

Signed Resolutions - April 4, 2022

Res. #2022-128 2022 Adopted Budget

Res. #2022-129 Authorization for the Payment of Vouchers \$1,224,891.14

Res. #2022-130 A Resolution Adopting a Revised Personnel Policy Manual for the Township of Lower

Res. #2022-131 Authorization for Refund of Taxes

Res. #2022-132 A Resolution Opposing the New Jersey Department of Environmental Protection's Proposed Coastal Regulations

Res. #2022-133 Authorizing the Sale of Township of Lower Surplus No Longer Needed for Public Use on GovDeals Online Auction Website

Res. #2022-134 Resolution for Self-Examination of Budget

USER FRIENDLY BUDGET SECTION - ANTICIPATED REVENUE SUMMARY (ALL OPERATING FUNDS)

FCOA		% Difference Current vs. Prior Year	\$ Difference Current vs. Prior Year	Total Realized Revenue (Prior Year)	Total Anticipated Revenue (Current Year)	General Budget	Open Space Budget	Arts and Culture Trust Fund	Utility	Utility	Utility	Utility	Utility
08	Surplus	30.00%	\$1,050,000.00	\$3,500,000.00	\$4,550,000.00	\$4,550,000.00							
08	Local Revenue	-50.06%	(\$763,724.06)	\$1,525,665.06	\$761,941.00	\$761,941.00							
09	State Aid (without offsetting appropriation)	-2.93%	(\$47,212.00)	\$1,610,440.00	\$1,563,228.00	\$1,563,228.00							
08	Uniform Construction Code Fees	-33.16%	(\$227,729.00)	\$647,729.00	\$420,000.00	\$420,000.00							
	<i>Special Revenue Items w/ Prior Written Consent</i>												
11	Shared Services Agreements	9.42%	\$21,740.06	\$230,811.72	\$252,551.78	\$252,551.78							
08	Additional Revenue Ours by Appropriations	#DIV/0!	\$0.00	\$0.00	\$0.00	\$4,500.00							
10	Public and Private Revenue	-99.74%	(\$1,749,794.70)	\$1,754,594.70	\$4,500.00	\$4,500.00							
08	Other Special Items	-64.82%	(\$1,215,923.27)	\$1,875,923.27	\$660,000.00	\$660,000.00							
15	Receipts from Delinquent Taxes	-40.80%	(\$261,840.40)	\$641,840.40	\$380,000.00	\$380,000.00							
	<i>Amount to be raised by auction</i>												
07	Local Tax for Municipal Purposes	-7.28%	(\$1,727,978.84)	\$23,747,803.81	\$22,019,629.97	\$22,019,629.97							
07	Minimum Library Tax	#DIV/0!	\$0.00	\$0.00	\$0.00	\$0.00							
54	Open Space Levy Tax	#DIV/0!	\$0.00	\$0.00	\$0.00	\$0.00							
56	Arts and Cultural Levy Tax	#DIV/0!	\$0.00	\$0.00	\$0.00	\$0.00							
07	Addition to Local District School Tax	#DIV/0!	\$0.00	\$0.00	\$0.00	\$0.00							
08	Dedict General Budget	#DIV/0!	\$0.00	\$0.00	\$0.00	\$0.00							
	Total	-13.85%	(\$4,922,459.21)	\$35,324,309.96	\$30,611,850.75	\$30,611,850.75	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Sheet UFB-2

USER FRIENDLY BUDGET SECTION - APPROPRIATIONS SUMMARY (ALL OPERATING FUNDS)

FOOA	Budgeted Positions Full-Time Part-Time	% Difference Current v. Prior Year	\$ Difference Current v. Prior Year	Total Modified Appropriation for Service Type (Prior Year)	Total Appropriation for Service Type (Current Year)	General Budget	Public & Private Offsets	Open Space Budget	Arts and Culture Trust Fund	Utility	Utility	Utility	Utility	Utility
20	General Government	2.19%	\$49,956.36	\$2,285,925.50	\$2,335,881.86	\$2,335,881.86								
21	Land Use Administration	0.00%	\$0.00	\$15,900.00	\$15,900.00	\$15,900.00								
22	Uniform Construction Code	13.33%	\$62,699.00	\$468,460.00	\$531,159.00	\$531,159.00								
23	Insurance	12.82%	\$693,461.00	\$4,395,915.26	\$4,999,376.32	\$4,999,376.32								
25	Public Safety	-1.00%	(\$89,112.51)	\$8,881,427.04	\$8,812,314.53	\$8,812,314.53								
26	Public Works	-0.83%	(\$7,000.00)	\$3,190,650.00	\$3,183,650.00	\$3,183,650.00								
27	Health and Human Services	-2.61%	(\$4,683.56)	\$179,607.95	\$174,924.39	\$174,924.39								
28	Parks and Recreation	4.22%	\$21,400.00	\$595,531.75	\$574,131.75	\$574,131.75								
29	Education (including Library)		\$0.00	\$2,247,625.95	\$2,247,625.95	\$2,247,625.95								
30	Unclassified	-78.02%	(\$1,754,220.93)	\$1,078,488.70	\$1,013,300.00	\$1,013,300.00								
31	Utilities and Bulk Purchases	-6.03%	(\$64,898.70)	\$885,000.00	\$820,101.30	\$820,101.30								
32	Landfill /Solid Waste Disposal	-6.73%	(\$60,000.00)	\$390,000.00	\$330,000.00	\$330,000.00								
33	Combustion	0.00%	\$0.00	\$2,861,438.00	\$2,861,438.00	\$2,861,438.00								
36	Sanitary Expenditures	1.16%	\$32,786.00	\$0.00	\$0.00	\$0.00								
37	Judgements		\$0.00	\$0.00	\$0.00	\$0.00								
42	Shared Services		\$0.00	\$357,900.00	\$357,900.00	\$357,900.00								
43	Court and Public Defender	2.75%	\$6,900.00	\$12,000.00	\$12,000.00	\$12,000.00								
44	Capital	-51.17%	(\$262,000.00)	\$326,000.00	\$3,295,000.00	\$3,295,000.00								
45	Debt	1.49%	\$48,500.00	\$3,246,500.00	\$3,295,000.00	\$3,295,000.00								
46	Deferred Charges	-19.63%	(\$335,000.00)	\$1,706,500.00	\$1,371,500.00	\$1,371,500.00								
48	Debt - Dept 1 School District		\$0.00	\$1,977,209.94	\$1,977,209.94	\$1,977,209.94								
50	Reserve for Unbudgeted Taxes	-12.81%	(\$253,251.00)	\$0.00	\$0.00	\$0.00								
55	Surplus General Budget		\$0.00	\$30,611,850.75	\$30,611,850.75	\$30,611,850.75								
Total		-4.20%	(\$2,044,473.40)	\$32,656,324.09	\$30,611,850.75	\$30,611,850.75								

