

Signed Resolution - January 17, 2024

- Res. #2024-55 Authorization for the Payment of Vouchers \$ 172,153.23
- Res. #2024-56 Authorization for the Refund of Taxes
- Res. #2024-57 Transfer of 2023 Appropriations
- Res. #2024-58 A Resolution Approving the Flashing Beacon Pedestrian Crossing Sign Agreement between the Township of Lower and the New Jersey Department of Transportation – Rt 109 & Second Avenue and Route 109 & Schellengers Landing Road
- Res. #2024-59 Amending Contract to Axon Enterprises Inc. for Trade In and Fixed Asset Removal of Twenty-four (24) Taser X2
- Res. #2024-60 Authorization for the Payout of Accumulated Compensatory Time (K.Walker \$10,093.14)
- Res. #2024-61 Authorization for the Payout of Accumulated Sick Time
- Res. #2024-62 Approval of a Secondhand Merchant and Dealer of Precious Metals License
- Res. #2024-63 Bid Acceptance and Contract Award of Diamond Beach Park Improvements (LT-C-016)
- Res. #2024-64 Approving a Professional Service Contract with DeBlasio & Associates for the Concept Design and Site Remediation Investigation Phase of Public Works Administration Building (LT-C-048)



Vendor #	Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
01200	DELTA DENTAL PLAN OF NJ								
		24-00045	01/05/24	DEC 2023 DENTAL ADMIN	Open	1,365.65	0.00		
		24-00047	01/05/24	DEC 2023 DENTAL CLAIMS	Open	<u>9,688.30</u>	0.00		
						11,053.95			
01201	DELL CORPORATION*								
		23-03316	12/29/23	LAUREN COMPUTER	Open	1,617.90	0.00		
01269	DISCOUNT HYDRAULICS*								
		23-03302	12/29/23	O-RING SEAL TUBE/DPW	Open	364.44	0.00		
		24-00060	01/05/24	PIPE/DPW	Open	<u>71.75</u>	0.00		
						436.19			
01490	ROBERT FESSLER								
		22-00872	04/07/22	EQUIPMENT ALLOWANCE 2022	Open	102.06	0.00		
		23-01201	05/19/23	2023 EQUIPMENT ALLOWANCE	Open	<u>61.40</u>	0.00		B
						163.46			
01653	GENTILINI FORD								
		23-03098	12/01/23	PARTS FOR TRUCKS/DPW	Open	940.64	0.00		
		23-03207	12/14/23	TRANSMISSION HERO CAR/DPW	Open	<u>3,336.08</u>	0.00		
						4,276.72			
01690	GRANTURK EQUIPMENT CO*								
		23-00082	01/11/23	PARTS FOR RECYCLING/DPW/JAN	Open	244.76	0.00		
01741	GENTILINI CHEVROLET, LLC								
		24-00059	01/05/24	PARTS FOR VEHICLES/DPW	Open	515.41	0.00		
01806	ANTHONY J HARVATT, II, ESQ								
		24-00043	01/05/24	ZBA RESOLUTION VOUCHERS	Open	600.00	0.00		
01864	JONAS PIZZA, LLC								
		23-03315	12/29/23	NEW YEARS EVE - PIZZA	Open	320.00	0.00		
02025	HUNTER JERSEY PETERBILT~								
		23-03197	12/13/23	PARTS FOR VEHICLES/DPW	Open	2,735.18	0.00		
02027	JESCO INC~								
		23-03300	12/29/23	PARTS/DPW	Open	153.79	0.00		
02538	MARSH & MCLENNAN AGENCY, LLC*								
		24-00009	01/02/24	RES#24-42 DNE\$40K MNTHLY	Open	3,333.33	0.00		B
02541	ROBERT D. MARTIN, JR								
		24-00117	01/10/24	CONTRACTUAL REIMBURSEMENT M	Open	63.00	0.00		
02725	THOMAS MILLS								
		23-03293	12/28/23	PLUMBING INSPECT 10/24-11/9/23	Open	282.30	0.00		
02968	PATTI'S PARTY WORLD*								
		23-03295	12/28/23	NEW YEARS EVE PARTY	Open	291.63	0.00		

Vendor #	Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
03280	PARAMOUNT SANITARY SUPPLY ~	23-03049	11/28/23	TRASH BAGS FOR TOWNSHIP	Open	432.60	0.00		
03293	BLAINE PAYNTER	24-00027	01/03/24	CONTRACTUAL REIMBURSEMENT M	Open	45.00	0.00		
03321	PATRICK MARTIN, ESQ	23-03294	12/28/23	CONFLICT PROSECUTOR 12/19/2023	Open	350.00	0.00		
03387	POGUE INC. *	23-03297	12/28/23	CONTROLLED SUBSTANCES TEST	Open	150.00	0.00		
03518	RIGGINS, INC.*	23-03304	12/29/23	OFF HIGHWAY DIESEL/DPW	Open	1,468.37	0.00		
03607	SEASHORE FOOD SUPPLY ~	23-03292	12/28/23	NEW YEARS EVE SUPPLIES	Open	171.60	0.00		
03611	SERVICE TIRE TRUCK CENTERS ~	23-03306	12/29/23	RDS/ SANT/ DPW	Open	2,126.99	0.00		
03688	SOUTHERN NJ CHAPTER NIGP*	24-00106	01/09/24	SJNIGP MEMBERSHIP	Open	75.00	0.00		
03695	SPECIALTY AUTOMOTIVE EQUIP INC*	23-03305	12/29/23	REPAIR TO TRUCK LIFT	Open	4,000.00	0.00		
03810	MUNICIPAL UTIL AUTH USAGE COST	24-00105	01/09/24	SEWER 1/1-12/31/24	Open	5,280.00	0.00		
03814	UNIVERSAL COMPUTING SERV., INC*	23-03215	12/18/23	COURT DAILY NOTICES/MAILERS	Open	838.55	0.00		
03863	TREASURER, STATE OF NEW JERSEY	24-00044	01/05/24	OCT THRU DEC 2023 REPORT	Open	10,755.00	0.00		
03917	STATE OF NJ DEPT OF CHILD/FAML	24-00089	01/05/24	4th quarter Marriage/CU	Open	575.00	0.00		
03947	VFIS*	24-00054	01/05/24	FS VFIS 2024 policy premium	Open	12,332.38	0.00		
03958	DEBORAH VAN MOURIK	24-00025	01/03/24	CONTRACTUAL REIMBURSEMENT M	Open	659.60	0.00		
03992	VAL-U AUTO PARTS LLC ~	23-03201	12/13/23	RDS/SANT/RECY/DPW	Open	826.92	0.00		
04075	BARBER CONSULTING SERVICES LLC	24-00055	01/05/24	FS BCS 2024 pmt	Open	2,000.00	0.00		
		24-00099	01/09/24	RES 24-MIS TOWNHALL & POLICE	Open	16,500.00	0.00		
						<u>18,500.00</u>			

