

Signed Resolutions – November 7, 2022

- Res. #2022-330 Authorization for the payment of Vouchers \$ 656,416.36
- Res. #2022-331 A Resolution Authorizing the Transfer of Firearms No Longer Needed to a Licensed Firearms Dealer for Private Sale
- Res. #2022-332 2022 Drive Sober or Get Pulled Over Year End Holiday Crackdown
- Res. #2022-333 A Resolution Approving the Annual Level of Compensation for the Commissioners of Fire District #2 Pursuant to N.J.S.A.40A:14-88 and Local Finance Notice 2021-16
- Res. #2022-334 Transfer of 2022 Appropriations
- Res. #2022-335 A Resolution Approving the Annual Level of Compensation for the Commissioners of Fire District #3 Pursuant to N.J.S.A.40A:14-88 and Local Finance Notice 2021-16
- Res. #2022-336 Authorization for the Payout of Accumulated Compensatory Time (W.Omrod \$2,874.59)
- Res. #2022-337 Amend Resolution #2022-245; Authorization for the Payout of Accumulated Compensatory Time (B.McEwing \$147.01)
- Res. #2022-338 Amend Resolution #2022-242; Authorization for the Payout of Accumulated Compensatory Time (J.Armbruster \$3,078.07)
- Res. #2022-339 Amend Resolution #2022-243; Authorization for the Payout of Accumulated Compensatory Time (C.Ryan \$1,495.)
- Res. #2022-340 A Resolution of the Township of Lower Canceling Certain Taxes per Agreement/Resolution #2020-272
- Res. #2022-341 Appointment to the Recreation Advisory Board
- Res. #2022-342 Authorizing the Sale of Township of Lower Surplus No Longer Needed for Public Use on GovDeals Online Auction Website
- Res. #2022-343 Certification of Best Practices Inventory
- Res. #2022-344 Authorization for the payout of Accumulated Compensatory Time (M Nuscis \$3,365.)
- Res. #2022-345 A Resolution Amending Resolution #2022-102; Reversing the Cancellation of Taxes
- Res. #2022-346 Public Facilities Grant Application for \$400,000 Stormwater Outfall Improvements
- Res. #2022-347 Identifying Small Cities Fair Housing Officer
- Res. #2022-348 Adoption of State Model Citizen Participation Plan for DCA Small Cities Program
- Res. #2022-349 Approval of Public Facilities Grant Management Plan Stormwater Outfall Improvements
- Res. #2022-350 Insertion of Special Item of Revenue Pursuant to N.J.S.A. 40A:4-87, Chapter 159 (Youth Leadership Grant \$5,042.45)
- Res. #2022-351 Insertion of Special Item of Revenue Pursuant to N.J.S.A. 40A:4-87, Chapter 159 (DEDR \$26,215.00)
- Res. #2022-352 Authorizing a Professional Service Contract with Blauer Associates for the Application Submission and Administrative Work, If Needed, for Storm Drainage Project in the Villas (Not to exceed \$17,500)
- Res. #2022-353 A Resolution Authorizing the Pro-Ration of Mercantile License Fees Associated with Rental Units During the 2023 Calendar Year due to Modification of Annual License Term
- Res. #2022-354 Cancellation of 2022 Taxes and Tax Sale Certificates due to Lower Township Foreclosure on Properties
- Res. #2022-355 Authorization for Refund of Taxes

Vendor #	Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
01200	DELTA DENTAL PLAN OF NJ	22-02618	11/01/22	OCT 22 DENTAL ADMIN	Open	1,355.25	0.00		
01269	DISCOUNT HYDRAULICS*	22-02600	10/27/22	SUPPLIES/DPW	Open	162.58	0.00		
01563	FOREMOST PROMOTIONS*	22-02307	09/23/22	Fire Prevention hats	Open	1,622.85	0.00		
01585	ALBERT FLITCROFT	22-02642	11/03/22	CONTRACTUAL REIMBURSEMENT M	Open	200.40	0.00		
01603	GENERAL CODE PUBLISHERS*	22-02501	10/17/22	Sup # 39	Open	932.16	0.00		
01643	WILLIAM GALESTOK	22-02474	10/17/22	CONTRACTUAL REIMBURSEMENT V	Open	295.00	0.00		
01649	GARDEN STATE HWY PRODUCTS, INC*	22-02172	09/01/22	SIGN POST	Open	2,825.35	0.00		
01653	GENTILINI FORD*	22-02042	08/17/22	MATERIALS FOR VEHICLED/DPW	Open	1,753.57	0.00		
		22-02043	08/17/22	MATERIALS FOR VEHICLES/DEC/DPW	Open	1,579.01	0.00		
		22-02602	10/27/22	HEADLAMPS/VEHICLES	Open	<u>1,182.54</u>	0.00		
						4,515.12			
01690	GRANTURK EQUIPMENT CO*	22-02497	10/17/22	MATERIALS/DPW	Open	232.38	0.00		
01806	ANTHONY J HARVATT, II, ESQ	22-02362	09/29/22	Zoning Brd Resolution Vouchers	Open	300.00	0.00		
01974	I.A.C.P MEMBERSHIP*	22-02074	08/22/22	IACP 2022 ANNUAL CONFERENCE	Open	370.00	0.00		
02025	HUNTER JERSEY PETERBILT*	22-02380	10/04/22	MATERIALS FOR TRUCKS/DPW	Open	745.28	0.00		
		22-02598	10/27/22	MATERIAL/DPW	Open	<u>262.26</u>	0.00		
						1,007.54			
02027	JESCO INC*	22-02496	10/17/22	MATERIALS FOR TRUCKS/DPW	Open	381.24	0.00		
		22-02591	10/27/22	PARTS FOR BACK HOE/DPW	Open	854.50	0.00		
		22-02599	10/27/22	MATERIALS/DPW	Open	<u>458.38</u>	0.00		
						1,694.12			
02045	LIBERTY PARKS AND PLAYGROUNDS*	22-01147	05/04/22	6 FOOT BENCHES	Open	14,689.20	0.00		
02108	KEEN COMPRESSED GAS CO*	22-02614	11/01/22	COMPRESSED GAS/DPW	Open	250.30	0.00		

Vendor #	Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
02245	DAVID LEPOR								
		22-02525	10/25/22	IN LIEU OF HEALTH INS	Open	2,500.00	0.00		
02247	LAWSON PRODUCTS, INC.*								
		22-02604	10/27/22	SUPPLIES/DPW	Open	1,290.76	0.00		
02320	LOWER TOWNSHIP BRD OF EDUCATN								
		22-02323	09/27/22	5th GRADE MUA FIELD TRIP	Open	858.90	0.00		
02441	ERNEST MACOMBER								
		22-02519	10/24/22	CONTRACTUAL REIMBURSEMENT M	Open	1,837.20	0.00		
02538	MARSH & MCLENNAN AGENCY, LLC*								
		22-00069	01/10/22	RES 2022-12 MONTHLY DNE\$43517.	Open	3,626.41	0.00		
02590	ARTHUR MASON								
		22-02511	10/21/22	CONTRACTUAL REIMBURSEMENT M	Open	72.00	0.00		
02632	N J PLANNING OFFICIALS*								
		22-02537	10/25/22	NJ PLANNING OFFICIALS BILLING	Open	440.00	0.00		
02811	JAMES MOY								
		22-02518	10/24/22	CONTRACTUAL REIMBURSEMENT M	Open	229.17	0.00		
03021	NJ MOTOR VEHICLE COMMISSION								
		22-02469	10/13/22	Vehicle Title Registration	Open	60.00	0.00		PC1
03023	SIG SAUER INC*								
		22-01879	07/25/22	TRAINING 10/5/22	Open	560.00	0.00		
03026	NJ STATE HEALTH BENEFITS								
		22-02578	10/27/22	NOV 2022 HEALTH INS	Open	206,109.73	0.00		
		22-02579	10/27/22	NJSHBP NOV 2022 RETIREE	Open	105,935.04	0.00		
						312,044.77			
03034	SAFEGUARD DOCUMENT DESTRUCTION								
		22-02485	10/17/22	TOWNSHIP SHREDDING DAY/OCT.15	Open	800.00	0.00		
03072	NJ STATE LEAGUE OF MUNICIPALITI*								
		22-02397	10/06/22	LEAGUE OF MUNIC- M BREWSTER	Open	70.00	0.00		
03179	OFF-SHORE GETTY STATION*								
		22-02492	10/17/22	TOWING/DPW	Open	150.00	0.00		
03293	BLAINE PAYNTER								
		22-02510	10/21/22	CONTRACTUAL REIMBURSEMENT V	Open	370.00	0.00		
		22-02521	10/24/22	CONTRACTUAL REIMBURSEMENT M	Open	35.00	0.00		
						405.00			
03305	PEDRONI FUEL*								
		22-02464	10/13/22	NO LEAD GAS/DPW 9/29/22	Open	1,261.94	0.00		

Vendor #	Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
03305	PEDRONI FUEL*				Continued				
		22-02527	10/25/22	NO LEAD GAS/DPW	Open	610.47	0.00		
						1,872.41			
03387	POGUE INC. *								
		22-02480	10/17/22	CONTROLLED SUBSTANCE TEST	Open	50.00	0.00		
		22-02481	10/17/22	CONTROLLED SUBSTANCE TEST	Open	133.00	0.00		
		22-02502	10/17/22	CONTROLLED SUBSTANCE TEST	Open	75.00	0.00		
						258.00			
03466	R & R SPECIALTIES								
		22-02344	09/28/22	HALLOWEEN PARADE-TROPHY&MEDALS	Open	93.00	0.00		
03573	SAFETY-KLEEN CORP*								
		22-01052	04/21/22	EQUIP. MAINT/DPW/MAY	Open	502.75	0.00		
03611	SERVICE TIRE TRUCK CENTERS*								
		22-01925	08/02/22	TIRES/SANT/REC/DPW/OCT	Open	3,842.02	0.00		
03692	SOUTH JERSEY GAS CO*								
		22-02589	10/27/22	9/19-10/19/22 NATURAL GAS	Open	1,711.82	0.00		
03899	UPS								
		22-02488	10/17/22	RETURN LAB TOP/DPW	Open	324.62	0.00		PCI
		22-02574	10/27/22	SHIPPING CHARGED TO P-CARD	Open	56.27	0.00		PCI
		22-02583	10/27/22	SHIPPING CHARGED TO P-CARD	Open	55.79	0.00		PCI
						436.68			
03904	LOWE'S HOME CENTER INC*								
		22-02361	09/29/22	SUPPLIES FOR TOWNSHIP/DPW	Open	29.54	0.00		
03969	VERIZON								
		22-02586	10/27/22	LANDLINES 10/13-11/12/22	Open	43.34	0.00		
03971	VERIZON WIRELESS MDT POLICE								
		22-02622	11/01/22	VERIZON POLICE & TWP	Open	1,236.48	0.00		
03985	VILLAS NAPA AUTO PARTS								
		22-01930	08/02/22	RDS/RECY/DPW/OCT	Open	1,258.01	0.00		
03992	VAL-U AUTO PARTS LLC*								
		22-01928	08/02/22	RDS/SANT/RECY/DPW/OCT	Open	5,752.09	0.00		
		22-01969	08/08/22	VEHICLE AC EVAPORATION SYSTEM	Open	9,369.75	0.00		
						15,121.84			
04030	WEST PUBLISHING PAYMENT *								
		22-02463	10/13/22	COURT ANNUAL UPDATES	Open	829.00	0.00		
04075	BARBER CONSULTING SERVICES LLC								
		22-02528	10/25/22	SERVER CONFIGURE & TEST TH-BOCA	Open	1,500.00	0.00		
		22-02529	10/25/22	CLOUD BACK UP 1YR TIL 10/15/23	Open	600.00	0.00		
						2,100.00			

Vendor #	Name	Status	Amount	Void Amount	Contract	PO Type
PO #	PO Date Description					
04085	CHRISTOPHER WINTER					
22-02517	10/24/22 CONTRACTUAL REIMBURSEMENT M	Open	166.00	0.00		
04089	WIZARD'S FESTIVAL OF FUN, INC*					
22-02266	09/15/22 PEP BAND FOR PARADE 10/08/22	Open	950.00	0.00		
04097	CINTAS FIRST AID AND SAFETY*					
22-02585	10/27/22 REFILL MEDICAL CABINET	Open	57.31	0.00		
22-02601	10/27/22 FIRST AID SUPPLIES/DPW	Open	67.33	0.00		
			<u>124.64</u>			
04261	STATE OF NEW JERSEY					
22-02625	11/02/22 3RD QTR 2022 UNEMPLOYMENT	Open	4,824.99	0.00		
04301	SEASHORE ASPHALT CORPORATION*					
22-02038	08/17/22 ASPHALT VARIOUS ROADWAYS	Open	867.00	0.00		B
05083	ALLEGRA MARKETING, PRINT & MAIL					
22-02468	10/13/22 VETERANS DAY POSTER/FLYERS	Open	403.00	0.00		
6059	USABLE LIFE					
22-02577	10/27/22 NOVEMBER 2022 LIFE	Open	782.10	0.00		
7079	SUBURBAN PROPANE L P*					
22-02467	10/13/22 PROPANE- FREEMAN DOUGLASS PARK	Open	97.21	0.00		
7098	SHORE VETERINARIAN ANIMAL *					
22-00071	01/10/22 RES #22-29 ANIMAL CONT DNE\$57K	Open	4,750.00	0.00		B
7196	LAUREN HUGGINS SUIT*					
22-00068	01/10/22 RES22-09 PUBLIC INFO DNE\$16280	Open	1,356.67	0.00		B
7199	STAPLES CREDIT PLAN-INSTORE PU					
22-02378	10/04/22 OFFICE SUPPLIES	Open	353.41	0.00		
7251	REIT LUBRICANTS CO*					
22-02219	09/13/22 MOTOR OIL/SYNTHETIC LUBE	Open	2,967.55	0.00		
7354	FLEETPRIDE INC.*					
22-02368	10/04/22 SUPPLIES FOR TRUCKS/DPW	Open	88.00	0.00		
22-02526	10/25/22 BRAKES/TRUCK 29	Open	1,893.08	0.00		
22-02603	10/27/22 NEW BRAKES/DPW	Open	1,611.60	0.00		
			<u>3,592.68</u>			
7385	JASON FELSING					
22-02478	10/17/22 TRAINING MEALS	Open	27.03	0.00		
7386	COREY SCHEID					
22-02475	10/17/22 TRAINING MEALS	Open	10.00	0.00		
7437	ECOVERSE INDUSTRIES LTD*					
22-02369	10/04/22 COMPOST TURNER PARTS	Open	4,584.70	0.00		

