

WORK SESSION AND REGULAR MEETING OF THE LOWER TOWNSHIP COUNCIL

June 3, 2024 – 5:00 p.m.

Opening Announcement
Pledge of Allegiance & Moment of Silence
Roll Call & Determination of Quorum

Work Session

R. M. Teitelman Boys Basketball Team

Consent Agenda

Approval of Minutes – May 20, 2024

- Res. #2024-185 Authorization for the Payment of Vouchers \$884,294.22
- Res. #2024-186 A Resolution in Support of the County of Cape May's Anticipated Sunset Boulevard (CR606) Shared Use Pathway and Road Reconstruction Project and its Application for a Federal TAP Grant to Assist with Funding Same
- Res. #2024-187 Approving Change Order #1 to Fred M Schavone Construction Inc for a No-Cost 30 day Contract Time Extension for Diamond Beach Park Improvements (LT-C-016)
- Res. #2024-188 insertion of Special Item of Revenue Pursuant to N.J.S.A. 40A:4-87, Chapter 159 (U Drive U Text U Pay, \$5,600.00)
- Res. #2024-189 Insertion of Special Item of Revenue Pursuant to N.J.S.A. 40A:4-87, Chapter 159 (Small Cities Public Facilities Grant, \$400,000)
- Res. #2024-190 Insertion of Special Item of Revenue Pursuant to N.J.S.A. 40A:4-87, Chapter 159 (Clean Communities, \$103,996.57)
- Res. #2024-191 Authorization for Refund of Taxes
- Res. #2024-192 A Resolution Authorizing the Transfer of the Recreation Playground Equipment to the Lower Township Elementary School District and Removing Fixed Asset #3832
- Res. #2024-193 Bid Acceptance and Award of One (1) 2024 or Newer Chevrolet Yukon 4WD to Pellegrino Buick/GMC for Lower Township Bureau of Fire Safety
- Res. #2024-194 A Resolution Rescinding Resolution #2024-141 Authorizing and Approving Professional Contractual Agreements with Six (6) Individual Bands to Perform at the DRBA Ferry Terminal in Connection with the Lower Township Summer Concert Series
- Res. #2024-195 Approval for Behr Brewing 5K Scheduled for June 23, 2024

Ord #2024-06 An Ordinance Authorizing the Execution of a Grant Of Conservation Restriction/Easement to the New Jersey Department of Environmental Protection for a Transition Area Waiver Received in Connection with ongoing Improvements to Rotary Park. This is the first reading of this Ordinance. The second reading and public hearing is scheduled for July 1, 2024.

Regular Agenda

Ord # 2024-05 An Ordinance of the Township of Lower Vacating, Surrendering and Extinguishing the Public Rights of a Portion of Yuma Avenue located between Cardinal Avenue and Georgia Avenue. This is the second reading and public hearing of this Ordinance. This Ordinance has been published, posted and made available to the public.

Public Comment

Council Comments

Closed Session

Res. #2024-196 Resolution Providing for a Meeting Not Open to the Public in Accordance with the Provisions of the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-12. **Attorney/Client Privilege, Personnel**

Return to Open Session – Action MAY be taken

Res. #2024-197 Bid Acceptance and Contract Award for Emergency Medical Services for the Township of Lower

Adjourn

COUNCIL MEETING MINUTES – May 20, 2024

The meeting of the Township Council of the Township of Lower, County of Cape May, State of New Jersey was held on May 20, 2024 at 5:00 p.m. in the meeting room of Township Hall, 2600 Bayshore Road, Villas, New Jersey.

The Clerk announced that the meeting was being held in compliance with the Open Public Meetings Act and that adequate notice of the meeting had been provided according to law.

The following members of Council were present for roll call taken by the Clerk:

Councilmember Thomas Conrad
Councilmember Kevin Coombs
Councilmember Roland Roy, Jr.
Deputy Mayor David Perry
Mayor Frank Sippel

Also present: Michael Laffey, Township Manager, David Stefankiewicz, Township Solicitor and Karen Fournier, Deputy Township Clerk

Work Session

Presentation of Accreditation to Police Department

Mr. Harry Delgado, Accreditation Program Director for the NJ State Association of Chiefs of Police, complimented the Lower Township Police Department on achieving accreditation for the fifth time and shared the significance of this accomplishment.

Mayor Sippel congratulated the Lower Township Police Department on this notable accomplishment and thanked Mr. Delgado for the presentation.

Oath of Office – Captain Michael Majane

Police Chief Kevin Lewis shared Captain Michael Majane's biography.

Mayor Sippel administered the Oath of Office to Captain Majane as his mother, Doloris, and daughter, Aubry, held the Bible. Captain Majane's wife, Erin Majane, pinned his badge.

Mayor Sippel shared a story about Captain Majane's father, Frank Majane.

Presentation – Girl Scout Beach Clean-up Volunteer Award

Councilmember Coombs, on behalf of Council, presented certificates of recognition to the following members of the girl scouts for their volunteer participation in the Clean Communities Statewide Litter Cleanup: Lily Scheid, Charlotte Larkin, Erin McGuigan, Genevieve Peoples, Abby McMullin, Joey Simmons, Emelia Grimes, and Noella DeJesus.

Department of Public Safety Update

Chief Kevin Lewis shared news from the Office of Secretary of Defense, Employer Support of the Guard Reserve recognizing the Lower Township Police Department as a Patriotic Employer, nominated by PFC Kevin Boyle.

Mayor Sippel congratulated the department and reiterated the Township's support of the military.

Chief Lewis gave Council an update on the Department of Public Safety, including staffing, special events, 2023 accomplishments and 2024 goals. A copy of the presentation is attached.

Mayor Sippel inquired about the licensing requirement for officers moving forward. Chief Lewis explained.

Consent Agenda

Approval of Minutes – May 6, 2024

Res. #2024-170 Authorization for the Payment of Vouchers \$ 419,458.61

Res. #2024-171 Authorization for Refund of Taxes

Res. #2024-172 Re-appointment to the Zoning Board of Adjustment (J.Hanson)

Res. #2024-173 Re-Appointment to the Zoning Board of Adjustment (R.Sweeten)

Res. #2024-174 Authorizing Payments for 2024 Local School Taxes to Lower Township Board of Education

Res. #2024-175 A Resolution Authorizing the Ride to Defeat ALS, scheduled for June 15, 2024

Res. #2024-176 Certification to the Local Finance Board of Receipt and Review of Audit Sections General Comments and Recommendations

Res. #2024-177 Authorizing Payout of Terminal Leave (L.Eubanks \$2,134.95)

Res. #2024-178 Authorization for the Payout of Accumulated Compensatory Time (A.DiDonado \$511.85)

- Res. #2024-179 Approval of Change Order #1 for DeBlasio & Associates for Survey Phase of Public Works Administration Building (LT-C-048) (\$7,000)
- Res. #2024-180 A Resolution Authorizing the Sale of Real Property Located in the Township of Lower by way of An Open Public Auction
- Res. #2024-181 Authorization for the Payout of Accumulated Compensatory Time (C.Sheid \$4,851.38)
- Res. #2024-182 Authorization for the Payout of Accumulated Compensatory Time (M.James \$3,358.56)
- Res. #2024-183 Resolution to Award Dell Marketing LP through New Jersey State Contract #T3121 Software Reseller for the Construction and Code Enforcement Software System through the Authorized Distributor Spatial Data Logic LLC (SDL)#V00001955

	MOTION	SECOND	AYE	NAY	RECUSE	ABSTAIN	ABSENT
CONRAD	X		X				
COOMBS		X	X				
ROY			X				
PERRY			X				
SIPPEL			X				

Regular Agenda

- Ord. #2024-03 Bond Ordinance Providing for Various Roadway and Drainage Improvements, by and in the Township of Lower, in the County of Cape May, State of New Jersey; Appropriating \$3,600,000 Therefor and Authorizing the Issuance of \$3,420,000 Bonds or Notes of the Township to Finance Part of the Cost Thereof. This is the second reading and Public Hearing of this Ordinance. This Ordinance has been posted, published and made available to the public.

	MOTION	SECOND	AYE	NAY	RECUSE	ABSTAIN	ABSENT
CONRAD			X				
COOMBS			X				
ROY		X	X				
PERRY	X		X				
SIPPEL			X				

- Ord. #2024-04 Bond Ordinance Providing for Various 2024 Capital Improvements, by and in the Township of Lower, in the County of Cape May, State of New Jersey (the "Township"); Appropriating \$4,870,000 Therefor and Authorizing the Issuance of \$4,625,000 Bonds or Notes of the Township to Finance Part of the Costs Thereof. This is the second reading and Public Hearing of this Ordinance. This Ordinance has been posted, published and made available to the public.

	MOTION	SECOND	AYE	NAY	RECUSE	ABSTAIN	ABSENT
CONRAD			X				
COOMBS			X				
ROY			X				
PERRY		X	X				
SIPPEL	X		X				

Engineer Report

Will Hanson gave Council an update on the following engineering projects being handled by DeBlasio & Associates, including: Diamond Beach Park Improvements; Reconstruction of Wildwood Avenue; Resurfacing of Bay Drive; Beach Access Paths Survey and Installation; Rotary Community Park Renovations; Bay Outfall Extensions; Reconstruction of Ridgewood Avenue; 2023 Stormwater GIS Mapping Services; Frances Avenue Storm Sewer Evaluation; Ohio Avenue Pump Station Emergency Storm Sewer Replacement; David Douglass Sr. Memorial Park Renovations; Public Works Building Concept Design and Site Remediation Investigation, Corson Lane Roadway Resurfacing; Holmes, Gorham & Scott Avenues Storm Sewer & Roadway Improvement Project; and Village Road Bulkhead.