Sheet 07B-5

ASSESSED PROPERTY VALUATIONS - EXEMPT PROPERTY - PROPERTY TAX APPEAL DATA

Property Tax Assessments - Taxable Properties (October 1, 2021 Value)			
	# of Parcels	Assessed Value	% of Total
1 Vacant Land	673	\$63,196,600.00	1.71%
2 Residential	14,312	\$3,351,246,100.00	90.56%
3A/3B Farm	73	\$7,185,900.00	0.19%
4A Commercial	336	\$263,578,800.00	7.12%
4B Industrial			0.00%
4C Apartments	5	\$11,432,200.00	0.31%
5A/5B Railroad	1	\$3,959,309.00	0.11%
6A/6B Business Personal Property			0.00%
Total	15,400	\$3,700,598,909.00	100.00%

Property Tax Assessments - Exempt Properties (October 1, 2021 Value)			
	# of Parcels	Assessed Value	% of Total
15A Public Schools	7	\$54,056,200.00	21.81%
15B Other Schools	2	\$1,096,600.00	0.44%
15C Public Property	412	\$120,111,200.00	48.46%
15D Church and Charities	121	\$42,495,300.00	17.15%
15E Cemeteries & Graveyards	5	\$987,008.00	0.40%
15F Other Exempt	127	\$29,086,000.00	11.74%
Total	674	\$247,832,300.00	100.00%

Percentage of Exempt vs. Non-Exempt Properties
6.70%

Average Ratio (%), Assessed to True Value	77.32%
Equalized Valuation, Taxable Properties	\$4,786,082,396.53
Total # of property tax appeals filed in 2021	County Tax Board State Tax Court 11.00
Number of 2021 County Tax Board decisions appealed to Tax Court	5.00
Number of pending property tax appeals in State Tax Court	6.00
Amount paid out by municipality for tax appeals in 2021	0.00
	\$0.00

Prior Budget Year's Payments in Lieu of Tax (PILOT) - 5 Year Exemptions/Abatements			
	# of Parcels	PILOT Billing/Revenue	Assessed Value
G Commercial/Industrial Exemption	3	\$102,898.47	\$12,250,000.00
I Dwelling Exemption			
J Dwelling Abatement			
K New Dwelling/Conversion Exemption			
L New Dwelling/Conversion Abatement			
M Multiple Dwelling Exemption			
N Multiple Dwelling Abatement			
O Total 5 Yr Exemptions/Abatements	3	102,898.47	12,250,000.00

