

WORK SESSION AND REGULAR MEETING OF THE LOWER TOWNSHIP COUNCIL

August 19, 2024 2024 – 5:00 pm.

Opening Announcement
Pledge of Allegiance & Moment of Silence
Roll Call & Determination of Quorum

Work Session

Consent Agenda

Approval of Minutes – August 5, 2024

- Res. #2024-270 Authorization for the Payment of Vouchers \$ 1,316,583.88
- Res. #2024-271 Resolution Authorizing the Award of a Non-Fair and open Contract to Fred M. Schiavone Constriction, Inc. for Various Repairs to Roseanne Avenue (LT-G-2024)
- Res. #2024-272 Authorization for the Refund of Taxes
- Res. #2024-273 Approval of Change Order #2, Final As-Built Quantities and Contract Reduction for Beach Access Path Project (LT-C-038)
- Res. #2024-274 Approving Change Order #1 to Fred M. Schiavone Construction, Inc. for a No-Cost 35 Day Contract Time Extension for Francis Avenue Emergency Storm Sewer Piping at Ohio Pump Station (LT-C-045)
- Res. #2024-275 Authorizing the Sale of Township of Lower Surplus No Longer Needed for Public Use on GOVDEALS Online Auction Website
- Res. #2024-276 Approval for Beach to Brewery 10K
- Res. #2024-277 Approval for Run the Vineyards
- Res. #2024-278 A Resolution Authorizing and Approving a Shared Service Agreement Between the County of Cape May and the Township of Lower for Public Safety Answering, Dispatch and Related Services
- Res. #2024-279 Approval of Change Order #2 for DeBlasio & Associates for Additional Construction Services for the Francis Avenue Storm Sewer Improvements Construction Phase (LT-C-045)
- Res. #2024-280 A Resolution Authorizing a Grant Application to the New Jersey Department of Agriculture, 2024-2026 Spotted Lanternfly Population Reduction/Chemical Control Treatment Opportunity Grant
- Res. #2024-281 Contract Award 2024 Ram Promaster Cargo Van Tradesman 2500 High Roof 159" New Jersey ESCNJ Cooperative #23/24-11

Regular Agenda

Engineer Report

Administrative Reports

Clerk, Construction, Dog, Tax, Treasurer, Vital

Public Comment

Council Comments

Closed Session

- Res. #2024-282 A Resolution Providing for a Meeting Not Open to the Public in accordance with the provisions of the New Jersey Open Public Meetings Act, NJSA 10:4-12 Attorney/Client Privilege

Adjourn

COUNCIL MEETING MINUTES – August 5, 2024

The meeting of the Township Council of the Township of Lower, County of Cape May, State of New Jersey was held on August 5, 2024 at 5:00 p.m. in the meeting room of the Township Hall, 2600 Bayshore Road, Villas, New Jersey.

The Clerk announced that the meeting was being held in compliance with the Open Public Meetings Act and that adequate notice of the meeting had been provided according to law.

The following members of Council were present for roll call taken by the Clerk:

Councilmember Thomas Conrad
Councilmember Kevin Coombs
Councilmember Roland Roy, Jr.
Deputy Mayor David Perry
Mayor Frank Sippel

Also present: Michael Laffey, Township Manager, Robert Belasco, Township Solicitor and Karen Fournier, Deputy Township Clerk

Work Session

Mayor Sippel thanked the Police Department for another successful Youth Camp and recognized former Township Manager Jim Ridgway.

Oath of Office - Officer Nicholas Romantino

Police Chief, Kevin Lewis, shared Nicholas Romantino's biography.

Mayor Sippel administered the Oath of Office to Officer Romantino as his girlfriend, Lexi O'Connell, held the Bible and his father, Mark Romantino, pinned his badge.

Presentation of Proclamation - Corporal Jonathan Scheck

Police Chief, Kevin Lewis, presented the Distinguished Service Award to Corporal Jonathan Scheck in recognition of his life-saving, decisive actions while vacationing in Florida.

Mayor Sippel presented a proclamation to Corporal Scheck, on behalf of Council, for his brave and selfless actions.

Presentation of Proclamation - Noah Plenn

Mayor Sippel recognized Noah Plenn for his accomplishments and thanked his family for their attendance.

Councilmember Coombs read the proclamation presented to Noah Plenn, on behalf of Council, congratulating him on his outstanding accomplishments.

Jim Ridgway thanked Council for continuing to recognize the youth in our community. He shared favorable comments about Noah and his accomplishments and wished him all the best.

Consent Agenda

Approval of Minutes – July 15, 2024

Res. #2024-247 Authorization for the Payment of Vouchers \$ 1,809,151.82

Res. #2024-248 A Resolution Urging the State of New Jersey to Take An Incremental and Targeted Approach to Adopting the Proposed "Protecting Against Climate Threat (PACT) Resilient Environments and Landscape (REAL)" Rules

Res. #2024-249 A Resolution Requesting Replacement of Performance Guarantee for San Fernando Major Subdivision

Res. #2024-250 A Resolution Requesting Release of Maintenance Guarantee for Block 697, Lot 3-7; Maintenance Bond Island West Development, LLC

Res. #2024-251 A Resolution Requesting Release of Demolition Bond for Block 633, Lot 12; 408 Pacific Avenue, Villas, New Jersey

Res. #2024-252 Authorization for Refund of Taxes

Res. #2024-253 Award National Cooperative Purchasing Agreement with Sourcewell to Hunter Jersey Peterbilt to Purchase One (1) 2025 or Newer Peterbilt 548 Tandem Axle Cab & Chassis with a 62,000 LB. GVW

Res. #2024-254 Award National Cooperative Purchasing Agreement with Sourcewell to Granturk Equipment Co. Inc. to Purchase One (1) Leach 29 Cu. Yd. 2R-III Rear Loader, Mounted on a Customer Supplied Chassis

Res. #2024-255 Authorizing Pay Out of Terminal Leave (M. Willis, \$773.85)

- Res. #2024-256 Authorization for the Payout of Accumulated Compensatory Time (A. Marroquin, \$3,546.73)
- Res. #2024-257 Authorization for the Payout of Accumulated Compensatory Time (S. Gellura, \$2,446.02)
- Res. #2024-258 Bid Acceptance and Award of 6010P Industrial Tub Grinder to Granturk Equipment Co. Inc.
- Res. #2024-259 Approval for St. Barnabas By-the-Bay Episcopal Church to Conduct a Flea Market
- Res. #2024-260 Annual Renewal of a Liquor License for the Year 2024-2025 (Seapointe Village Master Association)
- Res. #2024-261 Approving Change Order #2 with DeBlasio & Associates for Additional Site Security Lighting Design Services to Phase II of the Rotary Community Park Renovation (LT-C-028)
- Res. #2024-262 A Resolution Approving the Execution of an Agreement of Sale Pertaining to Certain Real Property Located at 38A W Virginia Avenue, A/K/A Block: 163, Lot: 7
- Res. #2024-263 A Resolution Approving the Execution of an Agreement of Sale Pertaining to Certain Real Property Located at 101 Georgia Avenue, A/K/A Block: 233.01, Lot: 1
- Res. #2024-264 Authorizing Payment of 2024 County Taxes (Second & Third Quarters)
- Res. #2024-265 Insertion of Special Item of Revenue Pursuant to NJSA 40A:4-87, Chapter 159 (Drive Sober or Get Pulled Over \$5,250)
- Res. #2024-266 A Resolution Requesting Release of a Demolition Bond for Block 516, Lot 7; 109 Pinewood Road, Villas, NJ
- Res. #2024-267 Approval of Change Order #1 for Remington and Vernick Engineers for the Revised Design and Re-Bid Services of Cresse Lane – Entire Length West from Route 9 (2024-186)
- Res. #2024-268 Authorizing the Sale of Township of Lower Surplus No Longer Needed for Public Use on GOVDEALS Online Auction Website
- Res. #2024-269 Resolution Confirming the Appointment of Marissa McCorkel as the Lower Township Deputy Tax Assessor
- Ordinance #2024-11 An Ordinance of the Township of Lower Vacating, Surrendering, and Extinguishing the Public Rights of a Portion of Mill Road.
- Ordinance #2024-12 An Ordinance Amending Chapter Seven, "Traffic " of the Municipal Code of the Township of Lower to Install Stop Signs at the Intersection of East Webber and Mowery Avenues
- Ordinance #2024-13 An Ordinance Amending Chapter Seven, Traffic, of the Municipal Code of the Township of Lower to Modify No Parking Designations Within the Township of Lower
- Ordinance #2024-14 Salary & Benefit Ordinance for the Township of Lower

This is the first reading of Ordinances 2024-11; 2024-12 and 2024-13. The second reading and public hearing will be scheduled for Sept 4, 2024.

Motion to remove Resolution #2024-262

	MOTION	SECOND	AYE	NAY	RECUSE	ABSTAIN	ABSENT
CONRAD			X				
COOMBS			X				
ROY		X	X				
PERRY	X		X				
SIPPEL			X				

Motion to Amend Ordinance #2024-14

	MOTION	SECOND	AYE	NAY	RECUSE	ABSTAIN	ABSENT
CONRAD			X				
COOMBS			X				
ROY			X				
PERRY		X	X				
SIPPEL	X		X				

On the Consent Agenda

	MOTION	SECOND	AYE	NAY	RECUSE	ABSTAIN	ABSENT
CONRAD	X		X				
COOMBS		X	X				
ROY			X				
PERRY			X				
SIPPEL			X				

Regular Agenda

Ordinance # 2024-09

An Ordinance Amending Chapter 600, Towing and Storage Area Requirements, Specifically Subsection 6(A)(1), Towing and Storage Fee Schedule of the Code of the Township of Lower. This is the second reading and public hearing of this Ordinance. This Ordinance has been published, posted and made available to the public.

	MOTION	SECOND	AYE	NAY	RECUSE	ABSTAIN	ABSENT
CONRAD			X				
COOMBS	X		X				
ROY		X	X				
PERRY			X				
SIPPEL			X				

Ordinance #2024-10

An Ordinance Amending and Supplementing Chapter 523, Rental Properties, of the Code of the Township of Lower in Order to Provide Lead-Based Paint Inspections of Certain Rental Properties and to Enact Inspection Fees in Compliance with P.L. 2021,C.182 This is the second reading and public hearing of this Ordinance. This Ordinance has been published, posted and made available to the public.