Vendor #	Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
7437	ECOVERSE INDUSTRIES LTD*				Continued				
		22-02437	10/07/22	TUB GRINDER PARTS/DPW	Open	1,034.47	0.00		
						5,619.17			
7475	SUZANNE M SCHEID								
		22-02509	10/21/22	CONTRACTUAL REIMBURSEMENT M	Open	30.04	0.00		
7507	STEFANKIEWICZ & BELASCO LLC*								
		22-00062	01/10/22	RES 2022-01 DNE\$34K MONTHLY	Open	2,833.33	0.00		B
7526	J HARRIS ACADEMY OF POLICE LLC								
		22-01148	05/04/22	TRAINING Oct 19, 2022	Open	285.00	0.00		
7536	ALS ASSOCIATION OF GREATER								
		22-02241	09/14/22	RETURN OF UNUSED ESCROW	Open	143.75	0.00		
7636	MOTT MACDONALD LLC*								
		22-02460	10/13/22	ENGINEERING INV 8-20-2021	Open	675.50	0.00		
7727	ANDREW MCCLOSKEY								
		22-02641	11/03/22	CONTRACTUAL REIMBURSEMENT V	Open	278.00	0.00		
7748	JAMES MATHIS								
		22-02476	10/17/22	TRAINING MEALS	Open	25.00	0.00		
7772	PIONEER ATHLETICS*								
		22-02504	10/17/22	QUICK STRIPE WHITE PAINT	Open	720.00	0.00		
7820	DEBLASIO & ASSOCIATES, P.C*								
		22-02462	10/13/22	PI Board Engineer Vouchers	Open	661.60	0.00		
7826	CASANI CANDY CO. INC*								
		22-02354	09/28/22	HALLOWEEN CANDY-TRUNK OR TREAT	Open	2,013.10	0.00		
7836	AXON ENTERPRISE, INC*								
		22-01874	07/25/22	TASER EW INSTRUCTOR CERTIFICAT	Open	750.00	0.00		
7839	JAMES DIETTERICH								
		22-02516	10/24/22	CONTRACTUAL REIMBURSEMENT M/V	Open	963.05	0.00		
7929	AMAZON CAPITAL SERVICES, INC*								
		22-02289	09/21/22	CUSTOM COURT OFFICE FLEECE JKT	Open	102.97	0.00		
		22-02313	09/23/22	MILWAUKE BATTERY CHARGER	Open	85.00	0.00		
		22-02374	10/04/22	FS supplies	Open	132.08	0.00		
		22-02375	10/04/22	FS amazon masks	Open	185.89	0.00		
		22-02399	10/06/22	2023 BUDGET SUPPLIES	Open	654.06	0.00		
		22-02402	10/06/22	FS Amazon misc	Open	89.74	0.00		
		22-02413	10/06/22	FAUCET FOR FREEMAN DOUGLASS	Open	83.09	0.00		
		22-02427	10/07/22	OIL SPLATTER PAD	Open	21.11	0.00		
		22-02471	10/13/22	SUPPLIES FOR HAUNTED TRAILS	Open	1,368.65	0.00		
		22-02487	10/17/22	FS Belles fire investigation	Open	762.19	0.00		
		22-02584	10/27/22	HAUNTED TRAILS BANNER & LIGHTS	Open	57.98	0.00		

Vendor #	Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
7929	AMAZON CAPITAL SERVICES, INC*				Continued				
		22-02592	10/27/22	HEAD GASKET FOR LEAF TRUCK	Open	69.99	0.00		
						3,612.75			
8439	J&D SERVICES LLC *								
		22-00851	04/06/22	FERTILIZING SERVICES RES22-107	Open	2,502.90	0.00		
8440	ANTONIO A MARROQUIN								
		21-01447	06/11/21	EQUIPMENT ATTLOANCE 2021	Open	27.30	0.00		
		22-00881	04/07/22	EQUIPMENT ALLOWANCE 2022	Open	68.70	0.00		B
						96.00			
8448	STAR GENERAL CONTRACTING *								
		22-00368	02/07/22	DOUGLASS PARK/CANAL PARK	Open	227.00	0.00		B
8460	RE BUSINESS SOLUTIONS *								
		22-02531	10/25/22	POOLED PRINTER MAINT 3RD QTR	Open	1,596.82	0.00		
8464	JEREMY EMBS								
		22-02484	10/17/22	FS JE reimbursement UFC book	Open	100.00	0.00		
8517	STEWART BUSINESS SYSTEMS *								
		22-02432	10/07/22	FS 10.1.22-12.31.22	Open	113.85	0.00		
8524	FRED M SCHIAVONE CONSTRUCTION*								
		22-01967	08/08/22	STORM SEWER CLOVERDALE, EVERG	Open	100,908.64	0.00		B
		22-01968	08/08/22	CHG 2- WILSON, 1ST,2ND,3RD AVE	Open	8,094.68	0.00		
						109,003.32			
8529	STAR LEDGER								
		22-01751	07/08/22	1YR DGTL SUBSCRIPTION TREAS.	Open	100.00	0.00		PC1
8686	SHELBY RAMBO								
		22-02572	10/27/22	shelby Rambo uniform reimbursm	Open	112.47	0.00		
8721	BLANEY, DONOHUE, & WEINBERG PC								
		22-00067	01/10/22	RES 2022-06 PROSECUT DNE\$42500	Open	3,541.66	0.00		B
8735	SURENIAN EDWARDS & NOLAN LLC								
		22-00826	04/06/22	Special Counsel Affordable Hou	Open	760.00	0.00		B
8838	2022 MAAWLW CONFERENCE								
		22-02125	08/30/22	WOMEN IN LAWENFORCEMENT CONFER	Open	550.00	0.00		
8847	EASTERN LIFT TRUCK CO. INC								
		22-02498	10/17/22	MATEREIAL /DPW	Open	47.14	0.00		
8849	HORNER ENTERPRISES LLC								
		22-02500	10/17/22	BOUNCE HOUSES-BENEFIT CONCERT	Open	900.00	0.00		
8855	CAPE MAY LANDING								
		22-02343	09/28/22	REFUND 3RD QRT TAX	Open	483.84	0.00		

Vendor #	Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
8859	SHERWOOD LOCK & KEY	22-02404	10/06/22	KEYS	Open	9.00	0.00		
8864	EMMA MULDOON	22-02495	10/17/22	Reimburse Concert Supplies	Open	39.48	0.00		
8865	CAPE ENVIRONMENTAL TESTING LAB	22-02490	10/17/22	WELL WATER TESTING	Open	70.00	0.00		
8867	SCOTT SHAFFER	22-02568	10/27/22	FINGERPRINT/BACKGROUND CHECK	Open	57.38	0.00		
BOSNA	KAREN MANETTE BOSNA	22-02459	10/13/22	YOGA- MONTH OF SEPTEMBER	Open	205.00	0.00		
DOUGHERT	GEORGIA DOUGHERTY	22-02613	11/01/22	CONTRACTUAL REIMBURSEMENT M	Open	296.94	0.00		
FBINA	FBINAA NJ CHAPTER*	22-01898	07/27/22	TRAINING OCT 2-4, 2022	Open	2,275.00	0.00		
JUSTF005	SHANNON NAGEL	22-02503	10/17/22	FACE PAINTER-BENEFIT CONCERT	Open	200.00	0.00		
MARIE005	MARIE STRICKLAND	22-02612	11/01/22	CONTRACTUAL REIMBURSEMENT M/V	Open	1,583.15	0.00		
NJPSAC	NJPSAC	22-02088	08/23/22	2022 ACCREDITATION MGR CONFERE	Open	747.00	0.00		
SEAGE	SEAGEAR MARINE SUPPLY*	22-02597	10/27/22	MATERIALS/DPW	Open	133.37	0.00		
SIXSM	LLOYD SIXSMITH*	22-02180	09/02/22	RECREATION LABORERS SHIRTS	Open	139.30	0.00		
Total Purchase Orders:		149	Total P.O. Line Items:		0	Total List Amount:	654,484.20	Total Void Amount:	0.00

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2022-330

Title: AUTHORIZING THE PAYMENT OF VOUCHERS

<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
COMCAST	10/15-11/14/22 INTERNET (ALL)	\$1372.16
GREAT AMERICAN FINANCIAL	NOVEMBER 22 MAIL MACHINCE LEASE	\$560.00

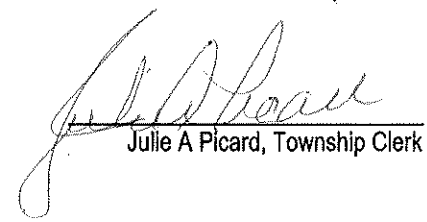
TOTAL Manual Checks \$1932.16

TOTAL Computer Generated \$654,484.20

TOTAL BILL \$656,416.36

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD	X		X			
COOMBS			X			
ROY		X	X			
PERRY			X			
SIPPEL			X			

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on Nov ,07 ,2022.


 Julie A Picard, Township Clerk

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2022-331

Title: A RESOLUTION AUTHORIZING THE TRANSFER OF FIREARMS NO LONGER NEEDED TO A LICENSED FIREARMS DEALER FOR PRIVATE SALE

WHEREAS, the Township of Lower has determined that one (1) Glock G21 Gen4 Serial number ZPF335; Fixed Asset number 3761 is no longer needed for public use by the Lower Township Police Department; and

WHEREAS, the Township has requested and obtained an estimate as to the fair market value of the weapons from United Uniforms, an authorized firearms dealer, located in Rio Grande, New Jersey; and

WHEREAS, N.J.S.A 40A:11-36 permits a municipality to sell, by private sale, personal property no longer needed for public use, when the fair value of the property to be sold does not exceed the applicable bid threshold; and

WHEREAS, N.J.S.A. 2C:58-2 regulates the sale of the firearms within the State of New Jersey and requires that firearms be sold exclusively through a licensed gun dealer; and

WHEREAS, in order to facilitate the sale of one (1) Glock G21 Gen 4, Serial number ZPF335, Fixed Asset #3761 to Lower Township Sergeant Robert Smith whom retired effective October 1, 2022 for the estimated value of \$350.00, the firearm will be transferred to United Uniforms and the Township will receive a credit in the amount of \$350.00 on its Police Department Equipment Account.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower, County of Cape May, State of New Jersey that the transfer of the firearm identified herein to United Uniforms, and the sale of the firearm identified by Serial number ZPF335, Fixed Asset #3761 to Retired Sergeant Robert Smith for the amount of Three Hundred Fifty (\$350.00) Dollars, to be received in the form of a credit of \$350.00 is hereby authorized.

BE IT FURTHER RESOLVED that said weapon; fixed asset #3761 will be removed from the Lower Township Fixed Asset Inventory.

	MOTION	SECOND	AYE	NAY	RECUSE	ABSTAIN	ABSENT
CONRAD	X		X				
COOMBS			X				
ROY		X	X				
PERRY			X				
SIPPEL			X				

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on November 7, 2022.


Julie A. Picard, Township Clerk

United Uniform
1050 Route 47
Rio Grande, NJ 08242
(609) 849-9347
UUORDERS@HOTMAIL.COM

Estimate

ADDRESS
Karen Wolf

SHIP TO
Karen Wolf

ESTIMATE # 3178
DATE 10/18/2022

ACTIVITY	QTY	RATE	AMOUNT
Sales Glock 21 Gen 4 Resale value at Blue book on gun values lists at 80% a value of \$350 for resale. True Gun Value shows a used 80% version as \$300	1	350.00	350.00

Smith	SUBTOTAL	350.00
	TAX	0.00
	TOTAL	\$350.00

Accepted By

Accepted Date

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

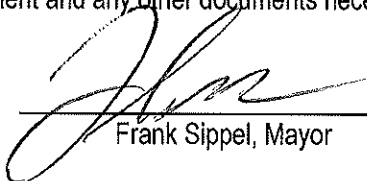
RESOLUTION #2022-332

Title: 2022 DRIVE SOBER OR GET PULLED OVER YEAR END HOLIDAY CRACKDOWN

WHEREAS, the Township of Lower desires to apply for and obtain a grant from the New Jersey Department of Law and Public Safety, Division of Highway Traffic Safety for \$10,500.00 to carry out a 2022 Drive Sober or Get Pulled Over Year End Holiday Crackdown from December 2, 2022 to January 1, 2023.

NOW THEREFORE, BE IT THEREFORE RESOLVED, by the Township Council of the Township of Lower, County of Cape May, State of New Jersey that the Township of Lower does hereby authorize the application for such a grant; and, upon receipt of the grant agreement from the New Jersey Department of Law and Public Safety, Division of Highway Traffic Safety, does further authorize the execution of the grant agreement; and also, upon receipt of the fully executed agreement from the Department, does further authorize the expenditure of funds pursuant to the terms of said agreement between the Township of Lower and the New Jersey Department of Law and Public Safety, Division of Highway Traffic Safety.

BE IT FURTHER RESOLVED, that the persons whose names, titles and signatures appear below are authorized to sign the application, and that they or their successors in said titles are authorized to sign the agreement and any other documents necessary in connection therewith:

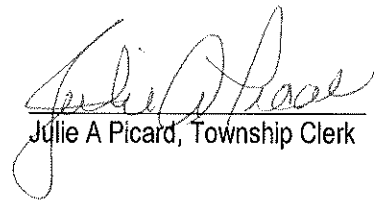


 Frank Sippel, Mayor

 Kevin Lewis, Chief of Police

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD	X		X			
COOMBS			X			
ROY		X	X			
PERRY			X			
SIPPEL			X			

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on November 7, 2022.



 Julie A Picard, Township Clerk



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[Back](#)

Document Information: [MOB-YEHDS-2022-Lower Township-00049](#)

[Details](#)

GRANT SNAPSHOT

Grant #:	
Status:	Application In Process
Project Title:	2022 Drive Sober or Get Pulled Over Year End Holiday Crackdown
Grantee/Organization Name:	Lower Township
Project Period:	From: 12/02/2022 To: 01/01/2023
Total Grant Award:	\$10,500.00

Project Director:	Captain Donald Vanaman
Phone Number:	609-886-1619 ext.148
Email:	Vanaman@LowerTownshipPolice.com
DHTS Grant Manager:	
Phone Number:	
Email:	

[Top of the Page](#)

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TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STTE OF NEW JERSEY

RESOLUTION #2022-333

Title: A RESOLUTION APPROVING THE ANNUAL LEVEL OF COMPENSATION FOR THE COMMISSIONERS OF FIRE DISTRICT #2 PURSUANT TO N.J.S.A.40A:14-88 AND LOCAL FINANCE NOTICE 2021-16

WHEREAS, pursuant to N.J.S.A. 40A:14-88 and Local Finance Notice 2021-16, a Board of Fire Commissioners for a Fire District is permitted to establish annual compensation for its fire district commissioners; and

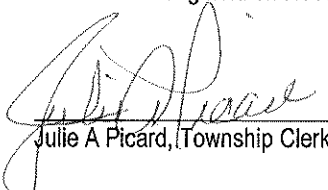
WHEREAS, on September 10, 2022, the Board of Commissioners of Fire District #2, adopted Resolution # 22-32, a copy of which is annexed hereto, establishing the annual level of compensation for the commissioners of Fire District #2; and

WHEREAS, pursuant to N.J.S.A. 40A:14-88, the municipal governing body of the Township of Lower is required to review and approve the proposed annual compensation for the Fire District.