Taxes if Billed in Full 2021 Total Tax Rate \$230,300.00

USER FRIENDLY BUDGET SECTION

Long Term Tax Exemptions

Prior Budget Year's Payments In Lieu of Tax (PILDT) - Long Term Tax Exemptions				Pilot Billing						
Project Name	Type of Project (use drop-down for data entry)	PILDT Billing	Assessed Value	2021 Total Tax Rate	Project Name	Type of Project (use drop-down for data entry)	PILDT Billing	Assessed Value	2021 Total Tax Rate	
COYBOK/HOUSING ASSOC	MT - Housing	\$31,192.07	\$5,000,000.00	578.86616						
LAVERNE HOUSING	MT - Housing	\$43,820.24	\$4,500,000.00	578.86616						
VERMILION P.L.O.N.	MT - Housing	\$24,296.13	\$3,800,000.00	583.586616						
Total Long Term Exemptions - Column Total				109,308.47	12,500,000.00	245.30036				
Mark 'X' if Grand Total										
Prior Budget Year's Payments In Lieu of Tax (PILDT) - Long Term Tax Exemptions				Pilot Billing						
Project Name	Type of Project (use drop-down for data entry)	PILDT Billing	Assessed Value	2021 Total Tax Rate	Project Name	Type of Project (use drop-down for data entry)	PILDT Billing	Assessed Value	2021 Total Tax Rate	
Total Long Term Exemptions - Column Total				\$0.00	\$0.00	\$0.00				
Mark 'X' if Grand Total										
Prior Budget Year's Payments In Lieu of Tax (PILDT) - Long Term Tax Exemptions				Pilot Billing						
Project Name	Type of Project (use drop-down for data entry)	PILDT Billing	Assessed Value	2021 Total Tax Rate	Project Name	Type of Project (use drop-down for data entry)	PILDT Billing	Assessed Value	2021 Total Tax Rate	
Total Long Term Exemptions - Column Total				\$0.00	\$0.00	\$0.00				
Mark 'X' if Grand Total										
Prior Budget Year's Payments In Lieu of Tax (PILDT) - Long Term Tax Exemptions				Pilot Billing						
Project Name	Type of Project (use drop-down for data entry)	PILDT Billing	Assessed Value	2021 Total Tax Rate	Project Name	Type of Project (use drop-down for data entry)	PILDT Billing	Assessed Value	2021 Total Tax Rate	
Total Long Term Exemptions - GRAND TOTAL				\$109,308.47	\$12,500,000.00	245.30036				
Mark 'X' if Grand Total										

Sheet UFP-6

Sheet UFP-6C

**USER FRIENDLY BUDGET SECTION
BUDGETED PERSONNEL COSTS**

Organization / Individuals Eligible for Benefit	# of Full-Time Employees	# of Part-Time Employees	Total Personnel Cost	Base Pay	Overtime and other Compensation	Pension (Estimate)	Health Benefits Net of Cost Share	Employment Taxes and Other Benefits
Governing Body		5.00	100,219.75	\$90,500.00		\$2,796.50		\$6,923.25
Supervisory Staff (Department Heads & Managers)	14.00	1.00	1,752,253.09	\$1,342,699.56	\$24,982.94	\$153,339.29	\$126,603.59	\$104,627.71
Police Officers (Including Superior Officers)	50.00	10.00	6,912,147.44	\$4,308,683.25	\$263,817.57	\$1,432,637.18	\$557,213.13	\$349,796.31
Fire Fighters (Including Superior Officers)			0.00					
All Other Union Employees not listed above	71.00	13.00	6,209,507.06	\$3,705,337.14	\$171,819.11	\$657,214.16	\$1,378,534.20	\$296,602.45
All Other Non-Union Employees not listed above	4.00	34.00	1,158,468.75	\$906,659.32	\$5,269.90	\$36,593.52	\$140,183.42	\$69,762.59
Totals	139.00	63.00	16,132,596.09	\$10,353,879.27	\$465,889.52	\$2,282,580.65	\$2,202,534.34	\$827,712.31

Is the Local Government required to comply with N.J.S.A. 11A (Civil Service)? - YES or NO

YES

Note - **Base Pay** is the annualized rate of pay to which overtime (if eligible) and/or pension is calculated. Either calculation is fine at the discretion of the Local Unit. Overtime and other compensation is any other item that is charged as a salary and wage expense but not included in Base Pay.

USER FRIENDLY BUDGET SECTION - HEALTH BENEFITS

	Current Year # of Covered Members (Medical & Rx)	Current Year Annual Cost Estimate per Employee	Total Current Year Cost	Prior Year # of Covered Members (Medical & Rx)	Prior Year Annual Cost per Employee (Average)	Total Prior Year Cost
Active Employees - Health Benefits - Annual Cost						
Single Coverage	32.00	\$11,484.00	\$367,488.00	32.00	\$11,266.80	\$360,537.60
Parent & Child	14.00	\$20,556.36	\$287,789.04	14.00	\$20,167.56	\$282,345.84
Employee & Spouse (or Partner)	20.00	\$22,968.00	\$459,360.00	20.00	\$22,533.60	\$450,672.00
Family	44.00	\$32,040.36	\$1,409,775.84	44.00	\$31,434.36	\$1,383,111.84
Employee Cost Sharing Contribution (enter as negative -)						
Subtotal	110.00		\$2,524,412.88	110.00		\$2,476,667.28
Elected Officials - Health Benefits - Annual Cost						
Single Coverage			\$0.00			\$0.00
Parent & Child			\$0.00			\$0.00
Employee & Spouse (or Partner)			\$0.00			\$0.00
Family			\$0.00			\$0.00
Employee Cost Sharing Contribution (enter as negative -)						
Subtotal	0.00		\$0.00	0.00		\$0.00
Retirees - Health Benefits - Annual Cost						
Single Coverage	16	\$10,167.65	\$162,682.40	14	\$10,922.16	\$152,910.24
Parent & Child	7	\$17,768.50	\$124,379.50	5	\$15,291.24	\$76,456.20
Employee & Spouse (or Partner)	33	\$22,597.91	\$745,731.03	23	\$23,972.53	\$551,368.19
Family	9	\$31,034.37	\$279,309.33	10	\$27,228.45	\$272,284.50
Employee Cost Sharing Contribution (enter as negative -)						
Subtotal	65.00		\$1,312,102.26	52.00		\$1,053,019.13
GRAND TOTAL	175.00		\$3,836,515.14	162.00		\$3,529,686.41

Note - other health insurances such as dental and vision are not included in this analysis unless included in the employees total premium. Therefore, the total from this sheet may not agree with the budgeted appropriation.