	MOTION	SECOND	AYE	NAY	RECUSE	ABSTAIN	ABSENT
CONRAD			X				
COOMBS			X				
ROY			X				
PERRY		X	X				
SIPPEL	X		X				

Administrative Reports

Treasurer

Certification of Mailing of Tax Bills

Public Comment

Kevin Gore, Village Road, addressed Council to thank them for the repairs to the beach access at Village Road.

Council Comments

Deputy Mayor Perry commented in favor of the improvements to Wildwood Ave and Bay Drive.

Councilmember Roy – no comments

Councilmember Coombs – no comments

Councilmember Conrad commended the Recreation Department and the DRBA for the concert series and urged residents to stay tuned for information regarding the NJDEP regulations.

Mayor Sippel announced National Night Out and Youth Soccer and commented in favor of progress at the Recreation playground.

Adjournment

There being no further business to address, motion to adjourn moved by Deputy Mayor Perry, seconded by Councilmember Roy. Motion to adjourn was unanimous. Meeting adjourned at 5:28 p.m.

Frank Sippel, Mayor

Township Clerk

Approved:

Vendor #	Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
01200	DELTA DENTAL PLAN OF NJ	24-02154	08/08/24	DELTA JULY 24 CLAIMS	Open	21,437.85	0.00		
01201	DELL MARKETING LP	24-02059	07/29/24	COMPUTERS FOR PD	Open	7,908.42	0.00		
01267	EDWARD DONOHUE	24-02156	08/08/24	CONTRACTUAL REIMBURSEMENT M	Open	42.00	0.00		
01653	GENTILINI FORD	24-01569	06/06/24	PARTS/DPW	Open	2,378.32	0.00		
01655	GANN LAW BOOKS*	24-01740	06/25/24	COURT RULES OF EVIDENCE 24-25	Open	212.00	0.00		
01690	GRANTURK EQUIPMENT CO*	24-01778	07/01/24	PARTS FOR RECYCLING/DPW	Open	996.00	0.00		
01741	GENTILINI CHEVROLET, LLC	24-02174	08/13/24	SWITCH/DPW	Open	505.36	0.00		
01806	ANTHONY J HARVATT, II, ESQ	24-02093	07/30/24	ZBA RESOLUTION VOUCHERS	Open	300.00	0.00		
01864	JONAS PIZZA, LLC	24-02129	08/07/24	NNO PIZZA	Open	600.00	0.00		
02100	CLAUDIA KAMMER	24-02172	08/09/24	CONTRACTUAL REIMBURSEMENT M	Open	1,850.00	0.00		
02140	KINDLE FORD LINC/MERC., INC.*	24-00903	04/05/24	PARTS FOR POLICE VEHICLES/DPW	Open	407.40	0.00		
02183	KLENSWITE POOL SPA SUP.CO INC~	24-02109	08/02/24	SEA KLEAR STAGE 1 & 2	Open	923.40	0.00		
		24-02128	08/07/24	POOL CHEMICALS	Open	<u>1,512.00</u>	0.00		
						2,435.40			
02334	LOWER TWP CHAMBER OF COMMERCE	24-02170	08/09/24	MEMBERSHIP DUES 2025	Open	160.00	0.00		
02410	MAGLOCLEN*	24-02144	08/08/24	ANNUAL 7/2024-7/2025	Open	400.00	0.00		
02647	KATHLEEN MCPHERSON	24-02117	08/02/24	CONTRACTUAL REIMBURSEMENT M	Open	1,850.00	0.00		
02811	JAMES MOY	24-02139	08/08/24	CONTRACTUAL REIMBURSEMENT M	Open	206.25	0.00		
02940	MUNICIPAL RECORD SERVICE*	24-02064	07/29/24	COURT BAIL RECOGS	Open	569.00	0.00		

Vendor #	Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
03280	PARAMOUNT SANITARY SUPPLY ~								
		24-02089	07/30/24	BAY RUN SUPPLIES	Open	43.24	0.00		
		24-02145	08/08/24	TOILET PAPER FOR BUILDINGS	Open	<u>661.80</u>	0.00		
						705.04			
03305	PEDRONI FUEL*								
		24-02118	08/05/24	NO LEAD GAS/DPW 7/25/24	Open	1,111.24	0.00		
03387	POGUE INC. *								
		24-02178	08/13/24	SAFETY AND HEALTH CONSORTIUM	Open	300.00	0.00		
03449	EUROFINS ENVIRONMENT TESTING								
		24-01304	05/16/24	2024 SEASONAL POOL CONTRACT	Open	1,047.50	0.00		B
03518	RIGGINS, INC.*								
		24-02119	08/05/24	OFF HIGHWAY DIESEL/DPW 7/24/24	Open	351.59	0.00		
		24-02179	08/13/24	OFF HIGHWAY DIESEL/DPW	Open	740.83	0.00		
		24-02213	08/14/24	OFF HIGHWAY DIESEL/DPW	Open	<u>661.10</u>	0.00		
						1,753.52			
03607	SEASHORE FOOD SUPPLY ~								
		24-01942	07/17/24	FOOD / SUPPLIES FOR NNO	Open	983.65	0.00		
03611	SERVICE TIRE TRUCK CENTERS ~								
		24-01566	06/06/24	TIRES/DPW	Open	4,855.89	0.00		
03695	SPECIALTY AUTOMOTIVE EQUIP INC*								
		24-02210	08/14/24	OSHA ANNUAL INSPECTION/DPW	Open	900.00	0.00		
03810	MUNICIPAL UTIL AUTH USAGE COST								
		24-02216	08/14/24	SEWER 4/15-7/15/24 PD 12348-0	Open	80.00	0.00		
		24-02217	08/14/24	WATER 4/15-7/15/24	Open	<u>1,781.95</u>	0.00		
						1,861.95			
03915	TURF EQUIPMENT & SUPPLY CO ~								
		24-02182	08/13/24	BLADES/DPW	Open	842.62	0.00		
03968	TRIAD ASSOCIATES								
		24-02162	08/09/24	RES #24-70 GRANT DNE 15K	Open	675.00	0.00		B
03985	VILLAS NAPA AUTO PARTS ~								
		24-01653	06/14/24	RDS/SANT/REC/DPW	Open	2,143.55	0.00		
03992	VAL-U AUTO PARTS LLC ~								
		24-01652	06/14/24	RDS/SANT/DPW	Open	4,576.32	0.00		
04030	WEST PUBLISHING PAYMENT *								
		24-02123	08/05/24	COURT ANNUAL UPDATES	Open	1,725.00	0.00		
04075	BARBER CONSULTING SERVICES LLC								
		24-02091	07/30/24	ADDITIONAL SSD FOR POLICE SERV	Open	1,814.94	0.00		

Vendor #	Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
04075	BARBER CONSULTING SERVICES LLC				Continued				
		24-02230	08/15/24	MIS OT AND EQUIPMENT 7/15-8/9	Open	3,077.48	0.00		
						4,892.42			
04085	CHRISTOPHER WINTER								
		24-02138	08/08/24	CONTRACTUAL REIMBURSEMENT M	Open	163.00	0.00		
04090	WIRELESS ELECTRONICS, INC*								
		24-01683	06/19/24	RADIO REPAIR	Open	665.00	0.00		
04097	CINTAS FIRST AID AND SAFETY*								
		24-02114	08/02/24	DPS - REFILL MEDICAL BOX	Open	36.68	0.00		
		24-02124	08/05/24	FIRST AID SUPPLIES/DPW	Open	42.42	0.00		
						79.10			
04150	BARRY, CORRADO, GRASSI &								
		24-02090	07/30/24	PB SPECIAL COUNCIL	Open	1,620.00	0.00		
04266	NJ DEPT OF HEALTH&SENIOR SVCS								
		24-02148	08/08/24	JULY, 2024 DOG LICENSES	Open	37.80	0.00		
05066	MICHAEL REEB								
		24-02105	07/31/24	DJ - BAY RUN 8/03/24	Open	250.00	0.00		
05083	ALLEGRA MARKETING, PRINT & MAIL								
		24-02121	08/05/24	REGISTRATION FORMS	Open	795.00	0.00		
5022	INSTITUTE FOR FORENSIC PSYCHO*								
		24-02111	08/02/24	FITNESS FOR DUTY EVAL	Open	2,750.00	0.00		
6071	UNITED UNIFORMS LIMITED LIAB*								
		24-02126	08/07/24	ACADEMY RECRUIT UNIFORMS	Open	3,271.44	0.00		
6079	KAITLIN BOYLE								
		24-02116	08/02/24	CONTRACTUAL REIMBURSEMENT M	Open	264.71	0.00		
6094	ANCHOR RUBBER STAMP & PRINT*								
		24-02083	07/30/24	Notary Stamp Kreis	Open	68.40	0.00		
7074	J & B LOCKSMITHS*								
		24-01802	07/02/24	CLEM MULLIGAN - RE-KEY LOCKS	Open	229.00	0.00		
7098	SHORE VETERINARIAN ANIMAL								
		24-02141	08/08/24	ANIMAL CONTROL	Open	900.00	0.00		
7354	FLEETPRIDE INC.*								
		24-02209	08/14/24	REPLACEMENT SWITCH/DPW	Open	95.80	0.00		
7440	RICKY BRANDS LLC*								
		24-01803	07/02/24	BAY RUN SHIRTS	Open	1,328.00	0.00		
7441	ARCHER & GREINER*								
		24-02147	08/08/24	2024 BOND COUNSEL SERVICES	Open	2,018.60	0.00		

