

Signed Resolutions - December 4, 2023

- Res. #2023-390 Authorization for the payment of vouchers \$770,425.57
- Res. #2023-391 Insertion of Special Item of Revenue Pursuant to NJSA 40A:4-87, Chapter 159
- Res. #2023-392 Authorization to Cancel Uncashed Checks
- Res. #2023-393 Resolution Supporting the Annual (2023) Greater Cape May Elk's/Tom Beheler Youth Basketball Tournament
- Res. #2023-394 Authorization for the Waiver of Fees for Lt. Charles Lewis Post #5354, Veterans of Foreign Wars, Associated with the Minor Site Plan and Construction Permit Fees
- Res. #2023-395 Authorization for the Payout of Accumulated Compensatory Time (A.Marroquin \$3,913.63)
- Res. #2023-396 Authorization for Refund of Taxes
- Res. #2023-397 Authorization for the Payout of Accumulated Compensatory Time (M Szemcsak \$4,079.74)
- Res. #2023-398 Transfer of 2023 Appropriations
- Res. #2023-399 A Resolution to Cancel Current Appropriation Balances (NJSA 40A:4-60)
- Res. #2023-400 Junk Yard License for Cape May Associates, LLC for the year 2024
- Res #2023-401 Issuance of 2024 Taxi, Limousine and Operator Licenses
- Res. #2023-402 Resolution to Award Seventeen (17) Patrol Vehicle Mobile Radios APX1500 Enhanced 7/800 MHZ to State Contract Vendor Motorola C/O Wireless Communications and Electronics
- Res. #2023-403 Approval for Parish of St John Neumann Procession
- Res. #2023-404 A Resolution Authorizing and Approving a Shared Service Agreement between the Township of Lower and the Borough of Wildwood Crest to Establish a Shared Municipal Court
- Res. #2023-405 A Resolution Authorizing the Execution of Addendum to the Public Safety Building Lease Agreement with the County of Cape May to Clarify the Parties' Responsibility to Contribute Toward Utility Expenses
- Res. #2023-406 Revise Resolution to add Code 3 and Vineland Auto Electric to the Annual New Jersey State Contract Vendor Listing pursuant to NJSA 40A:11-12a
- Res. #2023-407 A Resolution Rescinding Resolution #2023-373 To Purchase Two (2) Police Chevrolet PPV Tahoe(s)

November 30, 2023
11:42 AM

Lower Township
Bill List By Vendor Id

P.O. Type: All Include Project Line Items: Yes Open: N Paid: N Void: N
 Range: First to Last Rcvd: Y Held: Y Aprv: N
 Format: Condensed Bid: Y State: Y Other: Y Exempt: Y
 Vendors: All Include Non-Budgeted: Y
 Rcvd Batch Id Range: First to Last

Vendor #	Name	Status	Amount	Void Amount	Contract	PO Type
00085	AMERICAN SWIMMING POOLS*					
23-03052	11/28/23 CLOSE OF THE TOWNSHIP POOL	Open	460.30	0.00		
00153	ATLANTIC CITY ELECTRIC*					
23-03067	11/29/23 NOV 2023 ELECTRIC	Open	19,992.47	0.00		
00179	AVERY TEITLER*					
23-00378	02/09/23 2023 PB solicitor salary	Open	625.00	0.00		
00301	BELMONT AND CRYSTAL SPRINGS*					
23-02929	11/14/23 WATER - OCT 2023 - DPS	Open	198.45	0.00		
23-02963	11/16/23 FS Water 11.01.23	Open	31.79	0.00		
23-02973	11/17/23 COURT WATER DELIVERY 10/2023	Open	47.65	0.00		
			<u>277.89</u>			
00432	MICHAEL BROGAN					
23-03041	11/28/23 CONTRACTUAL REIMBURSEMENT M	Open	102.05	0.00		
00611	COUNTY OF CAPE MAY (FUEL)					
23-03046	11/28/23 10/1-10/31/23 GAS/FUEL	Open	27,819.03	0.00		
00651	MUNICIPAL UTIL AUTH DUMP FEES					
23-03009	11/22/23 DUMPING FEES/9.30.23-10.31.23	Open	74,635.74	0.00		
00784	CAPE MAY STAR & WAVE					
23-03016	11/22/23 Legals - 11/08/2023	Open	49.50	0.00		
23-03020	11/22/23 Legals - 11/15/2023	Open	145.00	0.00		
			<u>194.50</u>			
00825	COMCAST*					
23-03063	11/29/23 INTERNET(ALL) 11/15 -12/14/23	Open	1,399.26	0.00		
00854	JOHN CHEW JR.					
23-03035	11/27/23 CONTRACTUAL REIMBURSEMENT M	Open	1,131.74	0.00		
01075	COPIERS PLUS*					
23-03065	11/29/23 8/20-11/19/23 COPIER OVRAGES	Open	799.46	0.00		
23-03066	11/29/23 COPIER DPW 11/17-11/16/24	Open	628.12	0.00		
			<u>1,427.58</u>			
01125	MARGARET CROMPTON					
23-00155	01/12/23 CONTRACTUAL REIMBURSEMENT M	Open	100.00	0.00		
01170	VERIZON WIRELESS* F/S					
23-02893	11/13/23 FS Verizon 09.27.23 10.26.23	Open	168.24	0.00		

Vendor #	Name	Status	Amount	Void Amount	Contract	PO Type
PO #	PO Date	Description				
01201	DELL CORPORATION*					
23-02871	11/08/23	POLICE DELL MONITORS	Open	363.98	0.00	
23-02981	11/17/23	LOGITECH WEBCAM CFO	Open	59.99	0.00	
23-03024	11/22/23	COMPUTER MONITOR FOR MAV	Open	384.99	0.00	
				808.96		
01239	DIANA L DeNOTE					
23-03040	11/28/23	CONTRACTUAL REIMBURSEMENT M	Open	124.47	0.00	
01294	RUSSELL F. DOUGLASS					
23-03004	11/21/23	CONTRACTUAL REIMBURSEMENT M	Open	2,741.52	0.00	
01480	E-Z PASS					
23-03060	11/28/23	DPW \$100 10/27/23	Open	100.00	0.00	PC1
01550	FIRE DISTRICT #3					
23-03080	11/30/23	2023 INTERLOCAL #2023-39	Open	22,500.00	0.00	
01602	THOMSON WEST*					
23-02896	11/13/23	COURT CODIFICATION SUBSCRIPTIO	Open	608.00	0.00	
01603	GENERAL CODE PUBLISHERS*					
23-03012	11/22/23	Supp #41	Open	2,473.00	0.00	
01806	ANTHONY J HARVATT, II, ESQ					
23-00420	02/15/23	2023 ZBA Solicitor Salary	Open	625.00	0.00	
01873	HOME DEPOT*					
23-01013	05/05/23	SUPPLIES FOR BLD/DPW	Open	74.87	0.00	
23-02621	10/18/23	HAUNTED TRAIL MANAGERS OFFICE	Open	357.00	0.00	B
				431.87		
02014	ALL TRAFFIC SOLUTIONS*					
23-02663	10/25/23	SPEED ALERT 24, ATS-5 TRAILER	Open	17,065.65	0.00	
02160	M V ENGINEERING*					
23-02979	11/17/23	ZBA CONFLICT ENGINEER VOUCHER	Open	600.00	0.00	
02220	LIFESAVERS INC*					
23-02870	11/08/23	PATROL SUPPLIES - AED KITS	Open	3,836.00	0.00	
02351	LOWER CAPE MAY REGIONAL					
23-02906	11/14/23	WEB HOSTING 2023	Open	1,000.00	0.00	
02402	MGL PRINTING SOLUTIONS					
23-02707	10/31/23	2023 W2 & 1099	Open	674.00	0.00	
02538	MARSH & MCLENNAN AGENCY, LLC*					
23-00041	01/06/23	RES#23-17 MONTHLY DNE\$43517	Open	3,626.49	0.00	
02541	ROBERT D. MARTIN, JR					
23-03003	11/21/23	CONTRACTUAL REIMBURSEMENT M	Open	3,957.60	0.00	