Vendor #	Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
04097	CINTAS FIRST AID AND SAFETY*	24-00109	01/09/24	TOWNHALL FIRST AID 1/8/24	Open	12.63	0.00		
04266	NJ DEPT OF HEALTH&SENIOR SVCS	24-00115	01/09/24	AUGUST, 2023 DOG	Open	60.00	0.00		
5065	JAMES MCNULTY	22-00884	04/07/22	EQUIPMENT ALLOWANCE 2022	Open	82.03	0.00		
6063	CAPE MINING & RECYCLING, LLC*	24-00048	01/05/24	RECYCLED CONCRETE/DPW	Open	239.89	0.00		
7098	SHORE VETERINARIAN ANIMAL	24-00007	01/02/24	RES#24-27 DNE\$62K	Open	5,166.67	0.00		B
7196	LAUREN HUGGINS SUIT*	24-00006	01/02/24	RES#24-06 DNE\$16280 MNTHLY	Open	1,356.67	0.00		B
7354	FLEETPRIDE INC.*	23-03303	12/29/23	CARTRIDGE/DPW	Open	90.31	0.00		
7507	STEFANKIEWICZ & BELASCO LLC*	24-00001	01/02/24	RES#24-01 DNE\$40K MTHLY	Open	3,333.33	0.00		B
7689	GOVERNMENT FORMS AND SUPPLIES*	23-03171	12/12/23	Tax Sale Cards	Open	113.55	0.00		
7820	DEBLASIO & ASSOCIATES, P.C*	23-03182	12/12/23	ZBA ENGINEER VOUCHERS	Open	192.40	0.00		
7871	PLANET TECHNOLOGIES, INC*	23-02532	10/05/23	POLICE EMAIL EXCHANGE	Open	3,336.96	0.00		
7872	GO DADDY	24-00061	01/05/24	COURT DOMAIN RENEWAL 2024	Open	45.98	0.00		PC1
7888	ASPHALT PAVING SYSTEMS, INC*	22-02383	10/04/22	RES 22-310 22 NJDOT FIRE LANE	Open	13,938.44	0.00		
7929	AMAZON CAPITAL SERVICES, INC ~	23-03220	12/18/23	CONTROL HARNESS-COUNTY VEHICLE	Open	275.36	0.00		
		23-03249	12/22/23	COURT OFFICE SUPPLIES	Open	227.83	0.00		
		23-03261	12/22/23	tax collector supplies	Open	53.00	0.00		
		23-03262	12/22/23	FS amazon order	Open	463.54	0.00		
		23-03276	12/27/23	OFFICE SUPPLIES	Open	130.36	0.00		
						<u>1,150.09</u>			
7959	ALL PRO TEAM SPORTS	23-02148	08/24/23	SUBLIMATED BASKETBALL UNIFORMS	Open	1,835.00	0.00		
		23-02907	11/14/23	ADDITIONAL B-BALL UNIFORMS	Open	530.00	0.00		
		23-03054	11/28/23	ADDITIONAL B-BALL UNIFORMS	Open	330.00	0.00		

Vendor #	Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
7959	ALL PRO TEAM SPORTS			Continued					
	23-03127	12/06/23	BASKETBALL UNIFORMS (GIRLS)	Open	<u>1,535.00</u>	0.00			
					4,230.00				
8105	JOSEPH HARRISON								
	23-03051	11/28/23	SOCCER ASSIGNOR	Open	73.50	0.00			
8131	DOCUVAULT SECURE SHREDDING LC~								
	24-00108	01/09/24	12/31/23 SHREDDING	Open	148.05	0.00			
8459	BATTERIES PLUS BULBS #636								
	24-00051	01/05/24	BATTERIES/DPW	Open	488.00	0.00			
8464	JEREMY EMBS								
	23-03298	12/28/23	J.Embs NJIAAI 2024 reimbursmt	Open	625.00	0.00			
8491	PATRICK DUNN								
	22-00869	04/07/22	EQUIPMENT ALLOWANCE 2022	Open	150.00	0.00			
8517	STEWART BUSINESS SYSTEMS *								
	24-00110	01/09/24	COPIER 40373 PATROL 1/3-1/2/25	Open	432.00	0.00			
	24-00111	01/09/24	BOCA COPIER 1/1/23-12/31/24	Open	<u>496.92</u>	0.00			
					928.92				
8672	LOGMEIN INC.								
	24-00107	01/09/24	2024 GO TO MEETINGS	Open	19.00	0.00			PC1
8679	CANON SOLUTIONS AMERICA INC*								
	23-03270	12/22/23	CW3600 12/23-11/24 LG FORMAT	Open	4,297.92	0.00			
8706	GOLDENBERG, MACKLER & SAYEGH								
	22-00413	02/10/22	RES2022-64 DNE \$10K TAX FOREC	Open	105.00	0.00			B
8721	BLANEY, DONOHUE, & WEINBERG PC								
	23-00036	01/06/23	RES#2023-02 LABOR DNE\$40K	Open	203.00	0.00			B
	24-00004	01/02/24	RES#24-03 PROSECUTOR DNE\$45K	Open	3,750.00	0.00			B
	24-00005	01/02/24	RES#24-03 WW CREST DNE\$10K	Open	<u>833.33</u>	0.00			B
					4,786.33				
8722	MARCUS H KARAVAN								
	23-00038	01/06/23	RES#2023-03 TAX APPEAL DNE\$10K	Open	862.50	0.00			B
8735	SURENIAN EDWARDS & NOLAN LLC								
	23-01787	07/11/23	Affordable Housing Res 23-248	Open	240.00	0.00			B
8787	NICOLE GALLEGRO								
	23-03255	12/22/23	League Mileage/Parking	Open	208.55	0.00			
8848	COMFORT NOW LLC								
	23-03313	12/29/23	DIAGNOSTIC FEE/CIRCUIT BOARD	Open	2,312.00	0.00			
8909	COMCAST BUSINESS								
	24-00113	01/09/24	BUS INTERNET PD 1/1-1/31/24	Open	979.95	0.00			

Vendor #	Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
9104	DR. JOHN F STANOCH	23-03290	12/28/23	RELEASE OF DUNE BOND	Open	6,520.96	0.00		
9107	ROBERT FARRELL	24-00101	01/09/24	B-494.08 L-13	Open	457.90	0.00		
9108	MARCELLINE FARRELL	24-00102	01/09/24	B-494.08 L-13	Open	250.00	0.00		
9109	MICHAEL FARLOW	24-00103	01/09/24	B-615 L-10 EXEMPT VET	Open	211.89	0.00		
9110	KAREEM RASHAD BROWN	24-00104	01/09/24	B-461 L-E EXEMPT VET	Open	597.19	0.00		
AMANJ	AMANJ EDUCATION FUND*	23-03244	12/22/23	League AMANJ Luncheon	Open	70.00	0.00		
BLAUE	BLAUER ASSOCIATES INC*	19-02385	08/28/19	SCPF ROTARY PARK RES 2019-246	Open	675.00	0.00		B
IAMES	MICHAEL IAMES	24-00118	01/10/24	CONTRACTUAL REIMBURSEMENT M	Open	189.00	0.00		
<hr/> <b>Total Purchase Orders: 102 Total P.O. Line Items: 0 Total List Amount: 172,139.18 Total Void Amount: 0.00</b> <hr/>									

TOWNSHIP OF LOWER, COUTNY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2024-55

Title: **AUTHORIZING THE PAYMENT OF VOUCHERS**

<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
STATE OF NEW JERSEY	4 <sup>th</sup> QTR 2021 UNEMPLOYMENT	\$14.05

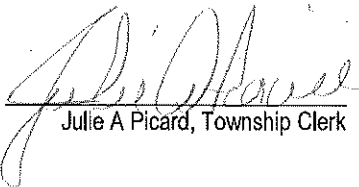
TOTAL Manual Checks                      \$14.05

TOTAL Computer Generated              \$172,139.18

TOTAL BILL                                      \$172,153.23

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD	X		X			
COOMBS			X			
ROY		X	X			
PERRY			X			
SIPPEL			X			

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on JAN ,17,2024.