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Lower, County of Cape May, State of New Jersey, that the proposed annual compensation for the Commissioners of Fire District #2, a copy of which is attached hereto, has been reviewed and same is hereby approved.

	MOTION	SECOND	AYE	NAY	RECUSE	ABSTAIN	ABSENT
CONRAD	X		X				
COOMBS			X				
ROY		X	X				
PERRY			X				
SIPPEL			X				

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on November 7, 2022


Julie A Picard, Township Clerk

LOWER TOWNSHIP FIRE COMMISSION
 SECOND DISTRICT
 P.O. BOX 724
 NORTH CAPE MAY, NEW JERSEY 08204

**THE COMMISSIONERS OF FIRE DISTRICT NO. 2
 IN THE TOWNSHIP OF LOWER,
 COUNTY OF CAPE MAY - STATE OF NEW JERSEY**

Resolution 22-32

Establishing the Compensation for Members of the Board of Fire Commissioners for 2023

WHEREAS, N.J.S.A. 40A:14-88 provides that each member of the Board of Fire Commissioners shall receive as compensation such amounts as the Board shall fix; and

WHEREAS, N.J.S.A. 40A:14-88 further provides that the compensation so fixed shall be subject to review by the governing body wherein the Fire District is located; and

WHEREAS, the compensation for members of the Board is set forth in Schedule A to the resolution.

NOW THEREFORE, be it RESOLVED by the Commissioners of Fire District No. 2 in the Township of Lower, County of Cape May, as follows:

- (1) The Commissioners shall receive the compensation set forth on the attached Schedule A subject to review by the governing body of the municipality.
- (2) A copy of this resolution shall be forwarded to the governing body of the Lower Township, Cape May County, New Jersey upon adoption.

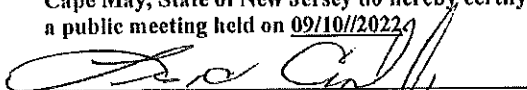
The foregoing resolution was introduced by Commissioner Andrews
 and it was seconded by Commissioner Prendergast

RECORD OF VOTE

Members	ANDREWS	BARGER	BROWN	CONLEY	PRENDERGAST
Yes	X	X	X	X	X
No					
Not Voting					
Absent					

CERTIFICATION

I, Lewis H. Conley, Jr., Secretary of the Commissioners of Fire district No.2 in the Township of Lower, in the County of Cape May, State of New Jersey do hereby certify that the foregoing resolution was duly adopted by the Commissioners at a public meeting held on 09/10/2022.


 Lewis H. Conley, Jr., Commissioner/Secretary

LOWER TOWNSHIP FIRE COMMISSION

SECOND DISTRICT

P.O. BOX 724

NORTH CAPE MAY, NEW JERSEY 08204

SCHEDULE A

Establishing the Compensation for Members of the Board of Fire Commissioners for 2023

President	\$3,650.00
Vice President	\$3,350.00
Secretary	\$4,050.00
Treasurer	\$3,350.00
Commissioner	\$3,350.00

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2022-334

Title: TRANSFER OF 2022 APPROPRIATIONS


WHEREAS, N.J.S.A. 40A: 4-58 provides for appropriation transfers during the last two months of the current fiscal year when it has been determined that any appropriation is insufficient to pay the claims authorized or incurred during the current year, which are chargeable to said appropriation, and there is an excess in any appropriation over and above the amount deemed to be necessary to fulfill its purpose.

NOW, THEREFORE BE IT RESOLVED by the Township Council of the Township of Lower, State of New Jersey that the following transfers totaling \$233,100.00 be made between the 2022 budget appropriations:

LINE ITEM		ACCT. NUMBER	TO	FROM
PLANNING	S&W	2-01-20-170-100	10,000.00	
PUBLIC WORKS	OE	2-01-26-305-200	60,100.00	
RECREATION	OE	2-01-28-370-200	5,000.00	
CELEBRATION	OE	2-01-30-420-200	4,000.00	
ELECTRIC	OE	2-01-31-430-200	52,000.00	
WATER & SEWER	OE	2-01-31-445-200	2,000.00	
GASOLINE	OE	2-01-31-460-200	100,000.00	
HUMAN RESOURCES	S&W	2-01-20-140-100		70,000.00
HUMAN RESOURCES	OE	2-01-20-140-200		5,000.00
LIABILITY INSURANCE	OE	2-01-23-210--400		18,100.00
DISPATCH	OE	2-01-25-250-200		125,000.00
SOLID WASTE DISPOSAL	OE	2-01-32-465-600		15,000.00
			233,100.00	233,100.00

	MOTION	SECOND	AYE	NAY	RECUSE	ABSTAIN	ABSENT
CONRAD	X		X				
COOMBS			X				
ROY		X	X				
PERRY			X				
SIPPEL			X				

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on November 7, 2022.


 Julie A Picard, Township Clerk

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STTE OF NEW JERSEY

RESOLUTION #2022-335

Title: A RESOLUTION APPROVING THE ANNUAL LEVEL OF COMPENSATION FOR THE COMMISSIONERS OF FIRE DISTRICT #3 PURSUANT TO N.J.S.A.40A:14-88 AND LOCAL FINANCE NOTICE 2021-16

WHEREAS, pursuant to N.J.S.A. 40A:14-88 and Local Finance Notice 2021-16, a Board of Fire Commissioners for a Fire District is permitted to establish annual compensation for its fire district commissioners; and

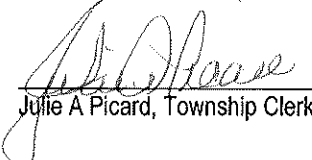
WHEREAS, on October 19, 2022, the Board of Commissioners of Fire District #3, adopted Resolution # 2022-21 a copy of which is annexed hereto, establishing the annual level of compensation for the commissioners of Fire District #3; and

WHEREAS, pursuant to N.J.S.A. 40A:14-88, the municipal governing body of the Township of Lower is required to review and approve the proposed annual compensation for the Fire District.

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Lower, County of Cape May, State of New Jersey, that the proposed annual compensation for the Commissioners of Fire District #3, a copy of which is attached hereto, has been reviewed and same is hereby approved.

	MOTION	SECOND	AYE	NAY	RECUSE	ABSTAIN	ABSENT
CONRAD	X		X				
COOMBS			X				
ROY		X	X				
PERRY			X				
SIPPEL			X				

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on November 7, 2022


 Julie A Picard, Township Clerk

**THE COMMISSIONERS OF FIRE DISTRICT NO. 3
IN THE TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, NEW JERSEY**

RESOLUTION # 2022-21

**RESOLUTION OF THE COMMISSIONERS OF FIRE DISTRICT NO. 3, IN
ESTABLISHING THE ANNUAL LEVEL OF COMPENSATION FOR THE
COMMISSIONERS OF FIRE DISTRICT NO. 3 PURSUANT TO N.J.S.A.
40A:14-88 AND LOCAL FINANCE NOTICE 2021-16**

BACKGROUND

WHEREAS, the Commissioners of Fire District No. 3, in the Township of Lower, County of Cape May, State of New Jersey are required to annually establish and authorize the level of compensation for its elected Commissioners pursuant to N.J.S.A. 40A:14-88 and Local Finance Notice LFN 2021-16.

NOW, THEREFORE, BE IT RESOLVED, by the Commissioners of Fire District No. 3, in the Township of Lower, County of Cape May, State of New Jersey, as follows:

1. The annual compensation for the Commissioners of Fire District No. 3 is hereby established as set forth on Schedule "A", which is attached hereto and incorporated herein.
2. The Secretary shall provide a copy of this Resolution to the Lower Township Council for their review and approval in accordance with N.J.S.A. 40A:14-88 and Local Finance Notice LFN 2021-16 prior to approval of the annual budget.
3. This Resolution shall take effect immediately upon adoption this 18 day of October, 2022.

I hereby certify the foregoing to be the original resolution adopted by the Board of Commissioners of Fire District No. 3 at a meeting held October 18, 2022.

Steven Douglass
Steven Douglass, Secretary

	MOTION	SECOND	YEA	NAY	ABSTAIN	ABSENT
Robertson			X			
G. Douglass			X			M
S. Douglass			X			
Sweeten	X		X			
Devlin		X	X			

**BOARD OF FIRE COMMISSIONERS
LOWER TOWNSHIP DISTRICT 3
PO BOX 162
RIO GRANDE, NJ 08242**

Schedule "A" Resolution 2022-21

Commissioner (5)	\$4100 each
Treasurer	\$2200
Secretary	\$1700

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION # 2022-336

Title: AUTHORIZATION FOR THE PAYOUT OF ACCUMULATED COMPENSATORY TIME

WHEREAS, the employee listed below has accrued compensatory time due from the Township and has requested payment for this time; and

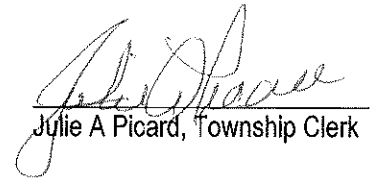
WHEREAS, it is necessary to obtain authorization for any salary and wage disbursement to a Township employee that is not specified in the salary ordinance; and

WHEREAS, it has been determined by the Township Treasurer as evidenced by her signature Lauren Reed that adequate funding is available for such payment in the current budget for Salaries and Wages.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower, County of Cape May, State of New Jersey that payment to William Omrod in the amount of \$2,874.59 is authorized and chargeable to the 2022 Budget account 2-01-25-240-122.

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD	X		X			
COOMBS			X			
ROY		X	X			
PERRY			X			
SIPPEL			X			

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held November 7, 2022.


Julie A Picard, Township Clerk

LOWER TOWNSHIP POLICE DEPARTMENT

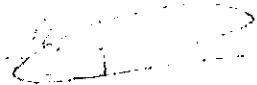
SPECIAL REPORT

TO: Chief Kevin Lewis
FROM: Ptlm. William Omrod #208
DATE: October 19, 2022
SUBJECT: Comp Time Buyout

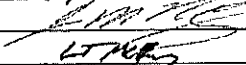
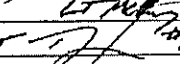
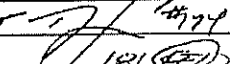
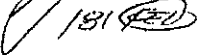
Chief Lewis,

I am asking to submit this letter to payroll requesting a buyout of 100 hours of accrued comp time. Thank you in advance for your time and attention to this request.

Respectfully Submitted,



William Omrod
Patrolman Badge 208

C	File	Officer	Comments
	10/17/2022	William Omrod #208	
	10/19/22		to L.T.
	10/20/22	LT 	TO Capt Vann
	10/20/22	CPT 	TO CHIEF LEWIS RECOMMEND APPROVAL
	10/20/22		SENT TO TOWNHALL TO PROCESS

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TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTON #2022-337

Title: AMEND RESOLUTION #2022-245; AUTHORIZATION FOR THE PAYOUT OF ACCUMULATED COMPENSATORY TIME

WHEREAS, Resolution #2022- 245 was adopted by Township Council at a meeting held August 1, 2022 Authorizing the payout of accumulated compensatory time to Brian McEwing in the amount of \$1,978.32; and

WHEREAS, because of the ratification of the Superior Officers Contract, the employee list above is due additional payout in the amount of \$147.01.

WHEREAS, it has been determined by the Township Treasurer as evidenced by her signature Lauren Reed that adequate funding is available for such payment in the current budget for Salaries and Wages.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower, County of Cape May, State of New Jersey that total payment to Brian McEwing in the amount of \$2,125.33 is authorized and chargeable to the 2022 Budget account 2-01-25-240-120.

	MOTION	SECOND	AYE	NAY	RECUSE	ABSTAIN	ABSENT
CONRAD	X		X				
COOMBS			X				
ROY		X	X				
PERRY			X				
SIPPEL			X				

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on November 7, 2022.


Julie A Picard, Township Clerk

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTON #2022-338

Title: AMEND RESOLUTION #2022- 242; AUTHORIZATION FOR THE PAYOUT OF ACCUMULATED COMPENSATORY TIME

WHEREAS, Resolution #2022- 242 was adopted by Township Council at a meeting held August 1, 2022 Authorizing the payout of accumulated compensatory time to John Armbruster in the amount of \$26,448.29; and

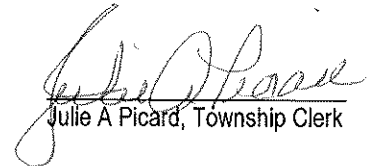
WHEREAS, because of the ratification of the Superior Officers Contract, the employee list above is due additional payout in the amount of \$3,078.07.

WHEREAS, it has been determined by the Township Treasurer as evidenced by her signature Lauren Reed that adequate funding is available for such payment in the current budget for Salaries and Wages.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower, County of Cape May, State of New Jersey that total payment to John Armbruster in the amount of \$29,526.36 is authorized and chargeable to the 2022 Budget account 2-01-25-240-120.

	MOTION	SECOND	AYE	NAY	RECUSE	ABSTAIN	ABSENT
CONRAD	X		X				
COOMBS			X				
ROY		X	X				
PERRY			X				
SIPPEL			X				

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on November 7, 2022.


Julie A Picard, Township Clerk

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTON #2022-339

Title: AMEND RESOLUTION #2022- 243; AUTHORIZATION FOR THE PAYOUT OF ACCUMULATED COMPENSATORY TIME

WHEREAS, Resolution #2022- 243 was adopted by Township Council at a meeting held August 1, 2022 Authorizing the payout of accumulated compensatory time to Charles Ryan in the amount of \$20,118.61; and

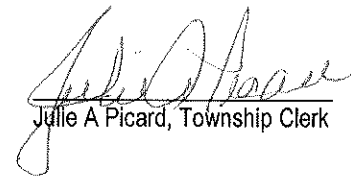
WHEREAS, because of the ratification of the Superior Officers Contract, the employee list above is due additional payout in the amount of \$1,495.00.

WHEREAS, it has been determined by the Township Treasurer as evidenced by her signature Lauren Reed that adequate funding is available for such payment in the current budget for Salaries and Wages.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower, County of Cape May, State of New Jersey that total payment to Charles Ryan in the amount of \$21,613.61 is authorized and chargeable to the 2022 Budget account 2-01-25-240-120.

	MOTION	SECOND	AYE	NAY	RECUSE	ABSTAIN	ABSENT
CONRAD	X		X				
COOMBS			X				
ROY		X	X				
PERRY			X				
SIPPEL			X				

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on November 7, 2022.