Vendor #	Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
7507	STEFANKIEWICZ & BELASCO LLC	24-00002	01/02/24	RES#24-01 EXPENSES DNE\$150K	Open	10,169.82	0.00		B
7618	MEGONIGAL ELECTRIC LLC	24-01278	05/16/24	ANNUAL POOL BONDING 2024	Open	250.00	0.00		
7751	HOFFMAN'S EXTERMINATING	24-00428	02/05/24	PEST AGREEMENT-CANAL PARK	Open	132.60	0.00		B
7820	DEBLASIO & ASSOCIATES, P.C	23-00403	02/10/23	CO #3 - DIAMOND BEACH PARK	Open	429.69	0.00		
		23-00784	04/10/23	#2023-137 BEACH ACCESS PATHS	Open	186.25	0.00		
		23-01274	05/24/23	RES #23-184 BAY OUTFALL EXT	Open	3,086.25	0.00		
		23-02340	09/14/23	RES#23-303 CO #1 ROTARY PARK	Open	5,055.00	0.00		B
		23-02637	10/20/23	RES 2023-344 SHADELAND/ SPRUCE	Open	133.75	0.00		
		23-03045	11/28/23	#23-389 SURF RIDGEWOOD DNE 48K	Open	1,130.00	0.00		
		24-00739	03/13/24	RES 2024-72/CHG ORD 1 BEACH PA	Open	1,063.75	0.00		
		24-00791	03/25/24	RES 2024-112 RESURF BAY DR	Open	5,845.00	0.00		
		24-00792	03/25/24	RES 2024-113 RESURF WILDWOOD	Open	2,277.50	0.00		B
		24-00915	04/05/24	RES2024-124 CHG ORD2 BROOKDALE	Open	2,940.00	0.00		
		24-01011	04/18/24	RES#2024-123 REC PLAYGROUND	Open	3,542.50	0.00		B
		24-01241	05/13/24	RES 2024-165 RESUR. CORSON LN	Open	4,136.25	0.00		B
		24-01242	05/13/24	RES 2024-159 VILLAGE BULKHEAD	Open	3,500.00	0.00		B
		24-01244	05/13/24	RES 2024-164 SEWER FRANCES AVE	Open	16,392.50	0.00		B
		24-01349	05/24/24	RES 2024-179 CHG ORD 1 DPW	Open	1,728.75	0.00		
		24-01614	06/12/24	RES 2024-160 ADD. BAY OUTFALLS	Open	3,360.00	0.00		B
		24-01994	07/23/24	ZONING MAP REVISIONS	Open	1,080.00	0.00		
						<u>55,887.19</u>			
7871	PLANET TECHNOLOGIES, INC*	24-01880	07/10/24	FS addtl email license	Open	10.56	0.00		
7874	FCF REALTY, INC.	24-02036	07/26/24	Return of Maintenance Bond	Open	4,852.50	0.00		
7885	JOHN & DELORES MCNULTY	24-02035	07/26/24	Return of Maintenance Bond,	Open	2,624.60	0.00		
7929	AMAZON CAPITAL SERVICES, INC ~	24-01900	07/11/24	POOL SUPPLIES & PICKLEBALLRACK	Open	818.52	0.00		
		24-01973	07/18/24	VEHICLE PARTS FOR COUNTY	Open	394.20	0.00		
		24-01976	07/22/24	GARAGE PARTS	Open	139.86	0.00		
		24-01988	07/23/24	SUPPLIES	Open	42.87	0.00		
		24-01992	07/23/24	HUNTER AC & HANDRAIL COVER	Open	36.13	0.00		
		24-02010	07/25/24	Office Supplies	Open	63.98	0.00		
		24-02019	07/25/24	HYDRAULIC JACK	Open	139.54	0.00		
		24-02115	08/02/24	COLORED PAPER FOR FLYERS	Open	550.30	0.00		
		24-02130	08/07/24	Clerk office Supplies	Open	180.34	0.00		
						<u>2,365.74</u>			
7959	ALL PRO TEAM SPORTS	24-02085	07/30/24	ALL PRO SHOULDER PADS	Open	110.00	0.00		

Vendor #	Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
8131	DOCUVAULT SECURE SHREDDING LC~	24-02164	08/09/24	7/31/24 SHREDDING	Open	168.05	0.00		
8175	INTEGRITY INTERPRETING LLC *	24-02000	07/25/24	COURT INTERPRETING 6/2024	Open	78.00	0.00		
8197	GREAT AMERICAN FINANCIAL SERV	24-02215	08/14/24	8/10-9/9/24 MAIL MACHINE	Open	560.00	0.00		
8211	CONFIRE FIRE PROT SERV LLC*	24-02161	08/09/24	FIRE INSP TOWNSHIP BUILDINGS	Open	3,955.00	0.00		
8422	DRI-STICK DECAL CORP *	24-02181	08/13/24	2025 RECYCLING STICKERS/DPW	Open	1,427.76	0.00		
8524	FRED M SCHIAVONE CONSTRUCTION	24-00502	02/14/24	RES#24-63 DIAMOND BEACH IMPROV	Open	2,450.00	0.00		B
		24-01243	05/13/24	RES 2024-163 SEWER FRANCES AVE	Open	109,673.37	0.00		B
		24-01698	06/19/24	RES #2024-207 BROOKDALE ACCESS	Open	73,500.00	0.00		B
						185,623.37			
8575	FAMILY AUTO GLASS	24-02153	08/08/24	WINDSHIELD FOR TRK 29	Open	375.00	0.00		
8672	LOGMEIN INC.	24-00280	01/22/24	2024 GO TO MEETINGS	Open	19.00	0.00		PC1
8686	SHELBY RAMBO	24-02157	08/08/24	CONTRACTUAL REIMBURSEMENT V	Open	362.03	0.00		
8688	INSPIRA MEDICAL CENTERS INC*	24-01855	07/09/24	FINAL PAYMENT	Open	9,000.00	0.00		
8707	PAUL J BALDINI P.A.	24-01700	06/19/24	Assessor Special Tax Council	Open	5,004.82	0.00		B
8721	BLANEY, DONOHUE, & WEINBERG PC	24-00003	01/02/24	RES#24-02 LABOR DNE\$40K	Open	4,110.00	0.00		B
8725	W. CAMPBELL SUPPLY CO AC*	24-02184	08/13/24	SUPPLIES/DPW	Open	255.80	0.00		
8734	THOMAS PLANNING ASSOCIATES LLC	22-00745	03/29/22	VACANT LAND INVEN RES2022-67	Open	300.00	0.00		B
8848	COMFORT NOW LLC	24-02135	08/07/24	DOS 7-31-24 JUDO ROOM AC	Open	251.00	0.00		
8908	COMCAST BUISNESS	24-02219	08/14/24	VOICE PHONES 8/1-8/31/24	Open	1,288.35	0.00		
8909	COMCAST BUSINESS	24-02167	08/09/24	BUS INTERNET PD 8/1-8/31/24	Open	994.65	0.00		

Vendor #	Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
8956	AMISH OUTLAWS LLC	24-01827	07/03/24	SUMMER CONCERT #24-194 8/20/24	Open	4,250.00	0.00		
8972	THE HOME CITY ICE COMPANY	24-02185	08/13/24	ICE/DPW	Open	262.00	0.00		
9021	NATIONAL HIGHWAY PRODUCTS INC~	24-01949	07/17/24	BLANK SIGNS/DPW	Open	2,083.92	0.00		
9026	STARR SEPTIC LLC	24-01758	06/27/24	6/21/24- CANAL PARK PORTA-POTS	Open	357.50	0.00		B
		24-02104	07/31/24	LUXURY BATHROOM/ DPW	Open	948.00	0.00		
						<u>1,305.50</u>			
9148	ISLAND WEST DEVELOPMENT LLC	24-02177	08/13/24	RETURN OF MAINTENANCE BOND	Open	3,142.48	0.00		
9149	PAVING PLUS LLC	24-00789	03/25/24	RES 2024-110 RESURFACE BAY DR	Open	538,008.35	0.00		B
		24-00790	03/25/24	RES 24-111 NJDOT WW LT-C-034	Open	274,878.27	0.00		B
						<u>812,886.62</u>			
9169	EB EMPLOYEE SOLUTIONS LLC	24-02137	08/07/24	AUGUST 2024 ADMIN	Open	2,395.20	0.00		
9220	LONNIE BEDELL	24-02031	07/26/24	REIMBURSEMENT - NAYS	Open	75.00	0.00		
9221	BRIANNA BEDELL	24-02032	07/26/24	REIMBURSEMENT- NAYS-CHEER	Open	75.00	0.00		
9222	QUALIFICATION TARGETS INC	24-01998	07/25/24	ONE HAND TARGET SYSTEM	Open	2,089.05	0.00		
9226	JASON SHUMAN	24-02045	07/26/24	EXEMPT VET REFUND	Open	648.61	0.00		
ARENA	KATHLEEN ARENA	24-01917	07/12/24	Release of Revegetation &	Open	1,000.00	0.00		
BIRCH	BIRCH'S COMMUNICATIONS LLC*	24-01776	07/01/24	RADIO REPLACEMENT PATROL VEHIC	Open	7,266.00	0.00		
		24-01777	07/01/24	CENTER CONSOLES FOR NEW TAHOES	Open	2,101.08	0.00		
		24-01910	07/12/24	OUTFIT 2 NEW PATROL VEHICLES	Open	35,673.16	0.00		
						<u>45,040.24</u>			
BLAUE	BLAUER ASSOCIATES INC*	19-02385	08/28/19	SCPF ROTARY PARK RES 2019-246	Open	190.00	0.00		
BOSNA	KAREN MANETTE BOSNA	24-02188	08/13/24	MONTHLY- JULY'24	Open	110.00	0.00		

Vendor #	Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
FOURNIER	KAREN FOURNIER	24-02220	08/14/24	CONTRACTUAL REIMBURSEMENT V	Open	175.00	0.00		
LOWER	LOWER TOWNSHIP	24-02140	08/08/24	DIFFERENCE CARD FUNDING	Open	4,832.63	0.00		
SEAGE	SEAGEAR MARINE SUPPLY*	24-00907	04/05/24	SUPPLIES FOR RDS/DPW	Open	105.31	0.00		B

Total Purchase Orders: 148 Total P.O. Line Items: 0 Total List Amount: 1,313,691.08 Total Void Amount: 0.00

TOWNSHIP OF LOWER, COUTNY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2024-270

Title: AUTHORIZING THE PAYMENT OF VOUCHERS

Vendor	Description	Amount
VERIZON WIRELESS MDT	5/21-7/20/24	\$2393.80
STATE OF NJ DEP	CAFRA PERMIT OHIO	\$500.00
	TOTAL Manual Checks	\$2892.80
	TOTAL Computer Generated	\$1,313,691.08
	TOTAL BILL	\$1,316,583.88

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
COOMBS						
ROY						
PERRY						
SIPPEL						

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on AUG, 19, 2024.