Administrative Reports

Clerk, Construction, Dog, OEM, Tax, Treasurer, Vital Statistics
Personnel Action Report

Public Comment

Bill Greenfield, Villas, addressed Council to request the intersection of New Jersey and Columbia Avenues be evaluated for road improvements.

Council Comments

Councilmember Conrad thanked all volunteers throughout the Township and everyone who helped with the appreciation luncheon.

Councilmember Coombs advised of changes in traffic patterns due to Escape the Cape Triathlon on June 2nd.

Councilmember Roy – no comments

Deputy Mayor Perry voiced favor with the positive improvements that are taking place throughout the Township.

Mayor Sippel informed about a \$400,000 grant awarded to the Township for improvements to the Municipal Pool. He also announced Family Fun Day and informed that five bids were received for Emergency Medical Services.

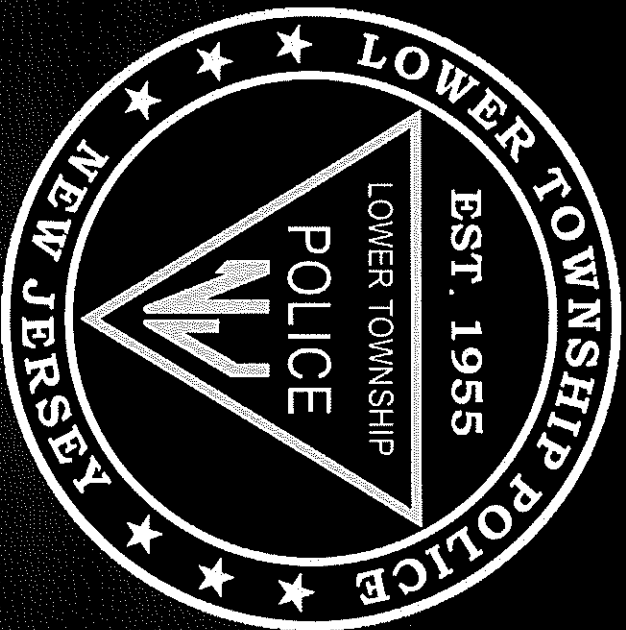
Adjourn

There being no further business to address, motion to adjourn moved by Councilmember Coombs, seconded by Councilmember Conrad. Motion to adjourn was unanimous. Meeting adjourned at 5:55 p.m.

Frank Sippel, Mayor

Township Clerk

Approved:



Departmental Update

May 20th, 2024

Current Staffing

- (1) Chief
- (1) Deputy Chief
- (1) Captain
- (3) Lieutenant
- (2) Sergeant First Class (Pending Hansberry loss)
- (4) Patrol Sergeant
- (1) Detective Sergeant
- (5) Corporal (Pending Szemcsak loss on or about June 1st)
- (1) Detective First Class
- (4) Patrolman First Class (Kevin Boyle currently deployed/Fessler uncertain return to duty)
- (1) Senior Detective
- (4) Detective
- (22) Patrolman (One pending litigation / Internal Affairs Investigation)
- (1) Class 2
- (1) Recruit (Delguidice to return to academy 5/27/24 to complete last week)
- (6) Records

Upcoming Special Events

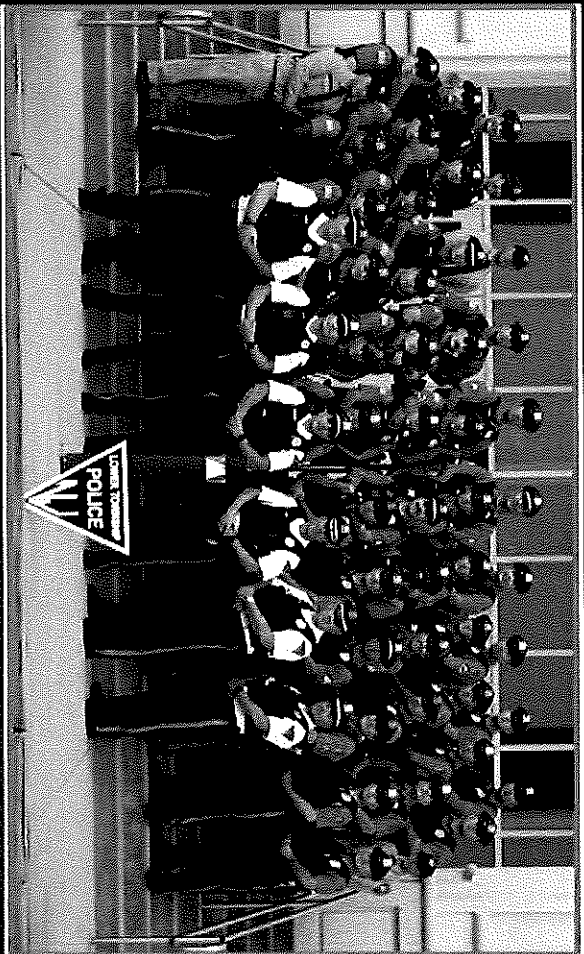
- LTPD Bike Rodeo & LT Family Fun Night – May 24, 2004
- L.E.A.D Day - June 4, 2024
- Escape the Cape Triathlon - June 2, 2024
- Special Olympics LE Torch Run – June 7, 2024
- RMT & LCMR Graduation – June 13, 2024
- Behr Brewery 5K – June 23, 2024
- Independence Day Festival - July 3, 2024.
- Whale of a Day – July 6, 2024
- Lower Township Youth Camp – July 29 to August 2, 2024
- Coombs / Douglass Memorial Bay Run – August 3, 2024
- National Night Out – August 6, 2024
- Family Fun Nights / Movies in the Park Mulligan Field once-a-month program between June- September - Dates TBD
- First Responder & Military Appreciation Day – September 11, 2024
- Military Appreciation Football Game @ LCMR - September 20, 2024 @ 1800hrs
- Beach to Brewery – September 21, 2024 @ 0900hrs
- Bike & Beers (Cape May Co.) – September 21, 2024
- Run for the Fallen – September 25, 2024
- Faith & Blue – October 4th – 7th 2024 –
- Run the Crest 10 Miller – Saturday, October 5, 2024
- Halloween Costume Parade Cold Spring Village - October 12, 2024
- Run the Vineyard - A Good Day for a Run (Cape May Winery) – October 20, 2024
- Trunk or Treat Ferry Location - October 20, 2024
- Trunk or Treat Seashore Community Church – October 2024
- Haunted Trails -Recreation Center - October 26, 2024
- Hallowed Half Marathon – October 26, 2024 @ 0730hrs
- Veterans Day Parade - November 9, 2024
- West Cape May Christmas Parade – December 7, 2024
- Lower Township Rotary Parade – December 14, 2024
- St. John Neumann Our Lady of Guadalupe Procession – December 12, 2024
- Lower Township Veterans Appreciation / Tree Lighting Ceremony- Date TBD
- The Ferry Merry Christmas - December 15, 2024
- Tom Beheler/Greater Cape May Elks youth basketball – Recreation Center December 27, 28, 29, 2024.
- The New Year's Eve Family Celebration Recreation Center - December 31, 2024.

2023 Accomplishments

- Procured and Fielded Multiple Stationary Automated License Plate Readers (ALPRs)
- Fully implemented our Unmanned Aerial System (UAS) or drone program; Expanded training and personnel for this life saving program. (Currently 7 fully licensed pilots)
- ATV Program expanded with 12 additional trained and licensed operators
- Implemented Patrolman First Class (PFC) and Senior Detective (SRD) positions
- Implemented Deputy Chief (DC) position and promoted Deputy Chief Vanaman
- Underwent our triennial re-accreditation on-site assessment with the New Jersey State Association of Chiefs of Police (NJSACOP)

2024 Goals

- Implement Axon Air Program to manage UAS data collection, storage and pilots
- Procure a Command Trailer for use at critical incidents and special events
- Continue to Procure and Field Additional Stationary ALPRs throughout the Township
- Digitize archived records
- Familiarize with and adhere to new 2024 Police Licensing Standards
- Continue recruiting and retention efforts to ensure adequate staffing levels



QUESTIONS?