Julie A Picard, Township Clerk

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2022-340

Title: A RESOLUTION OF THE TOWNSHIP OF LOWER CANCELING CERTAIN TAXES
PER AGREEMENT/RESOLUTION #2020-272

WHEREAS, the tax status of the DRBA is governed by the Delaware-New Jersey Compact, as set forth in N.J.S.A. 32:11E-1; and

WHEREAS, the Compact provides that one essential governmental function of the DRBA is to promote economic development; and

WHEREAS, by attempting to lease the Property to tenants the DRBA is promoting economic development; and

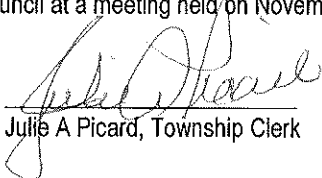
WHEREAS, certain taxes became due on the properties listed below after the DRBA began attempting to lease the Property to tenants, and per Agreement and Resolution #2020-272, the DRBA is not responsible for said tax.

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Lower, County of Cape May, State of New Jersey, that the following property tax be cancelled and the Tax Collector is hereby directed to cancel the following tax:

<u>Block</u>	<u>Lot</u>	<u>Reason</u>	<u>Amount</u>
410.01	36.32	Cancel Tax per DRBA Agreement	\$ 16.69
		Tenant moved out	
410.01	36.33	Cancel Tax per DRBA Agreement	\$ 514.89
		Tenant moved out	

	MOTION	SECOND	AYE	NAY	RECUSE	ABSTAIN	ABSENT
CONRAD	X		X				
COOMBS			X				
ROY		X	X				
PERRY			X				
SIPPEL			X				

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on November 7, 2022


Julie A Picard, Township Clerk

BLQ: 410.01 36.32 Tax Year: 2022 to 2023
Owner Name: CAPE MAY CNTY @ PAUL LATORRE Property Location: 351 RANGER ROAD UNIT 9

Tax Year: 2022	Qtr 1	Qtr 2	Qtr 3	Qtr 4	Total
Original Billed:	498.20	498.20	16.70	16.69	1,029.79
Payments:	498.20	498.20	16.70	0.00	1,013.10
Balance:	0.00	0.00	0.00	16.69	16.69

Date	Qtr	Type	Code	Check No	Mthd	Reference	Batch Id	Principal	Interest	2022 Prin Balance
								1,029.79		1,029.79
02/03/22	1	Payment	001		CK	32678	443 ACH	498.20	0.00	531.59
		Description Original Billed								
		Direct withdrawal								
05/03/22	2	Payment	001		CK	33146	451 ACH	498.20	0.00	33.39
		Description Direct withdrawal								
08/03/22	3	Payment	001		CK	33516	453 ACH	16.70	0.00	16.69
		Description Direct withdrawal								

Tax Year: 2023	Qtr 1	Qtr 2	Qtr 3	Qtr 4	Total
Original Billed:	257.45	257.45	0.00	0.00	514.90
Prelim Adjust:	257.45-	257.45-	0.00	0.00	514.90-
Total Billed:	0.00	0.00	0.00	0.00	0.00
Payments:	0.00	0.00	0.00	0.00	0.00
Balance:	0.00	0.00	0.00	0.00	0.00

Date	Qtr	Type	Code	Check No	Mthd	Reference	Batch Id	Principal	Interest	2023 Prin Balance
								514.90		514.90
10/21/22	1	Adjustment	094			34023	1 KLB	257.45-	0.00	257.45
		Description tenant moved out								
10/21/22	2	Adjustment	094			34023	2 KLB	257.45-	0.00	0.00
		Description tenant moved out								

Total Principal Balance for Tax Years in Range: 16.69

BLQ: 410.01 36.33
Owner Name: CAPE MAY CNTY @ PAUL LATORRE

Tax Year: 2022 to 2023
Property Location: 351 RANGER ROAD UNIT 10

Tax Year: 2022	Qtr 1	Qtr 2	Qtr 3	Qtr 4	Total
Original Billed:	0.00	0.00	514.90	514.89	1,029.79
Payments:	0.00	0.00	514.90	514.89	1,029.79
Balance:	0.00	0.00	0.00	0.00	0.00

Date	Qtr	Type	Code	Check No	Mthd	Reference	Batch Id	Principal	Interest	2022 Prin Balance
								1,029.79		1,029.79
10/14/22	3	Payment	001	3837838638	CK	33992	29 WIPP1014	514.90	8.35	514.89
		Description: Original Billed								
		Description: online payments								
10/14/22	4	Payment	001	3837838638	CK	33992	30 WIPP1014	514.89	0.00	0.00
		Description: online payments								

Tax Year: 2023	Qtr 1	Qtr 2	Qtr 3	Qtr 4	Total
Original Billed:	257.45	257.45	0.00	0.00	514.90
Prelim Adjust:	<u>257.45-</u>	<u>257.45-</u>	<u>0.00</u>	<u>0.00</u>	<u>514.90-</u>
Total Billed:	0.00	0.00	0.00	0.00	0.00
Payments:	0.00	0.00	0.00	0.00	0.00
Balance:	0.00	0.00	0.00	0.00	0.00

Date	Qtr	Type	Code	Check No	Mthd	Reference	Batch Id	Principal	Interest	2023 Prin Balance
								514.90		514.90
10/21/22	1	Adjustment	094			34024	1 KLB	257.45-	0.00	257.45
		Description: Original Billed								
		Description: tenant moved out								
10/21/22	2	Adjustment	094			34024	2 KLB	257.45-	0.00	0.00
		Description: tenant moved out								

Total Principal Balance for Tax Years in Range: 0.00

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2022-341

Title: APPOINTMENT TO THE RECREATION ADVISORY BOARD

WHEREAS, an opening exists on the Recreation Advisory Board; and

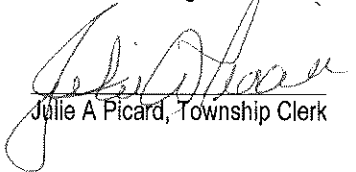
WHEREAS, Council has reviewed the applications currently on file in the Clerk's office.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower, County of Cape May, State of New Jersey that the following appointment be made:

<u>NAME</u>	<u>TYPE</u>	<u>TERM EXP</u>
Lonnie Bedell	Regular Member	December, 2025

	MOTION	SECOND	AYE	NAY	RECUSE	ABSTAIN	ABSENT
CONRAD	X		X				
COOMBS			X				
ROY		X	X				
PERRY			X				
SIPPEL			X				

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on November 7, 2022.


Julie A Picard, Township Clerk

FOR TOWNSHIP USE ONLY

Res. # _____ Board/Comm./Auth. _____

Term Exp. _____ Replaced _____ or Reappointed _____

TOWNSHIP OF LOWER
CITIZEN LEADERSHIP FORM

NAME Louise Bedell

RCVD OCT 25 '22

CITY AND STATE Villas NJ

YEARS OF RESIDENCY IN TOWNSHIP 42 OCCUPATION Mechanic Fare Free Transportation

Please number in order of preference which ones you wish to be considered for.

- Cable Television Advisory Board
- Environmental Commission
- Historic Preservation Commission
- Citizen Advisory Board
- Municipal Utilities Authority
- Planning Board
- Recreation Advisory Board
- Zoning Board of Adjustment

I hereby apply to perform public service on the following municipal authority, boards or commissions. List any education, prior volunteer experience or work related experience, or other civic involvement which could be of use to the authority, board or commission you have listed above.

Rec board - 15 yrs, Lower Twp. Football, Little League,
National Night out - 25 yrs, Volunteer for LCMR Prom.

Date: 10-21 Signature: [Signature] (VALID FOR ONE YEAR FROM DATE OF RECEIPT)

Return to: Clerk's Office, 2600 Bayshore Road, Villas, NJ 08251

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2022-342

Title: AUTHORIZING THE SALE OF TOWNSHIP OF LOWER SURPLUS NO LONGER NEEDED FOR PUBLIC USE ON GOVDEALS ONLINE AUCTION WEBSITE

WHEREAS, the Township of Lower has determined that the property described on Schedule A attached hereto is no longer needed for public use; and

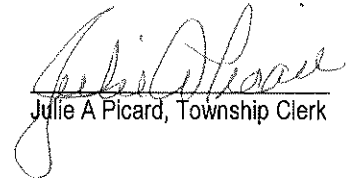
WHEREAS, the Local Unit Technology Pilot Program and Study Act (P.L. 2001, c. 30) authorizes the sale of surplus personal property no longer needed for public use through the use of an online auction service; and

WHEREAS, the Township of Lower intends to utilize the online auction services of GovDeals located at www.govdeals.com; and sell the Township surplus property.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower, County of Cape May, State of New Jersey, that the Township of Lower is hereby authorized to utilize the online auction services of GovDeals located at www.govdeals.com; and sell the surplus property as indicated on Schedule A on an online auction website.

	MOTION	SECOND	AYE	NAY	RECUSE	ABSTAIN	ABSENT
CONRAD	X		X				
COOMBS			X				
ROY		X	X				
PERRY			X				
SIPPEL			X				

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on November 7, 2022.


Julie A Picard, Township Clerk

11/7/2022

GOV DEALS RES 2022- 342

LOCATION	DESCRIPTION /DISPOSAL	FA#
TOWNHALL	LANIER LARGE FORMAT PRINTER	2765

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2022-343

Title: CERTIFICATION OF BEST PRACTICES INVENTORY

WHEREAS, the New Jersey State Appropriations Act (P.L. 2011, c85) requires the Division of Local Government Services (DLGS) to determine the payment amount for each municipality's final share of State Aid based upon the results of the Best Practices Checklist; and

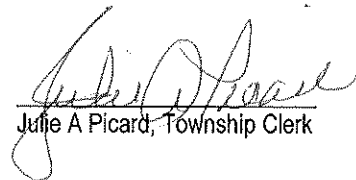
WHEREAS, the purpose of the Best Practices worksheet is to promote and improve financial accountability and transparency by withholding some or all of the final payment of State Aid from municipalities who do not score high enough on the annual worksheet; and

WHEREAS, the attached 2022 Best Practices Inventory for the Township of Lower shows that the Township scores a 33 out of a potential 39 (No aid withholding for scores > 24) .

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower, County of Cape May, State of New Jersey that the 2022 Best Practices Inventory has been reviewed and can be forwarded to the State of New Jersey Department of Community Affairs.

	MOTION	SECOND	AYE	NAY	RECUSE	ABSTAIN	ABSENT
CONRAD	X		X				
COOMBS			X				
ROY		X	X				
PERRY			X				
SIPPEL			X				

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on November 7, 2022.


Julie A Picard, Township Clerk

Best Practices Inventory Online Platform

2022 Survey

Lower Township

Printable Current Answers

001	Unscored Survey	Health Benefits	
For medical benefits, select the formula used for active employee cost sharing. For purposes of this question, the phrase "active employees" does not include those elected officials receiving medical coverage.			
002	Unscored Survey	Health Benefits	[0.00] Percentage of Premium
For prescription drug benefits, select the formula used for active employee cost sharing. For purposes of this question, the phrase "active employees" does not include those elected officials receiving Rx coverage.			
003	Unscored Survey	Health Benefits	[0.00] Percentage of Premium
If your municipality participates in the State Health Benefits Program, please include the following on the Excel form provided on DUGS's Best Practices webpage: 1) the total amount of premiums paid for CY2022 active employee, retiree and eligible elected official SHBP coverage; and 2) the amount of cost sharing collected from your municipality's employees, retirees and eligible elected officials for SHBP coverage in CY2022. Only combine medical and Rx coverage if your municipality uses SHBP for Rx coverage. Upload the Excel form using the "Attach File" button toward the bottom of your screen. If you have uploaded the Excel form, type "file uploaded" in the Comment Box. If you have not uploaded the Excel Form, type N/A in the Comment Box.			
004	Core Competencies	Personnel	[0.00] No
The Fair Labor Standards Act (FLSA) is a federal law requiring that overtime pay must be paid for all hours over 40 hours in a work week except for those employees classified as exempt and thus not entitled to overtime. Management employees such as elected officials, managers/administrators, municipal clerks, CFOs, public works superintendents, police chiefs and other department heads are typically classified as having exempt status and thus not entitled to overtime pay. Other municipal employees may also be classified as exempt under the FLSA (please consult labor counsel for detailed guidance). Exempt status also precludes overtime pay for time worked during emergencies, attendance at night meetings and participation in training sessions. Compensated leave time in lieu of cash payments is considered a form of overtime pay unless such leave is utilized in the same pay period. Does your municipality not pay overtime to employees classified as exempt under the FLSA?			
005	Core Competencies	Personnel	[1.00] Yes Comment: 04/04/2022
Has your municipality reviewed and updated its employee personnel manual/handbook within the past three years or upon the conclusion of each of your municipality's collective negotiated agreements (CNAs)? If yes, please provide in the Comments section the date which the personnel manual was officially updated using the MM/DD/YYYY format. If not yes, please type "Did Not Answer/Yes" into the comment box.			
006	Core Competencies	Budget	[1.00] Yes
Does your municipality complete an initial draft of its annual budget no later than the first week of February (or first week of August if an SFY municipality) and obtain input in crafting the draft budget from elected officials and department heads as appropriate to the form of government?			
007	Core Competencies	Budget	[1.00] Yes
Unless the Director sets forth a later date pursuant to N.J.S.A. 40A:4-5.1, N.J.S.A. 40A:4-5 requires that calendar year municipalities approve their introduced budgets no later than February 10 (or August 10 for state fiscal year municipalities) and N.J.S.A. 40A:4-10 requires that calendar year municipalities adopt their budgets no later than March 20 (or September 20 for state fiscal year municipalities). Did your municipality introduce and adopt its current year budget no later than the dates provided by law or as extended by the Director in Local Finance Notice 2021-24? This question may only be answered N/A if your municipality's budget is subject to adoption by the Local Finance Board under State Supervision or if the Division instructed the municipality to delay budget adoption.			
008	Core Competencies	Budget	[1.00] Yes
N.J.S.A. 40A:5-12 requires the chief financial officer of each municipality to file the Annual Financial Statement (AFS) with the Division by no later than February 10 (August 10 for SFY municipalities). In 2022 the Division extended the AFS submission deadline to March 4 for calendar year municipalities, while the AFS submission deadline for SFY municipalities was extended to September 9. The statute specifies a \$5 per day penalty payable by the CMFO for failing to file the AFS within 10 days of after the time fixed for filing. Did your municipality file its AFS by the required deadline?			
009	Core Competencies	Budget	[1.00] Yes
Pursuant to N.J.S.A. 40A:2-40, the chief financial officer each municipality shall, before the end of the first month of the fiscal year, file its Annual Debt Statement with the Division of Local Government Services. Did your municipality file its electronic Annual Debt Statement for the preceding fiscal year with the Division no later than January 31 (July 31 for SFY municipalities)?			
010	Core Competencies	Budget	[1.00] Yes
Has your municipality electronically submitted its User-Friendly Budget section for the CY2021/SFY2022 adopted budget?			
011	Core Competencies	Budget	[1.00] Yes
Revenue earned from Uniform Construction Code (UCC) fees must be dedicated to UCC enforcement. The amounts of UCC revenue generated and funds appropriated to UCC enforcement appear on the User-Friendly Budget as well as the UCC Annual Report submitted to the Division of Codes and Standards. Your municipality's construction code fee schedule must comply with the parameters set by N.J.A.C. 5:23-4.17, 5:23-4.18 and Local Finance Notice 2020-27. Does your municipality comply with the law prohibiting the imposition of UCC fee amounts greater than necessary to operate the UCC office, and is your municipality retaining from using UCC fees for purposes unrelated to UCC enforcement? Only answer N/A if your municipality does not have a construction code office.			