  
 Julie A Picard, Township Clerk

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2024-56

Title: AUTHORIZATION FOR REFUND OF TAXES

WHEREAS, the Township Tax Collector has certified an overpayment due to the reasons listed below; and


WHEREAS, a refund is due.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower, County of Cape May, State of New Jersey that the CFO/Treasurer be and the same is authorized and directed to refund the overpayments according to the Tax Collector's certification on file with the CFO/Treasurer.

<u>Block</u>	<u>Lot</u>	<u>Refund To</u>	<u>Reason</u>	<u>Tax</u>
615	10	Michael Farlow 300 Leaming Ave	Exempt Veteran	\$ 211.89
494.08	13	Robert Farrell 8 Beachhurst Dr	Exempt Veteran	\$ 457.90
494.08	13	Marcelline Farrell 8 Beachhurst Dr	Veteran Ded due to Exempt Vet	\$ 250.00
461	5	Kareem Rashad Brown 922 Shirley Ave	Exempt Veteran	\$ 597.19

	MOTION	SECOND	AYE	NAY	RECUSE	ABSTAIN	ABSENT
CONRAD	X		X				
COOMBS			X				
ROY		X	X				
PERRY			X				
SIPPEL			X				

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on January 17, 2024.

  
Julie A Picard, Township Clerk

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2024-57

Title: TRANSFER OF 2023 APPROPRIATIONS

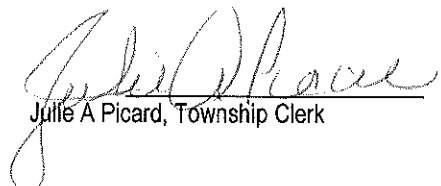
WHEREAS, N.J.S.A. 40A: 4-59 provides for appropriation transfers during the first three months of the succeeding year when it has been determined that any appropriation reserve for the immediately preceding fiscal year is insufficient to pay the claims authorized or incurred during the preceding year, which were chargeable to said appropriation, and there is an excess in any appropriation reserve over and above the amount deemed to be necessary to fulfill its purpose.

NOW, THEREFORE BE IT RESOLVED by the Township Council of the Township of Lower, State of New Jersey that the following transfers, and totaling \$5,000.00 be made between the 2023 budget appropriation reserves:

LINE ITEM		ACCT. NUMBER	TO	FROM
STREET LIGHTS	OE	3-01-31-435-200	5,000.00	
NATURAL GAS	OE	3-01-31-446-200		5,000.00
			5,000.00	5,000.00

	MOTION	SECOND	AYE	NAY	RECUSE	ABSTAIN	ABSENT
CONRAD	X		X				
COOMBS			X				
ROY		X	X				
PERRY			X				
SIPPEL			X				

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on January 17, 2024.

  
 Julie A. Picard, Township Clerk

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2024-58

Title: A RESOLUTION APPROVING THE FLASHING BEACON PEDESTRIAN CROSSING SIGN AGREEMENT BETWEEN THE TOWNSHIP OF LOWER AND THE NEW JERSEY DEPARTMENT OF TRANSPORTATION – RT 109 & SECOND AVENUE AND ROUTE 109 & SCHELLENGERS LANDING ROAD

WHEREAS, a traffic condition exists at the intersection of Route 109 and Second Avenue (M.P. 1.45) and Route 109 and Schellengers Landing Road (M.P. 1.52), in the Township of Lower, in the County of Cape May which requires the installation and operation of a Rectangular Rapid Flashing Beacon ("RRFB") with pedestrian push buttons, lighting, flashing beacons, and signs, hereinafter referred to as Rectangular Rapid Flashing Beacon system ("RRFB system"); and

WHEREAS, it is necessary to expedite the safe movement and conduct of pedestrian and vehicular traffic; and

WHEREAS, the State of New Jersey has indicated its willingness to install a RRFB at said intersections; and

WHEREAS, the State of New Jersey has proposed a form of Agreement pertaining to the cost of the traffic signal revision, and the maintenance and operation of said RRFBs stating that the Township of Lower will assume 25% of the construction and installation costs which will not exceed \$30,000 ;

WHEREAS the CFO has certified the availability of funds as evidenced by her signature below:

Appropriation: C-04-55-424-910 ORD #19-14

Signature: Lauren Read, CFO

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower, County of Cape May, State of New Jersey that the Mayor and Clerk of the Township of Lower, be and are hereby authorized to enter into an Agreement with the State of New Jersey, acting through its Commissioner of Transportation, for the purpose aforesaid, copy of said Agreement being attached hereto and made a part hereof.

BE IT FURTHER RESOLVED that the Mayor and Clerk of the Township of Lower, be and hereby are authorized to execute said Agreement.

Table with 8 columns: MOTION, SECOND, AYE, NAY, RECUSE, ABSTAIN, ABSENT. Rows for CONRAD, COOMBS, ROY, PERRY, SIPPEL.

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on January 17, 2024.

Julie A Picard, Township Clerk

**NEW JERSEY DEPARTMENT OF TRANSPORTATION  
DIVISION OF TRAFFIC ENGINEERING  
RECTANGULAR RAPID FLASHING BEACON AGREEMENT**

**Route 109 and Second Avenue**

**Route 109 and Schellengers Landing Road**

**Township of Lower, County of Cape May**

THIS AGREEMENT, made the 17 day of January two thousand twenty-four (2024), between Township of Lower, located at 2600 Bayshore Road, Villas, NJ 08251 hereinafter referred to as **TOWNSHIP**, and the State of New Jersey, acting through its Commissioner of Transportation, New Jersey Department of Transportation, located at 1035 Parkway Avenue, P.O. Box 600, Trenton, New Jersey 08625, hereinafter referred to as **STATE**, witnesses that:

WHEREAS, a traffic condition exists at the intersection of Route 109 and Second Avenue (M.P. 1.45) and Route 109 and Schellengers Landing Road (M.P. 1.52), in the Township of Lower, in the County of Cape May, which requires the installation and operation of a Rectangular Rapid Flashing Beacon ("RRFB") with pedestrian push buttons, lighting, flashing beacons, and signs, hereinafter referred to as Rectangular Rapid Flashing Beacon system ("RRFB system"); and

WHEREAS, the **TOWNSHIP** has expressed a willingness to cooperate with the **STATE** in achieving the overall objective of safe and efficient movement of traffic on the said highway; and

WHEREAS, it is the purpose of this Agreement to provide for the participation of the **TOWNSHIP** and the **STATE** in the cost of installation, maintenance and operation of the RRFB at both locations; and