Vendor #	Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
01220	DRAEGER, INC ~	24-01033	04/19/24	WET BATH SOLUTION	Open	156.00	0.00		
01340	EAGLE POINT GUN ~	24-01343	05/24/24	AMMO 5/24/24	Open	3,821.90	0.00		
01480	E-Z PASS	24-01332	05/22/24	BOCA REPLENISH 4/23/24	Open	200.00	0.00		PC1
01690	GRANTURK EQUIPMENT CO*	24-01289	05/16/24	HANDLE AND LOOP/DPW	Open	1,050.43	0.00		
01741	GENTILINI CHEVROLET, LLC ~	24-01199	05/08/24	2024 CHEVY TAHOES	Open	112,658.22	0.00		
01806	ANTHONY J HARVATT, II, ESQ	24-01350	05/24/24	ZBA vs. McGovern Solicitor Fee	Open	380.00	0.00		
01873	HOME DEPOT*	24-00900	04/05/24	SUPPLIES FOR BLD/DPW	Open	355.02	0.00		
01946	IAAI - NEW JERSEY CHAPTER ?	24-01188	05/08/24	w. Belles training 07.30.24	Open	450.00	0.00		
02014	ALL TRAFFIC SOLUTIONS*	24-01236	05/13/24	TRAF TRAILER WAR 12/23-12/26	Open	3,825.00	0.00		
02032	JOHN'S AUTO BODY*	24-01230	05/10/24	REPAIR PATROL UNIT 128	Open	2,328.43	0.00		
02097	LACAL EQUIPMENT INC	24-01269	05/14/24	COUNTY PARTS	Open	303.00	0.00		
02247	LAWSON PRODUCTS, INC. ~	24-01157	05/03/24	PARTS/DPW	Open	699.20	0.00		
02248	LAWMEN SUPPLY*	24-00126	01/11/24	BALLISTIC VESTS	Open	18,070.00	0.00		
		24-01279	05/16/24	CUT BULLETPROOF VEST PANNELS	Open	75.00	0.00		
						18,145.00			
02358	LCMR SCHOOL DISTRICT	24-01325	05/22/24	PER RES.#2019-253 SHARED SERVI	Open	3,000.00	0.00		
02402	MGL PRINTING SOLUTIONS ~	24-00987	04/15/24	bill's & envelopes	Open	2,458.00	0.00		
02538	MARSH & MCLENNAN AGENCY, LLC	24-00009	01/02/24	RES#24-42 DNE\$40K MNTHLY	Open	3,333.33	0.00		B
03001	STATE TOXICOLOGY LABORATORY*	23-03179	12/12/23	REQ. RANDOM TESTING- 09/22/23	Open	315.00	0.00		
		24-00144	01/11/24	RANDOM TESTING	Open	590.00	0.00		

Vendor #	Name	Status	Amount	Void Amount	Contract	PO Type
PO #	PO Date	Description				
03001	STATE TOXICOLOGY LABORATORY*	Continued				
24-00400	01/31/24	RANDON / APPLICANT TESTING	Open	<u>180.00</u>	0.00	
				1,085.00		
03026	NJ STATE HEALTH BENEFITS					
24-01369	05/24/24	JUNE 2024 NJSHB ACTIVE	Open	253,412.40	0.00	
24-01370	05/24/24	JUNE 2024 NJSHB RETIREE	Open	<u>118,960.37</u>	0.00	
				372,372.77		
03518	RIGGINS, INC.*					
24-01286	05/16/24	DIESEL/DPW 5/8/24	Open	813.52	0.00	
03611	SERVICE TIRE TRUCK CENTERS ~					
24-01090	04/24/24	TIRES/RDS/SANT/RECY/DPW	Open	5,760.85	0.00	
03692	SOUTH JERSEY GAS CO*					
24-01383	05/29/24	4/15-5/16/24 NATURAL GAS	Open	1,726.47	0.00	
03810	MUNICIPAL UTIL AUTH USAGE COST					
24-01302	05/16/24	WATER 1/15-4/15/24	Open	1,452.39	0.00	
24-01305	05/16/24	SEWER 1/15-4/15/24	Open	<u>80.00</u>	0.00	
				1,532.39		
03899	UPS					
24-01274	05/16/24	APPLICANT URINE SHIPPING	Open	61.99	0.00	PC1
03904	LOWE'S HOME CENTER INC*					
24-00905	04/05/24	SUPPLIES FOR BUILDINGS/DPW	Open	469.96	0.00	
24-01046	04/19/24	IRRIGATION SUPPLIES	Open	170.40	0.00	
24-01122	04/26/24	SUPPLIES/BLDG/DPW	Open	<u>335.27</u>	0.00	B
				975.63		
03915	TURF EQUIPMENT & SUPPLY CO ~					
24-00908	04/05/24	MOVER PARTS/DPW	Open	645.75	0.00	
24-00995	04/15/24	MOWER PARTS/DPW	Open	<u>510.63</u>	0.00	
				1,156.38		
04085	CHRISTOPHER WINTER					
24-01334	05/22/24	CONTRACTUAL REIMBURSEMENT M/V	Open	211.25	0.00	
04097	CINTAS FIRST AID AND SAFETY*					
24-01346	05/24/24	RE-STOCK SUPPLIES	Open	190.96	0.00	
24-01384	05/29/24	TOWNHALL FIRST AID 5/28/24	Open	<u>26.18</u>	0.00	
				217.14		
04300	W B MASON CO INC*					
24-01377	05/24/24	COLOR COPY PAPER	Open	100.60	0.00	
04301	SEASHORE ASPHALT CORPORATION*					
24-01297	05/16/24	ASPHALT/DPW	Open	1,871.32	0.00	
04504	MEDIA FIVE LTD					
24-01283	05/16/24	FFNIGHT PER RES.#24-140	Open	1,100.00	0.00	

Vendor #	Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
5057	JEFF HURLEY								
		24-01291	05/16/24	LACROSSE OFFICIAL	Open	70.00	0.00		
		24-01360	05/24/24	LACROSSE OFFICIAL	Open	35.00	0.00		
						105.00			
6059	USABLE LIFE								
		24-01368	05/24/24	JUNE 2024 LIFE	Open	958.50	0.00		
6081	SCOTT DOYLE								
		24-01361	05/24/24	LACROSSE OFFICIAL	Open	70.00	0.00		
7054	GOOD DAY FOR A RUN								
		24-01321	05/22/24	RETURN OF UNUSED ESCROW	Open	358.75	0.00		
7098	SHORE VETERINARIAN ANIMAL								
		24-00007	01/02/24	RES#24-27 DNE\$62K	Open	5,166.67	0.00		B
7196	LAUREN HUGGINS SUIT								
		24-00006	01/02/24	RES#24-06 DNE\$16280 MNTHLY	Open	1,356.67	0.00		B
7301	TREASURER, STATE OF NJ								
		24-01239	05/13/24	INSPECTION-ELEVATOR FISHINGCRE	Open	182.00	0.00		
7310	CORELOGIC REAL ESTATE TAX SER								
		24-01374	05/24/24	B-321 L-5 RES#2024-191	Open	671.80	0.00		
7354	FLEETPRIDE INC.*								
		24-01295	05/16/24	PARTS/DPW	Open	762.22	0.00		
7378	TONY PROCOPIO								
		24-01357	05/24/24	LACROSSE OFFICIAL	Open	70.00	0.00		
7391	ANDREW WELSH								
		24-01362	05/24/24	LACROSSE OFFICIAL	Open	70.00	0.00		
7459	AAREN SENICO								
		24-01273	05/16/24	CONTRACTUAL REIMBURSEMENT V	Open	270.00	0.00		
7507	STEFANKIEWICZ & BELASCO LLC								
		24-00001	01/02/24	RES#24-01 DNE\$40K MTHLY	Open	3,333.33	0.00		B
7577	GARY'S AUTOMOTIVE								
		24-01285	05/16/24	DIESEL STICKER/DPW	Open	127.50	0.00		
7578	SIGNALSCAPE INC*								
		24-01235	05/13/24	STAR WITNESS ANNUAL CONTRACT	Open	3,139.54	0.00		
7680	RON O'HARA								
		24-01375	05/24/24	SPRING SOCCER OFFICIAL	Open	135.00	0.00		
7714	MACH JACKSON								
		24-01292	05/16/24	LACROSSE OFFICIAL	Open	70.00	0.00		

Vendor #	Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
7820	DEBLASIO & ASSOCIATES, P.C	24-01246	05/13/24	PB BOARD ENGINEER VOUCHERS	Open	5,628.40	0.00		
7929	AMAZON CAPITAL SERVICES, INC ~	24-01249	05/13/24	PURCHASING DEPT 5/9/24	Open	42.16	0.00		
8084	CHRIS KANE	24-01381	05/29/24	SPRING SOCCER OFFICIAL	Open	405.00	0.00		
8175	INTEGRITY INTERPRETING LLC *	24-01293	05/16/24	COURT INTERPRETING 4/2024	Open	142.50	0.00		
8211	CONFIRE FIRE PROT SERV LLC*	24-01284	05/16/24	5 YR TOWNHALL/SPRK-MILLMAN-TH	Open	3,725.50	0.00		
8439	J&D SERVICES LLC	24-00884	04/05/24	FERTILIZING SERVICES #24-39	Open	3,334.00	0.00		B
8524	FRED M SCHIAVONE CONSTRUCTION	23-02479	09/29/23	RES #23-299 ROTARY \$710,059.25	Open	168,351.76	0.00		B
8711	DISC JOCKEY SUPPLY OUTLET LLC	24-00955	04/10/24	MOVIE SCREEN/FAMILY NIGHT(2)	Open	1,695.00	0.00		B
8721	BLANEY, DONOHUE, & WEINBERG PC	24-00004	01/02/24	RES#24-03 PROSECUTOR DNE\$45K	Open	3,750.00	0.00		B
		24-00005	01/02/24	RES#24-03 WW CREST DNE\$10K	Open	833.33	0.00		B
						4,583.33			
8723	HOFFMAN INTERNATIONAL INC*	24-01288	05/16/24	PARTS/DPW	Open	633.76	0.00		
8726	APEX INSURANCE AGENCY LLC	24-01330	05/22/24	Outdoor Pacific Inv#11	Open	649.92	0.00		
8735	SURENIAN EDWARDS & NOLAN LLC	24-01010	04/18/24	Aff Housing - Res.2024-121 10k	Open	244.67	0.00		B
8849	HORNER ENTERPRISES LLC	24-01282	05/16/24	FFNIGHT 5/2424 PER RES.24-140	Open	1,920.00	0.00		
8866	SUNBELT RENTALS INC	24-01168	05/03/24	NOISE REDUCTION BARRIER RENTAL	Open	1,085.22	0.00		
8908	COMCAST BUISNESS	24-01303	05/16/24	VOICE PHONES 5/1-5/31/24	Open	1,437.05	0.00		
8931	CAPE REGIONAL URGENT CARE LLC	24-01280	05/16/24	TESTING FOR ACADEMY	Open	197.00	0.00		
9087	IZAIAH LUGO	24-01372	05/24/24	SPRING SOCCER OFFICIAL	Open	300.00	0.00		