Julie A Picard, Township Clerk

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION # 2024-271

Title: RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT TO FRED M. SCHIAVONE CONSTRUCTION INC. FOR VARIOUS REPAIRS TO ROSEANNE AVENUE (LT-G-2024)

WHEREAS, the Township of Lower has a need to provide various improvements to Roseanne Avenue, Township Engineer DeBlasio and Associates solicited quotes for the Township of Lower as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4; and

WHEREAS, the Public Works Superintendent and the Township Engineer have determined and certified in writing the value of the acquisition will exceed \$17,500.00; and

WHEREAS, DeBlasio and Associates received (2) Two Proposals with Fred M. Schiavone Construction Inc. providing the lowest responsible, responsive proposal for \$41,295.00; and

WHEREAS, Fred M. Schiavone Construction Inc. has completed and submitted a Business Entity Disclosure Certification which certifies that Fred M. Schiavone Construction Inc. has not made any reportable contributions to a political or candidate committee in the Township of Lower officials in the previous one year, and that the contract will prohibit Fred M. Schiavone Construction Inc. from making any reportable contributions through the term of the contract, and

WHEREAS, the CFO has certified the availability of funds as evidenced by her signature below:

Appropriation: Ord #23-03 C-04-55-436-100

Signature: Lauren Read
Lauren Read, CFO

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower, County of Cape May, State of New Jersey that the following contract is hereby awarded:

AWARD TO: FRED M. SCHIAVONE INC.
TOTAL: \$41,295.00

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
COOMBS						
ROY						
PERRY						
SIPPEL						

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on August 19, 2024.

Julie A Picard, Township Clerk

**DEBLASIO &
ASSOCIATES**
ENGINEERS, SURVEYORS AND PLANNERS

4701 NEW JERSEY AVENUE • WILDWOOD, NJ 08260

PHONE: 609-854-3311 • FAX: 609-854-4323

August 8, 2024

VIA EMAIL

Margaret Vitelli, Purchasing Agent
Township of Lower
2600 Bayshore Road
Villas, NJ 08251

**Re: Township of Lower, Cape May County, NJ
Roseann Avenue Concrete & Pipe Work
D&A File #: LT-G-2024**

Dear Ms. Vitelli:

Attached please find the following files for the above referenced project:

- A plan titled "Roseann Ave, Various Improvements, Township of Lower, Cape May County, New Jersey" prepared by Marc A. DeBlasio of DeBlasio & Associates, dated 06/25/2024.

Attached please find the following quotes to complete the work shown on the above referenced plan.

- Fred M. Schiavone Construction, Inc.
- Landberg Construction

Please note, our office also approached L. Feriozzi Construction and requested a quote for this work. They declined the opportunity to provide a quote and stated they were not interested in completing the work due to the small scale of the project.

Should you have any questions or require any additional information, please do not hesitate to contact me at our office.

Very truly yours,
DeBlasio & Associates, P.C.



Marc DeBlasio, P.E., P.P., C.M.E.
President
T: 609-854-3311
Marc@deblasioassoc.com

cc: Michael Laffey, Manager (via email)
Gary Douglass, Superintendent of Public Works (via email)



P.O. Box 416
 Malaga, NJ 08328
 Ph: 856-697-4558, Fax 856-697-9612

July 18 2024

DeBlasio & Associates
 4701 New Jersey Avenue
 Wildwood, NJ 08260
 ATTN: Will Hanson

Proposal

Roseann Avenue

	QUANTITY	UNIT	UNIT PRICE	EXTENSION
Roseann Avenue				
Roseann Avenue				\$ -
	Quantity	Unit	Price	Total
Item #1				
Concrete Driveway 6"	37	sy	\$300.00	\$11,100.00
Item #2				
12" PVC Drainage Basin	4	ea	\$1,975.00	\$7,900.00
Item #3				
Connect to Existing Inlet	1	ea	\$500.00	\$500.00
Item #4				
8" Perforated HDPE in Stone Trench	6	cy	\$250.00	\$1,500.00
Item #5				
Concrete Sidewalk 4"	99	lf	\$195.00	\$19,305.00
Item #6				
6"x18" Vertical Curb	6	sy	\$90.00	\$540.00
	10	lf	\$45.00	\$450.00

Prices include overhead & profit

Thank you
 Fred M. Schiavone Jr.
 Fred M. Schiavone Construction, Inc.

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2024-272

Title: AUTHORIZATION FOR REFUND OF TAXES

WHEREAS, the Township Tax Collector has certified an overpayment due to the reasons listed below; and

WHEREAS, a refund is due.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower, County of Cape May, State of New Jersey that the CFO/Treasurer be and the same is authorized and directed to refund the overpayments according to the Tax Collector's certification on file with the CFO/Treasurer.

<u>Block</u>	<u>Lot</u>	<u>Refund To</u>	<u>Reason</u>	<u>Tax</u>
505	13.02	HCSV Foundation 735 Seashore Road	Exempt Property 1/1/2024	\$ 2,905.80

	MOTION	SECOND	AYE	NAY	RECUSE	ABSTAIN	ABSENT
CONRAD							
COOMBS							
ROY							
PERRY							
SIPPEL							

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on August 19, 2024.

Julie A Picard, Township Clerk

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2024-273

Title: APPROVAL OF CHANGE ORDER #2 FINAL AS-BUILT QUANTITIES AND CONTRACT REDUCTION FOR BEACH ACCESS PATH PROJECT (LT-C-038)

WHEREAS, Fred M. Schiavone Construction, Inc. has been approved by Resolution #2024-78 on February 5, 2024 for the Beach Access Path Installation for \$379,810.00; Change Order #1 was awarded on June 17, 2024 by Resolution #2024-207 for \$75,000.00; and

WHEREAS, DeBlasio and Associates have provided a Final As-Built Quantities proposal with a reduction of \$960.00 for the Beach Access Paths Project (LT-C-038); Township Council desires to approve Change Order #2 for Fred M. Schiavone, Inc.

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Lower, County of Cape May, State of New Jersey that Change Order #2 for Fred M. Schiavone Construction is hereby approved to decrease the contract total to \$453,850.00.

	MOTION	SECOND	AYE	NAY	RECUSE	ABSTAIN	ABSENT
CONRAD							
COOMBS							
ROY							
PERRY							
SIPPEL							

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on August 19, 2024.

Julie A Picard, Township Clerk

DEBLASIO & ASSOCIATES

ENGINEERS, SURVEYORS AND PLANNERS

4701 NEW JERSEY AVENUE • WILDWOOD, NJ 08260

PHONE: 609-854-3311 • FAX: 609-854-4323

August 5, 2024

Julie Picard, Clerk
Township of Lower
2600 Bayshore Road
Villas, NJ 08251

**Re: Township of Lower, Cape May County, NJ
Beach Access Paths Installation
D&A File #: LT-C-038**

Dear Ms. Picard:

Enclosed please find three (3) copies of **CHANGE ORDER NO. 2-Final** regarding the above referenced project for review and approval. Upon execution, please return two (2) copies to our office.

Please note that this change order reflects the following:

1. As-Built Quantity Adjustments.

Please note this change order will result in a decrease of \$960.00 to the amended contract amount of \$454,810.00 for a final contract amount of \$453,850.00.

Should you have any questions or require any additional information, please do not hesitate to contact me or Will Hanson at our office.

Very truly yours,
DeBlasio & Associates, P.C.



Marc DeBlasio, P.E., P.P., C.M.E.
President
T: 609-854-3311
Marc@deblasioassoc.com

cc: Mayor Frank Sippel, (via email w/encl.)
Michael Laffey, Manager (via email w/encl.)
Margaret Vitelli, QPA, Purchasing Agent (via email w/encl.)
Gary Douglass, Superintendent of Public Works (via email w/encl.)
Fred M. Schiavone Construction (via email w/encl.)

Client: Township of Lower
Date: August 2, 2024
Project Name: Beach Access Paths Installation
D&A Project #: LT-C-038

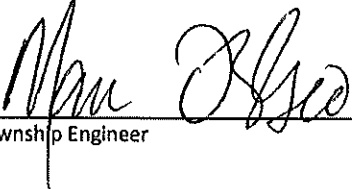
Contractor: Fred Schiavone Construction
 PO Box 416
 Malaga, NJ 08328

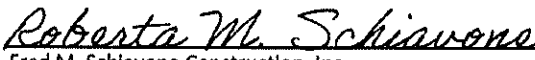
A. Reductions

Contract Pay Item Number	Description	Unit	Quantity	Contract Unit Price	Contract Total
8	CONCRETE SIDEWALK, 4" THICK (IF &WHERE DIRECTED)	S.Y.	-12	\$80.00	-\$960.00
Subtotal:					-\$960.00

Net Contract Change **(\$960.00)**
 Original Contract Amount: \$379,810.00
 Amended Contract Amount: \$454,810.00
 Contract Percentage Change (%): -0.25
 Total Contract Percentage Change (%): 19.49
Total Contract Amount: \$453,850.00

Approved and Accepted by:

 8/2/24
 Township Engineer Date

 8/2/24
 Fred M. Schiavone Construction, Inc. Date

 Township of Lower Date

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION # 2024-274

Title: **APPROVING CHANGE ORDER #1 TO FRED M. SCHIAVONE CONSTRUCTION, INC. FOR A NO-COST 35-DAY CONTRACT TIME EXTENSION FOR FRANCIS AVENUE EMERGENCY STORM SEWER PIPING AT OHIO PUMP STATION (LT-C-045)**

WHEREAS, Fred M. Schiavone Inc. was awarded the Francis Avenue Ohio Pump Station Emergency Repair (LT-C-045) project on May 6, 2024, by Resolution #2024-163, with a contract amount of \$582,800.00; and

WHEREAS, DeBlasio & Associates has submitted a request for Change Order #1 proposing a no-cost extension of thirty-five (35) calendar days to Fred M. Schiavone, resulting in a new contractual completion date of Sunday, September 15, 2024.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower, County of Cape May, State of New Jersey, that Change Order #1, attached hereto and at no additional cost, is hereby approved, extending the contract by 35 days with the total contract amount remaining \$528,800.00.