WHEREAS, the Commissioner, under the powers vested in her by law and as more particularly set forth in N.J.S.A. 27:1A-5 and 27:7-21, has determined that it is in the **STATE's** best interest to enter into this Agreement;

NOW, THEREFORE, in consideration of the covenants contained herein, and pursuant to all applicable federal, state, and local laws and ordinances, the **TOWNSHIP** and the **STATE** agree as follows:

**Rapid Rectangular Flashing Beacon (RRFB) Agreement  
Route 109 and Second Avenue  
Route 109 and Schellengers Landing Road  
Lower Township, Cape May County**

1. The **STATE** will determine the character, type, location, and operation of the RRFB in accordance with N.J.S.A. 39:4-120.
2. The **STATE** and the **TOWNSHIP** agree that the **STATE** will assume 75% and the **TOWNSHIP** 25% of the total cost of installing the RRFB system. The **STATE** will provide an estimate for the total cost of installing the RRFB systems and the **TOWNSHIP** will provide payment for the estimated total cost before the modification of the existing traffic control signal is scheduled. After the modification of the RRFB systems has been completed and brought into operation, the actual total cost will be computed by the **STATE**, which will include the costs of equipment, material, labor, supervision, and all other charges properly chargeable to the work. If the actual total cost is greater than the amount originally estimated, the Bureau of Accounting will issue a second invoice to the **TOWNSHIP** for the additional amount to be paid within thirty (30) days of the **STATE**'s billing; if it is less than the estimate, a refund check will be issued to the **TOWNSHIP** for the difference.
3. The **STATE** will provide all necessary material and equipment and will perform all labor, by its own or by contract forces, necessary to the installation of the RRFB systems.
4. The **STATE** will paint such lane and pavement markings and erect such signs as it deems to be required to properly direct the flow of traffic. The **TOWNSHIP** shall maintain or replace the lane and pavement markings and signs within its jurisdiction in accordance with the latest edition of the Manual on Uniform Traffic Control Devices. The **STATE** will maintain and replace the lane and pavement markings and signs within the **STATE**'s jurisdiction.
5. The **TOWNSHIP** shall allow the placement of any facility associated with the RRFB systems within areas of its jurisdiction, where necessary, and further agree to allow the **STATE**, with its own or contract forces, to perform maintenance on these facilities or to open roadways or other areas under its jurisdiction, without the need for permits.
6. The **TOWNSHIP** shall pay all cost for the future relocation or removal and reinstallation of any portion of the RRFB systems, if the relocation or removal and reinstallation of this equipment is made necessary by changes, such as excavations, resurfacings, widenings and corner radius changes, authorized or effectuated by the **TOWNSHIP**.
7. The **STATE** will pay all costs for the future relocation or removal and reinstallation of any portion of the RRFB systems, if the relocation or removal and reinstallation of this equipment is made necessary by changes, such as excavations, resurfacings, widenings and corner radius changes, authorized or effectuated by the **STATE**.
8. The **STATE** reserves the right to terminate this Agreement, for cause or for convenience, upon six months' written notice of its intention to terminate, which notice shall be served upon the Clerk of the **TOWNSHIP**. However, upon a determination by the **STATE** that emergency conditions exist, the **STATE** may terminate this Agreement with less than the six months' notice specified above.
9. The **STATE** will, at its own expense, periodically inspect and maintain the complete installation, including the re-lamping thereof.
10. Subject to the provisions of the New Jersey Tort Claims Act, N.J.S.A. 59:1-1 et seq., the **TOWNSHIP** shall be responsible for personal injuries and property damage caused by the actions of the **TOWNSHIP** and its employees, which arises out of this Agreement. Any claim for such personal injury or property damage must be filed in accordance with N.J.S.A. 59:8-1 et seq.
11. Subject to the provisions of the New Jersey Tort Claims Act, N.J.S.A. 59:1-1 et seq., the **STATE** shall be responsible for personal injuries and property damage caused by the actions of the **STATE** and its employees, which arises out of this Agreement. Any claim for such personal injury or property damage must be filed in accordance with N.J.S.A. 59:8-1 et seq.

**Rapid Rectangular Flashing Beacon (RRFB) Agreement**  
**Route 109 and Second Avenue**  
**Route 109 and Schellengers Landing Road**  
**Lower Township, Cape May County**

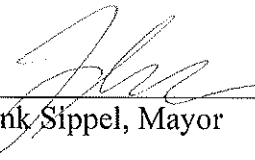
12. The **TOWNSHIP** shall cause to be provided, upon 72 hours written notice to the Clerk of the **TOWNSHIP** by the **STATE**, police to direct traffic during inspection of, or repairs related to the RRFB systems. Further, the **TOWNSHIP** shall cause police to be provided to direct traffic during emergency repairs, on telephonic notice to the **TOWNSHIP** by the **STATE**.
13. In the event that the **TOWNSHIP** fails to make any payments required hereunder to the **STATE**, the **TOWNSHIP** authorizes the **STATE**, without the need for prior notice, to deduct the amount of such payment due from any funds payable or to be payable by the Department of Transportation to the **TOWNSHIP**.
14. Written notice shall be sent, when required, by certified mail, return receipt, to the addresses set forth above, or to such other address or addresses as is set forth, in writing, in any notice of change of address, which has been sent to all parties of this Agreement.
15. Pursuant to the New Jersey Uniform Electronic Transactions Act, N.J.S.A 12A:12-1, et seq. ("UETA") the parties agree that all parties have the right to use electronic signatures in connection with this Agreement. All parties acknowledge the right to opt-out of this arrangement and can request hard copies of the applicable documents to sign and review upon thirty (30) days written notice to all other parties. All parties agree to reserve the right to refuse to conduct other transactions by means of electronic signatures.
16. The **TOWNSHIP** shall provide the necessary resolution authorizing it to enter into this Agreement.
17. This Agreement shall not become binding on any party until it is fully executed by the Commissioner of Transportation or designee.
18. This Agreement is subject to appropriations and the availability of funds to the **STATE**.

**END OF TEXT**

STATE OF NEW JERSEY :

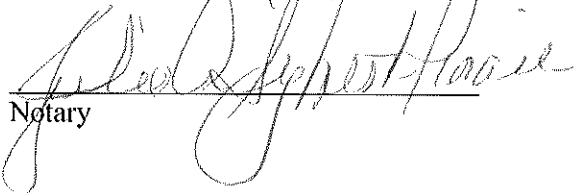
Township of Lower :

I CERTIFY that on January 17, 2024, Frank Sippel, Mayor of the Township of Lower, personally came before me and acknowledged under oath, to my satisfaction, that he signed and had sealed and delivered the foregoing Agreement as the voluntary act and deed of the Township of Lower.

  
\_\_\_\_\_  
Frank Sippel, Mayor

Signed and sworn to before me

on January 17, 2024

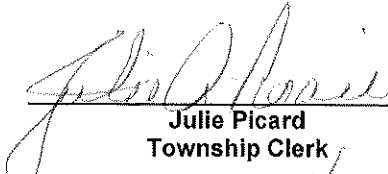
  
\_\_\_\_\_  
Notary

Rapid Rectangular Flashing Beacon (RRFB) Agreement  
Route 109 and Second Avenue  
Route 109 and Schellengers Landing Road  
Lower Township, Cape May County

IN WITNESS WHEREOF, all parties have caused this instrument to be Signed,  
Attested, and Seal Affixed.