Is medical coverage provided by the SHBP (Yes or No)? YES NO

Is prescription drug coverage provided by the SHBP (Yes or No)? YES NO

Sheet UFB-8

USER FRIENDLY BUDGET SECTION - Notes

(Press ALT+Enter to go to a new line in each cell)

Vendor #	Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
01450	ERMA DELT*	22-00535	02/24/22	CLEAN SHORES PROGRAM	Open	480.50	0.00		
01530	FIRE DISTRICT #1	22-00791	03/30/22	2022 FIRE DISTRICT #1 TAXES	Open	126,281.08	0.00		
01540	FIRE DISTRICT #2	22-00792	03/30/22	2022 FIRE DISTRICT 2 TAXES	Open	416,840.00	0.00		
01550	FIRE DISTRICT #3	22-00793	03/30/22	2022 FIRE DISTRICT # 3 TAXES	Open	182,574.90	0.00		
01649	GARDEN STATE HWY PRODUCTS, INC*	22-00293	01/28/22	SIGNAGE MATERIALS	Open	3,663.20	0.00		
		22-00497	02/17/22	SIGNS/DPW	Open	3,005.50	0.00		
						6,668.70			
01653	GENTILINI FORD*	22-00408	02/10/22	EXHAUST /DPW	Open	3,748.47	0.00		
01660	GENERAL SPRING SERVICE*	22-00689	03/18/22	PARTS/DPW	Open	1,789.00	0.00		
01785	ROBERT HARTMAN SR	22-00080	01/11/22	CONTRACTUAL REIMBURSEMENT M	Open	510.30	0.00		
02292	DONALD LOMBARDO	22-00700	03/22/22	CONTRACTUAL REIMBURSEMENT M	Open	1,389.90	0.00		
02461	JOHN MAHER	22-00701	03/22/22	CONTRACTUAL REIMBURSEMENT M	Open	3,032.00	0.00		
02538	MARSH & MCLENNAN AGENCY, LLC*	22-00069	01/10/22	RES 2022-12 MONTHLY DNE\$43517.	Open	3,626.41	0.00		B
02541	ROBERT D. MARTIN, JR	22-00753	03/29/22	CONTRACT REIMBURSEMENT	Open	45.83	0.00		
03026	NJ STATE HEALTH BENEFITS	22-00747	03/29/22	APRIL 22 NJSHBP ACTIVE	Open	207,609.70	0.00		
		22-00748	03/29/22	APRIL 22 NJSHBP RETIREE	Open	105,521.52	0.00		
						313,131.22			
03104	NORTHEAST IND.&MARINE SUPPLY*	22-00691	03/18/22	PARTS/COUNTY TRUCKS/DPW	Open	1,111.82	0.00		
03158	NYSICA*	22-00557	03/02/22	RENEWAL OF LACROSSE COACHES	Open	140.00	0.00		
03466	R & R SPECIALTIES	22-00546	02/28/22	BASKETBALL PLAQUES	Open	210.00	0.00		

Vendor #	Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
03518	RIGGINS, INC.*	22-00686	03/18/22	HIGHWAY DIESEL/DPW	Open	3,665.83	0.00		
03522	TSI INC	22-00511	02/22/22	Machine alcohol	Open	165.53	0.00		
03692	SOUTH JERSEY GAS CO*	22-00757	03/29/22	2/15 to 3/21/2022	Open	8,153.39	0.00		
03720	SOUTH SHORE BASKETBALL LEAGUE	21-03092	12/10/21	LEAGUE FEES FOR 5 TRAVEL BBALL	Open	625.00	0.00		
03790	THE PRESS*	22-00651	03/14/22	CAFRA Ad	Open	38.40	0.00		
03844	GIACOMO TROMBETTA	22-00752	03/29/22	CONTRACT REIMBURSEMENT	Open	117.00	0.00		
03904	LOWE'S HOME CENTER INC*	22-00428	02/10/22	SUPPLIES FOR BUILDING/DPW	Open	206.87	0.00		
03969	VERIZON	22-00704	03/23/22	LANDLINES 3/13/22-4/12/22	Open	42.66	0.00		
04075	BARBER CONSULTING SERVICES LLC	21-03003	11/30/21	Computer for meeting room	Open	300.00	0.00		
04085	CHRISTOPHER WINTER (EMPLOYEE)	22-00754	03/29/22	CONTRACT REIMBURSEMENT	Open	95.57	0.00		
04097	CINTAS FIRST AID AND SAFETY*	22-00364	02/07/22	FIRST AID SUPPLIES/DPW/MARCH	Open	89.34	0.00		
04301	SEASHORE ASPHALT CORPORATION*	22-00687	03/18/22	HP PATCH/DPW	Open	602.25	0.00		
6059	USABLE LIFE	22-00751	03/29/22	APRIL 22 LIFE INS	Open	753.50	0.00		
6071	UNITED UNIFORMS LIMITED LIAB*	21-03210	12/23/21	SIMBA - NEW HIRE UNIFORMS	Open	550.97	0.00		
6074	CAPE ATLANTIC JUNIOR FOOTBALL	22-00559	03/02/22	2022 APPLICATION FEE	Open	100.00	0.00		
7079	SUBURBAN PROPANE L P*	22-00685	03/18/22	PROPANE- FREEMAN DOUGLASS PARK	Open	1,138.75	0.00		
7098	SHORE VETERINARIAN ANIMAL *	22-00071	01/10/22	RES #22-29 ANIMAL CONT DNE\$57K	Open	4,750.00	0.00		B
7196	LAUREN HUGGINS SUIT*	22-00068	01/10/22	RES22-09 PUBLIC INFO DNE\$16280	Open	1,356.67	0.00		B