	MOTION	SECOND	AYE	NAY	RECUSE	ABSTAIN	ABSENT
CONRAD							
COOMBS							
ROY							
PERRY							
SIPPEL							

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on August 19, 2024

Julie A Picard, Township Clerk

**DEBLASIO &
ASSOCIATES**
ENGINEERS, SURVEYORS AND PLANNERS

4701 NEW JERSEY AVENUE • WILDWOOD, NJ 08260

PHONE: 609-854-3311 • FAX: 609-854-4323

August 7, 2024

VIA EMAIL

Mr. Fred Schiavone
Fred M. Schiavone Construction
2057 Tuckahoe Road
Franklinville, NJ 08322

**Re: Township of Lower, Cape May County, NJ
Francis Avenue Emergency Storm Sewer Replacement
D&A File #: LT-C-045**

Dear Mr. Schiavone:

Your request for a contractual extension of **Thirty-Five (35)** calendar days for the above referenced project is hereby authorized. Therefore, the new contractual completion date is **Sunday, September 15, 2024**.

Should you have any questions or require any additional information, please do not hesitate to contact me at our office.

Very truly yours,
DeBlasio & Associates, P.C.



Marc DeBlasio, P.E., P.P., C.M.E.
President
T: 609-854-3311
Marc@deblasioassoc.com

cc: Frank Sippel, Mayor (via email)
Gary Douglass, Superintendent of Public Works (via email)
John Holsinger (via email)
Iggy Bik (via email)
Michael Laffey, Manager (via email)
Julie Picard, Clerk (via email)
Margaret Vitelli, Qualified Purchasing Agent (via email)
Colleen Crippen, Grants Coordinator (via email)
Bruce Fournier, Assistant Superintendent of Parks/Recreation (via email)

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2024-275

Title: AUTHORIZING THE SALE OF TOWNSHIP OF LOWER SURPLUS NO LONGER NEEDED FOR PUBLIC USE ON GOVDEALS ONLINE AUCTION WEBSITE

WHEREAS, the Township of Lower has determined that the property described on Schedule A attached hereto is no longer needed for public use; and

WHEREAS, the Local Unit Technology Pilot Program and Study Act (P.L. 2001, c. 30) authorizes the sale of surplus personal property no longer needed for public use through the use of an online auction service; and

WHEREAS, the Township of Lower intends to utilize the online auction services of GovDeals located at www.govdeals.com; and sell the Township surplus property.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower, County of Cape May, State of New Jersey, that the Township of Lower is hereby authorized to utilize the online auction services of GovDeals located at www.govdeals.com; and sell the surplus property as indicated on Schedule A on an online auction website.

	MOTION	SECOND	AYE	NAY	RECUSE	ABSTAIN	ABSENT
CONRAD							
COOMBS							
ROY							
PERRY							
SIPPEL							

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on August 19, 2024.

Julie A Picard, Township Clerk

8/19/2024

DISPOSE OF BROKEN ASSETS RES 2024-

LOCATION	DESCRIPTION /DISPOSAL	FA#
POLICE STATION	OFFICE CHAIR	3787
POLICE STATION	OFFICE CHAIR	3708
POLICE STATION	OFFICE CHAIR	4538

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2024-276

Title: APPROVAL FOR BEACH TO BREWERY 10k

WHEREAS, Cape May Running, LLC has requested permission to host an event called "Beach to Brewery 5K" on Sunday, September 22, 2024; and

WHEREAS, Cape May Running, LLC has provided the Township with a certificate of Liability Insurance and have received approval from the Lower Township Police Department.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower, County of Cape May, State of New Jersey that permission is hereby granted for the event to take place.

	MOTION	SECOND	AYE	NAY	RECUSE	ABSTAIN	ABSENT
CONRAD							
COOMBS							
ROY							
PERRY							
SIPPEL							

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on August 19, 2024.

Julie A Picard, Township Clerk

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2024-277

Title: APPROVAL FOR RUN THE VINEYARDS

WHEREAS, Good Day for a Run, LLC has requested permission to host an event called "Run the Vineyards" Sunday, October 20, 2024; and

WHEREAS, Good Day for a Run has provided the Township with a certificate of Liability Insurance and have received approval from the Lower Township Police Department.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower, County of Cape May, State of New Jersey that permission is hereby granted for the event to take place.

	MOTION	SECOND	AYE	NAY	RECUSE	ABSTAIN	ABSENT
CONRAD							
COOMBS							
ROY							
PERRY							
SIPPEL							

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on August 19, 2024.

Julie A Picard, Township Clerk

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2024-278

Title: A RESOLUTION AUTHORIZING AND APPROVING A SHARED SERVICE AGREEMENT BETWEEN THE COUNTY OF CAPE MAY AND THE TOWNSHIP OF LOWER FOR PUBLIC SAFETY ANSWERING, DISPATCH AND RELATED SERVICES

WHEREAS, the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 et seq. (the "Act"), authorizes local units of this State to enter into agreements with any other local unit or units to provide or receive any service that each local unit participating in the agreement is empowered to provide or receive in its own jurisdiction; and

WHEREAS, pursuant to Resolutions #2016-224 and #2016-271, the County of Cape May and Township of Lower entered a shared service agreement for the County to provide public safety call answering and dispatch services for all calls, both emergency and non-emergency, relating to police, fire and emergency medical services for the period covering September 15, 2016 through September 30, 2021; and

WHEREAS, pursuant to Resolution #2022-137, the Township of Lower and County of Cape May renewed the shared service agreement through December 31, 2022; and

WHEREAS, pursuant to Resolution #2023-55, the Township of Lower and the County of Cape May elected to renew the shared service agreement through December 31, 2023; and

WHEREAS, in the spirit of interlocal cooperation, and in furtherance of the principles underlying the Act, the Parties now deem it necessary and proper to renew and memorialize the terms, as set forth below, to outline their respective rights and responsibilities for the benefit of both entities, for the benefit of local and county taxpayers, and to promote public health, safety and welfare generally; and

WHEREAS, the Township Council of the Township of Lower finds that this shared services agreement is in the best interests of the citizens of the Township and the Township Treasurer has certified the availability of funds a

Appropriation: 4-01-25-250-225

Signature: Lauren Read, CFO

NOW THEREFORE BE IT RESOLVED by the Mayor and Council of the Township of Lower, County of Cape May, State of New Jersey, that the attached shared services agreement between the County of Cape May and the Township of Lower be and is hereby authorized and accepted and that the proper officials of the Township of Lower are authorized to execute said agreement.

BE IT FURTHER RESOLVED, that the attached agreement shall take effect retroactive to January 1, 2024 and remain in effect until December 31, 2025, contingent upon the adoption of the appropriate resolution by the County of Cape May and the execution of the contract by the parties in accordance with N.J.S.A. 40A:65-1 et seq.

Table with 8 columns: MOTION, SECOND, AYE, NAY, RECUSE, ABSTAIN, ABSENT and 5 rows of names: CONRAD, COOMBS, ROY, PERRY, SIPPEL.

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on August 19, 2024.

Julie A Picard, Township Clerk

SHARED SERVICES AGREEMENT BETWEEN THE
COUNTY OF CAPE MAY AND THE TOWNSHIP OF LOWER

THIS SHARED SERVICES AGREEMENT IS made this ____ day of August, 2024 by and between the COUNTY OF CAPE MAY ("County"), a body corporate and politic of the State of New Jersey whose administrative offices are located 4 Moore Road, DN-101, Cape May Court House, New Jersey 08210 and the TOWNSHIP OF LOWER ("Lower Township"), a municipal corporation of the State of New Jersey whose administrative offices are located at 2600 Bayshore Road, Villas, New Jersey 08251 (the County and Lower Township are collectively, the "Parties").

WITNESSETH:

WHEREAS, the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 et seq. (the "Act"), authorizes local units of this State to enter into agreements with any other local unit or units to provide or receive any service that each local unit participating in the agreement is empowered to provide or receive in its own jurisdiction; and

WHEREAS, the County and Lower Township entered a shared services agreement for the County to provide public safety call answering and dispatch services for all calls, both emergency and non-emergency, relating to police, fire and emergency medical services for the period covering September 15, 2016 through September 30, 2021; and

WHEREAS, the Parties entered into an agreement for a one-year renewal term that expired on December 31, 2022, and further extended the term for an additional year, through December 31, 2023, while the County calculates a more comprehensive funding formula for the operation of a County-wide dispatch center;

WHEREAS, the Parties desire to further extend the agreement until the County is prepared to implement the comprehensive funding formula on January 1, 2026;

WHEREAS, it is in the spirit of interlocal cooperation, and in furtherance of the principles underlying the Act, the Parties now deem it necessary and proper to memorialize the terms, as set forth below, to outline their respective rights and responsibilities for the benefit of both entities, for the benefit of local and county taxpayers, and to promote public health, safety and welfare generally; and

NOW, THEREFORE, for the covenants and agreements contained herein and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties hereto, intending to be legally bound, do hereby adopt and endorse the following agreement:

1. The recitals above in the preamble of this Agreement are incorporated into this Section 1 as though fully herein verbatim.

2. This Agreement shall be effective retroactive to January 1, 2024 and continue through December 31, 2025 (“Term”).

3. Lower Township shall pay to the County an annual sum of \$500,000 for public safety call answering and dispatch services during the Term, to be paid in the installments set forth below. Lower Township shall make the following payments during the Term:

April 1, 2024:	\$125,000
July 1, 2024:	\$125,000
September 1, 2024:	\$125,000
December 1, 2024:	\$125,000
April 1, 2025:	\$250,000
October 1, 2025:	\$250,000

4. All terms, conditions, and provisions of the Shared Services Agreement, covering the Initial Term of September 16, 2016 through September 30, 2021, that are not in conflict with

the terms, conditions, and provisions herein, shall remain in full force and effect and are incorporated into this Section 4 as though fully herein verbatim.

IN WITNESS WHEREOF, the districts hereto have executed this Agreement the date first above written.