May 30, 2024
02:20 PM

Lower Township
Bill List By Vendor Id

Vendor #	Name	Status	Amount	Void Amount	Contract	PO Type
PO #	PO Date Description					
9176	HOLLY WALTON					
24-01348	05/24/24 LACROSSE OFFICIAL	Open	140.00	0.00		
9179	TJ TOTO					
24-01364	05/24/24 LACROSSE OFFICIAL	Open	140.00	0.00		
BLAUE	BLAUER ASSOCIATES INC*					
19-02385	08/28/19 SCPF ROTARY PARK RES 2019-246	Open	405.00	0.00		B
CANCELO	DON CANCELOSI					
24-01358	05/24/24 LACROSSE OFFICIAL	Open	70.00	0.00		
DOUGHE	MARK DOUGHERTY					
24-01373	05/24/24 SPRING SOCCER OFFICIAL	Open	240.00	0.00		
HOLTJ	AL HOLTJE					
24-01290	05/16/24 LACROSSE OFFICIAL	Open	70.00	0.00		
24-01359	05/24/24 LACROSSE OFFICIAL	Open	35.00	0.00		
			105.00			
PRESS	PRESS OF ATLANTIC CITY					
24-01386	05/29/24 MAY 2024 DIGITAL SUBSCRIPTION	Open	10.99	0.00		PC1
SEAGE	SEAGEAR MARINE SUPPLY*					
24-01365	05/24/24 DPW GLOVES	Open	630.00	0.00		
SWANK	SWANK MOTION PICTURES, INC*					
24-00857	03/28/24 LICENSE FOR MOVIES/FAMILY FUN	Open	495.00	0.00		B
Total Purchase Orders: 101 Total P.O. Line Items: 0 Total List Amount: 884,294.22 Total Void Amount: 0.00						

	MOTION	SECOND	AYE	NAY	RECUSE	ABSTAIN	ABSENT
CONRAD							
COOMBS							
ROY							
PERRY							
SIPPEL							

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on June 3, 2024

Julie A Picard, Township Clerk

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2024-186

Title: A RESOLUTION IN SUPPORT OF THE COUNTY OF CAPE MAY'S ANTICIPATED SUNSET BOULEVARD (CR 606) SHARED USE PATHWAY AND ROAD RECONSTRUCTION PROJECT AND ITS APPLICATION FOR A FEDERAL TAP GRANT TO ASSIST WITH FUNDING SAME

WHEREAS, Sunset Boulevard (CR 606) is a County roadway that is classified as a major collector that connects Broadway Avenue (CR 626), Light House Drive (CR 629), Cape Avenue (CR 651) and terminates at the Sunset Beach commercial and recreation area adjacent to the confluence of the Delaware Bay and Atlantic Ocean; and

WHEREAS, Sunset Boulevard consists of two 12ft. travel lanes with 6ft. wide paved shoulders, and, in addition to vehicle traffic, it accommodates significant pedestrian and bicycle traffic that connects residences, commercial businesses and environmental points of interest along the corridor within Lower Township, West Cape May, and Cape May; and

WHEREAS, due in large part to the ongoing recreational use of Sunset Boulevard by pedestrians and bicyclists, the Township of Lower, Borough of West Cape May, and City of Cape May have requested that the County reconstruct Sunset Boulevard to provide safety upgrades and more efficient modes of transportation to accommodate pedestrians and bicycles; and

WHEREAS, the County of Cape May has prepared preliminary design plans in connection with the anticipated Sunset Boulevard Shared Use Pathway and Road Reconstruction Project and is in the process of pursuing required permits and outside agency approvals; and

WHEREAS, the proposed improvements consist of the resurfacing of 2.19 miles of Sunset Boulevard, drainage improvements, the installation of traffic calming measures, additional crosswalks, and a shared use pathway and elevated boardwalk for use by pedestrians and bicyclists to reduce potential conflicts with motorists; and

WHEREAS, in addition to pursuing required permits and outside agency approvals, the County of Cape May has submitted an application for a Federal TAP Grant in an effort to offset the costs associated with completing this public safety and recreation project; and

WHEREAS, the Township Council of the Township of Lower specifically finds that his project will provide a benefit to pedestrians and bicyclists through the implementation of safety measures and the proposed shared use path will provide independent access for users along the corridor while encouraging an increase in pedestrian and bicycle use along this roadway while also providing connectivity to adjoining bike and pedestrian facilities in neighboring municipalities.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower, County of Cape May, State of New Jersey, as host municipality, hereby endorses the County of Cape May's proposed Sunset Boulevard Shared Use Pathway and Road Reconstruction Project and its pursuit of outside permits and approvals, including but not limited to the pursuit of a Federal TAP Grant to offset the costs associated with the project.

	MOTION	SECOND	AYE	NAY	RECUSE	ABSTAIN	ABSENT
CONRAD							
COOMBS							
ROY							
PERRY							
SIPPEL							

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held June 3, 2024 .

Julie A Picard, Township Clerk

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION # 2024-187

Title: APPROVING CHANGE ORDER #1 TO FRED M. SCHIAVONE CONSTRUCTION, INC. FOR A NO-COST 30-DAY CONTRACT TIME EXTENSION FOR DIAMOND BEACH PARK IMPROVEMENTS (LT-C-016)

WHEREAS, Fred M. Schiavone Inc. was awarded the Diamond Beach Park Improvement (LT-C-016) project on January 17, 2024, by Resolution #2024-63, with a contract amount of \$1,299,280.00; and

WHEREAS, DeBlasio & Associates has submitted a request for Change Order #1, proposing a no-cost extension of thirty (30) calendar days to Fred M. Schiavone, resulting in a new contractual completion date of Friday, June 28, 2024; and

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower, County of Cape May, State of New Jersey, that Change Order #1, attached hereto and at no additional cost, is hereby approved, extending the contract by 30 days, with the total contract amount remaining \$1,299,280.00.

	MOTION	SECOND	AYE	NAY	RECUSE	ABSTAIN	ABSENT
CONRAD							
COOMBS							
ROY							
PERRY							
SIPPEL							

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on June 3, 2024

Julie A Picard, Township Clerk

DEBLASIO & ASSOCIATES

ENGINEERS, SURVEYORS AND PLANNERS

4701 NEW JERSEY AVENUE • WILDWOOD, NJ 08260

PHONE: 609-854-3311 • FAX: 609-854-4323

May 21, 2024

VIA EMAIL

Mr. Fred Schiavone
Fred M. Schiavone Construction
2057 Tuckahoe Road
Franklinville, NJ 08322

**Re: Township of Lower, Cape May County, NJ
Diamond Beach Park Improvements
D&A File #: LT-C-016**

Dear Mr. Schiavone:

Your request for a contractual extension of **Thirty (30)** calendar days for the above referenced project is hereby authorized. Therefore, the new contractual completion date is **Friday, June 28, 2024**.

Should you have any questions or require any additional information, please do not hesitate to contact me at our office.

Very truly yours,
DeBlasio & Associates, P.C.



Marc DeBlasio, P.E., P.P., C.M.E.
President
T: 609-854-3311
Marc@deblasioassoc.com

cc: Frank Sippel, Mayor (via email)
Mitchell Plenn, Superintendent of Parks and Recreation (via email)
John Holsinger (via email)
Iggy Blk (via email)
Michael Laffey, Manager (via email)
Julie Picard, Clerk (via email)
Margaret Vitelli, Qualified Purchasing Agent (via email)
Colleen Crippen, Grants Coordinator (via email)
Bruce Fournier, Assistant Superintendent of Parks/Recreation (via email)

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2024-188

Title: INSERTION OF SPECIAL ITEM OF REVENUE PURSUANT TO N.J.S.A. 40A:4-87, CHAPTER 159

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

WHEREAS, said Director may also approve the insertion of any item of appropriation for equal amount.

SECTION 1.

NOW, THEREFORE BE IT RESOLVED that the Township Council of the Township of Lower, County of Cape May, State of New Jersey, hereby requests the Director of the Division of Local Government Services to approve the increase of \$5,600.00 for an item of revenue in the budget of the year 2024 as follows:

Miscellaneous Revenues –
Revenue Offset with Appropriations - U Drive U Text U Pay
Total with increase to be \$5,600.00

SECTION 2.