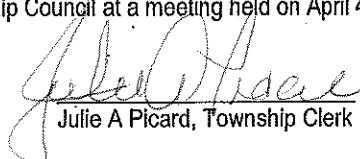
Vendor #	Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
7199	STAPLES CREDIT PLAN-INSTORE PU								
		22-00469	02/17/22	WHITE BOARD FOR CONFERENCE RM	Open	129.99	0.00		
		22-00540	02/24/22	2022 BUSINESS ACCT PRICING	Open	49.00	0.00		
						178.99			
7251	REIT LUBRICANTS CO*								
		22-00674	03/15/22	BULK HD32 HYDRAULIC OIL	Open	3,842.64	0.00		
7354	FLEETPRIDE INC.*								
		22-00688	03/18/22	PARTS FOR VEHICLES/DPW	Open	2,924.57	0.00		
7475	SUZANNE M SCHEID								
		22-00724	03/25/22	CONTRACTUAL REIMBURSEMENT V	Open	30.00	0.00		
7507	STEFANKIEWICZ & BELASCO LLC*								
		22-00062	01/10/22	RES 2022-01 DNE\$34K MONTHLY	Open	2,833.33	0.00		B
7636	MOTT MACDONALD LLC*								
		22-00556	03/02/22	PLANNING BOARD ENGINEER	Open	449.30	0.00		
7820	DEBLASIO & ASSOCIATES, P.C*								
		22-00636	03/10/22	PLANNING BOARD ENGINEER	Open	219.28	0.00		
7929	AMAZON CAPITAL SERVICES, INC*								
		22-00436	02/10/22	TRANSFER TANK FOR TRUCK 15	Open	687.14	0.00		
		22-00547	02/28/22	COLORED PAPER - FLYERS	Open	133.10	0.00		
		22-00614	03/07/22	PARKING LOT LIGHTS TOWNHALL	Open	179.80	0.00		
		22-00683	03/17/22	10 USER BUS PRIME EXP 3/20/22	Open	499.00	0.00		
		22-00692	03/18/22	OFFICE SUPPLIES	Open	184.28	0.00		
		22-00693	03/18/22	OFFICE SUPPLIES	Open	34.37	0.00		
		22-00699	03/21/22	OFFICE SUPPLIES FINANCE 3/22	Open	54.72	0.00		
						1,772.41			
7979	TREE BARBER TRIMMING AND LAND								
		22-00401	02/08/22	SNOW REMOVAL - JANUARY 3RD	Open	325.00	0.00		
8112	1000BULBS.COM *								
		22-00253	01/24/22	LIGHT BULBS & FIXTURES	Open	1,017.35	0.00		
8123	ROBERT WILLIAMS								
		22-00776	03/29/22	HOME STEAD REBATE REFUND	Open	252.48	0.00		
8175	INTEGRITY INTERPRETING LLC *								
		22-00653	03/14/22	COURT PORTUGESE INTERPRETER	Open	24.14	0.00		
8384	Z-TECH CONTRACTING LLC *								
		20-02139	09/15/20	JONATHAN HOFFMAN IMPROVEMENTS	Open	9,030.63	0.00		
8459	BATTERIES PLUS BULBS #636 *								
		22-00107	01/11/22	RDS/SANT/RECY/DPW/FEB	Open	826.00	0.00		
8469	EDWARD MELEGA								
		22-00775	03/29/22	HOME STEAD REBATE REFUND	Open	271.87	0.00		