012	Core Competencies	Capital Projects	
013	Core Competencies	Transparency	
014	Core Competencies	Procurement	
015	Core Competencies	Procurement	
016	Core Competencies	Cybersecurity	
017	Core Competencies	Cybersecurity	
018	Core Competencies	Financial Administration	
019	Core Competencies	Budget	
020	Core Competencies	Capital Projects	
021	Core Competencies	Procurement	
022	Core Competencies	Transparency	
023	Core Competencies	Transparency	
024	Core Competencies	Transparency	
025	Core Competencies	Cybersecurity	

012
Core Competencies
Capital Projects
Has your municipality adopted a capital program as defined by N.J.A.C. 530-4.2, meaning a moving, multi-year plan and schedule for capital projects (including prospective financing sources) and, when pertinent, first-year operating costs and savings? Only answer N/A if your municipality is not required to adopt a capital budget pursuant to N.J.A.C. 530-4.3. [1,00] Yes

013
Core Competencies
Transparency
Are your municipality's codified and uncodified ordinances, including all current salary ordinances, available online? [1,00] Yes

014
Core Competencies
Procurement
Do your municipality's professional services contracts include a "not to exceed" amount? [1,00] Yes

015
Core Competencies
Procurement
Do your municipality's professional services contracts include a "not to exceed" amount? [1,00] Yes

016
Core Competencies
Cybersecurity
On all public works projects subject to the Prevailing Wage Act, the contractor and all subcontractors must provide the contracting unit with certified payroll records for each employee performing work on the project. Certified payroll records shall be provided for each pay period within ten (10) days of the payment of wages. In turn, the municipality must collect, file, and store all certified payroll records on the project and make them available for inspection during normal business hours. Please review Local Finance Notice 2021-20 for further information. Is your municipality maintaining certified payrolls for all prevailing wage municipal projects pursuant to law and making same available for public inspection? [1,00] Yes

017
Core Competencies
Cybersecurity
A cybersecurity incident response plan is a set of instructions to help detect, respond to, and recover from network security incidents. Plans such as those adopted by a governing body or from a municipality's JIF address areas such as cybercrime, data loss, and service outages. Does your municipality have a cybersecurity incident response plan? [1,00] Yes

018
Core Competencies
Financial Administration
Are all municipal employees receiving ongoing cybersecurity training in malware detection, password construction, identifying security incidents and social engineering attacks? [1,00] Yes

019
Core Competencies
Budget
Pursuant to N.J.S.A. 40A:5-14(d), a local unit's investment policies shall be based on a cash flow analysis prepared by the CFO, with those policies being commensurate with the nature and size of the funds held by the local unit. Has your municipality conducted a cash flow analysis of its deposited and invested funds and based on that analysis, does your municipality's cash management plan set policies for your municipality's investments that consider preservation of capital, liquidity, current and historical investment returns, diversification, maturity requirements, costs and fees associated with the investment and, when appropriate, policies of investment instrument administrators? [1,00] Yes

020
Core Competencies
Capital Projects
Is your municipality ensuring that insurance reimbursements are credited back to the budget appropriation line item in the budget in accordance with N.J.S.A. 40A:5-32, instead of applied as miscellaneous revenue not anticipated? Compliance with this statutory obligation relieves pressure on current-year appropriations. Only answer N/A if your municipality had no insurance reimbursements in 2020 or 2021. [1,00] Yes

021
Core Competencies
Procurement
Has your municipality reviewed all completed capital project bond ordinances for remaining balances that can be cancelled by resolution, and revert to their respective balance sheet accounts? [1,00] Yes

022
Core Competencies
Transparency
Has your municipality reviewed with legal counsel and other appropriate officials (e.g. engineer) the boilerplate language in its bid or RFP documents to ensure such language meets legal requirements under the Local Public Contracts Law and pay-to-play, along with other relevant statutes and caselaw? [1,00] Yes

023
Core Competencies
Transparency
Does your municipality maintain an up-to-date municipal website containing at minimum the following: past three years adopted budgets; the current year proposed budget (including the full adopted budget for the current year when approved by the governing body); most recent annual financial statement and audits; notification(s) for solicitation of bids and RFPs; and meeting dates, minutes and agendas for the governing body, planning board, board of adjustment and all commissions? [1,00] Yes

024
Core Competencies
Transparency
N.J.S.A. 34:13A-8.2 requires public employers, including municipalities, to file with the Public Employment Relations Commission (PERC) a copy of all contracts negotiated with public employee representatives. This includes, but is not limited to, collective bargaining agreements, memoranda of understanding, contract amendments, and "side letter" or "side bar" agreements. Copies of same may be emailed to contracts@perc.state.nj.us. Has your municipality filed all current contracts with PERC? Only answer N/A if your municipality does not have any employee labor unions. [1,00] Yes

025
Core Competencies
Transparency
Pursuant to N.J.S.A. 34:13A-16(d)(2), PERC requires a summary of the cost impact associated with a municipality's completed contracts for all bargaining units. Police and fire contracts have one summary form, while non-police and fire contracts have another form. The summary forms and filing instructions are located at <https://www.state.nj.us/perc/conciliation/contracts/>. Has your municipality filed the required PERC summary forms for all current completed labor agreements? Only answer N/A if your municipality does not have any employee labor unions. [1,00] Yes

026
Core Competencies
Cybersecurity
Does your municipality perform off-network daily incremental backups with weekly full backups of all data? [1,00] Yes

026	Core Competencies	Shared Services	
N.J.A.C. 530-3.6(d)(20)	requires each municipal user-friendly budget to include a listing of each shared service provided or received, what entity or entities are providing or receiving the service, the beginning and end date of the agreement as applicable, and the amount either received or paid for the service. Does your municipality list on its user-friendly budget each shared services agreement it is a party to, along with the other information required by the above-referenced regulation?		[1.00] Yes
027	Core Competencies	Fire Districts	
	If a Board of Fire Commissioners establishes annual compensation for its fire district commissioners, N.J.A. 40A:14-88 requires the municipal governing body to review and approve such compensation before the fire district can submit its annual budget to the voters, or, in the case of fire districts whose Board of Fire Commissioners elections coincides with the November General election, before the fire district's annual budget can be adopted. The fire district shall submit to the municipal governing body for approval the amount of compensation fixed by the Board regardless of whether the amount of compensation is being modified. Coughlin v. Board of Fire Com., etc., 178 N.J. Super. 565, 570-571 (App. Div. 1981). If any members of the Board of Fire Commissioners in one or more of your municipality's fire districts are authorized by the Board to receive compensation, does your municipality 1) require its fire district(s) to submit such compensation for review on an annual basis 2) ensure that each Board has adopted a resolution or resolutions fixing the amount of compensation requested for governing body approval, and 3) adopt a resolution approving, disapproving, or modifying the compensation amount fixed by the Board of Fire Commissioners?		[1.00] Yes
028	Core Competencies	Shared Services	
N.J.S.A. 40A:65-4(b)	requires a copy of each shared services agreement to be filed with the Division of Local Government Services. Has your municipality filed with the Division the most current copy of each shared services agreement under which the municipality provides one or more services to another local unit as defined by N.J.S.A. 40A:65-3 of the Uniform Shared Services and Consolidation Act? Only answer N/A if your municipality does not provide a shared service to another local unit.		[1.00] Yes
029	Core Competencies	Financial Administration	
N.J.S.A. 40A:5-4	requires municipalities to complete their annual audit for the preceding fiscal year within 6 months after the close of their fiscal year. For calendar year 2021 audits, this deadline was extended to August 31, 2022 pursuant to the Director's June 16, 2022 Order (See Local Finance Notice 2022-12). Has your municipality's completed audit for the preceding fiscal year been electronically submitted to DLGS within the required timeframe? You may only answer this question "N/A" if the Director expressly granted an extension in response to a governing body resolution petitioning for same.		[1.00] Yes
030	Core Competencies	Financial Administration	
	Have all audit findings from the CY2020/SFY2021 audit been 1) identified in the corrective action plan and 2) addressed such that they are not repeated in the CY2021/SFY2022 audit? If the answer is no, please list the repeat findings, along with the date the corrective action plan was submitted to DLGS, under Comments. Only answer "N/A" if there were no audit findings for CY2020/SFY2021.		[1.00] N/A
031	Core Competencies	Utilities	
P.L. 2021, c. 97	requires municipalities with their own water, sewer, or electric service to provide monthly notice to residential ratepayers concerning local utility service and bill payment assistance. Please review Local Finance Notice 2022-09 for more information on the law's requirements. Is your municipality complying with the requirements of P.L. 2021, c. 97? Only answer N/A if your municipality does not have its own water, sewer, or electric service.		[1.00] N/A
032	Core Competencies	Transparency	
	In accordance with Governor Murphy's Executive Order 267 dated October 8, 2021 and outlined in LFN 2022-08 dated March 2, 2022, municipalities and counties were required to provide DLGS with a copy of all American Rescue Plan (ARP) LRRF reports filed with U.S. Treasury, including Project and Expenditure Reports, Interim Reports, and Recovery Plan and Performance Reports? Did your municipality file with the Division all reports filed with Treasury? Only answer N/A if your municipality refused ARP LRRF funding.		[1.00] Yes
033	Core Competencies	Ethics	
	The Local Government Ethics Law, designed to ensure transparency in government, requires local government officers to file Financial Disclosure Statements (FDSs) annually. Compliance by local elected officials is required by N.J.S.A. 40A:9-2.6. Did all governing body members timely file their annual Financial Disclosure Statements for 2022 such that they were not issued a Notice of Violation by the Local Finance Board? Only answer N/A if your municipality has an ordinance on the books establishing a municipal ethics board.		[1.00] Yes
034	Core Competencies	Ethics	
	If your municipality has a municipal ethics board, did the municipal ethics board enforce the Financial Disclosure Statement (FDS) statute by issuing violations to local government officers (LGOs) who were on the 2022 roster but did not file the FDS by April 30, 2022? Only answer N/A if your municipality does not have an ordinance on the books establishing a municipal ethics board.		[1.00] N/A
035	Best Practices	Financial Administration	
N.J.A.C. 530-8.3(a)	establishes a schedule of minimum dollar amounts for tax collector surety bonding. However, subsection (b) of 530-8.3 encourages municipalities to adopt a more stringent schedule for tax collector surety bonding that is specified in the subsection. Has your municipality adopted, at minimum, the higher level surety bonding schedule for tax collectors set forth in N.J.A.C. 530-8.3(b)?		[0.00] No
036	Best Practices	Financial Administration	
N.J.A.C. 530-8.4 (a)	establishes a schedule of minimum dollar amounts for municipal court surety bonding, specifically for municipal judges and municipal court administrators. However, subsection (b) of 530-8.4 encourages municipalities to adopt a more stringent schedule for municipal court surety bonding that is specified in the subsection. Has your municipality adopted, at minimum, the higher level surety bonding schedule for municipal court judges and court administrators set forth in N.J.A.C. 530-8.4(b)?		[0.00] No
037	Best Practices	Personnel	
	Has your municipality established by ordinance an anti-nepotism policy that, at minimum, only authorizes the hiring the family members/relatives of municipal officials and employees if the individuals involved would do not work in a direct supervisory relationship, or in job positions in which a conflict of interest could arise. The term "family member/relatives" should be defined to include but not necessarily be limited to spouses, children, siblings, parents, in-laws, and step-relatives.		[0.50] Yes

038	Best Practices	Tax Collection	
039	Best Practices	Procurement	
040	Best Practices	Procurement	
041	Best Practices	Budget	
042	Best Practices	Transparency	
043	Best Practices	Transparency	
044	Best Practices	Environment	
045	Best Practices	Environment	
046	Unscored Survey	Ethics	
047	Unscored Survey	Ethics	
048	Unscored Survey	Tax Collection	
049	Unscored Survey	Tax Collection	
050	Unscored Survey	Housing	
051a	Unscored Survey	Shared Services	

038 Does your municipality issue periodic late notices to taxpayers who are overdue on their property tax payments? [0.50] Yes

039 If your municipality contracts with an insurance broker for health insurance, and said contract exceeds the Local Public Contracts Law (LPCU) bid threshold, is your municipality's health insurance broker being procured through a competitive contracting or sealed bid process conducted pursuant to the Local Public Contracts Law? Only answer N/A if your municipality does not contract with an insurance broker for health insurance or, if it does, the contract does not exceed your municipality's LPCU bid threshold. [0.00] No

040 Insurance broker fees dependent on the amount of health insurance premiums or fees paid by the municipality are vulnerable to abuse as brokers could face conflicting incentives in seeking lower-cost health insurance alternatives. If your municipality contracts with an insurance broker for health insurance, is the structure for broker payments set at a flat-fee rather than on a commission basis to mitigate the risk of a broker recommending more expensive health insurance coverage to earn higher fees? Only answer N/A if your municipality does not contract with an insurance broker for health insurance. [0.50] Yes

041 Has your municipality created an accumulated absence liability trust fund pursuant to N.J.A.C. 5:30-1.5.5? Only answer N/A if your municipality 1) does not offer (for any employee hired after a certain date) payouts upon retirement for accumulated sick leave, and 2) no current employee has a grandfathered right to sick leave payouts upon retirement. [0.50] Yes

042 Does your municipality have an official social media account or accounts and, if so, is there a written policy establishing guidelines on access, use, and permitted content? Answer N/A if your municipality does not have a social media account. [0.50] Yes

043 Does your municipality feature a link on its website to the Division of Taxation's Property Tax Relief Program webpage at <https://www.state.nj.us/treasury/taxation/relief.shtml>? [0.50] Yes

044 Have public electric vehicle charging stations been installed on municipal property? [0.00] No

045 When purchasing new vehicles, does your municipality have a formal policy to purchase hybrid or alternative fuel vehicles whenever such vehicles are suited to the intended use? Only answer N/A if your municipality does not own any vehicles. [0.00] No

046 N.J.S.A. 40A:9-22.19 of the Local Government Ethics Law allows a municipality to establish its own municipal ethics board. Does your municipality have both an ordinance on the books establishing a municipal ethics board and a municipal code of ethics pursuant to N.J.S.A. 40A:9-22.21? [0.00] No

047 If your municipality has an ordinance establishing a municipal ethics board pursuant to N.J.S.A. 40A:9-22.19, is the board constituted with the minimum number of members necessary to establish a quorum for conducting business? A municipal ethics board shall consist of six members, at least two of whom shall be public members. No more than three members shall be of the same political party. Answer N/A if your municipality does not have an ordinance establishing a local ethics board. [0.00] N/A