BE IT FURTHER RESOLVED that a like sum of \$5,600.00 be and the same is hereby appropriated under the caption of:

General Appropriations –
Public & Private Programs Offset by Revenues - U Drive U Text U Pay
State/Federal Share \$ 5,600.00
Non State Share \$
Total with increase to be \$ 5,600.00

FURTHER RESOLVED that two certified copies of this resolution with a copy of the appropriate documentation be forwarded to the Division of Local Government Services.

Table with 7 columns: MOTION, SECOND, AYE, NAY, ABSTAIN, ABSENT and rows for CONRAD, COOMBS, ROY, PERRY, SIPPEL.

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on June 3, 2024.

Julie A Picard, Township Clerk

From: Woltmann_Christine <Woltmann_Christine@aclink.org>
Sent: Wednesday, March 13, 2024 11:10 AM
To: Deputy Chief Donald Vanaman <vanaman@lowertownshippolice.com>
Subject: Grant Award: 2024 U Drive U Text U Pay Distracted Driving Enforcement Mobilization

Congratulations!

The Lower Township police department has been awarded a \$5,600 reimbursement grant for the U Drive U Text U Pay enforcement mobilization which will run between April 1-30, 2024. **The grant funded overtime rate is \$70/hr.**

There are 6 forms that must be completed to qualify for reimbursement.

- Officer Daily Activity Report
- The DHTS F-2 Salary Expenditure Detail Form
- The Payroll Certification In lieu of Payroll Registers letter (CFO)
- The State of New Jersey Payment Voucher (CFO)
- County Standard Invoice
- Project Summary

Each officer who works a grant-funded enforcement detail **MUST** complete the **Officer Daily Activity Report** which will include their signature and a supervisor's signature. The data from the daily activity report should then be entered on the **F-2 Salary Expenditure Detail Form** by the date each detail was completed. **Please ensure that the time listed on the Officer Daily Report is the same time listed on the F-2 form and in the same format (military or standard time).** The dates must be in chronological order indicating the earliest detail completed first. Once this is completed and signed it should be given to your municipal CFO.

The CFO will need to total the amount claimed and sign the **Payroll Certification in Lieu of Payroll Registers** letter. The CFO will also need to complete the **State of New Jersey Payment Voucher**.

All completed documents should be scanned and emailed to woltmann_christine@aclink.org no later than **Monday, May 13, 2024**.

It is the expectation of the New Jersey Division of Highway Traffic Safety that the Law Enforcement Performance Standards (attached) are met by every Officer.

As a reminder, nothing should be submitted directly to NJDHTS or in the SAGE grant system. The Atlantic-Cape May Regional Highway Traffic Safety Office is sub-granting this funding to you, so all documentation should be returned to us.

Please feel free to reach out to me with any questions. I can be reached via the email above or at (609) 407-6739.

Thank you in advance for your participation.

Christine Woltmann
Highway Traffic Safety – Atlantic-Cape May Region
(609) 407-6739 office
(609) 517-1590 cell

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2024-189

Title: INSERTION OF SPECIAL ITEM OF REVENUE PURSUANT TO N.J.S.A. 40A:4-87, CHAPTER 159

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

WHEREAS, said Director may also approve the insertion of any item of appropriation for equal amount.

SECTION 1.

NOW, THEREFORE BE IT RESOLVED that the Township Council of the Township of Lower, County of Cape May, State of New Jersey, hereby requests the Director of the Division of Local Government Services to approve the increase of \$400,000.00 for an item of revenue in the budget of the year 2024 as follows:

- Miscellaneous Revenues –
- Revenue Offset with Appropriations - Small Cities Public Facilities Grant
- Total with increase to be \$400,000.00

SECTION 2.

BE IT FURTHER RESOLVED that a like sum of \$400,000.00 be and the same is hereby appropriated under the caption of:

- General Appropriations –
- Public & Private Programs Offset by Revenues - Small Cities Public Facilities Grant
- State/Federal Share \$ 400,000.00
- Non State Share \$
- Total with increase to be \$ 400,000.00

FURTHER RESOLVED that two certified copies of this resolution with a copy of the appropriate documentation be forwarded to the Division of Local Government Services.

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
COOMBS						
ROY						
PERRY						
SIPPEL						

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on June 3, 2024.

Julie A Picard, Township Clerk



Small Cities CDBG 2024

Log #: 2024-02292-0653

Applicant: Lower Township

Status: Application In Review

Access Level: Application Administrator

Start Menu | Agency Info | RFP Menu | Application Menu

User: Mark Blauer | Help | Logout

[Return to Application Menu](#)

VIEW SENT EMAIL

Application Contacts | Email Grant Contacts | Grant Contact Email History

Sent Email

Application 2024-02292-0653
Email To fsippel@townshipoflower.org
Email CC'ed Albert.Rivera@dca.state.nj.us
Email From sageadmin@dca.state.nj.us
Subject Agency Award Single
Message



State of New Jersey
DEPARTMENT OF COMMUNITY AFFAIRS
101 SOUTH BROAD STREET
PO Box 806
TRENTON, NJ 08625-0806

PHILIP D. MURPHY
Governor

TAHESHA L. WAY
Lieutenant Governor

JACQUELYN A. SUÁREZ
Acting Commissioner

May 17, 2024

[Via Email: fsippel@townshipoflower.org]
The Honorable Frank Sippel
Mayor, Lower Township
2600 Bayshore Road
Villas, NJ 08251-1397

Dear Mayor Sippel:

On behalf of Governor Phillip D. Murphy and the New Jersey Department of Community Affairs, I am pleased to inform you that Lower Township will receive a Small Cities CDBG grant of \$400,000. This award will provide funds to remove architectural barriers that hinder access by disabled persons at the Lower Township Municipal Pool Building.

Provision of such financial assistance is subject to appropriate execution of a grant/loan agreement with the Department and compliance by Lower Township with the terms, conditions and requirements set forth therein. Expenditures incurred prior to receipt of the executed grant agreement are incurred solely at the risk of the grant recipient should funding not be available to support this award. If you have any questions regarding this funding, please do not hesitate to contact the Department of Community Affairs' Division of Housing and Community Resources at (609) 913-4512.

I would like to extend my best wishes for this most worthwhile project and its successful completion.

Sincerely,

Jacquelyn A. Suarez
Acting Commissioner

Date Initiated 5/17/2024 3:56:57 PM
Date Sent 5/17/2024 4:00:29 PM

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2024-190

Title: INSERTION OF SPECIAL ITEM OF REVENUE PURSUANT TO N.J.S.A. 40A:4-87, CHAPTER 159

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

WHEREAS, said Director may also approve the insertion of any item of appropriation for equal amount.

SECTION 1.

NOW, THEREFORE BE IT RESOLVED that the Township Council of the Township of Lower, County of Cape May, State of New Jersey, hereby requests the Director of the Division of Local Government Services to approve the increase of \$103,996.57 for an item of revenue in the budget of the year 2024 as follows:

- Miscellaneous Revenues –
- Revenue Offset with Appropriations - Clean Communities
- Total with increase to be \$103,996.57

SECTION 2.

BE IT FURTHER RESOLVED that a like sum of \$103,996.57 be and the same is hereby appropriated under the caption of:

- General Appropriations –
- Public & Private Programs Offset by Revenues - Clean Communities
- State/Federal Share \$ 103,996.57
- Non State Share \$
- Total with increase to be \$ 103,996.57

FURTHER RESOLVED that two certified copies of this resolution with a copy of the appropriate documentation be forwarded to the Division of Local Government Services.

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD						
COOMBS						
ROY						
PERRY						
SIPPEL						

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on June 3, 2024.