Vendor #	Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
02777	RR DONNELLEY*	23-02720	11/03/23	SAFETY PAPER	Open	213.00	0.00		
03001	STATE TOXICOLOGY LABORATORY*	23-02924	11/14/23	APPLICANT TESTING	Open	180.00	0.00		
03006	NJDEP	23-02957	11/16/23	WETLAND PERMIT FEE	Open	2,148.80	0.00		PC1
03026	NJ STATE HEALTH BENEFITS	23-03058	11/28/23	DEC 2023 HEALTH ACTIVE	Open	242,939.77	0.00		
		23-03059	11/28/23	DEC 2023 HEALTH RETIREE	Open	<u>117,636.29</u>	0.00		
						360,576.06			
03158	NAYS	23-02996	11/20/23	RENEWAL OF COACHES	Open	580.00	0.00		
03160	OFFICE BASICS, INC*	23-02708	10/31/23	2024 DESK & WALL CALENDARS	Open	748.89	0.00		
03347	DAVID PERRY	23-03002	11/21/23	CONTRACTUAL REIMBURSEMENT M	Open	1,850.00	0.00		
03637	SHOPPE	23-02977	11/17/23	Ad for Veteran Parade	Open	165.00	0.00		
03692	SOUTH JERSEY GAS CO*	23-03064	11/29/23	10/18-11/16/23 NATURAL GAS	Open	6,165.92	0.00		
03695	SPECIALTY AUTOMOTIVE EQUIP INC*	23-02916	11/14/23	LIFT TRUCK PARTS/DPW	Open	800.00	0.00		
03799	LINDA THOMAS	23-03000	11/20/23	REIMBURSEMENT/ PARKING	Open	20.00	0.00		
03844	GIACOMO TROMBETTA	23-03042	11/28/23	CONTRACTUAL REIMBURSEMENT M	Open	8,029.80	0.00		
03904	LOWE'S HOME CENTER INC*	23-02494	10/03/23	SUPPLIES FOR BUILDING/DPW	Open	122.87	0.00		
		23-02605	10/17/23	MISC. SUPPLIES/HAUNTED TRAILS	Open	<u>1,854.29</u>	0.00		
						1,977.16			
03915	TURF EQUIPMENT & SUPPLY CO	23-02347	09/14/23	PARTS FOR MOWER/DPW	Open	457.76	0.00		
		23-02496	10/03/23	CLUTCH/DPW	Open	<u>402.93</u>	0.00		
						860.69			
03968	TRIAD ASSOCIATES	23-01778	07/11/23	Consulting Services - Grants	Open	543.75	0.00		B
03995	VITAL COMMUNICATIONS, INC.*	23-02699	10/30/23	added assessment tape	Open	100.00	0.00		

Vendor #	Name	Status	Amount	Void Amount	Contract	PO Type
PO #	PO Date Description					
04085	CHRISTOPHER WINTER					
23-02982	11/20/23 CONTRACTUAL REIMBURSEMENT M	Open	228.00	0.00		
04097	CINTAS FIRST AID AND SAFETY*					
23-02970	11/16/23 REFILL MEDICAL CABINET	Open	28.60	0.00		
23-02972	11/16/23 COURT MEDICINE CABINET SERVICE	Open	22.42	0.00		
23-02999	11/20/23 FIRST AID SUPPLIES/DW	Open	<u>61.07</u>	0.00		
			112.09			
04125	WALTERS MARINE CONSTRUCTION*					
23-00889	04/18/23 RES#23-127 REPLACE 3 PAVILIONS	Open	32,340.00	0.00		B
05066	MICHAEL REEB					
23-02874	11/08/23 DJ - VETERAN'S DAY PARADE	Open	150.00	0.00		
5022	INSTITUTE FOR FORENSIC PSYCHO*					
23-02927	11/14/23 FITNESS FOR DUTY EVAL	Open	2,250.00	0.00		
6059	USABLE LIFE					
23-03061	11/28/23 DEC 2023 LIFE	Open	965.25	0.00		
7054	GOOD DAY FOR A RUN					
23-03007	11/22/23 REIMBURSEMENT OF UNUSED ESCROW	Open	103.75	0.00		
7079	SUBURBAN PROPANE L P*					
23-02969	11/16/23 PROPANE-FREEMAN DOUGLASS PARK	Open	94.69	0.00		
7092	TREASURER STATE OF NJ FIRE ENF					
23-02966	11/16/23 LIFE HAZ - FIRE REGISTRATION	Open	512.00	0.00		
7098	SHORE VETERINARIAN ANIMAL					
23-00182	01/18/23 2023 ANIMAL CONTROL DNE\$60K	Open	5,000.00	0.00		
7119	ENGINEERING DESIGN ASSOC*					
21-00150	01/13/21 RES 21-49 SCHELLENGERS-TRAFFIC	Open	284.12	0.00		B
7196	LAUREN HUGGINS SUIT*					
23-00040	01/06/23 RES#23-09 PUBLIC INFO OFFICER	Open	1,356.63	0.00		
7228	SOUTH STATE INC.*					
23-00786	04/10/23 RES 2023-138 CARRIAGE, BRIDLE	Open	30,844.16	0.00		B
7303	BILL FISHMAN					
23-03050	11/28/23 FALL SOCCER OFFICIAL	Open	135.00	0.00		
7310	CORELOGIC REAL ESTATE TAX SER					
23-02908	11/14/23 BLOCK 257 LOT 4 THOMAS	Open	585.56	0.00		
23-02909	11/14/23 B-330 L30 KANE	Open	652.21	0.00		
23-02974	11/17/23 B-334.12 L-6	Open	<u>1,257.26</u>	0.00		
			2,495.03			
7384	JORDAN SAINI					
22-00894	04/07/22 EQUIPMENT ALLOWANCE 2022	Open	150.00	0.00		

Vendor #	Name	Status	Amount	Void Amount	Contract	PO Type
PO #	PO Date	Description				
7384	JORDAN SAINI	Continued				
23-01223	05/19/23	2023 EQUIPMENT ALLOWANCE	Open	<u>150.00</u> 300.00	0.00	
7386	COREY SCHEID					
23-02904	11/14/23	TRAINING REIM 10/23 -10/24	Open	17.00	0.00	
7507	STEFANKIEWICZ & BELASCO LLC*					
23-00034	01/06/23	RES#2023-01 MONTHLY DNE\$34K	Open	2,833.37	0.00	
7618	MEGONIGAL ELECTRIC LLC*					
23-02860	11/08/23	BENNETT FIELD & REC CENTER	Open	775.00	0.00	
7637	BUCKLEY CABLE COMPANY					
23-01074	05/09/23	RETURN UNUSED ESCROW	Open	498.25	0.00	
7771	CITY OF WILDWOOD					
23-03089	11/30/23	2023 EMS INTERLOCAL	Open	3,333.34	0.00	
7820	DEBLASIO & ASSOCIATES, P.C*					
23-02914	11/14/23	PLANNING BRD ENGINEER VOUCHERS	Open	1,240.00	0.00	
23-02980	11/17/23	ZBA BOARD ENGINEER VOUCHERS	Open	<u>2,642.40</u> 3,882.40	0.00	
7833	AARONS MOBILE DETAILING LLC*					
23-02659	10/24/23	DETAIL PATROL VEHICLES	Open	2,067.50	0.00	
7872	GO DADDY					
23-02995	11/20/23	DPS WEB HOSTING & BACKUP	Open	467.28	0.00	PC1
7929	AMAZON CAPITAL SERVICES, INC ~					
23-02611	10/17/23	TREASURERS OFFICE SUPPLIES	Open	124.81	0.00	
23-02616	10/18/23	ELECTRIC POLE SAW & FLOOR TAPE	Open	42.99	0.00	
23-02619	10/18/23	SUPPLIES POLICE	Open	810.80	0.00	
23-02664	10/25/23	SUPPLIES - DPS	Open	1,234.24	0.00	
23-02683	10/27/23	FS office supplies	Open	212.59	0.00	
23-02687	10/30/23	flags for Veterans Parade	Open	237.93	0.00	
23-02690	10/30/23	EXIT LIGHTS AND WORK LIGHTS	Open	293.95	0.00	
23-02894	11/13/23	COURT OFFICE SUPPLIES	Open	747.17	0.00	
23-02920	11/14/23	DESK CHAIR- MILLMAN CENTER	Open	318.99	0.00	
23-02955	11/15/23	TOWNHALL SUPPLIES 11/15/23	Open	129.65	0.00	
23-02965	11/16/23	WRESTLING MAT TAPE	Open	359.98	0.00	
23-02998	11/20/23	CHRISTMAS WREATHS	Open	359.98	0.00	
23-03001	11/20/23	CHRISTMAS DECORATIONS	Open	<u>1,195.69</u> 6,068.77	0.00	
7959	ALL PRO TEAM SPORTS					
23-01954	07/31/23	BLACK INTEGRATED PANTS	Open	500.00	0.00	
8039	CAPE MAY RUNNING LLC					
23-03022	11/22/23	RETURN OF UNUSED ESCROW	Open	1,075.00	0.00	

