

**WORK SESSION AND REGULAR MEETING OF THE LOWER TOWNSHIP COUNCIL
AUGUST 21, 2023 – 5:00 pm.**

Opening Announcement
Pledge of Allegiance & Moment of Silence
Invocation – Chaplain Leo Dodd
Roll Call & Determination of Quorum

Work Session

Proclamation - Supporting the Drive Sober or Get Pulled Over 2023 Statewide Labor Day Crackdown

Consent Agenda

Approval of Minutes – August 7, 2023

- Res. #2023-282 Approval for the Payment of Vouchers \$ 463,389.89
- Res. #2023-283 2023 Drive Sobor or Get Pulled Over Labor Day
- Res. #2023-284 Approval for Run The Vineyards Down the Shore 5K Run
- Res. #2023-285 Approval of Contribution to Lower Township Chamber of Commerce (\$4,000)
- Res. #2023-286 Insertion of Special Item of Revenue Pursuant to N.J.S.A. 40A:4-87, Chapter 159 (Drive Sober or Get Pulled Over \$7,000)
- Res. #2023-287 Authorizing Payment of 2023 County Taxes (Third & Fourth Quarters)
- Res. #2023-288 A Resolution Authorizing a Grant Application to the New Jersey Department of Agriculture, Spotted Lanternfly Program – 2023 Chemical Control Treatment Grant
- Res. #2023-289 Insertion of Special Item of Revenue Pursuant to N.J.S.A.40A:4-87, Chapter 159 (Lanternfly Control Program \$15,000)
- Res. #2023-290 Insertion of Special Item of Revenue Pursuant to N.J.S.A. 40A:4-87,Chapter 159 (Lead Grant Assistance Program \$22,700)
- Res. #2023-291 Authorization for the Refund of Taxes
- Res. #2023-292 Approval for Saint Barbabas By-The-Bay Episcopal Church to conduct a Flea Market
- Res. #2023-293 A Resolution Authorizing the Contract with Any Excuse for a Party, LLC for Lower Township Family Fun Night, Sept 8, 2023
- Res. #2023-294 Approval of Change Order #1 – Final – to Asphalt Paving Systems for the Reconstruction of Fire Lane – Bayshore Road to Sunnyside Drive (decrease of \$43,727.76)

Regular Agenda

Monthly Reports

Clerk, Dog, Finance, Vital Statistics
Personnel Action Report

Engineer Report

Public Comment

Council Comments

Closed Session

- Res. #2023-295 Resolution Providing for a Meeting Not Open to the Public in Accordance with the Provisions of the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-12. **Attorney/Client Privilege**

Adjourn

PROCLAMATION

Supporting the *Drive Sober or Get Pulled Over* *2023 Statewide Labor Day Crackdown*

Whereas, approximately one-third of all fatal traffic crashes in the United States involve impaired drivers; and

Whereas, about 37 people die in drunk-driving crashes every day or one every 39 minutes; impaired driving crashes killed 13,384 people in the United States in 2021, a 14% increase over 2020; and

Whereas, impaired driving crashes cost the United States approximately \$44 billion a year; and

Whereas, about 31% of all traffic crash fatalities in the United States involve drunk drivers with blood alcohol content above the legal limit; and

Whereas, an enforcement crackdown is planned to combat impaired driving; and

Whereas, the end of summer/Labor Day period is traditionally a time for social gatherings which include alcohol; and

Whereas, the State of New Jersey, Division of Highway Traffic Safety, has asked law enforcement agencies throughout the state to participate in the *Drive Sober or Get Pulled Over 2023 Statewide Labor Day Crackdown*; and

Whereas, the project will involve increased impaired driving enforcement from August 18, 2023 through September 4, 2023; and

Whereas, an increase in impaired driving enforcement and a reduction in impaired driving will save lives on our roadways;

Now, Therefore, the Township of Lower declares it's support for the *Drive Sober or Get Pulled Over 2023 Statewide Labor Day Crackdown* from August 18, 2023 through September 4, 2023 and pledges to increase awareness of the danger of driving while impaired by alcohol or drugs.

Signed this 21st day of August, 2023

Frank Sippel, Mayor

COUNCIL MEETING MINUTES – August 7, 2023

The meeting of the Township Council of the Township of Lower, County of Cape May, State of New Jersey was held on August 7, 2023 at 5:00 p.m. in the meeting room of the Township Hall, 2600 Bayshore Road, Villas, New Jersey.

The Clerk announced that the meeting was being held in compliance with the Open Public Meetings Act and that adequate notice of the meeting had been provided according to law.

The following members of Council were present for roll call taken by the Clerk:

- Councilmember Thomas Conrad
- Councilmember Kevin Coombs
- Councilmember Roland Roy, Jr.
- Deputy Mayor David Perry
- Mayor Frank Sippel

Also present: Michael Laffey, Township Manager, David Stefankiewicz, Township Solicitor and Karen Fournier, Deputy Township Clerk

Work Session

Consent Agenda

Approval of Minutes – July 17, 2023

- Res. #2023-263 Authorization for the Payment of Vouchers \$ 1,499,187.62
- Res. #2023-264 Authorization for the Refund of Taxes
- Res. #2023-265 Authorizing the Assignment of Two (2) Tax Sale Certificates
- Res. #2023-266 Affidavit of Assignment Posting and Publishing
- Res. #2023-267 Authorization for the Payout of Accumulated Compensatory Time (K.Boyle \$4,070.90)
- Res. #2023-268 Reappointment to the Zoning Board of Adjustment (R.Basco)
- Res. #2023-269 A Resolution Authorizing the Continued Use of Thirty Google Chromebook Laptop Computers by the Lower Township Elementary School District
- Res. #2023-270 Authorizing the Extension of the Grace Period for the Third Quarter Taxes Due on August 1, 2023
- Res. #2023-271 A Resolution Requesting Release of Maintenance Guarantee for Block 741.05.0, Lot 28.01; #O-16-11-01 (Automatic Expiration: 400-81B(3)(b))
- Res. #2023-272 Approval for the MidAtlantic Fishing Tournament
- Res. #2023-273 Bid Acceptance and Award of Two (2) 2023 or Newer Chevrolet Equinox LS AWD to Pellegrino Chevrolet
- Res. #2023-274 Bid Acceptance and Award of Two (2) 2023 or Newer Chevrolet Equinox LS AWD to Gentilini Chevrolet
- Res. #2023-275 Authorization for the Payout of Accumulated Compensatory Time (K.Walker \$2,495.60)
- Res. #2023-276 Revise Resolution to Add Drager Inc. to the Annual New Jersey State Contract Vendor Listing Pursuant to N.J.S.A.40A:11-12a
- Res. #2023-277 Authorizing the Sale of Township of Lower Surplus No Longer Needed for Public Use on Govdeals Online Auction Website
- Res. #2023-278 Approval of the Township of Lower Emergency Operations Plan
- Res. #2023-279 Approval for the Bikes & Beers Cape May Brewing Bike Event
- Res. #2023-280 Approval for the Cold Spring Village 5K
- Ord #2023-16 An Ordinance Repealing Chapter 400, Article VII, Exceptions, Modifications and Development Alternatives, Section 57, General Exceptions and Modifications, Subsection G, Beekeeping, of the Code of the Township of Lower due to Preemption by State Statute. This is the first reading of this Ordinance. Second reading and Public Hearing has been scheduled for September 6, 2023.

MOTION TO TABLE RESOLUTION #2023-280

	MOTION	SECOND	AYE	NAY	RECUSE	ABSTAIN	ABSENT
CONRAD			X				
COOMBS		X	X				
ROY			X				
PERRY			X				
SIPPEL	X		X				

Councilmember Conrad commented on Ordinance #2023-16 regarding beekeeping.

Mayor Sippel commented on Resolution #2023-270, extending the grace period for 3rd quarter taxes to August 31st.

CONSENT AGENDA:

	MOTION	SECOND	AYE	NAY	RECUSE	ABSTAIN	ABSENT
CONRAD	X		X				
COOMBS			X				
ROY		X	X				
PERRY			X				
SIPPEL			X				

Regular Agenda

Manager's Report

Manager Laffey gave Council an update on the County's paving plan for Fishing Creek Road and the MUA's restoration obligations for portions of Shunpike, Seashore and Breakwater Roads. He also gave an update on Schellenger's Landing traffic calming measures.

Mayor Sippel requested the updates be posted on the Township website for public view.

Manager Laffey shared information about Diamond Beach Park and Rotary Park Renovations.

Reports

Construction, Finance, Tax

Certification of the Mailing of Tax Bills

Public Comment

Bill Greenfield, Villas, inquired about the Outfall Project.

Mayor Sippel and Manager Laffey responded

Gary Newton, Villas, thanked the Township for handling the problem at Clem Mulligan Park. He voiced concern about cars speeding between Fulling Mill Rd. and Miami Ave. and suggested additional speed limit signs and/or stop signs. Councilmember Conrad acknowledged Mr. Newton's concerns.

Mayor Sippel thanked Mr. Newton for bringing it to the Township's attention and agreed to look into it further.

Mr. Newton also thanked the Police Department for increased police presence at the park.

Council Comments

Mayor Sippel reminded about National Purple Heart Day and thanked Council for supporting veterans.

Mayor Sippel thanked Manager Laffey, the Rec. staff and all who participated in the success of the Children's Benefit Concert. He also announced the upcoming Veteran & First Responder Appreciation Day at NASW on 9/11.

Deputy Mayor Perry thanked Manager Laffey and Ms. Kreis for their role in the success of the benefit concert.

Manager Laffey recognized Bruce and Phyllis and thanked the Rec. staff for their involvement in the concert.

Councilmember Roy spoke very complimentary about the Township as a whole.

Councilmember Coombs voiced anticipation for road projects to be completed.