Julie A Picard, Township Clerk

MUNICIPALITY	COUNTY	FY 24 DISTRIBUTION
STRATFORD BORO	CAMDEN	\$ 18,140.26
VOORHEES TWP	CAMDEN	\$ 82,113.60
WATERFORD TWP	CAMDEN	\$ 34,843.79
WINSLOW TWP	CAMDEN	\$ 111,642.39
WOODLYNNE BORO	CAMDEN	\$ 5,673.70
AVALON BORO	CAPE MAY	\$ 34,182.27
CAPE MAY CITY	CAPE MAY	\$ 24,735.03
CAPE MAY POINT BORO	CAPE MAY	\$ 4,266.08
DENNIS TWP	CAPE MAY	\$ 28,840.78
LOWER TWP	CAPE MAY	\$ 103,996.57
MIDDLE TWP	CAPE MAY	\$ 73,263.23
NORTH WILDWOOD CITY	CAPE MAY	\$ 46,733.28
OCEAN CITY	CAPE MAY	\$ 119,916.65
SEA ISLE CITY	CAPE MAY	\$ 36,889.32
STONE HARBOR BORO	CAPE MAY	\$ 19,695.19
UPPER TWP	CAPE MAY	\$ 47,095.96
WEST CAPE MAY BORO	CAPE MAY	\$ 7,212.49
WEST WILDWOOD BORO	CAPE MAY	\$ 5,068.08
WILDWOOD CITY	CAPE MAY	\$ 36,859.04
WILDWOOD CREST BORO	CAPE MAY	\$ 31,580.01
WOODBINE BORO	CAPE MAY	\$ 10,218.87
BRIDGETON CITY	CUMBERLAND	\$ 44,399.03
COMMERCIAL TWP	CUMBERLAND	\$ 22,226.97
DEERFIELD TWP	CUMBERLAND	\$ 8,075.38
DOWNE TWP	CUMBERLAND	\$ 10,536.06
FAIRFIELD TWP	CUMBERLAND	\$ 17,626.83
GREENWICH TWP	CUMBERLAND	\$ 4,113.98
HOPEWELL TWP	CUMBERLAND	\$ 15,713.07
LAWRENCE TWP	CUMBERLAND	\$ 16,993.00
MAURICE RIVER TWP	CUMBERLAND	\$ 19,548.43
MILLVILLE CITY	CUMBERLAND	\$ 83,730.81
SHILOH BORO	CUMBERLAND	\$ 4,000.00
STOW CREEK TWP	CUMBERLAND	\$ 5,660.76
UPPER DEERFIELD TWP	CUMBERLAND	\$ 22,799.26
VINELAND CITY	CUMBERLAND	\$ 174,060.33
BELLEVILLE TWP	ESSEX	\$ 78,312.59
BLOOMFIELD TWP	ESSEX	\$ 111,770.82
CALDWELL BORO	ESSEX	\$ 19,450.74
CEDAR GROVE TWP	ESSEX	\$ 31,194.18
EAST ORANGE CITY	ESSEX	\$ 145,225.05
ESSEX FELS TWP	ESSEX	\$ 8,090.64
FAIRFIELD TWP	ESSEX	\$ 24,340.62
GLEN RIDGE BORO	ESSEX	\$ 16,205.91
IRVINGTON TWP	ESSEX	\$ 118,429.18
LIVINGSTON TWP	ESSEX	\$ 77,292.79
MAPLEWOOD TWP	ESSEX	\$ 54,672.31
MILLBURN TWP	ESSEX	\$ 54,718.52
MONTCLAIR TWP	ESSEX	\$ 93,211.17
NEWARK CITY	ESSEX	\$ 578,042.32
NORTH CALDWELL BORO	ESSEX	\$ 18,762.96
NUTLEY TWP	ESSEX	\$ 67,781.82
ORANGE CITY	ESSEX	\$ 66,841.18
ROSELAND BORO	ESSEX	\$ 14,967.35
SOUTH ORANGE VILLAGE TWI	ESSEX	\$ 39,112.73
VERONA TWP	ESSEX	\$ 34,965.48

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2024-191

Title: AUTHORIZATION FOR REFUND OF TAXES

WHEREAS, the Township Tax Collector has certified an overpayment due to the reasons listed below; and

WHEREAS, a refund is due.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower, County of Cape May, State of New Jersey that the CFO/Treasurer be and the same is authorized and directed to refund the overpayments according to the Tax Collector's certification on file with the CFO/Treasurer.

<u>Block</u>	<u>Lot</u>	<u>Refund To</u>	<u>Reason</u>	<u>Tax</u>
321	5	Core Logic Re: Jordan 1 Warwick Road	H/O Sold 4/19/24	\$ 671.80

	MOTION	SECOND	AYE	NAY	RECUSE	ABSTAIN	ABSENT
CONRAD							
COOMBS							
ROY							
PERRY							
SIPPEL							

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on June 3, 2024.

Julie A Picard, Township Clerk

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2024-192

Title: **A RESOLUTION AUTHORIZING THE REMOVAL OF FIXED ASSET #3832 AND THE TRANSFER OF RECREATION PLAYGROUND EQUIPMENT TO THE LOWER TOWNSHIP ELEMENTARY SCHOOL DISTRICT**

WHEREAS, the Township recently awarded a contract in connection with the upgrade and replacement of Playground Equipment located at the Lower Township Recreation Department which was awarded on March 4, 2024 by Resolution #2024-98 to MRC Inc. and Whirl Corporation Resolution #2024-97; and

WHEREAS, Lower Township Elementary School Superintendent Jeff Samaniego contacted the Township and expressed an interest in obtaining the existing Playground Equipment that is located at the Lower Township Recreation Department in order to utilize same at one of the school district's elementary schools; and

WHEREAS, the Township Council of the Township of Lower has determined that it is appropriate and in the best interests of the Township and its elementary school students to donate the existing playground equipment to the Lower Township Elementary School District; and

WHEREAS, this donation does not include the removal or installation of the equipment; and

WHEREAS, it is the sole responsibility of the Lower Township Elementary School District to remove the playground equipment from the Recreation Department and to install same at one of its elementary schools, and to ensure that all required safety measures are in place consistent with any applicable Department of Education standards and regulations; and

WHEREAS, the Township Recreation Superintendent will coordinate with the Lower Township Elementary School District to determine the most suitable timeline for the removal of the equipment ensuring it does not interfere with the installation of the new playground equipment by MRC and Whirl.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower, County of Cape May, State of New Jersey that permission is hereby granted to transfer the aforementioned Playground Equipment to Lower Township Elementary School District and remove Fixed Asset #3832 from Lower Township's Asset Listing.

	MOTION	SECOND	AYE	NAY	RECUSE	ABSTAIN	ABSENT
CONRAD							
COOMBS							
ROY							
PERRY							
SIPPEL							

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on June 3, 2024

Julie A Picard, Township Clerk

jpocard

From: recreation
Sent: Friday, May 31, 2024 7:20 AM
To: jpocard
Cc: mvitelli
Subject: FW: External Rec old playground

-----Original Message-----

From: Jeff Samaniego <jsamaniego@lowertwpschools.com>
Sent: Friday, May 31, 2024 7:16 AM
To: Mike Laffey <mlaffey@townshipoflower.org>
Cc: recreation <recreation@townshipoflower.org>
Subject: External Rec old playground

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Good Morning Mr. Laffey,

I recently heard that the Township will be updating their playground at The Rec. Lower Township Elementary state funding has been cut every year for the last several years due to the NJ S2 Law, so it's been very difficult to balance a budget and meet the needs of our students.

We need to update our playgrounds, especially at Mitnick for our 1st and 2nd graders that are currently being shared. We would gladly take your old playground pieces that would be replaced by your new playground. We would use them to update our 1st and 2nd gr playground and we could even add a piece to the Little League playground that is open to our community during off school hours.

Any consideration would be appreciated.

Thank you very much,
Jeff Samaniego

Superintendent
Lower Township Elementary Schools

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2024-193

Title: **BID ACCEPTANCE AND AWARD OF ONE (1) 2024 OR NEWER CHEVROLET YUKON 4WD TO PELLEGRINO BUICK/GMC FOR LOWER TOWNSHIP BUREAU OF FIRE SAFETY**

WHEREAS, the Notice to Bidders for a 2024 or newer Chevrolet Tahoe LS 4WD or Equivalent was advertised on May 15, 2024 and accepted on Wednesday May 29, 2024 at 10:00 a.m. prevailing time; and

WHEREAS, One (1) Sealed Bid was received with an Equivalent to the 2024 or newer Chevrolet Tahoe; Pellegrino Buick/GMC provided a sealed bid with an Equivalent submission of a 2024 Chevrolet Yukon 4 Wheel Drive with a 5-10 Day Delivery schedule for \$59,700.00; and

WHEREAS, the CFO has certified the availability of funds as evidenced by her signature below:

Lauren Read, CFO

4-01-25-265-281
Budget Account

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower, County of Cape May, State of New Jersey, that the following contract is hereby awarded:

AWARD TO: PELLEGRINO BUICK/GMC
TOTAL: \$59,700.00
DELIVERY: 5-10 DAYS

BE IT FURTHER RESOLVED, upon approval of the resolution, the fully executed Purchase Order together with the official bid documents shall serve as the Contract for the award of the bid.

	MOTION	SECOND	AYE	NAY	RECUSE	ABSTAIN	ABSENT
CONRAD							
COOMBS							
ROY							
PERRY							
SIPPEL							

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on June 3, 2024

Julie A Picard, Township Clerk

**BID #2024-10
BID PROPOSAL FORM**

The undersigned proposes to furnish and deliver the above goods/services pursuant to the bid specification and made part hereof FOB Destination:

Item #1: 2024 Chevrolet Tahoe LS 4WD or equivalent;

Estimated Delivery: 5-10 days ARO

Fifty Nine Thousand Seven Hundred Dollars

Amount in words

\$ 59,700.00

Amount in numbers

Exterior and Interior Color White Exterior/jet Black Cloth Interior

Pellegrino Buick/GMC

20-3512860

Company Name

Federal I.D. # or Social Security #

815 Black Horse Pike

Williamstown, NJ 08094

Address


Signature of Authorized Agent

Richard DiRenzo

Type or Print Name

Title: Fleet Manager

302-500-3956-Cell

5-22-24

Telephone Number

Date

856-504-0108

fleetman13@gmail.com

Fax Number

E-mail address

LIST EXCEPTIONS BELOW OR USE ADDITIONAL SHEET:

Detailed specifications are attached.