Vendor #	Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
8044	STEVE RATTY	23-02971	11/16/23	FALL SOCCER OFFICIAL	Open	540.00	0.00		
8072	JOHNSONS CONTROL SERCURITY *	23-00476	02/21/23	SERVICE CONTRACT FOR COMPUTER	Open	119.22	0.00		
8175	INTEGRITY INTERPRETING LLC *	23-02932	11/14/23	COURT INTERPRETERS	Open	75.26	0.00		
8440	ANTONIO A MARROQUIN	23-01210	05/19/23	2023 EQUIPMENT ALLOWANCE	Open	150.00	0.00		
8490	BUSINESS INFORMATION SYSTEMS*	23-02570	10/11/23	COURT RECORDER MIXER	Open	1,335.40	0.00		
8524	FRED M SCHIAVONE CONSTRUCTION*	23-02479	09/29/23	RES #23-299 ROTARY \$710,059.25	Open	66,052.00	0.00		B
8564	MATTHEW REILLY	22-00893	04/07/22	EQUIPMENT ALLOWANCE 2022	Open	150.00	0.00		
		23-01222	05/19/23	2023 EQUIPMENT ALLOWANCE	Open	<u>150.00</u>	0.00		
						300.00			
8575	FAMILY AUTO GLASS	23-02915	11/14/23	BACK GLASS UNIT #9/DPW	Open	750.00	0.00		
8584	YELLOWFIN EVENTS, LLC	23-03008	11/22/23	REIMBURSMET OF UNUSED ESCROW	Open	672.50	0.00		
8686	SHELBY RAMBO	23-03071	11/30/23	Uniform reimbursement	Open	225.85	0.00		
8710	MICHAEL LAFFEY	23-02997	11/20/23	Reimbursements	Open	121.97	0.00		
8711	DISC JOCKEY SUPPLY OUTLET LLC	23-03043	11/28/23	Video Truck for Vet Parade	Open	550.00	0.00		
8721	BLANEY, DONOHUE, & WEINBERG PC	23-00039	01/06/23	RES#2023-05 PROSECUTOR DNE\$45K	Open	3,750.00	0.00		
8722	LAW OFFICE OF KARAVAN &	22-00419	02/10/22	MORREL & HANSEN TAX APPEAL	Open	231.25	0.00		B
		23-00038	01/06/23	RES#2023-03 TAX APPEAL DNE\$10K	Open	<u>187.50</u>	0.00		B
						418.75			
8735	SURENIAN EDWARDS & NOLAN LLC	23-01787	07/11/23	Affordable Housing Res 23-248	Open	1,058.00	0.00		B
8833	BAYSHORE LAUNDRY & LINEN LLC	23-02961	11/16/23	WASHING OF UNIFORMS -B-BALL	Open	105.75	0.00		

Vendor #	Name	PO #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
8862	TARGET SOLUTIONS LEARNING LLC	23-01907	07/21/23	GUARDIAN TRACKING 12/23 -11/24	Open	3,408.71	0.00		
8998	AVALON SIGN & DESIGN INC	23-02608	10/17/23		Open	600.00	0.00		
9045	META	23-02587	10/13/23	DNE \$400 FACEBOOK ADS BLANKET	Open	84.73	0.00		PC1
9065	CONCORD ENGINEERING GROUP INC~	23-02531	10/05/23	RES 2023-329 HVAC TWP BLGS	Open	5,250.00	0.00		B
9075	WEJCONSULTING LLC	23-02865	11/08/23	Fs portable radios	Open	2,800.00	0.00		
9084	DANIEL HAMM	23-02910	11/14/23	B-494.03 L-19.11	Open	835.84	0.00		
9085	EDWARD CROSSMAN	23-02911	11/14/23	B-719 L-1.03 C-112 CROSSMAN	Open	1,411.94	0.00		
9090	JOHN CARBONE	23-02968	11/16/23	REIMBURSEMENT- FLAG FOOTBALL	Open	15.00	0.00		
9091	ERIC HALBRUNER	23-02975	11/17/23	B-266.03 L-7.01	Open	584.53	0.00		
9092	PATRICK WOOD	23-02978	11/17/23	P. WOOD NJLM REIMBURSEMENT	Open	132.35	0.00		
BLAUE	BLAUER ASSOCIATES INC*	23-02899	11/13/23	RES 23-372 FY24 SCPF ADA POOL	Open	1,500.00	0.00		B
DOUGHE	MARK DOUGHERTY	23-03055	11/28/23	FALL SOCCER OFFICIAL	Open	315.00	0.00		
DOUGHERT	GEORGIA DOUGHERTY	23-03025	11/22/23	CONTRACTUAL REIMBURSEMENT M	Open	544.22	0.00		
G-UNITED	UNITED UNIFORM	23-02726	11/03/23	UNIFORMS	Open	2,929.49	0.00		
PRINCE	STEPHEN PRINCE JR	23-02099	08/16/23	SUMMER BASKETBALL OFFICIAL	Open	35.00	0.00		
		23-03013	11/22/23	FALL SOCCER OFFICIAL	Open	600.00	0.00		
						635.00			

Total Purchase Orders: 134 Total P.O. Line Items: 0 Total List Amount: 770,425.57 Total Void Amount: 0.00

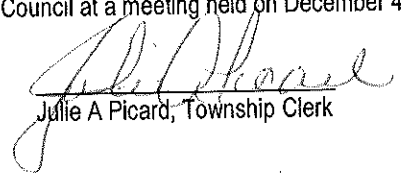
Resolution #2023-390

Authorization for the Payment of Vouchers

Total Bill List \$770,425.57

	MOTION	SECOND	AYE	NAY	RECUSE	ABSTAIN	ABSENT
CONRAD	X		X				
COOMBS		X	X				
ROY			X				
PERRY			X				
SIPPEL			X				

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on December 4, 2023.


Julie A Picard, Township Clerk

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2023-391

Title INSERTION OF SPECIAL ITEM OF REVENUE PURSUANT TO N.J.S.A. 40A:4-87, CHAPTER 159

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

WHEREAS, said Director may also approve the insertion of any item of appropriation for equal amount,

SECTION 1.

NOW, THEREFORE BE IT RESOLVED that the Township of Lower, County of Cape May, hereby requests the Director of the Division of Local Government Services to approve the increase of \$8,750.00 for an item of revenue in the budget of the year 2023 as follows:

Miscellaneous Revenues –	
Revenue Offset with Appropriations -	Drive Sober or Get Pulled Over Year End
Total with increase to be	\$ 8,750.00

SECTION 2.

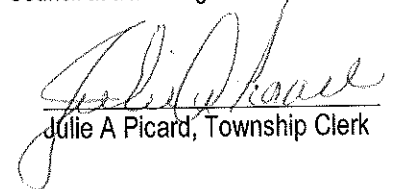
BE IT FURTHER RESOLVED that a like sum of \$8,750.00 be and the same is hereby appropriated under the caption of:

General Appropriations –	
Public & Private Programs Offset by Revenues -	Drive Sober or Get Pulled Over Year End
State/Federal Share	\$ 8,750.00
Non State Share	\$
Total with increase to be	\$ 8,750.00

FURTHER RESOLVED that a certified copy of this Resolution with the appropriate documentation shall be electronically filed with the State of New Jersey, Division of Local Government Services.

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD	X		X			
COOMBS		X	X			
ROY			X			
PERRY			X			
SIPPEL			X			

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on December 4, 2023.


Julie A Picard, Township Clerk



System for Administering Grants Electronically

Home Calendar Documents

Reports | Training Materials | Organization(s) | Profile:Crippen | Logout

ADD NOTE

Menu Forms Menu Status Changes Management Tools Related Documents and Messages

Back

Document Information: MOB-YEHDS-2023-Lower Township-00123

Details

GRANT SNAPSHOT

Grant #:	
Status:	Confirmation of Receipt
Project Title:	2023 Drive Sober or Get Pulled Over Year End Holiday Crackdown
Grantee/Organization Name:	Lower Township
Project Period:	From: 12/01/2023 To: 01/01/2024
Total Grant Award:	\$8,750.00

Project Director:	Chief Donald Vanaman
Phone Number:	609-886-1619 ext.248
Email:	vanaman@lowertownshippolice.com
DHTS Grant Manager:	Emelin Corado
Phone Number:	609-376-9873
Email:	emelin.corado@njoag.gov

Top of the Page
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TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2023-392

Title: AUTHORIZATION TO CANCEL UNCASHED CHECKS

WHEREAS, the checks listed below have been uncashed for more than one year; and

WHEREAS, the Chief Financial Officer has requested that such checks be officially canceled in order to properly maintain the Township records.

