

## COUNCIL MEETING MINUTES -- June 5, 2023

The meeting of the Township Council of the Township of Lower, County of Cape May, State of New Jersey was held on June 5, 2023 at 5:00 p.m. in the meeting room of the Township Hall, 2600 Bayshore Road, Villas, New Jersey.

The Clerk announced that the meeting was being held in compliance with the Open Public Meetings Act and that adequate notice of the meeting had been provided according to law.

The following members of Council were present for roll call taken by the Clerk:

Councilmember Thomas Conrad  
Councilmember Roland Roy, Jr.  
Deputy Mayor David Perry  
Mayor Frank Sippel

Also present: Michael Laffey, Township Manager, David Stefankiewicz, Township Solicitor and Karen Fournier, Deputy Township Clerk

### Work Session

#### Consent Agenda

Approval of Minutes – May 15, 2023

- Res. #2023-189 Authorization for the payment of vouchers \$ 602,580.99
- Res. #2023-190 Authorization for the Payout of Accumulated Compensatory Time (W. Porch \$4,886.81)
- Res. #2023-191 Under 3% Emergency Resolution (N.J.S.A. 40A:4-48) Recreation Other Expenses – Pool Repairs and Restroom Upgrades
- Res. #2023-192 Authorizing the Chief Financial Officer of Lower Township to Invest Funds in the New Jersey Asset & Rebate Management Program (NJ/ARM)
- Res. #2023-193 Insertion of Special Item of Revenue Pursuant to N.J.S.A; 40A:4-87, Chapter 159 (Clean Communities \$91,560.71)
- Res. #2023-194 Insertion of Special Item of Revenue Pursuant to N.J.S.A; 40A:4-87, Chapter 159 (CMC ARPA Infrastructure Grant \$400,000)
- Res. #2023-195 Approval to Submit a Grant Application LTPF-2023 – Reconstruction of Wildwood Avenue – 0812 (Bayshore Road to Bay Drive) and Execute Grant Agreement with the New Jersey Department of Transportation
- Res. #2023-196 a Resolution IN SUPPORT OF New Jersey Assembly Bill ACR171 Proposing an Amendment to the New Jersey Constitution to Permit a Municipality to Provide a Tax Credit to Active Volunteer Firefighters or Volunteer First Aid Squad Members for Property Taxes Assessed and Levied on the Primary Residence of Same that Serve the Municipality Where the Residence is Located
- Res. #2023-197 Authorizing Payout of Terminal Leave (R. Moore, \$17,972.21)
- Res. #2023-198 A Resolution Authorizing and Approving a Shared Service Agreement between the Township of Lower and the County of Cape May
- Res. #2023-199 Approving a Professional Service Contract with DeBlasio & Associates for Engineering Services for the Design and Permitting Phase for Rotary Community Park Renovations (LT-C-028)
- Res. #2023-200 Approving Change Order #1 to Fred M. Schiavone Construction to Remove and Replace Pool Tiles in Two (2) Pools at the Lower Township Community Swimming Pool
- Res. #2023-201 Authorizing the Sale of Township of Lower Surplus No Longer Needed for Public Use on GovDeals Online Auction Website
- Res. #2023-202 A Resolution Requesting Release of Demolition Bond for Block 30, Lot 24; 213 Jacksonville Road, Villas, New Jersey; D. Badame
- Res. #2023-203 Certification to Local Finance Board of Receipt and Review of Audit Sections General Comments & Recommendations
- Res. #2023-204 Authorization to Cancel General Ledger Balances
- Res. #2023-205 Authorization for the Refund of Taxes
- Res. #2023-206 A Resolution Awarding a Professional Service Contract without Public Bidding to Triad Advisory Services, Inc. to Provide Consulting Services in Connection with the Pursuit of Federal, State, Regional and Foundation Grants and/or Financial Resources
- Res. #2023-207 Authorization for Waiver of Permitting Fees for Greater Cape May Elks Lodge #2839 Associated with the Minor Site Plan/Minor Construction Variance