ATTEST/WITNESSED/AFFIX SEAL

TOWNSHIP OF LOWER

  
\_\_\_\_\_  
Julie Picard  
Township Clerk

By:   
\_\_\_\_\_  
Frank Sippel  
Mayor

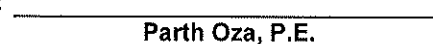
Date: 1-17-2024

Date: 1-17-2024

ATTEST/WITNESSED/AFFIX SEAL

STATE OF NEW JERSEY

\_\_\_\_\_  
Anika James  
Department Secretary  
New Jersey  
Department of Transportation

Approved:  
By:   
\_\_\_\_\_  
Parth Oza, P.E.  
Assistant Commissioner  
Capital Program Management

Date: \_\_\_\_\_

Date: \_\_\_\_\_

This Agreement has been reviewed  
and approved as to form.

Matthew J. Platkin  
Attorney General of New Jersey

By: \_\_\_\_\_  
Nonee Lee Wagner  
Deputy Attorney General

Date: \_\_\_\_\_



## State of New Jersey

DEPARTMENT OF TRANSPORTATION  
P.O. Box 600  
Trenton, New Jersey 08625-0600

PHILIP D. MURPHY  
*Governor*

DIANE GUTIERREZ-SCACCETTI  
*Commissioner*

TAHESHA WAY  
*Lt. Governor*

January 4, 2024

Ms. Julie Picard  
Municipal Clerk  
Lower Township  
2600 Bayshore Road,  
Villas, NJ 08251

Re: Flashing Beacon Sign Agreement  
Route 109 & Second Avenue (M.P. 1.45)  
Route 109 and Schellengers Landing Road (M.P. 1.52)  
Lower Township, Cape May County

Dear Ms. Picard: *L*

The New Jersey Department of Transportation is in the process of installing four (4) flashing beacon signs with pedestrian push buttons at the above referenced intersections.

In order to allocate responsibilities between both parties, the attached flashing school signs agreements will have to be executed by Lower Township before we can recommend to the Commissioner of Transportation that four (4) flashing beacon signs with pedestrian push buttons be installed.

In accordance with the provisions outlined in the agreement, the Department of Transportation will periodically inspect and maintain these four (4) flashings beacon signs with pedestrian push buttons, at 25% cost to Lower Township.

The total cost to construct and install four (4) flashing beacon signs with pedestrian push buttons is estimated to be approximately \$120,000. It is the policy of the Department to allow the construction and installation, providing Lower Township will assume 25% of the construction and installation costs which would be \$30,000.

The remaining 75% of the construction and installation costs is assumed by the Department of Transportation. Once the agreement is executed by all parties, our Bureau of Accounting will issue an invoice of the estimated cost to Lower Township. The actual cost will be determined upon the completion of the work. If the cost is greater than the amount estimated, the Bureau of Accounting will issue a second invoice for the additional amount to be paid; if it is less, a refund check will be issued for the difference.

Enclosed are four (4) original copies of the flashing beacon sign agreement and a form of resolution and acknowledgment form, all of which need to be executed by your governing body and appropriate officials. It is respectfully requested that Lower Township takes all steps necessary to adopt a resolution similar to the enclosed sample resolution, prepare an acknowledgment form similar to the enclosed acknowledgment form, and execute the enclosed agreements. While the resolution need not be a verbatim copy of the sample, it must however as a minimum paraphrase every paragraph therein. **(NOTE: The sentence that is underlined in the enclosed sample must be included).**

After execution, the following should be returned to our office:

- 1. Four (4) original signed and sealed flashing beacon signs agreements for the intersection.**
- 2. Four (4) original signed and sealed resolutions for the intersection.**
- 3. Four (4) original signed and sealed acknowledgment forms for the intersection.**

**Please be sure to submit the same number of copies of each resolution and each acknowledgement form as there are copies of the Agreement.**

**All copies of the Agreement, Resolution, and Acknowledgement forms must have original signatures and seals.**

The first page of the Agreements should NOT be dated, only the signature page should be dated below the appropriate signature. When the Department of Transportation has completed its action, the first page of the Agreements will be dated and an original copy returned to you for your file.

Since the installation process of the flashing beacon signs by the Department will not be able to be initiated until the flashing beacon signs agreements and payment of 25% of the estimated total cost are received by the Department, your prompt attention to this matter would be appreciated.

Ms. Julie Picard  
Route 109 and Second Avenue (M.P. 1.45)  
Route 109 and Schellengers Landing Road (M.P. 1.52)

Page 3 of 3

1/4/2024

If there are any questions regarding this matter, please contact Mr. Andrew Willson of this office at (609) 963-1783.

Very truly yours,

*Charu Jegan*

Digitally signed by Charu Jegan  
Date: 2024.01.04 12:00:53  
-05'00'

Charu Jegan  
Supervising Engineer  
Bureau of Traffic Engineering

Enclosures

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION # 2024- 59

Title: AMENDING CONTRACT TO AXON ENTERPRISE, INC FOR TRADE IN AND FIXED ASSET  
REMOVAL OF (24) TWENTY-FOUR TASER X2

WHEREAS, Axon Enterprise Inc. was awarded on October 2, 2023 by Resolution #2023-331 for the award of (21) Twenty-One Police Taser 7 Units for \$84,019.59; and

WHEREAS, Axon Enterprise Inc. had included a trade in allowance with their proposal for the antiquated equipment (24) Twenty-Four Axon Taser X2 (Exhibit A); and

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Lower, County of Cape May, State of New Jersey that Township Council approves the removal of the Fixed Asset 3979, 3980, 3981 and 3982 from the Township Fixed Asset Listing see Exhibit A.

	MOTION	SECOND	AYE	NAY	RECUSE	ABSTAIN	ABSENT
CONRAD	X		X				
COOMBS			X				
ROY		X	X				
PERRY			X				
SIPPEL			X				

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on January 17, 2024.

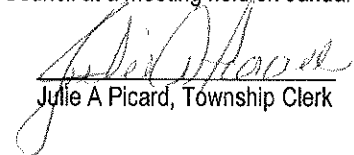
  
Julie A Picard, Township Clerk

Exhibit A

<b>Number</b>	<b>Model</b>	<b>Serial Number</b>
1	TASER X2	x30000xhr
2	TASER X2	x30000xea
3	TASER X2	X30005KV7
4	TASER X2	x30002m6v
5	TASER X2	x30002a6c
6	TASER X2	x30002c62
7	TASER X2	x30002a51
8	TASER X2	x30002am3
9	TASER X2	x30004148
10	TASER X2	x300043f9
11	TASER X2	x300041e9
12	TASER X2	x3000413m
13	TASER X2	X30005X80
14	TASER X2	X30005X8K
15	TASER X2	X30005X5K
16	TASER X2	X30005X72
17	TASER X2	X30005X7M
18	TASER X2	X300096DF
19	TASER X2	X300096CA
20	TASER X2	X300096CH
21	TASER X2	X300096C0
22	TASER X2	X3000CAR8
23	TASER X2	X3000CAR7
24	TASER X2	X3000CAR9

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION # 2024-60

Title: AUTHORIZATION FOR THE PAYOUT OF ACCUMULATED COMPENSATORY TIME

WHEREAS, the employee listed below has accrued compensatory time due from the Township and has requested payment for this time, and


WHEREAS, it is necessary to obtain authorization for any salary and wage disbursement to a Township employee that is not specified in the salary ordinance, and

WHEREAS, it has been determined by the Township Treasurer as evidenced by her signature Lauren Picard that adequate funding is available for such payment in the current budget for Salaries and Wages.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Township of Lower that payment to Kenneth Walker, Jr. in the amount of 10,093.14 is authorized and chargeable to the 2024 Budget account 4-01-25-240-121.