NOW, THEREFORE BE IT RESOLVED by the Township Council of the Township of Lower, County of Cape May, State of New Jersey that the following checks are hereby canceled and funds remitted to the State of New Jersey – Unclaimed Property.

COUNCIL CHECKING

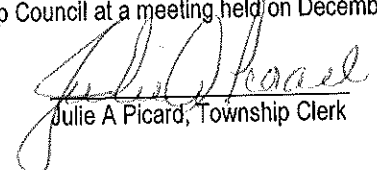
6/30/2021	Joseph Schaffer	69704	50.00
6/30/2021	Law Enforcement Solutions	69705	578.00
11/24/2021	Chase Bryan	70713	25.00

RECREATION TRUST CHECKING

12/15/2022	Garrison Security Group	4768	570.00
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	MOTION	SECOND	AYE	NAY	RECUSE	ABSTAIN	ABSENT
CONRAD	X		X				
COOMBS		X	X				
ROY			X				
PERRY			X				
SIPPEL			X				

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on December 4, 2023.


 Julie A Picard, Township Clerk

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2023-393

Title: RESOLUTION SUPPORTING THE ANNUAL (2023) GREATER CAPE MAY ELK'S/TOM BEHELER YOUTH BASKETBALL TOURNAMENT

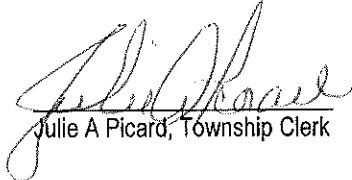
WHEREAS, the Lower Township Recreation Center hosts the Annual Greater Cape May Elks/Tom Beheler Youth Basketball Tournament in December every year; and

WHEREAS, the tournament will be a field comprised of 3rd thru 8th grade boys and girls.

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Lower, County of Cape May, State of New Jersey, that a portion of the proceeds raised through this annual tournament will be dedicated to the ALS Association Greater Philadelphia Chapter and the Lower Township traveling basketball team.

	MOTION	SECOND	AYE	NAY	RECUSE	ABSTAIN	ABSENT
CONRAD	X		X				
COOMBS		X	X				
ROY			X				
PERRY			X				
SIPPEL			X				

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on December 4, 2023.


Julie A. Picard, Township Clerk

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2023-394

Title: AUTHORIZATION FOR WAIVER OF FEES FOR LT. CHARLES LEWIS POST # 5354 VETERANS OF FOREIGN WARS ASSOCIATED WITH THE MINOR SITE PLAN AND CONSTRUCTION PERMIT FEES

WHEREAS, Lt. Charles "Buddy" Lewis Post #5343 Veterans of Foreign Wars of the United States, located at 6 East Delaware Parkway, will be making application to the Township for a Minor Site Plan and/or Construction Permits; and

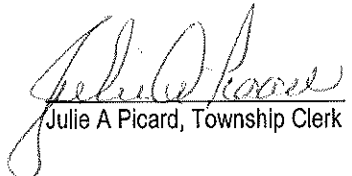
WHEREAS, the Lt. Charles Lewis Post #5343 is a non-profit corporation and has requested the Township waive any and all permit fees associated with the project; and

WHEREAS, the Township Council has reviewed their request and deems it appropriate to support local charitable organizations and non-profit organizations that support and enhance the township and its community.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower, County of Cape May, State of New Jersey that all permissible Township fees associated with the above project be waived.

	MOTION	SECOND	AYE	NAY	RECUSE	ABSTAIN	ABSENT
CONRAD	X		X				
COOMBS		X	X				
ROY			X				
PERRY			X				
SIPPEL			X				

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on December 4, 2023.


Julie A Picard, Township Clerk



Lt. Charles "Buddy" Lewis Post # 5343
Veterans of Foreign Wars of the United States
6 East Delaware Parkway
Villas, NJ 08251
609.886.6300



To: Lower Township Council
Re: Fee waiver

Council Members the Villas VFW is asking to have the Townships Planning board and permitting fees waived. We are looking to put a 10 x 20 addition onto our kitchen. Any help would be greatly appreciated.

William Howard
Sr. Vice Commander

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION # 2023-395

Title: AUTHORIZATION FOR THE PAYOUT OF ACCUMULATED COMPENSATORY TIME

WHEREAS, the employee listed below has accrued compensatory time due from the Township and has requested payment for this time, and

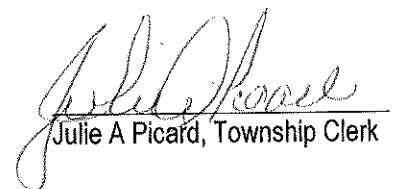
WHEREAS, it is necessary to obtain authorization for any salary and wage disbursement to a Township employee that is not specified in the salary ordinance, and

WHEREAS, it has been determined by the Township Treasurer as evidenced by her signature Lauren Reed that adequate funding is available for such payment in the current budget for Salaries and Wages.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower, County of Cape May, State of New Jersey that payment to Antonio Marroquin in the amount of 3,913.63 is authorized and chargeable to the 2023 Budget account 3-01-25-240-121.

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD	X		X			
COOMBS		X	X			
ROY			X			
PERRY			X			
SIPPEL			X			

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held December 4, 2023.


Julie A Picard, Township Clerk

LOWER TOWNSHIP POLICE DEPARTMENT

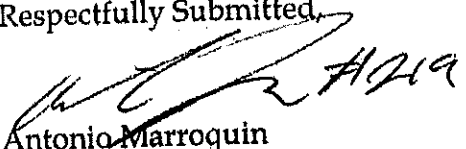
SPECIAL REPORT



TO: Chief Kevin Lewis
FROM: Patrolman Antonio Marroquin
DATE: November 15th, 2023
SUBJECT: Comp Time Cash Out

Sir,

I am respectfully requesting to cash out 160 hours of Comp Time. Thank you for your time and consideration sir.

Respectfully Submitted,


Antonio Marroquin
Patrol Badge 219

C	File	Officer	Comments
Date			
11/14/23		Sgt Kelly	on to LT's 
11/15/23		LT McHenry	To DC Vannon
11-15-23		IBJ 	FWO TO TOWNSHIP

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TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2023-396

Title: AUTHORIZATION FOR REFUND OF TAXES

WHEREAS, the Township Tax Collector has certified an overpayment due to the reasons listed below; and

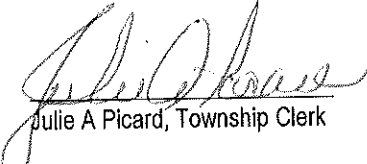
WHEREAS, a refund is due.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower, County of Cape May, State of New Jersey that the CFO/Treasurer be and the same is authorized and directed to refund the overpayments according to the Tax Collector's certification on file with the CFO/Treasurer.

<u>Block</u>	<u>Lot</u>	<u>Refund To</u>	<u>Reason</u>	<u>Tax</u>
501	9.1	Harry Thomas 730 Seashore Road	Exempt Veteran	\$ 838.18
497.10	3	Romeo Enriquez 6 Freedom Drive	Exempt Veteran	\$ 904.30
753.11	4	Roseann Harner 23 Hyannis Drive	Sold Property/Did not stop ACH	\$ 1,456.41

	MOTION	SECOND	AYE	NAY	RECUSE	ABSTAIN	ABSENT
CONRAD	X		X				
COOMBS		X	X				
ROY			X				
PERRY			X				
SIPPEL			X				

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on December 4, 2023.


Julie A Picard, Township Clerk

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2023-397

Title: AUTHORIZATION FOR THE PAYOUT OF ACCUMULATED COMPENSATORY TIME

WHEREAS, the employee listed below has accrued compensatory time due from the Township and has requested payment for this time; and

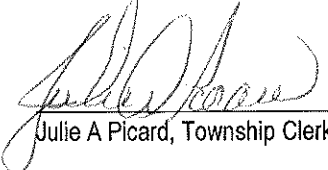
WHEREAS, it is necessary to obtain authorization for any salary and wage disbursement to a Township employee that is not specified in the salary ordinance; and

WHEREAS, it has been determined by the Township Treasurer as evidenced by her signature Lauren Reed that adequate funding is available for such payment in the current budget for Salaries and Wages.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower, County of Cape May, State of New Jersey, that payment to Michael Szemcsak in the amount of 4,079.74 is authorized and chargeable to the 2023 Budget account 3-01-25-240-121.

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD	X		X			
COOMBS		X	X			
ROY			X			
PERRY			X			
SIPPEL			X			

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held December 4, 2023.