ATTEST:

COUNTY OF CAPE MAY

Kevin Lare,
Administrator/Clerk of the Board

By: _____
Leonard C. Desiderio,
Commissioner Director

Approved as to Form:

Jeffrey R. Lindsay, Esquire
County Counsel

WITNESS:

TOWNSHIP OF LOWER

Julie Picard,
Township Clerk

By: _____
Frank Sippel,
Mayor

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION # 2024-279

Title: APPROVAL OF CHANGE ORDER #2 FOR DeBLASIO & ASSOCIATES FOR ADDITIONAL CONSTRUCTION SERVICES FOR THE FRANCES AVENUE STORM SEWER IMPROVEMENTS CONSTRUCTION PHASE (LT-C-045)

WHEREAS, DeBlasio and Associates were awarded a professional Service Contract by Resolution #2023-340 on October 16, 2023, for the Evaluation Survey & Engineering Services for the Frances Avenue Storm Sewer Evaluation Project (LT-C-045) for \$31,000.00; Resolution #2024-164 was approved on May 6, 2024 for \$38,000.00; and

WHEREAS, DeBlasio and Associates have provided a proposal for additional Engineering Services during the contract extension and Construction Phase including Contract Administration, Shop Drawing and Submittal Review, Full Time Construction Observation based on a 35 Day Construction Contract Extension for a cost of \$19,000.00; and

WHEREAS, the Township Council desires to approve the Change Order #2 and the CFO has certified the availability of funds by her signature in the budget as follows:

Appropriation # Ord #23-03 C-04-55-436-100

CFO Signature *Lauren Reed*

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower, County of Cape May, State of New Jersey that the Change Order #2 for DeBlasio and Associates is hereby approved to increase the contract total to \$88,000.00.

	MOTION	SECOND	AYE	NAY	RECUSE	ABSTAIN	ABSENT
CONRAD							
COOMBS							
ROY							
PERRY							
SIPPEL							

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on August 19, 2024

Julie A Picard, Township Clerk

**DEBLASIO &
ASSOCIATES**
ENGINEERS, SURVEYORS AND PLANNERS

4701 NEW JERSEY AVENUE • WILDWOOD, NJ 08260

PHONE: 609-854-3311 • FAX: 609-854-4323

August 14, 2024

VIA EMAIL

Gary Douglass, Superintendent
Township of Lower Public Works Department
2600 Bayshore Road
Villas, NJ 08251

**Re: Township of Lower, Cape May County, NJ
Frances Avenue Storm Sewer Improvements – *Additional Construction Phase Services*
D&A File #: LT-C-045**

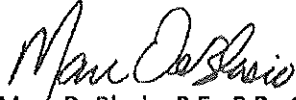
Dear Mr. Douglass:

DeBlasio & Associates, P.C. is pleased to provide a proposal for ***Additional Construction Phase Services*** for the **Frances Avenue Storm Sewer Improvement** Project. The contractor has been asked to complete additional work, incurred delays in construction due to unforeseen obstacles and requested a thirty-five (35) day extension of the construction contract. This proposal will ensure that we continue to provide the necessary oversight until the project reaches its revised completion date.

Construction Phase Cost:	\$19,000.00
<ul style="list-style-type: none">• Contract Administration• Shop Drawing and Submittal Review• Full Time Construction Observation Based on a 35 Day Construction Contract Extension	
Total Professional Service Fee:	\$19,000.00

Upon your authorization, we are prepared to begin work immediately on the Township's **Frances Avenue Storm Sewer Improvements – *Additional Construction Phase Services***. Should you have any questions or require any additional information, please do not hesitate to contact Will Hanson at our office. Thank you for the opportunity to submit this proposal.

Very truly yours,
DeBlasio & Associates, P.C.



Marc DeBlasio, P.E., P.P., C.M.E.
President

T: 609-854-3311

Marc@deblasioassoc.com

cc: Mayor Frank Sippel (via email)
Michael Laffey, Manager (via email)
Margaret Vitelli, QPA (via email)
Julie Picard, Clerk (via email)
Finance (via email)

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2024-280

Title: A RESOLUTION AUTHORIZING A GRANT APPLICATION TO THE NEW JERSEY DEPARTMENT OF AGRICULTURE, 2024-2026 SPOTTED LANTERNFLY POPULATION REDUCTION / CHEMICAL CONTROL TREATMENT OPPORTUNITY GRANT

WHEREAS, the Council of the Township of Lower has determined that it is in the best interest of the Township to reduce the spotted lanternfly and minimize its spread; and

WHEREAS, funds for such a program may be available to the Township of Lower under the New Jersey Department of Agriculture, Division of Plant Industry, 2024-2026 Spotted Lanternfly Population Reduction / Chemical Control Treatment Grant; and

WHEREAS, an application must be filed with the New Jersey Department of Agriculture to apply for such funds.

NOW, THEREFORE, BE IT RESOLVED that Council of Lower Township, formally approves the grant application for the above stated project.

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to submit a grant application.

FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to sign the grant agreement on behalf of Lower Township and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
COOMBS						
ROY						
PERRY						
SIPPEL						

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held August 19, 2024.

Julie A Picard, Township Clerk

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION # 2024-281

Title: CONTRACT AWARD 2024 RAM PROMASTER CARGO VAN TRADESMAN 2500 HIGH ROOF 159"
NEW JERSEY ESCNJ COOPERATIVE #23/24-11

WHEREAS, the Township of Lower participates in the New Jersey ESCNJ Cooperative Agreement and intends to purchase a 2024 RAM Pro-Master Cargo Van Tradesman 2500 High Roof 159" from Nielsen Fleet: ESCNJ Bid #23/24-11 for the Police Department; and

WHEREAS, on March 20, 2023, the Township of Lower, through Resolution #2023-118, approved the participation in New Jersey cooperative purchasing agreements under the authority of N.J.S.A. 40A:11-11(5), which authorizes contracting units to enter into Cooperative Pricing Agreements utilizing the ESCNJ Agreement. The proposal was reviewed by the Chief of Police and the Qualified Purchasing Agent (QPA);

WHEREAS, the CFO has certified the availability of funds as evidenced by her signature below:

Appropriation: Ord #24-04 C-04-55-439-820

Signature: *Lauren Read*
Lauren Read, CFO

NOW, THEREFORE, BE IT RESOLVED, that the Township of Lower authorizes the purchase of 2024 RAM Pro Master Cargo Van Tradesman 2500 High Roof 159" from Nielsen Fleet ESCNJ Bid #23/24-11 for the Police Department which will be outfitted as a command unit; and

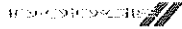
AWARD: NIELSEN FLEET
TOTAL \$51,973.36

BE IT FURTHER RESOLVED, upon approval of the resolution, the fully executed Purchase Order shall serve as the Contract for the award of the bid.

	MOTION	SECOND	AYE	NAY	RECUSE	ABSTAIN	ABSENT
CONRAD							
COOMBS							
ROY							
PERRY							
SIPPEL							

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on August 19, 2024

Julie A Picard, Township Clerk



Quote

NIELSEN OF MORRISTOWN

200 Ridgedale Ave.
Morristown, NJ 07960

To:	From: Brooks Buxton Phone/Fax: (973) 319-7009 / (973) 884-2650
	Vehicle Pick Up Location Nielsen Fleet 31 Williams Parkway East Hanover, NJ 07936

2024 Ram ProMaster Cargo Van (VF2L16) Tradesman 2500 High Roof 159" WB
Educational Services Commission of NJ
Contract # ESCNJ 23/24-11

Mechanical

Engine: 3.6L V6 24V VVT (STD)
Transmission: 9-Speed 948TE Automatic (STD)
50 State Emissions
Transmission w/Driver Selectable Mode, Sequential Shift Control and Oil Cooler

Front-Wheel Drive
4.08 Axle Ratio
Engine Oil Cooler

95-Amp/Hr 800CCA Maintenance-Free Battery w/Run Down Protection

180 Amp Alternator
Towing Equipment -Inc: Trailer Sway Control
4010# Maximum Payload
GVWR: 8,900 lbs
Gas-Pressurized Shock Absorbers
Front Anti-Roll Bar
Electric Power-Assist Steering
24 Gal. Fuel Tank
Single Stainless Steel Exhaust
Strut Front Suspension w/Coil Springs
Solid Axle Rear Suspension w/Leaf Springs
Heavy Duty Suspension
4-Wheel Disc Brakes w/4-Wheel ABS, Front And Rear Vented Discs, Brake Assist, Hill Hold Control and Electric Parking Brake
Brake Actuated Limited Slip Differential
Exterior

Wheels: 16" x 6.0" Steel (STD)
Tires: LT225/75R16E BSW All Season
Wheel Center Cap
Tire Mobility Kit
Clearcoat Paint
Black Front Bumper
Black Rear Step Bumper
Gray Bodyside Moldings and Gray Fender Flares
Black Side Windows Trim
Black Door Handles

Interior

4-Way Driver Seat -Inc: Manual Recline and Fore/Aft Movement
Driver Seat Armrest
Fixed Passenger Seat

Manual Telescoping Steering Column
Gauges -Inc: Speedometer, Odometer, Engine Coolant Temp, Tachometer, Trip Odometer and Trip Computer
4G LTE Wi-Fi Hot Spot Mobile Hotspot Internet Access
Front Cupholder

Proximity Key For Push Button Start Only

Remote Keyless Entry w/Integrated Key Transmitter and Illuminated Entry
Manual Air Conditioning
Glove Box
Driver Foot Rest
Front Cloth Headliner
Urethane Gear Shifter Material
Cloth Bucket Seats
Mini Overhead Console and 1 12V DC Power Outlet
Front Map Lights
Fade-To-Off Interior Lighting
Front Only Vinyl/Rubber Floor Covering
Cargo Features -Inc: Tire Mobility Kit

Cargo Space Lights
FOB Controls -Inc: Cargo Access
Smart Device Integration

Instrument Panel Bin, Dashboard Storage, Driver And Passenger Door Bins
Power 1st Row Windows w/Driver And Passenger 1-Touch Down
Power Door Locks w/Autolock Feature
Driver Information Center
Trip Computer
Outside Temp Gauge
Digital/Analog Appearance
Seats w/Vinyl Back Material
Fixed Front Head Restraints
Black/Gray Seats

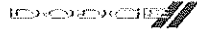
Black Manual Side Mirrors w/Convex Spotter and Manual Folding
Trailer Style Mirrors
Exterior Mirrors w/Supplemental Signals