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD	X		X			
COOMBS			X			
ROY		X	X			
PERRY			X			
SIPPEL			X			

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held January 17, 2024.

  
Julie A Picard, Township Clerk

LOWER TOWNSHIP POLICE DEPARTMENT

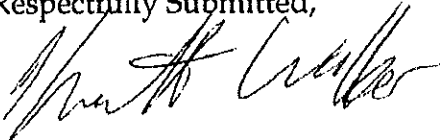
SPECIAL REPORT

TO: Chief Kevin Lewis  
FROM: Ptim. Kenneth Walker Jr. #205  
DATE: January 6, 2024  
SUBJECT: Comp Time Buyout

Chief Lewis,

I am asking to submit this letter to payroll requesting a buyout of 300 hours of accrued comp time. Thank you in advance for your time and attention to this request.

Respectfully Submitted,



Kenneth Walker Jr.  
Patrolman Badge 205

C	File	Date	Officer	Comments
		01/07/24	205	Forwarded to Lt. Armbruster
		1/8/24	Lt. Jr. Lewis	Fwd. P.C. Vanaman
		1/8/24	Patrolman #205	FWD I CHIEF LEWIS
		1-8-24	181 (FEU)	FWD. TO TOWNSHIP HALL

10,093.14

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2024-61

Title: AUTHORIZATION FOR THE PAYOUT OF ACCUMULATED SICK TIME

WHEREAS, the employees listed on the attached schedule have accrued sick time due from the Township and per union contract the Township will at the employee's request, annually buy back a maximum of five (5) days of unused sick leave in December of any year, from employees who have not used more than the amount of sick days as determined in their union contracts; and

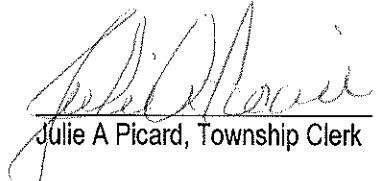
WHEREAS, it is necessary to obtain authorization for any salary and wage disbursement to a Township employee that is not specified in the salary ordinance, and

WHEREAS, it has been determined by the Township Treasurer as evidenced by her signature Lauren Beard that adequate funding is available for such payment in the 2023 budget for Salaries and Wages.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Township of Lower that payment to the employees listed on the attached schedule not to exceed the amount of \$19,938.25 is authorized and chargeable to the 2023 Budget:

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD	X		X			
COOMBS			X			
ROY		X	X			
PERRY			X			
SIPPEL			X			

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on January 17, 2024.

  
Julie A Picard, Township Clerk

<b>Employee</b>	<b>Budget Distribution</b>	<b>Hours</b>	<b>Hourly Rate</b>	<b>Total</b>
Eileen Kreis	3-01-20-100-101	35	37.46	\$ 1,311.10
Colleen Crippen	3-01-20-130-101	35	55.17	\$ 1,930.95
Lauren Read	3-01-20-130-101	35	65.97	\$ 2,308.95
Bill Galestok	3-01-20-170-101	35	61.24	\$ 2,143.40
Rocco Sansone	3-01-28-370-111	40	15.52	\$ 620.80
Brian McEwing	3-01-25-240-125	40	67.03	\$ 2,681.20
Linda Thomas	3-01-26-305-175	35	34.99	\$ 1,224.65
Gary Douglass	3-01-26-305-175	40	57.51	\$ 2,300.40
Robert Thomas III	3-01-26-305-155	40	37.72	\$ 1,508.80
Tim Fairman	3-01-26-305-127	40	30.49	\$ 1,219.60
Joseph Rementer	3-01-26-305-127	40	35.09	\$ 1,403.60
Raymond Garrison	3-01-26-305-195	40	32.12	\$ 1,284.80
		455	Grand Total	\$ 19,938.25

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2024-62

Title: APPROVAL OF A SECONDHAND MERCHANT AND DEALER OF  
PRECIOUS METALS LICENSE

WHEREAS, one (1) application has been received by the Township for Secondhand Merchants and Dealer of Precious Metals License by the following applicant in accordance with Ordinance #2016-05; and

WHEREAS, the applicant has paid the proper fees, posted the required bonds and the Police have no objection to the issuance of said license.

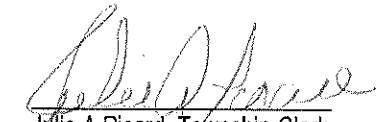
NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower, County of Cape May, State of New Jersey that a Secondhand Merchant and Dealer of Precious Metals License for the year 2022 be approved and issued to the following applicant:

Lucky 7 Gold & Consignment

1425 Bayshore Road, Villas

	MOTION	SECOND	AYE	NAY	RECUSE	ABSTAIN	ABSENT
CONRAD	X		X				
COOMBS			X				
ROY		X	X				
PERRY			X				
SIPPEL			X				

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on January 17, 2024.

  
Julie A Picard, Township Clerk



# DEBLASIO & ASSOCIATES

CONSULTING ENGINEERS AND PLANNERS

4701 NEW JERSEY AVENUE • WILDWOOD, NJ 08260

PHONE: 609-854-3311 • FAX: 609-854-4323

January 10, 2024

VIA EMAIL

Julle Picard, Clerk  
Township of Lower  
2600 Bayshore Road  
Villas, NJ 08251

**Re: Township of Lower, Cape May County, NJ  
Diamond Beach Park Improvements - REVISED  
D&A File #: LT-C-016**

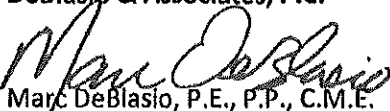
Dear Ms. Picard:

We have tabulated the two (2) bids received on December 29, 2023 for the above referenced project. As such, we have determined that the lowest responsible bidder appears to be Fred M. Schiavone Construction, Inc., P.O. Box 416, Malaga, New Jersey 08328 in the amount of \$1,299,280.00. Enclosed please find one (1) copy of the bid tabulation for your files. Please note that we solicited a bid from Command Company, Inc. and they were unresponsive.

In accordance with N.J.S.A. 40A:11-1 et seq., the award should be made to the lowest responsible bidder which appears to be Fred M. Schiavone Construction, Inc., P.O. Box 416, Malaga, New Jersey 08328 in the amount of \$1,299,280.00. The contractual award should be made contingent upon approval from the Township Purchasing Agent, Chief Financial Officer and Solicitor.

Should you have any questions or require any additional information, please do not hesitate to contact me at our office.

Very truly yours,  
DeBlasio & Associates, P.C.

  
Marc DeBlasio, P.E., P.P., C.M.E.