Julie A Picard, Township Clerk

LOWER TOWNSHIP POLICE DEPARTMENT

SPECIAL REPORT

TO: Chief Kevin Lewis
FROM: Cpl. Szemcsak
DATE: 11/24/2023
SUBJECT: Compensation time, cash out.

To whom it may concern,

I am respectfully requesting to sell back my accrued compensation time, totaling 70 hrs.
Thank you in advance for your consideration in this matter.

Respectfully Submitted,

→ 

Michael Szemcsak
Patrolman Badge 180

4079-74 *+

C	File	Date	Officer	Comments
		11/27/23	LT Mickey	TO DC Vannoy
		11/27/23	LT Vannoy	TO CHIEF LEWIS
		11-27-23	181 (SZ)	FORWARDED TO TOWNSHIP HALL

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2023-398

Title: TRANSFER OF 2023 APPROPRIATIONS

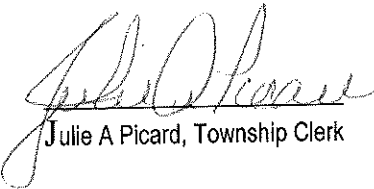
WHEREAS, N.J.S.A. 40A: 4-58 provides for appropriation transfers during the last two months of the current fiscal year when it has been determined that any appropriation is insufficient to pay the claims authorized or incurred during the current year, which are chargeable to said appropriation, and there is an excess in any appropriation over and above the amount deemed to be necessary to fulfill its purpose.

NOW, THEREFORE BE IT RESOLVED by the Township Council of the Township of Lower, State of New Jersey that the following transfers totaling \$140,000.00 be made between the 2023 budget appropriations:

LINE ITEM		ACCT. NUMBER	TO	FROM
ELECTIONS	OE	3-01-20-120-300	500.00	
GASOLINE	OE	3-01-31-460-200	100,000.00	
SOLID WASTE	OE	3-01-32-465-600	34,500.00	
RECREATION	OE	3-01-28-370-200	5,000.00	
CONSTRUCTION	S&W	3-01-22-195-100		5,000.00
POLICE - VEHICLES	OE	3-01-25-240-255		135,000.00
			140,000.00	140,000.00

	MOTION	SECOND	AYE	NAY	RECUSE	ABSTAIN	ABSENT
CONRAD	X		X				
COOMBS		X	X				
ROY			X				
PERRY			X				
SIPPEL			X				

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on December 4, 2023.


Julie A Picard, Township Clerk

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2023-399

Title: A RESOLUTION TO CANCEL CURRENT APPROPRIATION BALANCES (N.J.S.A. 40A:4-60)

WHEREAS, the following Current Fund budget appropriation balance remains unexpended:

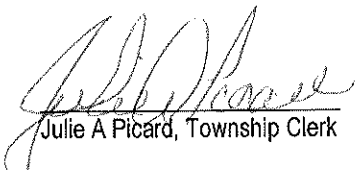
Terminal Leave – Salaries and Wages \$110,000.00

WHEREAS, it is necessary to formally cancel said balances so that the unexpended balances may be credited to Fund Balance;

NOW THEREFORE BE IT RESOLVED by the Township Council of the Township of Lower, County of Cape May, State of New Jersey, that the above listed unexpended balances of the Current Fund be cancelled.

	MOTION	SECOND	AYE	NAY	RECUSE	ABSTAIN	ABSENT
CONRAD	X		X				
COOMBS		X	X				
ROY			X				
PERRY			X				
SIPPEL			X				

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on December 4, 2023.


Julie A Picard, Township Clerk

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2023-400

Title: JUNK YARD LICENSE FOR CAPE MAY ASSOCIATES LLC FOR THE YEAR 2024

WHEREAS, application for a junk yard license has been received from Cape May Associates LLC, located at 1024 Shunpike Road, Block 749, Lot 6; and

WHEREAS, said application is in proper form and the required license fee has been paid; and

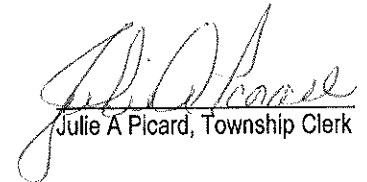
WHEREAS, no known reason exists why said license should not be issued.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower, County of Cape May, State of New Jersey, that a junk yard license for the year 2024 is hereby approved for Cape May Associates LLC, expiring Dec. 31, 2024.

BE IT FURTHER RESOLVED the licensee shall conduct all business in accordance with Chapter 392 of the Code of the Township of Lower.

	MOTION	SECOND	AYE	NAY	RECUSE	ABSTAIN	ABSENT
CONRAD	+		+				
COOMBS		+	+				
ROY			+				
PERRY			+				
SIPPEL			+				

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on December 4, 2023.


Julie A Picard, Township Clerk

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2023-401

Title: ISSUANCE OF 2024 TAXI, LIMOUSINE AND OPERATOR LICENSES

WHEREAS, applications have been submitted by G-Garibaldi Transportation, LLC, pursuant to Ord. #2000-4, for Taxi, Limo and Operator Licenses; and

WHEREAS, the applicants submitted the appropriate fees, provided the required documentation, and the Police Department has reviewed and approved the application packets.

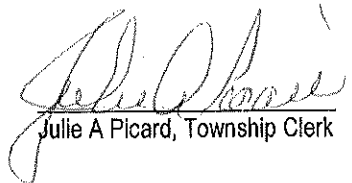
NOW, THEREFORE BE IT RESOLVED, by the Township Council of the Township of Lower, County of Cape May, State of New Jersey, that the Clerk is hereby authorized to issue the following:

G Garibaldi Transportation, LLC

<u>License Type</u>	<u>Description</u>
Taxi	2011 Dodge Caravan Vin #2D4RN5DG8BR749038
Operators	Oleg Pismenny
Limo	2003 Ford Econoline Vin #1FBSS31L03HB58894
Limo	2008 Dodge Caravan Vin #1D8HN44H68B107521
Limo	2009 Dodge Caravan Vin #2D8HN44E29R577103
Limo	2010 Dodge Caravan Vin #2D4RN4DE5AR146006
Limo	2010 Dodge Caravan Vin #2D4RN4DE7AR244499
Limo	2011 Dodge Caravan Vin #2D4RN5DG4BR693275
Operators	Oleg Pismenny Carl Brennan John Vodges Carlas Gonzalez

	MOTION	SECOND	AYE	NAY	RECUSE	ABSTAIN	ABSENT
CONRAD	X		X				
COOMBS		X	X				
ROY			X				
PERRY			X				
SIPPEL			X				

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on December 4, 2023.


Julie A Picard, Township Clerk

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION # 2023-402

Title: RESOLUTION TO AWARD SEVENTEEN (17) PATROL VEHICLE MOBILE RADIOS APX1500 ENHANCED 7/800 MHZ TO STATE CONTRACT VENDOR MOTOROLA C/O WIRELESS COMMUNICATIONS AND ELECTRONICS

WHEREAS, the Township of Lower, pursuant to N.J.S.A. 40A:11-12a and N.J.A.C. 5:34-7.29(c), may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury Contract T0109 Radio Communication Equipment and Accessories; and

WHEREAS, the Township of Lower intends to award State Contract Vendor #83925 to Motorola C/O Wireless Communications and Electronics to purchase of (17) Seventeen Patrol Vehicle Mobile Radios APX1500 Enhanced 7/800 MHZ through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current State contracts; and

WHEREAS, the CFO has determined sufficient funds will be available in the budget as follows:

Appropriation: Ord #23-08 C-O4-55-437-840

Signature: *Lauren Reed*

NOW, THEREFORE, BE IT FURTHER RESOLVED, by the Township Council of the Township of Lower, County of Cape May, State of New Jersey that the following contract is hereby awarded:

AWARD TO: MOTOROLA C/O WIRELESS COMMUNICATINS
AMOUNT: \$74,620.07

	MOTION	SECOND	AYE	NAY	RECUSE	ABSTAIN	ABSENT
CONRAD	<i>x</i>		<i>x</i>				
COOMBS		<i>x</i>	<i>x</i>				
ROY			<i>x</i>				
PERRY			<i>x</i>				
SIPPEL			<i>x</i>				

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on December 4, 2023.

Julie A. Picard
Julie A Picard, Township Clerk

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2023-403

Title: APPROVAL FOR PARISH OF ST JOHN NEUMANN PROCESSION

WHEREAS, an application has been received from St. John Neumann Parish for approval to host a Procession on December 12, 2023; and

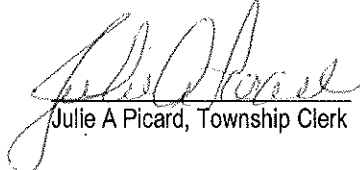
WHEREAS, the Lower Township Police Department has been working with the Parish to determine the safest route for said Procession; and

WHEREAS, Council's approval for this event is contingent upon the Lower Township Police Department's final approval.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower, County of Cape May, State of New Jersey that permission is hereby granted contingent upon the FINAL APPROVAL from the Lower Township Police Department.