- Res. #2023-208 A Resolution Requesting Release of Demolition Bond for Block 286, Lot 40, 83 W Greenwood Avenue, Villas (P. Pyne)
- Res. #2023-209 A Resolution Authorizing the Hiring of DELMO PRO for services at the Coombs/Douglass Run
- Res. #2023-210 Annual Renewal of Liquor Licenses for the Year 2023-2024
- Res. #2023-211 A Resolution Authorizing a Grant Application to the Cape May County Open Space Program for the Diamond Beach Park Upgrade
- Res. #2023-212 Insertion of Special Item of Revenue Pursuant to N.J.S.A. 40A:4-87 Chapter 159(Alcohol Education Rehab Fund \$2,725.69)
- Res. #2023-213 Authorization for South Jersey Power Cooperative Natural Gas Supply Service Application
- Res. #2023-214 Approval for the Annual Coombs/Douglass Run
- Res. #2023-215 A Resolution Ratifying and Affirming the Execution of a Letter of Intent Between the Township of Lower and the County of Cape May in Connection with an Anticipated Lease Agreement Allowing the Township to Utilize a Portion of a Multi-Purpose Building Located at the Cape May County Airport

**Ordinance #2023-11** An Ordinance Amending and Supplementing Chapter 7, Traffic, Subsection 3, Parking, of the Code of the Township of Lower in Order to Regulate/Restrict Valet Parking in Public Locations Throughout the Township.

**Ordinance #2023-12** An Ordinance Amending Chapter 600, Towing and Storage, Specifically Subsection 6(A)(3), Towing and Storage Fee Schedule, of the Code of the Township of Lower

**Ordinance #2023-13** An Ordinance Amending Chapter 90, Police Department, of the Code of the Township of Lower In Order to Establish a Deputy Chief Position and to Realign the Superior Officer Chain of Command

**Ordinance #2023-14** An Ordinance Amending Chapter 400, Land Development, of the Code of the Township of Lower

This is the first reading of Ordinances 2023-11,12,13 & 14. The second reading and public hearing has been scheduled for July 5, 2023

Mayor Sippel commented in favor of Resolution #2023-196.

Deputy Mayor Perry commented in support of Resolution #2023-196.

On the Consent:

	MOTION	SECOND	AYE	NAY	RECUSE	ABSTAIN	ABSENT
CONRAD	X		X				
COOMBS							X
ROY		X	X				
PERRY			X				
SIPPEL			X				

### Regular Agenda

**Ordinance #2023-10** – An Ordinance Changing the name of Station Road to VETERANS WAY in Accordance with the Provisions of N.J.S.A,40:67-1(K) – This is the second reading and public hearing of this Ordinance. This Ordinance has been posted, published and made available to the public.

	MOTION	SECOND	AYE	NAY	RECUSE	ABSTAIN	ABSENT
CONRAD			X				
COOMBS							X
ROY			X				
PERRY		X	X				
SIPPEL	X		X				

### Administrative Reports

Finance

### Call to the Public

Kelly (unidentified last name), (unidentified address), approached Council to voice discontent about parking issues and juvenile conduct at Clem Mulligan Sports Complex.

Mayor Sippel addressed Kelly's concerns and advised her to call the Police Department to report all incidents.

Gary Newton, 153 E. Bates Ave., addressed Council to report activity going on at Clem Mulligan Sports Complex.

Carol Newton, 153 E. Bates Ave., addressed Council with concern about illegal juvenile activity in the neighborhood at Clem Mulligan Sports Complex.

Mayor Sippel asked Manager Laffey to meet with the Police Chief to come up with a plan of action.

Ray Flickinger, Washington Blvd., commended Council for their efforts on behalf of the Volunteer Firefighters and thanked them for their continued support of the Coombs/Douglass Run and keeping taxes down.

**Council Comments**

Councilmember Conrad – no comments

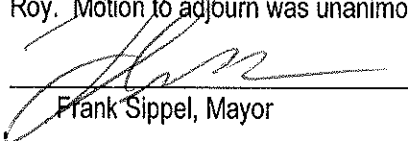
Councilmember Roy – no comments

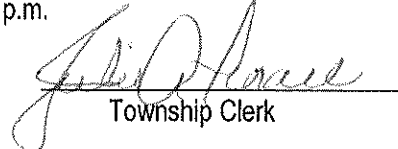
Deputy Mayor Perry – no comments

Mayor Sippel announced the following: Escape the Cape road closures; Recreation Summer Programs, and July 3<sup>rd</sup> Festival and Fireworks.

**Adjournment**

There being no further business to address, motion to adjourn moved by Mayor Sippel, seconded by Councilmember Roy. Motion to adjourn was unanimous. Meeting adjourned at 5:24 p.m.

  
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Frank Sippel, Mayor

  
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Township Clerk

Approved: 6/19/23