Councilmember Conrad thanked the NJ State Council on the Arts and the Cape May County Department of Tourism for funding the band and stage for the benefit concert. He also thanked all vendors and concert sponsors including: Accent on Beauty, Carneys, Morey's Piers Beachfront Waterparks, Red Brick Ale House, Flight Deck Restaurant, Cape May Brewery, Naval Air Station Wildwood Aviation Museum, Cape May Lewes Ferry, Cape May County Park & Zoo, Lobster House Restaurant, Escape May and Township Manager Mike Laffey. He also thanked the Recreation Department and Lower Township Optimist Club.

Closed Session

Res. #2023-281 Resolution Providing for a Meeting Not Open to the Public in Accordance with the Provisions of the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-12. Attorney/Client Privilege/ Litigation Update

	MOTION	SECOND	AYE	NAY	RECUSE	ABSTAIN	ABSENT
CONRAD			X				
COOMBS			X				
ROY			X				
PERRY		X	X				
SIPPEL	X		X				

Council adjourned to Closed Session at 5:22 p.m.

Council returned to Open Session at 6:05 p.m.

Adjournment

There being no further business to address, motion to adjourn moved by Councilmember Roy, seconded by Councilmember Conrad. Motion to adjourn was unanimous. Meeting adjourned at 6:05 p.m.

Frank Sippel, Mayor

Township Clerk

Approved:

Vendor #	Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
00928	CAPE MAY COUNTY CLERK	23-02018	08/07/23	PRINT BALLOTS - PRIMARY 2023	Open	7,436.85	0.00		
01132	CUMMINS POWER SYSTEMS, LLC*	23-00606	03/07/23	GENERATOR SERVICE REC/DPW	Open	707.00	0.00		
01170	VERIZON WIRELESS* F/S	23-02012	08/07/23	FS Verizon 06.27.23 - 07.26.23	Open	167.70	0.00		
01171	VERIZON WIRELESS - TOWNHALL	23-02014	08/07/23	CELL PHONE 6/24-7/23/23	Open	472.83	0.00		
		23-02052	08/10/23	IPHONE 6/29-7/28/23	Open	945.47	0.00		
						1,418.30			
01200	DELTA DENTAL PLAN OF NJ	23-02029	08/09/23	JULY 2023 DENTAL CLAIMS	Open	11,129.40	0.00		
01267	EDWARD DONOHUE	23-02030	08/09/23	CONTRACTUAL REIMBURSEMENT M	Open	48.99	0.00		
01389	EDDIE'S AUTO BODY*	23-01516	06/09/23	REPAIR PATROL UNIT 124	Open	3,541.71	0.00		
01657	GOPHER SPORT	23-02015	08/07/23	MEN'S SIZE 7 BASKETBALLS	Open	719.36	0.00		
01806	ANTHONY J HARVATT, II, ESQ	23-02059	08/14/23	ZBA Resolution Vouchers	Open	750.00	0.00		
01973	LOGIN INC.	23-01922	07/31/23	LOGIN-IACP.NET 9/1/23-8/30/24	Open	875.00	0.00		
02027	JESCO INC~	23-02106	08/16/23	MATERIALS FOR BACKHOE	Open	545.47	0.00		
02108	KEEN COMPRESSED GAS CO*	23-01009	05/05/23	BOTTLED GAS FOR GARAGE/DPW	Open	124.11	0.00		B
02245	DAVID LEPOR	23-02026	08/09/23	LIEU OF HEALTH INS	Open	2,500.00	0.00		
02247	LAWSON PRODUCTS, INC.	23-01862	07/19/23		Open	699.47	0.00		
02902	J. BYRNE INSURANCE*	23-02016	08/07/23	Volunteer Accident 7/8/23	Open	500.00	0.00		
03021	NJ MOTOR VEHICLE COMMISSION	23-01983	08/01/23	REGISTRATION & TITLE NEW VEH	Open	60.00	0.00		PC1
03158	NYSICA*	23-01915	07/27/23	RENEWAL OF FOOTBALL COACHES	Open	220.00	0.00		

Vendor #	Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
03280	PARAMOUNT SANITARY SUPPLY ~								
		23-02005	08/07/23	CLEANING SUPPLIES	Open	955.81	0.00		
		23-02011	08/07/23	3 MIL BLACK TRASH BAGS	Open	<u>172.50</u>	0.00		
						1,128.31			
03305	PEDRONI FUEL*								
		23-02022	08/07/23	NO LEAD GAS/DPW 7/31/23	Open	757.20	0.00		
03354	PERNA FINNIGAN, INC*								
		23-02076	08/14/23	EMERGENCY STORM PUMPING	Open	3,828.84	0.00		
03365	LYNN JEFFERIS								
		23-02031	08/09/23	CONTRACTUAL REIMBURSEMENT M	Open	210.16	0.00		
03449	EUROFINS ENVIRONMENT TESTING								
		23-00946	04/26/23	2023 SEASONAL POOL CONTRACT	Open	217.50	0.00		B
03466	R & R SPECIALTIES								
		23-01952	07/31/23	BAY RUN MEDALS	Open	1,106.00	0.00		
03607	SEASHORE FOOD SUPPLY ~								
		23-01836	07/14/23	FOOD FOR YOUTH CAMP & NNO	Open	202.52	0.00		
03683	SNAP-ON TOOLS*								
		23-01336	06/01/23	4 TOOL BOX CARTS	Open	1,738.71	0.00		
03810	MUNICIPAL UTIL AUTH USAGE COST								
		23-02048	08/10/23	SEWER PD 4/15-7/15/23	Open	80.00	0.00		
		23-02050	08/10/23	WATER 4/15-7/15/23	Open	<u>1,809.02</u>	0.00		
						1,889.02			
03820	MUNICIPAL UTIL. AUTH ON CALL								
		23-02090	08/16/23	REIMBURSEMENT HALF OF TOTAL	Open	241.47	0.00		
03899	UPS								
		23-02004	08/07/23	SHIPPING OF ALCOTEST JAR & SIM	Open	30.06	0.00		
		23-02009	08/07/23	SHIPPING URINE TO STATE LAB	Open	<u>48.43</u>	0.00		PC1
						78.49			
03915	TURF EQUIPMENT & SUPPLY CO ~								
		23-02102	08/16/23	SUPPLIES/DPW	Open	217.95	0.00		
03971	VERIZON WIRELESS MDT POLICE								
		23-01981	08/01/23	VERIZON POLICE & TWP 6/21-7/20	Open	1,196.73	0.00		
03985	VILLAS NAPA AUTO PARTS ~								
		23-01932	07/31/23	BATTERY FOR POOL VACUUM	Open	152.88	0.00		
04075	BARBER CONSULTING SERVICES LLC								
		23-02114	08/16/23	RUNNING LINE IN BOCA	Open	103.49	0.00		
04097	CINTAS FIRST AID AND SAFETY*								
		23-02115	08/16/23	TOWNHALL FIRST AID 8/15/23	Open	26.95	0.00		

Vendor #	Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
04261	STATE OF NEW JERSEY	23-02113	08/16/23	2ND QTR 2023 UNEMPLOYMENT	Open	19,927.18	0.00		
04266	NJ DEPT OF HEALTH&SENIOR SVCS	23-02021	08/07/23	JULY DOG LICENSE	Open	75.60	0.00		
04300	W B MASON CO INC*	23-02024	08/07/23	8/07/23 TOWNHALL COPY PAPER	Open	377.60	0.00		
05066	MICHAEL REEB	23-01957	07/31/23	COOMBS/DOUGLASS DJ	Open	250.00	0.00		
6059	USABLE LIFE	23-02027	08/09/23	SEPT 2023 LIFE INS	Open	977.40	0.00		
6063	CAPE MINING & RECYCLING, LLC*	22-00112	01/11/22	SUPPLIES FOR TWP. ROADS	Open	185.42	0.00		
		23-02108	08/16/23	SUPPLIES FOR ROADS/DPW	Open	75.22	0.00		
						260.64			
6071	UNITED UNIFORMS LIMITED LIAB*	23-01549	06/09/23	J. Embs uniforms	Open	224.99	0.00		
		23-01806	07/12/23	DEPT. TRIANGLE PATCHES - 200	Open	600.00	0.00		
						824.99			
7012	Y-PERS, INC*	23-01761	07/07/23	RAGS FOR GARAGE	Open	337.50	0.00		
7079	SUBURBAN PROPANE L P*	23-02075	08/14/23	PROPANE	Open	369.31	0.00		
7098	SHORE VETERINARIAN ANIMAL ~	23-02044	08/10/23	JULY 2023 ANIMAL CONTROL	Open	600.00	0.00		
7354	FLEETPRIDE INC.*	23-02110	08/16/23	MATERIALS FOR TRUCKS/DPW	Open	797.69	0.00		
7507	STEFANKIEWICZ & BELASCO LLC*	23-00035	01/06/23	RES#2023-01 EXPENSES DNE\$116K	Open	4,357.50	0.00		B
7536	ALS ASSOCIATION OF GREATER	23-02006	08/07/23	RETURN OF UNUSED ESCROW	Open	215.00	0.00		
7618	MEGONIGAL ELECTRIC LLC*	23-01991	08/02/23	REPLACED WIRE/DPW	Open	930.00	0.00		
7632	PYROTECNOCO INC	23-02007	08/07/23	RETURN OF UNUSED ESCROW	Open	2,100.00	0.00		
7636	MOTT MACDONALD LLC*	23-01914	07/27/23	ZBA MOTT MACDONALD VOUCHERS	Open	2,591.21	0.00		