	MOTION	SECOND	AYE	NAY	RECUSE	ABSTAIN	ABSENT
CONRAD	X		X				
COOMBS		X	X				
ROY			X				
PERRY			X				
SIPPEL			X				

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on December 4, 2023.


Julie A Picard, Township Clerk

jpocard

To: Sergeant First Class Michael Perry
Subject: RE: External St. John Newmann Our Lady of Guadalupe Vehicle Procession

From: Sergeant First Class Michael Perry <perry@lowertownshippolice.com>
Sent: Tuesday, November 28, 2023 3:05 PM
To: jpocard <jpicard@townshipoflower.org>
Cc: vanaman@lowertownshippolice.com
Subject: External St. John Newmann Our Lady of Guadalupe Vehicle Procession

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Julie,

Father King has requested a change in their Our Lady of Guadalupe Procession to a vehicle procession, similar to a funeral procession. This will require Nine (9) officers to shut down traffic at major intersections for short periods of time. The procession will start at St. John Neumann Parish North Cape May (680 Town Bank Road) and travel west on Town Bank Road. At Bayshore Road, the procession will travel north on Bayshore Road to St. John Neumann Parish Villas (800 Bayshore Road) where it will end. Father King has estimated that there will be 30 vehicles in the procession. Upon Father King signing a third-party contract and dropping off an escrow check, post-assignment will be completed. Thank you and have a great day.

Respectfully,

Sergeant First Class Michael C. Perry #178

Lower Township Police Department

405 Breakwater Road

Erma, NJ 08204

Phone: (609) 886-1619, ext. 236

Fax: (609) 886-4924



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TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2023-404

Title: A RESOLUTION AUTHORIZING AND APPROVING A SHARED SERVICE AGREEMENT BETWEEN THE TOWNSHIP OF LOWER AND THE BOROUGH OF WILDWOOD CREST TO ESTABLISH A SHARED MUNICIPAL COURT

WHEREAS, the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 et seq. (the "Act"), authorizes local units of this State to enter into agreements with any other local unit or units to provide or receive any service that each local unit participating in the agreement is empowered to provide or receive in its own jurisdiction; and

WHEREAS, N.J.S.A. 2B:12-1(c) provides that "[t]wo or more municipalities, by ordinance or resolution, may agree to provide jointly for courtrooms, chambers, equipment, supplies and employees for their municipal courts and agree to appoint judges and administrators without establishing a joint municipal court;" and

WHEREAS, the Borough has expressed a desire to enter into a Shared Service Agreement with the Township in order for the Township to provide all of the usual and ordinary services of a Municipal Court for the Borough; and

WHEREAS, the Township has expressed a willingness to enter into a Shared Service Agreement with the Borough in order to provide the Borough with all of the usual and ordinary services of a Municipal Court through the existing Lower Township Municipal Court; and

WHEREAS, in the spirit of interlocal cooperation, and in furtherance of the principals underlying the Act, the Township and the Borough have negotiated an Agreement and deem it necessary and proper to memorialize these terms, as set forth below, in order to outline their respective rights and responsibilities for the benefit of both parties;

NOW THEREFORE BE IT RESOLVED by the Township Council of the Township of Lower, County of Cape May, State of New Jersey that the attached Shared Service Agreement between the Township of Lower and the Borough of Wildwood Crest is hereby authorized and the proper officials of the Township of Lower are authorized to execute said agreement.

Table with 8 columns: MOTION, SECOND, AYE, NAY, RECUSE, ABSTAIN, ABSENT. Rows for CONRAD, COOMBS, ROY, PERRY, SIPPEL. Checkmarks are present in the MOTION, SECOND, and AYE columns for each name.

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on December 4, 2023.

Handwritten signature of Julie A. Picard and printed name: Julie A Picard, Township Clerk

SHARED SERVICE AGREEMENT

BY AND BETWEEN

THE TOWNSHIP OF LOWER

AND

BOROUGH OF WILDWOOD CREST

DATED

AN AGREEMENT BETWEEN THE TOWNSHIP OF LOWER AND THE BOROUGH OF
WILDWOOD CREST TO ESTABLISH A SHARED MUNICIPAL COURT

**A SHARED SERVICE AGREEMENT BETWEEN THE TOWNSHIP OF LOWER AND
THE BOROUGH OF WILDWOOD CREST TO ESTABLISH A SHARED MUNICIPAL
COURT**

THIS SHARED SERVICE AGREEMENT is made this ____ day of _____, 2023 by and between the **TOWNSHIP OF LOWER** (the "Township"), a municipal corporation of the State of New Jersey whose administrative offices are located at 2600 Bayshore Road, Villas, New Jersey 08251 and the **BOROUGH OF WILDWOOD CREST** (the "Borough"), a political subdivision of the State of New Jersey, with municipal offices located at 4400 New Jersey Avenue, Wildwood, New Jersey 08260, and who may collectively be denominated as the "Parties" in this Agreement, and each may be called, separately, a "Party."

WITNESSETH:

WHEREAS, the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 et seq. (the "Act"), authorizes local units of this State to enter into agreements with any other local unit or units in order to provide or receive any service that each local unit participating in the agreement is empowered to provide or receive within its own jurisdiction; and

WHEREAS, N.J.S.A. 2B:12-1(c) provides that "[t]wo or more municipalities, by ordinance or resolution, may agree to provide jointly for courtrooms, chambers, equipment, supplies and employees for their municipal courts and agree to appoint judges and administrators without establishing a joint municipal court;" and

WHEREAS, the Borough has expressed a desire to enter into a Shared Service Agreement with the Township in order for the Township to provide all of the usual and ordinary services of a Municipal Court for the Borough; and

WHEREAS, the Township has expressed a willingness to enter into a Shared Service Agreement with the Borough in order to provide the Borough with all of the usual and ordinary services of a Municipal Court through the existing Lower Township Municipal Court; and

WHEREAS, in the spirit of interlocal cooperation, and in furtherance of the principals underlying the Act, the Township and the Borough have negotiated an Agreement and deem it necessary and proper to memorialize these terms, as set forth below, in order to outline their respective rights and responsibilities for the benefit of both parties; and

WHEREAS, this Shared Service Agreement has been authorized by duly adopted Ordinances by the parties' respective governing bodies, more specifically Township Ordinance No. _____ and Borough Ordinance No. _____.

NOW THEREFORE, the Parties hereto, intending to be legally bound, do hereby adopt and endorse the following agreement to outline their rights and responsibilities in order for the Township to provide the Borough with all of the usual and ordinary services of a Municipal Court through the existing Lower Township Municipal Court:

1. **PREAMBLE:** All of the Statements of the Preamble to this Agreement are repeated and incorporated herein by reference as if set forth herein in full.

2. **TERM OF THE AGREEMENT:** This Agreement shall take effect on January 1, 2024, and shall continue for a period of three (3) years through December 31, 2026.

3. **ESTABLISHMENT OF A SHARED MUNICIPAL COURT**

- a. The Township and the Borough agree to the establishment and administration of a Shared Municipal Court to serve both municipalities in pursuant to N.J.S.A. 2B:12-1(c).
- b. For all matters arising within the jurisdiction of the Municipal Court of Wildwood Crest, the Township hereby agrees to provide, at its cost and expense, all usual and ordinary judicial and administrative services to the Borough including the physical court facilities, the services of the Lower Township Municipal Court Judge, Municipal Prosecutor, Municipal Public Defender, and other court staff and equipment, as required by statute and by the Supreme Court of New Jersey, for so long as this Agreement remains in effect. In addition to the foregoing, this Agreement shall include the provision of security requirements established by the Administrative Office of the Courts, Municipal Division, and Municipal Court Services by the Lower Township Police Department.

4. **COMPENSATION**

- a. For and in consideration of the services outlined herein, the Borough shall pay to the Township the sum of:
 - i. One Hundred Forty-Five Thousand (\$145,000.00) Dollars during the 2024 calendar year;
 - ii. One Hundred Fifty-Nine Thousand Six Hundred and Fifty (\$159,650.00) Dollars during calendar year 2025; and
 - iii. One Hundred Sixty-Four Thousand Four Hundred and Forty (\$164,440.00) Dollars during calendar year 2026.
- b. Payments shall be made in equal quarterly installments on March 1, June 1, September 1, and December 1 of each year.