Vehicle Locator

Detail Report for Customer

PELLERINO BUICK GMC, INC
 415 N BLACK HORSE PIKE WILLIAMSTOWN, NJ 08094
 856-629-0101

Customer/Company: LOWER TWSP Sales Consultant
 Address: undefined

Vehicle #1: 2024 GMC Yukon	VIN/Order #	MSRP	Stock #
	1GKS2AKD8RR232352		232352

Additional Vehicle Information

Body Style: TK10706-4WD

PEG: 3SA-SLE

Primary Color: GAZ-Summit White

Trim: H0U-3SA/3SB/3VL/1SA--Cloth, Jet Black, Interior Trim

Engine: L84-Engine: 5.3L, EcoTec3 V-8, DI, Dynamic Fuel Mgt, V V T

Transmission: MHS-10-Speed Automatic

Options: 3SA-SLE

- A2X-Power Seat Adjuster (Driver's Side)
- A50-Seats: Front, Bucket, with Center Console
- ARN-Seat, 3rd row 60/40 Bench, manual
- AT6-Seat, 2nd row 60/40 Bench, manual
- AU3-Power Door Locks
- B30-Floor Covering: Carpet, Color Keyed
- B5B-Floor Mats, color-keyed, carpeted 1st and 2nd row
- BVE-Assist Steps, Black
- C6H-GVW Rating 7500 Lbs
- CJ2-Climate Control, Electronic - Dual-zone
- DLF-Mirrors, O/S: Power, Heated
- G86-Differential, mechanical, limited-slip
- GAZ-Summit White
- GU5-Rear Axle: 3.23 Ratio
- H0U-3SA/3SB/3VL/1SA--Cloth, Jet Black, Interior Trim
- I0K-Premium GMC Infotainment system
- K34-Cruise Control
- K14-120 Volt Electrical Receptacle, In Cab
- KW5-Alternator, 220 AMP
- L84-Engine: 5.3L, EcoTec3 V-8, DI, Dynamic Fuel Mgt, V V T
- MHS-10-Speed Automatic
- N37-Steering Column, Manual Tilt & Telescoping

- NE1-CT/MA/MD/ME/NJ/NY/OR/PA/RI/VT/WA
- Emissions
- PDI-GMC Pro Safety
- QDF-Tires: 265/65 R18 All Season, Blackwall
- TB4-Liftgate, Rear, manual
- TQ5-Headlamps, IntelliBeam
- U2K-SiriusXM Satellite Radio (subscription)
- UD5-Parking Assist, Front & Rear Sensors
- UDV-Driver Information Center, 12" diagonal multi-color
- UE1-OnStar Communication System
- UE4-Following Distance Indicator
- UEU-Sensor, Forward Collision Alert
- UFG-Sensor, Rear Cross Traffic Alert
- UHN-Wheels: 18" 6-Spoke Machined w/ Dk Grey Accents, Alum.
- UHX-Lane Keep Assist/Departure Warning
- UHY-Automatic Emergency Braking
- UKC-Lane Change Alert with Side Blind Zone Alert
- UVB-Rear Vision Camera, HD
- VK3-Front License Plate Mounting Provisions
- VQ2-Holdback Not Applicable, Dealer Fleet Assistance
- WPD-GMC Pro Safety Plus Package
- Z82-Trailer Package
- ZW7-Suspension Package, Premium Smooth Ride

Disclaimer:

GM has tried to make the pricing information provided in this summary accurate. Please refer to actual vehicle invoice, however, for complete pricing information. GM will not make any sales or policy adjustments in the case of inaccurate pricing information in this summary.



PELLEGRINO
BUICK GMC

Williamstown
New Jersey

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2024-194

Title: A RESOLUTION RESCINDING RESOLUTION #2024-141 AUTHORIZING AND APPROVING PROFESSIONAL CONTRACTUAL AGREEMENTS WITH SIX (6) INDIVIDUAL BANDS TO PERFORM AT THE DRBA FERRY TERMINAL IN CONNECTION WITH THE LOWER TOWNSHIP SUMMER CONCERT SERIES

WHEREAS, on April 15, 2024, the Township of Lower adopted Resolution #2024-141 approving six (6) professional service contracts, pursuant to N.J.S.A. 40A:11-5(k), with six (6) individual bands to perform at the DRBA Ferry Terminal in connection with the Lower Township Summer Concert Series; and

WHEREAS, in light of the fact that the contractual amounts associated with the individual bands are below the applicable \$44,000.00 bid threshold, the Township's Qualified Purchasing Agent has determined that the contracts can be approved/awarded directly by the Qualified Purchasing Agent rather than as individual professional service contracts; and

WHEREAS, the Lower Township Recreation Department has scheduled Six (6) Concert events which will take place at the Delaware River Bay Authority Ferry Terminal for the following dates and costs:

<u>Band</u>	<u>Date</u>	<u>Cost</u>
Split Decision	7/10/2024	\$ 4,000.00
The Big House Band	7/17/2024	\$ 2,000.00
Legacy	7/24/2024	\$ 2,000.00
Jimmy & the Parrots	7/31/2024	\$ 4,250.00
Fat Mezz	8/7/2024	\$ 4,250.00
Amish Outlaws	8/20/2024	\$ 5,000.00

WHEREAS, the CFO has determined sufficient funds are available as evidenced by her signature.

Lauren Read, CFO

4-01-30-420-259
Appropriation

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower, County of Cape May, State of New Jersey, that Resolution #2024-141 is hereby rescinded and the Township's Qualified Purchasing Agent is hereby authorized to award the individual contracts with the bands.

	MOTION	SECOND	AYE	NAY	RECUSE	ABSTAIN	ABSENT
CONRAD							
COOMBS							
ROY							
PERRY							
SIPPEL							

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on June 3, 2024.

Julie A Picard, Township Clerk

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2024-195

Title: APPROVAL FOR BEHR BREWING 5K SCHEDULED FOR JUNE 23, 2024

WHEREAS, an application has been received from Behr Brewing Company for the Behr Brewing 5K Run Event to be held June 23, 2024; and

WHEREAS, the applicant has provided all the required paperwork, including indemnification and insurance certificates; and

WHEREAS, the Lower Township Police Department has been advised of this event.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower, County of Cape May, State of New Jersey that permission is hereby granted for the above stated event to take place.

	MOTION	SECOND	AYE	NAY	RECUSE	ABSTAIN	ABSENT
CONRAD							
COOMBS							
ROY							
PERRY							
SIPPEL							

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on June 3, 2024.

Julie A Picard, Township Clerk

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

ORDINANCE NO. 2024-06

Title: AN ORDINANCE AUTHORIZING THE EXECUTION OF A GRANT OF CONSERVATION RESTRICTION/EASEMENT TO THE NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION FOR A TRANSITION AREA WAIVER RECEIVED IN CONNECTION WITH ONGOING IMPROVEMENTS TO ROTARY PARK

WHEREAS, the Township of Lower is the owner of certain real property designated as Block: 410.01, Lot: 48 on the official tax map of the Township of Lower, commonly known as Rotary Park; and

WHEREAS, the Township of Lower has applied for and obtained a Transition Area Waiver from the New Jersey Department of Environmental Protection, NJDEP File No. 0505-04-0021.3, pursuant to the Freshwater Wetlands Protection Act, N.J.S.A. 13:9B-1 et seq., and the Freshwater Wetlands Protection Act Rules, N.J.A.C. 7:7A, in order to modify an existing transition area; and

WHEREAS, the permit in question includes a condition of approval requiring that the Township grant the New Jersey Department of Environmental Protection a Conservation Restriction/Easement for the entire transition area and adjacent freshwater wetlands as show on an approved plan, entitled Wetlands T.A.W. Reduction & Utility Plan, prepared by DeBlasio & Associates, dated March 27, 2024; and

WHEREAS, in accordance with the New Jersey Local Lands and Buildings Law, N.J.S.A. 40A:12-1 et seq., the Township is authorized to grant and convey interests in real property, including easements, subject to the adoption of an Ordinance; and

WHEREAS, the proposed Grant of Conservation Restriction/Easement is consistent with the form Conservation Restriction/Easement form promulgated by the New Jersey Department of Environmental Protection; and

WHEREAS, the Township Council of the Township of Lower finds to be necessary and appropriate to enter into this Conservation Restriction/Easement in order to grant the New Jersey Department of Environmental Protection a Conservation Restriction/Easement on the property identified as Block: 410.01, Lot: 48 on the official tax map of Lower Township to restrict subsequent development of the restrict area.

NOW, THEREFORE, BE IT ORDAINED AND ENACTED by the Township Council of the Township of Lower, County of Cape May, State of New Jersey as follows:

Section 1. The above referenced recitals are hereby incorporated into the body of this Ordinance as if set forth herein at length.

Section 2. The Mayor, Township Manager, and/or Township Clerk are hereby authorized and directed to execute the attached Grant of Conservation Restriction/Easement and any other related documents necessary to effectuate said grant.

Section 3. The Township Clerk is hereby authorized and directed to record the attached Grant of Conservation Restriction/Easement with the Cape May County Clerk's Office, and shall transmit a copy of this Grant of Conservation Restriction/Easement to the New Jersey Department of Environmental Protection Division of Land Resource Protection.

Section 4. All other Ordinances that in conflict or are inconsistent with this Ordinance are hereby repealed, to the extent of such inconsistency.

Section 5. Should any section, paragraph, sentence, clause or phrase of this Ordinance be declared unconstitutional or invalid for any reason, the remaining portions of this Ordinance shall not be affected thereby and shall remain in full force and effect, and to this end the provisions of this Ordinance are hereby declared to be severable.

Section 6. This Ordinance shall take effect twenty (20) days after final passage and publication as provided by law.