President

T: 609-854-3311

Marc@deblasioassoc.com

cc: Mayor Frank Sippel (via email w/encl.)  
Michael Laffey, Manager (via email w/encl.)  
Margaret Vitelli, Qualified Purchasing Agent (via email w/encl.)  
Mitchell Plenn, Superintendent of Parks/Recreation (via email w/encl.)  
Colleen Crippen, Grants Coordinator (via email w/encl.)  
David Stefankiewicz, Solicitor (via email w/encl.)  
Bruce Fournier, Assistant Superintendent of Parks/Recreation (via email w/encl.)

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WWW.DEBLASIOASSOC.COM

**BID TABULATION**

Project Name: Diamond Beach Park Improvements  
D&A Project #: LT-C-016  
Client: Township of Lower  
Bid Opening Date: 12/29/2023

Command Company, Inc.  
1318 Antwerp Avenue  
Egg Harbor City, NJ 08215

Fred M. Schiavone Construction  
2057 Tuckahoe Road  
Franklinville, NJ 08322

Item #	DESCRIPTION	QUANTITY & UNITS		UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT
		LUMP SUM	LUMP SUM				
1	TRAFFIC CONTROL	LUMP SUM	LUMP SUM	\$7,000.00	\$7,000.00	\$5,225.00	\$5,225.00
2	CLEARING SITE	LUMP SUM	LUMP SUM	\$71,000.00	\$71,000.00	\$37,051.00	\$37,051.00
3	SITE EXCAVATION, FILLING AND GRADING	LUMP SUM	LUMP SUM	\$67,000.00	\$67,000.00	\$11,035.00	\$11,035.00
4	SITE LANDSCAPING	LUMP SUM	LUMP SUM	\$9,000.00	\$9,000.00	\$9,240.00	\$9,240.00
5	6" X 18" CONCRETE VERTICAL CURB	540	L.F.	\$37.00	\$19,980.00	\$37.40	\$20,196.00
6	CONCRETE BASE COURSE, 4" THICK	530	S.Y.	\$57.00	\$30,210.00	\$75.80	\$40,174.00
7	CONCRETE SIDEWALK W/ PERVIOUS PAVER BORDER, 4" THICK	345	S.Y.	\$117.00	\$40,365.00	\$162.40	\$56,028.00
8	CONCRETE SIDEWALK W/ PAVER BORDER, 4" THICK	60	S.Y.	\$117.00	\$7,020.00	\$205.00	\$12,300.00
9	ORNAMENTAL WIRE FENCE, 4' HIGH	415	L.F.	\$75.00	\$31,125.00	\$108.00	\$44,820.00
10	SHADE STRUCTURE	2	UNIT	\$58,000.00	\$116,000.00	\$67,265.00	\$134,530.00
11	ADA PICNIC TABLE	2	UNIT	\$7,200.00	\$14,400.00	\$6,622.00	\$13,244.00
12	BACKLESS BENCH	4	UNIT	\$4,000.00	\$16,000.00	\$3,696.00	\$14,784.00
13	BENCH W/ BACK	4	UNIT	\$4,500.00	\$18,000.00	\$4,190.00	\$16,760.00
14	SINGLE USE RESTROOM BUILDING - PRICE INCLUDES ALL WORK INCLUDED IN SECTIONS 033000, 042000, 061000, 061053, 061600, 062000, 064023, 06600, 071113, 071326, 072100, 074600, 078413, 079200, 081613, 083113, 085200, 087100, 08900, 092900, 096513, 096723, 099100, 101400, 102113, 102800, 220500, 230500, 260500, 316219, AND AS DETAILED IN THE CONSTRUCTION DOCUMENTS.	LUMP SUM	LUMP SUM	\$221,000.00	\$221,000.00	\$231,000.00	\$231,000.00
15	EXERCISE EQUIPMENT	LUMP SUM	LUMP SUM	\$40,000.00	\$40,000.00	\$38,830.00	\$38,830.00
16	PLAYGROUND EQUIPMENT	LUMP SUM	LUMP SUM	\$170,000.00	\$170,000.00	\$155,760.00	\$155,760.00
17	POURED IN PLACE SAFETY SURFACE	515	S.Y.	\$194.00	\$99,910.00	\$188.10	\$96,871.50
18	BIKE RACK	2	UNIT	\$2,000.00	\$4,000.00	\$2,200.00	\$4,400.00
19	DENSE GRADED AGGREGATE BASE COURSE, 6" THICK	450	S.Y.	\$14.00	\$6,300.00	\$12.65	\$5,692.50
20	HOT MIX ASPHALT BASE COURSE, MIX 19M64, 2" THICK	60	TON	\$140.00	\$8,400.00	\$385.00	\$23,100.00
21	HOT MIX ASPHALT SURFACE COURSE, MIX 9.5M64, 2" THICK	60	TON	\$150.00	\$9,000.00	\$385.00	\$23,100.00
22	PICKLEBALL COURTS FENCING & GATES, 8' HIGH	255	L.F.	\$98.00	\$24,990.00	\$181.50	\$46,282.50
23	PICKLEBALL COURTS NETS	LUMP SUM	LUMP SUM	\$6,000.00	\$6,000.00	\$5,782.00	\$5,782.00
24	PICKLEBALL COURTS STRIPING AND SURFACING	LUMP SUM	LUMP SUM	\$10,000.00	\$10,000.00	\$10,120.00	\$10,120.00
25	LITTER RECEPTACLE	4	UNIT	\$4,000.00	\$16,000.00	\$3,330.00	\$13,320.00
26	BICYCLE REPAIR STATION	1	UNIT	\$3,500.00	\$3,500.00	\$3,190.00	\$3,190.00
27	PLANTER BENCH	LUMP SUM	LUMP SUM	\$16,000.00	\$16,000.00	\$16,060.00	\$16,060.00

**BID TABULATION**

Project Name: Diamond Beach Park Improvements  
D&A Project #: LT-C-016  
Client: Township of Lower  
Bid Opening Date: 12/29/2023