5. DISPOSITION OF FINES AND COURT COSTS.

- a. The Borough shall retain all revenue that the Township received from Wildwood Crest Municipal Court matters including but not limited to the assessment of fines, costs, and other fees. The parties understand and agree that such revenue may be collected by the Township but must be disbursed in accordance with State law such that the Township may be required to forward same to the Borough.

6. MUNICIPAL COURT EMPLOYEES

- a. For so long as this Agreement remains in effect, the Borough agrees to appoint the current and future Municipal Court Judge of the Township of Lower as the Judge of the Municipal Court of Wildwood Crest. In the event the Judge of the Municipal Court of Wildwood Crest must be reappointed during the term of this Agreement, the Borough agrees to appoint the then current Municipal Court Judge of the Township of Lower as the Municipal Court Judge of Wildwood Crest. In addition, the Borough agrees to appoint the same Municipal Prosecutor, Municipal Public Defender, Municipal Court Administrator, and other Court personnel as are currently serving and who in the future shall serve for the Township, and, during the term of this Agreement, shall reappoint, as necessary, all such personnel appointed by the Township.

7. AUTHORITY OVER MUNICIPAL COURT AND EMPLOYEES.

- a. The parties agree that the Township shall have sole and exclusive authority over all matters with respect to the municipal court services provided in accordance with this Agreement, including but not limited to physical facilities, personnel, administrative services, and scheduling. All employees and personnel for the municipal court services provided herein shall be the employees and personnel of the Township exclusively. The Township shall make all appointments to all positions in its sole discretion.

8. INSURANCE.

- a. It is recognized and understood that the Township and the Borough participate in the Atlantic County Municipal Joint Insurance Fund ("ACJIF"). Final approval of this Agreement between the Township and the Borough is subject to each obtaining assurance of coverage by the ACJIF and that each will name the other as additional insured on any insurance policies it separately maintains. These policies included, without limitation, comprehensive general liability, automobile liability, errors and omissions, and workers compensation with limits and deductibles as mutually agreed upon. Each party shall provide the other with a certificate of insurance setting forth the above coverage and naming the other as additional insured

promptly upon the execution of this agreement. In the event neither the Township or the Borough ceases to participated in the ACJIF, such party shall provide alternative insurance comparable to the ACJIF and subject to the review and approval of the other party.

9. CIVIL SERVICE COMMISSION APPROVAL.

- a. This Agreement is subject to the review and approval of the Civil Service Commission with respect to the employment reconciliation plan pursuant to N.J.S.A. 40A:65-11. If necessary, this employment reconciliation plan shall be provided by the Borough and the Township to the Civil Service Commission and shall outline the matters required pursuant to said statute with respect to each party's employees. With respect to Township employees, there are no anticipated changes after this Agreement which would impact Township employees. The Township has not agreed to hire or receive any employees of the Borough unless a position becomes available. The Borough agrees it has the sole and exclusive responsibility for all employment and personnel obligations in any manner associated with current Borough court employees, personnel, and appointments. The Borough agrees to indemnify and hold the Township harmless from and against any and all claims, causes of action, suits, administrative proceedings, liability, damages, losses, costs, including reasonable attorney fees, and other obligations arising directly or indirectly from, or in any manner associated with, current Borough employees, personnel, and appointments.

10. ASSIGNMENT JUDGE APPROVAL.

- a. This Agreement is also contingent upon the Assignment Judge of the Superior Court of New Jersey, Vicinage 1, approving this Shared Municipal Court arrangement.

11. RENEWAL; CANCELLATION.

- a. On or before October 31, 2026, representatives from each municipality shall meet to discuss the potential renewal and modification of this Agreement.
- b. Either party may cancel this Agreement for any reason, to be effective January 1st of the following year, provided notice of cancellation is served upon the other party on or before September 30th of the current year.

12. NAME OF MUNICIPAL COURTS.

- a. The parties to this Agreement agree that their respective municipal courts shall retain their current identities and names, and such names shall continue to appear

on each Court's specific captions and process. The Township's Municipal Court shall be known as the "Lower Township Municipal Court" and the Borough's Municipal Court shall be known as the "Wildwood Crest Municipal Court." Each individual Municipal Court shall continue to use their respective seals bearing the name of each Court. The courtroom and sessions of the Wildwood Crest Municipal Court shall be held in the Township of Lower Municipal Court located at 401 Breakwater Road, Cape May, New Jersey 08204. Sessions for the Wildwood Crest Municipal Court may be combined with sessions of the Township of Lower Municipal Court and shall be held at such times as shall be fixed by the Township of Lower Municipal Court Judge.

13. ASSIGNMENT: The rights and the obligations under this Agreement shall not be assigned by either party without the express written consent of the other.

14. APPLICABLE LAW: This Agreement shall be governed by and construed in accordance with the laws of the State of New Jersey.

15. ENTIRE AGREEMENT: This Agreement represents the entire Agreement between the parties and may not be changed orally, and may only be modified or amended by a written statement signed by both parties.

16. SEVERABILITY: If any part of this Agreement shall be held to unenforceable or invalid the remainder of the Agreement shall nevertheless remain in full force and effect.

17. WAIVER: Failure to insist upon strict compliance with any of the terms, covenants or conditions of this Agreement at any one time shall not be deemed a waiver of such term, covenant or condition at any one time nor shall any waiver or relinquishment of any right or power herein at any time be deemed a waiver of relinquishment of the same or any other right or power at any other time.

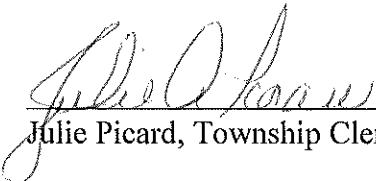
18. AUTHORIZATION OF OFFICIALS; COUNSEL APPROVAL: The parties acknowledge that this Agreement has been executed and sealed by officials authorized and directed to execute same on behalf of the respective Parties by duly adopted resolutions for such purposes.

[SIGNATURES BEGIN ON THE NEXT PAGE]

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement the date first above written.

ATTEST:

TOWNSHIP OF LOWER


Julie Picard, Township Clerk

Frank Sippel, Mayor

ATTEST:

BOROUGH OF WILDWOOD CREST

Patricia Feketics, Municipal Clerk

Don Cabrera, Mayor

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2023-405

Title: A RESOLUTION AUTHORIZING THE EXECUTION OF ADDENDUM TO THE PUBLIC SAFETY BUILDING LEASE AGREEMENT WITH THE COUNTY OF CAPE MAY TO CLARIFY THE PARTIES' RESPONSIBILITY TO CONTRIBUTE TOWARDS UTILITY EXPENSES

WHEREAS, On April 24, 2018, the Township of Lower executed a Lease Agreement with the County of Cape May in order to utilize a portion of the Joint Public Safety Building located at 405 Breakwater Road, Erma, New Jersey 08204 for the Lower Township Police Department, the Lower Township Municipal Court, and for Emergency Medical Services; and

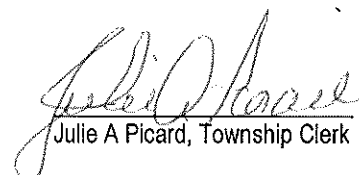
WHEREAS, the April 24, 2018 Lease Agreement addressed the responsibility of the parties to contribute towards utility expenses associated with the Joint Public Safety Building; and

WHEREAS, in an effort to further clarify the allocation of each party's responsibility to contribute towards utility expenses, the parties have negotiated an Addendum to the April 24, 2018 Lease Agreement, a copy of which is attached hereto, which specifically provides that the Township will satisfy 55% of monthly gas bills incurred at the Public Safety Building, and the County shall be responsible for 45% of said monthly gas bills, and the parties will equally share in the costs associated with monthly electric bills.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Lower, County of Cape May, State of New Jersey that Lower Township Council hereby authorizes the Mayor, Township Manager, and/or Township Clerk to execute the attached Addendum which clarifies and addresses each party's responsibility to contribute towards utility expenses incurred at the Joint Public Safety Building.

	MOTION	SECOND	AYE	NAY	RECUSE	ABSTAIN	ABSENT
CONRAD	X		X				
COOMBS		X	X				
ROY			X				
PERRY			X				
SIPPEL			X				

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on December 4, 2023.