Vendor #	Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
8472	DONALD & EVELYN MUNNO	22-00769	03/29/22	HOME STEAD REBATE REFUND	Open	615.48	0.00		
8474	CHARLES MC BREARTY	22-00777	03/29/22	HOME STEAD REBATE REFUND	Open	498.39	0.00		
8575	FAMILY AUTO GLASS	22-00679	03/17/22	WINDSHIELD/CAR 127 PD	Open	550.00	0.00		
8577	JARED JORDAN	22-00773	03/29/22	HOME STEAD REBATE REFUND	Open	525.84	0.00		
8721	BLANEY, DONOHUE, & WEINBERG PC	22-00067	01/10/22	RES 2022-06 PROSECUT DNE\$42500	Open	3,541.66	0.00		B
8732	DEJANA TRUCK & UTILITY	22-00270	01/25/22	CONTOX BOX- COUNTY CRANE TRUCK	Open	2,015.38	0.00		
8765	CAPE MAY LANDING INC	22-00618	03/08/22	RETURN OF UNUSED ESCROW	Open	494.50	0.00		
8767	GERRIT VAN MOURIK FAMILY TRUST	22-00670	03/15/22	RETURN OF UNUSED ESCROW	Open	15.87	0.00		
8771	JAMES WHITESELL	22-00779	03/30/22	CONTRACTUAL REIMBURSEMENT V	Open	115.00	0.00		
ANTH0010	ANTHONY DE ANGELIS	22-00771	03/29/22	HOME STEAD REBATE REFUND	Open	451.36	0.00		
DENNI005	DENNIS REED	22-00770	03/29/22	HOME STEAD REBATE REFUND	Open	367.55	0.00		
ROMANOW	FRED ROMANOWSKI	22-00625	03/08/22	LACROSSE BOYS ASSIGNOR FEE	Open	110.00	0.00		
SACHARN	NEVA SACHAR	22-00649	03/14/22	RETURN UNUSED ESCROW	Open	15.93	0.00		

Total Purchase Orders: 89 Total P.O. Line Items: 0 Total List Amount: 1,224,891.14 Total Void Amount: 0.00

	MOTION	SECOND	AYE	NAY	RECUSE	ABSTAIN	ABSENT
CONRAD	X		X				
COOMBS			X				
ROY		X	X				
PERRY			X				
SIPPEL			X				

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on April 4, 2022.


Julie A. Picard, Township Clerk

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2022-130

Title: A RESOLUTION ADOPTING A REVISED PERSONNEL POLICY MANUAL FOR THE TOWNSHIP OF LOWER

WHEREAS, it is the policy of Township to treat employees and prospective employees in a manner consistent with all applicable employment laws and regulations including, but not limited to Title VII of the Civil Rights Act of 1964, as amended by the Equal Opportunity Act of 1972, the Age Discrimination in Employment Act, the Equal Pay for Equal Work Act, the Fair Labor Standards Act, the New Jersey Law Against Discrimination, the Americans with Disabilities Act, the Family and Medical Leave Act, the Conscientious Employee Protection Act, the Public Employee Occupational Safety and Health Act, (the New Jersey Civil Service Act,) (the New Jersey Attorney General's guidelines with respect to Police Department personnel matters,) the New Jersey Workers Compensation Act, the Federal Consolidated Omnibus Budget Reconciliation Act (COBRA) and the Open Public Meeting Act; and

WHEREAS, the Township Council has determined that there is a need to update personnel policies and procedures to ensure that employees and prospective employees are treated in a manner consistent with these laws and regulations.

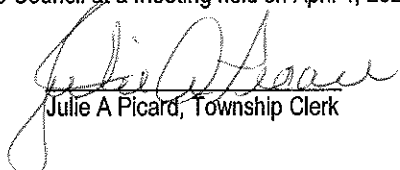
NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower, County of Cape May, State of New Jersey that the Personnel Policies and Procedures Manual attached hereto is hereby adopted and replaces the current Personnel Policy Manual.

BE IT FURTHER RESOLVED that these personnel policies and procedures shall apply to all Township officials, appointees, employees, volunteers and independent contractors. In the event there is a conflict between these rules and any collective bargaining agreement, personnel services contract or Federal or State law, the terms and conditions of that contract or law shall prevail. In all other cases, these policies and procedures shall prevail.

BE IT FURTHER RESOLVED that this manual is intended to provide guidelines covering public service by Township employees and is not a contract. The provisions of this manual may be amended and supplemented from time to time without notice and at the sole discretion of the Township Council.

	MOTION	SECOND	AYE	NAY	RECUSE	ABSTAIN	ABSENT
CONRAD	X		X				
COOMBS			X				
ROY		X	X				
PERRY			X				
SIPPEL			X				

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on April 4, 2022


Julie A Picard, Township Clerk

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2022-131

Title: AUTHORIZATION FOR REFUND OF TAXES

WHEREAS, the Township Tax Collector has certified an overpayment due to the reasons listed below; and

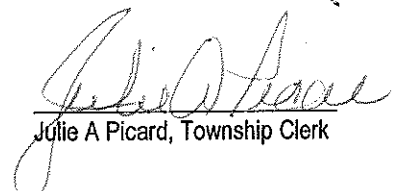
WHEREAS, a refund is due.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower, County of Cape May, State of New Jersey that the CFO/Treasurer is authorized and directed to refund the overpayments according to the Tax Collector's certification on file with the CFO/Treasurer.