048 N.J.S.A. 54:4-122.9 authorizes municipalities to adopt a resolution contracting with a local bank to serve as an "official tax receiving agency" for receiving, under the tax collector's supervision, current tax payments, current water and sewer charges, and other public monies. A bank authorized to serve in this capacity can take property tax payments, utility payments, and other charges that are otherwise paid directly to the municipality, so long as those payments are not for delinquencies. Delinquencies must be satisfied directly with the municipality; however, a bank may accept payments made within an authorized grace period. Local Finance Notice 2021-09 contains further information on applicable requirements. Has your municipality designated a local bank as an official tax receiving agency pursuant to N.J.S.A. 54:4-122.9? [0.00] No

049 As explained in Local Finance Notice 2022-04, P.L. 2021, c. 99 expressly authorizes municipalities to establish property tax rewards programs encouraging patronage of local retail establishments. All actions properly taken by a municipal governing body prior to May 12, 2021 to authorize the creation and operation of a property tax rewards program were also retroactively validated by P.L. 2021, c. 99. Has your municipality established a property tax rewards program? [0.00] No

050 The Urban Homesteading Act (N.J.S.A. 40A:12-3.1 through 38) allows a municipality to adopt an ordinance establishing a process whereby title to municipal property obtained through in rem foreclosure is transferred to individuals committed to rehabilitate the premises and reside there for a specified period. All ordinances establishing an urban homesteading program must be filed with the Division of Local Government Services. Does your municipality currently have an ordinance on the books establishing an urban homesteading program pursuant to the Act? [0.00] No

051a If your municipality currently provides a chief financial officer, tax collector, tax assessor, municipal clerk, qualified purchasing agent, certified public works manager, municipal treasurer, and/or a public works superintendent to another municipality pursuant to a shared services agreement, please select one or more of the options provided and list under Comments each municipality along with the position being provided to that municipality. If your municipality currently provides none of these positions pursuant to a shared services agreement, select None of the Above and insert N/A into Comments. [0.00] None of the Above
Comment N/A

051b	Unscored Survey	Shared Services	
052	Unscored Survey	Environment	
053	Unscored Survey	Financial Administration	
054a	Unscored Survey	American Rescue Plan Act	
054b	Unscored Survey	American Rescue Plan Act	
054c	Unscored Survey	American Rescue Plan Act	
055a	Unscored Survey	Opportunity Zones	
055b	Unscored Survey	Opportunity Zones	
056a	Unscored Survey	Lead Remediation	
056b	Unscored Survey	Lead Remediation	
056c	Unscored Survey	Lead Remediation	
056d	Unscored Survey	Lead Remediation	
056e	Unscored Survey	Lead Remediation	
056f	Unscored Survey	Lead Remediation	
056g	Unscored Survey	Lead Remediation	
056h	Unscored Survey	Lead Remediation	

If the answer to Question 51a is yes, did one or more of the identified shared service agreements result in the dismissal of a tenured official? If yes, please insert under Comments 1) the position or positions where an agreement resulted in the dismissal of a tenured official, and 2) an estimate of the cost savings anticipated to be achieved by the participating municipalities at the outset of the agreement. If the answer is No or N/A, please insert "No" or "N/A" under Comments. See LFN 2018-3R for more information on this provision of the Common Sense Shared Service Act.

How much did your municipality spend on operational costs associated with managing and treating stormwater runoff in the prior fiscal year, and how much did your municipality appropriate toward same for the current fiscal year? Examples of such costs include street cleaning, conveyance system clean-out, routine maintenance of storm drains and outfall pipes, and stormwater runoff-related educational programs. Also list under Comments the FCOA codes your municipality is using to classify these stormwater-related prior year expenditures and current year appropriations.

Does your municipality currently retain a chief financial officer through a professional services contract?

What portion of the first tranche of ARP LRFI dollars has your municipality obligated to date?

What portion of the second tranche of ARP LRFI dollars will your municipality obligate toward eligible uses by December 31, 2022?

What portion of the second tranche of ARP LRFI dollars will your municipality obligate toward eligible uses by December 31, 2023?

Is your municipality aware of any real estate development projects or businesses that will be using the Opportunity Zone tax incentive or receiving an Opportunity Fund investment?

If your municipality knows of any projects that are using or will be using the Opportunity Zone tax incentive, please include the name of each project, the full address, a short description that includes the primary developer (if applicable), estimated value of the development (i.e. total permitted value), and the project's status (if known) on the Excel form provided on DUS's Best Practices webpage. Upload the Excel form using the "Attach File" button toward the bottom of your screen. If you have uploaded the Excel form, type "File Uploaded" in the Comment Box. If you have not uploaded the Excel form, type NA in the Comment Box.

P.L. 2021, c. 182 requires a municipality to perform, or, in certain circumstances, hire a certified lead evaluation contractor to perform, inspections of certain single-family, two-family, and multiple rental dwellings for lead-based paint hazards. Further information concerning the requirements of this recently enacted law are available at <https://www.nj.gov/dca/divisions/codes/resources/leadpaint.html>. Does your municipality have a permanent local agency that has been charged with conducting inspections for lead-based paint in rental dwellings and enforcing the provisions of P.L. 2021, c. 182? If your answer is "Other" fill-in the name of the municipal agency under Comments. If your answer is "Shared Service", please fill-in the name of the agency and the local unit providing the service under Comments.

If your municipality does not have a permanent local agency or a shared services agreement to conduct inspections for lead-based paint in rental dwellings and enforce the provisions of P.L. 2021, c. 182, has your municipality retained a lead evaluation contractor certified to provide paid lead inspection services by the New Jersey Department of Community Affairs?

Pursuant to P.L. 2021, c. 182, has your municipality identified rental dwellings that have experienced tenant turnover since July 22, 2022?

If your municipality has identified rental dwellings that have experienced tenant turnover since July 22, 2022, have all of those units been inspected prior to re-occupancy?

How many visual lead-based paint inspections did your municipality conduct thus far in 2022?

How many dust wipe-sampling lead-based paint inspections did your municipality conduct thus far in 2022?

How many post-remediation lead-based paint inspections has your municipality conducted thus far in 2022? Please only include numbers (no text or explanation) under Comments to facilitate tabulation.

How many lead safe certifications have been issued by your municipality thus far in 2022? Please only include numbers (no text or explanation) under Comments to facilitate tabulation.

Comment 0

0561

Unscored Survey

Lead Remediation

What is the number of lead safe certifications issued by the municipality in the past fiscal year, as used by the municipality? Please only include numbers (no text or explanation) under Comments to facilitate tabulation.

Comment 0

0561

Unscored Survey

Lead Remediation

Would your municipality be interested in applying for a State grant program to assist with the rental dwelling inspection costs associated with implementing P.L. 2021, c. 1827 Answer N/A if your municipality has no local lead inspection activities or does not have any dwellings eligible for inspection.

[0.00] Yes

Best Practices Inventory Online Platform

2022 Survey

Lower Township

Scoring

Current Score: 33.00

Score	Aid Withheld
0 - 15	100% of final aid payment withheld
16 - 19	50% of final aid payment withheld
20 - 23	25% of final aid payment withheld
24 +	No aid withholding

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2022-344

Title: AUTHORIZATION FOR THE PAYOUT OF ACCUMULATED COMPENSATORY TIME

WHEREAS, the employee listed below has accrued compensatory time due from the Township and has requested payment for this time; and

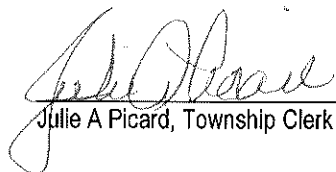
WHEREAS, it is necessary to obtain authorization for any salary and wage disbursement to a Township employee that is not specified in the salary ordinance; and

WHEREAS, it has been determined by the Township Treasurer as evidenced by her signature Lauren Reed that adequate funding is available for such payment in the current budget for Salaries and Wages.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower, County of Cape May, State of New Jersey that payment to Michael Nuscis in the amount of \$3,365.00 is authorized and chargeable to the 2022 Budget account 2-01-25-240-121.

	MOTION	SECOND	AYE	NAY	RECUSE	ABSTAIN	ABSENT
CONRAD	X		X				
COOMBS			X				
ROY		X	X				
PERRY			X				
SIPPEL			X				

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on November 7, 2022.


Julie A Picard, Township Clerk

LOWER TOWNSHIP POLICE DEPARTMENT

SPECIAL REPORT

TO: Chief Kevin Lewis
FROM: Ptlm. Michael Nuscis
DATE: October 24, , 2022
SUBJECT: Comp Time Cash Out

Sir,

I am respectfully requesting to cash out 100 hours of Comp Time. Thank you for the consideration sir.

Respectfully Submitted,



Michael Nuscis
Patrolman Nuscis Badge 195

C File

Date	Officer	Comments
10/24/22 (C) spc. #173		FORWARDED TO CHIEF LEWIS
10-26-22	181 (C)	FWD TO TOWN HALL TO PROCESS

13.65 x
100 =
3,365.00 *+

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2022-345

Title: A RESOLUTION AMENDING RESOLUTION #2022-102; REVERSING THE CANCELLATION OF TAXES

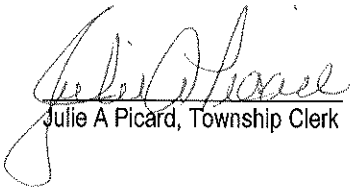
WHEREAS, Resolution #2022-102; A Resolution of the Township of Lower Canceling Certain Taxes per Agreement/Resolution #2020-272 was approved by Council on March 7, 2022 to cancel the tax of Block 410.01 Lot 36.16 in the amount of \$415.17; Block 410.01 Lot 36.17 in the amount of \$806.83; and

WHEREAS, information has been received indicating that the tax on Block 410.01 Lot 36.16 and Block 410.01 Lot 36.17 are due and should not have been cancelled.

NOW THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower, County of Cape May, State of New Jersey that the cancellation of taxes on Block 410.01 Lot 36.16 and Block 410.01 Lot 36.17 is hereby rescinded and said taxes are now payable to the Lower Township Tax Office.

	MOTION	SECOND	AYE	NAY	RECUSE	ABSTAIN	ABSENT
CONRAD	X		X				
COOMBS			X				
ROY		X	X				
PERRY			X				
SIPPEL			X				

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on November 7, 2022.


Julie A Picard, Township Clerk

jpocard

From: kbrown
Sent: Wednesday, October 26, 2022 9:54 AM
To: jpocard; kfournier
Subject: ERRONEOUSLY CANCEL TAXES AT THE AIRPORT
Attachments: cape island.pdf

Follow Up Flag: Follow up
Flag Status: Flagged

Karen,

Re: Resolution # 2022-102 –Canceling certain taxes per Agreement.

I was notified that Cape Island Foods was occupying 2 units in the new building on Ranger Road (lot 36.36) at the airport as of January 15th.

I did not realize they were keeping one unit on Hornet Road (lot 36.16). I erroneously canceled the taxes from February 1st– June 30th per DRBA Agreement.

I reversed the adjustment and have contacted the Tenant & DRBA to let them know the situation.

I am not sure if we should put something on the Agenda reversing the cancelation. If you need any other information from me please let me know.

Thank you,

Kathy Brown

Tax Collector
Township of Lower
2600 Bayshore Road
Villas, NJ 08251
609-886-2005 ext 118
kbrown@townshipoflower.org

BLQ: 410.01 36.16 Tax Year: 2022 to 2022
Owner Name: CAPE MAY CNTY @ CAPE ISLAND FOODS Property Location: 1250 HORNET ROAD UNIT 9

Tax Year: 2022	Qtr 1	Qtr 2	Qtr 3	Qtr 4	Total
Original Billed:	249.10	249.10	265.80	265.79	1,029.79
Payments:	249.10	0.00	265.80	0.00	514.90
Balance:	0.00	249.10	0.00	265.79	514.89

Date	Qtr	Type	Code	Check No	Mthd	Reference	Batch Id	Principal	Interest	2022 Prin Balance
								1,029.79		1,029.79
01/06/22	1	Payment	001	3821319406	CK	32544	2 WIPP0106	249.10	0.00	780.69
		online payments								
03/08/22	1	Adjustment	069			32882	1 KLB	166.07-	0.00	614.62
		res # 2022-102								
03/08/22	2	Adjustment	069			32882	2 KLB	249.10-	0.00	365.52
		res # 2022-102								
09/06/22	3	Payment	001	3835623539	CK	33745	4 WIPP0906	265.80	2.07	99.72
		online payments								
10/26/22	1	Adjustment	069			34086	1 CORRECT	166.07	0.00	265.79
		canceled erroneously								
10/26/22	2	Adjustment	069			34086	2 CORRECT	249.10	0.00	514.89
		canceled erroneously								

Total Principal Balance for Tax Years in Range: 514.89

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

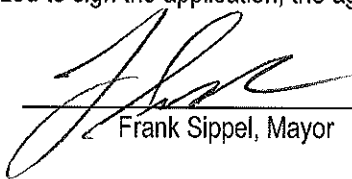
RESOLUTION #2022-346

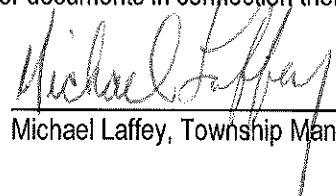
Title: PUBLIC FACILITIES GRANT APPLICATION FOR \$400,000 STORMWATER OUTFALL IMPROVEMENTS

WHEREAS, the Township of Lower desires to apply for and obtain a grant from the New Jersey Department of Community Affairs Small Cities CDGB Public Facilities Program for approximately \$400,000 for Stormwater Outfall Improvements in the Villas.

NOW THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Lower, County of Cape May, State of New Jersey that the Township of Lower does hereby authorize the application for such a grant; and, upon receipt of the grant agreement from the New Jersey Department of Community Affairs, does further authorize the execution of the agreement; and also, upon receipt of the fully executed agreement form the Department, does further authorize the expenditure of funds pursuant to the terms of said agreement between the Township of Lower and the New Jersey Department of Community Affairs.

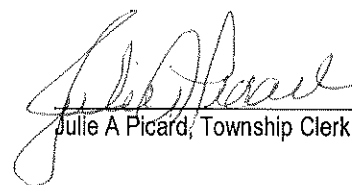
BE IT FURTHER RESOLVED, that the persons whose names, titles, and signatures appear below are authorized to sign the application, the agreement, and any other documents in connection therewith:


 Frank Sippel, Mayor


 Michael Laffey, Township Manager

	MOTION	SECOND	AYE	NAY	RECUSE	ABSTAIN	ABSENT
CONRAD	<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>				
COOMBS			<input checked="" type="checkbox"/>				
ROY		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>				
PERRY			<input checked="" type="checkbox"/>				
SIPPEL			<input checked="" type="checkbox"/>				

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on November 7, 2022.