Julie A Picard, Township Clerk

ADDENDUM AND AMENDMENT TO PUBLIC SAFETY BUILDING LEASE AGREEMENT

THIS ADDENDUM AND AMENDMENT TO THE APRIL 24, 2018 PUBLIC SAFETY BUILDING LEASE AGREEMENT (the "Addendum and Amendment") is made as of **NOVEMBER ____, 2023**, being the date the last of the Township of Lower and the County of Cape May to execute this Addendum and Amendment (the "Effective Date"), by and between **TOWNSHIP OF LOWER** (the "Township") with a mailing address of **2600 BAYSHORE ROAD, VILLAS, NEW JERSEY 08251**, and **THE COUNTY OF CAPE MAY** (the "County") with a mailing address of **4 MOORE ROAD, CAPE MAY COURT HOUSE, NEW JERSEY 08210**. The Township and County may collectively be denominated as the "Parties" in this Addendum and Amendment and each may be referred to separately as a "Party."

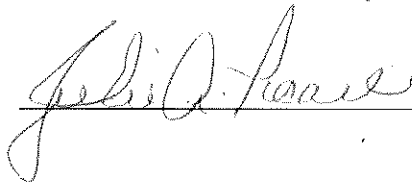
This Addendum and Amendment is incorporated in and made a part of the April 24, 2018 Public Safety Building Lease Agreement. To the extent that the provisions of this Addendum and Amendment conflict with the provisions of the Public Safety Building Lease Agreement, then the provisions of this Addendum and Amendment shall supersede and control; all other non-conflicting provisions shall remain in full force and effect.

The Township and the County hereby agree as follows:

1. Paragraph 8, UTILITIES, of the April 24, 2018 Public Safety Building Lease Agreement is hereby amended to address the responsibility of the parties to contribute towards the current utility costs incurred at the Public Safety Building located at 405 Breakwater Road (Block 410, Lot 36), Erma, New Jersey 08204 (the "Public Safety Building" or the "Property"). In accordance with past practices and an agreement reached between the parties, the Township shall be responsible for 55% of monthly gas bills incurred at the Public Safety Building, and the County shall be responsible for 45% of said monthly gas bills. In addition, the Township shall be responsible for 50% of monthly electric bills incurred at the Public Safety Building, and the County shall be responsible for 50% of said monthly electric bills.

IN WITNESS WHEREOF, the Township and County have hereunto set their hands and seal the day and year first above written.

WITNESS:



TOWNSHIP OF LOWER

By: _____
Name: *Frost Sippel, Mayor*

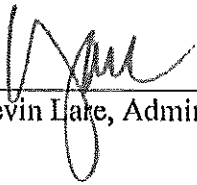
WITNESS:

COUNTY OF CAPE MAY

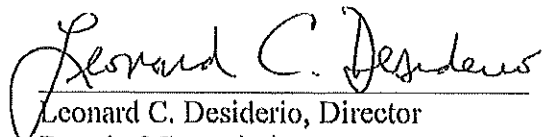
By: _____
Name: _____

ATTEST:

COUNTY OF CAPE MAY



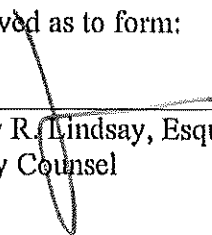
Kevin Lake, Administrator/Clerk



Leonard C. Desiderio, Director
Board of Commissioners

Dated: 11/28/23

Approved as to form:



Jeffrey R. Lindsay, Esquire
County Counsel

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION # 2023-406

Title: **REVISE RESOLUTION TO ADD CODE 3 AND VINELAND AUTO ELECTRIC TO THE ANNUAL NEW JERSEY STATE CONTRACT VENDOR LISTING PURSUANT TO N.J.S.A. 40A:11-12a**

WHEREAS, the Township of Lower, pursuant to N.J.S.A. 40A:11-12a and N.J.A.C. 5:34-7.29(c), may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

WHEREAS, Township of Lower approved by Resolution #2023-38 the listing of annual State Contract vendors; and

WHEREAS, the Township of Lower intends to include Code 3 and Vineland Auto Electric* Vendor #V00001516 see attached Referenced State Contract Vendors through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current State contracts;

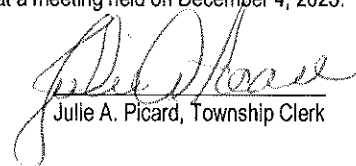
NOW, THEREFORE, BE IT RESOLVED, that the Township of Lower authorizes the Purchasing Agent to purchase certain goods or services from those approved New Jersey State Contract Vendors on the attached list, pursuant to all conditions of the individual State contracts; and

BE IT FURTHER RESOLVED, the governing body of the Township of Lower pursuant to N.J.A.C. 5:30-5.5(b), the certification of available funds, shall either certify the full maximum amount against the budget at the time the contract is awarded, or no contract amount shall be chargeable or certified until such time as the goods or services are ordered or otherwise called for prior to placing the order, and a certification of availability of funds is made by the Chief Finance Officer; and

BE IT FURTHER RESOLVED, that the duration of the contracts between the Township of Lower and the Referenced State Contract Vendors shall be from January 1, 2023 to December 31, 2023.

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD	X		X			
COOMBS		X	X			
ROY			X			
PERRY			X			
SIPPEL			X			

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on December 4, 2023.


Julie A. Picard, Township Clerk

2023 Referenced State Contract Vendor Listing Revised

Exhibit A

<u>Vendor</u>	<u>Vendor#</u>
Advanced Electronic Design d/b/a Patrol PC	V00001448
All Traffic Solutions	V00014060
Amazon Services LLC	V00034812
Atlantic Tactical	V00000829
Axon Enterprise, Inc/Taser Intl	V00001512
Beyer Fleet LLC	V00000451
CDW Government	V00001715
Celebrity Chrysler Jeep	V00000449
Chapman Ford Sales Inc.	V00004927
Chas S. Winner Ford	V00001600
Day Chevrolet	V00002989
Dell Marketing Co	V00000889
DFFLM, LLC t/a Dditschman/Flemington Ford	V00000797
Drager Inc.	V00022167
Eagle Point Gun	V00000219
FP Mailing Solutions	V00003919
Garden State Highway Products	V00000174
Garden State Office Systems & Equipment	V0000218
General Sales Administration/Major Police	V00003997
General Spring Service	V00002775
Gentilini Ford	V00044491
GTBM /Gold Type Business Machines	V00000081
Hertrich Fleet Services	V00000212
HON Company	V00004896
Idemia Identity & Security USA LLC	V00001446
Insight Public Sector	V00004701
Kindle Ford	V00025617
KML Technology Inc	V00004733
Kyocera Document Solution	V00003913
Lawnmen Supply	V00001560
Liberty Parks and Playgrounds	V00013839
Lilliston Ford	V00017494
Lilliston Chrysler	V00004211
Maiouf Ford Inc	V00000479
Mohawk Resources LTD	V00000882
Morophotrak Inc	V00001682
Motorolla Solutions Inc.	V00001813
MPH Industries	V00003203
Municipal Equipment Enterprises	V00003883
Neopost/ Quadiant	V00002640
Office Business Systems Inc	V00000223
Pedroni Fuel Co	V00001489
Pitney Bowes	V00004523
R & R Radar Inc.	V00008868
Richard E. Pierson Materials	V00000871
Riggins	V00000345
Rubbercycle LLC	V00004506
Service Tire Truck Center	V00003901
SHI International	V00000229
Suburban Propane	V00004505
Ted Kingston	V00038670
Tricomm Service	V00000370
Valu-Auto Parts	V00005597
Verizon Wireless	V00002215
W.B Mason	V00001705
Watchguard Video	V00023307
Wireless Communications & Electronics	V00038639
Code 3/Vineland Auto Electric	V00001516

Revised 12-4-2023

TOWNSHIP OF LOWER, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

RESOLUTION #2023-407

Title: A RESOLUTION RESCINDING RESOLUTION #2023-373 TO PURCHASE (2) POLICE CHEVROLET PPV TAHOES

WHEREAS, on November 6, 2023, the Lower Township Council adopted Resolution #2023-373 authorizing the purchase of (2) Two Police Chevrolet PPV Tahoe in the amount of \$93,533.70; and

WHEREAS, Gentilini Chevrolet could not fulfill the Township's order for (2) Police Chevrolet Tahoe PPV, that the appropriate corrective action to be taken is to rescind the original Resolution #2023-373 cancelling the order and Resolution Approval; and

NOW, THEREFORE BE IT RESOLVED that the Township Council of the Township of Lower, County of Cape May, State of New Jersey hereby rescinds Resolution #2023-373.

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
CONRAD	X		X			
COOMBS		X	X			
ROY			X			
PERRY			X			
SIPPEL			X			

I, Julie A. Picard, Township Clerk of the Township of Lower, County of Cape May, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Council at a meeting held on December 4, 2023.


Julie A Picard, Township Clerk