Light Tinted Glass
Variable Intermittent Wipers
Fully Galvanized Steel Panels
Black Grille
Sliding Rear Passenger Side Door
Split Swing-Out Rear Cargo Access
Tailgate/Rear Door Lock Included w/Power Door Locks
Aero-Composite Halogen Daytime Running Headlamps
Cab Clearance Lights
Entertainment
Radio w/Seek-Scan, Clock, Speed Compensated Volume Control, Aux Audio
Input Jack, Steering Wheel Controls, Voice Activation and Uconnect
External Memory Control
Radio: Uconnect 5 w/7" Display

4 Speakers
Streaming Audio
Integrated Roof Antenna
1 LCD Monitor In The Front

Immobilizer
1 12V DC Power Outlet
Safety-Mechanical
Crosswind Assist Electronic Stability Control (ESC) And Roll Stability Control (RSC)
ABS And Driveline Traction Control
Safety-Exterior
Side Impact Beams
Safety-Interior
Dual Stage Driver Seat-Mounted Side Airbags
Forward Collision Warning-Plus
Collision Mitigation-Front
Driver Monitoring-Alert
Tire Specific Low Tire Pressure Warning

Dual Stage Driver Front Airbags
Curtain 1st Row Airbags
Outboard Front Lap And Shoulder Safety Belts -inc: Height Adjusters and Pretensioners
ParkView Back-Up Camera



Quote

NIELSEN OF MORRISTOWN

200 Ridgedale Ave.
Morristown, NJ 07960

2024 Ram ProMaster Cargo Van (VF2L16) Tradesman 2500 High Roof 159" WB
Educational Services Commission of NJ
Contract # ESCNJ 23/24-11

MSRP	\$	50,860.00
Destination	\$	1,995.00
ESCNJ % off		6.59%
ESCNJ Base Price	\$	49,371.86

Factory Options

		Price
A7X9	Black, Cloth Bucket Seats	
AJK	Convenience Group -inc: Adaptive Cruise Control w/Stop & Go, Exterior Mirrors w/Heating Element, Power Folding/Heated Mirrors, Power-Folding Mirrors, Front Fog Lamps, Power Adjust Mirrors, Rear Cargo LED Lamp, Power-Adjustable Convex Aux Mirrors	\$ 845.00
ATT	Power Group -inc: 100 Amp Battery, 220 Amp Alternator, 115V Auxiliary Power Outlet, 12V Rear Auxiliary Power Outlet	\$ 495.00
ALV	Storage Group -inc: Shelf Above Roof Trim, Underseat Storage Tray, Cargo Net	\$ 295.00
GLB	Rear Hinged Doors w/Fixed Glass -inc: Deep Tint Sunscreen Glass, Rear Window Defroster, Rear View Day/Night Mirror	\$ 395.00
XAA	ParkSense Rear Park Assist System	
GXK	Additional Key Fobs (2)	\$ 270.00
CSR	MOPAR Rear Assist Handles	\$ 150.00
	Options	\$ 2,450.00
	ESCNJ % off	3.00%
	Factory Option Total	\$ 2,376.50
	Delivery	\$ 225.00

Additional Options

Option Total \$ -

Total \$ 51,973.36

Date: 8/8/2024

Clerk Report July 2024

Register Report - Last month

7/1/2024 through 7/31/2024

8/7/2024

Page 1

Date	Account	Num	Description	Memo	Category	Tag	Tax Item	Clr	Amount
	INCOME								20,025.50
	Business Lic 2024-2025								12,450.50
	Gravel Pit								450.00
	Liquor Licenses								300.00
	Short Term Rental 2024-2025								3,100.00
	Special Events								1,620.00
	Street Openings								220.00
	Vac Prop Reg								1,000.00
	Yard Sales								135.00
	Year Round Rental								750.00
	TRANSFERS								-20,025.50
	Council Checking								-20,025.50
							OVERALL TO...		0.00



Lower Township
 2600 Bayshore Road
 Villas, NJ 08251

Construction Permit Activity Report

7/1/2024 -> 7/31/2024

Summary

	Cost:	Count:			
New:	\$656,052.00	11	Cubic Footage:	251,861 Cu.ft	Permits Issued: 147
Addition:	\$1,035,001.00	19	Square Footage:	24,567 Sq.ft	Updates Issued: 12
Alteration:	\$1,813,524.00	125			
Demolition:	\$11,750.00	3			
Total:	\$3,516,327.00	158			

Permits	Count	Permit Fees	Admin Fees	Total	Inspections	Passed	Failed	Other
Building:	61	\$37,075.00	\$0.00	\$37,075.00	B 146	128 %87.7	18 %12.3	0 %0
Plumbing:	57	\$8,023.00	\$0.00	\$8,023.00	P 75	67 %89.3	8 %10.7	0 %0
Electrical:	102	\$9,130.00	\$0.00	\$9,130.00	E 138	110 %79.7	26 %18.8	2 %1.4
Fire:	31	\$4,625.00	\$0.00	\$4,625.00	F 31	24 %77.4	7 %22.6	0 %0
Elevator:	3	\$0.00	\$0.00	\$0.00	V 0	0 %	0 %	0 %
Mechanical:	41	\$2,910.00	\$0.00	\$2,910.00	M 24	23 %95.8	1 %4.2	0 %0
	295	\$61,763.00	\$0.00	\$61,763.00	414	352	60	2
DCA Training:	59		923	Other Fees	(Note: Does not include result of none)			
DCA State:	85		2662	\$0.00				
DCA Minimum:	14		14					
	158		\$3,599					

Variations	Total	Paid	Certificates	Issued Total	Paid Total
Building	0	0	CA 48	\$0.00	\$0.00
Plumbing	0	0	CCO 0	\$0.00	\$0.00
Electrical	0	0	CO 13	\$3,935.00	\$2,586.00
Fire	0	0	CC 0	\$0.00	\$0.00
Mechanical	0	0	TCO 0	\$0.00	\$0.00
Elevator	0	0	TCC 0	\$0.00	\$0.00
Total:	\$0.00	\$0.00	Total: 61	\$3,935.00	\$2,586.00

NOTE:
 Information gathered is based on the Issue date for that item, ie permit issue date, certificate issue date.
 This will cause discrepancies between the payments section which uses Payment date. Example you took in money for a CO but the CO has not been issued yet.

Permit Subcode Exempted (State) Fees			Permit Subcode Waived (Local) Fees		
	Record Count	Total Exempted		Record Count	Total Waived
Building	0	\$0	Building	1	\$1,750
Plumbing	0	\$0	Plumbing	1	\$45
Electrical	0	\$0	Electrical	1	\$463
Fire	0	\$0	Fire	0	\$0
Mechanical	0	\$0	Mechanical	0	\$0
Elevator	0	\$0	Elevator	3	\$681
Total:		\$0	Total:		\$2,939

Payments (Based on Payment Date)	
Permit (159)	\$67,868.00
NON-UCC (0)	\$0.00
Variation Payments	\$0.00
Penalty (0)	\$0.00
Inspection Payments	\$0.00
Ongoing Invoice	\$0.00
Test Payments	\$0.00
Other Payments	\$0.00
Grand Total	\$67,868.00

Record Count	Total Exempted	Violations	Fines	Paid
DCA Fees 1	\$54	Issued 0	\$0.00	\$0.00



Lower Township
2600 Bayshore Road
Villas, NJ 08251

Daily Bank Summary

All payments collected between the dates of 7/1/2024 and 7/31/2024.

Summary	Totals
UCC Permits	
Total Cash	\$2,355
Total Check	\$65,513
Total Charge	\$0
Total Permit Fees Collected	\$67,868
Non-UCC Permits	
Total Cash	\$0
Total Check	\$0
Total Charge	\$0
Total Permit Fees Collected	\$0
Penalties	
Total Cash	\$0
Total Check	\$0
Total Charge	\$0
Total Penalty Fees Collected	\$0
Other Payments	
Total Cash	\$10
Total Check	\$600
Total Charge	\$0
Total Other Fees Collected	\$610
Report Grand Total	
Total Cash	\$2,365
Total Check	\$66,113
Total Charge	\$0
Total Collected	\$68,478

**2024 CASH RECEIPTS
JULY**

Township of Lower
Office of the Tax Collector

	MONTH TO DATE	YEAR TO DATE
Receipts		
Preliminary year taxes (2025)	169613.99	169,613.99
Current year taxes (2024)	2,214,988.87	7,146,347.74
Prior year taxes (2023)	31,534.81	217,137.10
Previously exempt property		0.00
State Audit Pay Back		0.00
Municipal Lien		0.00
Recording		0.00
Bankruptcy		0.00
6% Penalty		0.00
Municipal Service Fees	9,450.00	9,450.00
Tax Search Fees		0.00
Interest	8,916.72	15,538.88
Lot clearing		0.00
Returned Check Fees	40.00	60.00
Duplicate Bills	20.00	35.00
Trash	2,778.00	7,449.00
TOTAL DEPOSITS	2,437,342.39	7,565,631.71
DEPOSITED TO COUNCIL CHECK	1,408,141.06	5,569,847.89
DEPOSITED TO WIPP ACCOUNT	1,029,201.33	1,995,783.82
TOTAL DEPOSITS	2,437,342.39	7,565,631.71
NSF Reversals		11,920.24
WIPP NSF Reversals		500.00
NSF Fee Reversals		0.00
TOTAL NSF	-	12,420.24
TOTAL	2,437,342.39	7,553,211.47

Prepared by Kathy Brown

CASH RECONCILIATION JULY 31, 2024

	Cash		Less Checks Outstanding	Cash Book Balance
	*On Hand	On Deposit		
Current	2,200,772.83	6,431,435.03	1,600,785.54	7,031,422.32
Trust - Assessment				
Trust - Dog License	30.00	13,232.59	117.40	13,145.19
Trust - Other	0.00	4,326,233.46	12,194.61	4,314,038.85
Capital - General	0.00	5,712,458.47	22,940.07	5,689,518.40
Water - Operating				0.00
Water - Capital				0.00
Assessment Utility Trust				0.00
Public Assistance**				0.00
Garbage District				0.00
Grant Fund				0.00
Total	2,200,802.83	16,483,359.55	1,636,037.62	17,048,124.76

*Include Deposits In Transit (and change funds)

**Be sure to include a Public Assistance Account reconciliation and trial balance if the municipality maintains such a bank account.