 Julie A Picard, Township Clerk

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2022-347

Title: IDENTIFYING SMALL CITIES FAIR HOUSING OFFICER

WHEREAS, the Township of Lower is applying for a Fiscal Year 2023 Small Cities Community Development Block Grant for approximately \$400,000 for stormwater outfall improvements in the Villas; and

WHEREAS, the Township of Lower must make efforts to affirmatively further fair housing; and

WHEREAS, the Township of Lower has reviewed various actions that would be acceptable to the New Jersey State Department of Community Affairs and the U.S. Department of Housing and Urban Development; and

WHEREAS, the Township of Lower has made assurances in the grant agreement that;

1. It will comply with the Housing and Community Development Act of 1974, as amended, and regulations issues thereto; and
2. It will comply with the Civil Rights Act of 1964, and the regulations issued thereto it; and
3. It will comply with the Fair Housing Act of 1968 and will affirmatively further fair housing; and
4. It will comply with the Age Discrimination Act of 1975 and with the Rehabilitation Act of 1973.

NOW, THEREFORE, BE IT RESOLVED BY THE Township Council of the Township of Lower, County of Cape May, State of New Jersey that Colleen Crippen shall be designated as the Small Cities Program Fair Housing Officer for the Township of Lower.

BE IT FURTHER RESOLVED that the Fair Housing Officer shall contact the USHUD Regional Office of Housing and Equal Opportunity and the NJ Division on Civil Rights to inform those agencies of her appointment as Fair Housing Officer and request Fair Housing Information.

BE IT FURTHER RESOLVED, that the Fair Housing Officer shall provide fair housing advisory services and assistance and referral advice to persons requesting such assistance from the Township of Lower.

BE IT FURTHER RESOLVED, that the Township of Lower will publish in the local newspaper of record and post at the Township Municipal Building a public notice announcing the appointment of the Fair Housing Officer and the availability of local fair housing advisory services.

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD	X		X			
COOMBS			X			
ROY		X	X			
PERRY			X			
SIPPEL			X			

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on November 7, 2022.


Julie A Picard, Township Clerk

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2022-348

Title: ADOPTION OF STATE MODEL CITIZEN PARTICIPATION PLAN FOR DCA SMALL CITIES PROGRAM

WHEREAS, the Township of Lower is an applicant for Department of Community Affairs Fiscal Year 2023 funds for approximately \$400,000 to carry out a Public Facilities project to provide improvements to stormwater outfalls in the Villas; and

WHEREAS the Township will enter into grant agreement(s) for said grant(s) if approved; and

WHEREAS, that grant agreement(s) will require the Township of Lower to comply with all federal regulations with respect to citizen participation; and

WHEREAS, the Township of Lower has reviewed the State Model Citizen Participation Plan prepared for Small Cities CDBG grantees.

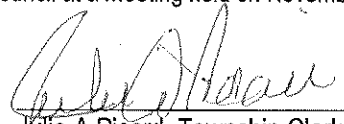
NOW, THEREFORE BE IT RESOLVED by the Township Council of the Township of Lower, County of Cape May, State of New Jersey that;

The State Model Citizen Participation Plan developed by the New Jersey Department of Community Affairs, Small Cities Community Development Block Grant program is adopted by the Township of Lower; and

The Township of Lower will follow all regulations set forth in that document throughout the term of the grant agreement cited above.

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD	X		X			
COOMBS			X			
ROY		X	X			
PERRY			X			
SIPPEL			X			

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on November 7, 2022.


 Julie A Picard, Township Clerk

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2022-349

Title: APPROVAL OF PUBLIC FACILITIES GRANT MANAGEMENT PLAN
STORMWATER OUTFALL IMPROVEMENTS

WHEREAS, the Township of Lower will apply for approximately \$400,000 to carry out a NJDCA Fiscal Year 2023 Small Cities CDBG Public Facilities project to provide stormwater outfall improvements in the Villas; and

WHEREAS, the NJ Department of Community Affairs requires the Township of Lower to prepare a Grant Management Plan to define project staffing and project activities; and

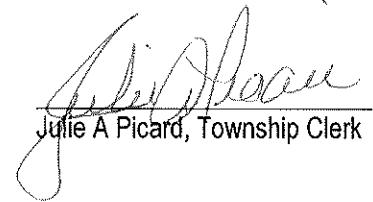
WHEREAS, the NJ Department of Community Affairs requires the Township of Lower to officially adopt its Grant Management Plan; and

WHEREAS, the Township of Lower has prepared a Grant Management Plan for its Fiscal Year 2023 Public Facilities project.

NOW, THEREFORE BE IT RESOLVED, by the Township Council of the Township of Lower, County of Cape May, State of New Jersey that the Township Council adopts the Grant Management Plan prepared by Colleen Crippen for the Fiscal Year 2023 Public Facilities project.

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD	X		X			
COOMBS			X			
ROY		X	X			
PERRY			X			
SIPPEL			X			

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on November 7, 2022.


Julie A. Picard, Township Clerk

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2022-350

Title: INSERTION OF SPECIAL ITEM OF REVENUE PURSUANT TO N.J.S.A. 40A:4-87, CHAPTER 159

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

WHEREAS, said Director may also approve the insertion of any item of appropriation for equal amount,

SECTION 1.

NOW, THEREFORE BE IT RESOLVED that the Township of Lower, County of Cape May, hereby requests the Director of the Division of Local Government Services to approve the increase of \$5,042.45 for an item of revenue in the budget of the year 2022 as follows:

Miscellaneous Revenues –
 Revenue Offset with Appropriations - YOUTH LEADERSHIP GRANT
 Total with increase to be \$ 5,042.45

SECTION 2.

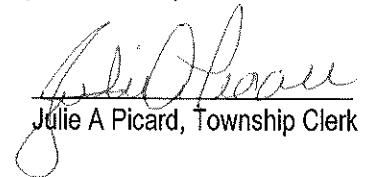
BE IT FURTHER RESOLVED that a like sum of \$5,042.45 be and the same is hereby appropriated under the caption of:

General Appropriations –
 Public & Private Programs Offset by Revenues - YOUTH LEADERSHIP GRANT
 State/Federal Share \$ 5,042.45
 Non State Share \$
 Total with increase to be \$ 5,042.45

FURTHER RESOLVED that a certified copy of this Resolution with the appropriate documentation shall be electronically filed with the State of New Jersey, Division of Local Government Services.

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD	X		X			
COOMBS			X			
ROY		X	X			
PERRY			X			
SIPPEL			X			

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on November 7, 2022


 Julie A Picard, Township Clerk

**BOARD OF COUNTY COMMISSIONERS
CAPE MAY COUNTY, NEW JERSEY
RESOLUTION**

No. 680-22

**RESOLUTION AUTHORIZING SUBCONTRACT WITH TOWNSHIP OF LOWER
FOR PARTICIPATION IN THE YOUTH LEADERSHIP GRANT IN THE
AMOUNT OF \$5,042.45**

WHEREAS, the County of Cape May has obtained a grant from the Governor's Council on Alcoholism and Drug Abuse for the grant administration of the Alliance to Prevent Alcoholism and Drug Abuse Program; and

WHEREAS, it is the policy of the Board of County Commissioners of Cape May County to maximize available resources to expand the alcohol and drug abuse service system in the County; and

WHEREAS, the Board of County Commissioners wishes to extend an opportunity to each Municipality in the County to participate in the Youth Leadership Grant as permitted under N.J.S.A. 26:2BB-7 et seq; and

WHEREAS, the *Township of Lower* has submitted application to the County in order to conduct prevention activities for a one (1) year period pursuant to the Youth Leadership Grant;

NOW, THEREFORE, BE IT RESOLVED, by the Board of County Commissioners of the County of Cape May, that the proper officers of the Board to wit, the Director and Clerk of the Board be and they are hereby authorized and directed to execute said subcontract with the *Township of Lower* for the period 7/1/22 through 3/30/23, pursuant to the Youth Leadership Grant as permitted under N.J.S.A. 26:2BB-7 et seq., and as more specifically set forth in Schedule 'A', attached hereto and by this reference made a part hereof; and

BE IT FURTHER RESOLVED, that a copy of the sub-contracts shall be filed in the office of the Clerk of the Board of the Board of County Commissioners and open to public inspection at said office during normal business hours upon introduction of this Resolution; and

BE IT FURTHER RESOLVED, that said sub-contracts shall take effect upon the adoption of appropriate resolution and/or ordinance by all the parties thereto as set forth in the contract document; and

**BOARD OF COUNTY COMMISSIONERS
CAPE MAY COUNTY, NEW JERSEY
RESOLUTION**

No. 680-22

BE IT FURTHER RESOLVED, that within ten (10) days of passage of said resolution, there shall be published in the Cape May County Herald an appropriate notice that copies of the proposed contracts are available for public inspection during regular business hours in the office of the Clerk of the Board of County Commissioners of Cape May County; and

BE IT FURTHER RESOLVED, pursuant to the rules of the Local Finance Board of the State of New Jersey, that no amount of this contract shall be chargeable or certified, until such time as services are rendered or otherwise called for prior to placing the order. The certification of available funds shall be made by the County Treasurer and attached to the file copy of the purchase order. It shall be the responsibility of the official responsible for issuing the purchase order to notify and seek the certification of the availability of the funds from the County Treasurer upon the adoption of the 2022 Budget for the following:

Township of Lower

#G-400-29710-2023-5689-002

\$5,042.45

STATEMENT

This Resolution authorizes subcontract for the period of 7/1/22 through 3/30/23: Township of Lower \$5,042.45.

STATE OF NEW JERSEY} ss.:
COUNTY OF CAPE MAY}

I, Kevin Laro, Clerk of the Board of County Commissioners of the County of Cape May, State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a resolution adopted by the Board at a meeting duly held on the _____ 11th day of

October _____ 2022.

Signed,  Clerk of the Board /BR

RECORD OF VOTE						
Commissioners	Ayes	Nays	Abstain	Absent	Moved	Second
Mr. Desiderio				✓		
Ms. Hayes	✓				✓	
Mr. Morey	✓					✓
Mr. Plorson				✓		
Mr. Thornton	✓					

✓ - Indicates Vote Moved-Resolution Offered Second-Resolution Seconded

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2022-351

Title: INSERTION OF SPECIAL ITEM OF REVENUE PURSUANT TO N.J.S.A. 40A:4-87, CHAPTER 159

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

WHEREAS, said Director may also approve the insertion of any item of appropriation for equal amount,

SECTION 1.

NOW, THEREFORE BE IT RESOLVED that the Township of Lower, County of Cape May, hereby requests the Director of the Division of Local Government Services to approve the increase of \$26,215.00 for an item of revenue in the budget of the year 2022 as follows:

Miscellaneous Revenues –	
Revenue Offset with Appropriations -	DEDR
Total with increase to be	\$ 26,215.00

SECTION 2.

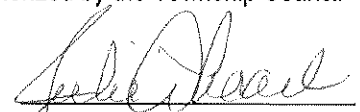
BE IT FURTHER RESOLVED that a like sum of \$26,215.00 be and the same is hereby appropriated under the caption of:

General Appropriations –	
Public & Private Programs Offset by Revenues -	DEDR
State/Federal Share	\$ 26,215.00
Non State Share	\$
Total with increase to be	\$ 26,215.00

FURTHER RESOLVED that a certified copy of this Resolution with the appropriate documentation shall be electronically filed with the State of New Jersey, Division of Local Government Services.

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD	X		X			
COOMBS			X			
ROY		X	X			
PERRY			X			
SIPPEL			X			

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on November 7, 2022


Julie A Picard, Township Clerk

**BOARD OF COUNTY COMMISSIONERS
CAPE MAY COUNTY, NEW JERSEY
RESOLUTION**

No. 681-22

**RESOLUTION AUTHORIZING SUBCONTRACT WITH TOWNSHIP OF LOWER
FOR PARTICIPATION IN THE MUNICIPAL ALLIANCE PROGRAM IN THE
AMOUNT OF \$26,215.00**

WHEREAS, the County of Cape May has obtained a grant from the Governor's Council on Alcoholism and Drug Abuse for the grant administration of the Alliance to Prevent Alcoholism and Drug Abuse Program; and

WHEREAS, it is the policy of the Board of County Commissioners of Cape May County to maximize available resources to expand the alcohol and drug abuse service system in the County; and

WHEREAS, the Board of County Commissioners wishes to extend an opportunity to each Municipality in the County to participate in the Municipal Alliance Program as permitted under N.J.S.A. 26:2BB-7 et seq; and

WHEREAS, the *Township of Lower* has submitted application to the County in order to conduct prevention activities for a one (1) year period pursuant to the Municipal Alliance Program;

NOW, THEREFORE, BE IT RESOLVED, by the Board of County Commissioners of the County of Cape May, that the proper officers of the Board to wit, the Director and Clerk of the Board be and they are hereby authorized and directed to execute said subcontract with the *Township of Lower* for the period 7/1/22 through 6/30/23, pursuant to the Municipal Alliance Program as permitted under N.J.S.A. 26:2BB-7 et seq., and as more specifically set forth in Schedule 'A', attached hereto and by this reference made a part hereof; and

BE IT FURTHER RESOLVED, that a copy of the sub-contracts shall be filed in the office of the Clerk of the Board of the Board of County Commissioners and open to public inspection at said office during normal business hours upon introduction of this Resolution; and

BE IT FURTHER RESOLVED, that said sub-contracts shall take effect upon the adoption of appropriate resolution and/or ordinance by all the parties thereto as set forth in the contract document; and

**BOARD OF COUNTY COMMISSIONERS
CAPE MAY COUNTY, NEW JERSEY
RESOLUTION**

No. 681-22

BE IT FURTHER RESOLVED, that within ten (10) days of passage of said resolution, there shall be published in the Cape May County Herald an appropriate notice that copies of the proposed contracts are available for public inspection during regular business hours in the office of the Clerk of the Board of County Commissioners of Cape May County; and

BE IT FURTHER RESOLVED, pursuant to the rules of the Local Finance Board of the State of New Jersey, that no amount of this contract shall be chargeable or certified, until such time as services are rendered or otherwise called for prior to placing the order. The certification of available funds shall be made by the County Treasurer and attached to the file copy of the purchase order. It shall be the responsibility of the official responsible for issuing the purchase order to notify and seek the certification of the availability of the funds from the County Treasurer upon the adoption of the 2022 Budget for the following:

Township of Lower

#G-400-2973A-2023-5689-003

\$26,215.00

STATEMENT

This Resolution authorizes subcontract for the period of 7/1/22 through 6/30/23: Township of Lower \$26,215.00.

STATE OF NEW JERSEY) ss.:
COUNTY OF CAPE MAY)

I, Kevin Lare, Clerk of the Board of County Commissioners of the County of Cape May, State of New Jersey, do hereby certify that the foregoing is a correct and true copy of a resolution adopted by the Board at a meeting duly held on the _____ 11th day of

October _____, 2022.