Vendor #	Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
7689	GOVERNMENT FORMS AND SUPPLIES*								
		23-01938	07/31/23	High Summer Newsletter	Open	363.98	0.00		
7711	LORETTA MURPHY								
		23-02096	08/16/23	SUMMER BASKETBALL OFFICIAL	Open	80.00	0.00		
7751	HOFFMAN'S EXTERMINATING*								
		23-00053	01/06/23	PEST AGREEMENT-CANAL PARK 2023	Open	132.60	0.00		B
7772	PIONEER ATHLETICS*								
		23-01988	08/02/23	PAINT FOR FIELDS	Open	2,377.00	0.00		
7820	DEBLASIO & ASSOCIATES, P.C*								
		22-00548	02/28/22	REPLACE PAVILIONS RES2022-89	Open	989.76	0.00		B
		22-01963	08/08/22	RES #2022-251 POOL RENOVATIONS	Open	119.87	0.00		
		22-02530	10/25/22	CHG ORD #1 FIRE LANE	Open	366.25	0.00		B
		22-03181	12/22/22	SURVEY/DSGN RECONS WILDWOOD AV	Open	5,780.00	0.00		B
		23-00404	02/10/23	LIN BLVD RESTROOM RES#2021-82	Open	2,531.25	0.00		B
		23-00784	04/10/23	#2023-137 BEACH ACCESS PATHS	Open	105.00	0.00		B
		23-00787	04/10/23	#2023-140 CARRIAGE, BRIDLE	Open	15,158.75	0.00		B
		23-00788	04/10/23	RES 23-136 SURVEY BEACH ACCESS	Open	490.00	0.00		B
		23-01029	05/05/23	CHANGE ORDER #1 RES#2023-162	Open	11,530.00	0.00		B
		23-01274	05/24/23	RES #23-184 BAY OUTFALL EXT	Open	3,995.00	0.00		B
		23-01585	06/15/23	RES#23-199 ROTARY PARK	Open	10,760.00	0.00		B
						51,825.88			
7929	AMAZON CAPITAL SERVICES, INC ~								
		23-01803	07/12/23	SUPPLIES	Open	2,430.87	0.00		
		23-01880	07/20/23	VALVE FOR POWER WASHER	Open	23.54	0.00		
		23-01942	07/31/23	TRASH BAGS/DOGGIE BAGS	Open	1,203.46	0.00		
		23-01963	07/31/23	COURT OFFICE SUPPLIES	Open	320.45	0.00		
		23-01982	08/01/23	INJECTER CUP TOOL FOR MACK	Open	317.99	0.00		
						4,296.31			
8012	FRED LAHM								
		23-02093	08/16/23	SUMMER BASKETBALL OFFICIAL	Open	160.00	0.00		
8125	JOHN MCGAFFNEY								
		23-02100	08/16/23	SUMMER BASKETBALL OFFICIAL	Open	315.00	0.00		
8152	DELMOPRO LLC *								
		23-01544	06/09/23	#23-209 COOMBS/DOUGLASS RUN	Open	1,947.25	0.00		
8175	INTEGRITY INTERPRETING LLC *								
		23-02049	08/10/23	COURT INTERPRETER	Open	26.98	0.00		
8197	GREAT AMERICAN FINANCIAL SERV								
		23-01234	05/19/23	MAIL MACHINE LEASE 2023	Open	560.00	0.00		
8266	WALMART INC.								
		23-01781	07/11/23	LTPD YOUTH CAMP	Open	404.11	0.00		PC1

Vendor #	Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
8272	GLOBAL INTERACTIVE SOLUTIONS~								
		23-01956	07/31/23	COURT ANNUAL ZOOM RENEWAL	Open	359.76	0.00		
8433	ALICIA CELLUCCI								
		23-02057	08/14/23	REIMBURSEMENT-CHEER COACH	Open	61.98	0.00		
8490	BUSINESS INFORMATION SYSTEMS*								
		23-01573	06/13/23	COURT RECORDING CONTRACT 9/23	Open	941.00	0.00		
8524	FRED M SCHIAVONE CONSTRUCTION*								
		23-00698	03/20/23	POOL RENO REBID #2023-98	Open	62,935.20	0.00		
		23-01050	05/05/23	RES #23-167 REPLASTER & REPAIR	Open	59,000.00	0.00		
		23-01068	05/09/23	RES#23-161 CO#1 POOL REPAIRS	Open	21,490.89	0.00		
		23-01241	05/19/23	RES#23-182 CO #2 PLUMBING POOL	Open	7,478.40	0.00		B
		23-01584	06/15/23	RES#23-200 CO#1 - POOL	Open	5,800.00	0.00		
						156,704.49			
8579	VINCE TROMBETTA								
		23-02095	08/16/23	SUMMER BASKETBALL OFFICIAL	Open	560.00	0.00		
8592	MICHAEL ROSENBERG								
		23-01903	07/21/23	100 PERCENT EXEMPT VET REFUND	Open	420.66	0.00		
8672	LOGMEIN INC.								
		23-00049	01/06/23	2023 GO TO MEETINGS	Open	19.00	0.00		PC1
8721	BLANEY, DONOHUE, & WEINBERG PC								
		23-00036	01/06/23	RES#2023-02 LABOR DNE\$40K	Open	1,290.50	0.00		B
8722	LAW OFFICE OF KARAVAN &								
		22-00419	02/10/22	MORREL & HANSEN TAX APPEAL	Open	175.00	0.00		B
8726	APEX INSURANCE AGENCY LLC								
		23-02017	08/07/23	OUTDOOR PACIFIC QM-2747 INV #6	Open	24.00	0.00		
8822	FIVE BELOW INC								
		23-01782	07/11/23	LTPD YOUTH CAMP	Open	34.87	0.00		PC1
8848	COMFORT NOW LLC								
		23-01998	08/04/23	MAINTENANCE AGREEMENT/DPW	Open	818.50	0.00		
8860	NEIL YOUNG								
		23-02117	08/16/23	REGISTRATION REIMBURSMENT	Open	25.00	0.00		
8908	COMCAST BUISNESS								
		23-02063	08/14/23	VOICE PHONES 8/1-8/31/23	Open	1,435.76	0.00		
8909	COMCAST BUSINESS								
		23-02047	08/10/23	BUS INTERNET PD 8/1-8/31/23	Open	974.95	0.00		
8927	TIM CASWELL								
		23-02119	08/16/23	SUMMER BASKETBALL OFFICIAL	Open	245.00	0.00		

Vendor #	Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
8955	STARR SEPTIC LLC	23-01989	08/02/23	LUXURY BATHROOM /DPW	Open	948.00	0.00		
8972	THE HOME CITY ICE COMPANY ~	23-02020	08/07/23	ICE BAGS/DPW	Open	220.80	0.00		
8998	AVALON SIGN & DESIGN INC ~	23-01840	07/17/23	Restoratin of sign at Airport	Open	4,350.00	0.00		
9020	PROMOTIONAL PRINTERS INC ~	23-01919	07/31/23	SHIRTS- COOMBS/DOUGLASS RUN	Open	2,203.75	0.00		
9024	NICHOLAS CASTELLANO	23-02000	08/04/23	REIMBURSEMENT-CERTIFICATION	Open	240.00	0.00		
9025	TOWERCO 2013 LLC	23-02002	08/04/23	Release of Performance Bond	Open	5,000.00	0.00		
9027	HEATHER BROWN CLARK	23-02028	08/09/23	REIMBURSEMENT OF DEDUCTIBLE	Open	500.00	0.00		
9030	ROY SUNDSTROM	23-02040	08/10/23	REIMBURSEMENT- COACH REGISTRAT	Open	30.00	0.00		
9031	JOSEPH WILL	23-02041	08/10/23	REIMBURSEMENT- FOOTBALL	Open	76.98	0.00		
9032	FREDERICK DANIEL	23-02097	08/16/23	SUMMER BASKETBALL OFFICIAL	Open	480.00	0.00		
9033	AVIS SMITH	23-02098	08/16/23	SUMMER BASKETBALL OFFICIAL	Open	80.00	0.00		
9034	EDWARD CLAVAN	23-02118	08/16/23	FINGERPRINT/BACKGROUND CHECK	Open	58.98	0.00		
BAYSHORE	BAYSHORE MALL 1A LLC	23-02061	08/14/23	RETURN OF UNUSED ESCROW	Open	125.21	0.00		
BLAUE	BLAUER ASSOCIATES INC*	19-02385	08/28/19	SCPF ROTARY PARK RES 2019-246	Open	810.00	0.00		B
BOSNA	KAREN MANETTE BOSNA	23-02032	08/10/23	YOGA- MONTH OF JULY '23	Open	195.00	0.00		
DOUGHERT	GEORGIA DOUGHERTY	23-02120	08/16/23	CONTRACTUAL REIMBURSEMENT M	Open	257.49	0.00		
HOOVER	ROBERT HOOVER & SONS INC*	23-02111	08/16/23	SENSORS/DPW	Open	305.80	0.00		
JLLOYD	JOSEPH LLOYD	23-02094	08/16/23	SUMMER BASKETBALL OFFICIAL	Open	240.00	0.00		

Vendor #	Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type	
PRESS	PRESS OF ATLANTIC CITY									
23-02116	08/16/23	PRESS OF AC SUBSCRIPTION	Open	21.98	0.00				PCI	
REID	JOHN E REID & ASSOCIATES, INC*									
23-00362	02/07/23	TRAINING AUG 1-AUG 4, 2023	Open	580.00	0.00					
Total Purchase Orders:		140	Total P.O. Line Items:		0	Total List Amount:		463,389.89	Total Void Amount: 0.00	

	MOTION	SECOND	AYE	NAY	RECUSE	ABSTAIN	ABSENT
CONRAD							
COOMBS							
ROY							
PERRY							
SIPPEL							

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on August 21, 2023.

Julie A Picard, Township Clerk

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2023-283

Title: 2023 DRIVE SOBER OR GET PULLED OVER LABOR DAY

WHEREAS, the Township of Lower desires to apply for and obtain a grant from the New Jersey Department of Law and Public Safety, Division of Highway Traffic Safety for \$7,000.00 to carry out a 2023 Drive Sober or Get Pulled Over Year Labor Day from August 18, 2023 to September 4, 2023.

NOW, THEREFORE, BE IT RESOLVED, that the Township of Lower does hereby authorize the application for such a grant; and, upon receipt of the grant agreement from the New Jersey Department of Law and Public Safety, Division of Highway Traffic Safety, does further authorize the execution of the grant agreement; and also, upon receipt of the fully executed agreement from the Department, does further authorize the expenditure of funds pursuant to the terms of said agreement between the Township of Lower and the New Jersey Department of Law and Public Safety, Division of Highway Traffic Safety.