Command Company, Inc  
1318 Antwerp Avenue  
Egg Harbor City, NJ 08215

Fred M. Schlavone Construction  
2057 Tuckahoe Road  
Franklinville, NJ 08322

Item #	DESCRIPTION	QUANTITY & UNITS		UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT
28	12" (VARIABLE DEPTH) CONCRETE VERTICAL CURB	250	L.F.	\$50.00	\$12,500.00	\$37.40	\$9,350.00
29	CONCRETE ROLLED CURB (IF & WHERE DIRECTED)	15	L.F.	\$42.00	\$630.00	\$37.40	\$561.00
30	WAYFINDING SIGN (IF & WHERE DIRECTED)	4	UNIT	\$2,500.00	\$10,000.00	\$9,666.00	\$38,664.00
31	CONCRETE SIDEWALK, 4" THICK	15	S.Y.	\$57.00	\$855.00	\$71.80	\$1,077.00
32	IDENTIFICATION SIGN	1	UNIT	\$15,000.00	\$15,000.00	\$13,475.00	\$13,475.00
33	15" PVC DRAINAGE BASIN	2	UNIT	\$2,000.00	\$4,000.00	\$1,800.00	\$3,600.00
34	6" PERFORATED HIGH DENSITY POLYETHYLENE CULVERT PIPE	160	L.F.	\$30.00	\$4,800.00	\$9.65	\$1,544.00
35	12" HIGH DENSITY POLYETHYLENE CULVERT PIPE	80	L.F.	\$50.00	\$4,000.00	\$80.70	\$6,456.00
36	DRINKING FOUNTAIN	1	UNIT	\$11,000.00	\$11,000.00	\$10,450.00	\$10,450.00
37	3/4" RIVER ROCK, 4" THICK	90	S.Y.	\$25.00	\$2,250.00	\$34.25	\$3,082.50
38	SITE LIGHTING	LUMP SUM	LUMP SUM	\$60,000.00	\$60,000.00	\$63,360.00	\$63,360.00
39	SANITARY SEWER SERVICE LATERALS, PVC SDR 35	LUMP SUM	LUMP SUM	\$14,000.00	\$14,000.00	\$7,670.00	\$7,670.00
40	WATER SERVICE, 2" COMPLETE	LUMP SUM	LUMP SUM	\$16,000.00	\$16,000.00	\$10,275.00	\$10,275.00
41	BID-RETENTION SYSTEM	LUMP SUM	LUMP SUM	\$7,000.00	\$7,000.00	\$10,535.00	\$10,535.00
42	CONSTRUCTION LAYOUT	LUMP SUM	LUMP SUM	\$10,000.00	\$10,000.00	\$5,500.00	\$5,500.00
43	SOIL EROSION AND SEDIMENT CONTROL	LUMP SUM	LUMP SUM	\$5,200.00	\$5,200.00	\$4,785.00	\$4,785.00
44	ALLOWANCE	20,000	DOLLAR	\$1.00	\$20,000.00	\$1.00	\$20,000.00
<b>TOTAL AMOUNT BID BASED ON ESTIMATED QUANTITIES FOR BID ITEMS 1 - 44</b>					<b>\$1,279,435.00</b>	<b>\$1,299,280.00</b>	

Bidder listed \$1,270,453.00  
Summation error

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2024-64

Title: APPROVING A PROFESSIONAL SERVICE CONTRACT WITH DeBLASIO & ASSOCIATES FOR THE CONCEPT DESIGN AND SITE REMEDIATION INVESTIGATION PHASE OF PUBLIC WORKS ADMINISTRATION BUILDING (LT-C-048)

WHEREAS, the Township of Lower is given authority by N.J.S.A. 40A:11-1 *et seq.* to enter into contracts for "Professional Services" without competitive bidding, when the need arises, so long as the award of such contract is made public by a Resolution of the Governing Body and satisfies the requirements of the New Jersey Pay-to-Play law; and

WHEREAS, DeBlasio & Associates provided a proposal to provide concept design services for a new building within the Lower Township Public Works Facility; including (2) Two existing buildings on the site and provide a new building containing office space, bathrooms, a training area/break room, and a sign shop for a fee of \$9,500.00. A Licenses Site Remediation Professional will investigate soil and groundwater contamination during the Site Remediation Investigation Phase for \$10,500.00; and

WHEREAS, the Township Council desires to approve the proposal, and the CFO has certified the availability of funds by her signature in the budget as follows:

Appropriation: Ord #18-07 C-04-55-422-204

Signature: Lauren Read  
Lauren Read, CFO

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Lower, County of Cape May, State of New Jersey, that a Professional Service Contract without public bidding is awarded as follows:

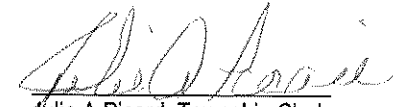
1. The Proposal between DeBlasio & Associates and the Township of Lower, in the form attached hereto as EXHIBIT A, for an amount of \$20,000.00 is hereby approved:

Concept Design Phase:	Schematic Architectural Designs	
	Concept Site Plan	
	Construction Estimate	\$9,500.00
Site Remediation Investigation Phase:		
	Site Investigation: Soil and Groundwater	
	Letter Report of Contamination Findings	
	LSRP Oversight	\$10,500.00
	<b>TOTAL:</b>	<b>\$20,000.00</b>

BE IT FURTHER RESOLVED that a notice of Award of Professional Service Contract for the above award shall be published in the Township's Official paper.

	MOTION	SECOND	AYE	NAY	RECUSE	ABSTAIN	ABSENT
CONRAD	X		X				
COOMBS			X				
ROY		X	X				
PERRY			X				
SIPPEL			X				

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on January 17, 2024.

  
Julie A Picard, Township Clerk

# DEBLASIO & ASSOCIATES

CONSULTING ENGINEERS AND PLANNERS

4701 NEW JERSEY AVENUE • WILDWOOD, NJ 08260

PHONE: 609-854-3311 • FAX: 609-854-4323

January 10, 2024

VIA EMAIL

Gary Douglass, Superintendent of Public Works  
Township of Lower  
2600 Bayshore Road  
Villas, NJ 08251

**Re: Township of Lower, Cape May County, NJ  
Lower Township Public Works Building Concept Design  
D&A File #: LT-C-048**

Dear Mr. Douglass:

As per your request, **DeBlasio & Associates, P.C.** is pleased to provide concept design services for a new building within the Lower Township Public Works Facility located at 771 Seashore Rd, Cape May, NJ 08204. As discussed, the intent of the Township is to remove two (2) existing buildings on the site and provide a new building containing office space, bathrooms, a training area/break room, and a sign shop. A New Jersey Registered Architect will be engaged to provide concept schematic designs of the proposed building. DeBlasio & Associates, P.C. will provide a preliminary site plan illustrating the location of the proposed building and associated septic treatment system. A survey of the site has previously been conducted by this office which will be utilized for this project.

Additionally, it is believed that one of the existing buildings to be demolished may contain contaminated soil beneath it. A Licensed Site Remediation Professional (LSRP) will be engaged to investigate the extent of the horizontal and vertical contamination below the building. Once the extent of the contamination is determined, a proposal and cost estimate can be provided to the Township to remediate the site. No remediation work is proposed as part of this proposal.

To complete the above referenced scope of work, our professional service fee is listed below:

<b>Concept Design Phase Cost:</b>	<b>\$ 9,500.00</b>
• Schematic Architectural Designs	
• Concept Site Plan	
• Construction Estimate	
<b>Site Remediation Investigation Phase</b>	<b>\$10,500.00</b>
• Site Investigation: Soil and Groundwater	
• Letter Report of Contamination Findings	
• LSRP Oversight	
<b>Total Professional Service Fee</b>	<b>\$20,000.00</b>

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**WWW.DEBLASIOASSOC.COM**

Enclosed please find one (1) copy of a previously prepared concept plan for your reference.

Should you have any questions or require additional information, please do not hesitate to contact me at our office. We thank you for the opportunity to submit this proposal.

Very truly yours,  
**DeBlasio & Associates, P.C.**



Marc DeBlasio, P.E., P.P., C.M.E.  
President  
T: 609-854-3311  
Marc@deblasioassoc.com

cc: Mayor Frank Sippel (via email)  
Michael Laffey, Manager (via email)  
Margaret Vitelli, QPA (via email)  
Julie Picard, Clerk (via email)  
Finance (via email)