Signed,  Clerk of the Board / BR

RECORD OF VOTE						
Commissioners	Ayes	Nays	Abstain	Absent	Moved	Second
Mr. Desiderio				✓		
Ms. Hayes	✓				✓	
Mr. Moray	✓					✓
Mr. Pierson				✓	✓	
Mr. Thornton	✓					

✓ - Indicates Vote Moved-Resolution Offered Second-Resolution Seconded

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2022-352

Title: AUTHORIZING A PROFESSIONAL SERVICE CONTRACT WITH BLAUER ASSOCIATES FOR THE APPLICATION SUBMISSION AND ADMINISTRATIVE WORK, IF NEEDED, FOR STORM DRAINAGE PROJECT IN THE VILLAS

WHEREAS, the Township of Lower is given authority by N.J.S.A 40A:11-5(a)(i) to enter into contracts for "Professional Services" without competitive bidding, when the need arises, so long as the award of such contract is made public by a Resolution of the Governing Body and satisfies the requirements of the New Jersey Pay to Play law; and

WHEREAS, Blauer Associates have provided a proposal for the application of a 2023 Small Cities project; Storm Drainage Project , and administration, if needed; and

WHEREAS, the contract amount for the grant application for a 2023 Small Cities Project for Storm Drainage in the Villas is One Thousand Five Hundred Dollars (\$1,500.00) and the amount for the administration, if needed, is Sixteen Thousand Dollars (\$16,000) and funds are available as evidenced by the Chief Financial Officer's Certification & signature below:

Appropriation: C-04-55-433-910

CFO Signature: Lauren Read
Lauren Read, CFO

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Lower, County of Cape May, State of New Jersey, that a contract without public bidding be awarded to Blauer Associates to provide the attached stated services at a fee of not to exceed \$17,500.00.

BE IT FURTHER RESOLVED that a notice of Award of Professional Service Contract for the above award shall be published in the Township's Official paper.

	MOTION	SECOND	AYE	NAY	RECUSE	ABSTAIN	ABSENT
CONRAD	X		X				
COOMBS			X				
ROY		X	X				
PERRY			X				
SIPPEL			X				

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on November 7, 2022.

Julie A. Picard
Julie A Picard, Township Clerk

AGREEMENT

BETWEEN

TOWNSHIP OF LOWER, NEW JERSEY

AND

MARK BLAUER, DBA BLAUER ASSOCIATES

This agreement entered into this 7th day of November 2022, by and between the Township of Lower, New Jersey, hereinafter called the "Municipality" and Mark Blauer, an individual doing business as Blauer Associates, hereinafter called the "Service Provider".

Whereas, the Municipality desires to engage the Service Provider to assist the Municipality in developing an application for assistance under the Fiscal Year 2023 New Jersey Small Cities Community Development Block Grant (CDBG) program and in administering such project, the following shall apply;

ARTICLE I: SCOPE OF SERVICES

Section A - Activities Prior to Application Submission

The Service Provider will assist the Municipality in conducting an analysis of local needs to determine which of several funds the Municipality should address its application. The analysis will seek to examine the Municipality's relative strengths and weaknesses under the review criteria which have been developed and made public as a document entitled "Final Statement For New Jersey's Administration of the Small Cities Community Development Block Grant Program". Based upon this analysis, the Service Provider will make its recommendations to the Municipality as to the type of application it should submit.

Section B - Application Services

Based upon the results of Section A of Article I above, the Service Provider will prepare the required application for funds from the state's Public Facilities Fund, in cooperation with the appropriate Municipal staff or its assigns, in accordance with the State's Fiscal Year 2023 Application Guide.

Section C - Post Approval Advisory and Monitoring
Administrative Assistance

The Service Provider will perform the following services, contingent only upon the approval of the Small Cities Program application by the Department of Community Affairs.

Item 1 - Environmental Review Record

The Service Provider will conduct an Environmental Assessment process necessary to comply with the National Environmental Policy Act (NEPA).

Such services will include:

- a. Researching local environmental conditions with respect to the CDBG project;
- b. Conducting an Environmental Impact Assessment in accordance with regulations implementing NEPA established by HUD or DCA, as appropriate;
- c. Discussing possible project modifications, where appropriate, with the Municipality so as to minimize potentially adverse environmental impacts;
- d. Making the appropriate level of clearance finding;
- e. Preparing the written Environmental Review Record to document the level of clearance finding;
- f. Where the level of clearance finding does not require an Environmental Impact Statement, the Service Provider may prepare newspaper notices and HUD "Request for Release of Funds and Certification Form" and assist in the publication and distribution of same;
- g. Environmental review services do not include completion of Environmental Impact Statements as may be required by NEPA or by State regulations such as those of CAFRA.

Item 2 - Accounting System

The Service Provider will assist in establishing an accounting system in accordance with Federal and State standards.

Item 3 - Construction Contractor Selection and Labor Standards Compliance (applicable to Public Facilities Fund projects):

The Service Provider will assist the Municipality in the following areas:

- a. Assistance in coordination activity with the local engineer for preparation of bid specifications;

- b. Assistance in examining the proposed bid specifications to determine that language complies with all required Federal and State statutes;
- c. Assistance in preparing and publishing the proper legal advertising;
- d. Assistance in securing DCA approval of selected contractor(s);
- e. Assistance in the arranging and conducting of preconstruction conferences including preparation of preconstruction minutes;
- f. Assistance securing labor standards and equal opportunity documentation from contractor(s);
- g. Assistance in maintaining construction records including the following:
 - I. Contractors Certification with respect to Davis-Bacon, Equal Opportunity, and other Federal Statutory requirements;
 - ii. Payroll Compliance forms;
 - iii. Employee Interview forms;
 - iv. Copies of inspection reports from the Construction Inspector;
 - v. Labor Officer Reports;
 - vi. Correspondence with respect to violation of standards.
- h. As required, supply the Municipality with appropriate labor standards and equal opportunity forms, posters, etc.
- I. Assistance in monitoring the compliance of contractors with respect to the following:
 - I. Davis-Bacon Act;
 - ii. Contract Work Hours and Safety Standards Act;
 - iii. Copeland Act;
 - iv. Section 3 of the Housing and Urban Development Act of 1968;
 - v. Executive Order 11246.

Item 4 - Professional Contractor Selection

The Service Provider will assist the Municipality in the selection of professional service contractors in accordance with OMB Circular A-102, Attachment "O".

Item 7 - Assistance in Performance Reporting

The Service Provider will assist the Municipality in the research for and preparation of grant performance reports as may be required by the Department of HUD or DCA. These reports will include but are not limited to the following:

- Monthly Fiscal Monitoring Report
- Monthly Program Progress Report
- Monthly Matching Funds Report
- Monthly Contract and Subcontract Activity Report
- Monthly Fiscal Monitoring Report/Payment Voucher

Item 8 - DCA Monitoring Sessions

The Service Provider will assist the Municipality at monitoring visits and attend meetings with DCA staff at Trenton as necessary.

Item 9 - Grant Close-out Procedures

The Service Provider will coordinate the Activity necessary to accomplish the audit upon completion of the project and also prepare the necessary project completion forms.

ARTICLE II: PAYMENT FOR ARTICLE I SERVICES

The Municipality agrees to pay the Service Provider a fee of \$1,500.00 for Article I, Section A and B services. Such fee is due upon execution of this agreement.

Services under Article I, Section C shall be compensated upon the basis of invoices submitted monthly describing the services performed and the hourly rate and number of hours taken to perform the service. Invoices will list an hourly fee of \$150.00 for professional time.

It is understood and agreed that total compensation for Article I, Section C services shall not exceed \$16,000.00 per approved DCA grant project.

ARTICLE III: TERM OF SERVICE

The termination date of this agreement will coincide with the Department of Community Affairs' grant agreement with the Municipality ending date or March 31, 2025, whichever date is later.

ARTICLE IV: TERMINATION OF SERVICE FOR CAUSE

If, through any cause, the Service Provider shall fail to fulfill in a timely and proper manner his obligations under this agreement, or if the Service Provider shall violate any of the covenants, agreements, or stipulations of this agreement the Municipality shall, thereupon, have the right to modify, suspend or terminate this agreement by giving written notice to the Service Provider and specifying the effective date thereof, at least five days before the effective date of such suspension, modification, or termination.

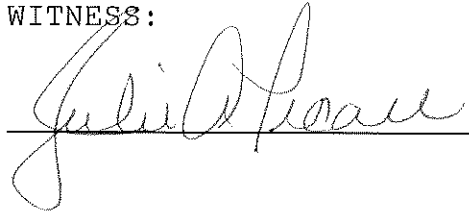
IN WITNESS THEREOF, the parties hereto executed this agreement on the day and year first written above.

TOWNSHIP OF LOWER, NEW JERSEY
MUNICIPALITY

BY: _____



Frank Sippel, Mayor

WITNESS:



MARK BLAUER, dba BLAUER ASSOCIATES
SERVICE PROVIDER

BY: _____


Mark Blauer, President

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2022-353

Title: **A RESOLUTION AUTHORIZING THE PRO-RATION OF MERCANTILE LICENSE FEES ASSOCIATED WITH RENTAL UNITS DURING THE 2023 CALENDAR YEAR DUE TO MODIFICATION OF ANNUAL LICENSE TERM**

WHEREAS, pursuant to N.J.S.A. 40:52-1 et seq. the Township of Lower is given the power to license and regulate commercial activities within its jurisdiction; and

WHEREAS, pursuant to N.J.S.A. 40:52-1(n), the power to license and regulate includes "the rental of real property for a term less than 175 consecutive days for residential purposes by a person having a permanent place of residence elsewhere;" and

WHEREAS, pursuant to N.J.S.A. 40:52-2, the Township of Lower "may fix the fees for all such licenses, which may be imposed for revenue, and may prohibit all unlicensed persons and places and vehicles, businesses and occupations from acting, being used, conducted or carried on" within its jurisdiction; and

WHEREAS, individuals engaged in the rental unit business, see § 432-4(l) of the Code of the Township of Lower, are required to obtain a mercantile license prior to engaging the operation of a rental unit business and said licenses were historically issued from July 15th through July 14th of the succeeding year; and


WHEREAS, in accordance with Ordinance # 2022-12 the Township Council of the Township of Lower modified the annual license terms associated with rental units to be effective from March 15th through March 14th of the succeeding year in an effort to ensure that mercantile licenses are obtained prior to the start of the short-term rental season which commences prior to July 15th; and

WHEREAS, in light of the fact that rental unit mercantile licenses for the 2022-2023 calendar year have been issued and do not expire until July 14, 2023, and the Ordinance modifying the license term for rental unit mercantile licenses would require individuals to obtain a renewed license prior to the expiration of the 2022-2023 mercantile license, the Township Council of the Township of Lower deems it to be necessary and appropriate to pro-rate the mercantile license fee associated with rental units and reduce the required fee by a 1/3rd in an effort to credit individuals who currently hold rental unit mercantile licenses which do not expire prior to the required March 15th mercantile license renewal date.

NOW THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower, County of Cape May, State of New Jersey that the application fee associated exclusively with the renewal of rental unit mercantile licenses shall be pro-rated by a 1/3rd for the 2023-2024 calendar year. Applicable late fees associated exclusively with the renewal of a rental unit mercantile license shall not be imposed during the 2023-2024 calendar year until August 15, 2023. Individuals who are applying for and obtaining an initial rental unit mercantile license shall pay the required fee in full.

	MOTION	SECOND	AYE	NAY	RECUSE	ABSTAIN	ABSENT
CONRAD	X		X				
COOMBS			X				
ROY		X	X				
PERRY			X				
SIPPEL			X				

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on November 7, 2022.


Julie A Picard, Township Clerk

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2022-354

Title: CANCELLATION OF 2022 TAXES AND TAX SALE CERTIFICATES DUE TO LOWER TOWNSHIP FORECLOSURE ON PROPERTIES

WHEREAS, the properties listed below have been foreclosed on and the Township of Lower is now the owner of said properties:

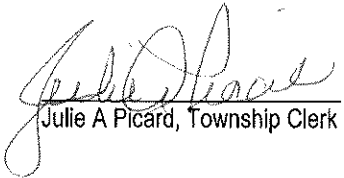
Certificate #	Block	Lot	3 rd Quarter	4 th Quarter
09-00051	484	9	269.81	269.81
10-00079	533.02	1.02	9.98	9.98
09-00066	543	9	486.53	486.53
09-00068	550	12	598.80	598.80
01-126	741.01	3.01	441.12	441.11
99-200	753.04	4	146.71	146.70
00-0156	753.25	2	179.64	179.64
			2132.59	2132.57

WHEREAS, the Township of Lower is exempt from paying real estate tax.

NOW, THEREFORE BE IT RESOLVED, by the Township Council of the Township of Lower, County of Cape May, State of New Jersey that the Tax Collector is authorized to cancel the 3rd and 4th quarter 2022 taxes for the parcels of property listed above.

	MOTION	SECOND	AYE	NAY	RECUSE	ABSTAIN	ABSENT
CONRAD	X		X				
COOMBS			X				
ROY		X	X				
PERRY			X				
SIPPEL			X				

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on November 7, 2022.


Julie A Picard, Township Clerk

jpocard

From: mbrewster
Sent: Tuesday, November 1, 2022 2:40 PM
To: jpocard
Cc: kbrown
Subject: mun lien fore.docx
Attachments: mun lien fore.docx

Julie,

Can we please do a resolution to cancel the following taxes due to the township foreclosing on the properties. Foreclosure was finalized on June 28,2022 we will be cancelling the taxes and certificates.
Thank You,

Maria Brewster

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2022-355

Title: AUTHORIZATION FOR REFUND OF TAXES

WHEREAS, the Township Tax Collector has certified an overpayment due to the reasons listed below; and

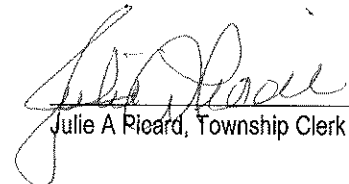
WHEREAS, a refund is due.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower, County of Cape May, State of New Jersey that the CFO/Treasurer be and the same is authorized and directed to refund the overpayments according to the Tax Collector's certification on file with the CFO/Treasurer.

Block	Lot	Refund To	Reason	Tax
496.01	2	Andrew Colvin 206 Fishing Creek Rd	Mortgage Co Responsible	\$ 1,662.66
393	38	Douglas & Susan Kenna 105 Hollywood Ave	Mortgage Co Responsible	653.21
410.01	36.33	Paul Latore 351 Ranger Rd Unit 10	Pd on WIPP – Tax Cancelled	514.89
410.01	36.32	Paul Latore 351 Ranger Rd Unit 9	Pd on ACH – Tax Cancelled	16.69

	MOTION	SECOND	AYE	NAY	RECUSE	ABSTAIN	ABSENT
CONRAD	X		X				
COOMBS			X				
ROY		X	X				
PERRY			X				
SIPPEL			X				

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on November 7, 2022.


Julie A Picard, Township Clerk