BE IT FURTHER RESOLVED, that the persons whose names, titles and signatures appear below are authorized to sign the application, and that they or their successors in said titles are authorized to sign the agreement and any other documents necessary in connection therewith:

Frank Sippel, Mayor

Kevin Lewis, Chief of Police

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
COOMBS						
ROY						
PERRY						
SIPPEL						

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on August 21, 2023.

Julie A Picard, Township Clerk

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2023-284

Title: APPROVAL FOR RUN THE VINEYARDS DOWN THE SHORE 5K RUN

WHEREAS, an application has been received from Good Day for A Run, LLC for the Run Vineyards Down the Shore 5K Run Event to be held October 15, 2023; and

WHEREAS, the applicant has provided all the required paperwork, including indemnification and insurance certificates; and

WHEREAS, the Lower Township Police Department has been advised of this event.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower, County of Cape May, State of New Jersey that permission is hereby granted for the above stated event to take place.

	MOTION	SECOND	AYE	NAY	RECUSE	ABSTAIN	ABSENT
CONRAD							
COOMBS							
ROY							
PERRY							
SIPPEL							

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on August 21, 2023.

Julie A Picard, Township Clerk

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2023-285

Title: APPROVAL OF CONTRIBUTION TO LOWER TOWNSHIP CHAMBER OF COMMERCE

WHEREAS, The Lower Township Chamber of Commerce is organized to achieve the objective of promoting business and community growth and development within by promoting economic programs designed to strengthen and expand the income potential of all business within the Township of Lower and promoting programs of civic, social and cultural nature which are designed to increase the functional and aesthetic values of the community and discovering and correcting abuses which prevent the promotion of business expansion and community growth; and

WHEREAS, the Lower Township Chamber of Commerce prints and supplies an Annual Directory to the residents of Lower Township.

NOW, THEREFORE, BE IT RESOLVED that the Township Council of the Township of Lower, County of Cape May, State of New Jersey, does hereby authorize and approve a contribution of \$4,000.00 towards the Annual Directory.

BE IT FURTHER RESOLVED that the CFO, Lauren Read is hereby authorized to issue the above check chargeable to the following line item where sufficient funds are available as evidenced by her signature

Appropriation: 3-01-20-110-221 \$ 3,800.00
 3-01-20-110-299 \$ 200.00

CFO's Signature: Lauren Read
 Lauren Read, CFO

	MOTION	SECOND	AYE	NAY	RECUSE	ABSTAIN	ABSENT
CONRAD							
COOMBS							
ROY							
PERRY							
SIPPEL							

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on August 21, 2023.

Julie A Picard, Township Clerk

8/3 m/c/manager J



Lower Township Chamber of Commerce

1228 Bayshore Rd. • P.O. Box 374 • Villas, New Jersey 08251

www.lowertownshipchamber.com

ltcc@lowertownshipchamber.com • 609-886-5281 or 609-305-4153

August 01, 2023

Rec'd
8/3/2023 j.

Township of Lower

2600 Bayshore Rd

Villas, N. J. 08251

Attn: Mayor Sippel & Council

As the Lower Township Chamber approaches its 30th year of serving and assisting our business community, we humbly ask your assistance once more.

Since, this year, we are growing the content of our guide with more information about our Mayor, Council, Police Department, Fire Departments and our Rescue Squads and, of course, ads from our business community, we are extending our distribution sources. Our local Library and our Board of Commissioners office have asked for our guides. We are also extending them to the County Chamber of Commerce.

We are expanding our print quantity to 12,000 – 15,000 copies which will be distributed to our local WAWA's; ACME, Post Offices, The Ferry Terminal, and, of course, to our Municipal Building. Also, each business advertiser will receive numerous copies for their establishments. They will be a part of our famous WELCOME BAGS which are given to each person/family purchasing a home or business in Lower Township through our Realtors and Title Companies.

Through working with SAMPLE MEDIA, we are excited about this growth, however, with growth there is cost. Between distribution and delivery, we will be incurring additional expenses in printing and delivery costs again this year.

We hope you will consider our request of funds, this year, in the amount of \$4000.00 to assist us in covering our additional costs.

Thanking you, in advance, for your consideration of our request, I remain,

Respectfully,


Linda J. Williams

Executive Director – Lower Township Chamber of Commerce

First Community in Cape May County, New Jersey, 1640
Cold Spring • Diamond Beach • Erma • Fishing Creek • North Cape May
Schellenger's Landing • Shawcrest • Sunset Beach • Townbank • Villas
Home of the Best Sunsets!

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2023-286

Title: INSERTION OF SPECIAL ITEM OF REVENUE PURSUANT TO N.J.S.A. 40A:4-87, CHAPTER 159

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

WHEREAS, said Director may also approve the insertion of any item of appropriation for equal amount,

SECTION 1.

NOW, THEREFORE BE IT RESOLVED that the Township of Lower, County of Cape May, hereby requests the Director of the Division of Local Government Services to approve the increase of \$7,000.00 for an item of revenue in the budget of the year 2023 as follows:

Miscellaneous Revenues –	
Revenue Offset with Appropriations -	Drive Sober or Get Pulled Over
Total with increase to be	\$7,000.00

SECTION 2.

BE IT FURTHER RESOLVED that a like sum of \$7,000.00 be and the same is hereby appropriated under the caption of:

General Appropriations –	
Public & Private Programs Offset by Revenues -	Drive Sober or Get Pulled Over
State/Federal Share	\$ 7,000.00
Non State Share	\$
Total with increase to be	\$ 7,000.00

FURTHER RESOLVED that a certified copy of this Resolution with the appropriate documentation shall be electronically filed with the State of New Jersey, Division of Local Government Services.

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
COOMBS						
ROY						
PERRY						
SIPPEL						

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on August 21, 2023.

Julie A Picard, Township Clerk

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2023-287

Title: AUTHORIZING PAYMENT OF 2023 COUNTY TAXES (Third & Fourth Quarters)

WHEREAS, the amounts listed below are due to Cape May County and it is necessary to receive authorization for the payment of bills, and

WHEREAS, payment of County taxes and fees may be remitted through electronic payment (EFT); and

WHEREAS, it is the recommendation of the Chief Financial Officer that authorization for electronic payments be made through a resolution so that such payments are made in a timely and efficient manner, and

WHEREAS, County Tax payments are charged to non-budget appropriation County Tax 3-01-55-910-015 as certified by the Chief Financial Officer Lauren Reed payable as follows:

\$3,885,536.62 due 8/15/2023
\$3,885,536.62 due 11/15/2023

NOW, THEREFORE BE IT RESOLVED by the Township Council of the Township of Lower, County of Cape May, State of New Jersey that the aforementioned payments to Cape May County are hereby authorized.

	MOTION	SECOND	AYE	NAY	RECUSE	ABSTAIN	ABSENT
CONRAD							
COOMBS							
ROY							
PERRY							
SIPPEL							

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on August 21, 2023.

Julie A Picard, Township Clerk



Invoice

County of Cape May

Due Date: 8/15/23

Treasurer's Office
4 Moore Rd, DN-103
Cape May Court House, NJ 08210
Phone: 609-465-1170
Brittany.Smith@co.cape-may.nj.us

Bill To:
Lower Township
2600 Bayshore Road
Villas, NJ 08251
lread@townshipoflower.org

DESCRIPTION	AMOUNT
3rd Quarter 2023 County Taxes:	
County Purpose Tax	\$ 3,152,998.73 ✓
Library Tax	\$ 566,068.47 ✓
Open Space Tax	\$ 166,469.42 ✓
Total	\$ 3,885,536.62 ✓

Claimants Certification and Declaration

I do solemnly declare and certify under the penalties of law that the within bill is correct in all its particulars; that the articles have been furnished or services rendered as stated therein; that no bonus has been given or received by any person or persons with the knowledge of this claimant in connection with the above claim; that the amount stated therein is justly due and owing and that the amount charged is a reasonable one. I further certify that I am an Equal Opportunity Employer and that I have complied with the Affirmative Action regulations issued by the New Jersey Department of the Treasury.

Vendors Signature: *[Signature]* Title *Assistant Treasurer* Date *8/3/2023*

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2023-288

Title: A RESOLUTION AUTHORIZING A GRANT APPLICATION TO THE NEW JERSEY DEPARTMENT OF AGRICULTURE, SPOTTED LANTERNFLY PROGRAM – 2023 CHEMICAL CONTROL TREATMENT GRANT

WHEREAS, the Council of the Township of Lower has determined that it is in the best interest of the Township to reduce the spotted lanternfly and minimize its spread; and

WHEREAS, funds for such a program may be available to the Township of Lower under the New Jersey Department of Agriculture Spotted Lanternfly Program – 2023 Chemical Control Treatment Grant; and

WHEREAS, an application must be filed with the New Jersey Department of Agriculture to apply for such funds.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower, County of Cape May, State of New Jersey that Lower Township formally approves the grant application for the above stated project.

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to submit a grant application.

FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to sign the grant agreement on behalf of Lower Township and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
COOMBS						
ROY						
PERRY						
SIPPEL						

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held August 21, 2023.

Julie A Picard, Township Clerk

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2023-289

Title: INSERTION OF SPECIAL ITEM OF REVENUE PURSUANT TO N.J.S.A. 40A:4-87, CHAPTER 159

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

WHEREAS, said Director may also approve the insertion of any item of appropriation for equal amount.

SECTION 1.

NOW, THEREFORE BE IT RESOLVED that the Township of Lower, County of Cape May, hereby requests the Director of the Division of Local Government Services to approve the increase of \$15,000.00 for an item of revenue in the budget of the year 2023 as follows:

Miscellaneous Revenues –	
Revenue Offset with Appropriations -	Lanternfly Control Program
Total with increase to be	\$15,000.00

SECTION 2.

BE IT FURTHER RESOLVED that a like sum of \$15,000.00 be and the same is hereby appropriated under the caption of:

General Appropriations –	
Public & Private Programs Offset by Revenues -	Lanternfly Control Program
State/Federal Share	\$ 15,000.00
Non State Share	\$
Total with increase to be	\$ 15,000.00

FURTHER RESOLVED that a certified copy of this Resolution with the appropriate documentation shall be electronically filed with the State of New Jersey, Division of Local Government Services.