Block	Lot	Refund To	Reason	Tax
499.15	8	Dennis & Nancy Reed 115 Old Mill Drive	Refund Homestead Credit	\$ 367.55
496.21	1	Robert & Margaret Williams 1 Cape Woods Rd	Refund Homestead Credit	\$ 252.48
496.29	36	Charles McBrearty 1 Grebe Court	Refund Homestead Credit	\$ 498.39
507.02	9	Donald & Evelyn Munno 981 Tecumseh Rd	Refund Homestead Credit	\$ 615.48
762	34	Edward Melega 1099 Seashore Rd	Refund Homestead Credit	\$ 271.87
717	18C-005	Kathleen Zirolli 126 E Austin Ave	Refund Homestead Credit	\$ 522.31
510	24.22	Claudia Weber 1 Eagle Court	Refund Homestead Credit	\$ 1,000.00
508.01	12.03	Mary Lou & Jared Jordon 813B Weeks Landing Road	Refund Homestead Credit	\$ 525.84
512.27	6	Anthony & Lis DeAngelis 3008 Bybrook Drive	Refund Homestead Credit	\$ 451.36

	MOTION	SECOND	AYE	NAY	RECUSE	ABSTAIN	ABSENT
CONRAD	X		X				
COOMBS			X				
ROY		X	X				
PERRY			X				
SIPPEL			X				

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on April 4, 2022.


Julie A Picard, Township Clerk

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2022-132

Title: **A RESOLUTION OPPOSING THE NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION'S PROPOSED COASTAL REGULATIONS**

WHEREAS, the Township of Lower recognizes that climate change and sea level rise are a documented threat to New Jersey and its barrier island communities requiring a thoughtful and well-reasoned response from all levels of government; and

WHEREAS, on January 27, 2020, New Jersey Governor Philip Murphy issued Executive Order 100 which directed the New Jersey Department of Environmental Protection (hereinafter "NJDEP") to research and develop regulations to address the threats associated with climate change and sea level rise; and

WHEREAS, NJDEP is planning to adopt new regulations commonly known Protecting Against Climate Threats regulations (hereinafter "PACT") that will, if implemented, significantly devalue land and stymie construction in the Township of Lower; and

WHEREAS, the PACT rules and regulations will necessitate existing homes which are substantially improved and new construction within identified flood zones be elevated five (5) feet above the base flood elevation; and

WHEREAS, the costs associated with elevating new and substantially improved homes an additional five feet above the base flood elevation will be prohibitively expensive for our residents and presents practical difficulties for many sites located throughout the Township; and

WHEREAS, historically, when NJDEP has proposed and/or issued new rules and regulations they have been promulgated in accordance with enacted legislation; and

WHEREAS, in this case there is no adopted legislation which has authorized the NJDEP to impose and/or enact more stringent requirements than the federal regulations that are currently in place; and

WHEREAS, in accordance with scientific studies commissioned by NJDEP, the prospective five-foot freeboard requirement is based on sea level rise projections for the year 2100 that have a probability of only 17% of coming to fruition; and

WHEREAS, pursuant to the New Jersey Municipal Land Use Law, Municipalities are required to prepare Master Plans utilizing a 20- or 30-year planning horizon, and, consequently, the Township of Lower strongly suggests that the State of New Jersey utilize the same timeframe in connection with proposed PACT regulations; and

WHEREAS, there has been absolutely no public discussion concerning the magnitude of the economic impact of these proposed regulations or how to assist residents and property owners who will be negatively impacted and NJDEP must engage in a meaningful, holistic economic impact analysis, and not simply rely on a one-sided analysis of potential economic impacts from future, projected climate change related threats; and

WHEREAS, NJDEP has directed and is requiring Municipalities to adopt a new model Flood Damage Protection Ordinance that appears to require that municipalities automatically impose the NJ PACT regulations prior to their legislative adoption through the State rule making process; and

WHEREAS, among other proposed regulations, the new model Flood Damage Protection Ordinance also requires that road and parking areas proposed in the flood hazard be constructed at least one foot above the Flood Hazard Area Design elevation, that flood permits be required for ordinary maintenance and minor work that does not require a building permit under the Uniform Construction Code, that seasonally occupied structures be built on a foundation even though no such requirement exists in the Uniform Construction Code.

NOW, THEREFORE, BE IT RESOLVED, that the Township Council of the Township of Lower opposes the adoption of the PACT Regulations and the State's proposed Flood Damage Protection Ordinance as currently presented;

BE IT FURTHER RESOLVED, that NJDEP's decision to use sea level rise projections with only a 17% confidence level should be subject to a scholarly peer review prior to commencing the rule making process.

BE IT FURTHER RESOLVED, that the PACT regulations should be based on a 20- or 30-year timeframe and adjusted over time to address then current science and resiliency measures, rather than be based on an 80-year projection.

BE IT FURTHER RESOLVED, that NJDEP seek the counsel from an independent economist to considering potential economic impacts prior to release of the NJ PACT proposals, so as to better understand the economic impact to coastal communities.

BE IT FURTHER RESOLVED, that NJDEP adhere to the same practice as FEMA and provide detailed maps so that communities and residents can clearly understand how these regulations will impact specific properties.

BE IT FURTHER RESOLVED, that the Legislature be encouraged to exercise its legislative oversight authority to review and approve the PACT Regulations prior to their adoption so as to ensure the fairness and the public acceptance of those regulations.

BE IT FURTHER RESOLVED, NJDEP must take seriously its obligation to accept public comments on the proposed rule changes and carefully consider the opinions and views of the individuals, business interests, and municipal and County governments who will be affected by these regulations.

BE IT FURTHER RESOLVED, that the NJDEP abandon all efforts to require the adoption of the current proposed local Flood Damage Protection Ordinance until such time as the PACT regulations are approved by the State Legislature.

