION # 2022-233

Title: **BID ACCEPTANCE AND CONTRACT AWARD OF 2022 NJDCA SMALL CITIES PROGRAM CLOVERDALE AVENUE, EVERGREEN AVENUE AND SPRUCE AVENUE STORM SEWER IMPROVEMENTS (LT-C-026)**

WHEREAS, the Notice to Bidders for the 2022 NJDCA Small Cities Program Cloverdale Avenue, Evergreen Avenue and Spruce Avenue Storm Sewer Improvements (LT-C-026) was advertised on April 27, 2022 and accepted on May 26, 2022 at 10:00 a.m. prevailing time; and

WHEREAS, Four (4) sealed bids were submitted and reviewed by the Township Engineer, QPA and Gary Douglass; and

WHEREAS, Fred Schiavone Construction Inc. was the lowest qualified bidder complied with the specifications and supplied all required bid documents and the CFO has certified the availability of funds as evidenced by her signature below:

Appropriation:

Signature:

Lauren Read, CFO

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower, County of Cape May, State of New Jersey that the following contract is hereby awarded:

AWARD TO: FRED SCHIAVONE CONSTRUCTION INC.
TOTAL: \$321,261.00

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
COOMBS						
ROY						
PERRY						
SIPPEL						

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on July 18, 2022.

Julie A Picard, Township Clerk

Clegg - Jones
Register Report - Last month
6/1/2022 through 6/30/2022

7/11/2022

Page 1

Date	Account	Num	Description	Category	Amount
	INCOME				59,309.25
	Bus Merc 2022-2023				8,223.00
	Gravel Pit				750.00
	Liquor Licenses				10,000.00
	Opra Request				1.25
	Short Term Rental 2022-2023				37,075.00
	Special Events				270.00
	Street Openings				520.00
	Vac Prop Reg				2,000.00
	Yard Sales				320.00
	Year Round Rental				150.00
	TRANSFERS				-59,309.25
	Council Checking				-59,309.25
			OVERALL TOTAL		0.00

Township of Lower
 2600 Bayshore Road
 Villas, NJ 08251
 609-8861455

OFFICE OF CONSTRUCTION OFFICIAL

Construction Permit Activity Report

RANGE: 06/01/2022 To 06/30/2022

July 01, 2022 12:11:26PM

SUMMARY

CONSTRUCTION COSTS

COUNT

Cost Of Construction:	\$2,452,985.00	Cubic Footage:	352397 Cu.ft	Permit Issued:	123
Cost Of Alteration:	\$2,762,855.00	Square Footage:	27355 Sq.ft	Updates Issued:	11
Cost Of Demolition:	\$1,125.00			All Fees Waived:	3
Total Cost:	\$5,216,965.00			Municipal Fees Waived:	0

PERMIT FEES

ADMIN FEES

WAIVED FEES

TOTAL FEES

Building:	\$110,371.00	Building:	\$0.00	Building:	\$82,929.00	Building Fees:	\$27,442.00
Electrical:	\$11,042.00	Electrical:	\$0.00	Electrical:	\$110.00	Electrical Fees:	\$10,932.00
Fire :	\$5,395.00	Fire :	\$0.00	Fire :	\$0.00	Fire Fees:	\$5,395.00
Plumbing:	\$6,739.00	Plumbing:	\$0.00	Plumbing:	\$250.00	Plumbing Fees:	\$6,489.00
Elevator:	\$306.00	Elevator:	\$0.00	Elevator:	\$306.00	Elevator Fees:	\$0.00
Mechanical:	\$2,055.00	Mechanical:	\$0.00	Mechanical:	\$0.00	Mechanical Fees:	\$2,055.00
				* Total Waived:	\$83,595.00	Technical Fees:	\$52,313.00

DCA

	Calculated Fees	Waived Fees	Collected Fees
Volume Training Fee:	\$1,306.00	\$0.00	\$1,306.00
Alteration Training Fee:	\$5,253.00	\$3,237.00	\$2,016.00
DCA Minimum Fee:	\$5.00	\$1.00	\$4.00
Sub total Training Fee:	\$6,564.00	\$3,238.00	\$3,326.00

TECHNICAL ISSUES

Building Technical:	57
Electrical Technical:	101
Fire Protection Technical:	36
Plumbing Technical:	41
Elevator Technical:	1
Mechanical Technical:	29

Certificate of Occupancy Fee:	\$3,445.00
Waived Certificate Fees:	\$0.00
Sub Total Certificate Fees:	\$3,445.00

CERTIFICATE ISSUES

Certificate of Occupancy:	8
Certificate of Approval:	8
Certificate of Continued Occupancy:	0

PERMIT FEES:	\$52,313.00
DCA FEES:	\$3,326.00
CERTIFICATE FEES:	\$3,445.00
MIN FEES:	\$0.00
NET TOTAL FEES:	\$59,084.00
PENALTIES COLLECTED:	\$0.00
CCO FEES:	\$0.00
OTHER FEES:	\$200.00
GRAND TOTAL FEES:	\$59,284.00

* By State law (see N.J.S. 52:27D-126c): ~~\$83,595.00~~

* By Municipality (see N.J.S. 52:27D-126b): \$0.00

OFFICE OF THE CONSTRUCTION OFFICIAL

Account Summation-Summary

Report Run from 06/01/2022 To 06/30/2022

July 1, 2022 12:11:59PM

ACCOUNT:		Cash Amount	Check Amount	Credit Card Amount	Total Fee
PERMIT FEES	Sub Totals:	\$1,130.00	\$58,154.00	\$0.00	\$59,284.00
CO FEE	Sub Totals:	\$0.00	\$1,082.00	\$0.00	\$1,082.00
CONTRACTOR LICENSE	Sub Totals:	\$0.00	\$1,200.00	\$0.00	\$1,200.00
HOMEOWNER LICENSE	Sub Totals:	\$0.00	\$50.00	\$0.00	\$50.00
	GRA	\$1,130.00	\$60,486.00	\$0.00	\$61,616.00