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
COOMBS						
ROY						
PERRY						
SIPPEL						

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on August 21, 2023.

Julie A Picard, Township Clerk



State of New Jersey

DEPARTMENT OF AGRICULTURE
PO Box 330
TRENTON NJ 08625-0330

PHILIP D. MURPHY
Governor
SHEILA Y. OLIVER
Lt. Governor

JOSEPH ATCHISON III
Assistant Secretary

July 2023

RE: County and Municipal Spotted Lanternfly (SLF) Reimbursement Program

Municipal officials:

This is to confirm that your governmental agency application for the has been accepted and approved for the 2023 Spotted Lanternfly Reimbursement program. Previously my staff has sent back the fully signed application to you for your records. A total of \$50,000 and \$15,000 has been encumbered to reimburse expenses accrued for this insects control in your county or municipality.

Remember to submit your invoices and receipts, the Block and Lots where treatment has occurred and number of trees treated for our records. Reimbursements will be processed and sent back to you on a monthly basis. Any questions feel free to contact my office at 609-406-6939.

Sincerely,

A handwritten signature in black ink, appearing to read "Joe W. Zoltowski".

Joseph W. Zoltowski
Director, Division
of Plant Industry

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2023-290

Title: INSERTION OF SPECIAL ITEM OF REVENUE PURSUANT TO N.J.S.A. 40A:4-87, CHAPTER 159

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

WHEREAS, said Director may also approve the insertion of any item of appropriation for equal amount,

SECTION 1.

NOW, THEREFORE BE IT RESOLVED that the Township of Lower, County of Cape May, hereby requests the Director of the Division of Local Government Services to approve the increase of \$22,700.00 for an item of revenue in the budget of the year 2023 as follows:

Miscellaneous Revenues –	
Revenue Offset with Appropriations -	Lead Grant Assistance Program
Total with increase to be	\$ 22,700.00

SECTION 2.

BE IT FURTHER RESOLVED that a like sum of \$22,700.00 be and the same is hereby appropriated under the caption of:

General Appropriations –	
Public & Private Programs Offset by Revenues -	Lead Grant Assistance Program
State/Federal Share	\$ 22,700.00
Non State Share	\$
Total with increase to be	\$ 22,700.00

FURTHER RESOLVED that a certified copy of this Resolution with the appropriate documentation shall be electronically filed with the State of New Jersey, Division of Local Government Services.

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
COOMBS						
ROY						
PERRY						
SIPPEL						

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on August 21, 2023.

Julie A Picard, Township Clerk

Lead Services

STATE OF NEW JERSEY
Department of the Treasury
New Jersey Comprehensive Financial System
PO BOX 221
Trenton, NJ 08625-0221

Payment Details

Rec'd 8/2/23

Vendor Name:	LOWER TWP TREASURER
Vendor Code:	XXXXX5700(99)
Payment Type:	ACH
Check Number:	2307311170
Payment Date:	Monday, July 31, 2023
Check Total:	\$22,700.00

Payment Line Details

Trans Code:	UA
Voucher Agency:	TREASURY
Voucher Number:	00000036854
Payee Reference:	LGAP
Line Number:	01
Line Amount:	\$22,700.00
Disbursed Amount:	\$22,700.00

Additional Information

Budget Fiscal Year:	2023
Fund:	100
Agency:	COMMUNITY AFFAIRS
Organization:	HOUSING SERVICES
Appr Unit:	304
Object:	6020
Revenue Source:	N/A
Purchase Order #:	N/A
Contract Number:	N/A
CFDA Number:	N/A
CFDA Description:	N/A

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2023-291

Title: **AUTHORIZATION FOR REFUND OF TAXES**

WHEREAS, the Township Tax Collector has certified an overpayment due to the reasons listed below; and

WHEREAS, a refund is due.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower, County of Cape May, State of New Jersey that the CFO/Treasurer be and the same is authorized and directed to refund the overpayments according to the Tax Collector's certification on file with the CFO/Treasurer.

<u>Block</u>	<u>Lot</u>	<u>Refund To</u>	<u>Reason</u>	<u>Tax</u>
741.03	4.02	Daniel Shire 668 Town Bank Road	Exempt Veteran	\$ 1,075.51
507.02	6	Justin McDevitt 987 Tecumseh Road	Exempt Veteran	\$ 371.53
190	1	Michael Gibbons 104 Langs Avenue	Exempt Veteran	\$ 832.87

	MOTION	SECOND	AYE	NAY	RECUSE	ABSTAIN	ABSENT
CONRAD							
COOMBS							
ROY							
PERRY							
SIPPEL							

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on August 21, 2023

Julie A Picard, Township Clerk

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2023-292

Title: APPROVAL FOR SAINT BARNABAS BY-THE-BAY EPISCOPAL CHURCH TO CONDUCT A FLEA MARKET

WHEREAS, Section 359-13 of the Code of Lower Township prohibits outdoor flea markets within the confines of Lower Township except as provided for in Section 359.13; and

WHEREAS, Section 359-13 of the General Ordinances of the Township of Lower permits non-profit, charitable, civic and religious organizations to conduct outdoor flea markets within the confines of the Township if approved by the Township Council; and

WHEREAS, the Township Council has reviewed the request from Saint Barnabas By-The-Sea Episcopal Church to conduct a flea market on August 26, 2023 at 13 West Bates Avenue; and

WHEREAS, the Council has determined the applicant meets the ordinance requirements of a non-profit, charitable, civic and/or religious organization.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower, County of Cape May, State of New Jersey that approval is hereby granted.

	MOTION	SECOND	AYE	NAY	RECUSE	ABSTAIN	ABSENT
CONRAD							
COOMBS							
ROY							
PERRY							
SIPPEL							

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on August 21, 2023.

Julie A Picard, Township Clerk

Saint Barnabas By-The-Bay Episcopal Church

**13 West Bates Avenue,
Villas, New Jersey 08251**

The Rev. Dr. Marcel Tabone, Priest



August 14, 2023

Lower Township Municipal Clerk
2600 Bayshore Road
Villas, NJ 08251

Dear Municipal Clerk,

St. Barnabas By-the-Bay Episcopal Church located at 13 W. Bates Avenue, Villas is requesting a *Flea market* for an event to be held on Saturday, August 26, 2023 with a rain date for Saturday September 9, 2023.

Thank you,

Terri Fairman

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2023-293

Title: A RESOLUTION AUTHORIZING THE CONTRACT WITH ANY EXCUSE FOR A PARTY, LLC, FOR LOWER TOWNSHIP FAMILY FUN NIGHT SEPTEMBER 8, 2023

WHEREAS, Lower Township Family Fun Night is scheduled for September 8, 2023 at Clem Mulligan Field, 240 Caroline Avenue, Villas from 5:30-7:30; and

WHEREAS, the Township of Lower has the need to hire a company to provide Inflatables for this event; and

WHEREAS, Any Excuse for A Party, LLC has provided a contract in the amount of \$ 2,525.00; and

WHEREAS, the CFO has certified the availability of funds as evidenced by her signature below:

Appropriation: 3-01-30-420-257

Signature: _____
Lauren Read, CFO

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower, County of Cape May, State of New Jersey that the above stated contract be approved and the Mayor be authorized to sign.

	MOTION	SECOND	AYE	NAY	RECUSE	ABSTAIN	ABSENT
CONRAD							
COOMBS							
ROY							
PERRY							
SIPPEL							

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on August 21, 2023

Julie A Picard, Township Clerk

Any Excuse For A Party, Inc
16 Gloria Lane, Fairfield, New Jersey, 07004
Phone: 973-808-8700 Fax: 973-808-8710
Rental & Entertainment Agreement

Any Excuse For A Party, Inc. wishes to thank you for your business! Below is a detailed list of what we will provide along with the actual event information. Please review this information and do not hesitate to call us with any questions you may have. Sign and return both pages along with any deposits (if applicable) to our office as soon as possible. Please be sure to keep a copy for your records. Thank you again for letting us be a part of your special day.

Contract Created: 08/17/2023

Ref #: 16929

Customer and Contact Name:

Township of Lower [Mayor.]

2600 Bayshore Road

Villas, New Jersey 08251

Contact Alt Phone: .

Customer Phone: 609-425-6596

Event Location:

Clen Mulligan Park

240 Caroline Ave.

Villas, New Jersey 08251

United States

Event Date(s):

Friday, September 8th, 2023 5:30PM to

Friday, September 8th, 2023 7:30PM

Number of Guests: Surface: TBD

Billing Summary:

Sub-Total:	\$2,025.00
Delivery Fee:	\$500.00
Total:	\$2,525.00
Balance Remaining:	\$ 2,525.00
Balance Due By:	09/08/2023

Sales Rep: Louis Murillo

Event Notes: AEFAP is responsible for all set up, operations, and breakdown for the amusement rides.

Nuclear Obstacle Course

Size: 45 x 11 x 15

Power Requirements: 120 volt/20 amp

NJ #10486, Permit # I-8387

Slippery Slope

Size: 22' x 22' x 15'

Power Requirements: 120 V/20, 1.5 HP, 1600 W, NJ # 08168, Permit # I-8382

Services/Equipment Rented

Inflatable

- Obstacle Course - Nuclear
- Slippery Slope | Rock Slide

Misc.

- Travel Fees

Louis Murillo – Any Excuse For A Party, Inc.



Date: 08/17/2023

Terms and Conditions:

For: Township of Lower - Mayor ., 2600 Bayshore Road , Villas, New Jersey, 08251

It is understood that Any Excuse For A Party, Inc. is executing this agreement as an independent contractor and not as an employee of Township of Lower , and will have exclusive control over the means, method, and details of fulfilling the obligation under this agreement.