Thomas Conrad, Councilmember

Kevin Coombs, Councilmember

First Reading: June 3, 2024

Roland Roy, Jr., Councilmember

Dave Perry, Deputy Mayor

Adopted:

Frank Sippel, Mayor

Attest: _____
Julie A Picard, Township Clerk

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

ORDINANCE NO. 2024-05

Title: AN ORDINANCE OF THE TOWNSHIP OF LOWER VACATING, SURRENDERING, AND EXTINGUISHING THE PUBLIC RIGHTS OF A PORTION OF YUMA AVENUE LOCATED BETWEEN CARDINAL AVENUE AND GEORGIA AVENUE

WHEREAS, pursuant to N.J.S.A. 40:67-1(b) and N.J.S.A. 40:67-19, the Township Council of the Township of Lower may, by ordinance, vacate any public street or a portion thereof, dedicated to the Township for public use, but not accepted by the Township, whether or not said street, or any part thereof, has been opened and/or improved; and

WHEREAS, the Township of Lower is the owner of certain real property located 101 Georgia Avenue, a/k/a Block: 233.01, Lot: 1, which previously housed the Lower Township Rescue Squad and which is located adjacent to a dedicated improved public roadway known as Yuma Avenue; and

WHEREAS, the Lower Township Rescue Squad has been disbanded, the subject property is vacant, and the Township of Lower intends to sell the property located at 101 Georgia Avenue, a/k/a Block: 233.01, Lot: 1, by way of a future open public auction; and

WHEREAS, in light of the fact that the Lower Township Rescue Squad is no longer in operation at 101 Georgia Avenue, a/k/a Block: 233.01, Lot: 1, the Township Council of the Township of Lower has determined that it is appropriate to vacate a portion of the public right-of-way known as Yuma Avenue located between Cardinal Avenue and Georgia Avenue, as described in more detail within **Schedule A** which is attached hereto; and

WHEREAS, Yuma Avenue is an improved public right-of-way which has been dedicated for public use and the Township Council has determined the portion of Yuma Avenue, identified within Schedule A, is no longer necessary for a public use and that same can and should be vacated; and

WHEREAS, the Lower Township Public Works Department, Police Department, MUA, Assessor, and Planning Department have indicated that they have no objections to the requested street vacation.

NOW, THEREFORE, BE IT ORDAINED AND ENACTED by the Township Council of the Township of Lower, County of Cape May, State of New Jersey as follows:

Section 1. The public right, title and interest in the property described within the attached **Schedule A** is hereby vacated, surrendered, and extinguished, and the said lands referred to therein shall be held by the owner or owners thereof free and discharged from all public rights as a public street.

Section 2. Nothing contained herein shall be deemed to vacate, surrender or extinguish any right or privilege of the Township of Lower to any easements which it has, whether or not of record, or of any public utility, as defined in N.J.S.A. 48:2-13, and any cable television company, as defined in N.J.S.A. 48:5A-1, et seq., to maintain, repair and replace their existing facilities in, adjacent to, over and under the street herein vacated, or any part or parts thereof.

Section 3. At least one (1) week prior to such time fixed for further consideration for final passage of such ordinance, a copy thereof, together with a notice of the introduction thereof, and the time and place when and where the ordinance will be further considered for final passage, shall be mailed to every person whose lands may be affected by the ordinance or any assessment which may be made in pursuance thereof, so far as the same may be ascertained, directed to his or her last known post-office address in accordance with the provisions of N.J.S.A. 40:49-6.

Section 4. The Township Clerk shall, within sixty (60) days of the effective date of this Ordinance, file a copy of this Ordinance, certified by her, under the seal of the municipality, to be a true copy of this Ordinance, together with a copy of the proof of publication thereof, in the office of the Clerk of the County of Cape May in accordance with N.J.S.A. 40:67-21.

Section 5. It shall be the responsibility of the requestor to ensure that the Cape May County Clerk's Office records the vacation set forth herein.

Section 6. All other Ordinances that in conflict or are inconsistent with this Ordinance are hereby repealed, to the extent of such inconsistency.

Section 7. Should any section, paragraph, sentence, clause or phrase of this Ordinance be declared unconstitutional or invalid for any reason, the remaining portions of this Ordinance shall not be affected thereby and shall remain in full force and effect, and to this end the provisions of this Ordinance are hereby declared to be severable.

Section 8. This Ordinance shall take effect twenty (20) days after final passage and publication as provided by law.

Thomas Conrad, Councilmember

Kevin Coombs, Councilmember

Roland Roy, Jr., Councilmember

Dave Perry, Deputy Mayor

Frank Sippel, Mayor

First Reading: May 6, 2024

Adopted:

Attest: _____
Julie A Picard, Township Clerk

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2024-196

Title: A RESOLUTION PROVIDING FOR A MEETING NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH THE PROVISIONS OF THE NEW JERSEY OPEN PUBLIC MEETINGS ACT, N.J.S.A. 10:4-12

WHEREAS, the Township Council of the Township of Lower is subject to certain requirements of the Open Public Meetings Act, N.J.S.A 10:4-6, et seq.; and

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-12, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and

WHEREAS, it is necessary for the Township Council of the Township of Lower to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12b and designated below:

(1) Matters Required by Law to be Confidential: Any matter which, by express provision of Federal law or State statute or rule of court shall be rendered confidential or excluded from the provisions of the Open Public Meetings Act.

(2) Matters Where the Release of Information Would Impair the Right to Receive Funds: Any matter in which the release of information would impair a right to receive funds from the Government of the United States.

(3) Matters Involving Individual Privacy: Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information, relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly.

(4) Matters Relating to Collective Bargaining Agreement: Any collective bargaining agreement, or the terms and conditions which are proposed for inclusion in any collective bargaining agreement, including the negotiation of the terms and conditions thereof with employees or representatives of employees of the public body.

(5) Matters Relating to the Purchase, Lease or Acquisition of Real Property or the Investment of Public Funds: Any matter involving the purchase, lease or acquisition of real property with public funds, the setting of banking rates or investment of public funds, where it could adversely affect the public interest if discussion of such matters were disclosed.

(6) Matters relating to Public Safety and Property: Any tactics and techniques utilized in protecting the safety and property of the public, provided that their disclosure could impair such protection. Any investigations of violations or possible violations of the law.

X (7) Matters Relating to Litigation, Negotiations and the Attorney-Client Privilege: any pending or anticipated litigation or contract negotiation in which the public body is, or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer. Attorney/Client Privilege

X (8) Matters Relating to the Employment Relationship: Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance of promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all the individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting.

(9) Matters Relating to the Potential Imposition of a Penalty: Any deliberations of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party bears responsibility.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower, assembled in public session on June 3, 2024 that an Executive Session closed to the public shall be held on this date at approximately 5:30 p.m. in the Conference Room of the Township Hall, 2600 Bayshore Road, Villas for the discussion of matters relating to the specific items designated above.

It is anticipated that the deliberations conducted in closed session may be disclosed to the public upon the determination of the Township Council that the public interest will no longer be served by such confidentiality.

Table with 8 columns: MOTION, SECOND, AYE, NAY, RECUSE, ABSTAIN, ABSENT and 5 rows of names: CONRAD, COOMBS, ROY, PERRY, SIPPEL.

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on June 3, 2024.

Julie A Picard, Township Clerk

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2024-197

Title: BID ACCEPTANCE AND CONTRACT AWARD FOR EMERGENCY MEDICAL SERVICES FOR THE TOWNSHIP OF LOWER

WHEREAS, on April 1, 2024, the Township Council of the Township of Lower adopted Resolution #2024-81 which directed the Township's Qualified Purchasing Agent to advertise and receive Competitive Contract Proposals for Emergency Medical Services within Township of Lower; and

WHEREAS, the Township of Lower advertised the request for Competitive Contract Proposals for Emergency Medical Services on April 24, 2024 which provided that interested parties could submit contract proposals on or before May 15, 2024 at 11:00 a.m.; and

WHEREAS, a total of five (5) sealed contract proposals were submitted and received by the Township of Lower Purchasing Department; and

WHEREAS, the Township established a committee consisting of the Township Manager, Chief of Police, Director of Emergency Management, and the Qualified Purchasing Agent to review and evaluate the submitted contract proposals based upon established evaluation criteria that were included within the original request for proposal; and

WHEREAS, on Wednesday, May 22, 2024, the evaluation committee reviewed the submitted contract proposals, evaluated same based upon the scoring/ranking metric that was referenced within the original Request for Proposals, and provided a recommendation to Township Council as to who the committee believed was best suited to provide Emergency Medical Service and Basic Life Support to the Township of Lower; and

WHEREAS, based upon the recommendation received from the evaluation committee and its review the sealed contract proposals, the Township Council of the Township of Lower finds that _____'s proposal received the highest score and ranking from the evaluation committee, their proposal complied with the specifications, supplied all required bid documents, offered a quality and level of service that is expected by the Township in order to meet the medical needs of residents and visitors alike.

NOW, THEREFORE, BE IT RESOLVED that the Township Council of the Township of Lower, County of Cape May, State of New Jersey does hereby authorize the Manager and Qualified Purchasing Agent to negotiate an agreement with _____ in accordance with the terms and conditions of the proposal submitted in order to provide Emergency Medical Services within the Township of Lower.

Table with 8 columns: MOTION, SECOND, AYE, NAY, RECUSE, ABSTAIN, ABSENT. Rows include names: CONRAD, COOMBS, ROY, PERRY, SIPPEL.

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on June 3, 2024.

Julie A Picard, Township Clerk