REQUIRED CERTIFICATION

I hereby certify that all amounts shown in the "Cash on Deposit" column on Sheet 9 and 9(a) have been verified with the applicable bank statements, certificates, agreements or passbooks at 31-Jul-24

I also certify that all amounts, if any, shown for Investments in Savings and Loan Association on any trial balance have been verified with the applicable passbook at 31-Jul-24

All "Certificates of Deposits," "Repurchase Agreements," and other investments must be reported as cash and included in this certification.

(THIS MUST BE SIGNED BY THE REGISTERED MUNICIPAL ACCOUNTANT (STATUTORY AUDITOR) OR CHIEF FINANCIAL OFFICER) depending on who prepared this Annual Financial Statement as certified to on Sheet 1 or 1(a).

Signature:

Lauren Read

Title: CFO, Township of Lower

Township of Lower
Treasurer's Report
2024

	Total	Jan	Feb	Mar	Apr	May	June	July
BEG. BAL. JAN. 1, 2024	13,821,976.62	13,821,976.62	14,284,517.16	16,950,254.67	12,184,216.66	9,187,610.71	13,465,397.41	12,116,563.62
RECEIPTS:								
Per Revenue Status	49,366,650.28	6,648,047.63	12,905,266.20	1,081,841.96	12,231,054.69	13,211,787.12	1,394,383.78	2,894,269.90
less: post cash surplus	(4,830,367.00)				(4,830,367.00)			
	44,536,283.28	6,648,047.63	12,905,266.20	1,081,841.96	7,400,687.69	13,211,787.12	1,394,383.78	2,894,269.90
Transfers:								
Capital - Clear Interfund	2,605,026.87	15,725.44	140,379.52	373,965.99	169,655.96	723,809.29	485,202.45	676,288.22
Grants Received:								
ALED \$ REC	735.60						735.60	
CC \$ RECD	103,996.57					103,996.57		
CMC Arts \$ Recd	8,842.75	2,707.76	6,135.00					
DDEF	280.00							280.00
DISTRACTED DRIVING \$ RECD	5,665.00						5,665.00	
DSGPO \$ RECD	6,020.00		6,020.00					
JIF \$ Recd	725.00				725.00			
NJDOT - FIRE	42,600.00				42,600.00			
NJDOT - WILDWOOD	258,813.75					127,563.75	131,250.00	
Oploid Settlement	60,904.53					43,180.54	7,723.99	
Pedestrian Awareness \$ Recd	5,250.00							5,250.00
Recycling Tonnage \$ Recd	38,945.35			38,945.35				
SC \$ RECD	393,905.61			119,372.33		169,803.67		104,729.61
916,483.96								
TOTAL RECEIPTS:	48,067,794.11	6,666,480.82	13,057,799.72	1,614,126.63	7,633,668.65	14,360,140.84	2,024,860.72	3,680,817.73
DISBURSEMENTS:								
2023 Reserves	469,542.72	181,291.38	232,962.75	14,553.45	38,027.51	927.63	780.00	1,000.00
2024 Current	52,466,333.40	6,082,169.37	10,117,531.53	6,070,496.84	10,621,613.28	9,445,258.30	3,024,289.86	8,205,076.22
2024 Capital	2,605,026.87	15,725.44	140,379.52	373,965.99	169,655.96	723,809.29	485,202.45	676,288.22
less: Special Emergency	(25,000.00)				(25,000.00)			
less: Def chgs TAX MAP	(24,000.00)				(24,000.00)			
less: Due capital CIF	0.00							
Appropriation Refunds:	(630,551.35)	(75,247.00)	(98,811.60)	(78,851.54)	(70,023.26)	(67,639.08)	(135,667.70)	(104,411.18)
TOTAL DISBURSEMENTS	54,861,351.64	6,203,939.19	10,392,062.20	6,380,164.74	10,630,173.50	10,102,354.14	3,374,704.61	8,777,953.26
END. BAL. DEC. 31, 2024	7,018,417.99	14,284,517.16	16,950,254.67	12,184,216.66	9,187,610.71	13,465,397.41	12,116,563.62	7,018,417.99
Total Appropriation Refunds	(630,551.35)	(75,247.00)	(98,811.60)	(78,851.54)	(70,023.26)	(67,639.08)	(135,667.70)	(104,411.18)
Bank Balance								
Checking		12,851,425.07	15,890,762.41	10,710,637.84	8,437,465.33	11,418,850.19	12,368,293.47	6,682,917.62
Online Payment Acct		704,918.22	1,397,002.89	247,446.43	594,407.09	1,251,755.60	177,741.68	666,311.76
Total Bank Balance		13,556,343.29	17,287,765.30	10,958,084.27	9,031,872.42	12,670,605.69	12,546,035.15	6,349,229.38
ADD: Deposits in Transit		785,404.60	84,454.02	2,356,841.95	997,720.13	812,759.03	153,397.53	893,091.62
LESS: Outstanding Checks		(57,230.74)	(421,964.65)	(1,130,710.66)	(841,981.84)	(17,967.31)	(583,879.16)	(223,903.01)
Adjusted Bank Balance		14,284,517.16	16,950,254.67	12,184,216.66	9,187,610.71	13,465,397.41	12,116,563.62	7,018,417.99
		0.00	0.00	0.00	0.00	0.00	0.00	0.00
Monthly Interest Received-Current Fund	631,462.36	79,910.88	94,295.52	86,971.54	63,550.38	84,512.51	65,602.62	66,609.01
Interest Rate		4.01%	4.01%	4.01%	4.01%	4.01%	4.01%	4.01%

OUTSTANDING CHECKS
JULY 2024

Treasurer's Report

PRIOR	
1073	25.00
1162	15.00
1470	197.94
1477	27.70
1574	50.38
1576	15.00
1806	300.00
1882	408.00
2226	30.00
2406	227.58
2481	1,343.75
2493	25.00
2818	300.00
2889	300.00
3206	163.46
3250	150.00
3319	25.00
3376	15.00
3466 / 4615	2,409.31
3674	15.00
3711	25.00
3722	15.00
3895	75.00
4129	197,919.34
4242	300.00
4284	300.00
4286	300.00
Subtotal	204,977.46

4353	1,600.00
4371	441.00
4400	2,311.05
4427	15.00
4433	165.00
4444	10,299.00
4445	25.00
4458	85.00
4469	130.50
4471	800.00
4474	3,000.00
DUE DOG	4.00
due acme:	50.00
ck 1388 cleared for 1.63 sb 51.63	

Subtotal	18,925.55
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TOTAL O/S Checks	223,903.01
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180,200.69	ONLINE TAX
185,614.76	ONLINE TAX
1,904.90	ONLINE TAX
1,090.01	ONLINE TAX
INT:	
145.36	PAYROLL
344.46	AGENCY
8,032.48	TRUST
4.49	TR
376.05	TP
56.73	GEN COURT
3.18	COURT BAIL
13,368.97	CAPITAL TD
1,183.73	ESCROW TWP SHR
264,420.53	8/1 PAY
203,125.19	8/1 PAY
868.37	
7,372.46	
10,524.71	
4,472.45	
160.00	
76.00	
175.00	
9,571.10	JULY INT NJCMF

893,091.62	TOTAL DIT'S
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JULY 2024
VITAL STATISTICS

Marriages,Civil Unions	8
Domestic Partners	0
Certified Copies	129
Certified Copies EDRS	0
Burial Permits	0

Marriages, Civil Unions State	\$200.00
Domestic Partners State	\$0.00
Marriages, Civil Unions Twp	\$24.00
Domestic Partners Twp	\$0.00
Certified Copies	\$1,290.00
Certified Copies EDRS	\$0.00
Burial Permits	\$0.00

TOTAL	\$1,514.00
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TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2024-282

Title: A RESOLUTION PROVIDING FOR A MEETING NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH THE PROVISIONS OF THE NEW JERSEY OPEN PUBLIC MEETINGS ACT, N.J.S.A. 10:4-12

WHEREAS, the Township Council of the Township of Lower is subject to certain requirements of the Open Public Meetings Act, N.J.S.A 10:4-6, et seq.; and

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-12, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and

WHEREAS, it is necessary for the Township Council of the Township of Lower to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12b and designated below:

(1) Matters Required by Law to be Confidential: Any matter which, by express provision of Federal law or State statute or rule of court shall be rendered confidential or excluded from the provisions of the Open Public Meetings Act.

(2) Matters Where the Release of Information Would Impair the Right to Receive Funds: Any matter in which the release of information would impair a right to receive funds from the Government of the United States.

(3) Matters Involving Individual Privacy: Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information, relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly.

(4) Matters Relating to Collective Bargaining Agreement: Any collective bargaining agreement, or the terms and conditions which are proposed for inclusion in any collective bargaining agreement, including the negotiation of the terms and conditions thereof with employees or representatives of employees of the public body.

(5) Matters Relating to the Purchase, Lease or Acquisition of Real Property or the Investment of Public Funds: Any matter involving the purchase, lease or acquisition of real property with public funds, the setting of banking rates or investment of public funds, where it could adversely affect the public interest if discussion of such matters were disclosed.

(6) Matters relating to Public Safety and Property: Any tactics and techniques utilized in protecting the safety and property of the public, provided that their disclosure could impair such protection. Any investigations of violations or possible violations of the law.

X (7) Matters Relating to Litigation, Negotiations and the Attorney-Client Privilege: any pending or anticipated litigation or contract negotiation in which the public body is, or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer. Attorney/Client Privilege

(8) Matters Relating to the Employment Relationship: Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all the individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting.

(9) Matters Relating to the Potential Imposition of a Penalty: Any deliberations of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss if a license or permit belonging to the responding party bears responsibility.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower, assembled in public session on August 19, 2024 that an Executive Session closed to the public shall be held on this date at approximately 5:30 p.m. in the Conference Room of the Township Hall, 2600 Bayshore Road, Villas for the discussion of matters relating to the specific items designated above.

It is anticipated that the deliberations conducted in closed session may be disclosed to the public upon the determination of the Township Council that the public interest will no longer be served by such confidentiality.

Table with 8 columns: MOTION, SECOND, AYE, NAY, RECUSE, ABSTAIN, ABSENT and 5 rows: CONRAD, COOMBS, ROY, PERRY, SIPPEL

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on August 19, 2024.

Julie A Picard, Township Clerk