BE IT FURTHER RESOLVED that a copy of this resolution be sent to Governor Philip Murphy, Lt. Governor Sheila Oliver, New Jersey Department of Environmental Protection Commissioner Shawn LaTourette, Senate President Nicholas Scutari, Assembly Speaker Craig Coughlin, Senator Michael Testa, Senator Vince Polistina, Assemblyman Don Guardian, Assemblywomen Clair Swift, Assemblyman Eric Simonsen, and Assemblyman Antwan McClellan.

	MOTION	SECOND	AYE	NAY	RECUSE	ABSTAIN	ABSENT
CONRAD	X		X				
COOMBS			X				
ROY		X	X				
PERRY			X				
SIPPEL			X				

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on April 4, 2022.


Julie A Picard, Township Clerk

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2022-133

Title: AUTHORIZING THE SALE OF TOWNSHIP OF LOWER SURPLUS NO LONGER NEEDED FOR PUBLIC USE ON GOVDEALS ONLINE AUCTION WEBSITE

WHEREAS, the Township of Lower has determined that the property described on Schedule A attached hereto is no longer needed for public use; and

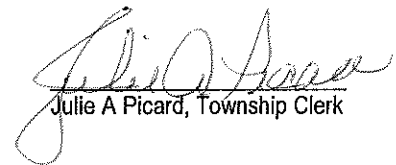
WHEREAS, the Local Unit Technology Pilot Program and Study Act (P.L. 2001, c. 30) authorizes the sale of surplus personal property no longer needed for public use through the use of an online auction service; and

WHEREAS, the Township of Lower intends to utilize the online auction services of GovDeals located at www.govdeals.com; and sell the Township surplus property.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower, County of Cape May, State of New Jersey, that the Township of Lower is hereby authorized to utilize the online auction services of GovDeals located at www.govdeals.com; and sell the surplus property as indicated on Schedule A on an online auction website.

	MOTION	SECOND	AYE	NAY	RECUSE	ABSTAIN	ABSENT
CONRAD	X		X				
COOMBS			X				
ROY		X	X				
PERRY			X				
SIPPEL			X				

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on April 4, 2022.


Julie A Picard, Township Clerk

4/4/2022

GOV DEALS RES 2022- 133

DEPARTMENT -LOCATION	DESCRIPTION /VEHICLE / VIN#	FA#
PLANNING	IBM TYPEWRITER	4462

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2022-134

Title: **RESOLUTION FOR SELF-EXAMINATION OF BUDGET**

WHEREAS, N.J.S.A. 40A: 4-78b has authorized the Local Finance Board to adopt rules that permit municipalities in sound fiscal condition to assume the responsibility, normally granted to the Director of the Division of Local Government Services, of conducting the annual budget examination, and

WHEREAS, N.J.A.C. 5:30-7 was adopted by the Local Finance Board on February 11, 1997; and

WHEREAS, N.J.A.C. 5:30-7.2 through 7.5 the Township of Lower has been declared eligible to participate in the program by the Division of Local Government Services, and the Chief Financial Officer has determined that the local government meets the necessary conditions to participate in the program for the 2022 budget year.

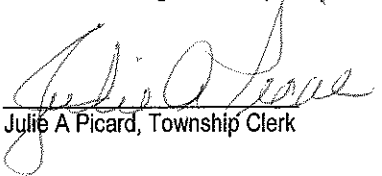
NOW THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Lower, County of Cape May, State of New Jersey that in accordance with N.J.A.C. 5:30-7.6a & b and based upon the Chief Financial Officers certification, the governing body has found the budget has met the following requirements:

1. That with reference to the following items, the amounts have been calculated pursuant to law and appropriated as such in the budget:
 - a. Payment of interest and debt redemption charges
 - b. Deferred charges and statutory expenditures
 - c. Cash deficit of preceding year
 - d. Reserve for uncollected taxes
 - e. Other reserves and non-disbursement items
 - f. Any inclusions of amounts required for school purposes
2. That the provisions relating to limitation on increases of appropriations pursuant to N.J.S.A. 40A: 4-45.2 and appropriations for exceptions to limits on appropriations found at 40A: 4-45.3 et seq. are fully met (Complies with the "CAP" law).
3. That the budget is in such form, arrangement, and content as required by the Local Budget Law and N.J.A.C. 5:30-4 and 5:30-5.
4. That pursuant to the Local Budget Law:
 - a. All estimates of revenue are reasonable, accurate, and correctly stated,
 - b. Items of appropriation are properly set forth
 - c. In itemization, form, arrangement, and content the budget will permit the exercise of the comptroller function within the municipality.
5. The budget and associated amendments have been introduced and publicly advertised in accordance with the relevant provisions of the Local Budget Law, except that failure to meet the deadlines of N.J.S.A. 40A: 4-5 shall not prevent such certification.
6. That all other applicable statutory requirements have been fulfilled

BE IT FURTHER RESOLVED that a copy of this resolution is forwarded to the Director of the Division of Local Government Services upon adoption.

	MOTION	SECOND	AYE	NAY	RECUSE	ABSTAIN	ABSENT
CONRAD	X		X				
COOMBS			X				
ROY		X	X				
PERRY			X				
SIPPEL			X				

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on April 4, 2022.


Julie A Picard, Township Clerk