DOG REPORT
JUNE 2022

Council

Date	#s	Void/Dup	\$5.00	\$10.00	\$5.00	Total D	Total E	
			#S/N	Non S/N	Late Fee			Deposit
6/1/2022	840		1		\$5.00	\$5.00	\$0.00	\$10.00
6/3/2022	841		1			\$5.00	\$0.00	\$5.00
6/6/2022	842-844		1	2	\$15.00	\$5.00	\$20.00	\$40.00
6/7/2022	845		1		\$5.00	\$5.00	\$0.00	\$10.00
6/8/2022	846		1			\$5.00	\$0.00	\$5.00
6/9/2022	847-849		2	1	\$5.00	\$10.00	\$10.00	\$25.00
6/10/2022	850-852		1	2	\$10.00	\$15.00	\$20.00	\$45.00
6/13/2022	853-856		4		\$20.00	\$20.00	\$0.00	\$40.00
6/15/2022	857-862		6		\$20.00	\$30.00	\$0.00	\$50.00
6/17/2022	863-865		1	2	\$10.00	\$5.00	\$20.00	\$35.00
6/21/2022	866-870		2	3	\$25.00	\$10.00	\$30.00	\$65.00
6/22/2022	871		1			\$5.00	\$0.00	\$5.00
6/24/2022	872		1		\$10.00	\$5.00	\$0.00	\$15.00
6/27/2022	873-874		1	1		\$5.00	\$10.00	\$15.00
						\$0.00	\$0.00	\$0.00
			24	11	\$125.00	\$130.00	\$110.00	\$365.00
Total Licenses collected w/fees			35					
	Twp. Fee	\$133.00		Pd State	\$75.00			
	State Reg.	\$35.00						
	Pilot Clinic	\$7.00		Twp. Fee	\$290.00			
	Anim. Pop. State	\$33.00						
	Anim. Pop. Twp	\$22.00						
	Late Fee/ Misc.	\$135.00						
	Total Collected	\$365.00						

**2022 JUNE
VITAL STATISTICS**

Marriages,Civil Unions	13
Domestic Partners	0
Certified Copies	228
Certified Copies EDRS	5
Burial Permits	0

Marriages, Civil Unions State	\$325.00
Domestic Partners State	\$0.00
Marriages, Civil Unions Twp	\$39.00
Domestic Partners Twp	\$0.00
Certified Copies	\$2,280.00
Certified Copies EDRS	\$50.00
Burial Permits	\$0.00

TOTAL **\$2,694.00**

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2022-234

Title: **A RESOLUTION PROVIDING FOR A MEETING NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH THE PROVISIONS OF THE NEW JERSEY OPEN PUBLIC MEETINGS ACT, N.J.S.A. 10:4-12**

WHEREAS, the Township Council of the Township of Lower is subject to certain requirements of the Open Public Meetings Act, N.J.S.A 10:4-6, et seq.; and

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-12, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and

WHEREAS, it is necessary for the Township Council of the Township of Lower to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12b and designated below:

_____ (1) **Matters Required by Law to be Confidential:** Any matter which, by express provision of Federal law or State statute or rule of court shall be rendered confidential or excluded from the provisions of the Open Public Meetings Act.

_____ (2) **Matters Where the Release of Information Would Impair the Right to Receive Funds:** Any matter in which the release of information would impair a right to receive funds from the Government of the United States.

_____ (3) **Matters Involving Individual Privacy:** Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information, relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly.

 X (4) **Matters Relating to Collective Bargaining Agreement:** Any collective bargaining agreement, or the terms and conditions which are proposed for inclusion in any collective bargaining agreement, including the negotiation of the terms and conditions thereof with employees or representatives of employees of the public body. **Negotiation Update**

_____ (5) **Matters Relating to the Purchase, Lease or Acquisition of Real Property or the Investment of Public Funds:** Any matter involving the purchase, lease or acquisition of real property with public funds, the setting of banking rates or investment of public funds, where it could adversely affect the public interest if discussion of such matters were disclosed.

_____ (6) **Matters relating to Public Safety and Property:** Any tactics and techniques utilized in protecting the safety and property of the public, provided that their disclosure could impair such protection. Any investigations of violations or possible violations of the law.

 X (7) **Matters Relating to Litigation, Negotiations and the Attorney-Client Privilege:** any pending or anticipated litigation or contract negotiation in which the public body is, or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer. **Attorney/Client Privilege**

 X (8) **Matters Relating to the Employment Relationship:** Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance of promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all the individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting. **Personnel**

_____ (9) **Matters Relating to the Potential Imposition of a Penalty:** Any deliberations of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss if a license or permit belonging to the responding party bears responsibility.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower, assembled in public session on July 18, 2022 that an Executive Session closed to the public shall be held on this date at approximately _____ P.M. in the Conference Room of the Township Hall, 2600 Bayshore Road, Villas for the discussion of matters relating to the specific items designated above.

It is anticipated that the deliberations conducted in closed session may be disclosed to the public upon the determination of the Township Council that the public interest will no longer be served by such confidentiality.

	MOTION	SECOND	AYE	NAY	RECUSE	ABSTAIN	ABSENT
CONRAD							
COOMBS							
ROY							
PERRY							
SIPPEL							

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on July 18, 2022

Julie A Picard, Township Clerk