1. This agreement, made and entered on 08/17/2023 by and between Any Excuse For A Party, Inc. (hereinafter called the Vendor) and Township of Lower (hereinafter called the customer), being represented by Mayor . is scheduled to be fulfilled on Fri, 09/08/2023.
2. **CANCELLATION POLICY:** Events can be canceled more than 45 days before event date without penalty (less any deposits). Events canceled less than 45 days before event date are subject to a payment of 50% of the total cost. Events canceled less than 48 hours before event date are subject to full payment of the remaining balance.
3. **POSTPONEMENT POLICY:** An event may be postponed *one* time for reason of extreme weather, act of God, or an extraordinary circumstance agreed upon by the Vendor. In addition, a representative of the Vendor must be contacted and confirm the postponement with at least 24 hours notice (we prefer 48 hours notice). If an event is *postponed* the Vendor will transfer any deposits to any date within 14 days of original event date. If an event is postponed the customer is not guaranteed the same contracted equipment as their original date but will receive available equipment of equal or lesser value. If the postponed event does not take place within 14 days of original date than the event will be considered *canceled*. If an event is *canceled* 100% of the contracted amount is due and payable. **In addition, the customer must pay the Vendor the full contracted amount if:** 1). An event is shut down at any time after arrival due to inclement weather or any other reason (the Vendor will make every attempt to stay for the contracted event time to wait out passing inclement weather). 2). The customer decides to bring the event indoors because of inclement weather and not all of the contracted equipment will fit. (If the customer contacts the Vendor before truck(s) leave the warehouse they may substitute for the equipment that will not fit inside with available equipment that will fit of equal or lesser value of the original equipment). **WIND POLICY:** If there are high winds (approximately 25 MPH or greater) at the customers event location the Vendor reserves the right to shut down any equipment that is not safe to operate at that time. If equipment is shut down for any reason, including but not limited to wind, that is outside of the Vendor's control, the customer is still responsible to pay the full contracted amount.
4. **ELECTRICITY POLICY:** It is the responsibility of the customer to provide adequate electrical power for all contracted equipment. One 20amp, 110volt, dedicated line within 100 feet of set up area is required for each piece of equipment (note: some equipment requires more). If customer cannot supply adequate power, generators may be rented for an additional charge. If customer supplies generators they shall not be less than a 5k watt generator with 20amp GFI lines.
5. **SAFETY CONTROL POLICY:** Crowd control is the sole responsibility of the customer. If crowd control is not enforced by the customer and there is danger to either the equipment, staff, volunteers, or the people participating in the activities, the Vendor reserves the right to shut down any and all equipment. If any equipment is shut down for this reason full payment for all contracted equipment is still required by the customer.
6. **GROUNDS POLICY:** The Vendor assumes no responsibility if the space provided for all contracted equipment is inadequate. The Vendor is not responsible for any wear to grass or floors that result from the normal setup, operation, and or breakdown of contracted equipment. This includes but is not limited to stake marks in ground, indentations of the ground left by equipment or vehicle tires, any residue left on floors, etc. If events are held indoors the customer is responsible to provide any necessary floor coverings to protect their floors from potential scuffs, scratches, residue, etc. that is a result of the setup, operation, or breakdown of contracted equipment.

Mayor .: _____ DATE: _____

I understand and agree to all terms and conditions stated above on all included pages as an acting representative of Township of Lower

Louis Murillo - Any Excuse For A Party, Inc.  Date: 08/17/2023

Any Excuse For A Party, Inc
 Phone: 973-808-8700
 Fax: 973-808-8710
 www.anyexcuseforaparty.com

Invoice 17645
 Reference: 16929
 Invoice Date: 08/17/2023
 Due Date: 09/08/2023

Billing Info
Township of Lower ATTN: Mayor . 2600 Bayshore Road Villas, New Jersey 08251

Event Info
Clen Mulligan Park Start: Fri, 09/08/2023 240 Caroline Ave. End: Fri, 09/08/2023 Villas , New Jersey 08251

Item	Qty	Total \$
Clen Mulligan Park - Family Fun Night		\$2,525.00
	Total	\$2,525.00
	Payments Received	\$0.00
	Remaining Balance	\$2,525.00
	Minimum Due	\$2,525.00

Any Excuse For A Party, Inc, 16 Gloria Lane, Fairfield, New Jersey 07004



ANYEXCU-01

VVECCHIONE

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

8/17/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Otterstedt Insurance Agency Inc. 540 Sylvan Avenue Englewood Cliffs, NJ 07632	CONTACT NAME: Vanessa Vecchione		
	PHONE (A/C, No, Ext): (201) 932-2907	FAX (A/C, No): (201) 932-2907	
	E-MAIL ADDRESS: vvecchione@otterstedt.com		
INSURED Any Excuse For A Party Inc. 16 Gloria Lane Fairfield, NJ 07004	INSURER(S) AFFORDING COVERAGE		NAIC #
	INSURER A : Admiral Insurance Company		24856
	INSURER B : Preferred Mutual Ins Co		15024
	INSURER C : Indemnity Insurance Company of North America		43575
	INSURER D : Charter Oak Fire Insurance Co.		25615
	INSURER E :		
INSURER F :			

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR	X		CA00003147906	7/25/2023	7/25/2024	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMPI/OP AGG \$ 2,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:						
B	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY			PCA0100725479	2/22/2023	2/22/2024	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
C	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$ 10,000			N11038487 006	7/25/2023	7/25/2024	EACH OCCURRENCE \$ 3,000,000 AGGREGATE \$ 3,000,000
D	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NJ) <input type="checkbox"/> Y/N If yes, describe under DESCRIPTION OF OPERATIONS below		N/A	UB-1J167795-23-42	6/8/2023	6/8/2024	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Township of Lower is included as Additional Insured Per Requirement of the Executed Written Contract with the named Insured Per Form # CG2010 0413.

CERTIFICATE HOLDER

CANCELLATION

Township of Lower
2600 Bayshore Rd.
Villas, NJ 08251

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2023-294

Title: APPROVAL OF CHANGE ORDER #1 – FINAL - TO ASPHALT PAVING SYSTEMS FOR THE RECONSTRUCTION OF FIRE LANE – BAYSHORE ROAD TO SUNNYSIDE DRIVE (LT-C--029)

WHEREAS, Asphalt Paving Systems Inc was awarded on October 3, 2022 by Resolution #2022-310 for the Reconstruction of Fire Lane – Bayshore Road to Sunnyside Drive in the amount of \$532,400.00; and

WHEREAS, DeBlasio & Associates provided Change Order #1 – Final for As-Built Quantity Adjustments resulting in a DECREASE of \$43,727.76 and

WHEREAS, the Township Council desires to approve Change Order #1 – Final

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower, County of Cape May, State of New Jersey that Change Order #1 Final - attached hereto in the decreased amount of \$43,727.76 is hereby approved and the contract total is now \$488,672.24. .

	MOTION	SECOND	AYE	NAY	RECUSE	ABSTAIN	ABSENT
CONRAD							
COOMBS							
ROY							
PERRY							
SIPPEL							

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on August 21, 2023.

Julie A Picard, Township Clerk

DEBLASIO & ASSOCIATES

CONSULTING ENGINEERS AND PLANNERS

4701 NEW JERSEY AVENUE • WILDWOOD, NJ 08260

PHONE: 609-854-3311 • FAX: 609-854-4323

August 17, 2023

VIA EMAIL & REGULAR MAIL

Julie Picard, Clerk
Township of Lower
2600 Bayshore Road
Villas, NJ 08251

**Re: Township of Lower, Cape May County, NJ
FY2022 NJDOT Municipal Aid – Reconstruction of Fire Lane
D&A File #: LT-C-029**

Dear Ms. Picard:

Enclosed please find four (4) copies of **CHANGE ORDER NO. 1-Final** regarding the above referenced project for review and approval. Upon execution, please return three (3) copies to our office.


Please note that this change order reflects the following:

1. As-Built Quantity Adjustments.

Please note this change order will result in a decrease of \$43,727.76 to the original contract amount of \$532,400.00 for a final contract amount of \$488,672.24.

Should you have any questions or require any additional information, please do not hesitate to contact me at our office.

Very truly yours,
DeBlasio & Associates, P.C.



Marc DeBlasio, P.E., P.P., C.M.E.
President
T: 609-854-3311
Marc@deblasioassoc.com

cc: Mayor Frank Sippel, (via email w/encl.)
Michael Laffey, Manager (via email w/encl.)
Margaret Vitelli, QPA, Purchasing Agent (via email w/encl.)
Gary Douglass, Superintendent of Public Works (via email w/encl.)
Asphalt Paving Systems, (via email w/encl.)

DiBiase & Associates

CONSULTING ENGINEERS AND PLANNERS

Change Order #1 - Final

Client: Township of Lower
 Date: August 15, 2023
 Project Name: FY2022 NJDOT Municipal Aid Reconstruction of Fire Lane
 D&A Project #: LTC029

Contractor: Asphalt Paving Systems, Inc
 PO Box 630
 Hammonton, NJ 08037

A. Supplemental Items

Contract Pay Item Number	Description	Unit	Quantity	Contract Unit Price	Contract Total
S1	TOPSOIL & SEEDING	S.Y.	1143	\$15.00	\$17,145.00
S2	CORE SAMPLING & TESTING	UNIT	5	\$475.00	\$2,375.00
Subtotal:					\$19,520.00

B. Extras

Contract Pay Item Number	Description	Unit	Quantity	Contract Unit Price	Contract Total
8	HOT MIX ASPHALT BASE COURSE, MIX 19M84, 2" THICK	TON	32.85	\$99.00	\$3,232.35
10	STABILIZING AGENT, BITUMINOUS MATERIAL	GALLON	161	\$3.35	\$539.35
12	8" x 18" CONCRETE VERTICAL CURB	L.F.	8	\$38.00	\$304.00
13	CONCRETE SIDEWALK, 4" THICK	S.Y.	33.8	\$110.00	\$3,718.00
Subtotal:					\$7,793.70

C. Reductions

Contract Pay Item Number	Description	Unit	Quantity	Contract Unit Price	Contract Total
5	FUEL PRICE ADJUSTMENT	DOLLAR	-3984.27	\$1.00	-\$3,984.27
6	ASPHALT PRICE ADJUSTMENT	DOLLAR	-14756	\$1.00	-\$14,756.00
7	PULVERIZED SOIL AGGREGATE BASE COURSE, ROAD MIXED, 6" THICK	S.Y.	-18	\$13.45	-\$242.10
9	HOT MIX ASPHALT SURFACE COURSE, MIX 9.5M84, 2" THICK	TON	-114.01	\$109.00	-\$12,427.09
11	STABILIZING AGENT, CEMENT (IF AND WHERE DIRECTED)	TON	-30	\$1.00	-\$30.00
14	DETECTABLE WARNING SURFACES	S.Y.	-1	\$350.00	-\$350.00
15	CONCRETE DRIVEWAY, 6" THICK	S.Y.	-12.8	\$120.00	-\$1,536.00
16	SODDING	S.Y.	-1165	\$28.00	-\$32,620.00
17	RESET EXISTING STONE MULCHING	S.Y.	-3	\$28.00	-\$84.00
18	RECONSTRUCTED INLET, TYPE "B", USING NEW CASTING	UNIT	-2	\$2,400.00	-\$4,800.00
20	RESET WATER VALVE BOXES	UNIT	-1	\$50.00	-\$50.00
21	TRAFFIC MARKINGS, LINES, LONG-LIFE, THERMOPLASTIC - 12"	L.F.	-5	\$25.00	-\$125.00
23	INLET FILTERS, TYPE 1	S.F.	-57	\$1.00	-\$57.00
Subtotal:					-\$71,041.46

Net Contract Change: **(\$43,727.76)**
 Original Contract Amount: **\$532,400.00**
 Contract Percentage Change (%): **-8.21**
Final Contract Amount: \$488,672.24

Approved and Accepted by:


 Marc DiBiase, P.E., Township Engineer

8/16/23
 Date


 Asphalt Paving Systems, Inc.

8/15/23
 Date

Township of Lower

Date

**NEW JERSEY DEPARTMENT OF TRANSPORTATION
DIVISION OF LOCAL AID AND ECONOMIC DEVELOPMENT
CHANGE ORDER NUMBER – 1 - Final
STATE AID PROJECT**

Project	<u>FY2022 NJDOT Municipal Aid Program Reconstruction of Fire Lane</u>
Municipality	<u>Township of Lower</u>
County	<u>Cape May</u>
Contractor	<u>Asphalt Paving Systems, Inc.</u>

In accordance with the project Supplementary Specification, the following are changes in the contract.
Location and Reason for Change (Attach additional sheets if required)

As-Built Quantity Adjustments

<u>Item No.</u>	<u>Description</u>	<u>Quantity (+/-)</u>	<u>Unit Price</u>	<u>Amount</u>
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See Attached.

Amount of Original Contract	\$ 532,400.00	Extra	\$ 7,793.70
Adjusted amount Based on Change Orders ...	\$ 488,672.24	Supplemental	\$ 19,520.00
		Reduction	\$ 71,041.46
		Total Change	\$ -43,727.76

% Change in Contract
 [(+) Increase or (-) Decrease] -8.21 %

Man [Signature]
 (Engineer)

8/17/23
 (Date)

Approved: _____
 (District Manager) (Date)
 (Bureau of Local Aid)

[Signature]
 (Presiding Officer)
 (Contractor)

8/16/23
 (Date)

(Submit four (4) copies to the Local Aid District Office)



CONSULTING ENGINEERS AND PLANNERS

Change Order #1 - Final

Client: Township of Lower
 Date: August 15, 2023
 Project Name: FY2022 NJDOT Municipal Aid Reconstruction of Fire Lane
 D&A Project #: LT-C-029

Contractor: Asphalt Paving Systems, Inc.
 PO Box 530
 Hammonton, NJ 08037

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Net Contract Change (\$43,727.76)
 Original Contract Amount: \$532,400.00
 Contract Percentage Change (%): -8.21
 Final Contract Amount: \$488,672.24

July Clerk's Report

Register Report - Last month

7/1/2023 through 7/31/2023

8/11/2023

Page 1

Account	Description	Memo	Category	Amount
	INCOME			31,802.50
	Bus Mercantile 2023-2024			7,952.50
	Gravel Pit			450.00
	Licenses & Permits			1,545.00
	Rental Misc			10.00
	Short Term Rental 2023-2024			19,205.00
	Street Openings			920.00
	VACANT PROPERTY REGISTRATION			1,500.00
	Yard Sales			145.00
	Year Round Rental			75.00
	TRANSFERS			-31,802.50
	Council Checking			-31,802.50
			OVERALL TOTAL	0.00

DOG REPORT

JULY 2023

Date	#s	Void/Dup	\$5	\$10	\$5.00	Spay/Neut.	Non Spay/Neut.	
			#S/N	Non S/N	Late Fee			Deposit
7/6/2023	888-890		2	1	\$15.00	\$10.00	\$10.00	\$35.00
7/10/2023	891-895		3	2	\$35.00	\$15.00	\$20.00	\$70.00
7/11/2023	896-898		2	1	\$15.00	\$10.00	\$10.00	\$35.00
7/12/2023	899-900		2			\$10.00	\$0.00	\$10.00
7/13/2023	901-904		4	0	\$15.00	\$20.00	\$0.00	\$35.00
7/17/2023	905-909		4	1	\$10.00	\$20.00	\$10.00	\$40.00
7/18/2023	910			1	\$5.00	\$0.00	\$10.00	\$15.00
7/20/2023	911-914		2	2	\$20.00	\$10.00	\$20.00	\$50.00
7/21/2023	915		1		\$25.00	\$5.00	\$0.00	\$30.00
7/24/2023	916-918			3	\$5.00	\$0.00	\$30.00	\$35.00
7/31/2023	919-920		1	1	\$5.00	\$5.00	\$10.00	\$20.00
						\$0.00	\$0.00	\$0.00
			21	12	150	\$105.00	\$120.00	\$375.00
Total Licenses collected w/fees			33					
	Twp. Fee	\$125.40		Pd State	\$75.60			
	State Reg.	\$33.00						
	Pilot Clinic	\$6.60		Twp. Fee	\$299.40			
	Anim. Pop.	\$36.00						
	Anim. Pop.	\$24.00						
	Late Fee/ N	\$150.00						
	Total Collected	\$375.00						

OUTSTANDING CHECKS
JULY 2023

Treasurer's Report

OF:

69704	50.00
69705	578.00
70713	25.00

TD:

1073	25.00
1162	15.00
1388	50.00
1470	197.94
1477	27.70

JUNE:

1574	50.38
1576	15.00
1584	20.00
1631	300.00
1648	1,000.00
1672	1,603.27
1692	325.00
1750	1,899.50
1969	300.00
1776	300.00
1788	130.00
1806	300.00
1816	300.00

Subtotal	7,511.79
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1882	408.00
1903	1,665.00
1935	180.08
1952	165.60
1980	300.00
1988	1,247.00
1995	3,200.00
1997	438.97
1999	15.00
2002	25.00
2003	65.00
2012	2,875.00
2013	2,250.00

wipp nsf cleared in aug 786.56

Subtotal	13,621.21
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TOTAL O/S Checks	21,133.00
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1,077.41	ONLINE TAX
150,134.06	ONLINE TAX
361,239.88	ONLINE TAX
1.68	int-tr
9.00	int-bail
25.88	int-court
65.88	int-capital
120.31	int-pr
348.10	int-agency
397.25	int-tp
7,829.51	int-trust
3,773.06	TAX
1,921.53	TAX
914.23	TAX
18,428.52	TAX
1,861.57	TAX
305.00	
1,400.00	
25.00	
8,692.50	DUE TRUST
20.00	STATE-ACH VITAL (8/2)
20,000.00	DUE FROM AGENCY

578,590.37	TOTAL DIT'S
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Township of Lower
Treasurer's Report
2023

	Total	Jan	Feb	Mar	Apr	May	June	July
BEG. BAL. JAN. 1, 2023	12,076,232.69	12,076,232.69	12,661,122.63	15,608,964.37	10,909,865.89	14,830,006.93	12,692,648.39	10,892,606.84
RECEIPTS:								
Per Revenue Status	47,897,848.13	5,655,254.88	11,369,873.86	1,422,403.71	9,819,853.08	14,488,388.95	1,424,083.38	3,518,190.51
less: post cash surplus	(4,360,000.00)					(4,360,000.00)		
Interest due from Capital	(28,521.62)				(5,480.09)	(6,108.10)	(8,211.37)	(8,721.09)
Interest due from Escrow	(5,374.13)	(131.31)	(133.92)	(893.39)	(1,348.64)	(1,291.89)	(894.32)	(680.68)
Due from Capital Reserve	(200,000.00)					(200,000.00)		
PREPAID TRASH 2022	0.00							
PREPAID MSF 2022	0.00							
MUN. RELIEF \$ RECD	(76,983.00)							(76,983.00)
	43,026,969.38	5,655,123.56	11,369,739.74	1,421,610.32	9,812,824.33	9,920,987.98	1,414,877.69	3,431,806.79
Transfers:								
Misc - T. In from Payroll	0.00							
F/S Grant fund-clear interfund w/ trust	0.00							
Capital - Clear Interfund	1,704,056.93	1,213,805.16	261,376.95	228,874.82				
Grants Received:								
ALED \$ RECD	2,725.69						2,725.69	
BODY CAMERA \$ RECD	99,454.00			99,454.00				
CC \$ RECD	91,560.71					91,560.71		
CMC Arts \$ Recd	8,123.25			8,123.25				
Click It or Ticket	7,000.00							7,000.00
DISTRACTED DRIVING \$ RECD	7,000.00					7,000.00		
DSGPO \$ RECD	9,450.00		9,450.00					
JIF \$ Recd	7,221.85	2,746.85			3,475.00			1,000.00
NJDOT - FIRE	127,500.00	127,500.00						
NJDOT - STAR	46,250.00					46,250.00		
OPEN SPACE \$ RECD	1,229,491.28				1,229,491.28			
Oploid Settlement	15,270.66	8,901.83	1,497.15				4,871.68	
Recycling Tonnage \$ Recd	40,755.42		40,755.42					
SC \$ RECD	365,353.45		337,935.11				27,418.34	
STORMWATER ASSISTANCE	15,000.00				15,000.00			
2,072,158.31								
TOTAL RECEIPTS:	46,803,182.62	7,008,077.39	12,020,764.37	1,767,962.38	11,080,790.61	10,093,217.01	1,422,678.08	3,438,806.79
DISBURSEMENTS:								
2022 Reserves	540,413.80	281,916.74	165,386.48	7,683.56	10,100.53	5,217.20	5,864.21	64,265.08
2023 Current	51,625,347.70	5,111,336.78	8,820,961.08	6,232,448.84	7,209,138.81	13,098,830.29	3,149,141.33	8,005,480.57
2023 Capital	3,723,953.90	1,213,805.16	261,376.95	228,874.82	57,884.78	538,987.89	269,099.94	1,153,324.38
less: Special Emergency	0.00							
less: Def chgs TAX MAP	(24,000.00)					(24,000.00)		
less: Due capital bond ord paydown	(1,065,000.00)					(1,065,000.00)		
less: Due capital CIF	(250,000.00)					(250,000.00)		
less: Due FS Grants/Twp share DEDR	0.00							
Appropriation Refunds:	(843,562.58)	(183,871.13)	(74,811.98)	(111,926.35)	(138,474.53)	(71,459.83)	(201,488.87)	(63,529.89)
TOTAL DISBURSEMENTS	53,706,682.82	6,423,187.66	9,172,912.53	6,357,969.87	7,140,649.67	12,230,676.55	3,222,616.61	9,159,560.14
END. BAL. DEC. 31, 2023	5,172,862.49	12,661,122.63	15,608,964.37	10,909,865.89	14,830,006.93	12,692,648.39	10,892,606.84	5,172,862.49
Total Appropriation Refunds	(843,562.58)	(183,871.13)	(74,811.98)	(111,926.35)	(138,474.53)	(71,459.83)	(201,488.87)	(63,529.89)
Bank Balance								
Checking		11,921,366.55	14,202,145.33	8,976,270.95	14,353,289.74	11,331,830.81	11,351,491.83	4,321,398.40
Online Payment Acct		616,762.19	1,096,489.06	343,055.91	483,098.05	1,314,377.53	154,969.36	294,006.72
Total Bank Balance		12,538,128.74	15,298,634.39	9,319,326.86	14,836,387.79	12,646,208.34	11,506,461.19	4,615,405.12
ADD: Deposits In Transit		292,782.83	345,427.30	2,343,848.83	200,662.58	104,835.78	37,306.53	578,590.37
LESS: Outstanding Checks		(169,769.04)	(135,097.32)	(753,309.80)	(207,043.44)	(58,395.73)	(651,160.88)	(21,133.00)
Adjusted Bank Balance		12,661,122.63	15,608,964.37	10,909,865.89	14,830,006.93	12,692,648.39	10,892,606.84	5,172,862.49
		0.00	0.00	0.00	0.00	0.00	0.00	0.00
Monthly Interest Received-Current Fund	235,973.82	3,563.31	4,870.93	35,080.40	39,460.54	61,575.04	65,318.21	36,305.39
Interest Rate		0.25%	0.25%	3.30%	3.52%	3.71%	3.82%	3.81%

CASH RECONCILIATION JULY 31, 2023

	Cash		Less Checks Outstanding	Cash Book Balance
	*On Hand	On Deposit		
Current	873,197.09	4,679,529.07	371,673.67	5,181,052.49
Trust - Assessment				
Trust - Dog License	10.00	13,991.86	63.60	13,938.26
Trust - Other	0.00	4,102,106.59	32,413.27	4,069,693.32
Capital - General	0.00	2,049,268.27	65.88	2,049,202.39
Water - Operating				0.00
Water - Capital				0.00
Assessment Utility Trust				0.00
Public Assistance**				0.00
Garbage District				0.00
Grant Fund				0.00
Total	873,207.09	10,844,895.79	404,216.42	11,313,886.46

*Include Deposits In Transit (and change funds)

**Be sure to include a Public Assistance Account reconciliation and trial balance if the municipality maintains such a bank account.

REQUIRED CERTIFICATION

I hereby certify that all amounts shown in the "Cash on Deposit" column on Sheet 9 and 9(a) have been verified with the applicable bank statements, certificates, agreements or passbooks at 31-Jul-23

I also certify that all amounts, if any, shown for Investments In Savings and Loan Association on any trial balance have been verified with the applicable passbook at 31-Jul-23

All "Certificates of Deposits," "Repurchase Agreements," and other investments must be reported as cash and included in this certification.

(THIS MUST BE SIGNED BY THE REGISTERED MUNICIPAL ACCOUNTANT (STATUTORY AUDITOR) OR CHIEF FINANCIAL OFFICER) depending on who prepared this Annual Financial Statement as certified to on Sheet 1 or 1(a).

Signature:

Lauren Reed

Title: CFO, Township of Lower

July 2023 Vital Statistics

Marriages, Civil Unions				9
Domestic Partners				0
Certified Copies				202
Certified Copies EDRS				2
Burial Permits				0
Marriages, Civil Unions State				\$225.00
Domestic Partners State				\$0.00
Marriages, Civil Unions Twp				\$27.00
Domestic Partners Twp				\$0.00
Certified Copies				\$2,020.00
Certified Copies EDRS				\$20.00
Burial Permits.				\$0.00
TOTAL				\$2,292.00

PERSONNEL ACTIONS

Report for Council Meeting of 08/21/2023

<u>Department</u>	<u>Name</u>	<u>Eff. Date</u>	<u>Replaces</u>	<u>Action</u>	<u>Title</u>	<u>Budgeted Item</u>
Recreation	Graham, Rosemary	06/24/23		Seasonal	Lifeguard	Yes
Recreation	Velez, Jania	06/24/23		Seasonal	Lifeguard	Yes
Recreation	Young, Margaret	06/24/23		Seasonal	Lifeguard	Yes
Recreation	Fiore, Scott	06/24/23		Seasonal	Lifeguard	Yes
Recreation	Dougherty, Riley	06/24/23		Seasonal	Lifeguard	Yes
Recreation	Lacey, Kaitlin	06/24/23		Seasonal	Lifeguard	Yes
Recreation	Castallano, Zachary	06/24/23		Seasonal	Lifeguard	Yes
Recreation	Fiore, Kimberly	06/24/23		Seasonal	Lifeguard	Yes
BOCA	Lindsley, Kurt	07/03/23		Salary Increase	Elec Sub-Code Official	Yes
Public Safety	DelGuidice, Catherine	08/03/23		New Hire	Spec. Law Enf. Officer	Yes
Public Safety	Magill, Brady M.	08/21/23		New Hire	Spec. Law Enf. Officer	Yes
DPW	Willis, Michael	08/14/23	Fairman, Thomas	New Hire	Laborer 2	Yes
DPW	Chambers, Robert	08/14/23		New Hire	Temp Laborer	Yes
DPW	Mullin, Michael	08/21/23		New Hire	Temp Laborer	Yes

Date of report: 08/16/23

c: Manager
Clerk

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2023-295

Title: **A RESOLUTION PROVIDING FOR A MEETING NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH THE PROVISIONS OF THE NEW JERSEY OPEN PUBLIC MEETINGS ACT, N.J.S.A. 10:4-12**

WHEREAS, the Township Council of the Township of Lower is subject to certain requirements of the Open Public Meetings Act, N.J.S.A 10:4-6, et seq.; and

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-12, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and

WHEREAS, it is necessary for the Township Council of the Township of Lower to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12b and designated below:

_____ (1) Matters Required by Law to be Confidential: Any matter which, by express provision of Federal law or State statute or rule of court shall be rendered confidential or excluded from the provisions of the Open Public Meetings Act.

_____ (2) Matters Where the Release of Information Would Impair the Right to Receive Funds: Any matter in which the release of information would impair a right to receive funds from the Government of the United States.

_____ (3) Matters Involving Individual Privacy: Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information, relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly.

_____ (4) Matters Relating to Collective Bargaining Agreement: Any collective bargaining agreement, or the terms and conditions which are proposed for inclusion in any collective bargaining agreement, including the negotiation of the terms and conditions thereof with employees or representatives of employees of the public body.

_____ (5) Matters Relating to the Purchase, Lease or Acquisition of Real Property or the Investment of Public Funds: Any matter involving the purchase, lease or acquisition of real property with public funds, the setting of banking rates or investment of public funds, where it could adversely affect the public interest if discussion of such matters were disclosed.

_____ (6) Matters relating to Public Safety and Property: Any tactics and techniques utilized in protecting the safety and property of the public, provided that their disclosure could impair such protection. Any investigations of violations or possible violations of the law.

 X (7) Matters Relating to Litigation, Negotiations and the Attorney-Client Privilege: any pending or anticipated litigation or contract negotiation in which the public body is, or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer. **Attorney/Client Privilege**

_____ (8) Matters Relating to the Employment Relationship: Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all the individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting.

_____ (9) Matters Relating to the Potential Imposition of a Penalty: Any deliberations of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss if a license or permit belonging to the responding party bears responsibility.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower, assembled in public session on August 21, 2023 that an Executive Session closed to the public shall be held on this date at approximately _____ P.M. in the Conference Room of the Township Hall, 2600 Bayshore Road, Villas for the discussion of matters relating to the specific items designated above.

It is anticipated that the deliberations conducted in closed session may be disclosed to the public upon the determination of the Township Council that the public interest will no longer be served by such confidentiality.

	MOTION	SECOND	AYE	NAY	RECUSE	ABSTAIN	ABSENT
CONRAD							
COOMBS							
ROY							
PERRY							
SIPPEL							

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on August 21, 2023.

Julie A Picard, Township Clerk